



Office of the City Clerk

300 Seminary Avenue
Ukiah, CA 95482

Stipend: \$100 per month
Estimated Monthly Time Commitment: 5-10 hours

APPLICATION FOR PLANNING COMMISSION

(Application must be submitted by noon on September 22)

NAME: _____
First Last

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE: Home _____ Work/Cell _____ Email: _____

Please attach a resume or description outlining your educational background and/or experience; an applicant statement (400-500 words) describing why you should be selected to fill this vacant position; and complete all questions on this application *(If there is not enough room in the field, please use an attached page)*. Applications can be submitted in person or mailed to: City of Ukiah, Attn: City Clerk, 300 Seminary Ave., Ukiah, CA 95482.

1. Highlight the relevant knowledge or skills that you will bring to the Planning Commission:

2. Have you ever served on a public, private, or non-profit Board, Committee, Commission, or Task Force? If yes, please specify below: YES NO

Name

Length of Service

**Office of the City Clerk
Application for Vacant Planning Commissioner Position
City Council Appointment**

Applicant Questionnaire

2. What do you believe to be the purpose of the Planning Commission and the duties and responsibilities of Commissioners?

3. What do you consider to be the two most important land use issues facing our community? In your opinion, what role does the Planning Commission have in addressing these land use issues?

4. What is, or should be, the relationship between the City's Planning Commission and the City Council and between the Commission and Staff?

5. How do you believe your own skills, experience, and perspective will be beneficial to the work of the Planning Commission?

6. Diversity, Equity, and Inclusion are priorities for the City of Ukiah. Tell us about your experience working with diverse groups and how you would work to create an environment that is welcoming, inclusive, and increasingly diverse?

7. Is there anything that you would like to add?

I declare under penalty of perjury under the laws of the State of California that I am a resident of the City of Ukiah, California, registered to vote in the City of Ukiah, and that all information stated in this application and all attached pages are true, correct and complete. I also acknowledge that if appointed, I will be subject to filing a Form 700 Statement of Economic Interest, and I have read and understand the City's Code of Ethics and Conduct.*

Signature of Applicant

Date

**[Form 700](#) – Every elected official and public employee who makes or influences governmental decisions is required by State Law to submit a Statement of Economic Interest, also known as the Form 700. The Form 700 provides transparency and ensures accountability in two ways:*

- 1. It provides necessary information to the public about an official's personal financial interests to ensure that officials are making decisions in the best interest of the public and not enhancing their personal finances.*
- 2. It serves as a reminder to the public official of potential [conflicts of interest](#) so the official can abstain from making or participating in governmental decisions that are deemed conflicts of interest.*