PUBLIC RECORD ACT (PRA) INFORMATION REQUEST FORM

Submit to: cityclerk@cityofukiah.com; **or**

Deliver in Person or Mail to: City of Ukiah, ATTN: City Clerk, 300 Seminary Ave., Ukiah, CA 95482

Information or Questions: cityclerk@cityofukiah.com; 707-463-6217

NAME:_____
First Last

STREET ADDRESS:_____

CITY:_____ STATE:_____ ZIP CODE:_____

PHONE: _____ Email:_____ Date Submitted:_____

All PRAs will be delivered electronically unless other arrangements are made with the City Clerk's office.

NOTE: Please be specific and keep the window of time and search terms as narrow as possible. Asking for general topics, especially communications, can lead to millions of responsive pages, each requiring review and possible redactions. If the responsive records are too voluminous, a narrowed scope will be requested.

SEARCH DATES: _____

ADDRESS OR APN Nos (if applicable):_____

REQUEST and/or SEARCH TERMS *(only one or two-word combinations for search terms)*: