

In order to obtain a building permit for your PV System, you will need:

- Completed Building Permit Application
- Signed copy of the interconnection agreement
- Three copies of plans – 2 wet signed

Four copies of plans if the system size is over 10 kW

- Submitted plot plan size - 11 X 17 or tabloid
- Two sets of truss calculations
- PV system design and one-line drawing showing a load side tap
- If the system is NOT roof-mounted, include a plot plan with proposed system location and trenching in relation to existing utilities/easements, and disclose easements.

City of Ukiah**APPLICATION FOR RESIDENTIAL UTILITY SERVICE****NAME**

(PLEASE PRINT) LAST

FIRST

MIDDLE

PROPERTY #**CUSTOMER #**

TODAY'S DATE _____

SERVICE START DATE _____

NAME _____

CO-OCCUPANT _____

SERVICE LOCATION _____

APT/UNIT # _____

MAILING ADDRESS (if different than location) _____

TELEPHONE #'s HOME _____

WORK _____

CELL or Message _____

OWN/BUYING ☐ RENT ☐ AGENT ☐

IF RENTING, NAME OF OWNER _____

Has the City of Ukiah provided services to you before? ☐ yes ☐ no

If yes, at what address? _____

If no, previous address _____

SOCIAL SECURITY # _____

DRIVER'S LICENSE # _____

BIRTHDATE _____

EMPLOYER _____

(optional)

EMPLOYER ADDRESS _____

OCCUPATION _____

LENGTH OF PRESENT EMPLOYMENT _____

SPOUSE or CO-OCCUPANTS

NAME _____

RELATIONSHIP _____

EMPLOYER _____

ADDRESS _____

OCCUPATION _____

Cell Phone _____

Social Security # _____

(optional)

Driver's License # _____

Birthdate _____

NAME _____

RELATIONSHIP _____

EMPLOYER _____

ADDRESS _____

OCCUPATION _____

Cell Phone _____

Social Security # _____

(optional)

Driver's License # _____

Birthdate _____

Check boxes of utilities requested at this service location:**Electric** ☐**Water** ☐**Sewer** ☐**PERSONAL REFERENCES (Local friend or relative not living with you)**

NAME _____

NAME _____

ADDRESS _____

ADDRESS _____

Daytime Phone _____

Daytime Phone _____

Relationship _____

Relationship _____

BASELINE ELIGIBILITY FOR ELECTRIC USEWHAT IS THE PRIMARY SOURCE OF HEAT IN YOUR HOME? ☐ Gas ☐ Electric ☐ Unknown* ☐ OtherRATE

*By checking the unknown box I agree to accept the Baseline Classification shown by City records. This will remain in effect until I notify the City in writing.

PLEASE READ CAREFULLY BEFORE SIGNING

By signing this application and accepting utility service from the City I/we agree:

To comply with all of the City's Customer Service Policies, including those contained in the Ukiah City Code, Sections 4000-4069, as they now read or as they may be changed by the City Council. A copy is available upon written request with the City Clerk.

I/we understand and agree that every adult lawfully residing at the service location is jointly and severally liable for all of the charges for service at the location furnished as a result of this application.

The City of Ukiah does not guarantee a constant or uninterrupted flow of electric current and will not assume responsibility for damages caused by such fluctuations or interruptions, unless caused by the negligence of the City or its employees.

I/we understand that the City of Ukiah reserves the right to adjust my security deposit and may bill an additional deposit not to exceed a one (1) monthly average of charges according to my/our past credit history. Deposits are refundable after one full year of good credit (no more than one (1) delinquent notices); Deposits may be waived if a letter of good credit from another utility of recent service is presented.

I/we understand that the City shall have the right to terminate utility services if it discovers that any of the information I/we provided is untrue

or incomplete - THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND COMPLETE TO THE BEST OF MY/OUR KNOWLEDGE AND BELIEF

APPLICANT'S SIGNATURE _____

DATE _____

CO-APPLICANT'S SIGNATURE(S) _____

DATE _____

2.5 System Information:

2.5.1 System size Total (AC Watts):

2.5.2 Complete the following table for your system:

Equipment	Quantity	Rating (Watts)	Manufacturer	Model No.
Micro Inverter				
String Inverter				
Optimizers				
Panels				

3. DEFINITIONS

Customer: An electric utility account holder who receives electrical energy.

Customer-Generator: A residential or commercial customer who operates a renewable electrical generation facility, or a combination of those facilities, that is located on the customer's owned, leased, or rented premises. Generation facility is interconnected and operates in parallel with the City of Ukiah's electrical grid and is intended primarily to offset part or all of the customer's own electrical requirements.

Premises: All structures, electrical equipment, or portions thereof occupied or operated by a Customer-Generator or tenants of Customer-Generator and situated on the integral parcel of land, the real property on which the Facility is installed.

Metering Point: The point in the electrical system where the flow of power, either from City of Ukiah's electrical grid to premises (delivered) or premises to grid (received), is measured.

Energy Delivered: The amount of energy, measured in kWh, delivered from the City of Ukiah's electric grid to the customer at the metering point.

Energy Received: The excess generated energy, measured in kWh, that is received by the City of Ukiah's electrical grid.

Demand: The maximum amount of energy measured over a period of time, measured in kW, either delivered or received through the metering point.

Rate: Self Generation G1 Rider:

- a. The Self-Generation G1 Rider applies to renewable generation facilities installed on or after July 1, 2021. The G1 Rider provides the rules and rates for customer owned renewable self-generation facilities. For specific rate and energy generation rate details, refer to the published G1 Rider and associated electric rate schedules.

- b. A renewable electrical generation facility is eligible for certification as a renewable energy resource as defined by the California Energy Commission (CEC). The CEC's most current Renewable Portfolio Standard Eligibility Guidebook shall be used for providing the technical definitions of a renewable electrical generation facility.

Net Energy Metering (NEM): Previously, the self-generation rules and rates were under Net Energy Metering (NEM) in accordance with California Public Utility Code 2827. The Utility Code 2827 acknowledged that NEM provided a subsidy between customers and set a NEM cap at 5% of eligible customers. This cap has been met and the NEM rate is closed to new Self-Generation customers.

4. GENERAL REQUIREMENTS

Customer-Generator has elected to operate its renewable electrical generating facility in parallel with the City of Ukiah's distribution facilities. The renewable electrical generating facility is intended primarily to offset part or all of the Customer-Generator's own electric requirements.

Customer-Generator shall not commence operation of the Facility until the completion of all of the following:

- 4.1 Pay applicable fees, including Building Permit, all applicable Community Development Department requirements, Electric and Public Works impacts, connection, etc.
- 4.2 Approval of final inspection by the City of Ukiah Community Development Department, Building Division.
- 4.3 A fully executed Interconnection Agreement is on file with the Electric Department.
- 4.4 Installation has met all of the Utility's interconnection requirements.

5. CUSTOMER BILLING AND PAYMENT OPTIONS

- 5.1 **Rate Schedule for Delivered Energy:** The applicable electric rate schedule for delivered energy shall be based on customer type, zoning, energy usage and demand without generation. The most current, published rate will be applied to energy delivered and demand measured through the metering point.
- 5.3 **Energy Received:** The metered energy received by the Utility will be credited in dollars to the customer-generator's account. The value per kWh will be based on the current generation rate.
- 5.4 **Monthly Billing:** Monthly bill is comprised of:
 - 5.4.1 Non-energy charges (basic charge, taxes, minimum charge, demand charge and applicable service fees)
 - 5.4.2 Energy Delivered charges
 - 5.4.3 Energy Received credits – offset charges

5.5 **Monthly Bill:** Includes the electric charges, credits and prior month's carry over totaled.

5.5.1 If the monthly bill totals a net charge, the amount charged is due and must be paid.

5.5.2 If the monthly bill totals a net credit, the unused energy credit will be applied to the next billing cycle.

5.5.3 Excess energy credit - Yearly adjustment: Yearly, generation accounts with credits greater than \$300.00 on the April bill, will be issued a check in the amount of the outstanding credit. The May bill statement will show the credit payout amount with a zero-balance forward.

6. INTERRUPTION OR REDUCTION OF DELIVERIES

6.1 The City of Ukiah shall not be obligated to accept or pay for and may require Customer-Generator to interrupt or reduce deliveries of as-available energy: (a) when necessary in order to construct, install, maintain, repair, replace, remove, investigate, or inspect any equipment or part of the Customer-Generator's system or the City's electrical system; or (b) if it determines that curtailment, interruption, or reduction is necessary because of emergencies, forced outages, force majeure, or compliance with prudent electrical practices, or system operation.

6.2 Whenever possible, the City of Ukiah shall give Customer-Generator reasonable notice of the possibility that interruption or reduction of deliveries may be required.

6.3 Notwithstanding any other provisions of the Agreement, if at any time the City of Ukiah determines that either (a) the Customer-Generator's facility may endanger the City of Ukiah personnel, or (b) the continued operation of Customer-Generator's facility may endanger the integrity of the City of Ukiah's electric system, the City of Ukiah shall have the right to disconnect Customer-Generator's facility from the City of Ukiah's electrical system. Customer-Generator's Facility shall remain disconnected until such time as the City of Ukiah is satisfied that the condition(s) referenced in (a) or (b) of this paragraph have been corrected.

7. INTERCONNECTION

7.1 The City of Ukiah shall furnish and install bi-directional multi-register revenue watt-hour meter. Meter will record real-time energy delivered and received and total demand.

7.2 Customer-Generator shall design, provide, install and operate the generating facility in accordance with all applicable laws and regulations and shall comply with all the requirements set forth by the City of Ukiah's Electric Utility, the Community Development Department, Building Division and all applicable State and Federal laws and regulations.

7.3 To ensure grid safety and reliability, sizing of the generation (in kW) will be limited to **two** times customer load up to 10 kW AC maximum.

7.4 Generation over 10 kW shall be subject to special review to ensure grid safety. Cost of studies and upgrades associated with generation over 10 kW will be established during the permitting process and paid prior to connection.

- 7.5 City of Ukiah's Electric Utility reserves the right to require additional metering equipment for statistical and/or billing purpose.
- 7.6 Customer-Generator Facility shall conform to all the applicable design, safety and performance standards established by the applicable City building codes, California Electric Code (CEC), the Institute of Electrical and Electronics Engineers (IEEE) and the Underwriters Laboratories (UL) 1741.
- 7.7 Inverter output shall automatically disconnect from the Electric Utility upon the loss of Utility voltage and not reconnect until Utility voltage has been restored by Electric Utility.
- 7.8 Customer-Generator shall not commence parallel operation of the generating facility until all requirements set forth by the City of Ukiah Electric Utility and Community Development Departments have been met per this Interconnection Agreement. The City of Ukiah shall have the right to have representatives present at the initial testing of Customer-Generator's protective apparatus.

8. MAINTENANCE AND PERMITS

Customer-Generator shall: (a) maintain the renewable electrical generating facility and interconnection facilities in a safe and prudent manner and in conformance with all applicable laws and regulations including, but not limited to, those provisions of the Ukiah City Code pertaining to the City of Ukiah's Electric Utility and Building Division and (b) obtain any governmental authorization and permits required for the construction and operation of the electric generating facility and interconnection facilities. Customer-Generator shall reimburse the City of Ukiah for any and all losses, damages, claims, penalties, or liability it incurs as a result of Customer-Generator's failure to obtain or maintain any governmental authorization and permits required for construction and operation of Customer-Generator's generating facility. The City of Ukiah will have the right to inspect and test the automatic disconnect circuit on periodic basis to ensure proper operation.

9. ACCESS TO PREMISES

The City of Ukiah may enter Customer-Generator's premises: (a) to inspect at all reasonable hours Customer-Generator's protective devices and read or test meter; and (b) to disconnect, without notice, the interconnection facilities if, in the City of Ukiah's opinion, a hazardous condition exists and such immediate action is necessary to protect persons, the City of Ukiah's facilities, or the property of others from damage or interference caused by Customer-Generator's electric facilities, or lack of properly operating protective devices.

10. INDEMNITY AND LIABILITY

- 10.1 The Customer-Generator shall protect and defend the City against any claim for money made against the City, if the claim is based on any act or omission of the Customer-Generator in performing under this Agreement, regardless of whether the act or omission of the Customer - Generator involve allegedly negligent or intentionally wrongful conduct, or of whether the claim results from the engineering, design, construction, maintenance, repair, improvement, replacement, operation, supervision, testing or ownership of the Customer-Generator's facility. Collectively, these activities will be referred to in this Agreement as "operation of the facility". The Customer-Generator's obligation to indemnify the City includes the indemnification of the

City and its officers, agents, employees, and contractors. This obligation to indemnify the City applies to the acts or omissions of the Customer-Generator and its officers, agents, employees, contractors, and volunteers. In addition, the Customer-Generator shall pay any loss or expense incurred by the City caused by the operation of the Customer-Generator's facility.

Under its obligation to defend the City, the Customer-Generator shall provide at its expense such attorneys, investigators, consultants, experts or other professionals as may be necessary to defend any such claim or demand and shall pay all expenses associated with such defense, including any expenses incurred by the City to assist or participate in such defense. If Customer-Generator fails to provide competent representation when necessary to prevent any prejudice to the City's interests, the City may retain such services and incur such expenses as may be reasonably prudent to protect its interest and Customer-Generator shall pay any such expenses incurred by the City within thirty (30) days of the date the City provides the Customer-Generator with written notice of the expense and a demand for payment.

In agreeing to indemnify City under this paragraph 10.1, the Customer-Generator shall pay any settlement or judgment resulting from a claim, demand, cause of action or suit covered by said paragraph. The Customer-Generator will not be required to protect the City against a claim that is based on the sole, active negligence or willful misconduct of the City or its officers, agents, employees, or contractors (other than the Customer-Generator).

The City will provide this same protection to the Customer-Generator for any claim caused by the sole and active negligence of the City or its officers, agents, employees or contractors (other than the Customer-Generator) in operating its facilities.

This indemnification and hold harmless provision of this Agreement shall remain in effect, even if the Agreement is otherwise terminated or fully performed.

- 10.2 Notwithstanding the indemnity of Section 10.1 and except for a Party's willful misconduct or sole negligence, each Party shall be responsible for damages to its facilities resulting from electrical disturbances or faults.
- 10.3 The provisions of this Section 10 shall not be construed to relieve any insurer of its obligations to pay any insurance claims in accordance with the provisions of any valid insurance policy.
- 10.4 Except as otherwise provided in Section 10.1, neither Party shall be liable to the other Party for consequential damages incurred by that Party.

11. INSURANCE

- 11.1 To the extent that Customer-Generator has currently in force all risk property insurance and comprehensive personal liability insurance, Customer-Generator agrees that it will maintain such insurance in force for the duration of this Agreement in no less amounts than those currently in effect. The City of Ukiah shall have the right to inspect or obtain a copy of the original policy or policies of insurance prior to commencing operation.
- 11.2 Customer-Generator shall meet the standards and rules set forth in this Agreement and the interconnection guidelines, have the appropriate liability insurance coverage required in Section 10.1, and shall not be required to purchase any additional liability insurance.

11.3 Such insurance required in Section 10.1 shall, by endorsement to the policy or policies, provide for thirty (30) calendar days written notice to the City Electric Utility prior to cancellation, termination, alteration, or material change of such insurance.

12. GOVERNING LAW

This Agreement shall be interpreted, governed, and construed under the laws of the State of California as if executed and to be performed wholly within the State of California.

13. AMENDMENT, MODIFICATIONS OR WAIVER

Any amendment or modifications to the Agreement shall be in writing and agreed to by both Parties. The failure of any Party at any time or times to require performance of any provision hereof shall in no manner affect the right at a later time to enforce the same. No waiver by any party of the breach of any term of covenant contained in this Agreement, whether by conduct or otherwise, shall be deemed to be construed as a further or continuing waiver of any such breach or a waiver of breach of any other term or covenant unless such waiver is in writing.

14. NOTICES

All notices, communications and waivers under this Agreement shall be in writing and shall be delivered (a) in person, (b) mailed, postage prepaid, either by registered or certified mail, return receipt requested, or (c) sent by reputable overnight express courier, or (d) sent via email, in each case to the persons at the addresses below, or to any other address that the receiving Party designates in writing:

City of Ukiah
Electric Utility Department
411 W. Clay
Ukiah, CA 95482

15. TERM OF AGREEMENT

This Agreement shall be in effect when signed by the Customer-Generator and the City of Ukiah and shall remain in effect thereafter month-to-month unless terminated by either Party on thirty (30) days' prior written notice in accordance with Section 14

16. ADDITIONAL REQUIRED DOCUMENTS

In addition to this signed Interconnection Agreement, the following document must be submitted to the City of Ukiah Electric Utility:

- Copy of approved electrical one-line diagram of the Generating Facility.
- Copy of approved Building permit.

Other type self-generation systems are to be detailed on a separate sheet that must be attached to this Agreement. Include system one line and the pertinent information.

17. **SIGNATURES**

The signatories to this Agreement represent that each has full right, power and authority to execute this Agreement on behalf of the entity each purport to represent.

IN WITNESS WHEREOF, the Parties hereto have caused two originals of this Agreement to be executed by their duly authorized representatives.

This Agreement is effective as of the last date set forth below.

Customer-Generator

Signature: _____

Name: _____

Title: _____

Date: _____

City of Ukiah

Signature: _____

Name: _____

Title: _____

Date: _____