

2025 STATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM



300 Seminary Ave. Ukiah, CA 95482
Phone: 707-463-6708 Email: housing@cityofukiah.com

LOCAL APPLICATION

The 2025 California state CDBG Notice of Funding Availability (NOFA) is expected to be released sometime in calendar year 2025.

Completed local applications will be received by the City of Ukiah Housing Division, 300 Seminary Ave. Ukiah, CA 95482, or via email to housing@cityofukiah.com, no later than Wednesday, July 2, 2025 @ 5:00 p.m.

For applications to be deemed complete, each question must be answered completely, and any required supporting documentation must be provided.

1. APPLICANT INFORMATION

Organization _____
Address _____

Contact Person _____
Email _____
Phone _____

2. PROJECT OR PROGRAM ACTIVITY INFORMATION

Project/Program Name: _____

Project/Program Activity Allocation (refer to NOFA): _____

Address of Project/Program: _____

For Program activities, list the address of the organization.

Amount Requested: \$ _____ (Activity) \$ _____ (GA)

AD = Activity Delivery; GA = General Administration

Are you requesting funding for an OTC project? _____

See the 2024 NOFA for information on OTC projects. OTC = Over the Counter.

Are you requesting funding for a competitive program? _____ (Yes) _____ (No)

A separate application must be submitted for each individual project or program. This application cannot be used for multiple activities.

National Objective: _____ (LMA) _____ (LMC) _____ (LMH) _____ (LMJ)

If proposing LMA, Low- Mod Area Benefit, please attach census block group information supporting this national objective.

How many beneficiaries will be assisted through this activity? _____

LMA = number of Low-Moderate Income (LMI) persons in service area that will benefit.

LMC = Number of LMI persons that will benefit.

LMH = Number of LMI households that will benefit.

LMJ = Number of LMI jobs created/retained.

Activity Description:

In the lines below, or in a separate attachment, enter a detailed description of your activity which should include at a minimum: what the activity is, why it is needed, who the beneficiaries will be, where will it take place, how it will be done and when it will be complete. This should be a similar description provided for the NEPA. Additionally, please indicate if this will be a new activity, a modification to an existing activity, or if a new type of assistance will be added to an existing activity.

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Detailed Scope of Work – Deliverable Narrative

In the lines below, or in a separate attachment, provide a detailed narrative describing the deliverables that will be completed as part of this activity. (i.e.: Deliverable 1- marketing plan; Deliverable 2- town hall meeting minutes; Deliverable 3- labor compliance files etc.)

[illegible]

3. PROGRAM OR PROJECT FUNDING – MATCHING SOURCES

Is the CDBG funding requested gap funding? ____ (Yes) ____ (No)

If Yes, please attach a separate budget worksheet, listing and describing by line item or as a pro forma, all sources of funding and uses of the funding for the project. If No, please contact the City of Ukiah Community Development Department. Per the CDBG program, CDBG funds are to be used for gap financing and are not to supplant state and local funds that were previously dedicated to this activity.

Please list other funding sources for the proposed project:

4. OTC CAPITAL IMPROVEMENT PROJECTS

If your organization is applying for an Over the Counter (OTC) capital improvement project through the CDBG program, answer the following questions. If your organization is applying for a program, check the line above for N/A.

Do you have site control? ____ (Yes) ____ (No)

If Yes, attach proof of site control.

Do you have bid ready plans and specs? ____ (Yes) ____ (No)

Bid ready plans and specs must be reviewed by the Community Development Department for completeness prior to request for approval of the application by the City Council.

Can your project be ready to go to bid within 90 days of execution of the standard agreement between the City of Ukiah and State of California? ____ (Yes) ____ (No)

5. APPLICATION CERTIFICATION

Applicant hereby certifies that it has read and understands the regulations governing the State Community Development Block Grant (CDBG) Program, and the City of Ukiah's CDBG Local Application process. Applicant further agrees to abide by such regulations, and that violations of these regulations shall constitute grounds for cancellation of any funding commitment. Applicant hereby certifies that the information submitted in the Local Application and any supporting materials is true, accurate, and complete to the best of its knowledge. Applicant acknowledges and understands that if facts and/or information herein are found to be misrepresented, it shall constitute grounds for the rejection of this application and eligibility for City of Ukiah 2025 CDBG projects or programs.

Printed Name/Title	Signature	Date
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Printed Name/Title	Signature	Date
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