



City of Ukiah

City of Ukiah
Annual Budget
Fiscal Year 2017-18

Providing value to our quality of life



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Annual Budget

Fiscal Year 2017-18
City of Ukiah, California

Annual Budget
Fiscal Year 2017-18
City of Ukiah, California

Compiled by
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CITY OF UKIAH, CALIFORNIA

ANNUAL BUDGET
FISCAL YEAR 2017-18

GOVERNING BODY

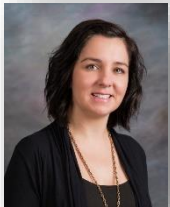
City Council
Redevelopment Successor Agency Board of Directors



Jim O. Brown
Mayor



Kevin Doble
Vice Mayor



Maureen Mulheren
Council Member



Douglas Crane
Council Member



Stephen G. Scalmanini
Council Member



ADVISORY COMMITTEES/COMMISSIONS

Airport Commission
Planning Commission
Design Review Board
Traffic Engineering Committee
Paths, Open Space, and Creeks Commission
Demolition Permit Review Committee
Parks, Recreations, and Golf Commission
Investment Oversight Committee

EXECUTIVE MANAGEMENT TEAM

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City Manager

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Deputy City Manager

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Craig Schlatter
Community Development Director

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Public Works Director/City Engineer

Sean White
Water Resources Director

Greg Owen
Airport Manager

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Electric Utility Director

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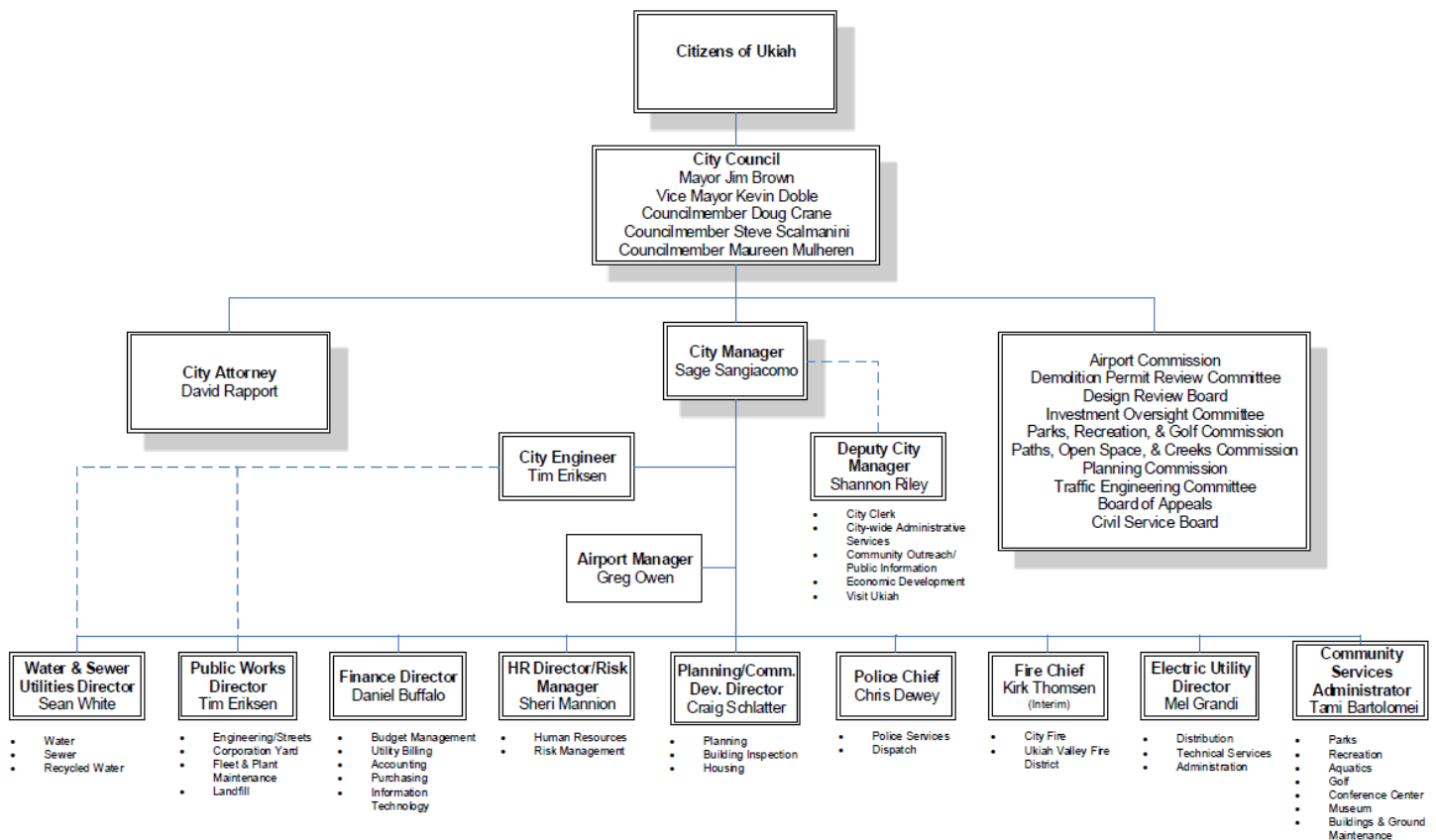
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City Organizational Chart



Core Values



Our Core Values:

PROFESSIONALISM

SERVICE

TEAMWORK

INNOVATION

SAFETY

More information on our core values can be found on the city's website,
www.cityofukiah.com/eep.

Core Values

Our core values are what drive us to better serve our community by creating a culture of positivity, inclusion, and professional betterment. These values are as follows:

PROFESSIONALISM

We demonstrate professionalism through proficiency, reliability, and our drive to make opportunities happen.

- We strive to promote trust and confidence by being respectful, truthful, open and compassionate in everything we do.
- We are dedicated to continuous improvement and professional growth.
- We embrace our professional and social responsibility to our community.

SERVICE

We inspire confidence in our organization and our team members by consistently providing exceptional service.

- We meet the needs of a diverse community through dynamic, creative, and thoughtful service.
- We achieve tangible results through eagerness to find solutions and provide service.
- We are accountable for our actions and take ownership of our deeds.

TEAMWORK

We believe in creating an environment that fosters teamwork and processes that support equal opportunity, collaboration, and commitment to common goals.

- We inspire everyone to make a difference and celebrate success by valuing and recognizing each contribution.
- We believe that open, honest communication builds trust, which is the foundation of any relationship—whether it's with our employees or our community.
- We maintain a positive and engaging atmosphere where balance and fun are valued.

INNOVATION

We work to discover practical solutions, challenge prevailing assumptions, and create new ideas that prove useful.

- We are actively engaged in seeking strategic solutions and partnerships that will more effectively serve our community and our team members.
- We foster a culture of innovation that balances creativity with responsibility and sustainability.
- We are open to change and support and encourage suggestions from employees and the community.

SAFETY

We strive to keep our community and our workplace safe and healthy.

- We ensure the vital needs of our community are met through the protection of each other, the environment, and our assets.
- We foster a healthy community by ensuring accessibility and high quality programs and services for our citizens.
- We ensure the safety of our team-members and are well prepared for emergencies through effective and ongoing training and education.

City Council's Strategic Plan

The Ukiah City Council, through a strategic process of discussion, observation, and education, has developed the following set of focused priorities and strategies. The four identified areas are in no way all-encompassing of the City's scope of work nor are they finite; rather, the strategic planning process is evolutionary and often vision-based. All of these areas work to further promote the vibrancy and sustainability of the Ukiah community and the organization.

Outcomes

The primary outcomes for the Strategic Planning Process are threefold:

1. Create alignment among the Councilmembers about the top strategic priorities for the City of Ukiah.
2. Develop a set of operational principles that will guide the practices and decisions of the council in focusing the strategic priorities.
3. Identify specific mechanisms for tracking these strategic priorities over time that will allow the Council and City Staff to make the necessary adjustments to achieve the strategic priorities.

General Principles

A set of accepted guidelines formed to capture values and priorities that transcend beyond the strategic plan.

- Our strategies and approaches maintain or enhance the unique positive characteristics of our community.
- Our decisions reflect fiscal responsibility, reliability, sustainability, and affordability with an understanding and consideration of impacts to the entire organization.
- We look to partner with our community members to promote greater ownership and involvement in their services.
- We look for strategies that increase efficiencies while enhancing customer service.
- Where applicable, we adjust rates and fees to reflect changes in the economy and cost of services.

Strategic Planning Areas & Initiatives

- Develop a prioritized plan for maintaining and improving public infrastructure.
 - *Continue the development and maintenance of a comprehensive Capital Improvement Plan.*
 - *Identify and/or develop funding for essential and vital infrastructure for the long-term.*
- Planning Valley-Wide takes place based on sound planning principles.
 - *Review and revise land use planning documents to be reflective of the long-term vision for the community*
 - *Analyze and consider opportunities for regional partnerships that support or improve the delivery of municipal services*
- Facilitate the development of a sound local economy that attracts investment, promotes economic diversity, supports businesses, creates employment opportunities, and generates public revenues.
 - *Identify and remove barriers to economic development while leveraging economic opportunities*
 - *Develop and preserve the downtown historic place as a regional center of civic and economic activity*
- Council and staff work together to create a more responsive and effective workplace environment.
 - *Promote core values that are embedded in the operational culture of the organization*
 - *Develop open communication and workflow practices that cultivate invested team members and community awareness/involvement*

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Theatre

6

SPARTACUS
7:30

CITY MANAGER'S BUDGET MESSAGE

Ukiah is on the brink of exciting and transformative changes, changes that I believe will have a positive impact on our quality of life. At its foundation, Ukiah has spectacular natural beauty and a resilient and caring citizenry. I remain thankful to have grown up and live in a community where, more often than not, the first reaction when passing someone on the sidewalk or in the grocery store is to exchange a smile and a greeting. At the City of Ukiah, we don't take that for granted. Our team, combined with the leadership of the City Council, is dedicated to maintaining that friendly, authentic spirit while improving services to make our community a place of pride and enjoyment, where families and business can thrive and visitors will cherish their experiences.

Over the past decade, the City has been impacted by continuing economic, legislative and legal threats that have challenged that ability to provide services. Emerging through the economic downturn was difficult and the impacts have been far lasting including continued issues with homelessness, lack of housing, aging infrastructure, a limited workforce and a lack of significant economic growth. Through a refocused effort on engagement and partnerships, we look forward to working with and for our community to overcome these larger regional issues.

The Fiscal Year 2017-2018 budget builds upon the effort to refocus service delivery and resources to Council-directed priorities while maintaining a balanced and sustainable fiscal spending plan. Public Safety services and utility operations remain a priority focus and represent the majority of the City's annual budgetary spending. This year's budget also represents a major investment in infrastructure spending on important community projects that have been in development for a number of years, including street and traffic improvements in and around the Redwood Business Park and the recycled water project. Additional investment in street maintenance will be forthcoming as the City works to plan and deploy the recently-approved Measure Y funding.

This introductory message is intended to set the stage and provide context for the narrative and financial information found in this document. It is an overview of the detail found throughout this document. This is my recommended budget to the City Council and the citizenry of the City of Ukiah. It is the story of where we've been and where we intend to go.

Community Overview

Ukiah is where the rolling vineyards, pear orchards and giant redwoods converge—where ranching and timber families live alongside ex-hippies, internationally renowned musicians, artists and winemakers.

Visit Ukiah's tagline, "Far Out. Nearby." truly captures the Ukiah vibe. Because Ukiah is still largely undiscovered, it has retained its small-town charm and quirkiness.

At just two-hours north of the Golden Gate Bridge on the scenic Highway 101, the community is easy to get to, but truly feels like an escape from the ordinary. For ease of travel, Ukiah is accessible from three major airports (San Francisco, Oakland, and Sacramento) and is home to Ukiah Municipal Airport. It is situated near the intersection of Highways 101 and 20, which provide north/south and east/west connectivity throughout the State.

Ukiah is often described as a great place to get away from the world. We're the county seat of a geographically diverse area and the business and commerce center for Mendocino County, as

well as parts of Lake, Humboldt, and Sonoma Counties. A bustling historic downtown anchors a city surrounded by conventional business, retail, hospitality, medical and educational services and outlets. Our listed census population of 16,075 can be deceiving given during the work week it swells to over 35,000. The population swing allows one to find all of the conveniences and opportunities of a midsize urban city within the rural charm of a small town.

We're also centrally located to over 30 wineries, making it the perfect launching pad for an authentic wine-tasting adventure. Local tasting rooms are comfortable and casual, and more often than not, you'll be meeting the owner or winemaker. The fact that this is the greenest wine region in America is less of a status symbol than it is a way of life. In addition, visitors can diversify their tasting pallets at a number of the local breweries, distilleries, and unique eateries that are mixed in throughout the countryside.

Local area attractions include the Grace Hudson Museum, an art and history museum that features the intricate basketry of the local Pomo Indian tribe, and Montgomery Woods, a pristine redwood grove that hosts some of the world's tallest trees. Outdoor recreation enthusiasts will find no shortage of activities here. This is home to the county's only 18-hole golf course, four-disc golf courses, Lake Mendocino for boating, fishing, hiking and camping, thousands of acres of state and federal land for recreation and off-street vehicles, and more. Additionally, Ukiah offers a number of hospitality options including two historic hot-spring resorts cater to those truly looking to escape for a weekend.

Additional details are available at www.cityofukiah.com/businesses/ and www.visitukiah.com.

2016-17 Fiscal Year in Review

Another productive year is close to wrapping up for our City's dedicated and hardworking team. Many long hours and diligent effort went into the planning of several critical projects, including the recycled water project, the Palace Hotel, the Costco development project and various street resurfacing and rehab efforts, just to name a few. This was in addition to the regular day-to-day work that our team members carried out toward the goal of providing the highest level of service delivery.

These are just some of the accomplishments our team realized in 2016-17:

- The Police Department continued another successful year of implementing their strategic plan, including concentrating on reducing quality of life crimes in our community. These efforts resulted in an 18% reduction in property crimes and no measurable increase to the number of violent crimes our community experiences.
- The Finance Department has been restructured into a more efficient, productive, fully staffed team. The budget document reflects the culmination of new ideas, refreshed enthusiasm and skillful preparation.
- Economic Development and the Parking Ad Hoc Committee worked together to begin the development of an improved parking plan for the downtown area by evaluating the recommendations of the existing parking study to determine relevancy with the changed downtown business climate.
- The Fire Department merged financial services between the City and the Ukiah Valley Fire District, improved interdepartmental communications and relations between the two

agencies, and is on the cusp of establishing fully unified joint fire service for the entire Ukiah Valley.

- Recreation hosted its first Basketball Shoot-A-Thon fundraiser for the City of Ukiah Youth Basketball League with 200 participants that brought in just over \$12,000. After obtaining sponsors and buying prizes for participants, a profit of \$9,000 was recognized for future programmatic needs.
- The Grace Hudson Nature Education Project has nearly completed its learning center, which includes a large recirculating water feature modeling a section of a salmon stream, new perimeter fencing, walls and gates, installation of an outdoor security system, installation of irrigation and outside lighting, and landscaping with native plants.
- Planning has completed zoning ordinance amendments designed to make the development process easier, including permit streamlining and a new development fee deferral program.
- Electric Utilities accomplished the completion of the Perkins Street Overhead to Underground conversion and the underground phase for the Perkins Street Lighting Project.
- Public Works made great strides in the continued implementation of the "Master Pavement Rehabilitation Program (MPRP)" - two-year approach, along with the launch of online customer reporting to 'City Source App'.
- The Water Division successfully completed installation of Wells 4 and 9 and began site improvements.
- The Wastewater Division secured grant funding and low-interest loans for construction of Phases 1 through 3 of the Recycled Water Project.
- The Public Works Department has begun the reconstruction of Observatory, Luce, and Washington Avenues in conjunction with sewer and water main replacements.
- Visit Ukiah and the Recreation Department, along with support from multiple other departments, hosted the first-ever seasonal ice-skating rink in Downtown Ukiah, attracting thousands of people from around the area.
- An important element of civic engagement includes increased communication and promotion of City activities, achievements, and major initiatives. To accomplish this, the City expanded its presence on social media, increased the frequency of press releases, launched an interactive mobile app so that citizens can conveniently report non-emergency items, and added content and tools to the website.

Finally, we did all this under diligent fiscal constraint while still maintaining the highest level of service possible.

The Budget Year, 2017-18

The City's Management Team recognizes and appreciates the City Council's expectation for a well-developed and clear budget document. The presented budget represents a full-scale revision from past documents. While the presentation has not been perfected in form, it is a significant step in meeting the presentation and development objectives for budgeting.

Founded in best management practices and coordinated with a Council ad-hoc and management staff from all departments, the document provides a solid foundation for the continued evolution in years to come.

For the first time, the City's budget was developed utilizing the Enterprise Resource Planning (ERP) software referred to as "Munis." All departments directly entered their budget requests into the system and all data and many of the reports in this document are generated directly from the system.

We began our process with a Budget Kick-Off in late February. During this review and strategic planning/goal-setting session, new goals and objectives for 2017-18 were identified and presented by each department. They reinforced the four strategic planning areas established by the Council:

1. Planning for public infrastructure,
2. Employment of sound planning principles to the City and greater valley,
3. Promotion and strengthening of economic development, and
4. Improving the organizational workplace environment.

Departments and divisions have tailored their individual goals with these strategic priorities in mind and structured their budgets accordingly. Additional department-specific priorities were also identified during the budget process, and we worked to finance those activities accordingly.

The budget document presents information and data at the fund level, a departmental/division summary level, and a department/division detail expenditure/revenue line level.

Operational Highlights

In 2017-18, project development and completion will continue to be a focus, as well as working to improve service levels through resource reorganization, partnerships and innovation. The following are the highlights of what's to come:

Personnel. A continued goal is to retain and attract the highest quality and most productive team members. Given our limited resources, we rely on team members that can fill multiple functions and who desire a rewarding and challenging work environment.

We have successfully recruited for a range of critical positions; over the past year, several key leadership positions were replaced due to retirements and natural attrition. In the upcoming year, we will continue to build a strong and skilled workforce. With attrition comes an influx of new approaches, but also the loss of institutional knowledge and expertise. To ensure the best utilization of our workforce, cross training and knowledge/task base development remains a priority.

All departments and divisions during the budget process were asked to examine the training needs of their team and bring forward an appropriation proposal to meet current year objectives. Training and leadership/career development works to unlock the full potential of our team members and pays dividends in greater service outcomes at a reduced cost.

Other notable personnel considerations in 2017-18 include:

- **Public Safety – Police Services.** The Police Department's budget includes appropriation for 34 sworn police officers, up from 32. Funding for one of those new officers will come in part from the Ukiah Unified School District for an additional school resource officer. The second position

will be funded from general revenues of the general fund and other sources, specifically from identified savings in other Police operations.

- The **Public Works Department** will add at least one new position in the engineering department to enhance and expand our internal capacity to perform project management and to plan and execute street rehab and maintenance funded by Measure Y.
- The **Information Technologies Department** will add a 32-hour entry level position to the operations. IT related costs continue to rise as all aspects of City services rely on technological and communication based platforms to provide services. In an effort to provide support of the services, the City has tried both consultant and in-house staffing models. The consultant model has proven costly and less effective. In order to curb costs and reliance on third-party, out-of-market vendors, the Department is proposing this entry level position to provide added support services to end users.
- The **Purchasing Division** includes the addition of a Buyer position to provide relief for the high demand for services that is backlogging the purchasing process and delaying the timely bidding and acquisition of services and supplies. The current Buyer will be reclassified to a Buyer II level and will have increased responsibilities in the areas of Public Works contracts, surplus material handling, and procurement support. Both positions will provide critical support needed to comply with new regulations that have recently come into effect.
- One of our greatest cost challenges in the 2017-18 and future budgets is in the realm of **pensions obligations** and rising benefit costs. We took prudent steps to ensure the City is positioned to hedge these liabilities by building in operational surpluses throughout funds.

Operations. The Finance Department has committed greater resources to budget monitoring and internal auditing for the 2017-18 year. They will achieve this by engaging with departments in a collaborative and honest dialogue and searching for best practices and innovative ways of harnessing both current and potential, yet unrealized, resources. The purpose of such an initiative is to help all City functions, departments, and divisions find ways of providing the highest level of services at the lowest possible cost.

Other notable operational considerations in 2017-18 include:

- **Public Safety – Fire Services.** The City will continue to work with the Ukiah Valley Fire Protection District to provide unified operational services to the greater Ukiah Valley.
- Evaluate and reorganize the functions and staffing of the **Community Development and Planning Department** to be in line with City Council's strategic goal to facilitate the development of a sound local economy that attracts investment, promotes economic diversity, supports businesses, creates employment opportunities, and generates public revenues.
- **Restructuring long-term obligations.** In the current interest rate environment, the City must capitalize on opportunities to reduce the cost of borrowing for current debt issues and those yet to come. Pending litigation remains a significant obstacle in this endeavor, but as we work toward finding new ways to mend broken relationships, the Finance Department stands ready to engage in debt refunding and refinancing strategies to save our citizens in costly interest expense.
- The City utilizes a **cost allocation plan** as a means of capturing the total costs of providing services and a method for distributing administration and internal service costs across the various operations that utilize the corresponding services. The cost allocation plan establishes separate basis of allocation for each indirect activity and is founded on an approach that is

reasonable, fair, and equitable. Because services and utilization of services can change over time, the City Council wishes to establish an ad-hoc to work with staff on the development of an ongoing audit plan to review the bases of allocation and consider modifications when warranted.

Citizen engagement. We must work to improve citizen engagement, customer service and relationships with our local businesses. Communication and partnerships are critical to understanding, developing and delivering services. The City has created a multidiscipline taskforce that is working to improve and align services with the organization's core values. However, a consistent and unified approach for communication and engagement must be developed over the next year.

Service delivery. The City focuses on efficient, effective and economical service delivery that has meaningful and positive impacts on health, comfort, and happiness. This focus supports the City's efforts in making difficult decisions among competing priorities while delivering and demonstrating value in the services provided. The City continues to ensure Ukiah residents get the services they need and want, as well as getting value for the tax dollars spent delivering those services. Innovation is a key element in improving service delivery.

The City Manager's Office has commissioned two Innovation Teams, comprised of volunteer City team members and led by two department heads. The mission of these teams is to elevate the process of finding ways to reduce costs and enhance service delivery. One team is working on approaches to homelessness issues while the other is working on internal efficiencies.

Capital Highlights

The City will engage in the preparation of a comprehensive capital improvement program (CIP) budget in the coming year. The CIP will outline in specificity the programs and projects of the highest need in Ukiah, as identified by management and desired by Council and the community, with at least a five-year outlook. Our goal has been, and continues to be, to focus on those projects that will yield the greatest return on investment or that are in the most urgent need of attention. Through this process, the staff will plan for the long-term needs of the City's infrastructure and coordinate activities across departments.

Notwithstanding the development of a comprehensive CIP, the City has budgeted specific projects and capital outlays for 2017-18 that represent the most critical of the City's needs and the best use of resources for capital purposes.

A full list of this year's capital expenditures can be found in the Budget in Brief Section later in this presentation. The following are among the most notable:

- Recycled Water Project Phase 1-3 construction from the Wastewater Treatment Plant north to the Ukiah Sports Complex
- Redwood Business Park infrastructure improvements and Airport Park Blvd. reconstruction
- Caltrans right of way traffic improvements at Highway 101/Talmage Street
- Landfill closure and capping
- Airport acquisition of an Avgas self-serve tank with the ability to store 25,000 gallons of jet A fuel
- Replacement of the failing Pressure Zone 2 South Water Tank in the western hills to retain the needed ability to store and distribute water; this tank is one of the primary storage tanks in its zone
- Two Type-1 replacement engines
- Replacement of the Street Sweeper, existing equipment has exceeded the span of its useful life and is costly to repair

Of particular importance to the citizens of Ukiah is the new revenues from Measure Y and how they will be deployed to improve our streets. The recommended budget demonstrates a complete budgetary accounting of the utilization and reservation of funds generated by Measure Y to repair and maintain City streets, streets, and public rights-of-way. This includes using Measure Y resources to augment and enhance currently scheduled projects to ensure they are done well to maximize their benefit and longevity. Remaining funds will be held in reserved until the Council considers and approves a spending plan that was delayed due a lawsuit that threaten the collection of funds.

With the recent resolution of the lawsuit, Public Works is working to coordinate a summer workshop with the City Council and will be prepared to deliver an aggressive but prudent spending plan for the full utilization of Measure Y resources where they will have the greatest positive impact for Ukiah streets.

Economic Development Highlights

The City has emerged as a leader for economic development activities in Mendocino County. Partnerships with both private and public entities is the cornerstone of our approach.

The City's economic development efforts are focused primarily on business retention and recruitment and the partnership with the Community Development and Housing Department to facilitate the development of housing, both market rate and affordable. The strength of our business community relies on the availability of housing for its workforce, so these two efforts go hand in hand.

Staff has been very active in pursuing a regional economic development approach. As the County seat and the business, medical, and education hub for parts of three counties, we recognize that we serve a much larger population base than just our residents. While this often means increased costs and workload for some departments, there is also a benefit for our business community and an expanded tax base for the City's General Fund. Therefore, it behooves us to look beyond our city limits for collaborations. For example, the Visit Ukiah program promotes all areas and events within about a half-hour radius of Ukiah, knowing that visitors to the outlying areas are likely to stay in Ukiah's hotels and shop and dine in our community.

In the absence of redevelopment, Staff has utilized CDBG funds to provide low-interest loans and technical assistance for small businesses. Also, we invest in partnerships with organizations including the Greater Ukiah Chamber of Commerce, the Ukiah Main Street Program, the West Company, and the Economic Development and Financing Corporation, who provide other specialized services to the business community.

With the addition of Costco, new lodging, and much more, Ukiah is well poised for strong economic growth in the coming years. Our Economic Development team is committed to facilitating that growth in a way that preserves Ukiah's unique character and its balance between large industry and small, independent businesses.

Housing Highlights

Housing, or the lack thereof, has been an important topic over the last couple of years. Housing starts in the Valley have been few and far between in the last decade, and the impacts of that are now showing. City leaders have heard from businesses large and small about the need for workforce housing for not just entry-level employees, but executives as well.

The loss of redevelopment has made the development of affordable housing significantly more challenging. In spite of that, the City's partnership with Petaluma Ecumenical Properties will result in

42 new units of affordable senior housing in the summer of 2017. Additional projects are also in the works in the city and just outside our boundaries, supplementing the housing market with up to 175 new affordable units within the next two years.

Recognizing that there is also a need for market-rate housing, the City is facilitating the development of a multi-family complex on property owned by the City's Housing Entity and actively seeking additional opportunities.

In FY 17-18, the City will continue to focus on the effective infill of vacant and underutilized parcels while making additional efforts to streamline the development process for builders.

Financial Highlights

I am pleased to present a balanced operating budget for fiscal year 2017-18. Through the use of regular revenues to fund ongoing costs, as well as one-time resources to fund irregular or one-time expenditures, the general fund remains well capitalized with an appropriate reserve, while water and electric funds strengthen further, even engaging in capital projects nearly impossible to fund with existing revenues just a few years ago. The sewer enterprise, however, continues to face challenges moving forward, but we continue to execute the strategy approved by Council to meet them.

A few of the most significant highlights are as follows:

MEASURE P

Measure P, passed by a simple majority (50 percent plus 1) of Ukiah voters in November of 2014, is a general (unrestricted) transaction and use tax. A general, unrestricted tax is one that can be used to fund any program, function, service, or project at the discretion of the City Council. It is not a special, restricted tax, which would require approval of two-thirds of the voting public. It continued a sun setting transaction and use tax, known as Measure S (2005), accompanied by an advisory Measure T (2005). Measure P, however, was passed with no advisory measure. An independent oversight board has recently been appointed to oversee the spending of these funds.

Public Safety Appropriations. The general fund will continue to be committed to funding public safety with the use of Measure P proceeds in 17-18. The majority of this increase is due to additional staffing, retirement plan costs, and the replacement of aging fire safety equipment. Additionally, the amount needed to provide valley-wide fire services has increased, as we work to match service levels of the City with that of the Ukiah Valley Fire District. Quite simply, property tax revenues collected by the UVFD for the unincorporated area are insufficient for fire protection and medical support services. The City has committed its own general fund resources to ensure the District, as a partner, can meet the needs of its citizenry. Part of potential budgetary savings in 2016-17 will be used to help finance increased costs specific to equipment replacements, but such a strategy is meant to be one-time in nature. In order to support sustainability in the years to come, long-term strategies to meet the public safety service needs of our community must be developed in collaboration with partnering services providers and the County of Mendocino.

The Purpose of Measure P is to augment public safety expenditures to provide a higher level of police and fire service to the community. Amounts collected from the tax are to be used in addition to the commitment of the general fund and not in replacement of. See the Budget in Brief section for additional information on this vital revenue source.

MEASURE Y AND STREETS

Measure Y, passed by a simple majority (50 percent plus 1) of Ukiah voters in November of 2016, is a general (unrestricted) transaction and use tax. Similar to Measure P, this general, unrestricted tax is one that can be used to fund any program, function, service, or project at the discretion of the City Council. It is not a special, restricted tax but was accompanied by an advisory Measure Z (2016).

The Purpose of Measure Y is to augment general expenditures on streets, streets, and public rights-of-way. Amounts collected from the tax are to be used in addition to the commitment of the general fund and not in replacement of. I am recommending a prudent use of amounts collected from Measure Y and the establishment of a project reserve for additional projects, yet to be selected by the City Council. See the Budget in Brief section on Measure Y for additional details.

In addition to the amounts collected from Measure Y, we anticipate the receipt of additional gas tax and special appropriations for infrastructure from the state in the coming year. The increase in revenue will not be breathtaking, but those additional resources will be used to enhance projects currently scheduled, as well as future project supported by Measure Y.

LIABILITY AND WORKERS COMP INSURANCE.

Costs are expected to increase compared to FY 2016-17. This is of particular concern to the executive management team, and the HR and Risk Management Department has been tasked with developing a strategy to curb the expense related to worker's comp--in particular, getting our team members back to work following an injury as quickly as possible. Fortunately, other health insurance costs are anticipated to rise by only a nominal amount, in part due to the City's decision to be self-funded with its insurance carrier, the Redwood Empire Municipal Insurance Fund (REMIF).

THE UTILITIES

Water and sewer enterprise activities will continue to experience increased costs; however, the restructured water rate schedule will sustain its operations and capital plans, with a focus on enhanced maintenance. Sewer activities will focus on maintenance as well – including inflow and infiltration (I&I) identification/mitigation, infrastructure rehabilitation, and addressing disposal costs. A thorough evaluation of rates for sewer services must be completed for the enterprise to find sure footing moving forward. Additionally, both water and sewer will participate in the effort to implement recycled water in the City of Ukiah. It's a matter of disposal for the sewer system and one of increased capacity for the water enterprise. For both, it is an effort to exercise best practices in municipal water and sewer services and in environmental stewardship.

Revenues:

The City receives revenue from a variety of sources. Many of those revenues are to be used to support specific purposes. They come in the form of grants, subventions, charges for services and other fees. We typically track those sources in funds called special revenue funds either because of legal requirements or because the City wants to track them and the activities financed by them separately from other revenue sources.

Additionally, there are general revenues, which are accounted for almost entirely in the general fund. They can predominantly be used for any services or activities deemed necessarily and/or desirable by the City Council and the community.

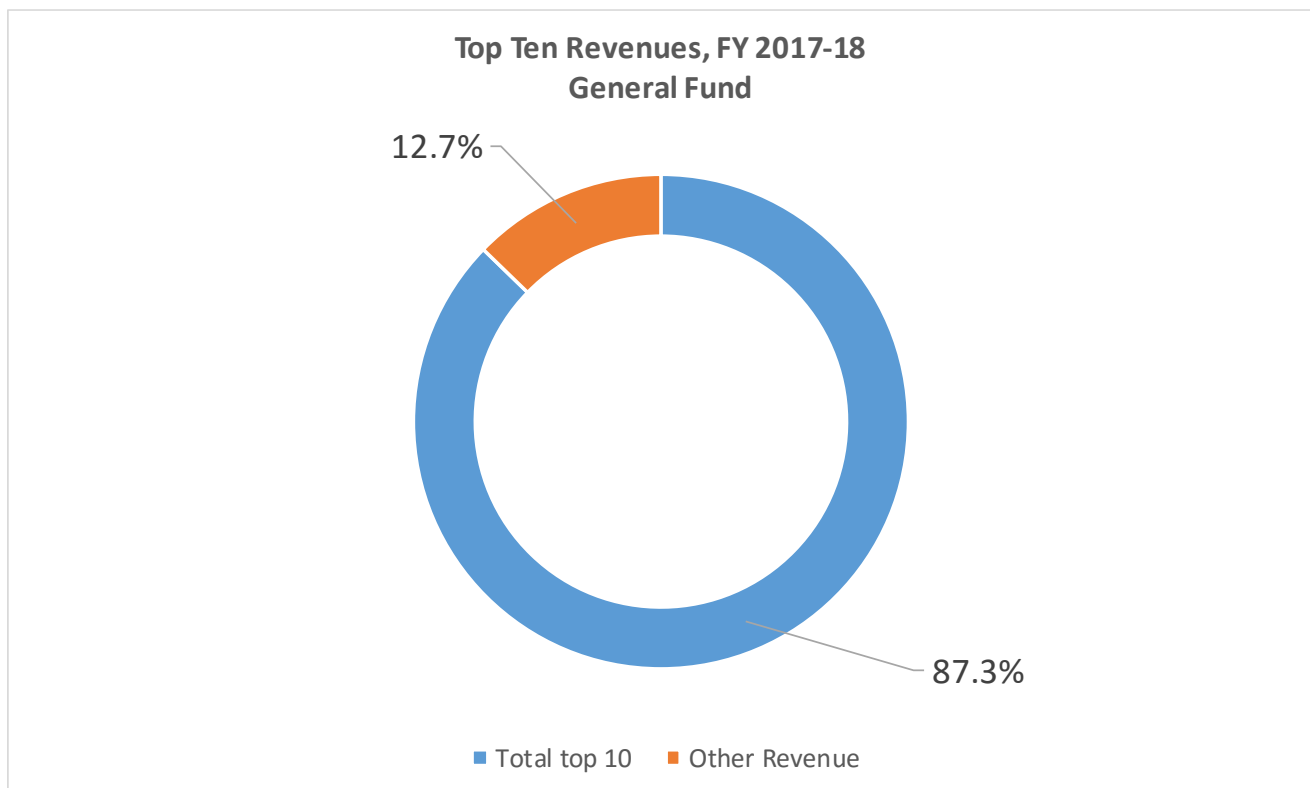
General revenues collected in the general fund are comprised primarily of taxes of sales and property taxes. The former by far is the most significant in terms of volume and volatility because it is directly related to the economic health of our City and, by proxy, is an indicator of the economic conditions of the greater regional economy, the state, and even the nation. Property taxes are much more stable and consistent.

The information presented in this budget document is perhaps best understood when it is considered from the perspective of the specific environment within which the City operates. Understanding that property and sales taxes generate the City's largest two sources of general revenue, it is important to look at the economy in the context of people's wherewithal for producing general fund tax revenues.

Here we discuss our major revenue sources, principally taxes and user fees (such as water, sewer, and electric rates). Further, we examine the major sources of revenue to the general fund, as they are truly the only source of discretionary resources for the City.

GENERAL REVENUES - TOP TEN:

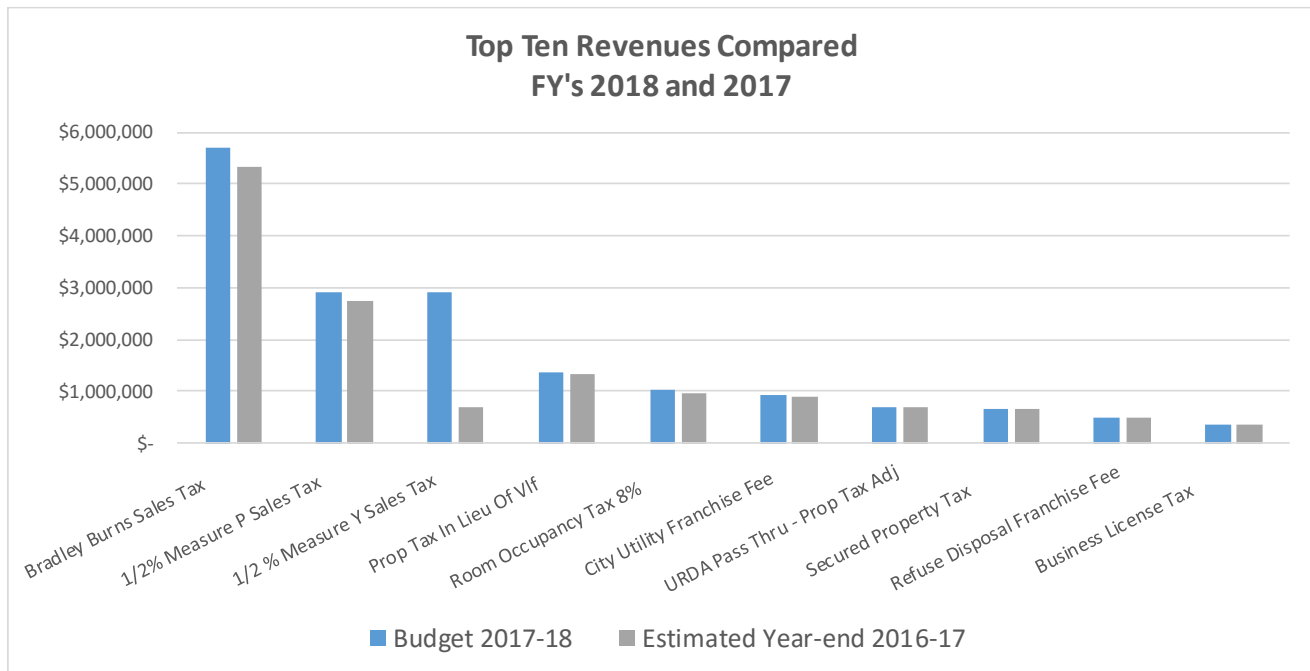
The City's top ten revenue sources account for nearly 85 percent of total general fund income. Focusing on these sources can provide an excellent understanding of the City's revenue position.



Overall, these key revenues are expected to perform even stronger in 2017-18 than in the year prior. This is not unexpected, as resources from Measure Y and the Costco project will enhance

the economic base of the City and the greater valley. Further, as Ukiah continues to grow as a regional center of commerce, we will see that economic base expand and deepen.

TOP 10 - GENERAL REVENUES	Budget 2017-18	Estimated Year-end 2016-17	Percent Change	Percent of Total 2017-18 Revenues
Top 10:				
Bradley Burns Sales Tax	\$ 5,696,920	\$ 5,339,644	6.69%	29.04%
1/2% Measure P Sales Tax	2,921,958	2,731,307	6.98%	14.90%
1/2 % Measure Y Sales Tax	2,921,958	682,826	327.92%	14.90%
Prop Tax In Lieu Of Vif	1,354,955	1,348,163	0.50%	6.91%
Room Occupancy Tax 8%	1,034,921	955,292	8.34%	5.28%
City Utility Franchise Fee	937,723	900,000	4.19%	4.78%
URDA Pass Thru - Prop Tax Adj	702,315	704,585	-0.32%	3.58%
Secured Property Tax	677,418	650,000	4.22%	3.45%
Refuse Disposal Franchise Fee	500,581	483,181	3.60%	2.55%
Business License Tax	367,000	365,000	0.55%	1.87%
Total top 10	17,115,749	14,159,998	20.87%	87.26%
Other Revenue	2,499,486	4,612,671	-45.81%	12.74%
Total operating revenue	\$ 19,615,235	\$ 18,772,669	4.49%	100.00%



Sales Tax. The City collects sales tax from three sources: normal Bradley-Burns sales taxes (1 percent of taxable transactions), a ½ cent transaction and use (district) tax, commonly referred to as Measure P and devoted entirely to the City, and a ½ cent transaction and use tax, known as Measure Y. These three tax sources are distinct and considered separate sources. The district taxes behave slightly differently given their tax base. Bradley-Burns sales

taxes are referred to as "sales and use" taxes, levied on transactions based geographically in the City. Measures P and Y are referred to as "transaction and use" taxes and are applied to any taxable sale in the City as well as any sale where the use of the item is in the City. For instance, a car purchased outside the City but registered to, and therefore presumed to be used at, an address within would be levied the ½ cent on the purchase price.

All are general taxes and can be used for any regular, general governmental purpose. However, the City Council has made it very clear their intention to use those resources to enhance public safety and street and infrastructure maintenance.

Overall, sales taxes receipts (Bradley-Burns and Measure P) were up moderately from a year ago due in part to stronger sales in the City's retail sector. It was offset somewhat by the declining price of gas. Measure Y also came online in April of 2017. The City will begin receiving proceeds from it in June, 2017.

Property Tax in Lieu of VLF (Vehicle License Fee). These are property tax shares allocated to cities and counties beginning in FY 04-05 as compensation for the state's take of Vehicle License Fees (VLF). This revenue source typically follows regular property tax collections, discussed under "Secured Property Tax" below and is expected to be up 0.50 percent compared to fiscal year 2016-17.

Transient Occupancy Tax (TOT). Commonly referred to as a "bed," "hotel," or "room" tax this revenue source has performed strongly over the last two years, up nearly 15 percent from 2014-15. Driven by increased tourism in the greater Ukiah Valley area and a larger volume of travelers heading north, this revenue source is poised to continue its positive growth trend for several more years.

The TOT rate in Ukiah is currently 10 percent; however, 8 percent is considered general revenue to the general fund, which is what is reported here. The remaining 2 percent funds economic development and tourism enterprise and is deposited to a special revenue fund.

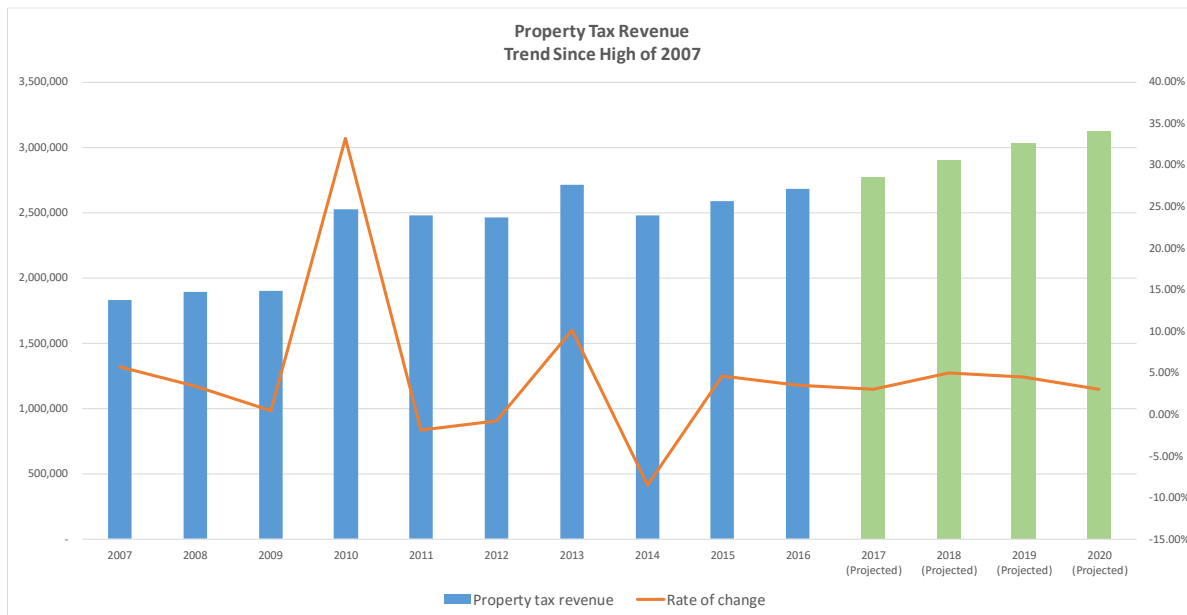
City Utility Franchise Fees. This revenue source is a charge to the City's electric utility and Comcast. Franchise fees are not taxes; rather, they are rents paid by utility providers to operate on or in City rights-of-way and City property, such as streets, sidewalks, parklands, etc. The rents are established by the City Council and typically are correlated to gross revenues generated by the utility provider. Revenue from this source is expected to be higher in the coming year, as the Electric Utility implemented rate adjustments beginning in January.

Redevelopment Tax Increment Pass-Through (URDA Pass-Thu). After the dissolution of Redevelopment in California by the Legislature, the Ukiah Redevelopment Agency was sent into receivership of a successor agency. Property tax increment revenue once received by the former agency was instead held in trust by the County Auditor-Controller in a specific fund, known as the Redevelopment Property Tax Trust Fund (RPTTF). Property tax increment collected in this fund would first pay the County Auditor-Controller's admin costs, then pass to the successor agency of the former RDA (City of Ukiah) to satisfy the obligations of the former agency, then to the taxing entities in the project area of the former RDA, including the Ukiah Unified School District and the County of Mendocino general fund. The City also receives a share of these residuals and deposits them in a specific account in the general fund, which is reported here.

This revenue source tracks relatively similar to regular (secured) property tax, although it is calculated from a slightly different derivative property tax base (tax increment). It is estimated to come in slightly lower in 2017-18.

Secured Property Tax. Traditionally, revenue from property tax was viewed as a very stable source. The housing collapse of 2008 tested that assumption. However, as the housing market continued to recover modestly in Ukiah, receipts came in higher than the year prior. This was due to a combination of factors, including retroactive Prop 8 (1978) assessment adjustments and increased assessed values from housing sales. Slightly less than 11 percent of property taxes paid by property owners within the City are allocated to the City. The majority is distributed to local schools and the County of Mendocino.

As mentioned earlier, revenue from this source will continue to trend positively over the next few years as the county continues to process Prop 8 property value adjustments and as housing prices and home sales increase.



Refuse Disposal Franchise Fees. This revenue source is generated through a charge to the City's franchise solid waste hauler. As discussed earlier, franchise fees are not taxes; rather, they are rents paid by utility providers to operate on or in City rights-of-way and City property, such as streets, sidewalks, parklands, etc. The vehicles used to provide this service (garbage trucks) are heavy machines that wear streets more quickly and significantly than other commercial and non-commercial vehicles. Revenues from this source are expected to be higher in FY 2017-18 than in the preceding year due increased sales by the hauler, Ukiah Waste Solutions.

Business License Tax. Businesses that operate within City limits are required to obtain a business license. The proceeds from the tax collected are available for unrestricted use in the general fund. Receipts are expected to be up nominally due to greater economic activity in the City.

Further Revenue Analysis

The City will continue to serve as the Successor Agency to the former RDA and will be entitled to an administrative allowance to offset operating costs associated with the dissolution of the agency and the retirement of its obligations. This is an important financial resource to the City in ensuring a smooth transition away from redevelopment, but it is at risk of further state intervention and changes to redevelopment law.

Water and sewer enterprise activities will continue to experience increased costs; however, the restructured water and sewer rate schedules will continue to sustain these enterprise activities, with a focus on infrastructure rehabilitation and reserve building.

Funding from other agencies is expected to increase with new transportation funding from the state and continued highway user tax (HUTA) allocations.

We will continue to evaluate and recommend changes to the City's fee structure to ensure fiscal sustainability in those activities that have specific benefit to users. Also, we expect to reach finality on the issue of tax sharing with the County, which will open the door for responsible and effective community growth through annexation.

Finally, we will continue to explore new sources of revenue aggressively to ensure the City can maintain vital services to the community, including public safety, infrastructure improvements, and parks and recreation.

Expenditures:

Expenditure control is an important element of budget execution and financial resource management. The City Council and the City's management team exercise expenditure control oversight during budget development and implementation to ensure finances remain structurally balanced and there are available resources to address the priorities of the community. Truly it is a team effort.

The management team has been relentless in making sure that the City's budget remains structurally balanced. This was accomplished through a thorough analysis of past outcomes and accomplishments and future goals and objectives. It was a team effort, and I relied heavily on the input of my leadership staff and their budget team members to provide the detail and context of what was done in the past to craft the structure moving forward.

The following are changes of note in fiscal year 2017-18. They are presented by major expenditure groups.

PERSONNEL:

- Salaries and benefits are anticipated to increase from filling vacant, positions, enhance services in public safety and streets, and to cover increased health and pension costs. Please see the personnel schedule later in this document for additional detail on recommended staffing changes.

MATERIALS, SUPPLIES, AND SERVICES:

- Operating expenditures will increase in the 2017-18 year as we invest in expanding capacity to meet our capital plans, train and develop our team members, and work toward meeting the primary goals of the City Council.

GRANTS AND LOANS:

- Loans and grants will increase markedly as we look to deploy housing resources into the community, through a combination of grants and unspent redevelopment housing bond proceeds.

DEBT SERVICE:

- Debt service will increase by a significant amount due to new debt issues, including:
 - I-Bank financing for infrastructure rehabilitation around Redwood Business Park
 - SRF loan through the state for the recycled water project
 - A capital lease financing for the purchase of two fire engines, replacing those past due for retirement.

CAPITAL OUTLAY (CIP):

This year is expected to be one in which the City will engage in significant capital projects. As was explored earlier in brief, and further detailed throughout this document, we will engage in a variety of infrastructure projects, in addition to fixed asset replacement, primarily focused on recycled water and street and right-of-way rehabilitation.

Other sources and uses:

As part of its path toward maintaining fiscal sustainability, the City may rely on one-time uses of its fund balance/working capital to ensure the best possible level of service to its citizen. I am recommending the use of reserves and available fund balance/working capital sparingly from resources accumulated from past budgetary surpluses. Most of this use will be toward capital projects in electric, water, sewer, and capital replacement reserve funds.

Other sources and uses are inflows and outflows that increase or decrease fund balance but are not considered revenues or expenditures. The predominant example would be transfers.

For instance, a "transfer out" would be recognized if the general fund provided resources to a special revenue fund without receiving something proportionate. An example of this would be the general fund's support of the Grace Hudson Museum, which is accounted for in special revenue fund with the intent that it might support itself with dedicated revenues, e.g. entry fees, facility rentals, etc.

Transfers into the general fund would be similar in characteristic. Another governmental, enterprise, or fiduciary fund may provide resources to it without receiving something in return. An example

would be a gas tax fund transferring resources into the general fund so that the general fund could perform general street maintenance.

It should be noted and stressed: transfers are not the same as interfund borrowing. Such activity is a balance sheet activity and does not impact fund balance in total.

Fund balance is the remaining resources of a fund that can be used in the subsequent period, or budget year. Per generally accepted accounting principles (GAAP) the City characterizes its fund balance accounts as one of 5 main categories:

- **Nonspendable.** These are amounts that are not necessarily readily available but are nonetheless current enough to be liquidated and used. Examples include receivable amounts from long-term interfund borrowing and notes receivable.
- **Restricted.** These are amounts which can only be spent on specific activities prescribed by a third party, i.e. an entity other than the voters, City Council, or City management. An example would be amounts held by the fund derived from a grant by which the grantor has set the requirements as to how those proceeds are to be used.
- **Committed.** These are amounts designated by the highest level of the government's authority (typically the voters or City Council) for discrete purposes. Further, the mechanism used to prescribe these amounts is one that is not readily created, altered, or otherwise reversed, e.g. an ordinance or voter initiative.
- **Assigned.** These amounts are similar to those characterized as committed but are more readily established, altered, or cancelled. The City Council or City Management can assign fund balance through resolution or budgetary policy, for instance. An example of this would be amounts designated as reserve by the City Council for exclusive use related to public safety or to act as a general rainy day reserve.
- **Unassigned.** These amounts are any that do not fall under the characterization of the four fund balance classifications described above.

The Primary Funds: General Fund

The use of general fund resources by function are recommended as the follows:

Fiscal Year 2017-18 General Fund	2017-18 Recommended	Percent of Total
Activities:		
Public safety	\$ 10,870,402	43.41%
Roads and infrastructure	9,463,814	37.80%
General government and administration	1,057,132	4.22%
Parks and recreation	2,585,318	10.32%
Community development	898,883	3.59%
Economic development	163,935	0.65%
	\$ 25,039,484	100.00%

The general fund will remain well capitalized with an adequate reserve in 2017-18. We look to build those reserves further for specific purposes in the coming year, particularly to assist the City in ensuring it is able to retain and recruit personnel. An annual operating surplus is necessary to prepare

for future cost of living increases for the workforce. Labor negotiations will begin next calendar year as contracts with the City's employee bargaining units are set to expire in the fall of 2018.

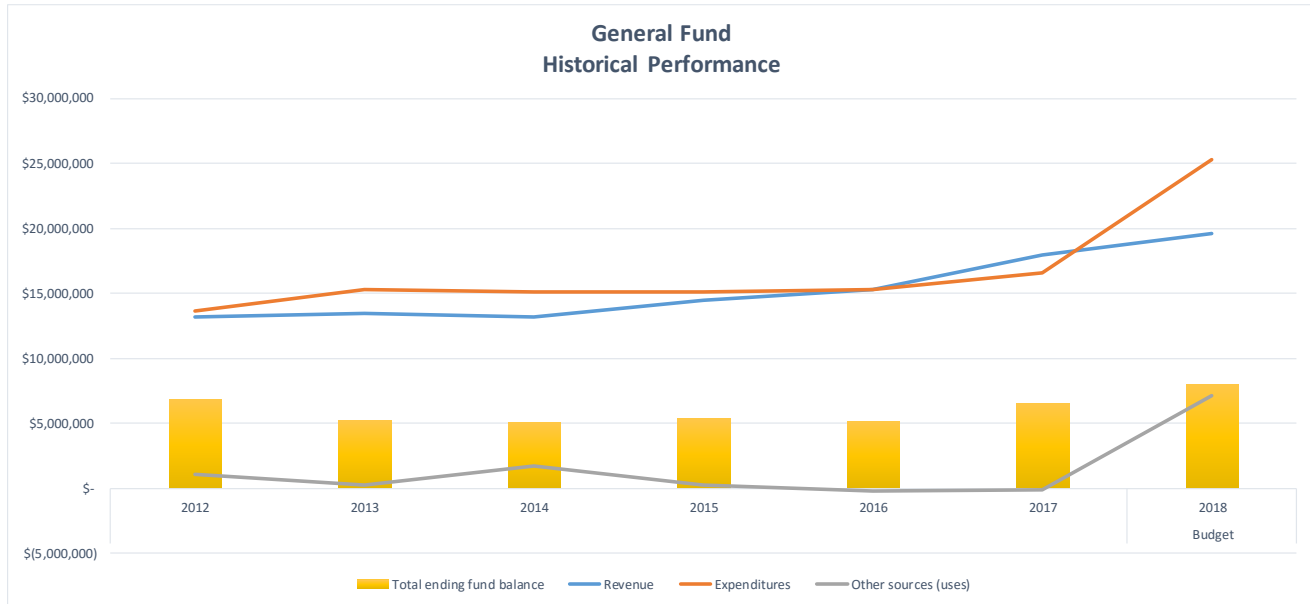
The City's general fund is its primary source of discretionary resources for the provision of service deemed necessary and desirable by the citizens of Ukiah and the City Council.

The schedule and chart below illustrate how the general fund has performed over the last five years, ending June 30, 2016, how it is expected to perform by the end of 2016-17, and how it is anticipated to perform by the end of 2017-18.

GENERAL FUND Five-Year Trend	Fiscal Year Ended June 30,					2017	2018
	2012	2013	2014	2015	2016	(Estimated)	Budget
Revenue	13,211,341	13,453,616	13,235,450	14,493,862	15,324,679	18,772,669	19,571,440
Expenditures	13,650,142	15,349,387	15,167,827	15,099,745	15,313,659	17,246,829	25,039,484
Excess (deficiency)	(438,801)	(1,895,771)	(1,932,377)	(605,883)	11,020	1,525,840	(5,468,044)
Other sources (uses)	1,065,910	304,768	1,714,573	250,351	(157,913)	(110,422)	7,173,852
Change in fund balance	\$ 627,109	\$ (1,591,003)	\$ (217,804)	\$ (355,532)	\$ (146,893)	\$ 1,415,418	\$ 1,705,808
Beginning fund balance	6,237,800	6,864,909	5,273,906	5,715,426	5,359,894	5,213,001	6,628,419
Ending fund balance:							
Nonspendable	559,134	619,044	619,044	645,728	911,343	850,000	800,000
Restricted	-	-	-	-	-	-	-
Committed	-	183,956	203,105	-	-	-	-
Assigned	4,851,110	89,859	-	-	4,301,658	5,778,419	7,534,227
Unassigned	1,454,665	4,381,047	4,233,953	4,714,166	-	-	-
Total ending fund balance	\$ 6,864,909	\$ 5,273,906	\$ 5,056,102	\$ 5,359,894	\$ 5,213,001	\$ 6,628,419	\$ 8,334,227

The general fund is estimated to end the 2017-18 year with a total fund balance of \$8.3 million, of which \$7.5 million is estimated to be available for spending. As only \$1.4 million of the estimated \$2.9 million of Measure Y proceeds are recommended to be spent during the year, \$1.5 million is to be held in reserve for future street and infrastructure projects. Total available fund balance under this

analysis represents 42.6 percent of general fund revenue for the year, exceeding the desired minimum reserve amount of 25 percent.



Revenues flow into the fund from a wide variety of sources, including the top ten discussed earlier. Conversely, the general fund provides for a variety of services to the community, which are generally grouped as follows:

- General government (including, but not limited to, City Council, City Management, City Clerk, City Attorney, Finance, and Treasury Management)
- Public Safety (Police and Fire)
- Public Works (Engineering and streets primarily)
- Housing and Community Development (housing program administration, Planning, and Building)
- Parks and Recreation
- Capital outlay

Business-type Activities:

The City provides various enterprise services, including water, sewer, and electric. Water and sewer are housed administratively within the Water and Sewer Department but are accounted for, like electric, in proprietary enterprise funds. Through the collection of fees and charges, these funds should collect revenues sufficient enough to finance costs associated with administration, operations, capital improvements (CIP), and debt service.

Enterprise activities are accounted for like a business in the private sector using the full accrual basis. This is starkly different than governmental fund accounting, which uses the modified accrual basis and is concerned only with current spendable resources, what we call fund balance. Drawing comparisons of information between the two methods can be challenging.

Although the City accounts and reports on these funds using full accrual accounting basis, here we present the activities of the water, sewer, and electric enterprise funds in terms of working capital.

Working capital is defined as the difference between current assets and current liabilities, which is closely approximate to the definition of fund balance in governmental funds. In other words, it's the resources available to meet ongoing operating, debt service, and capital activities in the near term. Non-cash expenses, such as depreciation and typically part of full accrual accounting, are excluded from this presentation.

The Primary Funds: Water and Sewer Operations

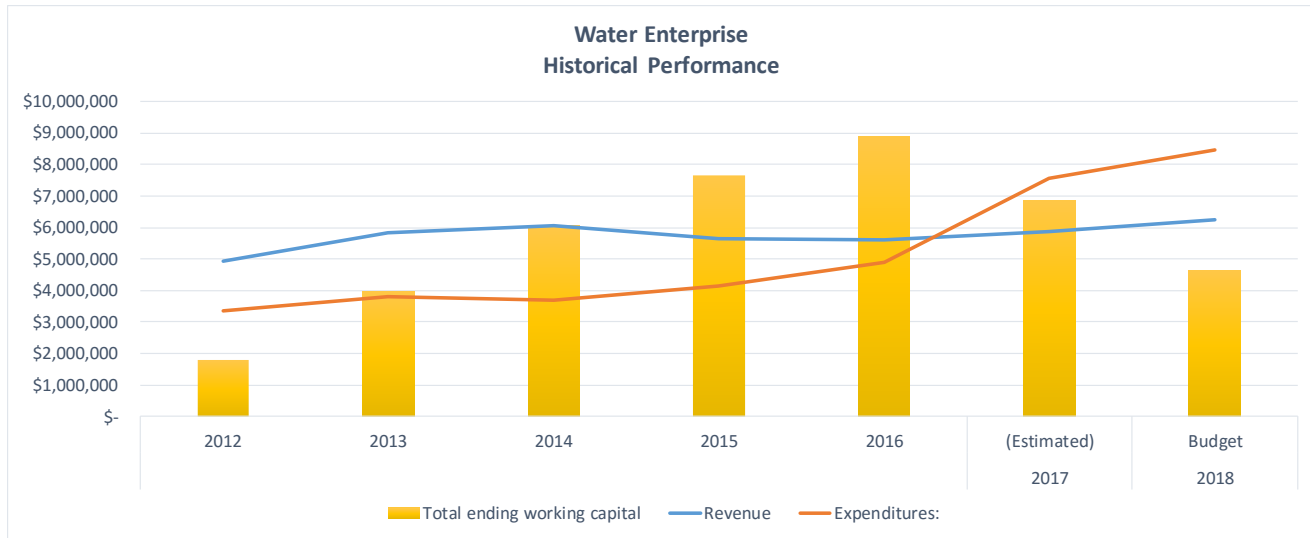
Water funds are anticipated to strengthen further during the upcoming year with the implementation of the five-year rate plan and easing of drought related restrictions; however, sewer revenues will likely be deficient given the continued litigation efforts of the Ukiah Valley Sanitation District which has inhibited the City's ability to refinance existing debt and plan for future operational and capital needs. The Water and Sewer Services Department is committed to exploring ways to enhance revenues to meet service needs of the community. The engagement in an ambitious recycled water project is a large step forward in the endeavor, bringing tremendous benefit to reducing overall cost of water and sewer services, as well as mitigating our impact on the environment.

Water Enterprise Operations

Expenditures are expected to exceed revenues from rates and grants by \$2.2 million, bringing its total working capital to \$4.6 million, or 74 percent of current revenue for the year. A large portion of activity using available working capital will be in capital outlay, as several significant projects are being scheduled. The remaining working capital would be available to support operations, a comfortable cushion to protect operations for adverse conditions.

Fiscal Year Ended June 30,								
WATER ENTERPRISE							2017	2018
Five-Year Trend	2012	2013	2014	2015	2016	(Estimated)	Budget	
Revenue	4,943,509	5,847,196	6,063,225	5,640,655	5,593,810	5,856,484	6,225,968	
Expenditures:								
Operating	2,174,248	2,446,509	2,487,945	2,621,130	3,415,743	2,876,875	3,052,516	
Debt service	1,088,369	1,075,780	1,066,651	1,013,800	600,302	1,888,768	964,918	
Capital outlay	83,969	279,693	137,327	520,893	887,301	2,781,292	4,455,089	
Total expenditures	<u>3,346,586</u>	<u>3,801,982</u>	<u>3,691,923</u>	<u>4,155,823</u>	<u>4,903,346</u>	<u>7,546,935</u>	<u>8,472,523</u>	
Excess (deficiency)	1,596,923	2,045,214	2,371,302	1,484,832	690,464	(1,690,451)	(2,246,555)	
Other sources (uses)	(119,176)	(15,000)	(250,000)	-	553,833	(338,752)	-	
Change in working capital	\$ 1,477,747	\$ 2,030,214	\$ 2,121,302	\$ 1,484,832	\$ 1,244,297	\$ (2,029,203)	\$ (2,246,555)	
Beginning working capital	299,641	1,953,924	3,970,493	6,177,985	7,662,817	8,907,114	6,877,911	
Ending working capital, reserved for:								
Rate stabilization	-	-	-	-	-	-	-	
Restricted	-	-	-	-	-	-	-	
Debt service	-	-	-	-	-	-	-	
Capital	-	-	-	-	-	-	-	
Operations	1,953,924	3,970,493	6,177,985	-	8,907,114	6,877,911	4,631,357	
Total ending working capital	\$ 1,777,388	\$ 3,984,138	\$ 6,091,795	\$ 7,662,817	\$ 8,907,114	\$ 6,877,911	\$ 4,631,357	

Due in large part to recent rate adjustments, the water enterprise is positioned strongly to ensure operations are maintained and capital projects can be engaged with adequate resources behind it.

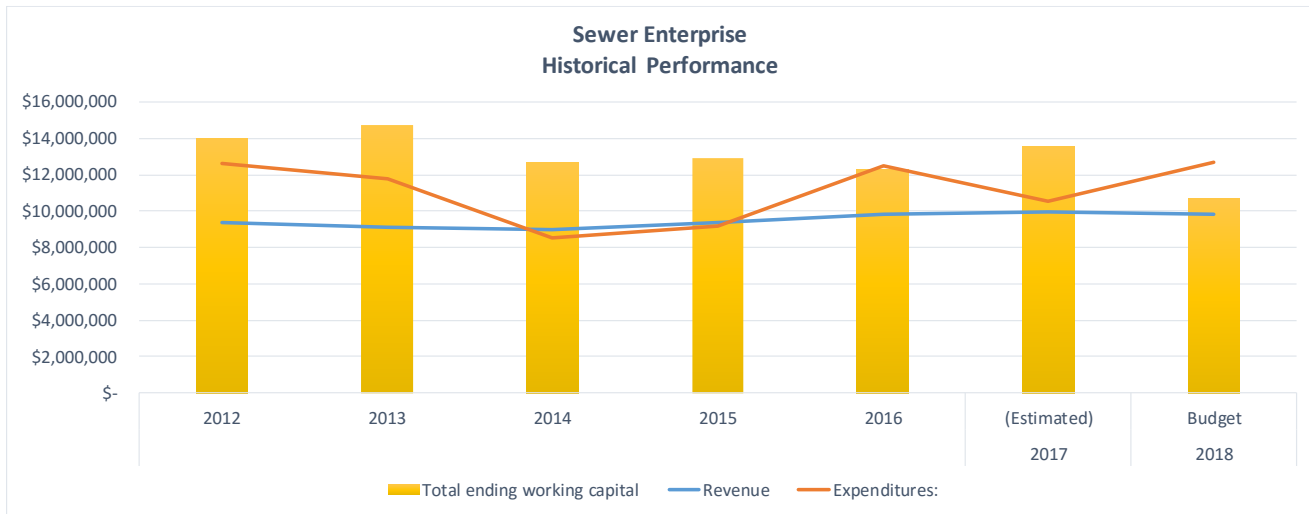


Sewer Enterprise Operations

Unlike the electric and water utilities, the sewer enterprise is facing challenges financially. Expenditures are expected to exceed available revenue from rates by \$2.86 million. After debt service contributions from the Ukiah Valley Sanitation District are included, working capital for the utility is expected to decrease. Its working capital remains strong, however, at 108 percent of available operating revenues, giving it a bit of a cushion. But as expenditures continue to rise from the cost of operations, the revenue side must be considered critically.

Fiscal Year Ended June 30,								
SEWER ENTERPRISE							2017	2018
Five-Year Trend	2012	2013	2014	2015	2016	(Estimated)	Budget	
Revenue	9,347,024	9,085,498	8,956,123	9,394,906	9,838,802	9,953,532	9,851,368	
Expenditures:								
Operating	6,329,228	6,342,258	3,190,205	3,351,625	5,759,715	4,508,326	6,620,649	
Debt service	5,307,129	5,288,494	5,281,493	5,278,494	4,842,900	4,861,300	4,860,900	
Capital outlay	953,783	158,112	52,295	578,890	1,903,028	1,141,315	1,226,798	
Total expenditures	12,590,140	11,788,864	8,523,993	9,209,009	12,505,643	10,510,941	12,708,347	
Excess (deficiency)	(3,243,116)	(2,703,366)	432,130	185,897	(2,666,841)	(557,409)	(2,856,979)	
Other sources (uses)	4,411,388	3,418,875	(2,523,813)	55,816	2,047,753	1,825,170	-	
Change in working capital	\$ 1,168,272	\$ 715,509	\$ (2,091,683)	\$ 241,713	\$ (619,088)	\$ 1,267,762	\$ (2,856,979)	
Beginning working capital	12,862,163	14,030,435	14,745,944	12,654,261	12,895,974	12,276,886	13,544,648	
Ending working capital, reserved for:								
Rate stabilization	-	-	-	-	-	-	-	
Restricted	-	-	-	-	-	-	-	
Debt service	-	-	-	-	-	-	-	
Capital	-	-	-	-	-	-	-	
Operations	14,030,435	14,745,944	12,654,261	12,895,974	12,276,886	13,544,648	10,687,669	
Total ending working capital	\$ 14,030,435	\$ 14,745,944	\$ 12,654,261	\$ 12,895,974	\$ 12,276,886	\$ 13,544,648	\$ 10,687,669	

The fund has performed nominally over the last five years, with expenditures and revenues tracking closely. This is problematic for the fund, however, as it makes continued investments in significant capital outlay increasingly challenging. As has been mentioned before, this is something we will be watching closely and making appropriate recommended adjustments to operational spending where necessary. Further, management expects to spend at least \$1.75 million on legal fees in the City's defense of the lawsuit brought by the Ukiah Valley Sanitation District.



Electric Utility. With the recent adjustment to rates, approved by Council and first implemented in January, 2017, the Utility stands well positioned to engage in needed capital improvements and ensure that operations are provided adequate resources for the foreseeable future. And while the rates offered to our customers remain well below those of our nearest competitor, PG&E and Sonoma Clean Power, we will continue to search for ways to provide high quality, green, reliable power services at the lowest possible cost.

Electric Enterprise Operations

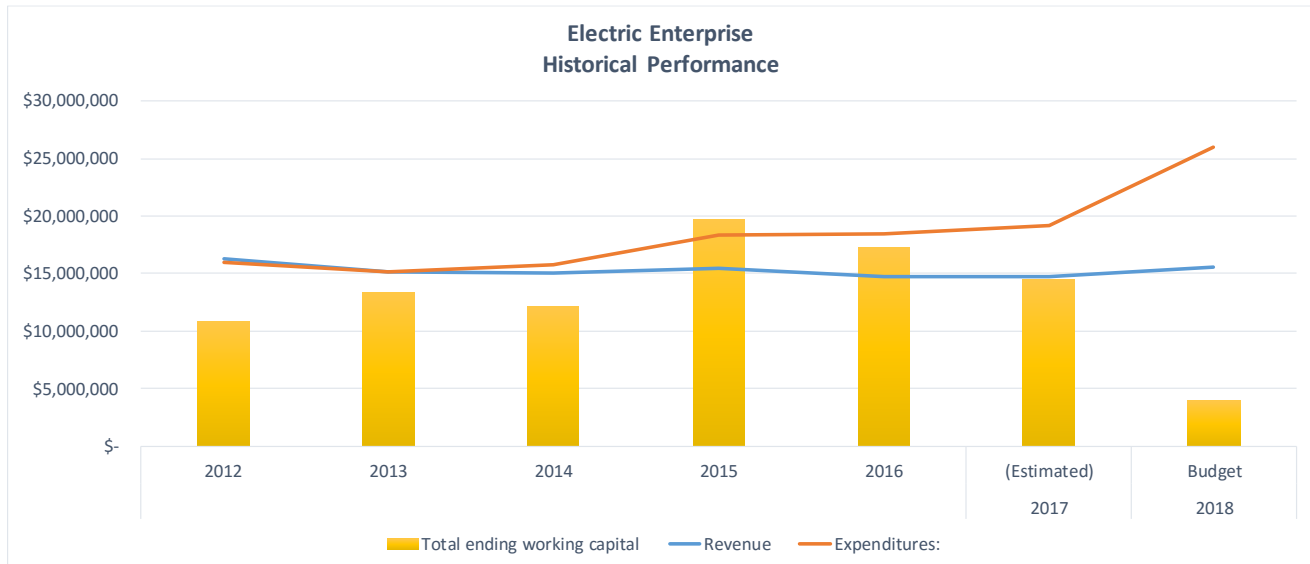
Revenues from rates will come in stronger than in prior years due to recently enacted rate adjustments. Although operating costs are expected to be lower in 2017-18, the enterprise is expected to make significant capital investments throughout the year, using its available working capital to finance much of the effort. Working capital is expected to decrease \$10.5 million this year as it is employed aggressively in capital projects.

Fiscal Year Ended June 30,

ELECTRIC ENTERPRISE							2017	2018
Five-Year Trend	2012	2013	2014	2015	2016	(Estimated)	Budget	
Revenue	16,329,459	15,177,990	15,080,656	15,413,370	14,789,340	14,718,016	15,521,437	
Expenditures:								
Operating	12,279,037	12,679,304	12,829,515	14,496,789	15,367,124	16,574,665	15,797,274	
Debt service	2,033,125	2,035,312	2,037,187	2,076,253	2,095,715	2,060,938	2,071,875	
Capital outlay	1,637,808	426,194	860,408	1,730,441	1,013,394	531,512	8,103,185	
Total expenditures	15,949,970	15,140,810	15,727,110	18,303,483	18,476,233	19,167,116	25,972,334	
Excess (deficiency)	379,489	37,180	(646,454)	(2,890,113)	(3,686,893)	(4,449,099)	(10,450,897)	
Other sources (uses)	(3,752,341)	2,462,500	(589,489)	10,538,280	1,178,608	1,715,669	(48,536)	
Change in working capital	\$ (3,372,852)	\$ 2,499,680	\$ (1,235,943)	\$ 7,648,167	\$ (2,508,285)	\$ (2,733,431)	\$ (10,499,433)	
Beginning working capital	14,201,792	10,828,940	13,328,620	12,092,677	19,740,844	17,232,559	14,499,128	
Ending working capital, reserved for:								
Rate stabilization	-	-	-	-	-	-	-	
Restricted	-	-	-	-	-	100,000	100,000	
Debt service	-	-	-	-	-	-	-	
Capital	-	-	-	-	-	26,499	1,500,000	
Operations	10,828,940	13,328,620	12,092,677	19,740,844	17,232,559	14,372,630	2,399,695	
Total ending working capital	\$ 10,828,940	\$ 13,328,620	\$ 12,092,677	\$ 19,740,844	\$ 17,232,559	\$ 14,499,128	\$ 3,999,695	

In spite of this past erosion, the electric enterprise is estimated to maintain an adequate reserve of 31 percent by the end of 2017-18.

Additionally, the City maintains a public benefit program to assist low-income customers with the cost of their electric service. Budgetary information on that program is presented in the fund and department sections later in this document.



Financial Position

The overall financial position continues to reflect a period of positive growth and the incremental allocation of resources to priority services and projects. However, our budgeting approach remains conservative, estimating and committing resources as a means to ensure structural stability with changing economic conditions, legislatively imposed burdens, and legal threats. The Management Team has been dedicated to cost savings whenever possible and watchful of their expenditures so that the need to use reserves is limited, if necessary at all. This has led to a projected year-end surplus and fortification of the City's general fund reserve. We estimate the total reserves to begin the 2017-18 fiscal year at 33 percent of estimated revenues and increase to over 36 percent by year end. As mentioned earlier, 25 percent of revenues is the benchmark target for reserves in the general fund. This positions the City to meet current and future financial challenges, and allows us to maintain and even enhance services.

I am proposing a balanced budget across all funds - including the general fund - for fiscal year 2017-18. It is a prudent spending plan that places strong emphasis on providing the highest quality services this community can afford and deserves. Further, the budget year will be a milestone one for capital projects as we look to deploy resources for significant infrastructure improvements.

To end 2016-17, we anticipate a budget surplus of nearly \$1.26 million. Much of it (\$683,000 estimated) will be due to the receipt of Measure Y funds, the collection of which began in April; the remainder will be due to cost savings by departments. I am recommending using a portion (\$225,000) of that surplus in 2017-18 to finance a street sweeper for the Public Works Department. Further, for the general fund, the end result for the coming fiscal year 2017-18 is expected to be an estimated budgetary surplus of over \$1.9 million (\$1.71 million addition to fund balance), of which I recommend \$1.5 million be reserved for future street and infrastructure projects (this amount is the anticipated remainder of Measure Y proceeds collected but not used) and the remainder to be held to establish additional reserve accounts for specific purposes, including establishing a tool chest to better support efforts in personnel retention and recruitment.

Looking Ahead

With vision and direction provided by the City Council, the City is operating with a clear understanding of our community's needs while continuing to maintain financial stability. The Fiscal Year 2017-18 budget is a prudent and responsive expenditure plan focusing on project completion, enhancing public safety, rebuilding our streets, investing in infrastructure, and aligning resources with priority services. Where appropriate, some projects are funded by one-time revenue sources - such as grant and loan funding - and available fund balance that has accumulated from past budgetary surpluses. In whole, *operations* are balanced structurally and sustainable fiscally.

Moreover, our team at the City is working to ensure a quality of life that supports the diverse needs of our citizens and businesses. Ukiah is a special place with unique character and charm. Our team members have a strong sense of purpose and dedication because we live and work here among family and friends. We continue to foster this culture at the City by embedding the core values of professionalism, service, teamwork, innovation, and safety into every aspect of our work and every decision.

However, we will fall short in our efforts without the support of the community we serve. Communicating our plans, achievements, and our shortcomings is critical. Encouraging constructive

public input and civic engagement must receive considerable attention. I plan to continue making recommendations and requests that support and strengthen that effort.

Budget development has been a difficult process for the City over the past 6 years as we struggled through the implementation of a new financial software system and attrition/retirements. As demonstrated with this document, I'm pleased to report that the Finance Team is back on track with strong leadership and dedicated staffing. Their hard work combined with the efforts of team members from every department have produced a strong foundation for fiscal planning and budgeting. All those involved with the production of this year's budget deserve our praise.

Furthermore, our staff appreciate the care with which the Council leads our agency and embraces teamwork. The collaboration between the Council and staff fosters an inclusive environment that energizes, releases creativity and makes working together both productive and satisfying.

Respectfully,



Sage Sangiacomo
City Manager





UKIAH CIVIC CENTER

COMMUNITY PROFILE

Incorporated

Ukiah, incorporated in 1876, operates a full range of municipal functions including public safety, public works, community development, and community services. Furthermore, the City of Ukiah provides electric, water and wastewater utilities for its residents and operates an airport, golf course, museum, and conference center.

Government

Ukiah is a general law city operated under a council-manager form of government in which policy is set by a five-member council, elected at large to four-year overlapping terms. Council members must be residents of the City. The positions of Mayor and Vice-Mayor are chosen by the Council through its own policy and rotates among its members. The Mayor conducts the Council meetings and represents the City in ceremonial occasions.



The Council serves as the policy board for the municipality. It provides direction, establishes goals, and sets priorities for city government. In addition to serving as the policy makers for the community, the City Council is also responsible for numerous land use decisions within its borders, including the General Plan. The City Council appoints the City Manager and City Attorney, and all members of advisory boards and commissions.



Location

Ukiah is located along the busy Highway 101 corridor, just two hours north of the Golden Gate Bridge. It is a perfect hub between the Bay Area and the Oregon border, and is also situated near the east/west intersection of Highway 20, providing access to the Central Valley and the Coast.

County

Mendocino (Ukiah is the county seat)

Area and Elevation

4.67 square miles at 633 feet above sea level

Population

Our population of 16,075 can be deceiving. Because Ukiah is the County seat and the business/education/shopping center for much of Mendocino, Lake, and even Sonoma Counties, our weekday population swells to roughly 35,000. The surrounding area—within a 30-minute radius of Ukiah—is home to over 104,000.

Education

The Ukiah area offers big-city educational opportunities in a small-town environment. Ukiah Unified School District provides traditional public schools, as well as a Spanish-immersion elementary school, a Montessori-based charter school, a Waldorf based charter school, an independent study-focused charter school, and more.

Other options include a private Waldorf school, a private Catholic K-8 school, and the Instilling Goodness/ Developing Virtue Buddhist school. Furthermore, the University of California Davis's Hopland Research and Extension Center is one of nine operated by the UC Division of Agriculture and Natural Resources, and Mendocino College, with its 127-acre campus enrolls over 5,000 students each term.

Lifestyle and recreation

Ukiah is the only place where you can sip wine from America's greenest wine region or sample a locally brewed ale, hike amongst some of the tallest redwood trees in the world, and relax in a naturally warm and carbonated mineral spring...all in a day. Ukiah is where the redwoods meet the vines, a place where year-round events draw locals and visitors together, and where the entrepreneurial spirit is alive and well.

In the historic downtown, Ukiah's up-and-coming dining scene and the surrounding wineries have garnered attention from Wine Spectator, VIA Magazine, Wine Enthusiast, and more.



Sunset Magazine praised Ukiah's "19th-century architecture, charming tree-lined neighborhoods, and its laid-back vibe."

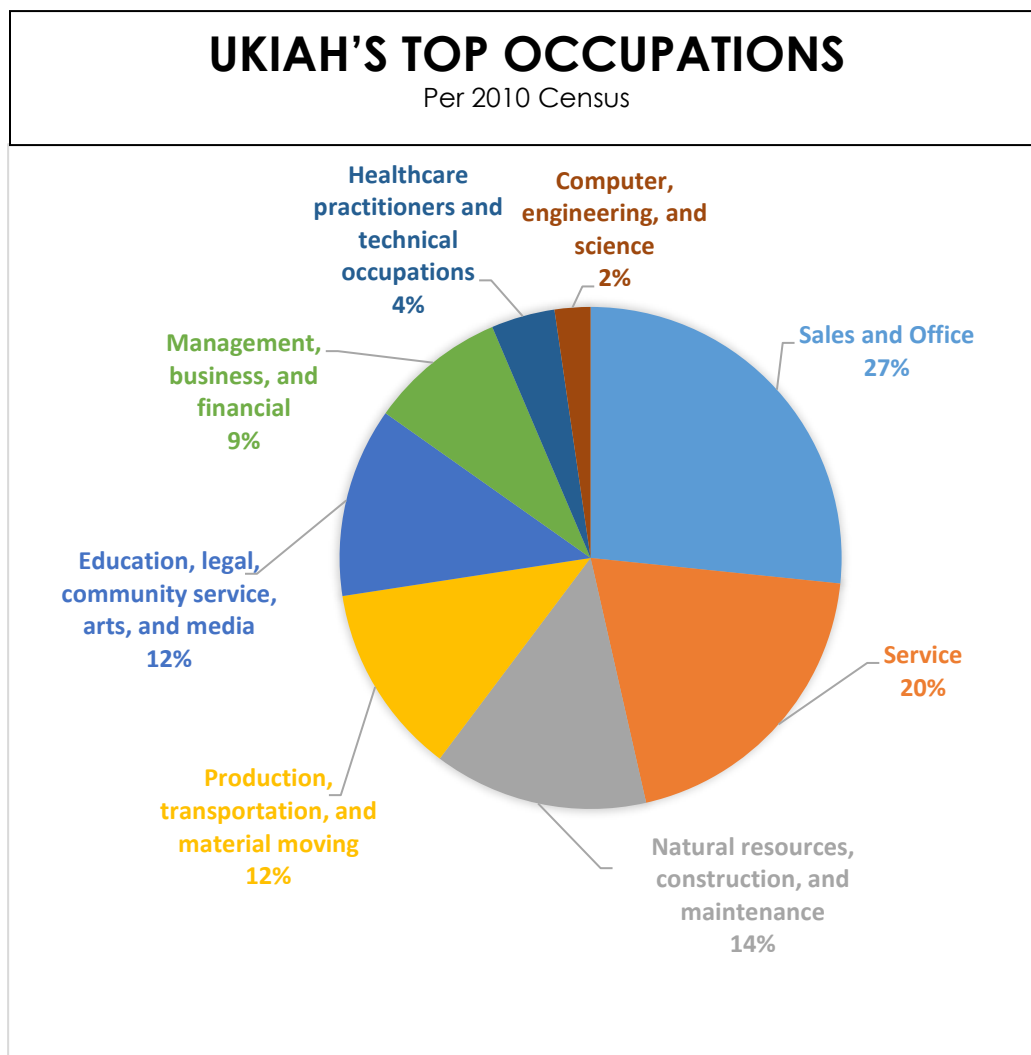
With 16 parks, five sporting areas, five tennis courts, municipal swimming pools, a rail trail, and recreation classes for all ages, there is no shortage of things to do here. New programs and activities are regularly being added, like the first-ever *Ukiah On Ice* skating rink, and facilities are always being developed and improved.



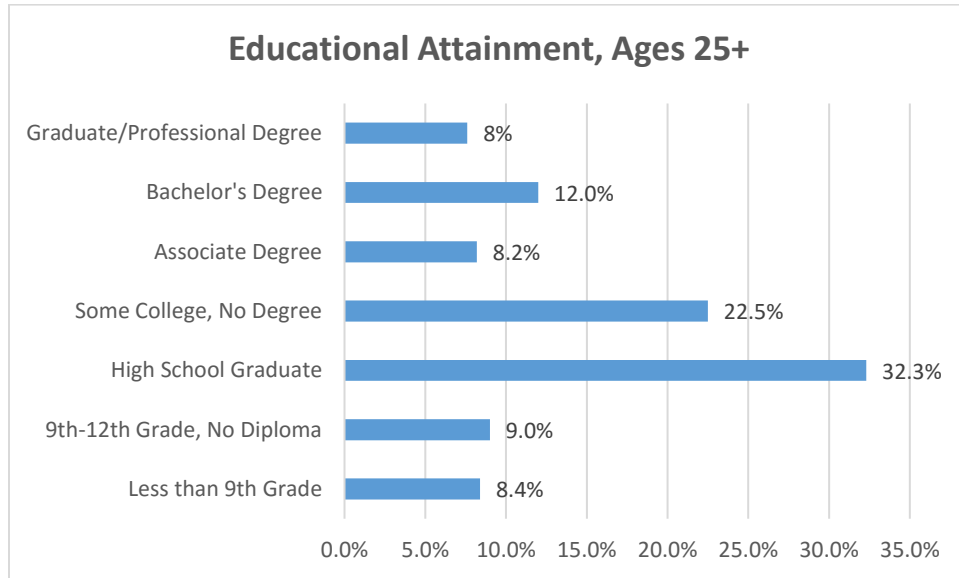
Local economy and employment

Ukiah serves a population of over 104,000 within a half-hour radius. This allows the city to have services, shopping and dining beyond what most cities our size would be able to accommodate. Leakage studies and sales tax data demonstrate that Ukiah effectively serves more than just our residents—and also shows that we can support even more sales-tax generating business.

The largest employment sectors are in sales/administration and service, together comprising 47% of the local area jobs. Additionally, the entrepreneurial spirit is strong here, with more-than-average self-employed. Unemployment has been on a downward trend, and in the spring of 2017, the Bureau of Labor Statistics reported that the rate in Ukiah was 5.4%.



Over 50% of the labor force, ages 25 and up, is comprised of individuals who have attained at least some college education, as seen on the chart below.



Small businesses

The City of Ukiah believes that small businesses are the foundation for economic vitality in our community. These businesses provide a rich and diverse experience and create a unique atmosphere that is essential to the fabric and preservation of our “small town”. In fact, preservation of the distinct character of our business district can form the City's definition of its uniqueness and a sense of place for our families, friends and tourists alike. As such, we strive to provide services and resources that facilitate the retention and success of our small businesses.



BUDGET IN BRIEF

This is an introductory section meant to summarize information for the reader in a succinct and more readily comprehensible way.

City-Wide Compared

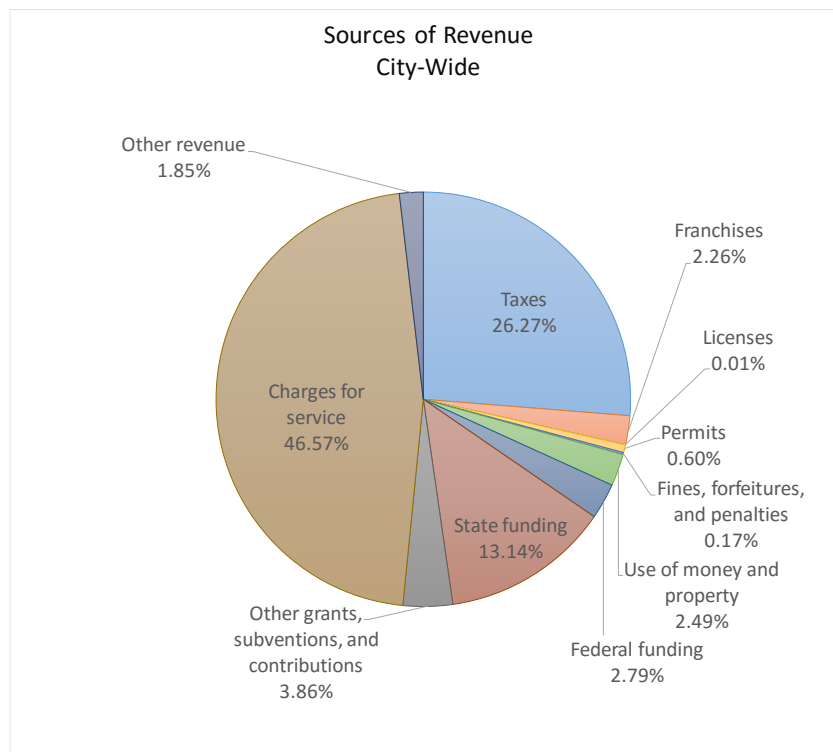
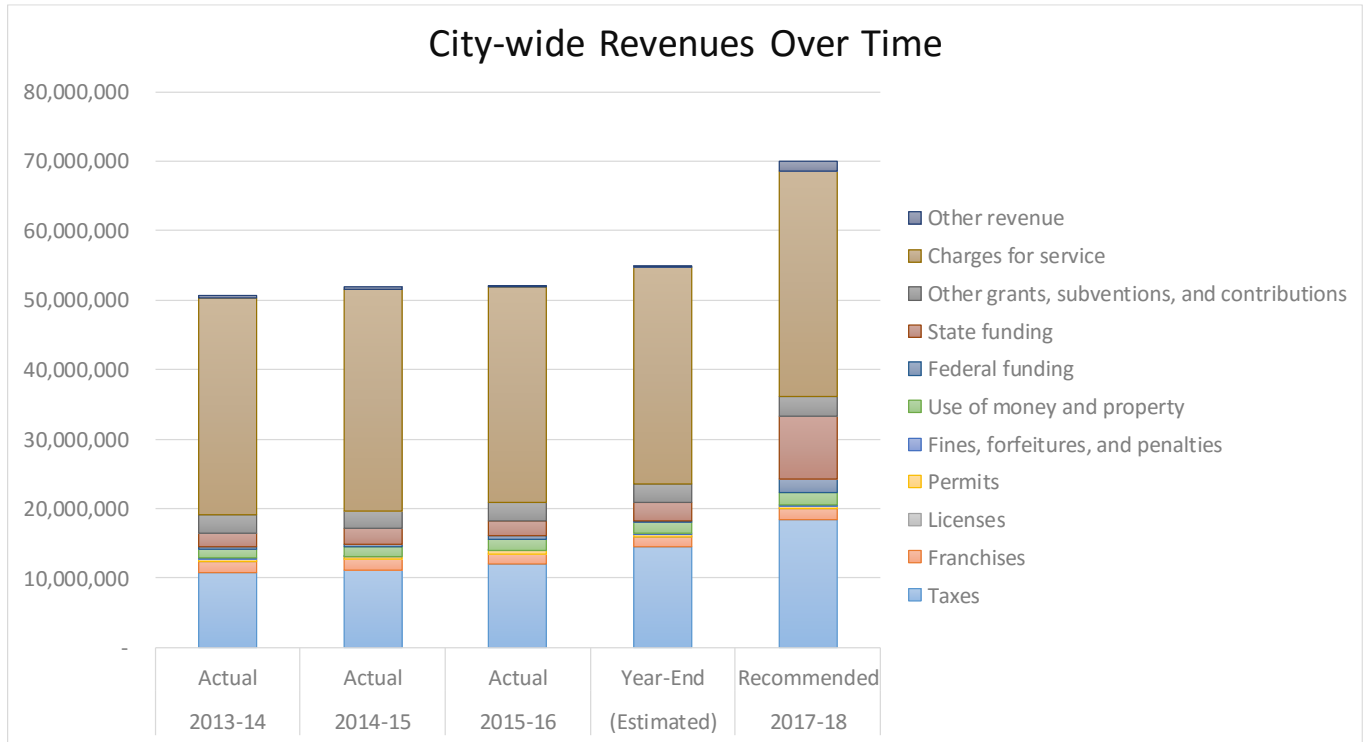
This is a comprehensive summary of the City as a whole, as recommended for fiscal year 2017-18. All budgeted funds are included in this synopsis¹.

Fiscal Year 2017-18 City-Wide Comparison

Account Class	Fiscal Year Ended						Percent of Total
	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 (Estimated) Year-End	2017-18 Recommended	2017-18 Adopted	
Revenue							
Taxes	\$ 13,609,044	\$ 11,753,905	\$ 13,677,629	\$ 14,496,864	\$ 18,373,882	\$ 18,373,882	24.35%
Franchises	1,601,185	1,643,559	1,514,799	1,503,317	1,580,304	1,580,304	2.09%
Licenses	412	6,656	6,648	54	6,550	6,550	0.01%
Permits	328,536	233,713	402,339	356,382	421,875	421,875	0.56%
Fines, forfeitures, and penalties	104,603	90,287	97,968	115,500	115,500	115,500	0.15%
Use of money and property	1,329,110	1,374,149	1,665,584	1,544,710	1,744,550	1,744,550	2.31%
Federal funding	284,402	392,387	553,944	272,387	1,948,500	1,948,500	2.58%
State funding	2,051,244	2,243,106	2,162,621	2,636,579	9,188,896	9,188,896	12.18%
Other grants, subventions, and contributions	2,552,361	2,579,878	2,658,989	2,610,984	2,701,907	2,701,907	3.58%
Charges for service	31,272,266	31,870,710	30,987,175	31,181,640	32,571,996	32,571,996	43.16%
Internal services provided	1,889,820	1,498,406	4,358,617	4,274,136	5,520,173	5,520,173	7.31%
Other revenue	328,133	386,152	129,067	261,725	1,294,836	1,294,836	1.72%
Total	55,351,117	54,072,908	58,215,380	59,254,279	75,468,969	75,468,969	100.00%
Expenditures							
Personnel	18,980,679	19,184,930	20,868,178	21,485,758	25,326,387	25,326,387	20.16%
Materials, services, and other operating	19,780,305	25,982,796	19,836,678	22,473,294	23,915,108	23,915,108	19.04%
Grants, loans, and other assistance	2,244,823	476,342	391,403	364,102	825,000	825,000	0.66%
Debt service	7,722,901	9,580,877	8,222,723	9,387,120	8,514,337	8,514,337	6.78%
Capital outlay/CIP	1,972,102	4,190,899	5,926,424	6,947,052	61,330,443	61,330,443	48.83%
Administration and overhead	1,458,682	2,600,109	2,339,598	2,185,139	3,013,770	3,013,770	2.40%
Allocated administration and overhead	(1,922,027)	(3,263,691)	(2,339,598)	(2,188,550)	(3,132,019)	(3,132,019)	-2.49%
Internal service use	3,431,491	3,256,988	4,841,431	4,511,364	5,803,539	5,803,539	4.62%
Total	53,668,955	62,009,250	60,086,837	65,165,280	125,596,566	125,596,566	100.00%
Other financing sources (uses)							
Other in (out)	17,487	23,717	109,036	300,633	21,383,158	21,383,158	100.00%
Total	17,487	23,717	109,036	300,633	21,383,158	21,383,158	100.00%
Change in total fund balance/working capital	\$ 1,699,649	\$ (7,912,625)	\$ (1,762,421)	\$ (5,610,367)	\$ (28,744,439)	\$ (28,744,439)	

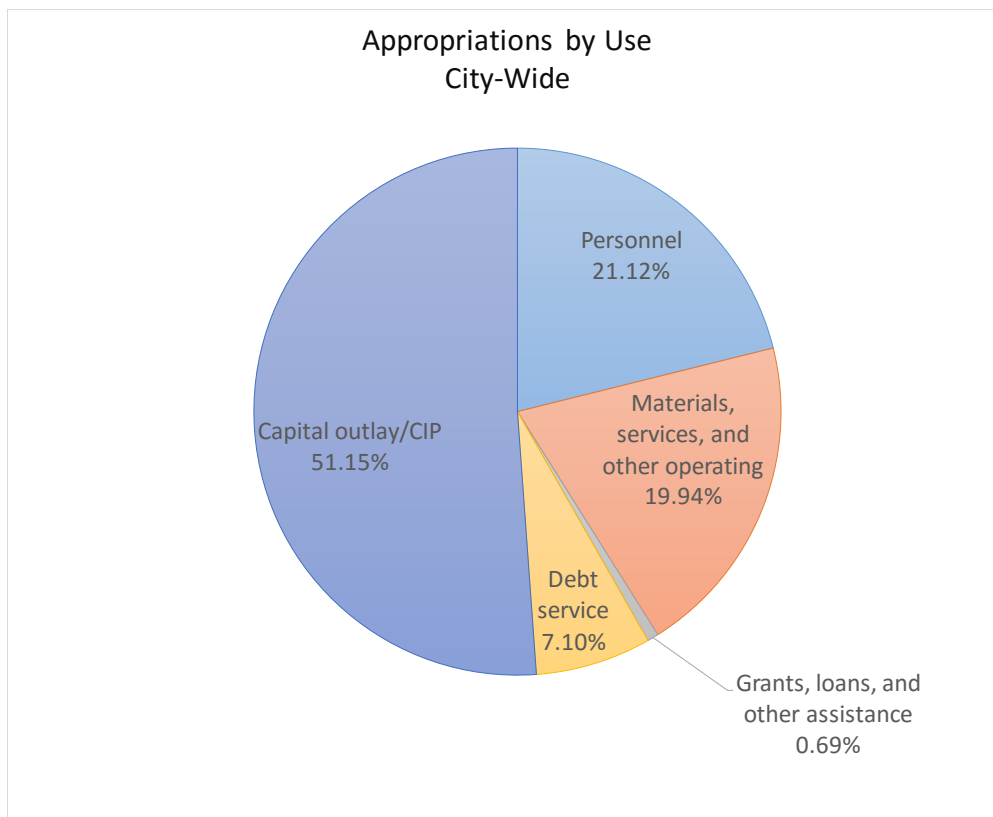
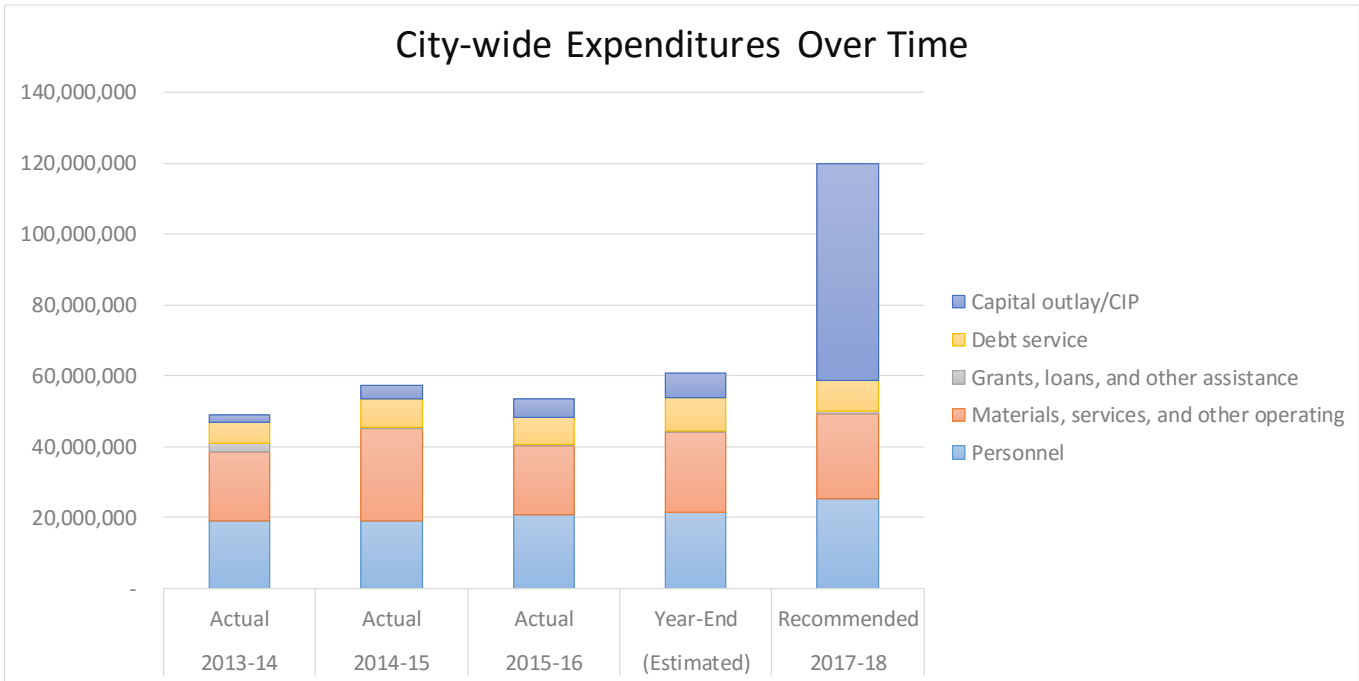
¹ The information presented here includes large capital projects in FY 2017-18 that are financed, in part, by borrowing not considered revenue.

The following charts illustrate trends in revenue and its composition.²



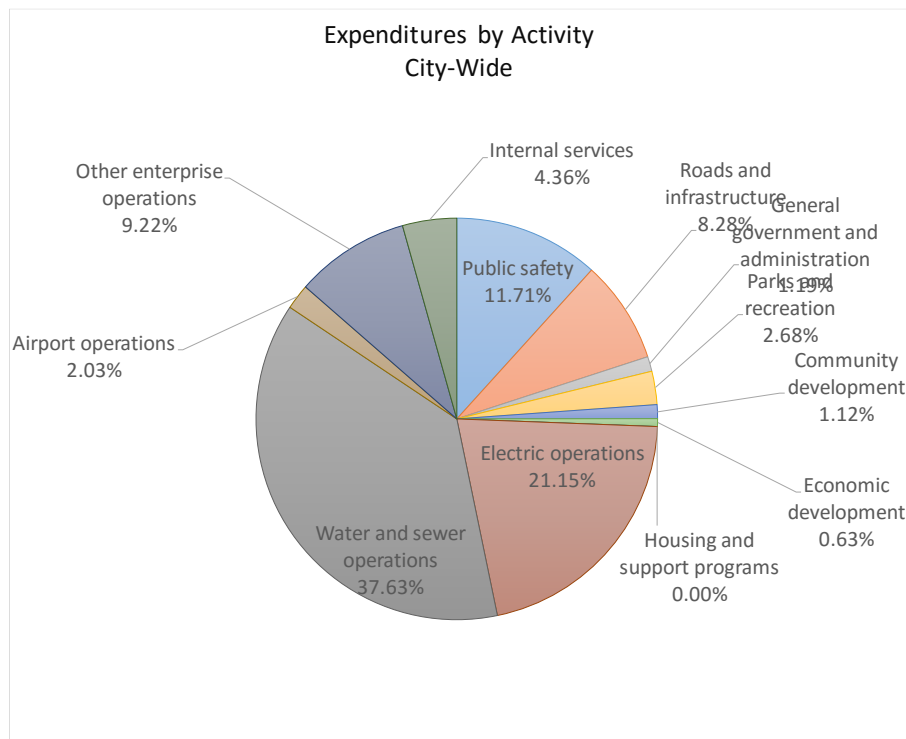
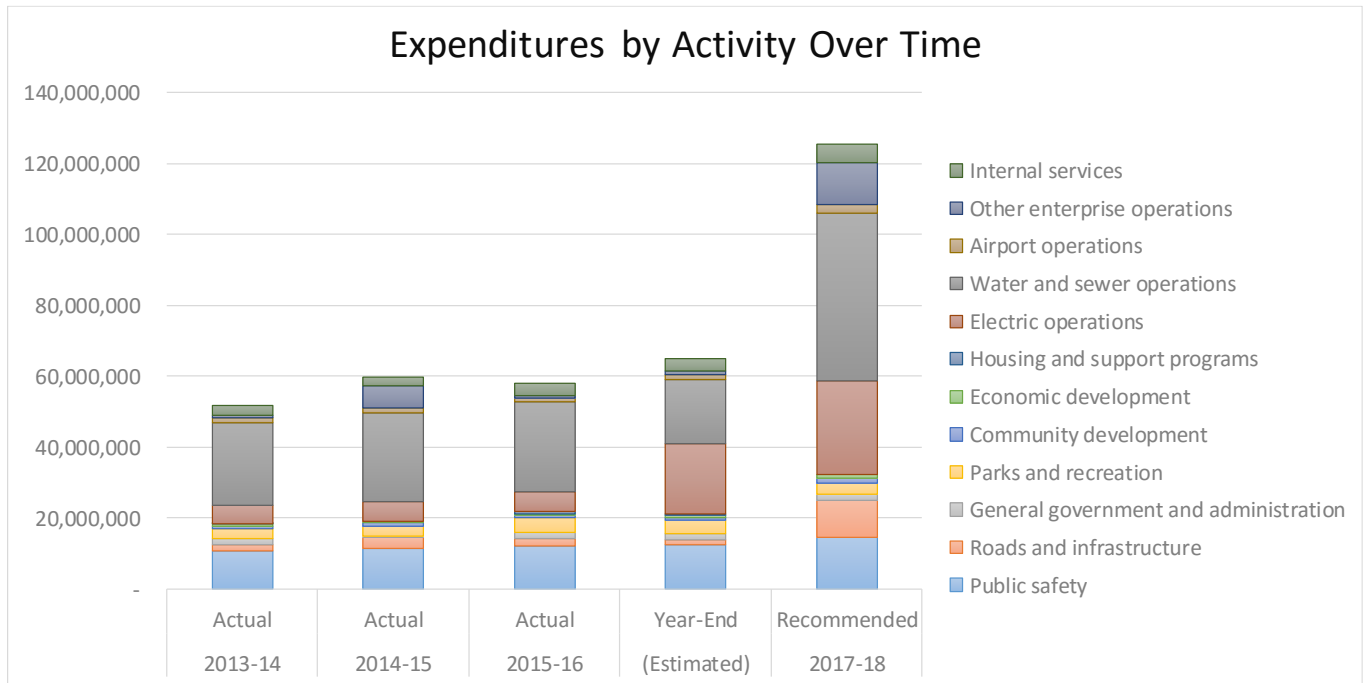
² State funding in FY 2017-18 is anticipated to increase from the prior year due to grants from State Revolving Fund (SRF) for the recycled water project.

The following charts illustrate trends in expenditures and its composition.³



³ Capital expenditures in FY 2017-18 are expected to increase significantly from the prior years are due in large part to the recycled water project and infrastructure improvements in the Redwood Business Park.

The following charts illustrate trends in expenditures by activity, e.g., public safety, economic development, and airport operations.⁴



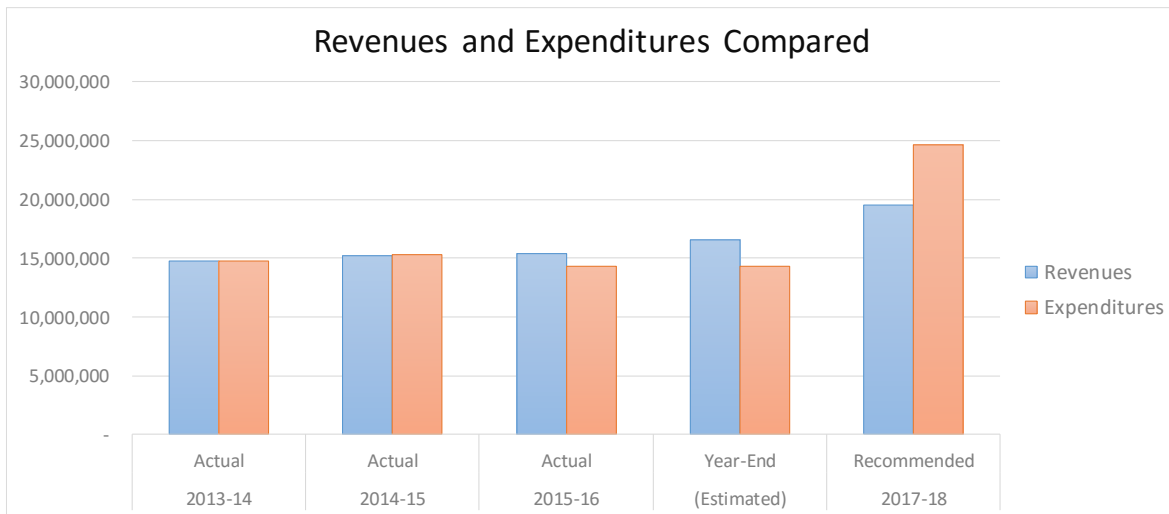
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General Fund Compared

This is a comprehensive summary of the general fund, as proposed for fiscal year 2017-18.⁵

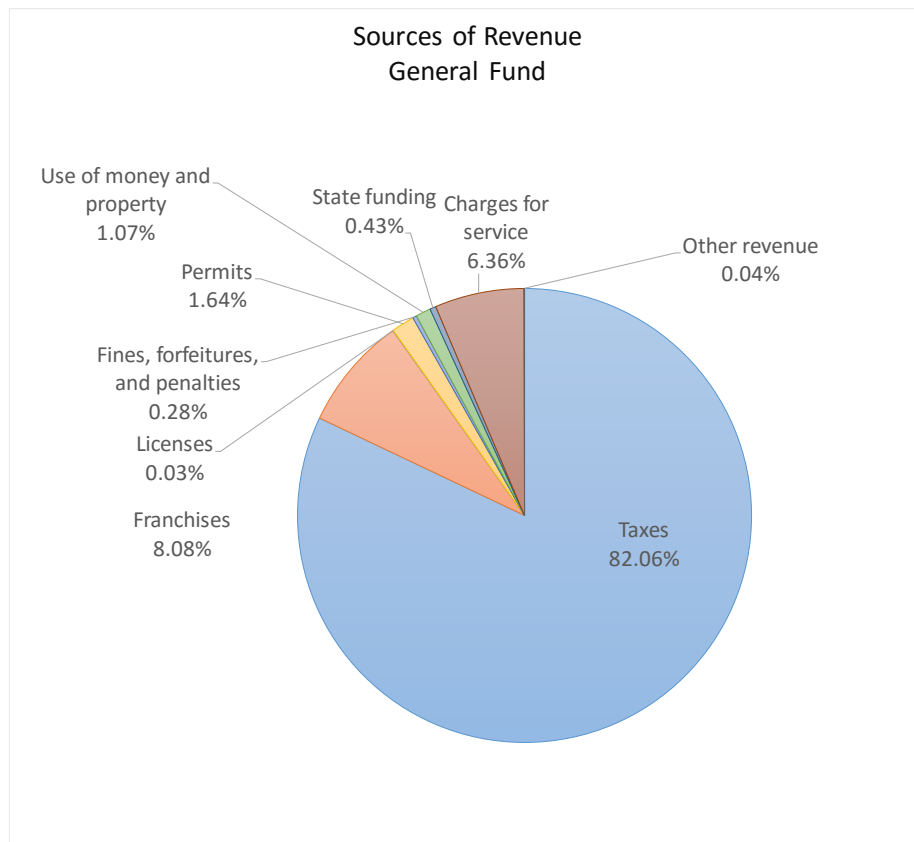
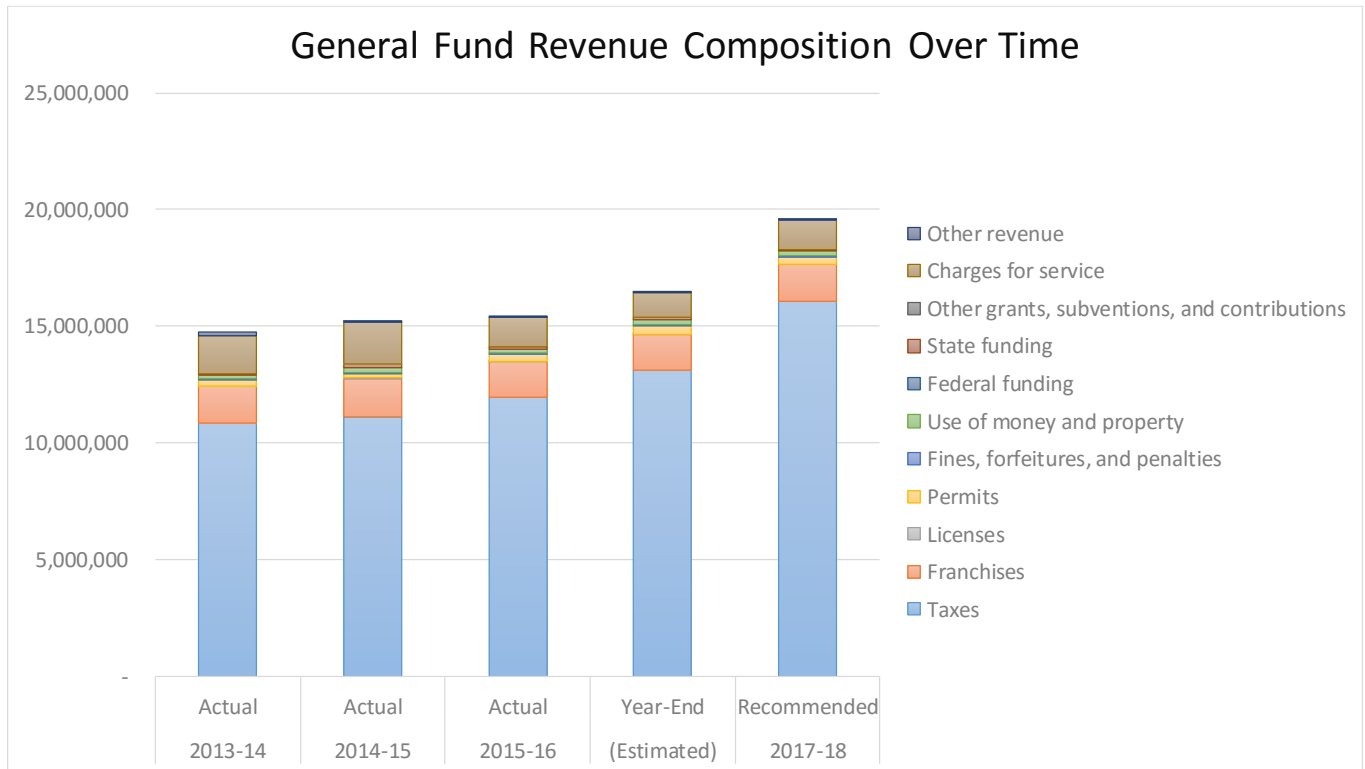
**Fiscal Year 2017-18
General Fund**

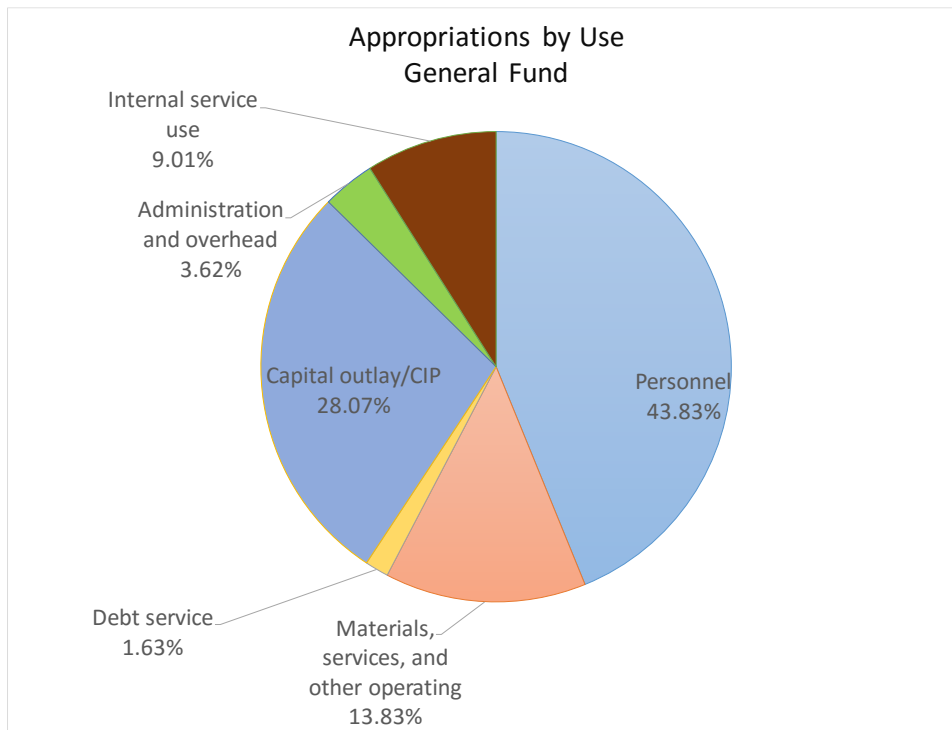
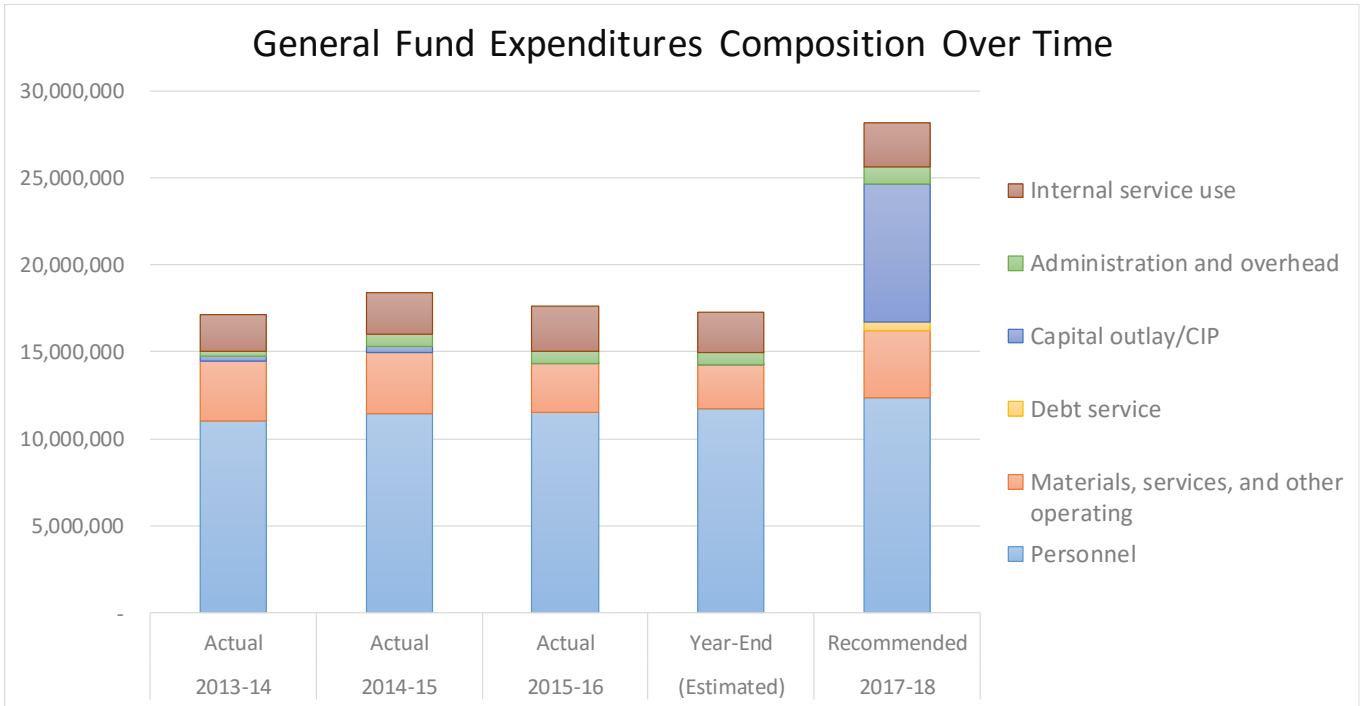
Account Class	Fiscal Year Ended						
	2013-14 Actual	2014-15 Actual	2015-16 Actual	2016-17 (Estimated) Year-End	2017-18 Recommended	2017-18 Adopted	Percent of Total
Revenue							
Taxes	\$ 10,826,738	\$ 11,118,836	\$ 11,940,571	\$ 13,128,961	\$ 16,041,539	\$ 16,041,539	81.96%
Franchises	1,601,185	1,643,559	1,514,799	1,503,317	1,580,304	1,580,304	8.07%
Licenses	412	6,656	6,648	54	6,550	6,550	0.03%
Permits	268,779	177,135	332,274	273,662	319,975	319,975	1.63%
Fines, forfeitures, and penalties	60,386	54,187	75,138	60,500	55,500	55,500	0.28%
Use of money and property	152,485	219,696	161,677	209,085	208,800	208,800	1.07%
Federal funding	-	-	-	-	-	-	-
State funding	65,637	129,760	92,126	65,629	85,000	85,000	0.43%
Other grants, subventions, and contributions	-	-	-	-	-	-	-
Charges for service	1,603,977	1,836,095	1,234,899	1,330,106	1,243,400	1,243,400	6.35%
Internal services provided	-	-	-	10,000	22,872	22,872	0.12%
Other revenue	173,733	10,651	16,238	2,804	7,500	7,500	0.04%
Total	14,753,332	15,196,575	15,374,370	16,584,119	19,571,440	19,571,440	100.00%
Expenditures							
Personnel	10,999,519	11,431,588	11,546,093	11,706,544	12,347,934	12,347,934	49.31%
Materials, services, and other operating	3,474,554	3,531,848	2,780,449	2,540,645	3,896,584	3,896,584	15.56%
Grants, loans, and other assistance	-	-	-	-	-	-	-
Debt service	-	-	-	-	458,004	458,004	1.83%
Capital outlay/CIP	293,148	305,178	10,000	26,835	7,909,000	7,909,000	31.59%
Administration and overhead	248,650	761,137	712,983	660,944	1,020,654	1,020,654	4.08%
Allocated administration and overhead	(1,458,682)	(2,600,109)	(2,339,598)	(2,188,550)	(3,132,019)	(3,132,019)	-12.51%
Internal service use	2,090,310	2,369,837	2,596,119	2,311,860	2,539,328	2,539,328	10.14%
Total	15,647,499	15,799,479	15,306,046	15,058,279	25,039,484	25,039,484	98.29%
Other financing sources (uses)							
Other in (out)	285,245	322,320	(157,432)	(110,422)	7,173,852	7,173,852	100.00%
Total	285,245	322,320	(157,432)	(110,422)	7,173,852	7,173,852	100.00%
Change in total fund balance/working capital	\$ (608,922)	\$ (280,584)	\$ (89,108)	\$ 1,415,418	\$ 1,705,808	\$ 1,705,808	



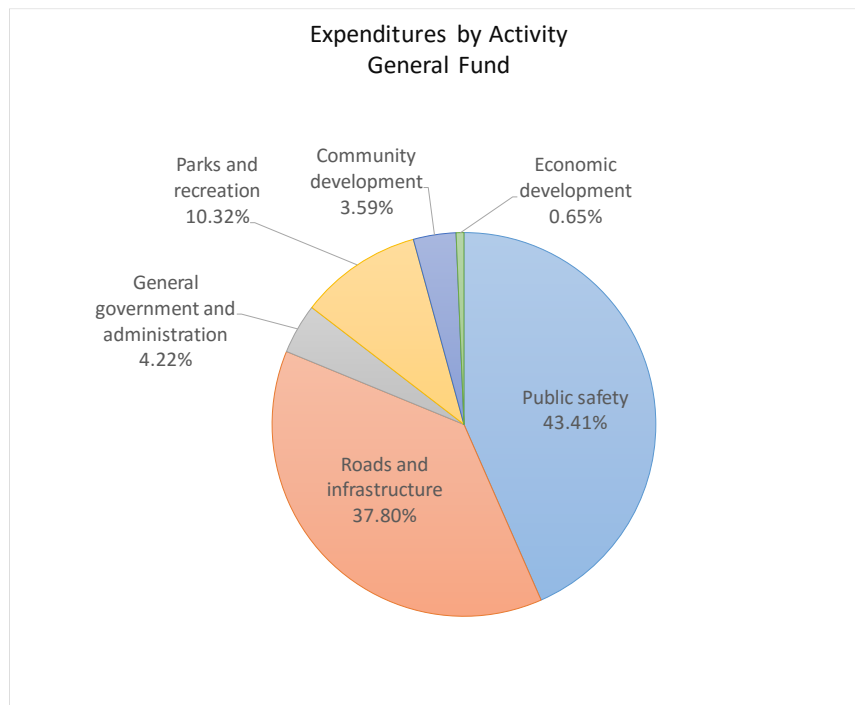
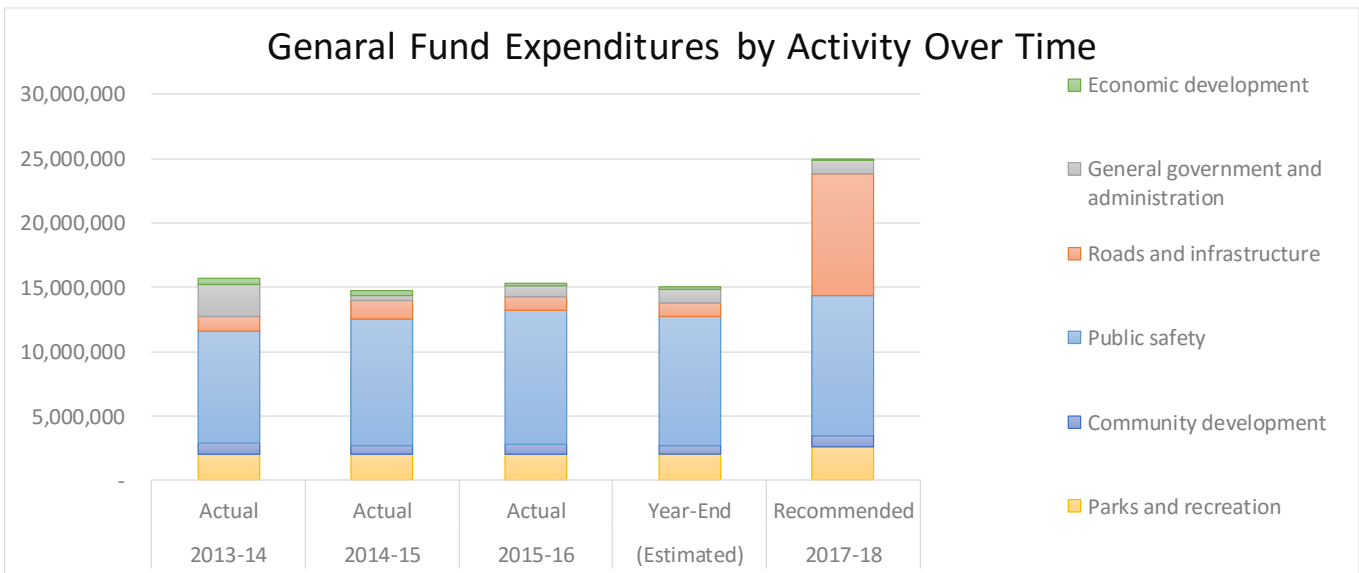
⁵ The information presented here includes large capital projects in FY 2017-18 that are financed, in part, by borrowing not considered revenue, e.g., Redwood Business Park infrastructure improvements.

In order to better demonstrate total cost, the accounting of administration, overhead, and internal service use is scheduled to change in FY 2017-18. Indirect costs related to administrative cost centers are now being shown directly and not netted out, as they were in past years. The three line items affected by this are administration and overhead, allocated administration and overhead, and internal service use.





Fiscal Year 2017-18 General Fund	2017-18 Recommended	2017-18 Adopted	Percent of Total
Activities:			
Public safety	\$ 10,870,402	\$ 10,870,402	43.41%
Roads and infrastructure	9,463,814	9,463,814	37.80%
General government and administration	1,057,132	1,057,132	4.22%
Parks and recreation	2,585,318	2,585,318	10.32%
Community development	898,883	898,883	3.59%
Economic development	163,935	163,935	0.65%
	\$ 25,039,484	\$ 25,039,484	100.00%



Historical Revenue Summary

This table illustrates from where and by how much revenues have come into the City over the last four years compared to fiscal year 2017-18.

Fiscal Year 2017-18 Revenue Summary by Fund

FUND NO.	FUND NAME	ACTUAL REVENUE 2013-14	ACTUAL REVENUE 2014-15	ACTUAL REVENUE 2015-16	ESTIMATED REVENUE 2016-17	BUDGET REVENUE 2017-18
100	General Fund	\$ 14,753,332	\$ 15,196,575	\$ 15,374,370	\$ 16,584,119	\$ 19,571,440
Capital Project Funds:						
220	Equipment Reserve Fund	146,758	92,140	28,424	-	6,429
251	Special Projects Reserve	21,677	11,018	32,762	32,762	8,222
252	General Capital Projects	-	-	-	-	-
	Total capital project funds	168,435	103,158	61,186	32,762	14,651
Special Revenue Funds:						
249	City Housing Bond Proceeds	690	1,099	3,499	3,499	24,000
250	Special Revenue Fund	414,693	714,253	106,952	75,915	-
300	Park Development Fees Fund	9,203	103	146,060	3,649	127
301	Anton Stadium Fund	16,141	102,806	528	350	141
302	Observatory Park Fund	(116)	3,864	(1)	-	-
303	Playground & Park Amenities	263	78	40	40	40
304	Swimming Pool Fund	182	102	935	150	185
305	Riverside Park Fund	574,839	(21)	-	20,130	135
306	Skate Park Fund	199	1,151	177	110	115
307	Softball Complex Fund	58	30	102	70	73
310	Museum Grant Fund	50,806	444,943	1,105,255	1,108,615	-
311	ARRC General Operating Fund	66,350	96,910	74,380	78,954	96,000
312	Downtown Business Improvement	18,236	17,619	19,042	19,042	18,000
313	LMHF Housing Asset Fund	12,710	12,172	12,728	12,728	12,219
314	Winter Special Events	-	-	-	105,997	146,000
500	2106 Gas Tax Fund	64,086	66,074	66,189	66,189	457,974
501	2107 Gas Tax Fund	116,285	112,247	118,037	163,697	-
502	2107.5 Gas Tax Fund	4,000	4,001	4,003	4,030	-
503	2105 Gas Tax Fund	108,691	87,576	91,193	209,329	-
505	Signalization Fund	3,864	2,068	14,077	6,832	1,889
506	Capital Improvement Fund	(315)	(316)	-	-	-
508	SB 325 Reimbursement Fund	73,482	101,701	64,019	15,000	105,000
510	Trans-Traffic Congest Relief	228,648	153,268	96,540	50,405	-
600	Comm. Developmt. Block Grant	1,086	568	1,893	1,893	522
601	EDBG 94-333 Revolving Loan	(1)	(1)	(1)	-	-
602	Community Dev. Comm. Fund	383	10,011	8,162	800	258
605	11-Home-7654 Fund	224,005	311,026	1	-	-
606	CDBG Grant 10-Edef-7261 Fund	14,317	49,998	(36,993)	60,620	8,100
607	Prop. 84 Grant Fund	15,895	-	-	1	2,500,000
609	13-CDBG-8940	-	18,744	568,401	114,980	-
611	CDBG 16-CDBG-11147	-	-	-	-	500,000
630	Asset Seizure Fund	125,995	142,169	59,039	197,638	150,500
631	Asset Seizure(Drug/Alcohol)	9	2	-	1	1
633	H&S Education 11489(B)(2)(A1)	30,564	47,216	50,714	61,808	50,205
634	Federal Asset Seizure Grants	2,013	610	22,898	1,856	1,875
635	Sup.Law Enforce.Svc.Fd (SLESF)	99,979	112,693	101,772	128,588	106,007
637	Local Law Enforce. Blk Grant	(109)	(99)	(158)	-	-
638	Asset Forfeiture 11470.2 H&S	46,856	9,559	11,267	16,542	700
639	Special Revenue Police	126,085	124,601	126,415	126,415	125,039
640	Parking District #1	116,625	103,673	98,623	143,350	151,564
691	Museum Fund	39,342	82,007	74,486	61,776	93,153
695	Transfer Station Fund	-	-	-	50,200	350,000
	Total special revenue	2,606,036	2,934,505	3,010,275	2,911,200	4,899,822

(Continued)

**Fiscal Year 2017-18
Revenue Summary by Fund**

FUND NO.	FUND NAME	ACTUAL REVENUE 2013-14	ACTUAL REVENUE 2014-15	ACTUAL REVENUE 2015-16	ESTIMATED REVENUE 2016-17	BUDGET REVENUE 2017-18
Enterprise Funds*:						
700	Sanitary Disposal Site Fund	58,117	60,032	159,627	210,000	369,850
701	Landfill Corrective Action	8,957	4,683	6,179	-	-
702	Disposal Closure Reserve Fund	51,058	47,713	97,406	97,406	34,673
703	Refuse/Debris Control Enter.	-	-	-	-	-
704	Post Closure Fund-Solid Waste	83,618	72,656	1,955	45,130	45,130
705	Landfill Self-Insur. Trust	14,605	7,636	10,076	-	-
720	Golf Fund	159,089	85,120	67,872	44,299	51,329
730	Conference Center Fund	297,799	342,456	351,332	454,132	508,659
750	Visit Ukiah Fund	-	-	325	700	228
777	Airport Fund	1,201,546	1,385,789	1,128,684	998,070	1,181,457
778	Airport Capital Improvement	57,271	13,856	-	156,167	1,947,000
779	Special Aviation Fund	174	-	(230)	327,164	311
800	Electric Fund	14,660,098	15,186,036	14,812,623	14,674,917	15,507,773
801	Electric Capital Reserve Fund	-	-	-	-	-
802	Electric Rate Stabilization	13,763	18,879	24,193	24,193	6,664
803	Lake Mendocino Bond Fund	209	8,598	10,577	18,906	7,000
805	Street Lighting Fund	195,787	187,848	191,340	191,341	199,419
806	Public Benefits Charges Fund	406,584	418,838	418,837	419,771	443,752
820	Water Fund	6,060,329	5,653,238	5,615,344	5,891,484	6,205,968
821	Water Capital Reserve Fund	-	-	-	-	-
822	Water Connection Fee Fund	2,897	(12,580)	(21,533)	(35,000)	20,000
823	Water Debt Service Reserve	-	-	-	-	-
830	Recycled Water Fund	-	-	-	-	5,215,004
840	City/Dist. Sewer Operating	6,396,562	6,859,948	7,067,299	7,154,572	7,098,279
841	Sewer Bond Debt Service Fund	2,484,510	2,496,549	2,609,658	2,630,984	2,615,803
842	Rate Stabilization-City Fund	26,453	13,835	46,144	30,000	32,000
843	Connection Fee Sewer Fund	27,451	15,562	94,410	116,687	102,052
844	City Sewer Capital Projects	-	-	-	21,289	3,234
	Total enterprise funds	32,206,878	32,866,692	32,692,118	33,472,212	41,595,585
Internal Service Funds*:						
201	Worker'S Comp Fund	-	-	-	-	-
202	Liability Fund	59,408	-	590,598	611,050	659,847
203	Garage Fund	462,580	441,128	397,924	390,435	512,101
204	Purchasing Fund	274,964	231,412	257,991	293,229	485,715
205	Billing And Collection Fund	828,118	532,809	1,196,919	998,038	1,193,328
206	Public Safety Dispatch Fund	1,178,195	1,149,099	1,274,047	1,097,894	1,253,933
207	Payroll Posting Fund	-	-	-	-	-
208	Building & Maintenance Fund	-	-	658,685	633,239	690,711
209	IT Fund	-	-	911,665	767,050	1,189,713
	Total internal service funds	2,803,264	2,354,448	5,287,829	4,790,934	5,985,348
	Total City Funds	\$ 52,537,946	\$ 53,455,378	\$ 56,425,778	\$ 57,791,228	\$ 72,066,846
Fiduciary Funds**:						
915	UKIAH Valley Fire District	-	-	-	65,000	2,052,035
969	Redevelopment Obligation	-	-	-	1,387,962	1,344,588
	Total fiduciary funds	-	-	-	1,463,051	3,402,123
	Total all funds	\$ 52,537,946	\$ 53,455,378	\$ 56,425,778	\$ 59,254,279	\$ 75,468,969

Historical Expenditure Summary

This table illustrates to where and by how much resources have been used by the City over the last four years compared to fiscal year 2017-18.

Fiscal Year 2017-18

Expenditure Summary by Fund

FUND NO.	FUND NAME	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	BUDGET
		EXPENDITURES 2013-14	EXPENDITURES 2014-15	EXPENDITURES 2015-16	EXPENDITURES 2016-17	EXPENDITURES 2017-18
100	General Fund	\$ 15,647,499	\$ 15,799,479	\$ 15,306,046	\$ 15,058,279	\$ 25,039,484
Capital Project Funds:						
220	Equipment Reserve Fund	206,024	31,863	(99,107)	506,904	28,608
251	Special Projects Reserve	45,355	96,310	264,238	264,238	754,028
	Total capital project funds	251,378	128,173	165,131	771,143	782,636
Special Revenue Funds:						
249	City Housing Bond Proceeds	-	-	-	-	500,000
250	Special Revenue Fund	813,768	1,361,846	571,645	201,473	-
300	Park Development Fees Fund	-	-	142,421	-	-
301	Anton Stadium Fund	52,685	32,376	4,015	671	18,028
302	Observatory Park Fund	1,527	-	-	-	-
304	Swimming Pool Fund	31,431	8,017	-	-	-
306	Skate Park Fund	386	2,843	-	-	-
310	Museum Grant Fund	209,513	306,065	1,343,085	1,298,228	-
311	ARRC General Operating Fund	79,228	94,134	101,069	94,042	113,567
312	Downtown Business Improvement	17,521	19,132	15,603	10,602	15,008
313	LMHF Housing Asset Fund	-	-	-	35,000	5,000
314	Winter Special Events	-	-	-	81,206	142,000
500	2106 Gas Tax Fund	1,318	-	-	-	-
501	2107 Gas Tax Fund	-	-	186,499	-	-
506	Capital Improvement Fund	3,235	4,718	-	-	-
507	1998 Stip Augmentation Fund	-	-	-	-	112,000
508	SB 325 Reimbursement Fund	74,354	101,711	64,019	15,000	105,000
509	S.T.P.	(2,394)	-	-	32,380	25,000
510	Trans-Traffic Congest Relief	-	128,408	203,831	69,003	-
605	11-Home-7654 Fund	223,931	8,280	-	-	-
606	CDBG Grant 10-Edef-7261 Fund	1,200	4,090	46,910	-	-
607	Prop. 84 Grant Fund	1,145	-	-	-	-
609	13-CDBG-8940	-	18,733	574,590	172,910	-
611	CDBG 16-CDBG-11147	-	-	-	-	500,000
630	Asset Seizure Fund	205,261	109,947	97,367	117,000	80,000
631	Asset Seizure(Drug/Alcohol)	-	930	-	-	-
633	H&S Education 11489(B)(2)(A1)	-	30,715	46,841	102,180	50,000
634	Federal Asset Seizure Grants	-	1,900	-	-	-
635	Sup.Law Enforce.Svc.Fd (SLESF)	183,013	179,897	104,971	96,212	109,397
638	Asset Forfeiture 11470.2 H&S	83,118	154,701	1,273	2,800	-
639	Special Revenue Police	148,098	(1,696)	-	-	-
640	Parking District #1	165,302	132,215	158,200	175,020	171,980
691	Museum Fund	367,271	391,138	425,073	372,704	466,139
695	Transfer Station Fund	-	-	-	-	-
	Total special revenue	2,660,910	3,090,100	4,087,412	2,876,431	2,413,119

(Continued)

Fiscal Year 2017-18

Expenditure Summary by Fund

FUND NO.	FUND NAME	ACTUAL EXPENDITURES 2013-14	ACTUAL EXPENDITURES 2014-15	ACTUAL EXPENDITURES 2015-16	ESTIMATED EXPENDITURES 2016-17	BUDGET EXPENDITURES 2017-18
Enterprise Funds*:						
700	Sanitary Disposal Site Fund	281,123	227,402	373,093	563,123	730,252
701	Landfill Corrective Action	-	(265,107)	-	-	784
702	Disposal Closure Reserve Fund	142,634	5,210,343	(171,424)	12,000	10,355,650
704	Post Closure Fund-Solid Waste	-	779,417	-	-	248
705	Landfill Self-Insur. Trust	-	-	-	-	1,279
720	Golf Fund	126,544	45,164	47,051	38,728	45,129
730	Conference Center Fund	295,796	317,689	346,454	371,047	473,071
750	Visit Ukiah Fund	-	9,819	96,890	102,254	145,506
777	Airport Fund	1,416,546	1,421,876	1,031,533	1,064,552	1,240,751
778	Airport Capital Improvement	61,854	15,396	6,083	73,000	1,262,885
779	Special Aviation Fund	-	-	72,197	146,964	119,834
800	Electric Fund	13,755,267	15,668,723	14,948,859	16,686,757	16,475,031
801	Electric Capital Reserve Fund	-	-	146,422	415,888	7,415,260
802	Electric Rate Stabilization	-	-	-	-	3,071
803	Lake Mendocino Bond Fund	2,063,260	2,103,703	2,099,248	2,064,471	2,078,972
805	Street Lighting Fund	216,529	257,675	419,380	290,043	250,280
806	Public Benefits Charges Fund	553,344	569,463	428,062	397,722	345,867
820	Water Fund	2,741,364	3,009,202	2,763,566	3,875,875	4,105,684
822	Water Connection Fee Fund	925,712	1,100,087	1,572,160	3,671,060	4,366,839
830	Recycled Water Fund	-	-	-	74,333	26,097,624
840	City/Dist. Sewer Operating	3,153,026	3,365,396	4,483,992	4,597,290	5,978,417
841	Sewer Bond Debt Service Fund	4,796,502	4,834,039	4,838,787	4,869,585	4,872,669
842	Rate Stabilization-City Fund	3,977	-	-	-	10,471
843	Connection Fee Sewer Fund	450	-	-	-	849
844	City Sewer Capital Projects	-	-	-	1,044,067	1,845,941
	Total enterprise funds	30,533,928	38,670,287	33,502,353	40,358,758	88,222,364
Internal Service Funds*:						
201	Worker'S Comp Fund	-	-	-	-	-
202	Liability Fund	137,730	(132,834)	590,598	611,050	659,847
203	Garage Fund	427,765	405,031	391,717	397,977	511,947
204	Purchasing Fund	280,694	230,012	255,952	293,228	485,715
205	Billing And Collection Fund	847,231	523,172	989,259	1,001,370	1,549,328
206	Public Safety Dispatch Fund	1,129,686	1,114,372	1,342,829	1,099,123	1,253,933
207	Payroll Posting Fund	-	-	-	-	-
208	Building & Maintenance Fund	-	-	617,500	643,717	985,041
209	IT Fund	-	-	901,133	871,365	1,294,713
	Total internal service funds	2,823,106	2,139,753	5,088,988	4,917,830	6,740,524
	Total City Funds	\$ 51,916,821	\$ 59,827,792	\$ 58,149,930	\$ 63,982,440	\$ 123,198,127
Fiduciary Funds**:						
915	UKIAH Valley Fire District	-	-	-	357,290	2,148,439
969	Redevelopment Obligation	-	-	-	247,260	250,000
	Total fiduciary funds	-	-	-	1,182,840	2,398,439
	Total City funds	\$ 51,916,821	\$ 59,827,792	\$ 58,149,930	\$ 65,165,280	\$ 125,596,566

Expenditures by Department

This table illustrates how individual departments have been funded over the last four years as compared to fiscal year 2017-18. Non-Departmental accounts for all activities unrelated to a specific department, which typically include debt service for the water and sewer enterprises as well as the former redevelopment agency.

Fiscal Year 2017-18

Departmental Expenditure History Comparison

Name	Actual	Actual	Actual	Estimated	Budget
	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures
	2013-14	2014-15	2015-16	2016-17	2017-18
UNDEFINED	\$ 18,055	\$ 13,057	\$ 1,216,985	\$ 1,000,440	\$ 1,470,290
CITY COUNCIL	119,453	131,922	125,243	143,939	168,556
ELECTIONS	300	7,354	-	-	-
CITY MANAGER	354,222	380,481	366,399	411,833	511,981
CITY-WIDE ADMIN SERVICES	41,451	63,531	81,470	50,852	244,003
COMMUNITY OUTREACH/PUBLIC INFO	35,005	33,121	28,981	13,150	27,982
MISCELLANEOUS GENERAL GOVERNMENT ACTIVITIES	345,369	884,420	170,735	133,849	-
CITY CLERK	141,041	126,638	182,467	234,196	312,614
ECONOMIC DEVELOPMENT	285,769	228,990	149,659	152,647	637,807
VISIT UKIAH	85,248	88,196	94,680	102,254	145,506
BUDGET DEVELOPMENT AND MANAGEMENT	-	-	-	-	213,967
UTILITY BILLING	944,832	515,184	739,430	710,854	1,544,328
ACCOUNTING & REPORTING	822,752	778,977	899,691	861,182	847,773
PURCHASING	280,694	223,849	247,732	282,076	477,715
IT	849,238	892,827	1,065,600	897,581	1,294,713
CITY ATTORNEY	166,851	181,305	278,354	249,327	194,450
CITY TREASURER	75,041	88,663	83,663	63,093	99,466
HUMAN RESOURCES	428,495	415,026	499,110	528,761	538,813
RISK MANAGEMENT	601,074	530,748	590,598	611,050	659,847
ECONOMIC DEVELOPMENT	-	-	-	-	-
SUCCESSOR AGENCY	97,671	59,332	34,103	16,670	6,252
GRANTS DIVISION	288,129	46,499	627,583	172,910	-
COMMUNITY OUTREACH/PIO	-	-	-	-	-
POLICE OPERATIONS	7,986,799	8,993,273	9,249,539	9,678,768	9,982,590
CITY FIRE	2,666,353	2,560,125	2,861,209	2,633,547	2,578,123
DISTRICT FIRE	-	-	-	250	2,148,439
PARKS	1,168,555	1,142,990	1,139,189	1,179,315	1,516,595
PARK DEVELOPMENT	86,029	43,236	146,436	671	18,000
AQUATICS	207,204	197,699	174,158	191,576	216,907
GOLF	126,544	45,164	44,896	38,728	45,129
BUILDINGS & GROUNDS MAINTENANCE	512,185	502,297	542,540	559,437	917,062
CONFERENCE CENTER	295,796	317,689	337,309	361,902	473,071
MUSEUM	578,508	697,203	1,779,175	1,667,841	466,139
RECREATION	712,189	796,121	856,920	955,398	1,145,704
INFORMATION TECHNOLOGY	-	-	-	-	-
COMMUNITY PLANNING	579,702	479,430	482,038	422,016	562,182
BUILDING INSPECTION	290,170	243,159	289,042	232,650	336,701
HOUSING	-	-	-	30,000	505,000
FLEET AND PLANT MAINTENANCE	427,765	405,031	388,408	625,886	511,947
ENGINEERING/STREETS	1,772,123	2,903,465	2,220,474	1,601,502	10,398,680
CORPORATION YARD	344,614	172,395	126,896	85,781	67,980
LANDFILL	423,758	5,951,661	192,809	553,123	11,063,539
AIRPORT OPERATIONS	1,416,546	1,407,393	1,018,558	1,275,129	2,555,519
ELECTRIC DISTRIBUTION	1,331,214	1,384,140	1,711,209	2,449,694	8,376,127
TECHNICAL SERVICES	-	-	-	242,420	3,165,285
ELECTRIC ADMINISTRATION	3,751,103	4,250,078	3,953,177	16,970,675	15,022,601
WATER SERVICES	14,161,897	15,510,405	14,654,999	7,648,446	8,472,523
SEWER SERVICES	7,958,164	8,057,105	9,136,771	10,589,729	12,699,335
RECYCLED WATER SERVICES	1,030,133	1,317,622	1,657,388	74,333	26,087,347
ALLOCATED ADMINISTRATION AND OVERHEAD	(1,922,027)	(3,263,691)	(2,339,598)	(2,188,550)	(3,132,019)
	\$ 51,916,821	\$ 59,827,792	\$ 58,149,930	\$ 65,165,280	\$ 125,596,566

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Sources and Uses for Fiscal Year 2017-18

The following two tables illustrate where revenues are estimated to be derived for each budgeted City fund and where those financial resources are recommended to be applied, allocated by broad categories, such as salaries and benefits, operations, loans and grants, debt service, and capital improvements.

Such categories are characterized further as follows:

- Salaries and benefits include salaries and wages of full and part-time employees, healthcare premiums, City retirement contributions, overtime and standby costs, etc.
- Materials, supplies, and other operating include costs associated with day-to-day activities, professional services, insurance costs, and travel and training.
- Debt service pertains to any regular payments on bonds, loans, leases, or other long-term obligations. Generally, all debt service is managed in non-departmental.
- Grants, loans, and other assistance are expenditures made by the City as part of economic development and housing activities. They are funded through grants received from the state and federal governments and are found typically in the economic and housing divisions of the City Manager's Office and Community Development Department, respectively.
- Capital outlay typically identifies any expenditures related to semi-regular purchases, such as computer and technology, office equipment, building improvements, infrastructure and other items that are capitalized and depreciated.

CITY OF UKIAH
ANNUAL BUDGET
Sources by Fund

FISCAL YEAR 2017-18

Fiscal Year 2017-18
Sources by Fund

FUND														
NO.	FUND NAME	Taxes	Franchises	Licenses	Permits	Fines, forfeitures, and penalties	Use of money and property	Federal funding	State funding	Other grants, subventions, and contributions	Charges for service	Internal services provided	Other revenue	Total
100	General Fund	\$ 16,041,539	\$ 1,580,304	\$ 6,550	\$ 319,975	\$ 55,500	\$ 208,800	\$ -	\$ 85,000	\$ -	\$ 1,243,400	\$ 22,872	\$ 7,500	\$ 19,571,440
Capital Project Funds:														
220	Equipment Reserve Fund	-	-	-	-	-	6,429	-	-	-	-	-	-	6,429
251	Special Projects Reserve	-	-	-	-	-	8,222	-	-	-	-	-	-	8,222
	Total capital project funds	-	-	-	-	-	14,651	-	-	-	-	-	-	14,651
Special Revenue Funds:														
249	City Housing Bond Proceeds	-	-	-	-	-	24,000	-	-	-	-	-	-	24,000
300	Park Development Fees Fund	-	-	-	-	-	127	-	-	-	-	-	-	127
301	Anton Stadium Fund	-	-	-	-	-	141	-	-	-	-	-	-	141
303	Playground & Park Amenities Fu	-	-	-	-	-	40	-	-	-	-	-	-	40
304	Swimming Pool Fund	-	-	-	-	-	185	-	-	-	-	-	-	185
305	Riverside Park Fund	-	-	-	-	-	135	-	-	-	-	-	-	135
306	Skate Park Fund	-	-	-	-	-	115	-	-	-	-	-	-	115
307	Soffball Complex Fund	-	-	-	-	-	73	-	-	-	-	-	-	73
311	ARRC General Operating Fund	-	-	-	-	-	76,000	-	-	-	20,000	-	-	96,000
312	Downtown Business Improvement	18,000	-	-	-	-	-	-	-	-	-	-	-	18,000
313	LMIHF Housing Asset Fund	-	-	-	-	-	12,219	-	-	-	-	-	-	12,219
314	Winter Special Events	-	-	-	-	-	-	-	-	-	-	-	146,000	146,000
500	210% Gas Tax Fund	-	-	-	-	-	78	-	457,896	-	-	-	-	457,974
505	Signalization Fund	-	-	-	-	-	1,889	-	-	-	-	-	-	1,889
508	SB 325 Reimbursement Fund	-	-	-	-	-	-	-	-	105,000	-	-	-	105,000
600	Comm. Developmt. Block Grant F	-	-	-	-	-	522	-	-	-	-	-	-	522
602	Community Dev. Comm. Fund	-	-	-	-	-	258	-	-	-	-	-	-	258
606	CDBG Grant 10-Edef-7261 Fund	-	-	-	-	-	8,100	-	-	-	-	-	-	8,100
607	Prop. 84 Grant Fund	-	-	-	-	-	-	-	2,500,000	-	-	-	-	2,500,000
611	CDBG 14-CDBG-11147	-	-	-	-	-	-	-	500,000	-	-	-	-	500,000
630	Asset Seizure Fund	-	-	-	-	-	500	-	150,000	-	-	-	-	150,500
631	Asset Seizure(Drug/Alcohol) Fu	-	-	-	-	-	1	-	-	-	-	-	-	1
633	H&S Education 11489(B)[2][A1]	-	-	-	-	-	205	-	50,000	-	-	-	-	50,205
634	Federal Asset Seizure Grants F	-	-	-	-	-	375	1,500	-	-	-	-	-	1,875
635	Sup.Law Enforce.Svc.Fd(Slesf)	-	-	-	-	-	7	-	106,000	-	-	-	-	106,007
638	Asset Forfeiture 11470.2 H&S F	-	-	-	-	-	700	-	-	-	-	-	-	700
639	Special Revenue Police	-	-	-	-	-	39	-	125,000	-	-	-	-	125,039
640	Parking District #1	11,816	-	-	79,400	60,000	348	-	-	-	-	-	-	151,564
691	Museum Fund	-	-	-	-	-	15,153	-	-	-	20,000	-	58,000	93,153
695	Transfer Station Fund	-	-	-	-	-	350,000	-	-	-	-	-	-	350,000
	Total special revenue	29,816	-	-	79,400	60,000	491,210	1,500	3,888,896	105,000	40,000	-	204,000	4,899,822

(Continued)

CITY OF UKIAH
ANNUAL BUDGET

FISCAL YEAR 2017-18

Fiscal Year 2017-18
Sources by Fund

NO.	FUND NAME	Taxes	Franchises	Licenses	Permits	Fines, forfeitures, and penalties	Use of money and property	Federal funding	State funding	Other grants, subventions, and contributions	Charges for service	Internal services provided	Other revenue	Total
Enterprise Funds*:														
700	Sanitary Disposal Site Fund	-	-	-	-	-	9,850	-	-	-	360,000	-	-	369,850
702	Disposal Closure Reserve Fund	-	-	-	-	-	34,673	-	-	-	-	-	-	34,673
704	Post Closure Fund-Solid Waste	-	-	-	-	-	130	-	-	-	45,000	-	-	45,130
720	Golf Fund	-	-	-	-	-	40,629	-	-	-	-	-	10,700	51,329
730	Conference Center Fund	-	-	-	-	-	362,259	-	-	-	96,400	-	50,000	508,659
750	Visit Ukiah Fund	-	-	-	-	-	228	-	-	-	-	-	-	228
777	Airport Fund	-	-	-	-	-	305,896	-	-	-	874,296	-	1,265	1,181,457
778	Airport Capital Improvement Fu	-	-	-	-	-	-	1,947,000	-	-	-	-	-	1,947,000
779	Special Aviation Fund	-	-	-	-	-	311	-	-	-	-	-	-	311
800	Electric Fund	-	-	-	-	-	25,000	-	-	-	15,482,773	-	-	15,507,773
802	Electric Rate Stabilization Fu	-	-	-	-	-	6,664	-	-	-	-	-	-	6,664
803	Lake Mendocino Bond Fund (Merg	-	-	-	-	-	7,000	-	-	-	-	-	-	7,000
805	Street Lighting Fund	-	-	-	-	-	760	-	-	-	198,659	-	-	199,419
806	Public Benefits Charges Fund	-	-	-	-	-	69	-	-	-	443,683	-	-	443,752
820	Water Fund	-	-	-	500	-	56,410	-	-	-	6,146,558	-	2,500	6,205,968
822	Water Connection Fee Fund (Cap	-	-	-	-	-	-	-	-	-	20,000	-	-	20,000
830	Recycled Water Fund	-	-	-	-	-	4	-	5,215,000	-	-	-	-	5,215,004
840	City/Dist. Sewer Operating Fun	-	-	-	2,000	-	60,000	-	-	-	7,032,779	-	3,500	7,098,279
841	Sewer Bond Debt Service Fund	-	-	-	-	-	18,896	-	-	2,596,907	-	-	-	2,615,803
842	Rate Stabilization-City Fund	-	-	-	-	-	32,000	-	-	-	-	-	-	32,000
843	Connection Fee Sewer Fund (Cap	-	-	-	-	-	2,052	-	-	-	100,000	-	-	102,052
844	City Sewer Capital Projects Fu	-	-	-	-	-	3,234	-	-	-	-	-	-	3,234
Total enterprise funds		-	-	-	2,500	-	966,065	1,947,000	5,215,000	2,596,907	30,800,148	-	67,965	41,595,585
Internal Service Funds*:														
202	Liability Fund	-	-	-	-	-	-	-	-	-	-	659,847	-	659,847
203	Garage Fund	-	-	-	-	-	155	-	-	-	20,000	491,946	-	512,101
204	Purchasing Fund	-	-	-	-	-	150	-	-	-	-	485,565	-	485,715
205	Billing And Collection Fund	-	-	-	-	-	2,658	-	-	-	121,000	1,069,670	-	1,193,328
206	Public Safety Dispatch Fund	-	-	-	-	-	26	-	-	-	343,755	910,152	-	1,253,933
208	Building & Maintenance Fund	-	-	-	-	-	120	-	-	-	690,591	-	-	690,711
209	IT Fund	-	-	-	-	-	183	-	-	-	-	1,189,530	-	1,189,713
Total internal service funds		-	-	-	-	-	3,292	-	-	-	484,755	5,497,301	-	5,985,348
Fiduciary Funds**:														
915	UKIAH VALLEY FIRE DISTRICT	1,007,939	-	-	20,000	-	5,032	-	-	-	3,693	-	1,015,371	2,052,035
966	Redevelopment Debt Service Fun	-	-	-	-	-	5,500	-	-	-	-	-	-	5,500
969	Redevelopment Obligation Retir	1,294,588	-	-	-	-	50,000	-	-	-	-	-	-	1,344,588
Total fiduciary funds		2,302,527	-	-	20,000	-	60,532	-	-	-	3,693	-	1,015,371	3,402,123
Total City funds		\$ 18,373,882	\$ 1,580,304	\$ 6,550	\$ 421,875	\$ 115,500	\$ 1,744,550	\$ 1,948,500	\$ 9,188,896	\$ 2,701,907	\$ 32,571,996	\$ 5,520,173	\$ 1,294,836	\$ 75,468,969

Uses by Fund

Fiscal Year 2017-18
Uses by Fund

NO.	FUND NAME	Personnel	Materials, services, and other operating	Grants, loans, and other assistance	Debt service	Capital outlay/CIP	Administration and overhead	Allocated administration and overhead	Internal service use	Total
100	General Fund	\$ 12,347,934	\$ 3,896,584	\$ -	\$ 458,004	\$ 7,909,000	\$ 1,020,654	\$ (3,132,019)	\$ 2,539,328	\$ 25,039,484
Capital Project Funds:										
220	Equipment Reserve Fund	-	-	-	-	25,000	3,608	-	-	28,608
251	Special Projects Reserve	-	-	-	-	742,866	4,158	-	7,004	754,028
252	General Capital Projects	-	-	-	-	-	-	-	-	-
	Total capital project funds	-	-	-	-	767,866	7,766	-	7,004	782,636
Special Revenue Funds:										
249	City Housing Bond Proceeds	-	-	500,000	-	-	-	-	-	500,000
301	Anton Stadium Fund	-	-	-	-	18,000	-	-	28	18,028
311	ARRC General Operating Fund	33,647	61,170	-	-	-	7,071	-	11,679	113,567
312	Downtown Business Improvement	-	15,000	-	-	-	8	-	-	15,008
313	LMHF Housing Asset Fund	-	5,000	-	-	-	-	-	-	5,000
314	Winter Special Events	18,000	124,000	-	-	-	-	-	-	142,000
507	1998 Stip Augmentation Fund	-	-	-	-	112,000	-	-	-	112,000
508	SB 325 Reimbursement Fund	-	105,000	-	-	-	-	-	-	105,000
509	S.T.P.	-	-	-	-	25,000	-	-	-	25,000
611	CDBG 16-CDBG-111147	-	500,000	-	-	-	-	-	-	500,000
630	Asset Seizure Fund	-	-	-	-	80,000	-	-	-	80,000
633	H&S Education 11489(B)(2)(A1)	-	50,000	-	-	-	-	-	-	50,000
635	Sup.Law Enforce.Svc.Fd(Slesf)	88,308	15,000	-	-	-	-	-	6,089	109,397
640	Parking District #1	-	132,492	-	-	-	7,104	-	32,384	171,980
691	Museum Fund	324,114	50,000	-	-	20,000	29,913	-	42,112	466,139
	Total special revenue	464,069	1,057,662	500,000	-	255,000	44,096	-	92,292	2,413,119

(Continued)

Fiscal Year 2017-18

Uses by Fund

NO.	FUND NAME	Personnel	Materials, services, and other operating	Grants, loans, and other assistance	Debt service	Capital outlay/CIP	Administration and overhead	Allocated administration and overhead	Internal service use	Total
Enterprise Funds*:										
700	Sanitary Disposal Site Fund	300,865	342,050	-	-	-	43,309	-	44,028	730,252
701	Landfill Corrective Action Fun	-	-	-	-	-	784	-	-	784
702	Disposal Closure Reserve Fund	-	-	-	-	10,343,287	12,363	-	-	10,355,650
704	Post Closure Fund-Solid Waste	-	-	-	-	-	248	-	-	248
705	Landfill Self-Insur. Trust Fun	-	-	-	-	-	1,279	-	-	1,279
720	Golf Fund	29,721	8,000	-	-	-	2,739	-	4,669	45,129
730	Conference Center Fund	195,187	111,500	-	-	125,000	23,456	-	17,928	473,071
750	Visit Ukiah Fund	27,130	101,655	-	-	-	8,589	-	8,132	145,506
777	Airport Fund	367,293	668,534	-	65,000	-	67,547	-	72,377	1,240,751
778	Airport Capital Improvement Fu	-	-	-	-	1,260,000	-	-	2,885	1,262,885
779	Special Aviation Fund	-	-	-	-	119,768	-	-	66	119,834
800	Electric Fund	3,188,587	10,644,984	-	-	695,250	786,053	-	1,160,157	16,475,031
801	Electric Capital Reserve Fund	-	-	-	-	7,407,935	-	-	7,325	7,415,260
802	Electric Rate Stabilization Fu	-	-	-	-	-	3,071	-	-	3,071
803	Lake Mendocino Bond Fund (Merg	-	5,000	-	2,071,875	-	1,397	-	700	2,078,972
805	Street Lighting Fund	217,263	-	-	-	-	15,858	-	17,159	250,280
806	Public Benefits Charges Fund	-	2,000	325,000	-	-	-	-	18,867	345,867
820	Water Fund	1,468,926	897,250	-	964,918	88,250	181,562	-	504,778	4,105,684
822	Water Connection Fee Fund (Cap	-	-	-	-	4,366,839	-	-	-	4,366,839
830	Recycled Water Fund	125,753	28,000	-	-	25,875,000	10,277	-	58,594	26,097,624
840	City/Dist. Sewer Operating Fun	1,844,576	1,963,600	-	-	1,226,798	250,708	-	692,735	5,978,417
841	Sewer Bond Debt Service Fund	-	8,300	-	4,860,900	-	2,306	-	1,163	4,872,669
842	Rate Stabilization-City Fund	-	-	-	-	-	5,857	-	4,614	10,471
843	Connection Fee Sewer Fund (Cap	-	-	-	-	-	849	-	-	849
844	City Sewer Capital Projects Fu	-	1,750,000	-	-	-	95,941	-	-	1,845,941
	Total enterprise funds	7,765,301	16,530,873	325,000	7,962,693	51,508,127	1,514,193	-	2,616,177	88,222,364
Internal Service Funds*:										
202	Liability Fund	-	632,067	-	-	-	27,780	-	-	659,847
203	Garage Fund	310,777	78,800	-	-	70,000	24,602	-	27,768	511,947
204	Purchasing Fund	345,417	55,542	-	-	-	37,089	-	47,667	485,715
205	Billing And Collection Fund	837,640	431,967	-	-	100,000	82,022	-	97,699	1,549,328
206	Public Safety Dispatch Fund	1,036,703	89,316	-	-	-	71,057	-	56,857	1,253,933
208	Building & Maintenance Fund	370,784	221,750	-	-	294,450	37,169	-	60,888	985,041
209	IT Fund	479,212	449,519	-	-	301,000	52,337	-	12,645	1,294,713
	Total internal service funds	3,380,533	1,958,961	-	-	765,450	332,056	-	303,524	6,740,524
Fiduciary Funds**:										
915	UKIAH VALLEY FIRE DISTRICT	1,368,550	221,028	-	93,641	125,000	95,006	-	245,215	2,148,439
969	Redevelopment Obligation Retir	-	250,000	-	-	-	-	-	-	250,000
	Total fiduciary funds	1,368,550	471,028	-	93,641	125,000	95,006	-	245,215	2,398,439
	Total City funds	\$ 25,326,387	\$ 23,915,108	\$ 825,000	\$ 8,514,337	\$ 61,330,443	\$ 3,013,770	\$ (3,132,019)	\$ 5,803,539	\$ 125,596,566

Use by Department/Division

Fiscal Year 2017-18
Expenditure Detail by Department

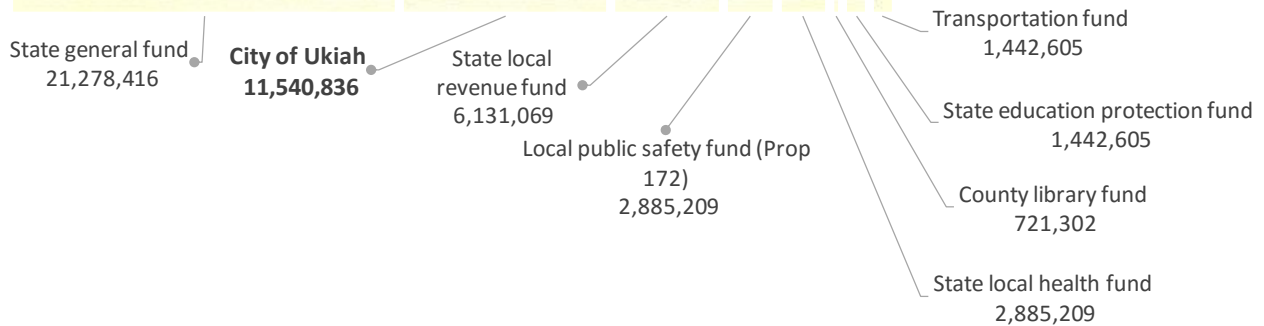
Name	Personnel	Materials, services, and other operating	Grants, loans, and other assistance	Debt service	Capital outlay/CIP	Administration and overhead	Allocated administration and overhead	Internal service use	Total
UNDEFINED	\$ -	\$ 1,310,379	\$ -	\$ 65,000	\$ -	\$ 51,086	\$ -	\$ 43,825	\$ 1,470,290
CITY COUNCIL	81,837	5,325	-	-	-	8,292	(168,956)	73,102	(400)
CITY MANAGER	432,882	22,500	-	-	-	25,099	(511,982)	31,500	(1)
CITY-WIDE ADMIN SERVICES	36,515	120,200	-	-	-	8,127	(244,003)	79,161	(0)
COMMUNITY OUTREACH/PUBLIC INFO	-	26,000	-	-	-	1,143	-	839	27,982
CITY CLERK	203,078	60,065	-	-	-	16,258	(312,612)	33,213	2
ECONOMIC DEVELOPMENT	122,859	502,816	-	-	-	12,132	-	-	637,807
VISIT UKIAH	27,130	101,655	-	-	-	8,589	-	8,132	145,506
BUDGET DEVELOPMENT AND MGMT	166,521	11,597	-	-	-	10,470	(213,967)	25,379	(0)
UTILITY BILLING	837,640	426,967	-	-	100,000	82,022	-	97,699	1,544,328
ACCOUNTING & REPORTING	530,914	204,458	-	-	-	44,732	(847,772)	67,669	1
PURCHASING	345,417	47,542	-	-	-	37,089	-	47,667	477,715
IT	479,212	449,519	-	-	301,000	52,337	-	12,645	1,294,713
CITY ATTORNEY	-	189,200	-	-	-	3,956	(194,449)	1,294	1
CITY TREASURER	5,598	80,000	-	-	-	4,651	(99,466)	9,217	-
HUMAN RESOURCES	375,856	108,156	-	-	-	27,119	(538,812)	27,682	1
RISK MANAGEMENT	-	632,067	-	-	-	27,780	-	-	659,847
SUCCESSOR AGENCY	-	-	-	-	-	2,677	-	3,575	6,252
GRANTS DIVISION	-	-	-	-	-	-	-	-	-
POLICE OPERATIONS	7,004,191	726,286	-	-	230,000	527,881	-	1,494,232	9,982,590
CITY FIRE	1,595,102	449,577	-	32,297	121,000	95,006	-	285,142	2,578,123
PARKS	801,377	356,880	-	-	125,000	88,393	-	144,945	1,516,595
PARK DEVELOPMENT	-	-	-	-	18,000	-	-	-	18,000
AQUATICS	113,845	83,000	-	-	-	13,271	-	6,791	216,907
GOLF	29,721	8,000	-	-	-	2,739	-	4,669	45,129
BUILDINGS & GROUNDS MAINTENANCE	332,705	191,850	-	-	294,450	37,169	-	60,888	917,062
CONFERENCE CENTER	195,187	111,500	-	-	125,000	23,456	-	17,928	473,071
MUSEUM	324,114	50,000	-	-	20,000	29,913	-	42,112	466,139
RECREATION	563,558	443,024	-	-	-	66,536	-	72,586	1,145,704
COMMUNITY PLANNING	441,826	47,459	-	-	-	35,363	-	37,534	562,182
BUILDING INSPECTION	253,423	39,000	-	-	-	25,433	-	18,845	336,701
HOUSING	-	5,000	500,000	-	-	-	-	-	505,000
FLEET AND PLANT MAINTENANCE	310,777	78,800	-	-	70,000	24,602	-	27,768	511,947
ENGINEERING/STREETS	795,212	475,640	-	425,707	8,417,866	84,466	-	199,789	10,398,680
CORPORATION YARD	38,080	29,900	-	-	-	-	-	-	67,980
LANDFILL	300,865	332,050	-	-	10,343,287	43,309	-	44,028	11,063,539
AIRPORT OPERATIONS	367,293	668,534	-	-	1,379,768	67,547	-	72,377	2,555,519
ELECTRIC DISTRIBUTION	2,469,535	531,000	-	-	5,335,250	15,858	-	24,484	8,376,127
TECHNICAL SERVICES	325,150	94,200	-	-	2,745,935	-	-	-	3,165,285
ELECTRIC ADMINISTRATION	611,165	10,026,784	325,000	2,071,875	22,000	786,053	-	1,179,724	15,022,601
WATER SERVICES	1,468,926	897,250	-	964,918	4,455,089	181,562	-	504,778	8,472,523
SEWER SERVICES	1,844,576	3,721,900	-	4,860,900	1,226,798	346,649	-	698,512	12,699,335
RECYCLED WATER SERVICES	125,753	28,000	-	-	25,875,000	-	-	58,594	26,087,347
	\$ 25,326,387	\$ 23,915,108	\$ 825,000	\$ 8,514,337	\$ 61,330,443	\$ 3,013,770	\$ (3,132,019)	\$ 5,803,539	\$ 125,596,566

Sales Tax Distribution

Sales Tax Distribution

Where does your money go?

Total collection		\$ 48,327,251
State general fund	3.688	21,278,416
City of Ukiah	2.000	11,540,836
State local revenue fund	1.063	6,131,069
Local public safety fund (Prop 172)	0.500	2,885,209
State local health fund	0.500	2,885,209
County library fund	0.125	721,302
State education protection fund	0.250	1,442,605
Transportation fund	0.250	1,442,605
Total distribution (% rate)	8.375	\$ 48,327,251



Measure P

Measure P: Transaction and Use Tax

"Measure P, passed by a simple majority (50% plus 1) of Ukiah voters in November of 2014, was a general (unrestricted) transaction and use tax. It replaced a sun-setting transaction and use tax, known as Measure S (2005). Measure T (2005), passed in conjunction with Measure S, was a distinctly separate, advisory Measure indicating the voting public's preference for the use of Measure S proceeds.

A general, unrestricted tax is one that can be used to fund any program, function, service, or project at the discretion of the City Council. It is not a special, restricted tax, which would require approval of two-thirds of the voting public. "

The language of Measure P (2014) was as follows. It did not have an accompanying advisory measure on the ballot.

"Ballot Measure "P":

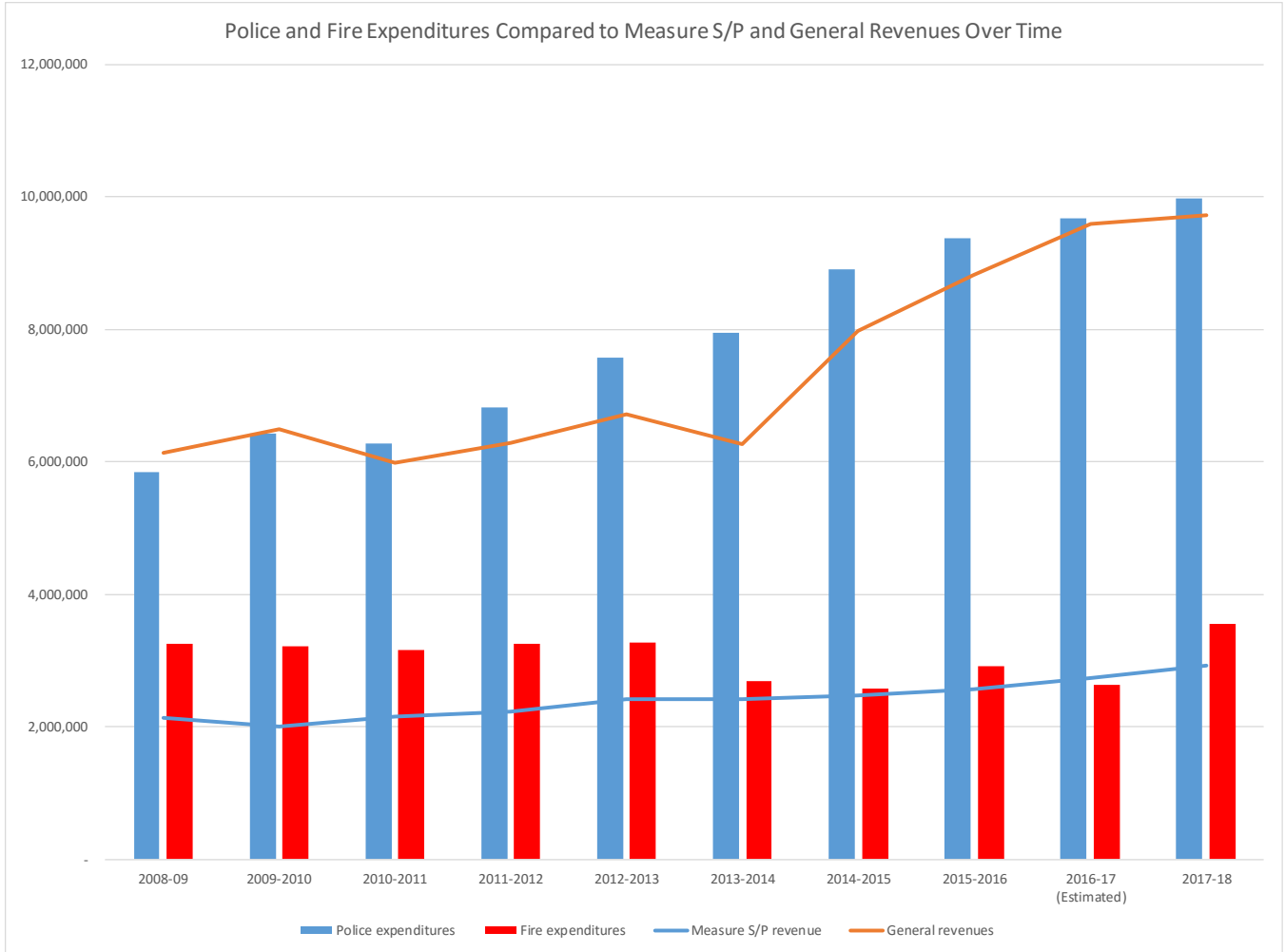
""Shall the one-half of one percent (0.5%) transaction and use tax used to fund essential public services, including police, fire prevention and protection, and emergency medical services, set to expire on September 25, 2015, be extended by Ordinance No. 1149 until repealed by majority vote in a municipal election?""

The Ukiah City Council established an expenditure plan (Resolution No. 2014-28) for the use of Measure P revenues, consistent with the previously passed advisory Measure T. That resolution stated that those revenues should be used first to maintain a minimum level of public safety services. The plan defined "minimum level of public safety services" to be level of services available in fiscal year 2014-15, including the following: 1) thirty-two (32) full-time peace officers and 2) "[a] level of fire prevention and protective services commensurate with the City of Ukiah's portion of any City and District contractual agreement for joint fire, paramedic, and fire prevention operations."

**2017-18
Eligible Measure P Costs**

**Uses and Sources
Public Safety Activities
Comparative, Baseline (2015) to June 30, 2018**

Expenditure Uses by Category	Measure P Baseline FY 2014-15	FY 2017-18	Increase (Decrease)
Police:			
Sworn officers	32	34	2
Misc personnel	18	19	1
Personnel	\$ 6,049,608	\$ 7,004,191	\$ 954,583
Operations	2,660,085	2,748,399	88,314
Capital	186,594	230,000	43,406
Total police	8,896,287	9,982,590	1,086,303
Fire:			
Firefighters:			
City	11	11	-
UVFD	6	6	-
Personnel	1,506,406	1,595,102	88,696
Operations:			
Contractual	516,180	1,005,495	489,315
Other	530,822	862,021	331,199
Capital	30,400	96,000	65,600
Total fire	2,583,807	3,558,618	974,811
Total public safety	11,480,094	13,541,207	2,061,113
Dedicated Revenue Sources			
Measure P transaction and use tax	2,465,521	2,921,958	456,437
Public safety revenue:			
Police	262,254	383,825	121,571
Fire	37,235	62,000	24,765
Other	739,607	452,178	(287,429)
Total revenue	3,504,617	3,819,961	315,344
Excess (deficiency) revenues over expenditures	(7,975,477)	(9,721,246)	(1,745,769)
Other Financing Sources			
General revenues, general fund	7,975,477	9,721,246	1,745,769
Remaining resources	\$ -	\$ -	\$ -



Measure Y

Fiscal Year 2017-18 Recommended Measure Y Uses

Measure Y: Transaction and Use Tax

Measure Y, passed by a simple majority (50% plus 1) of Ukiah voters in November of 2016, is a general (unrestricted) transaction and use tax. A general, unrestricted tax is one that can be used to fund any program, function, service, or project at the discretion of the City Council. It is not a special, restricted tax, which would require approval of two-thirds of the voting public. Measure Z, passed in conjunction with Measure Y, was a distinctly separate, advisory Measure Y, indicating the voting public's preference for the use of Measure Y proceeds. The language for the two ballot measure was as follows:

Ballot Measure "Y":

Shall Ordinance No. 1165 be adopted to impose as a general tax an additional transaction (sales) and use tax of one-half of one percent within the city limits of the City of Ukiah to fund essential City services, including street repair and maintenance? Such tax increase is estimated to raise \$2,470,000 annually at a rate of .5%. The duration of the tax will continue unless or until the tax is repealed by majority vote in a municipal election.

Advisory Measure "Z":

Shall street repair and maintenance and related public infrastructure improvements be the exclusive use of the revenues from an additional .5% sales tax in the City of Ukiah and add to and not replace current spending for street maintenance and repair?

Street Maintenance and Repair		2017-18
Budget amount, 2016-17 (base year), net related transfers in	\$	912,560 (a)
Recommended amount, 2017-18		9,463,814 (b)
Increase (decrease) from base year (b) - (a)	\$	8,551,254 (c)

Estimated Revenue		2017-18
Measure Y: Transaction and Use Tax	\$	2,921,958 (d)
Additional resources		7,150,907 (e)
Total available for street maintenance and repair (d) + (e)	\$	10,072,865 (f)

Analysis		2017-18
Amount available for additional maintenance and repair (f) - (c)	\$	1,521,611 (g)
General fund base commitment amount (a)	\$	912,560 (h)
Total recommended amount appropriated to street maintenance and repair (b) + (g) + (h)	\$	10,985,425 (i)

Fiscal Year 2015-16 Recommended Uses and Projects	Project No.	Cost	General Revenue Share	Other Financing Sources	Recommended Measure Y Share	Total Funding
Redwood Business Park Road Improvements	13001	\$ 7,333,000	\$ -	\$ 7,150,907	\$ 182,093	\$ 7,333,000
Debt service on new infrastructure borrowing	13001	425,707	-	-	425,707	425,707
Enhanced Public Works capacity - personnel		118,787	-	-	118,787	118,787
Enhanced Public Works capacity - operations		315,018	-	-	315,018	315,018
Misc street engineering, maintenance, and repair		1,271,302	912,560	-	358,742	1,271,302
Reserve for future street maintenance and repair projects		1,521,611	-	-	1,521,611	1,521,611
		\$ 10,985,425	\$ 912,560	\$ 7,150,907	\$ 2,921,958	\$ 10,985,425

Capital Expenditures¹

Street and Rights-of-Way

Capital Improvement Program
Expenditure Plan - Current
Fiscal Year 2016-17

Project Name	Project Code	Status	Percent Complete	Funding Source					Total Program Cost	Expended 2016-17	Carry Forward/Rebudget	Requested 2017-18	Comments								
				General	Electric	Water	Wastewater	Other													
STREETS AND RIGHTS-OF-WAY																					
Special Project Reserve Fund 251																					
2 Smith Street Sidewalk - curb, gutter, pavement	15030	In progress	0%	-	-	-	-	21,951	21,951	9,676	9,896	31,847	In design phase.								
2 Street reconstruction (Luce, Washington, Observatory)*	15031	In progress	60%	-	-	-	-	661,019	661,019	-	-	661,019	Funds will be expended when street reconstruction begins.								
Congestion Relief Fund 510																					
2 Slurry Seal Various Streets	15027	In progress	0%	-	-	-	-	200,000	200,000	-	200,000	200,000	Ready to go out to bid.								
2 Overlay Streets		In progress	0%	-	-	-	-	200,000	200,000		200,000	200,000	In planning phase.								
2 Smith Street Sidewalk, Curb, Gutter, Pavement		In progress	0%	-	-	-	-	250,000	250,000		250,000	250,000	Finalizing design.								
STIP Augmentation Fund 507																					
1 Gobbi/Waugh Traffic Signal		In progress	0%	-	-	-	-	112,000	112,000		112,000	112,000	MCOG pending.								
SB 325 Reimbursement Fund 508																					
2 City Speed Zone Reports		In progress	0%	-	-	-	-	40,000	40,000		40,000	40,000	MCOG pending.								
State STP Fund 509																					
2 N. State St. & Empire Dr/Ford Rd. Signal Coordination		In progress	0%	-	-	-	-	25,000	25,000		25,000	25,000	MCOG pending.								
Total				\$	-	\$	-	\$	-	\$	-	\$	1,509,970	\$	1,509,970	\$	9,676	\$	836,896	\$	1,519,866

(continued)

Infrastructure

Project Name	Project Code	Status	Percent Complete	Funding Source					Total Program Cost	Expended 2016-17	Carry Forward/ Rebudget	Requested 2017-18	Comments
				General	Electric	Water	Wastewater	Other					
INFRASTRUCTURE													
Engineering/Streets Fund 100													
2 Redwood Business Park road improvements - iBank funding		New		4,000,000					4,000,000			4,000,000	
2 Redwood Business Park road improvements - interfund loan		New		3,333,000					3,333,000			3,333,000	
Utility Billing Fund 205													
2 Building Improvements		New						100,000	100,000			100,000	
Parks and Related Facilities Fund 301													
2 Anton Stadium infrastructure		In progress	20%					18,000	18,000		18,000	18,000	
Building Maintenance 208													
2 Civic Center Facility Improvements		In progress	20%					75,000	75,000	4,950	74,950	74,950	
1 Council Chambers Renovation		New						100,000	100,000			100,000	
2 Aphasia for Civic Center Annex		New						50,000	50,000			50,000	
2 Civic Center reconfiguration		New						75,000	75,000			49,500	
2 Tile replacement for fountain		New						20,000	20,000			20,000	
Special Projects Reserve Fund 251													
2 Todd Grove Picnic Area		New						50,000	50,000			50,000	
Museum Prop 84 & Habitat Conservation Grants 310													
2 Museum - Prop 84		In progress	95%					1,509,011	1,509,011				Complete FY 17-18
2 Museum - Habitat Conservation		Completed	100%					1,509,011	1,509,011				
State STP Fund 509													
2 N. State and Low Gap intersection improvements	16018	In progress	10%					32,380	32,380	32,380			Design complete. Ready to bid.
Museum Fund 691													
2 Christensen project placeholder		New						20,000	20,000			20,000	
Landfill Closure Fund 702													
2 Landfill Closure Project		New						10,343,287				10,343,287	
Ukiah Valley Conference Center Fund 730													
2 New conference room chairs		New						25,000	25,000			25,000	
2 HVAC System		New						100,000	100,000			100,000	
Airport FAA Grants 778													
2 Runway 15-33 Pavement Rehab & Taxiway Alignment	15040	In progress	60%					190,000	190,000	64,426	125,574		Pending FAA.
2 Pavement Management & PCN	15041	In progress	60%					34,700	34,700	7,983	26,717		
2 Grant funded project to improve runway	15040	New						1,260,000	1,260,000			1,260,000	
Airport FAA Grants 779													
2 Concrete slab for fuel tank project	15042	In progress	90%					183,540	183,540	146,964			
Electric 801													
1 Automated Meter Reading Upgrade - AMI (Electric Sys	15080	In progress	3%		1,900,000				1,900,000		1,900,000	2,100,000	
2 Distribution - transformer replacements	15083	Completed	100%		50,000				50,000				
2 Utility poll testing and replacement	15083	Completed			50,000				50,000			50,000	Poll testing takes place every 10 years. Next testing is year 2020.
2 Conductor upgrades		Completed	100%		20,000				20,000				
2 Design Build 1350 Hastings Rd. consulting services	13004	In progress	6%		120,000				120,000		120,000	120,000	
2 System loading and fault monitoring	15081	Completed	100%		50,000				50,000	10,352	39,648	39,648	
2 Communication upgrade	15082	In progress	3%		25,000				25,000	4,788	20,212	20,212	
1 Facility Improvements (Electric Utility Service Center)	15095	In progress	3%		800,000				800,000	23,925	776,075	976,075	
1 Community Solar (renewable resource development)	15095	In progress	3%		750,000				750,000		750,000	1,100,000	
2 Service center site improvements		New			500,000							500,000	
2 Service center building improvements		New			400,000							400,000	
2 Hydro electric equipment and tool storage		New			70,000							70,000	
2 Hydro electric equipment repair and upgrades		New			415,000							415,000	
2 Overhead system capacity improvements		New			352,000							352,000	
2 Underground system capacity improvements		New			370,000							370,000	
2 4160 to 12kv conversion - Fairgrounds		New			280,000							280,000	
2 Metered power pedestal program		New			70,000				70,000			70,000	

(infrastructure continued)

Project Name	Project Code	Status	Percent Complete	Funding Source					Total Program Cost	Expended 2016-17	Carry Forward/Rebudget	Requested 2017-18	Comments
				General	Electric	Water	Wastewater	Other					
Water 822													
2 Well # 4	15070	In progress	70%	-	-	1,397,900	-	-	1,397,900	813,657	-	584,243	Complete in 17-18
2 Well #9	15074	In progress	70%	-	-	1,635,800	-	-	1,635,800	1,387,665	248,135	248,135	Complete in 17-18
1 Pipeline Improvements	15069	In progress	60%	-	-	1,150,000	-	-	1,150,000	-	1,150,000	1,150,000	
1 Replace PZ2s Reservoir	15071	In progress	10%	-	-	1,000,000	-	-	1,000,000	84,472	915,528	915,528	Complete in 17-18
2 Millview/Ukiah Intertie	15072	In progress	10%	-	-	125,000	-	-	125,000	-	125,000	125,000	Complete in 17-18
2 Willow/Ukiah Intertie	15073	In progress	10%	-	-	125,000	-	-	125,000	10,000	125,000	125,000	Complete in 17-18
2 Connect Chlorine at WTP (switch to liquid chlorine)	15075	Deferred	-	-	-	200,000	-	-	200,000	-	-	-	Trying new chlorine - analyzing performance.
1 Water Meter Replacement	15077	Cancelled	-	-	-	1,040,000	-	-	1,040,000	5,189	40,000	40,000	AMI project cancelled due to recycled water system.
2 Well #3 Roof		Deferred	-	-	-	15,000	-	-	15,000	-	15,000	15,000	Concentration has been on completing wells.
2 Luce, Observatory, Washington main replacement		In progress	-	-	-	1,163,933	-	-	-	-	-	1,163,933	
Wastewater 840													
2 Replace AWT Feed Pump Motors		Deferred	-	-	-	-	90,000	-	90,000	-	-	-	Won't start till 17-18.
2 Chlorine Mixer	15054	Cancelled	-	-	-	-	40,000	-	40,000	14,849	-	-	Achieving contact time.
2 Manhole Replacement	15055	In progress	-	-	-	-	15,000	-	15,000	-	15,000	15,000	
2 Online Ammonia & Nitrate Analyzer		Completed	100%	-	-	-	50,000	-	50,000	-	-	-	
2 Vac-Trailer		Cancelled	-	-	-	-	70,000	-	70,000	-	-	-	
2 Luce, Observatory, Washington main replacement		In progress	-	-	-	-	917,548	-	-	-	-	917,548	
Recycled Water 830													
2 Recycled Water System Phases 1-3	15062	In progress	10%	-	-	-	-	37,650,191	37,650,191	14,161	-	25,875,000	Design complete. Ready to bid.
Total Infrastructure				\$ 7,333,000	\$ 6,422,000	\$ 7,852,633	\$ 1,182,548	\$53,345,120	\$61,123,533	\$ 2,625,761	\$ 6,484,839	\$57,781,059	

(continued)

Equipment/Other

Project Name	Project Code	Status	Percent Complete	Funding Source					Total Program Cost	Expended 2016-17	Carry Forward/ Rebudget	Requested 2017-18	Comments
				General	Electric	Water	Wastewater	Other					
EQUIPMENT/OTHER													
General Fund 100 - Police													
2 Patrol Vehicles		New		100,000					100,000			100,000	
2 Cisco ASA Firewalls - Police		New		50,000					50,000			50,000	
General Fund 100 - Fire													
2 Rescue Rope Replacement		New		10,000					10,000			10,000	
2 Swift Water Rescue Replacement		New		15,000					15,000			15,000	
2 Air Monitor Replacement		New		11,000					11,000			11,000	
2 Life Pack 15		New		30,000					30,000			30,000	
2 SCBA Bottle Replacement		New		15,000					15,000			15,000	
2 Turnout Replacement, PPE 4 sets		New		15,000					15,000			15,000	
General Fund 100 - Streets													
2 Skidsteer Portion		New		30,000					30,000			30,000	
2 Street Sweeper		New		225,000					225,000			225,000	
General Fund 100 - Parks													
2 Mower		New		75,000					75,000			75,000	
Fleet and Plant Maintenance Fund 203													
1 Truck Replacement		Completed	100%	-	-	-	-	114,000	114,000	113,781			
2 Equipment for new service truck		New						30,000	30,000			30,000	
2 Replace overhead lube system		New						40,000	40,000			40,000	
Equipment Reserve Fund 220													
2 Police patrol vehicles	15043	Completed	100%	-	-	-	-	120,000	120,000	149,508			
2 Police portable radios		Completed	100%	-	-	-	-	60,000	60,000	69,388			
2 Replace SCBA	15034	In progress	75%	-	-	-	-	15,000	15,000				
2 Replace defibrillator	15035	In progress	80%	-	-	-	-	25,000	25,000				
2 Replace defibrillator		New										25,000	
1 Two New Type I fire engine *		New						325,000	325,000				These engines will be procured through a capital lease financing
Asset Seizure Fund 630													
2 40 Tasers		New						80,000	80,000		80,000	80,000	
Asset Forfeiture Fund 638													
2 Body cameras								21,684	21,684				
Airport FAA Grants 779													
2 Fuel Tank, Upgrades and Self service tank	15042	In progress	90%	-	-	-	-	172,200	172,200	230,964	77,768	77,768	
Airport FAA Grants 779													
2 Phase 3 Fuel tank upgrades	15042	New						30,000	30,000			30,000	
2 Purchase of Golf cart/small off road vehicle		New						12,000	12,000			12,000	
Electric 800													
2 Electronic display trailer (1/3 share with water, sewer, electric)		New			8,250				8,250			8,250	
2 Replace first responder trouble truck		New			170,000				170,000			170,000	
2 Replace digger derrick truck		New			425,000				425,000			425,000	
2 VLF High POT cable test set		New			25,000				25,000			25,000	
2 E-Vehicle		New			45,000							45,000	
2 Hydro filter cart		New			22,000				22,000			22,000	
Electric 801													
1 Equipment Replacements (trucks, equipment etc.)		In progress	50%		495,000				495,000				
2 Control System Upgrades (Hydro & Substation)	15082	In progress	5%		75,000				75,000		75,000	75,000	
2 Tainter Valve and Penstock Repair (Hydro)	15013	In progress	90%		225,000				225,000	27,861	221,696	221,696	
2 T1/T2 Bushing & Gasket Replacement (Orchard Subst at	15093	In progress	6%		250,000				250,000		250,000	250,000	
2 Primary & Secondary Conductor Repair/Replacement		Completed	100%		50,000				50,000				
2 Undergrounding Phase 3 & 4: Overhead to Underground	16021	In progress	3%		20,000				20,000		20,000	20,000	
Water 820													
2 Truck Replacement (Ford Ranger, shared with wastewater)		Completed	100%			10,000			10,000				
1 Service Truck	15076	Cancelled				45,000			45,000				No need.
1 Portion of Service Truck (50% Wastewater Fund)	15059	Cancelled				30,000			30,000				Incomplete till 18-19.
1 Vacr or Replacement (50% Wastewater Fund)	15057	Deferred				200,000			200,000				Deferred till 18-19.
2 Asset Management Software (GIS system)	15051	In progress				15,000			15,000		15,000	15,000	
2 Genie Lift (personnel lift for cleaning/maintenance at water plant)		Completed	100%			12,000			12,000				
2 Mid-size 4 door truck		New				35,000			35,000			35,000	
2 Electronic display trailer (1/3 share with water, sewer, electric)		New				8,250			8,250			8,250	

(equipment and other continued)

Project Name	Project Code	Status	Percent Complete	Funding Source					Total Program Cost	Expended 2016-17	Carry Forward/ Rebudget	Requested 2017-18	Comments
				General	Electric	Water	Wastewater	Other					
EQUIPMENT/OTHER													
2 Supervisor F-1500		New				15,000			15,000	-		15,000	
2 Skidsteer Portion		New				30,000			30,000	-		30,000	
Wastewater 840													
2 Replace 2006 Prius		Completed	100%	-	-	-	30,000	-	30,000				
2 Replace 3/4 Ton Dodge		Completed	100%	-	-	-	45,000	-	45,000				
2 Replace Ford Ranger		Completed	100%	-	-	-	10,000	-	10,000				
2 Electronic display trailer (1/3 share with water, sewer, electric)		New		-	-	-	8,250	-	8,250			8,250	
2 Supervisor F-1500		New					15,000		15,000			15,000	
2 Skidsteer Portion		New					30,000		30,000			30,000	
2 AWT	15053	New					90,000		90,000			90,000	
2 Truck	15058	New					30,000		30,000			30,000	
2 Kubota mule		New					16,000		16,000			16,000	
2 Replace Forklift		New					20,000		20,000			20,000	
2 Belt filter press overhaul		New					85,000		85,000			85,000	
Information Technology 209													
1 Council Chambers Electronic Renovation	15016	In progress	10%	-	-	-	-	75,000	75,000	-	75,000	75,000	
2 Access Point WiFi and Switches	15018	In progress	10%	-	-	-	-	30,000	30,000	-	30,000	30,000	
2 Cardlock System Phase II	15019	Deferred		-	-	-	-	85,000	85,000	-	-	-	
2 Veeam Backup and Replication, disaster recovery software		Cancelled		-	-	-	-	18,300	18,300	-	-	-	
2 Host Cluster Server VM-Host	16022	Cancelled		-	-	-	-	10,000	10,000	-	-	-	
2 Point Multipoint Communications	16023	Cancelled		-	-	-	-	50,000	50,000	-	-	-	
2 Wifi access point		New		-	-	-	-	30,000	30,000	-	-	30,000	
2 Fiber WAN project		New		-	-	-	-	83,000	83,000	-	-	83,000	
2 Civic Center APC Battery Replacement		New		-	-	-	-	25,000	25,000	-	-	25,000	
2 Cluster Servers VMM Servers		New		-	-	-	-	58,000	58,000	-	-	58,000	
Utah Valley Fire District Fund 915													
2 SCBA Equipment replacement and repair		New		-	-	-	-	15,000	15,000	-	-	15,000	
2 South Station roof repair		New		-	-	-	-	60,000	60,000	-	-	60,000	
2 South Station A/C replacement		New		-	-	-	-	50,000	50,000	-	-	50,000	
Total Equipment/Other				\$ 576,000	\$ 1,810,250	\$ 400,250	\$ 379,250	\$ 1,634,184	\$ 4,754,934	\$ 591,502	\$ 844,464	\$ 2,956,214	
Total capital				\$ 7,909,000	\$ 8,232,250	\$ 8,252,883	\$ 1,561,798	\$ 56,489,274	\$ 67,388,437	\$ 3,226,939	\$ 8,166,199	\$ 62,257,139	

1. Council review and approval required before initiation.
 2. Regular approval procurement process applies.
 *Specific engineer's estimates on each project not yet available.
 *A Type 1 fire engine is designed for structural fire fighting.

1 The Carry Forward column represents estimated amounts remaining and unencumbered for each capital item presented for the 2016-17 fiscal year. Those amounts are re-budgeted in 2017-18.
 2 \$62,257,139 budgeted here is different than what is presented on the Capital outlay/CIP line item found on page BB-30, as \$926,696 in appropriation was budgeted by the Public Works Department as professional/contractual services and is presented in the City-Wide Compared schedule under Materials, services, and other operating costs.

Cost of Service

Fiscal Year 2017-18
Cost of Service
(As Recommended)

Costs	Public safety	Roads and infrastructure	General government and administration	Parks and recreation	Community development
Direct					
Personnel	\$ 9,967,843	\$ 795,212	\$ 1,833,200	\$ 1,802,894	\$ 695,249
Materials, services, and other operating	1,396,891	475,640	2,137,880	932,904	91,459
Grants, loans, and other assistance	-	-	-	-	500,000
Debt service	125,937	425,707	65,000	-	-
Capital outlay/CIP	476,000	8,417,866	-	163,000	-
Total direct	11,966,671	10,114,425	4,036,080	2,898,798	1,286,708
Indirect					
Administration and overhead	717,892	84,466	200,933	198,113	60,796
Allocated administration and overhead	-	-	(3,132,019)	-	-
Internal service use	2,024,588	199,789	392,881	266,434	56,379
Total indirect	2,742,480	284,255	(2,538,205)	464,547	117,175
Total cost or service	\$ 14,709,151	\$ 10,398,680	\$ 1,497,875	\$ 3,363,345	\$ 1,403,883
Analysis					
Direct cost share of total	81.36%	97.27%	269.45%	86.19%	91.65%
Indirect cost share of total:					
Administration and overhead	4.88%	0.81%	13.41%	5.89%	4.33%
Internal service use	13.76%	1.92%	26.23%	7.92%	4.02%
Allocated					
Total	100.00%	100.00%	309.10%	100.00%	100.00%
Indirect cost rate:					
Administration and overhead	6.00%	0.84%	4.98%	6.83%	4.72%
Internal service use	16.92%	1.98%	9.73%	9.19%	4.38%
Total indirect cost rate	22.92%	2.81%	14.71%	16.03%	9.11%

(Continued)

Cost of Service

(Continued)

Fiscal Year 2017-18
Cost of Service
(As Recommended)

Costs	Economic development	Housing and support programs	Electric operations	Water and sewer operations	Airport operations
Direct					
Personnel	\$ 149,989	\$ -	\$ 3,405,850	\$ 3,439,255	\$ 367,293
Materials, services, and other operating	604,471	5,000	10,651,984	4,647,150	668,534
Grants, loans, and other assistance	-	500,000	325,000	-	-
Debt service	-	-	2,071,875	5,825,818	-
Capital outlay/CIP	-	-	8,103,185	31,556,887	1,379,768
Total direct	754,460	505,000	24,557,894	45,469,110	2,415,595
Indirect					
Administration and overhead	23,398	-	801,911	528,211	67,547
Allocated administration and overhead	-	-	-	-	-
Internal service use	11,707	-	1,204,208	1,261,884	72,377
Total indirect	35,105	-	2,006,119	1,790,095	139,924
Total cost or service	\$ 789,565	\$ 505,000	\$ 26,564,013	\$ 47,259,205	\$ 2,555,519
Analysis					
Direct cost share of total	95.55%	100.00%	92.45%	96.21%	94.52%
Indirect cost share of total:					
Administration and overhead	2.96%	0.00%	3.02%	1.12%	2.64%
Internal service use	1.48%	0.00%	4.53%	2.67%	2.83%
Allocated					
Total	100.00%	100.00%	100.00%	100.00%	100.00%
Indirect cost rate:					
Administration and overhead	3.10%	0.00%	3.27%	1.16%	2.80%
Internal service use	1.55%	0.00%	4.90%	2.78%	3.00%
Total indirect cost rate	4.65%	0.00%	8.17%	3.94%	5.79%

(Continued)

Fiscal Year 2017-18
Cost of Service
(As Recommended)

Costs	Other enterprise operations	Internal services	Total
Direct			
Personnel	\$ 525,773	\$ 2,343,829	\$ 25,326,387
Materials, services, and other operating	451,550	1,856,645	23,915,108
Grants, loans, and other assistance	-	-	825,000
Debt service	-	-	8,514,337
Capital outlay/CIP	10,468,287	765,450	61,330,443
Total direct	11,445,610	4,965,924	119,911,276
Indirect			
Administration and overhead	69,504	260,999	3,013,770
Allocated administration and overhead	-	-	(3,132,019)
Internal service use	66,625	246,667	5,803,539
Total indirect	136,129	507,666	5,685,290
Total cost or service	\$ 11,581,739	\$ 5,473,590	\$ 125,596,566

Analysis			
Direct cost share of total	98.82%	90.73%	95.47%
Indirect cost share of total:			
Administration and overhead	0.60%	4.77%	2.40%
Internal service use	0.58%	4.51%	4.62%
Allocated			-2.49%
Total	100.00%	100.00%	100.00%
Indirect cost rate:			
Administration and overhead	0.61%	5.26%	2.51%
Internal service use	0.58%	4.97%	4.84%
Total indirect cost rate	1.19%	10.22%	4.74%

Funds Summary

FY 2017-18 Fund Balance/Working Capital

Fund Name	Estimated	Revenue	Expenditure	Other Sources and Uses	Estimated
	Beginning Fund Balance				Ending Fund Balance
100 General Fund	\$ 6,628,419	\$ 19,571,440	\$ 25,039,484	\$ 7,173,852	\$ 8,334,227
Capital Project Funds:					
220 Equipment Reserve Fund	934,191	6,429	28,608	(718,988)	193,024
251 Special Projects Reserve	1,609,351	8,222	754,028	(1,480,000)	(616,455)
252 General Capital Projects	-	-	-	-	-
Total capital project funds	2,543,542	14,651	782,636	(2,198,988)	(423,431)
Special Revenue Funds:					
249 City Housing Bond Proceeds	2,752,406	24,000	500,000	-	2,276,406
250 Special Revenue Fund	(127,395)	-	-	-	(127,395)
300 Park Development Fees Fund	29,106	127	-	-	29,233
301 Anton Stadium Fund	32,075	141	18,028	-	14,188
302 Observatory Park Fund	-	-	-	-	-
303 Playground & Park Amenities Fu	2,578	40	-	-	2,618
304 Swimming Pool Fund	(136,084)	185	-	-	(135,899)
305 Riverside Park Fund	20,130	135	-	-	20,265
306 Skate Park Fund	11,353	115	-	-	11,468
307 Softball Complex Fund	6,535	73	-	-	6,608
310 Museum Grant Fund	(208,072)	-	-	-	(208,072)
311 ARRC General Operating Fund	(50,829)	96,000	113,567	16,498	(51,898)
312 Downtown Business Improvement	11,698	18,000	15,008	-	14,690
313 LMHF Housing Asset Fund	4,231,602	12,219	5,000	-	4,238,821
314 Winter Special Events	24,791	146,000	142,000	-	28,791
500 2106 Gas Tax Fund	(213,719)	457,974	-	(215,500)	28,755
501 2107 Gas Tax Fund	155,778	-	-	-	155,778
502 2107.5 Gas Tax Fund	230	-	-	-	230
503 2105 Gas Tax Fund	107,962	-	-	-	107,962
505 Signalization Fund	442,626	1,889	-	(270,907)	173,608
507 1998 Stip Augmentation Fund	-	-	112,000	-	(112,000)
508 SB 325 Reimbursement Fund	108,525	105,000	105,000	-	108,525
509 S.T.P.	108,327	-	25,000	-	83,327
510 Trans-Traffic Congest Relief	631,942	-	-	-	631,942
600 Comm. Developmt. Block Grant F	122,250	522	-	-	122,772
602 Community Dev. Comm. Fund	1,745,078	258	-	-	1,745,336
603 08-Home-4688 Fund	848,246	-	-	-	848,246
604 CDBG Grant 09-Stbg-6417 Fund	36	-	-	-	36
605 11-Home-7654 Fund	737,303	-	-	-	737,303
606 CDBG Grant 10-Edef-7261 Fund	376,961	8,100	-	-	385,061
607 Prop. 84 Grant Fund	20	2,500,000	-	(2,500,000)	20
609 13-CDBG-8940	(64,108)	-	-	-	(64,108)
611 CDBG 16-CDBG-11147	-	500,000	500,000	-	-
630 Asset Seizure Fund	127,966	150,500	80,000	(40,000)	158,466
631 Asset Seizure(Drug/Alcohol) Fu	9	1	-	-	10
633 H&S Education 11489(B)(2)(A1)	10,824	50,205	50,000	-	11,029
634 Federal Asset Seizure Grants F	25,547	1,875	-	-	27,422
635 Sup.Law Enforce.Svc.Fd(Slesf)	42,846	106,007	109,397	-	39,456
638 Asset Forfeiture 11470.2 H&S F	51,124	700	-	-	51,824
639 Special Revenue Police	33,112	125,039	-	(125,000)	33,151
640 Parking District #1	111	151,564	171,980	-	(20,305)
691 Museum Fund	(28,698)	93,153	466,139	363,987	(37,698)
695 Transfer Station Fund	50,200	350,000	-	(350,000)	50,200
Total special revenue	12,020,394	4,899,822	2,413,119	(3,120,922)	11,386,175

(continued)

**FY 2017-18
Fund Balance/Working Capital**

Fund Name	Estimated Beginning Fund Balance	Revenue	Expenditure	Other Sources and Uses	Estimated Ending Fund Balance
Enterprise Funds*:					
700 Sanitary Disposal Site Fund	1,451,689	369,850	730,252	-	1,091,288
701 Landfill Corrective Action Fun	6,179	-	784	-	5,395
702 Disposal Closure Reserve Fund	6,586,932	34,673	10,355,650	-	(3,734,045)
704 Post Closure Fund-Solid Waste	47,085	45,130	248	-	91,967
705 Landfill Self-Insur. Trust Fun	10,076	-	1,279	-	8,797
720 Golf Fund	(609,634)	51,329	45,129	6,000	(597,434)
730 Conference Center Fund	85,789	508,659	473,071	64,040	185,417
750 Visit Ukiah Fund	141,099	228	145,506	129,364	125,185
777 Airport Fund	171,388	1,181,457	1,240,751	(41,762)	70,331
778 Airport Capital Improvement Fu	74,010	1,947,000	1,262,885	-	758,125
779 Special Aviation Fund	107,774	311	119,834	41,762	30,013
800 Electric Fund	6,114,713	15,507,773	16,475,031	(3,705,726)	1,441,729
801 Electric Capital Reserve Fund	771,789	-	7,415,260	3,657,190	(2,986,281)
802 Electric Rate Stabilization Fu	1,562,037	6,664	3,071	-	1,565,630
803 Lake Mendocino Bond Fund (Merg	6,050,589	7,000	2,078,972	-	3,978,617
805 Street Lighting Fund	174,288	199,419	250,280	48,536	171,963
806 Public Benefits Charges Fund	(42,315)	443,752	345,867	-	55,570
820 Water Fund	15,656,551	6,205,968	4,105,684	-	17,756,835
822 Water Connection Fee Fund (Cap	(8,778,640)	20,000	4,366,839	-	(13,125,479)
830 Recycled Water Fund	1	5,215,004	26,097,624	21,389,120	506,500
840 City/Dist. Sewer Operating Fun	5,006,102	7,098,279	5,978,417	(4,247,293)	1,878,671
841 Sewer Bond Debt Service Fund	3,821,595	2,615,803	4,872,669	2,272,293	3,837,022
842 Rate Stabilization-City Fund	2,963,236	32,000	10,471	-	2,984,765
843 Connection Fee Sewer Fund (Cap	560,646	102,052	849	-	661,849
844 City Sewer Capital Projects Fu	1,193,069	3,234	1,845,941	1,975,000	1,325,362
Total enterprise funds	43,126,047	41,595,585	88,222,364	21,588,524	18,087,792
Internal Service Funds*:					
202 Liability Fund	1,347,364	659,847	659,847	-	1,347,364
203 Garage Fund	35,514	512,101	511,947	-	35,669
204 Purchasing Fund	31,108	485,715	485,715	-	31,108
205 Billing And Collection Fund	618,990	1,193,328	1,549,328	-	262,990
206 Public Safety Dispatch Fund	(60,143)	1,253,933	1,253,933	-	(60,143)
208 Building & Maintenance Fund	30,704	690,711	985,041	590,692	327,066
209 IT Fund	2,725	1,189,713	1,294,713	-	(102,274)
Total internal service funds	2,006,263	5,985,348	6,740,524	590,692	1,841,779
Total City Funds	66,324,665	72,066,846	123,198,127	24,033,158	39,226,543
Fiduciary Funds**:					
915 Ukiah Valley Fire District	(292,290)	-	2,148,439	-	(2,440,729)
942 Rate Stabilization-Uvdsd Fund	26,671	2,052,035	-	-	
968 Non Housing Bond Proceeds Fund	4,427,085	5,500	-	(1,400,000)	
969 Redevelopment Obligation Retir	6,799,312	-	250,000	(1,250,000)	5,299,312
971 City Housing Bond Proceeds	-	1,344,588	-	-	
Total fiduciary funds	19,324,348	3,402,123	2,398,439	(2,650,000)	2,858,583
Total all funds	\$ 85,649,013	\$ 75,468,969	\$ 125,596,566	\$ 21,383,158	\$ 42,085,126

*Denotes approximate available working capital.

**Denotes current assets. Funds not available for use by the City.



THE FUNDS

Funds are what government use to account for the inflow and outflow of resources. Think of them as discrete entities within a larger organization (the City of Ukiah). It's a similar arrangement to that of the parent-subsidiary corporate structure in the private sector.

There are three main categories of funds: governmental, proprietary, and fiduciary.

Governmental funds are those that serve a general or special purpose. These funds receive revenues primarily from taxes, grants, subventions, assessments, and other non-exchange resources. There are five different governmental fund types, which include: the general fund, special revenue funds, capital project funds, debt service funds, and permanent funds. The City employs three of these five funds types, further described as follows:

The general fund. The primary fund which accounts for resources and uses subject to the discretion of the City Council. Revenues to this fund are predominantly unrestricted and available for use as the Council and community determine appropriate.

Special revenue funds. Just as the name implies, these are funds that receive revenues that are special or restricted by a third party for a particular use. Typically, these funds are used to account for grants and other types of resources.

Capital project funds. If a government desires to accumulate resources for the purpose of engaging in extraordinary or non-regular capital projects or procurement, it may elect to do so in this fund type. The City of Ukiah uses several of these funds for just such purpose.

Proprietary funds, such as enterprise or internal service funds, are those that receive revenues for the provision of services resulting from an exchange or exchange-like transaction. In other words, what is received in service is directly paid for by a fee or charge.

As an example, the City's water enterprise is funded by rates or charges for service. For every dollar paid by a water customer, a dollar in service is provided. That service delivery includes the costs of providing the service, including treatment, distribution, and administration.

There are two proprietary fund types: enterprise and internal service funds. The City of Ukiah uses both fund types to account for a variety of activities, including water, sewer, electric, and airport services.

Proprietary funds are intended to support their activities with the revenues they generate, just like a business. Therefore, we account for these funds using the full accrual basis of accounting. The only difference between a proprietary activity of a government and a private business is the lack of a profit motive for the former.

Here we present the funds first by primary, or major, funds, which include the general fund, water operating fund, sewer operating fund, and electric operating fund. We then follow that presentation with the other, non-primary funds.

Fiduciary funds are those in which assets are held by the City on behalf of others. Those assets are not available for use by the City.

PRIMARY FUNDS

Primary funds are those in which the majority of City operating activities are accounted for. By examining these funds closely, the reader can gain a solid foundational understanding of where the majority of resources come from and how they are allocated.

GOVERNMENTAL

Governmental funds are those that account for governmental activities funded by general revenues (i.e. taxes and fees) and special revenues (i.e. grants, subventions, special assessments, etc.). The fund types of governmental funds are the general fund, capital projects special revenue, debt service, and permanent funds. The numbers in parenthesis indicate the fund number in the City's financial management system.

GENERAL FUND (100)

The General Fund is used for all the general revenues of the City not specifically levied or collected for other City funds, and the related expenditures. The major revenue sources for this fund are property taxes, sales taxes, franchise fees, business licenses, unrestricted revenues from the state, fines and forfeitures and interest income. Expenditures are made for community development, public safety, public works, and other services.

PROPRIETARY

Proprietary funds account for City operations financed and operated in a manner similar to a private business enterprise, using full accrual accounting. They include enterprise funds and internal service funds. Here we present just the major enterprise funds maintained by the City.

ENTERPRISE FUNDS

The City maintains several enterprise funds responsible for budgeting and tracking expenses in the delivery of water and sewer services. The intent of the City is that the cost of providing goods and services be financed primarily through user charges.

Electric Utility Operations and Maintenance (800)

Ukiah Municipal Code provides the authority for City to operate an electric utility system. Revenues (fees and charges) are collected to pay for power services received.

Water Operations and Maintenance (820)

Ukiah Municipal Code provides the authority for City to operate a water system. Revenues (fees and charges) are collected to pay for service (water) received.

Sewer Operations and Maintenance (840)

Ukiah Municipal Code provides the authority for the City to operate sewer system. Revenues (fees and charges) are collected to pay for availability of collection, transportation, treatment, and disposal system. This fund is used to account for shared expenditures between the City of Ukiah and the Ukiah Valley Sanitation District.

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used. Such functions are classified as follows:

- **Personnel.** Includes salaries and wages of full- and part-time employees, healthcare premiums, City retirement contributions, overtime and standby costs, etc.
- **Materials, services and other operating.** Includes costs associated with day-to-day activities, including supplies; utility costs; small tools and equipment; computers and other small electronics; professional services; insurance premiums; and travel, conferences, and training.
- **Grants, loans, and other assistance.** These amounts are typically found only in the economic and housing divisions of the City Manager's Office and Community Development Department, respectively.
- **Debt service.** If the department is responsible for any regular payments on bonds, loans, leases, or other long-term obligations. Generally, all debt service is managed in non-departmental at the fund level.
- **Capital outlay/CIP.** This typically identifies any expenditures related to semi-regular purchases, such as land, technology infrastructure, office equipment, building improvements, and other items that are capitalized and depreciated. Items found here are typically not related to maintenance.
- **Administration and overhead.** The allocated cost of administrative functions borne by the City but for the benefit of the fund. These costs include that of the City Council, City Manager's Office, City Attorney, Finance, HR/Risk Management, and the City Treasurer.
- **Allocated administrative overhead.** The amount of administrative and overhead cost allocated to other funds.
- **Internal service use.** The cost of using internal services offered by the City for such functions as IT, purchasing, garage, corp yard, insurance and liability, and billing/customer services.

For additional budgetary detail, please refer the appendix.

THE GENERAL FUND

DESCRIPTION

The General Fund accounts for sources and uses of resources that (primarily) are discretionary to the City Council in the provision of activities, programs and services deemed necessary and desirable by the community. It accounts for all general revenues of the City not specifically levied or collected for other City funds, and the related expenditures. The major revenue sources for this fund are property taxes, sales taxes, franchise fees, business licenses, unrestricted revenues from the state, fines and forfeitures and interest income. Expenditures are made for community development, parks and recreation, public safety (including police and fire), public works, and other services.

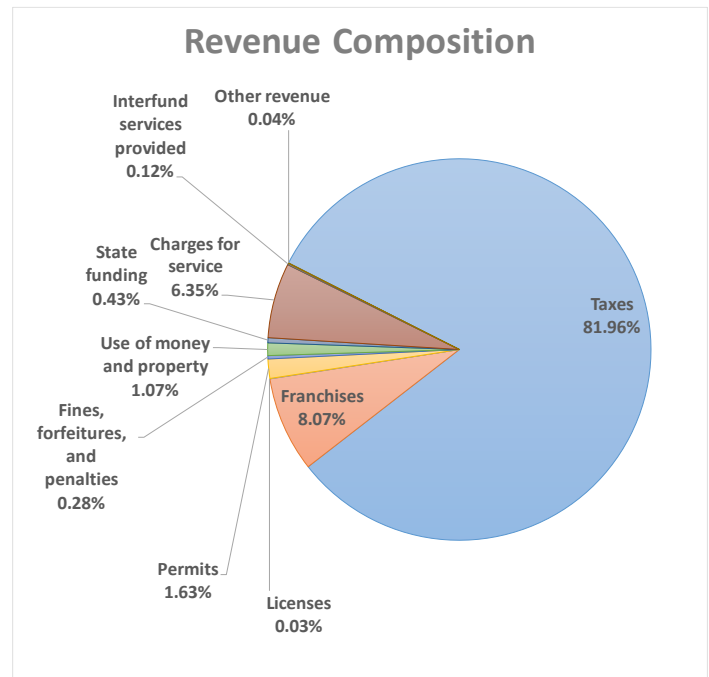
Services Provided

The General Fund provides the following direct services to the community:

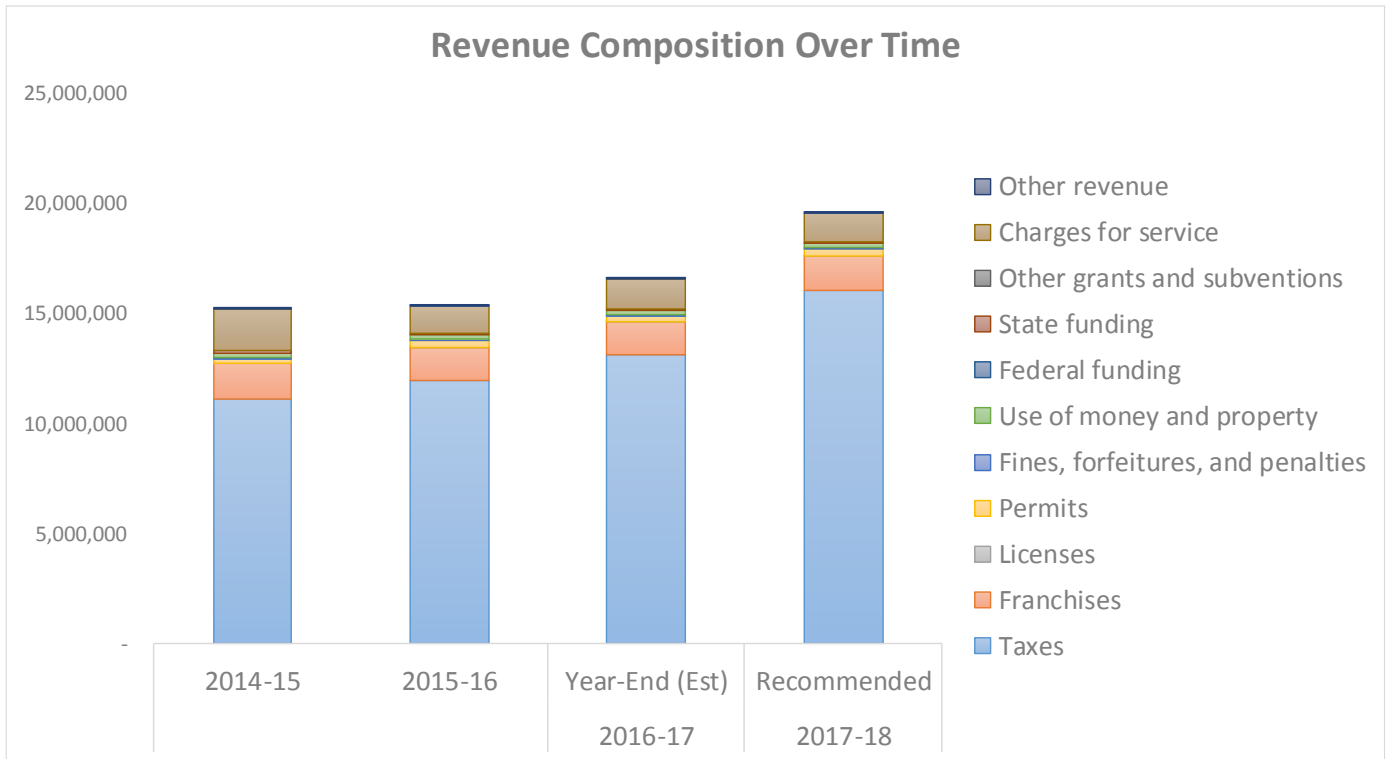
- Public safety:
 - ✓ Police
 - ✓ Fire
- General government:
 - ✓ City Council
 - ✓ City Clerk
- Road and infrastructure maintenance
- Parks and recreation
- Community Development:
 - ✓ Planning
 - ✓ Building
 - ✓ Economic Development

MAJOR REVENUE SOURCES

The General Fund receives revenue from a variety of sources; however, the majority of its revenue is derived from just a few.



ESTIMATED REVENUES (by source)	Amount	% of Total
Taxes	16,041,539	81.96%
Charges for service	1,243,400	6.35%
Franchises	1,580,304	8.07%
Permits	319,975	1.63%
Use of money and property	208,800	1.07%
Fines, forfeitures, and penalties	55,500	0.28%
State funding	85,000	0.43%
Interfund services provided	22,872	0.12%
Other revenue	7,500	0.04%
Licenses	6,550	0.03%
Federal funding	-	0.00%
Other grants, subventions, and contributions	-	0.00%
Total revenues	19,571,440	100.00%

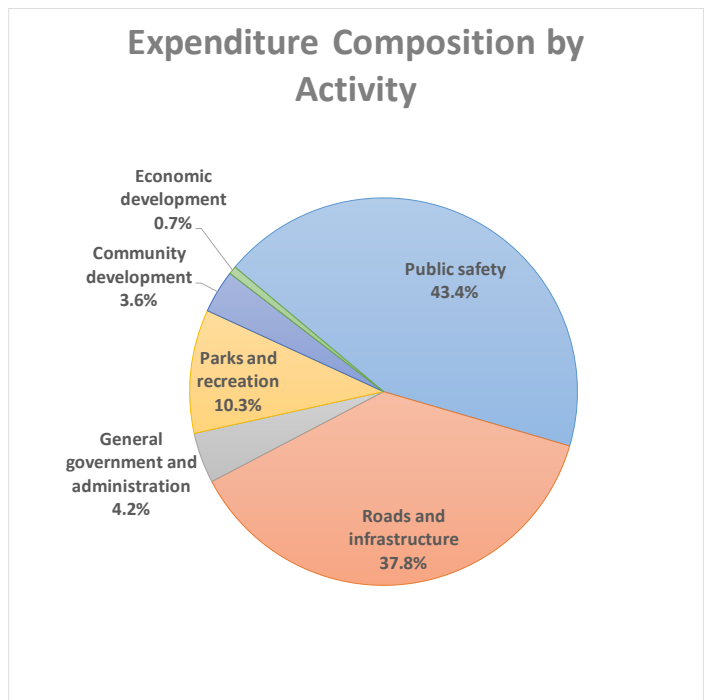


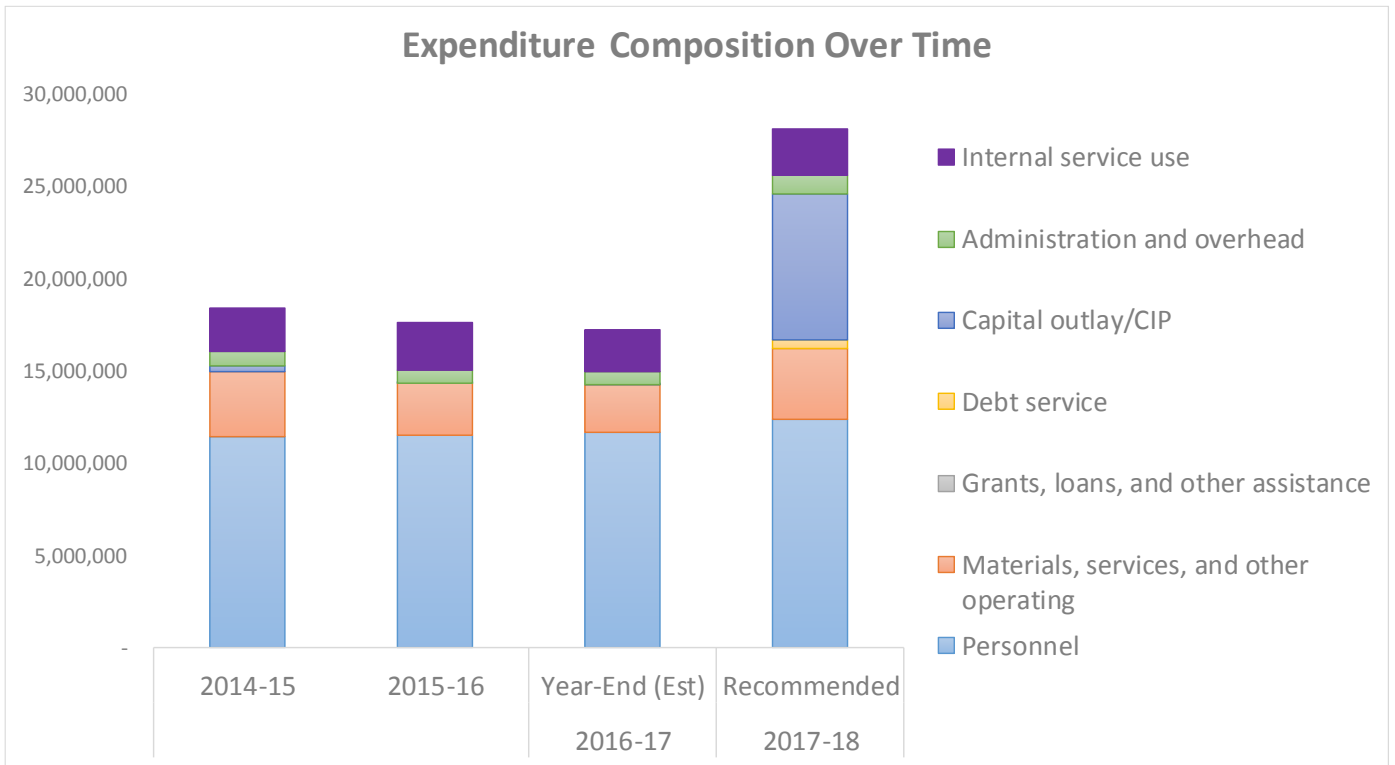
EXPENDITURES BY FUNCTION

Similar to revenues, the General Fund engages in a variety of activities, providing services to the community that protect, maintain, and enhance quality of life for the citizenry of Ukiah.

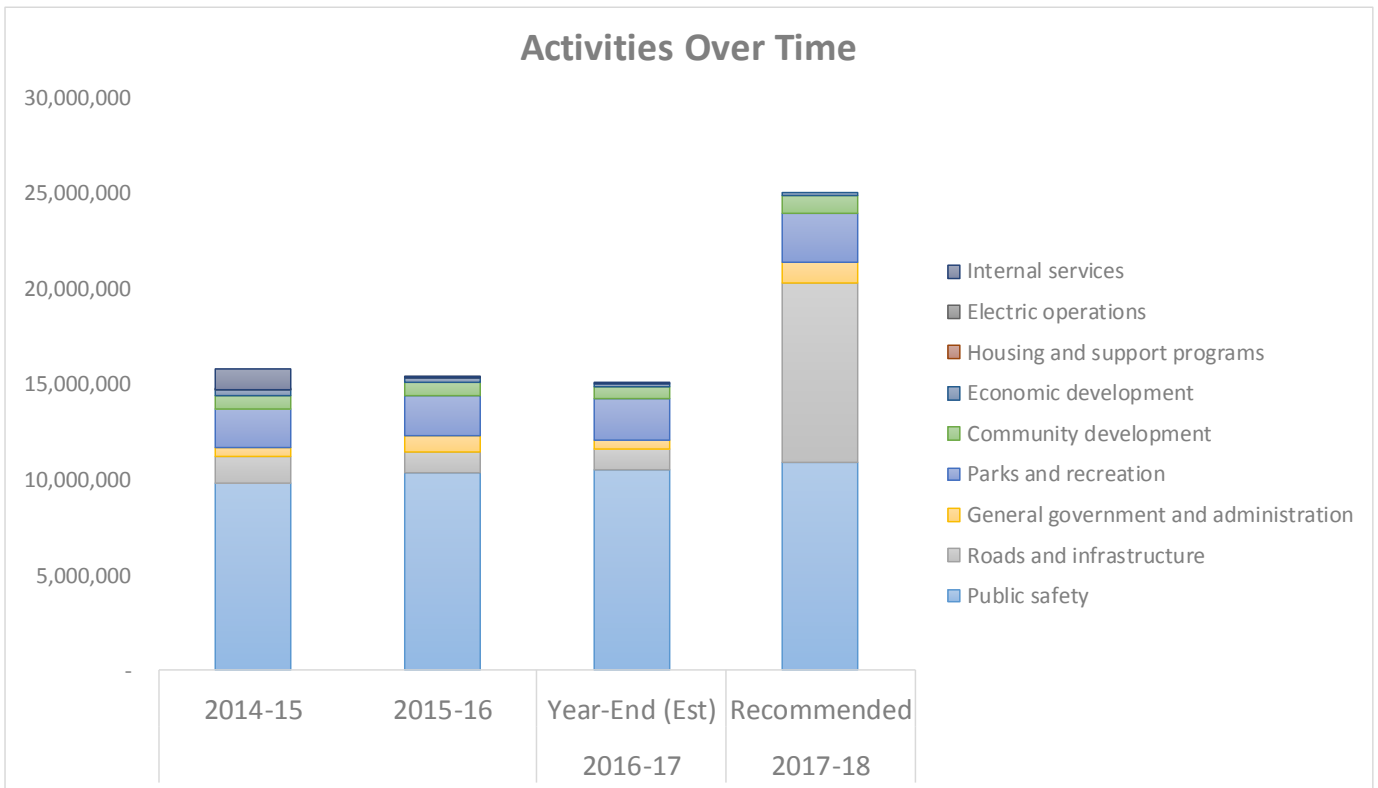
The majority of resources are allocated to public safety, roads and infrastructure.

PROPOSED EXPENDITURES (by function)	Amount	% of Total
Public safety	10,870,402	43.41%
Roads and infrastructure	9,463,814	37.80%
General government and administration	1,057,132	4.22%
Parks and recreation	2,585,318	10.32%
Community development	898,883	3.59%
Economic development	163,935	0.65%
Housing and support programs	-	0.00%
Electric operations	-	0.00%
Water and sewer operations	-	0.00%
Airport operations	-	0.00%
Other enterprise operations	-	0.00%
Internal services	-	0.00%
Total expenditures	25,039,484	100.00%

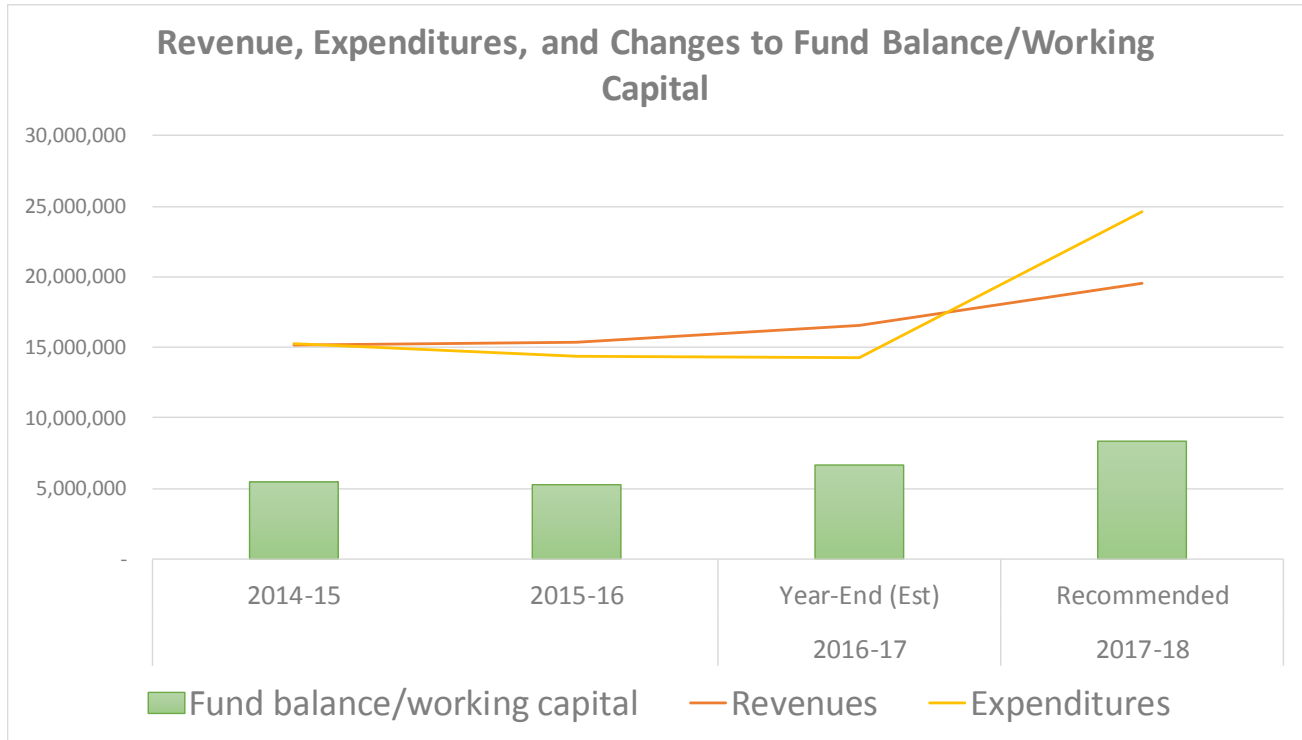




This chart demonstrates how major cost characters have changed over time.



This chart illustrates expenditures over time delineated by activity, as opposed to major cost character, as described above.



This chart illustrates the trends and relationships between revenues, expenditures, and fund balance/working capital over the last three years and the budget year.

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

GENERAL FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ 11,118,836	\$ 11,940,571	\$ 12,234,340	\$ 13,128,961	\$ 16,047,440	\$ 16,041,539	\$ 16,041,539	\$ 16,362,370	\$ 16,689,617
Franchises	1,643,559	1,514,799	1,577,612	1,503,317	1,580,304	1,580,304	1,580,304	1,611,910	1,644,148
Licenses	6,656	6,648	6,550	54	6,500	6,550	6,550	6,681	6,815
Permits	177,135	332,274	280,750	273,662	319,600	319,975	319,975	326,375	332,902
Fines, forfeitures, and penalties	54,187	75,138	59,696	60,500	55,500	55,500	55,500	56,610	57,742
Use of money and property	219,696	161,677	194,400	209,085	208,800	208,800	208,800	212,976	217,236
Federal funding	-	-	-	-	-	-	-	-	-
State funding	129,760	92,126	101,194	65,629	85,000	85,000	85,000	86,700	88,434
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	1,836,095	1,234,899	981,250	1,330,106	1,226,400	1,243,400	1,243,400	1,268,268	1,293,633
Internal services provided	-	-	-	10,000	88,921	22,872	22,872	23,329	23,796
Other revenue	10,651	16,238	10,000	2,804	7,500	7,500	7,500	7,650	7,803
Total revenue	15,196,575	15,374,370	15,445,792	16,584,119	19,625,965	19,571,440	19,571,440	19,962,869	20,362,126
Expenditures and Appropriations									
Direct									
Personnel	11,431,588	11,546,093	11,862,699	11,706,544	12,400,552	12,347,934	12,347,934	12,594,895	12,846,793
Materials, services, and other operating	3,531,848	2,780,449	3,118,107	2,540,645	3,636,856	3,896,584	3,896,584	3,973,222	4,052,687
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	490,300	458,004	458,004	467,164	476,507
Capital outlay/CIP	305,178	10,000	28,243	26,835	7,849,000	7,909,000	7,909,000	8,067,180	8,228,524
Total direct	15,268,614	14,336,542	15,009,049	14,274,025	24,376,708	24,611,522	24,611,522	25,102,461	25,604,510
Indirect									
Administration and overhead	761,137	712,983	660,944	660,944	884,390	1,020,654	1,020,654	1,041,067	1,061,888
Allocated administration and overhead	(2,600,109)	(2,339,598)	(1,531,177)	(2,188,550)	(2,638,802)	(3,132,019)	(3,132,019)	(3,194,659)	(3,258,553)
Internal service use	2,369,837	2,596,119	2,302,242	2,311,860	2,500,503	2,539,328	2,539,328	2,590,115	2,641,917
Total indirect	530,865	969,504	1,432,009	784,254	746,091	427,962	427,962	436,522	445,253
Total expenditures	15,799,479	15,306,046	16,441,058	15,058,279	25,122,799	25,039,484	25,039,484	25,538,983	26,049,763
Revenue over (under) expenditures	(602,904)	68,324	(995,266)	1,525,840	(5,496,834)	(5,468,044)	(5,468,044)	(5,576,115)	(5,687,637)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	225,000	225,000	229,500	234,090
Encumbrances	(2,315)	(2,315)	(2,315)	(154,166)	(154,166)	(154,166)	(154,166)	(52,932)	(52,932)
Interfund financing	-	-	-	-	1,200,000	1,480,000	1,480,000	1,509,600	1,539,792
Transfers in	8,472,684	8,355,747	7,741,294	418,625	2,166,205	2,186,703	2,186,703	2,230,437	2,275,046
Transfers (out)	(8,159,824)	(8,513,662)	(7,068,669)	(529,047)	(504,158)	(493,351)	(493,351)	(503,218)	(513,282)
Other in	9,460	483	500	-	4,310,500	4,000,500	4,000,500	4,080,510	4,162,120
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	320,005	(159,747)	670,810	(264,588)	7,018,381	7,244,686	7,244,686	7,493,897	7,644,834
Resources - Use									
Budgetary surplus (deficit)	\$ (282,899)	\$ (91,423)	\$ (324,456)	\$ 1,261,252	\$ 1,521,547	\$ 1,776,642	\$ 1,776,642	\$ 1,917,782	\$ 1,957,197

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 6,628,419	\$ 6,628,419	\$ 6,628,419	\$ 6,854,227	\$ 7,085,842
Inflows	27,302,670	27,238,643	25,758,643	26,273,816	26,799,292
Outflows	25,626,957	25,532,835	25,532,835	26,042,201	26,563,045
Change to fund balance/working capital	1,675,713	1,705,808	225,808	231,614	236,247
Anticipated ending fund balance/working capital	\$ 8,304,132	\$ 8,334,227	\$ 6,854,227	\$ 7,085,842	\$ 7,322,088

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost:	\$ (2,521,732)	\$ (2,341,224)	\$ (1,531,177)	\$ (2,188,550)	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	2,544	553,480	-	4,800	5,764	1,052,547	1,052,547	1,073,598	1,095,070
100 CITY COUNCIL	131,922	125,254	137,759	143,939	94,558	(400)	(400)	(408)	(416)
113 ELECTIONS	7,354	-	15,000	-	-	-	-	-	-
121 CITY MANAGER	380,481	366,399	468,992	411,833	59,407	(1)	(1)	(1)	(1)
122 CITY-WIDE ADMIN SERVICES	63,531	81,470	89,167	50,852	38,790	(0)	(0)	-	-
123 COMMUNITY OUTREACH/PUBL	33,121	28,981	-	-	27,770	27,982	27,982	28,542	29,112
124 MISCELLANEOUS GENERAL GC	884,420	170,735	158,352	133,849	-	-	-	-	-
125 CITY CLERK	126,638	182,467	241,611	234,196	53,368	2	2	2	2
126 ECONOMIC DEVELOPMENT	209,858	135,104	212,957	143,093	182,048	157,683	157,683	160,837	164,053
132 BUDGET DEVELOPMENT AND M	-	-	-	-	43,635	(0)	(0)	(273)	(279)
134 ACCOUNTING & REPORTING	749,639	899,691	765,912	861,182	145,989	1	1	(1,019)	(1,039)
140 CITY ATTORNEY	134,597	227,754	167,087	199,215	(62,194)	(22,999)	(22,999)	(23,459)	(23,928)
151 CITY TREASURER	88,663	83,663	91,454	63,093	12,462	-	-	-	-
161 HUMAN RESOURCES	415,026	499,117	518,072	528,761	57,199	1	1	1	1
172 SUCCESSOR AGENCY	59,332	34,103	17,921	16,670	69,539	6,252	6,252	6,377	6,505
180 COMMUNITY OUTREACH/PIO	-	-	27,450	13,150	-	-	-	-	-
202 POLICE OPERATIONS	7,270,292	7,503,146	7,791,436	7,860,986	8,271,555	8,317,280	8,317,280	8,483,626	8,653,298
212 CITY FIRE	2,560,125	2,818,237	3,068,549	2,598,212	3,192,593	2,553,123	2,553,123	2,604,186	2,656,270
213 FIRE OPERATIONS	23,682	43,905	-	52,670	-	-	-	-	-
221 PARKS	1,142,990	1,139,189	1,180,633	1,179,315	1,372,972	1,466,595	1,466,595	1,495,927	1,525,845
223 AQUATICS	197,699	174,158	196,838	191,576	214,345	216,907	216,907	221,245	225,670
225 BUILDINGS & GROUNDS MAINT	502,297	345	-	1,500	-	-	-	-	-
228 RECREATION	701,987	759,837	806,283	782,300	892,124	901,816	901,816	919,852	938,249
231 COMMUNITY PLANNING	449,430	477,038	498,906	417,016	557,815	562,182	562,182	573,426	584,894
233 BUILDING INSPECTION	243,159	289,042	307,671	232,650	422,339	336,701	336,701	343,435	350,304
242 ENGINEERING/STREETS	1,374,276	1,053,747	1,210,185	1,125,970	9,470,723	9,463,814	9,463,814	9,653,090	9,846,152
Net sources (uses)	\$ 15,799,479	\$ 15,306,046	\$ 16,441,058	\$ 15,058,279	\$ 25,122,799	\$ 25,039,484	\$ 25,039,484	\$ 25,538,983	\$ 26,049,763

Notes:

¹ General fund numbers 100, 105, and 110 are being consolidated into Fund 100 in 2017-18 to facilitate more appropriate accounting of general fund activities.

² Measure Y revenues expected to be available for the full fiscal year.

³ Accounting changes resulted in the creation of new divisions of City Clerk and Economic Development under the City Manager's Office. Budget Development is a new division under the Finance Department. These activities were budgeted in different divisions in prior budgets.

ELECTRIC UTILITY OPERATING FUND

DESCRIPTION

The Electric Utility Operating Fund (800) provides 24-hour, 365-day response to emergency service calls for customer power problems, and outages. Additionally, this team is responsible for making high voltage power lines safe for Fire & Police personnel at structure fires, automobile accidents and to make other situations where electric lines are near emergency crews.

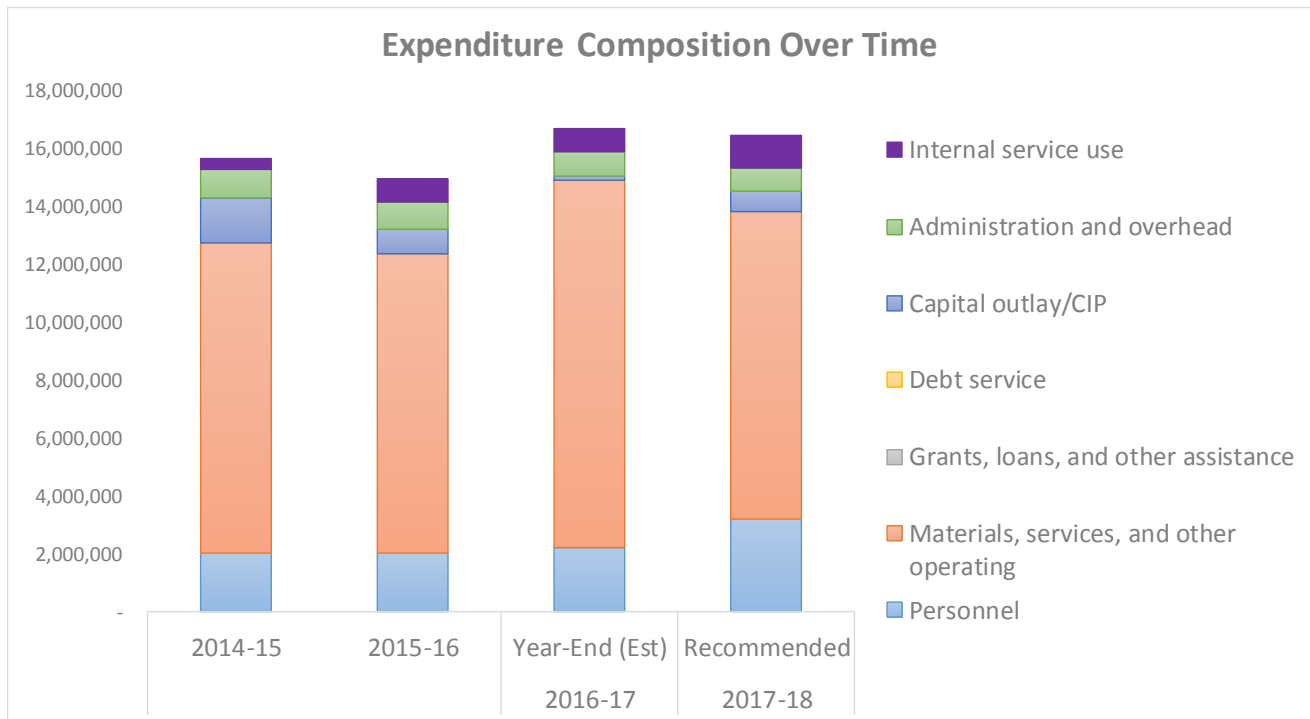
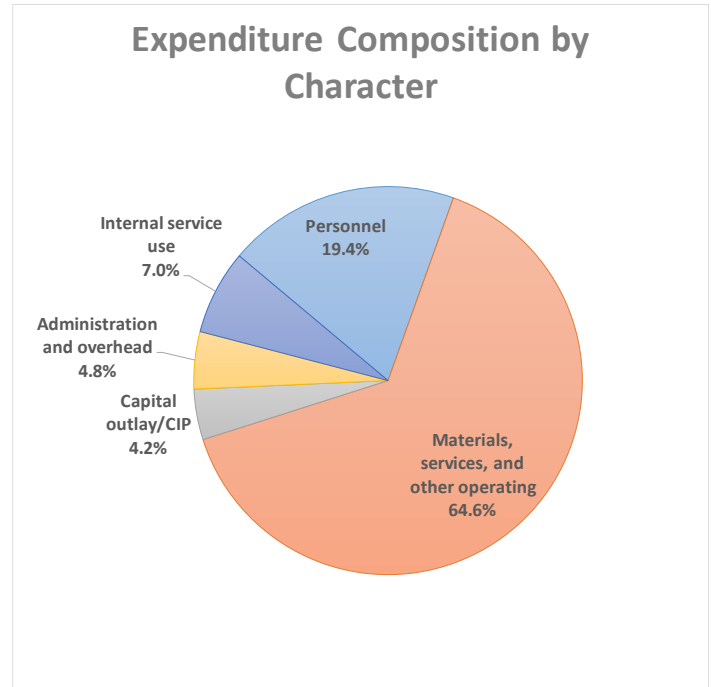
This fund is the primary fund for the electric utility. Nearly all operating activities in the provision of electric power services are accounted for in this fund.

MAJOR REVENUE SOURCES

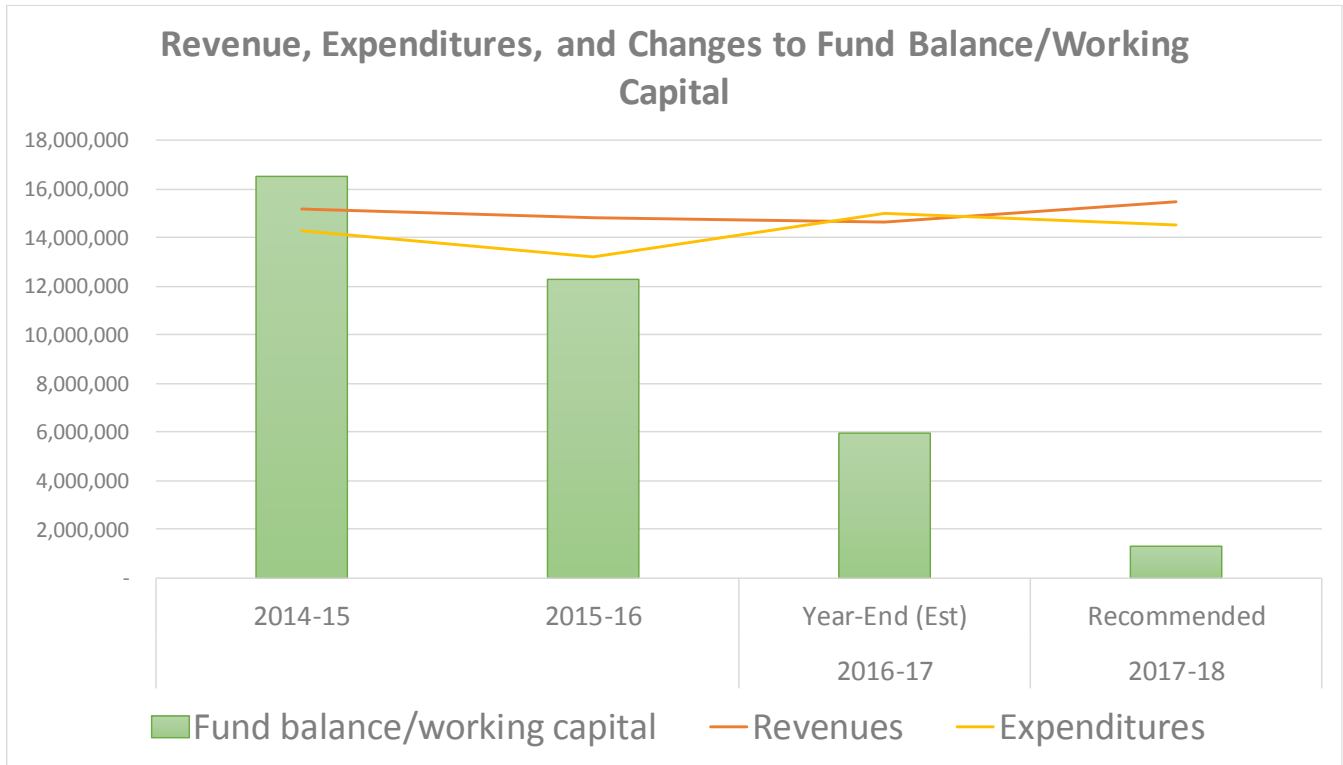
- ✓ User fees (charges for service)
- ✓ Energy credit sales

EXPENDITURES BY CHARACTER

Unlike the general fund, enterprise funds are intended to provide a specific purpose. Here is demonstrated how appropriations are to be used in the delivery of electric power services.



This chart demonstrates how major cost characters have changed over time.



This chart illustrates the trends and relationships between revenues, expenditures, and fund balance/working capital over the last three years and the budget year.

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

ELECTRIC FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	137,120	155,779	684,950	57,684	17,462	25,000	25,000	25,500	26,010
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	14,796,283	14,656,844	15,338,242	14,617,234	15,482,773	15,482,773	15,482,773	15,792,428	16,108,277
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	252,633	-	10,000	-	-	-	-	-	-
Total revenue	15,186,036	14,812,623	16,033,192	14,674,917	15,500,235	15,507,773	15,507,773	15,817,928	16,134,287
Expenditures and Appropriations									
Direct									
Personnel	2,036,077	2,018,547	2,876,730	2,195,605	3,189,044	3,188,587	3,188,587	3,252,360	3,317,407
Materials, services, and other operating	10,700,245	10,328,507	10,708,304	12,704,220	10,210,984	10,644,984	10,644,984	10,857,884	11,075,041
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	1,558,945	845,469	-	132,567	650,250	695,250	695,250	709,155	723,338
Total direct	14,295,267	13,192,523	13,585,034	15,032,392	14,050,278	14,528,821	14,528,821	14,819,398	15,115,786
Indirect									
Administration and overhead	1,006,828	973,645	863,980	863,980	623,687	786,053	786,053	801,774	817,810
Internal service use	366,628	782,691	1,095,543	790,385	838,676	1,160,157	1,160,157	1,183,360	1,207,027
Total indirect	1,373,456	1,756,336	1,959,523	1,654,365	1,462,363	1,946,210	1,946,210	1,985,134	2,024,837
Total expenditures	15,668,723	14,948,859	15,544,557	16,686,757	15,512,641	16,475,031	16,475,031	16,804,533	17,140,623
Revenue over (under) expenditures	(482,687)	(136,236)	488,635	(2,011,840)	(12,406)	(967,258)	(967,258)	(986,604)	(1,006,336)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	4,672,984	4,672,984	3,779,841	3,855,437
Encumbrances	(14)	(15)	(15)	(166,714)	(166,714)	(166,714)	(166,714)	(55,581)	(55,581)
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	(1,287,640)	(4,052,813)	-	(4,151,845)	-	(3,705,726)	(3,705,726)	(3,779,841)	(3,855,437)
Other in	15,766	623	-	623	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	(1,271,888)	(4,052,205)	(15)	(4,317,936)	(166,714)	800,544	800,544	(55,581)	(55,581)
Resources - Use									
Budgetary surplus (deficit)	\$ (1,754,575)	\$ (4,188,441)	\$ 488,620	\$ (6,329,776)	\$ (179,121)	\$ (166,715)	\$ (166,715)	\$ (1,042,185)	\$ (1,061,917)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 5,947,999	\$ 5,947,999	\$ 5,947,999	\$ 1,275,015	\$ (3,491,430)
Inflows	15,500,235	15,507,773	15,507,773	15,817,928	16,134,287
Outflows	15,512,641	20,180,757	20,180,757	20,584,373	20,996,061
Change to fund balance/working capital	(12,406)	(4,672,984)	(4,672,984)	(4,766,445)	(4,861,774)
Anticipated ending fund balance/working capital	\$ 5,935,593	\$ 1,275,015	\$ 1,275,015	\$ (3,491,430)	\$ (8,353,204)

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost:	\$ 1,699,054	\$ 1,220,302	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	(1,699,054)	(1,263,025)	-	(42,723)	937,723	-	-	-	-
139 IT	158,469	-	-	-	-	-	-	-	-
140 CITY ATTORNEY	-	5,728	-	16,000	-	-	-	-	-
261 ELECTRIC DISTRIBUTION	3,322,526	2,782,585	2,735,201	2,159,651	3,371,882	3,431,522	3,431,522	3,500,153	3,570,156
262 TECHNICAL SERVICES	168,006	168,357	246,932	208,114	439,350	444,350	444,350	453,237	462,301
264 ELECTRIC ADMINISTRATION	12,019,722	12,034,920	12,562,424	14,345,715	10,763,686	12,599,159	12,599,159	12,851,142	13,108,165
271 WATER SERVICES	-	-	-	-	-	-	-	-	-
273 RECYCLED WATER SERVICES	-	-	-	-	-	-	-	-	-
Net sources (uses)	\$ 15,668,723	\$ 14,948,859	\$ 15,544,557	\$ 16,686,757	\$ 15,512,641	\$ 16,475,031	\$ 16,475,031	\$ 16,804,533	\$ 17,140,623

Notes:

1

WATER OPERATING FUND

DESCRIPTION

The Water Operating Fund (820) is responsible for the production, treatment and distribution of drinking water to the residents and businesses of the City of Ukiah.

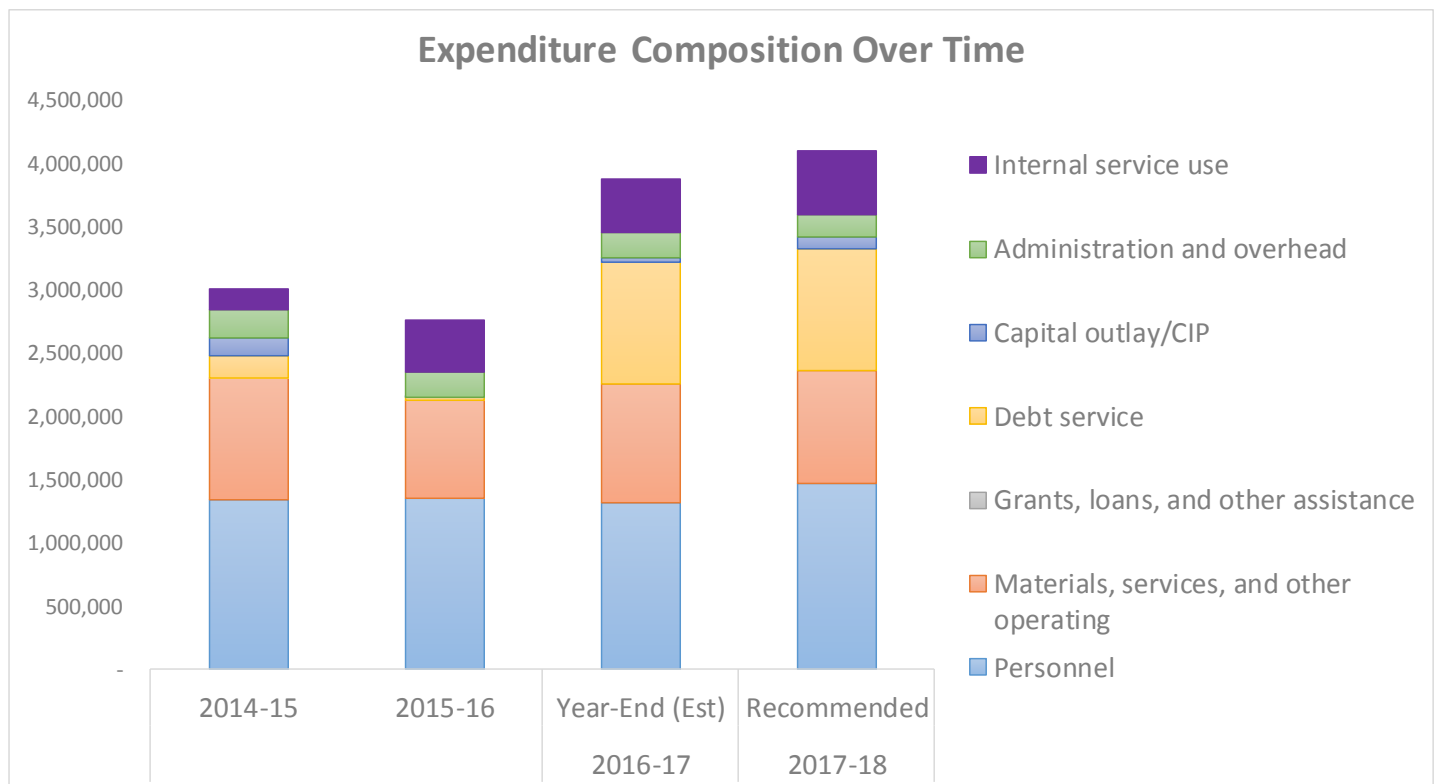
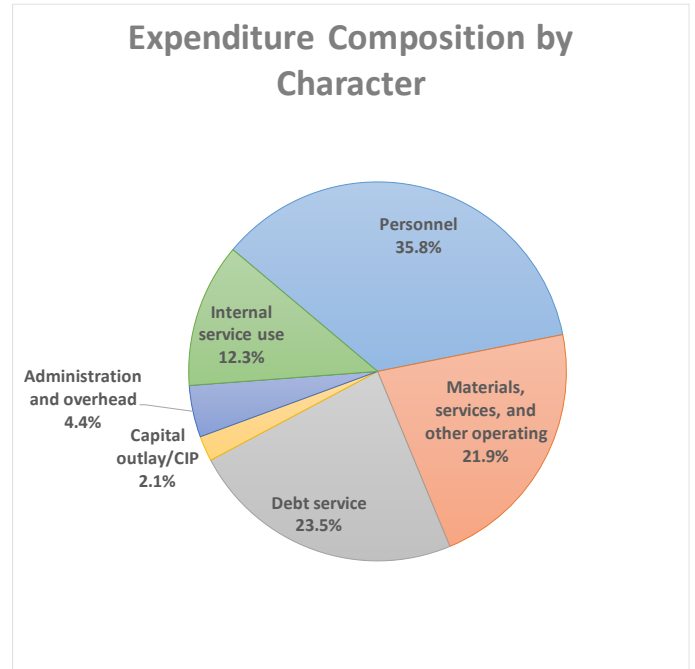
This fund is the primary fund for the water utility. Nearly all operating activities in the provision of water treatment and distribution services are accounted for in this fund.

MAJOR REVENUE SOURCES

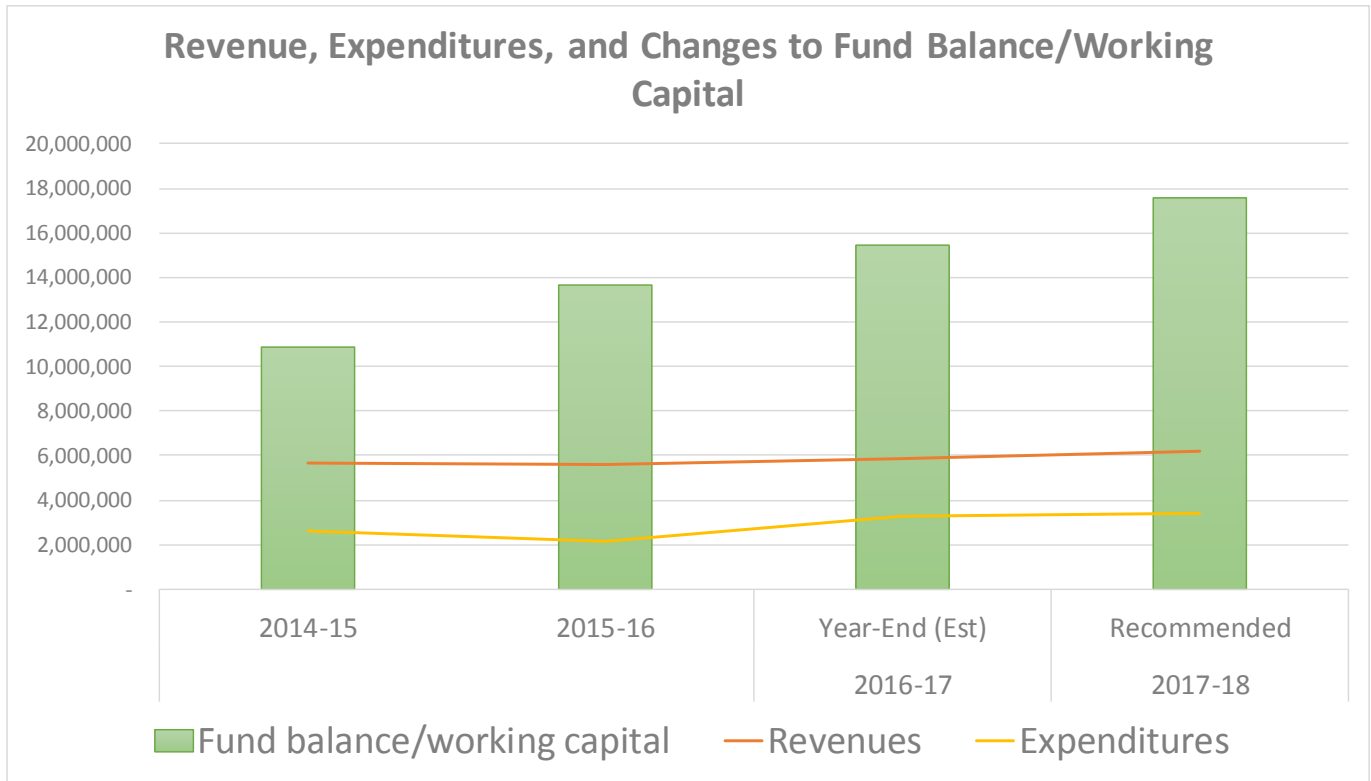
- ✓ User fees

EXPENDITURES BY CHARACTER

Unlike the general fund, enterprise funds are intended to provide a specific purpose. Here is demonstrated how appropriations are to be used in the delivery of water services.



This chart demonstrates how major cost characters have changed over time.



This chart illustrates the trends and relationships between revenues, expenditures, and fund balance/working capital over the last three years and the budget year.

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable., if applicable..

**BUDGET SUMMARY
2017-18**

WATER FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	405	2,219	2,550	20	500	500	500	510	520
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	74,109	168,564	70,992	48,412	56,410	56,410	56,410	57,538	58,689
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	5,576,576	5,444,433	5,921,614	5,839,857	3,299,784	6,146,558	6,146,558	6,269,489	6,394,879
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	2,148	128	2,980	3,195	2,500	2,500	2,500	2,550	2,601
Total revenue	5,653,238	5,615,344	5,998,136	5,891,484	3,359,194	6,205,968	6,205,968	6,330,087	6,456,689
Expenditures and Appropriations									
Direct									
Personnel	1,341,277	1,348,620	1,402,346	1,313,744	1,475,055	1,468,926	1,468,926	1,498,304	1,528,270
Materials, services, and other operating	963,535	774,150	1,024,138	943,155	897,250	897,250	897,250	915,195	933,499
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	180,820	28,865	-	965,000	964,918	964,918	964,918	984,216	1,003,901
Capital outlay/CIP	133,070	3,795	22,000	40,000	88,250	88,250	88,250	90,015	91,815
Total direct	2,618,702	2,155,430	2,448,484	3,261,899	3,425,473	3,419,344	3,419,344	3,487,730	3,557,484
Indirect									
Administration and overhead	232,002	192,626	195,868	195,868	146,084	181,562	181,562	185,193	188,897
Internal service use	158,498	415,510	506,772	418,108	362,170	504,778	504,778	514,874	525,171
Total indirect	390,500	608,136	702,640	613,976	508,254	686,340	686,340	700,067	714,068
Total expenditures	3,009,202	2,763,566	3,151,124	3,875,875	3,933,727	4,105,684	4,105,684	4,187,797	4,271,553
Revenue over (under) expenditures	2,644,036	2,851,778	2,847,012	2,015,609	(574,533)	2,100,284	2,100,284	2,142,291	2,185,137
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	(27)	(27)	(27)	(213,578)	(213,578)	(213,578)	(213,578)	(71,211)	(71,211)
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	1,065,356	-	-	-	-	-	-	-
Transfers (out)	-	-	(177,000)	-	(25,000,000)	(18,750,000)	(18,750,000)	(19,125,000)	(19,507,500)
Other in	-	-	-	-	25,000,000	18,750,000	18,750,000	19,125,000	19,507,500
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	(27)	1,065,329	(177,027)	(213,578)	(213,578)	(213,578)	(213,578)	(71,211)	(71,211)
Resources - Use									
Budgetary surplus (deficit)	\$ 2,644,009	\$ 3,917,107	\$ 2,669,985	\$ 1,802,031	\$ (788,110)	\$ 1,886,707	\$ 1,886,707	\$ 2,071,080	\$ 2,113,926

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 15,442,973	\$ 15,442,973	\$ 15,442,973	\$ 17,543,257	\$ 19,685,548
Inflows	28,359,194	24,955,968	24,955,968	25,455,087	25,964,189
Outflows	28,933,727	22,855,684	22,855,684	23,312,797	23,779,053
Change to fund balance/working capital	(574,533)	2,100,284	2,100,284	2,142,291	2,185,137
Anticipated ending fund balance/working capital	\$ 14,868,440	\$ 17,543,257	\$ 17,543,257	\$ 19,685,548	\$ 21,870,684

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost:	\$ 336,486	\$ 129,386	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	(336,486)	(123,848)	-	5,538	-	-	-	-	-
140 CITY ATTORNEY	-	10,170	-	10,104	-	-	-	-	-
271 WATER SERVICES	2,900,253	2,747,862	3,151,124	3,860,113	3,933,727	4,105,684	4,105,684	4,187,797	4,271,553
Net sources (uses)	\$ 3,009,202	\$ 2,763,566	\$ 3,151,124	\$ 3,875,875	\$ 3,933,727	\$ 4,105,684	\$ 4,105,684	\$ 4,187,797	\$ 4,271,553

Notes:

¹ Increases to debt service from this fund is due to accounting changes.

WASTEWATER OPERATING FUND

DESCRIPTION

The Wastewater Operating Fund (840) is the operating fund of the City to provide for the collection, treatment, and disposal of wastewater for the City of Ukiah and the Ukiah Valley Sanitation District (UVSD).

Costs for operations, debt service, and capital are budgeted in these two funds and are shared by the City and UVSD based on an agreed upon apportionment.

Fund 840 is considered a “joint operating fund” between the City and UVSD because many of the expenditures are shared between the two agencies; however, the assets, liabilities, revenues, working capital, and net position of the fund are the City’s alone. The share of expenditures in the fund apportioned to UVSD are recognized as revenue to this fund as are the required debt service contributions by UVSD. In total, fund revenues are discussed in greater detail below.

Cash and receivables held by the City on behalf of UVSD are held in separate funds exclusively for their benefit.

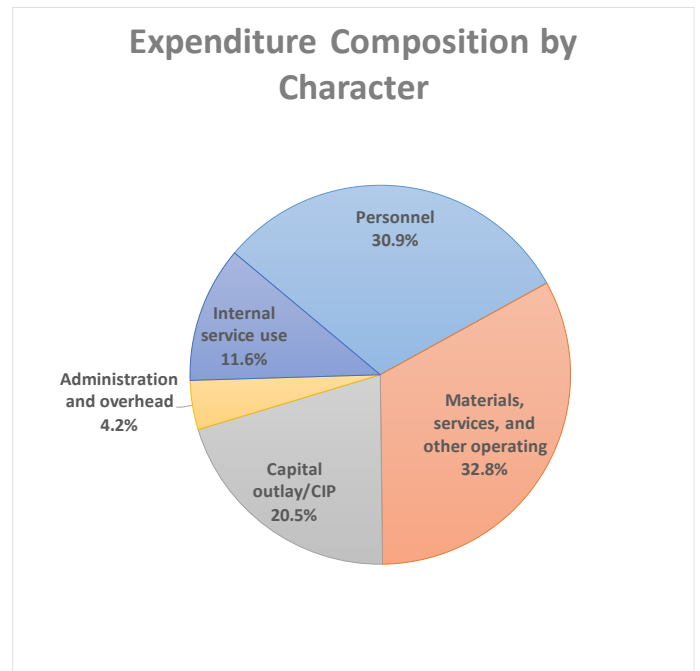
MAJOR REVENUE SOURCES

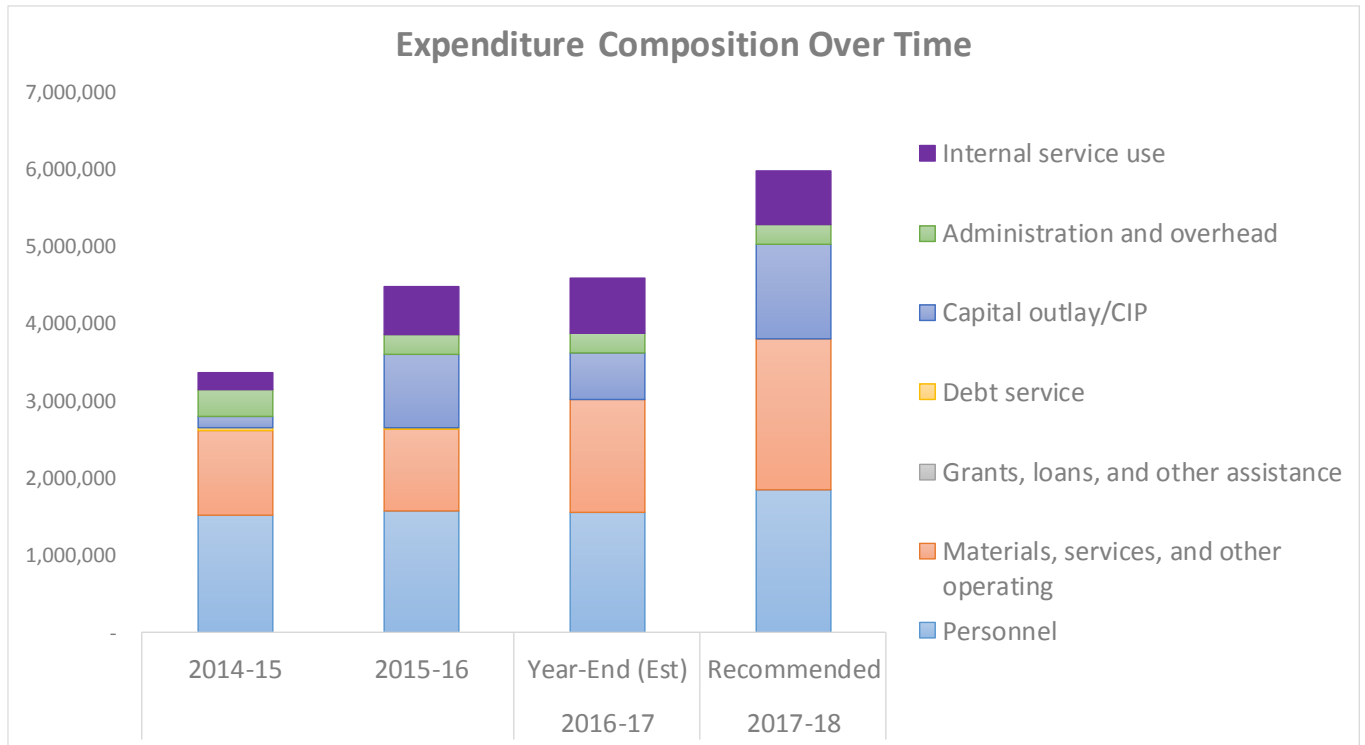
- ✓ Fees for service
- ✓ Charges to UVSD

EXPENDITURES BY CHARACTER

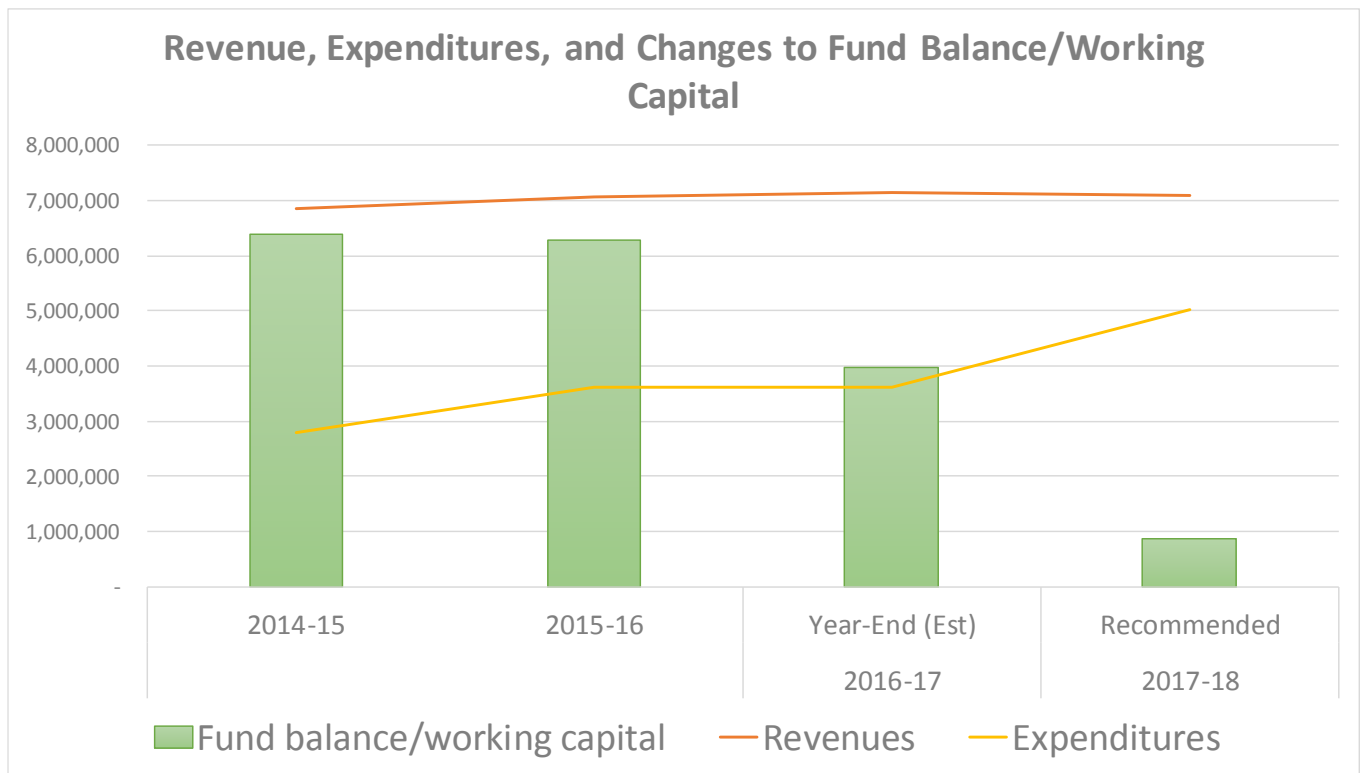
Fund 840 delivers services through a combination of personnel; materials, services, and other operating costs; debt service on capital infrastructure; and capital outlay. In doing so it also incurs administrative and overhead costs, as well as costs related to the use of internal services provided by the City of Ukiah.

This fund is the primary fund for the sewer utility. Nearly all operating activities in the provision of wastewater collection, treatment, and disposal services are accounted for in this fund.





This chart demonstrates how major cost characters have changed over time.



This chart illustrates the trends and relationships between revenues, expenditures, and fund balance/working capital over the last three years and the budget year.

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

CITY WASTEWATER OPERATIONS FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	570	4,056	4,100	2,350	2,000	2,000	2,000	2,040	2,081
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	87,613	82,333	30,000	65,000	25,938	60,000	60,000	61,200	62,424
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	6,767,998	6,973,467	7,054,202	7,079,722	7,032,779	7,032,779	7,032,779	7,173,435	7,316,903
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	3,767	7,443	-	7,500	3,500	3,500	3,500	3,570	3,641
Total revenue	6,859,948	7,067,299	7,088,302	7,154,572	7,064,217	7,098,279	7,098,279	7,240,245	7,385,049
Expenditures and Appropriations									
Direct									
Personnel	1,514,334	1,578,142	1,801,801	1,548,128	1,803,383	1,844,576	1,844,576	1,881,467	1,919,096
Materials, services, and other operating	1,105,154	1,062,642	2,047,250	1,475,609	1,963,600	1,963,600	1,963,600	2,002,872	2,042,929
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	24,444	12,398	-	-	-	-	-	-	-
Capital outlay/CIP	152,379	958,192	475,000	605,315	294,250	1,226,798	1,226,798	300,135	306,138
Total direct	2,796,311	3,611,374	4,324,051	3,629,052	4,061,233	5,034,974	5,034,974	4,184,474	4,268,163
Indirect									
Administration and overhead	342,227	244,644	240,588	240,588	227,671	250,708	250,708	255,722	260,837
Internal service use	226,858	627,974	727,650	727,650	476,976	692,735	692,735	706,590	720,721
Total indirect	569,085	872,618	968,238	968,238	704,647	943,443	943,443	962,312	981,558
Total expenditures	3,365,396	4,483,992	5,292,289	4,597,290	4,765,880	5,978,417	5,978,417	5,146,785	5,249,721
Revenue over (under) expenditures	3,494,552	2,583,307	1,796,013	2,557,283	2,298,337	1,119,862	1,119,862	2,093,459	2,135,328
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	1,020,493	2,194,883	2,194,883	1,040,903	1,061,721
Encumbrances	(27)	(27)	(27)	(1,020,493)	(1,020,493)	(1,020,493)	(1,020,493)	(340,182)	(340,182)
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	202,313	-	-	-	-	-	-	-
Transfers (out)	(2,380,933)	(2,271,815)	(2,828,776)	(3,847,950)	(4,247,293)	(4,247,293)	(4,247,293)	(4,332,239)	(4,418,884)
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	(2,380,960)	(2,069,529)	(2,828,803)	(4,868,443)	(4,247,293)	(3,072,903)	(3,072,903)	(3,631,518)	(3,697,345)
Resources - Use									
Budgetary surplus (deficit)	\$ 1,113,592	\$ 513,778	\$ (1,032,790)	\$ (2,311,160)	\$ (1,948,955)	\$ (1,953,040)	\$ (1,953,040)	\$ (1,538,059)	\$ (1,562,017)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 3,985,609	\$ 3,985,609	\$ 3,985,609	\$ 858,178	\$ (1,380,601)
Inflows	7,064,217	7,098,279	7,098,279	7,240,245	7,385,049
Outflows	9,013,173	10,225,710	10,225,710	9,479,024	9,668,605
Change to fund balance/working capital	(1,948,956)	(3,127,431)	(3,127,431)	(2,238,780)	(2,283,555)
Anticipated ending fund balance/working capital	\$ 2,036,653	\$ 858,178	\$ 858,178	\$ (1,380,601)	\$ (3,664,157)

Direct Department/Divisional Use	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Allocated administrative and overhead cost:	\$ 143,875	\$ 1,214,081	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	(143,875)	(1,167,292)	-	-	-	-	-	-	-
140 CITY ATTORNEY	40,151	16,914	-	3,621	-	-	-	-	-
271 WATER SERVICES	-	-	-	-	-	-	-	-	-
272 SEWER SERVICES	3,216,158	4,420,294	5,292,289	4,593,668	4,765,880	5,978,417	5,978,417	5,146,785	5,249,721
Net sources (uses)	\$ 3,365,396	\$ 4,483,992	\$ 5,292,289	\$ 4,597,290	\$ 4,765,880	\$ 5,978,417	\$ 5,978,417	\$ 5,146,785	\$ 5,249,721

Notes:

¹ UVSD shares in the costs of direct and indirect expenditures/appropriations, as detailed above. It is not allocated any share of transfers out of the fund, which include \$1.75 million transfer out to another City fund, in part, for potential litigation costs brought by UVSD against the City. That amount is not shared by UVSD. Litigation costs borne by UVSD are paid from the Districts own separate funds held by third parties.

² Disposal costs. The sewer operation will begin to incur increased disposal costs as early as fiscal year 2018-19. This resulted from state permitting requirements that treated effluent discharge be treated to a higher standard. Two primary options to address this concern were to: 1) modify the existing wastewater treatment facility to bring effluent to the regulatory standard for discharge to the Russian River, or 2) develop a recycled water system to recapture the treated effluent for use in irrigation and non-potable purposes. The latter option was selected the by the Ukiah City Council due to, among other consideration, it being the less costly alternative and the positive impacts to the Ukiah community and the environment.

The City's water enterprise will construct the recycled water system and the sewer enterprise will participate in funding joint operations of it from the City's own sewer revenues. The system will serve to all the disposal of the City and District's wastewater effluent. The first three phases of the project are expected to be complete in 2018-19.

³ Direct costs associated with materials, services, and other operating appropriations are budgeted similarly to 2016-17; however, the 2017-18 budget amount is markedly higher than estimates for the current year due to deferred studies and professional services. Those studies and services are now scheduled to be engaged in 2017-18.

⁴ Internal service use is higher in 2017-18 than in prior years due to a recalculation of billing services performed by the City on behalf of the District. Utility billing costs are allocated based on total revenues billed. In years past, UVSD billing amounts were not included in the calculation; rather, only City revenue amounts were used, and the cost of that service was allocated between UVSD and the City. The recalculation now includes the total revenue amounts of both the City's sewer billing and that of UVSD.

OTHER GOVERNMENTAL FUNDS

Governmental funds are those that account for governmental activities funded by general revenues (i.e. taxes and fees) and special revenues (i.e. grants, subventions, special assessments, etc.). The fund types of governmental funds are the general fund, capital projects special revenue, debt service, and permanent funds. The numbers in parenthesis indicate the fund number in the City's financial management system.

SPECIAL REVENUE FUNDS

249 City Housing Bond Proceeds

This fund is used to account for the unspent bond proceeds of the former Redevelopment Agency.

250 Special Revenue Fund

This fund is used to account for reserve amounts being accumulated for special programs, projects, and activities.

300 Park Development Fees Fund

This fund is used to account for resources being collected for the development or enhancement of parklands in the City of Ukiah.

301 Anton Stadium Fund

This fund is used to account for resources accumulated for improvements to the stadium.

302 Observatory Park Fund

This fund is used to account for resources accumulated for improvements to the park.

303 Playground & Park Amenities Fund

This fund is used to account for resources accumulated for improvements to City playgrounds and other similar park amenities.

304 Swimming Pool Fund

This fund is used to account for resources accumulated for improvements to the City-owned pool.

305 Riverside Park Fund

This fund is used to account for resources accumulated for improvements to the park.

306 Skate Park Fund

This fund is used to account for resources accumulated for improvements to the park.

307 Softball Complex Fund

This fund is used to account for resources accumulated for improvements to the complex.

310 Museum Grant Fund

This fund is used to account for resources received for the Grace Hudson Museum provided by grantors or other third-party entities.

311 ARRC General Operating Fund

This fund is used to account for resources and operating expenditures in support of the Alex Rorabaugh Center.

312 Downtown Business Improvement

This fund is used to account for resources accumulated for improvements to the downtown business district.

313 LMIHF Housing Asset Fund

This fund is used to account for resources associated with program income received from low and moderate income housing assets.

314 Winter Special Events

This fund is used to account for resources and expenditures associated with winter events, such as the ice rink.

500 Gas Tax (HUTA) Fund

This fund is used to account for resources received from highway user taxes (HUTA) and special road funding from the state, including section 2103, 2105, 2106, 2107, 2107.5, and other special state subventions and allocations.

505 Signalization Fund

This fund is used to account for resources and activities associated with traffic signalization in the City of Ukiah.

508 SB 325 Reimbursement Fund

This fund is used to account for resources accumulated for improvements to streets and rights-of-way.

509 S.T.P.

This fund is used to account for resources accumulated for street and traffic safety improvements.

510 Trans-Traffic Congest Relief

This fund is used to account for resources accumulated for improvements to address traffic congestion in the City of Ukiah.

600 Comm. Development. Block Grant Fund

This fund is used to account for resources accumulated and held resulting from prior Community Development Block Grant activities.

602 Community Dev. Comm. Fund

This fund is used to account for resources accumulated and held resulting from prior Community Development Block Grant activities.

603 08-HOME-4688 Fund

This fund is used to account for resources accumulated and held resulting from prior federal HOME grant activities.

605 11-HOME-7654 Fund

This fund is used to account for resources accumulated and held resulting from prior federal HOME grant activities.

606 CDBG Grant 10-EDEF-7261 Fund

This fund is used to account for resources accumulated and held resulting from prior Community Development Block Grant activities.

607 Prop. 84 Grant Fund

This fund is used to account for resources accumulated and used for infrastructure projects, such as recycled water.

609 13-CDBG-8940

This fund is used to account for resources accumulated and held resulting from prior Community Development Block Grant activities.

611 16-CDBG-11147

This fund is used to account for resources accumulated and held resulting from current Community Development Block Grant activities.

630 Asset Seizure Fund

This fund is used to account for resources accumulated from adjudicated asset seizures in which the City participated.

631 Asset Seizure(Drug/Alcohol) Fund

This fund is used to account for resources accumulated from adjudicated asset seizures, specifically related to drug enforcement, in which the City participated.

633 LEAA - H&S Education 11489(B)(2)(A1)

This fund is used to account for special resources available for police activities.

634 Federal Asset Seizure Grants Fund

This fund is used to account for resources accumulated from adjudicated asset seizures.

635 Sup. Law Enforce. Svc. Fund (SLESF)

This fund is used to account for special resources for police.

638 Asset Forfeiture 11470.2 H&S Fund

This fund is used to account for resources accumulated from adjudicated asset seizures in which the City participated.

639 AB 109 Special Revenue Police

This fund is used to account for resources available for police activities derived from state subventions.

640 Parking District #1

This fund is used to account for the operating activities of the City's parking district.

691 Museum Fund

This fund is used to account for the operating activities of the Grace Hudson Museum.

695 Transfer Station Fund

This fund is used to account for resources accumulated from the activities of the City's solid waste transfer station.

CAPITAL PROJECTS FUNDS

220 Equipment Reserve Fund

This fund is used to account for resources accumulated for significant governmental capital acquisitions related to vehicles and equipment.

251 Special Projects Reserve

This fund is used to account for resources accumulated for governmental special projects.

252 General Capital Projects

This fund is used to account for resources accumulated for governmental capital projects.

249 City Housing Bond Proceeds

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

CITY HOUSING BOND PROCEEDS	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	1,099	3,499	3,600	3,499	-	24,000	24,000	24,480	24,970
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	1,099	3,499	3,600	3,499	-	24,000	24,000	24,480	24,970
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	500,000	500,000	500,000	510,000	520,200
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	-	-	500,000	500,000	500,000	510,000	520,200
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	500,000	500,000	500,000	510,000	520,200
Revenue over (under) expenditures	1,099	3,499	3,600	3,499	(500,000)	(476,000)	(476,000)	(485,520)	(495,230)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ 1,099	\$ 3,499	\$ 3,600	\$ 3,499	\$ (500,000)	\$ (476,000)	\$ (476,000)	\$ (485,520)	\$ (495,230)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 2,752,406	\$ 2,752,406	\$ 2,752,406	\$ 2,276,406	\$ 1,790,886
Inflows	-	24,000	24,000	24,480	24,970
Outflows	500,000	500,000	500,000	510,000	520,200
Change to fund balance/working capital	(500,000)	(476,000)	(476,000)	(485,520)	(495,230)
Anticipated ending fund balance/working capital	\$ 2,252,406	\$ 2,276,406	\$ 2,276,406	\$ 1,790,886	\$ 1,295,655

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
234 HOUSING	-	-	-	-	500,000	500,000	500,000	510,000	520,200
Net sources (uses) \$	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	\$ 510,000	\$ 520,200

Notes:

1

250 Special Revenue Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

SPECIAL REVENUE FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	1,897	818	-	254	34	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	712,356	106,134	-	75,661	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	714,253	106,952	-	75,915	34	-	-	-	-
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	142,322	36,943	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	1,219,524	534,702	130,746	201,473	-	-	-	-	-
Total direct	1,361,846	571,645	130,746	201,473	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	85	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	85	-	-	-	-
Total expenditures	1,361,846	571,645	130,746	201,473	85	-	-	-	-
Revenue over (under) expenditures	(647,593)	(464,693)	(130,746)	(125,558)	(51)	-	-	-	-
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(28,714)	(28,714)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	54,424	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	54,424	-	(28,714)	(28,714)	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ (647,593)	\$ (410,269)	\$ (130,746)	\$ (154,272)	\$ (28,765)	\$ -	\$ -	\$ -	\$ -

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ (156,108)	\$ (156,108)	\$ (156,108)	\$ (156,108)	\$ (156,108)
Inflows	34	-	-	-	-
Outflows	85	-	-	-	-
Change to fund balance/working capital	(51)	-	-	-	-
Anticipated ending fund balance/working capital	\$ (156,159)	\$ (156,108)	\$ (156,108)	\$ (156,108)	\$ (156,108)

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	-	-	-	-	-	-	-	-
Direct fund activity:									
0 UNDEFINED	-	-	-	-	85	-	-	-	-
242 ENGINEERING/STREETS	1,249,394	534,702	130,746	201,473	-	-	-	-	-
243 CORPORATION YARD	112,452	36,943	-	-	-	-	-	-	-
Net sources (uses)	\$ 1,361,846	\$ 571,645	\$ 130,746	\$ 201,473	\$ 85	\$ -	\$ -	\$ -	\$ -

Notes:

1

300 Park Development Fees Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

PARK DEVELOPMENT FEES FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	103	(139)	-	250	127	127	127	130	132
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	142,800	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	3,399	-	3,399	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	103	146,060	-	3,649	127	127	127	130	132
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	51,341	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	91,080	-	-	-	-	-	-	-
Total direct	-	142,421	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	-	-	-	-	-
Total expenditures	-	142,421	-	-	-	-	-	-	-
Revenue over (under) expenditures	103	3,639	-	3,649	127	127	127	130	132
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	(5,439)	(20)	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	(5,439)	(20)	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ (5,336)	\$ 3,619	\$ -	\$ 3,649	\$ 127	\$ 127	\$ 127	\$ 130	\$ 132

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 29,106	\$ 29,106	\$ 29,106	\$ 29,233	\$ 29,363
Inflows	127	127	127	130	132
Outflows	-	-	-	-	-
Change to fund balance/working capital	127	127	127	130	132
Anticipated ending fund balance/working capital	\$ 29,233	\$ 29,233	\$ 29,233	\$ 29,363	\$ 29,495

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
222 PARK DEVELOPMENT	-	142,421	-	-	-	-	-	-	-
Net sources (uses) \$	-	\$ 142,421	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Notes:

1

301 Anton Stadium Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

ANTON STADIUM FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	197	528	-	350	141	141	141	144	147
Federal funding	-	-	-	-	-	-	-	-	-
State funding	100,000	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	2,609	-	-	-	-	-	-	-	-
Total revenue	102,806	528	-	350	141	141	141	144	147
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	2,842	3,670	-	671	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	29,534	345	18,000	-	18,000	18,000	18,000	18,360	18,727
Total direct	32,376	4,015	18,000	671	18,000	18,000	18,000	18,360	18,727
Indirect									
Administration and overhead	-	-	-	-	55	-	-	-	-
Internal service use	-	-	-	-	31	28	28	29	29
Total indirect	-	-	-	-	86	28	28	29	29
Total expenditures	32,376	4,015	18,000	671	18,086	18,028	18,028	18,389	18,756
Revenue over (under) expenditures	70,430	(3,487)	(18,000)	(321)	(17,945)	(17,887)	(17,887)	(18,245)	(18,610)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	18,000	17,887	17,887	18,245	18,610
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	28,781	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	28,781	-	-	-	18,000	17,887	17,887	18,245	18,610
Resources - Use									
Budgetary surplus (deficit)	\$ 99,211	\$ (3,487)	\$ (18,000)	\$ (321)	\$ 55	\$ -	\$ -	\$ -	\$ -

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 32,075	\$ 32,075	\$ 32,075	\$ 14,188	\$ (4,057)
Inflows	141	141	141	144	147
Outflows	18,086	18,028	18,028	18,389	18,756
Change to fund balance/working capital	(17,945)	(17,887)	(17,887)	(18,245)	(18,610)
Anticipated ending fund balance/working capital	\$ 14,130	\$ 14,188	\$ 14,188	\$ (4,057)	\$ (22,666)

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	-	-	-	55	28	28	29	29
222 PARK DEVELOPMENT	32,376	4,015	18,000	671	18,031	18,000	18,000	18,360	18,727
Net sources (uses)	\$ 32,376	\$ 4,015	\$ 18,000	\$ 671	\$ 18,086	\$ 18,028	\$ 18,028	\$ 18,389	\$ 18,756

Notes:

1

302 Observatory Park Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

OBSERVATORY PARK FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	(136)	(1)	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	4,000	-	-	-	-	-	-	-	-
Total revenue	3,864	(1)	-	-	-	-	-	-	-
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	-	-	-	-
Revenue over (under) expenditures	3,864	(1)	-	-	-	-	-	-	-
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	32,822	137	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	32,822	137	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ 36,686	\$ 136	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ -	\$ -	\$ -	\$ -
Inflows	-	-	-	-
Outflows	-	-	-	-
Change to fund balance/working capital	-	-	-	-
Anticipated ending fund balance/working capital	\$ -	\$ -	\$ -	\$ -

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead costs: \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Direct fund activity:									
Net sources (uses) \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$

Notes:

1

303 Playground & Park Amenities Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

PLAYGROUND & PARK AMENITIES FU	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	78	40	-	40	12	40	40	41	42
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	78	40	-	40	12	40	40	41	42
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	4	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	4	-	-	-	-
Total expenditures	-	-	-	-	4	-	-	-	-
Revenue over (under) expenditures	78	40	-	40	8	40	40	41	42
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	(26,135)	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	(26,135)	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ (26,057)	\$ 40	\$ -	\$ 40	\$ 8	\$ 40	\$ 40	\$ 41	\$ 42

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 2,578	\$ 2,578	\$ 2,578	\$ 2,618	\$ 2,658
Inflows	12	40	40	41	42
Outflows	4	-	-	-	-
Change to fund balance/working capital	8	40	40	41	42
Anticipated ending fund balance/working capital	\$ 2,586	\$ 2,618	\$ 2,618	\$ 2,658	\$ 2,700

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Direct fund activity:									
0 UNDEFINED	-	-	-	-	4	-	-	-	-
Net sources (uses) \$	- \$	- \$	- \$	- \$	4 \$	- \$	- \$	- \$	- \$

Notes:

1

304 Swimming Pool Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

SWIMMING POOL FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	82	185	-	150	51	185	185	189	192
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	20	750	-	-	-	-	-	-	-
Total revenue	102	935	-	150	51	185	185	189	192
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	8,017	-	-	-	-	-	-	-	-
Total direct	8,017	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	19	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	19	-	-	-	-
Total expenditures	8,017	-	-	-	19	-	-	-	-
Revenue over (under) expenditures	(7,915)	935	-	150	32	185	185	189	192
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ (7,915)	\$ 935	\$ -	\$ 150	\$ 32	\$ 185	\$ 185	\$ 189	\$ 192

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ (136,084)	\$ (136,084)	\$ (136,084)	\$ (135,899)	\$ (135,711)
Inflows	51	185	185	189	192
Outflows	19	-	-	-	-
Change to fund balance/working capital	32	185	185	189	192
Anticipated ending fund balance/working capital	\$ (136,052)	\$ (135,899)	\$ (135,899)	\$ (135,711)	\$ (135,518)

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	-	-	-	19	-	-	-	-
222 PARK DEVELOPMENT	8,017	-	-	-	-	-	-	-	-
Net sources (uses)	\$ 8,017	\$ -	\$ -	\$ -	\$ 19	\$ -	\$ -	\$ -	\$ -

Notes:

1

305 Riverside Park Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

RIVERSIDE PARK FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	(21)	-	-	130	25	135	135	138	140
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	20,000	-	-	-	-	-
Total revenue	(21)	-	-	20,130	25	135	135	138	140
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	-	-	-	-
Revenue over (under) expenditures	(21)	-	-	20,130	25	135	135	138	140
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	5,439	20	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	5,439	20	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ 5,418	\$ 20	\$ -	\$ 20,130	\$ 25	\$ 135	\$ 135	\$ 138	\$ 140

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 20,130	\$ 20,130	\$ 20,130	\$ 20,265	\$ 20,403
Inflows	25	135	135	138	140
Outflows	-	-	-	-	-
Change to fund balance/working capital	25	135	135	138	140
Anticipated ending fund balance/working capital	\$ 20,155	\$ 20,265	\$ 20,265	\$ 20,403	\$ 20,543

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead costs: \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Direct fund activity:									
Net sources (uses) \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$

Notes:

1

306 Skate Park Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

SKATE PARK FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	53	177	-	110	49	115	115	117	120
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	1,098	-	-	-	-	-	-	-	-
Total revenue	1,151	177	-	110	49	115	115	117	120
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	2,843	-	-	-	-	-	-	-	-
Total direct	2,843	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	18	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	18	-	-	-	-
Total expenditures	2,843	-	-	-	18	-	-	-	-
Revenue over (under) expenditures	(1,692)	177	-	110	31	115	115	117	120
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ (1,692)	\$ 177	\$ -	\$ 110	\$ 31	\$ 115	\$ 115	\$ 117	\$ 120

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 11,353	\$ 11,353	\$ 11,353	\$ 11,468	\$ 11,585
Inflows	49	115	115	117	120
Outflows	18	-	-	-	-
Change to fund balance/working capital	31	115	115	117	120
Anticipated ending fund balance/working capital	\$ 11,384	\$ 11,468	\$ 11,468	\$ 11,585	\$ 11,705

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	-	-	-	18	-	-	-	-
Net sources (uses) \$	2,843	\$ -	\$ -	\$ -	18	\$ -	\$ -	\$ -	\$ -

Notes:

1

307 Softball Complex Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

SOFTBALL COMPLEX FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	30	102	-	70	29	73	73	74	76
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	30	102	-	70	29	73	73	74	76
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	11	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	11	-	-	-	-
Total expenditures	-	-	-	-	11	-	-	-	-
Revenue over (under) expenditures	30	102	-	70	18	73	73	74	76
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ 30	\$ 102	\$ -	\$ 70	\$ 18	\$ 73	\$ 73	\$ 74	\$ 76

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 6,535	\$ 6,535	\$ 6,535	\$ 6,608	\$ 6,682
Inflows	29	73	73	74	76
Outflows	11	-	-	-	-
Change to fund balance/working capital	18	73	73	74	76
Anticipated ending fund balance/working capital	\$ 6,553	\$ 6,608	\$ 6,608	\$ 6,682	\$ 6,758

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Direct fund activity:									
0 UNDEFINED	-	-	-	-	11	-	-	-	-
Net sources (uses) \$	- \$	- \$	- \$	- \$	11 \$	- \$	- \$	- \$	- \$

Notes:

1

310 Museum Grant Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

MUSEUM GRANT FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	(962)	(2,360)	-	1,000	529	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	445,905	1,107,615	1,512,385	1,107,615	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	444,943	1,105,255	1,512,385	1,108,615	529	-	-	-	-
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	274,145	34,797	-	7,000	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	1,287,728	1,509,011	1,287,728	-	-	-	-	-
Total direct	274,145	1,322,525	1,509,011	1,294,728	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	31,920	20,560	-	3,500	-	-	-	-	-
Total indirect	31,920	20,560	-	3,500	-	-	-	-	-
Total expenditures	306,065	1,343,085	1,509,011	1,298,228	-	-	-	-	-
Revenue over (under) expenditures	138,878	(237,830)	3,374	(189,613)	529	-	-	-	-
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(122,102)	(122,102)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	(122,102)	(122,102)	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ 138,878	\$ (237,830)	\$ 3,374	\$ (311,715)	\$ (121,573)	\$ -	\$ -	\$ -	\$ -

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ (330,174)	\$ (330,174)	\$ (330,174)	\$ (330,174)	\$ (330,174)
Inflows	529	-	-	-	-
Outflows	-	-	-	-	-
Change to fund balance/working capital	529	-	-	-	-
Anticipated ending fund balance/working capital	\$ (329,645)	\$ (330,174)	\$ (330,174)	\$ (330,174)	\$ (330,174)

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
227 MUSEUM	306,065	1,343,085	1,509,011	1,298,228	-	-	-	-	-
Net sources (uses) \$	\$ 306,065	\$ 1,343,085	\$ 1,509,011	\$ 1,298,228	\$ -	\$ -	\$ -	\$ -	\$ -

Notes:

1

311 ARRC General Operating Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

ARRC GENERAL OPERATING FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	64,906	66,376	76,100	70,950	76,002	76,000	76,000	77,520	79,070
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	32,004	8,004	32,000	8,004	20,000	20,000	20,000	20,400	20,808
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	96,910	74,380	108,100	78,954	96,002	96,000	96,000	97,920	99,878
Expenditures and Appropriations									
Direct									
Personnel	17,255	27,799	27,756	28,106	33,647	33,647	33,647	34,320	35,006
Materials, services, and other operating	69,528	56,169	71,170	54,300	71,170	61,170	61,170	62,393	63,641
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	86,783	83,968	98,926	82,406	104,817	94,817	94,817	96,713	98,648
Indirect									
Administration and overhead	6,513	6,561	6,094	6,094	5,675	7,071	7,071	7,212	7,357
Internal service use	838	10,540	5,542	5,542	15,381	11,679	11,679	11,913	12,151
Total indirect	7,351	17,101	11,636	11,636	21,056	18,750	18,750	19,125	19,508
Total expenditures	94,134	101,069	110,562	94,042	125,873	113,567	113,567	115,838	118,155
Revenue over (under) expenditures	2,776	(26,689)	(2,462)	(15,088)	(29,871)	(17,567)	(17,567)	(17,918)	(18,277)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	15,087	-	16,498	16,498	16,828	17,165
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	15,087	-	16,498	16,498	16,828	17,165
Resources - Use									
Budgetary surplus (deficit)	\$ 2,776	\$ (26,689)	\$ (2,462)	\$ (1)	\$ (29,871)	\$ (1,069)	\$ (1,069)	\$ (1,090)	\$ (1,112)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ (50,829)	\$ (50,829)	\$ (50,829)	\$ (51,898)	\$ (69,816)
Inflows	96,002	112,498	112,498	97,920	99,878
Outflows	125,873	113,567	113,567	115,838	118,155
Change to fund balance/working capital	(29,871)	(1,069)	(1,069)	(17,918)	(18,277)
Anticipated ending fund balance/working capital	\$ (80,700)	\$ (51,898)	\$ (51,898)	\$ (69,816)	\$ (88,093)

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	-	-	-	-	-	-	-	-
Direct fund activity:									
0 UNDEFINED	-	3,986	-	-	1,802	11,679	11,679	11,913	12,151
228 RECREATION	94,134	97,083	110,562	94,042	124,071	101,888	101,888	103,926	106,004
Net sources (uses) \$	\$ 94,134	\$ 101,069	\$ 110,562	\$ 94,042	\$ 125,873	\$ 113,567	\$ 113,567	\$ 115,838	\$ 118,155

Notes:

1

312 Downtown Business Improvement

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

DOWNTOWN BUSINESS IMPROVEMENT	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ 17,602	\$ 18,981	\$ 18,000	\$ 18,981	\$ -	\$ 18,000	\$ 18,000	\$ 18,360	\$ 18,727
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	17	61	-	61	17	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	17,619	19,042	18,000	19,042	17	18,000	18,000	18,360	18,727
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	17,470	13,053	15,000	7,500	-	15,000	15,000	15,300	15,606
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	17,470	13,053	15,000	7,500	-	15,000	15,000	15,300	15,606
Indirect									
Administration and overhead	1,159	989	1,080	1,080	6	8	8	8	8
Internal service use	503	1,561	974	2,022	-	-	-	-	-
Total indirect	1,662	2,550	2,054	3,102	6	8	8	8	8
Total expenditures	19,132	15,603	17,054	10,602	6	15,008	15,008	15,308	15,614
Revenue over (under) expenditures	(1,513)	3,439	946	8,440	11	2,992	2,992	3,052	3,113
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ (1,513)	\$ 3,439	\$ 946	\$ 8,440	\$ 11	\$ 2,992	\$ 2,992	\$ 3,052	\$ 3,113

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 11,698	\$ 11,698	\$ 11,698	\$ 14,690	\$ 17,742
Inflows	17	18,000	18,000	18,360	18,727
Outflows	6	15,008	15,008	15,308	15,614
Change to fund balance/working capital	11	2,992	2,992	3,052	3,113
Anticipated ending fund balance/working capital	\$ 11,709	\$ 14,690	\$ 14,690	\$ 17,742	\$ 20,855

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	1,048	-	1,048	-	-	-	-	-
126 ECONOMIC DEVELOPMENT	19,132	14,555	17,054	9,554	6	15,008	15,008	15,308	15,614
Net sources (uses)	\$ 19,132	\$ 15,603	\$ 17,054	\$ 10,602	\$ 6	\$ 15,008	\$ 15,008	\$ 15,308	\$ 15,614

Notes:

1

313 LMIHF Housing Asset Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

LMIHF HOUSING ASSET FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	12,172	12,728	12,250	12,728	219	12,219	12,219	12,463	12,713
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	12,172	12,728	12,250	12,728	219	12,219	12,219	12,463	12,713
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	5,000	35,000	5,000	5,000	5,000	5,100	5,202
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	5,000	35,000	5,000	5,000	5,000	5,100	5,202
Indirect									
Administration and overhead	-	-	-	-	286	-	-	-	-
Internal service use	-	-	-	-	13	-	-	-	-
Total indirect	-	-	-	-	299	-	-	-	-
Total expenditures	-	-	5,000	35,000	5,299	5,000	5,000	5,100	5,202
Revenue over (under) expenditures	12,172	12,728	7,250	(22,272)	(5,080)	7,219	7,219	7,363	7,511
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	17,272	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	17,272	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ 12,172	\$ 12,728	\$ 7,250	\$ (5,000)	\$ (5,080)	\$ 7,219	\$ 7,219	\$ 7,363	\$ 7,511

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 4,231,602	\$ 4,231,602	\$ 4,231,602	\$ 4,238,821	\$ 4,246,185
Inflows	219	12,219	12,219	12,463	12,713
Outflows	5,299	5,000	5,000	5,100	5,202
Change to fund balance/working capital	(5,080)	7,219	7,219	7,363	7,511
Anticipated ending fund balance/working capital	\$ 4,226,522	\$ 4,238,821	\$ 4,238,821	\$ 4,246,185	\$ 4,253,695

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	-	5,000	5,000	-	-	-	-	-
234 HOUSING	-	-	-	30,000	5,299	5,000	5,000	5,100	5,202
Net sources (uses) \$	\$ -	\$ -	\$ 5,000	\$ 35,000	\$ 5,299	\$ 5,000	\$ 5,000	\$ 5,100	\$ 5,202

Notes:

1

314 Winter Special Events

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

WINTER SPECIAL EVENTS	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	80	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	115,400	105,917	146,000	146,000	146,000	148,920	151,898
Total revenue	-	-	115,400	105,997	146,000	146,000	146,000	148,920	151,898
Expenditures and Appropriations									
Direct									
Personnel	-	-	16,500	16,459	-	18,000	18,000	18,360	18,727
Materials, services, and other operating	-	-	64,700	64,747	124,000	124,000	124,000	126,480	129,010
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	81,200	81,206	124,000	142,000	142,000	144,840	147,737
Indirect									
Administration and overhead	-	-	-	-	5,206	-	-	-	-
Internal service use	-	-	-	-	7,929	-	-	-	-
Total indirect	-	-	-	-	13,135	-	-	-	-
Total expenditures	-	-	81,200	81,206	137,135	142,000	142,000	144,840	147,737
Revenue over (under) expenditures	-	-	34,200	24,791	8,865	4,000	4,000	4,080	4,162
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(1,500)	(1,500)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	(1,500)	(1,500)	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ -	\$ -	\$ 34,200	\$ 23,291	\$ 7,365	\$ 4,000	\$ 4,000	\$ 4,080	\$ 4,162

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$	23,291	\$	23,291	\$	23,291	\$	27,291	\$	31,371
Inflows		146,000		146,000		146,000		148,920		151,898
Outflows		137,135		142,000		142,000		144,840		147,737
Change to fund balance/working capital		8,865		4,000		4,000		4,080		4,162
Anticipated ending fund balance/working capital	\$	32,156	\$	27,291	\$	27,291	\$	31,371	\$	35,533

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
228 RECREATION	-	-	81,200	81,206	137,135	142,000	142,000	144,840	147,737
Net sources (uses) \$	\$ -	\$ -	\$ 81,200	\$ 81,206	\$ 137,135	\$ 142,000	\$ 142,000	\$ 144,840	\$ 147,737

Notes:

1

500 Gas Tax (HUTA) Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

2106 GAS TAX FUND

Revenue Sources	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	356	83	-	83	78	78	78	80	81
Federal funding	-	-	-	-	-	-	-	-	-
State funding	65,718	66,106	53,806	66,106	457,896	457,896	457,896	467,054	476,395
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	66,074	66,189	53,806	66,189	457,974	457,974	457,974	467,133	476,476
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	160	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	160	-	-	-	-
Total expenditures	-	-	-	-	160	-	-	-	-
Revenue over (under) expenditures	66,074	66,189	53,806	66,189	457,814	457,974	457,974	467,133	476,476
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	(108,947)	(52,473)	(53,806)	(293,625)	(215,500)	(215,500)	(215,500)	(219,810)	(224,206)
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	(108,947)	(52,473)	(53,806)	(293,625)	(215,500)	(215,500)	(215,500)	(219,810)	(224,206)
Resources - Use									
Budgetary surplus (deficit)	\$ (42,873)	\$ 13,716	\$ -	\$ (227,436)	\$ 242,314	\$ 242,474	\$ 242,474	\$ 247,323	\$ 252,270

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ (213,719)	\$ (213,719)	\$ (213,719)	\$ 28,755	\$ 276,078
Inflows	457,974	457,974	457,974	467,133	476,476
Outflows	215,660	215,500	215,500	219,810	224,206
Change to fund balance/working capital	242,314	242,474	242,474	247,323	252,270
Anticipated ending fund balance/working capital	\$ 28,595	\$ 28,755	\$ 28,755	\$ 276,078	\$ 528,348

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Direct fund activity:									
0 UNDEFINED	-	-	-	-	160	-	-	-	-
Net sources (uses) \$	- \$	- \$	- \$	- \$	160 \$	- \$	- \$	- \$	- \$

Notes:

1

505 Signalization Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

SIGNALIZATION FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	2,020	6,832	2,500	6,832	1,889	1,889	1,889	1,927	1,965
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	7,245	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	48	-	-	-	-	-	-	-	-
Total revenue	2,068	14,077	2,500	6,832	1,889	1,889	1,889	1,927	1,965
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	710	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	710	-	-	-	-
Total expenditures	-	-	-	-	710	-	-	-	-
Revenue over (under) expenditures	2,068	14,077	2,500	6,832	1,179	1,889	1,889	1,927	1,965
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	(270,907)	(270,907)	(270,907)	(276,325)	(281,852)
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	(270,907)	(270,907)	(270,907)	(276,325)	(281,852)
Resources - Use									
Budgetary surplus (deficit)	\$ 2,068	\$ 14,077	\$ 2,500	\$ 6,832	\$ (269,728)	\$ (269,018)	\$ (269,018)	\$ (274,398)	\$ (279,886)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 442,626	\$ 442,626	\$ 442,626	\$ 173,608	\$ (100,791)
Inflows	1,889	1,889	1,889	1,927	1,965
Outflows	271,617	270,907	270,907	276,325	281,852
Change to fund balance/working capital	(269,728)	(269,018)	(269,018)	(274,398)	(279,886)
Anticipated ending fund balance/working capital	\$ 172,898	\$ 173,608	\$ 173,608	\$ (100,791)	\$ (380,677)

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	-	-	-	710	-	-	-	-
Net sources (uses) \$	-	\$ -	\$ -	\$ -	710	\$ -	\$ -	\$ -	\$ -

Notes:

1

508 SB 325 Reimbursement Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

SB325 REIMBURSEMENT FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	101,701	64,019	40,000	15,000	-	105,000	105,000	107,100	109,242
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	101,701	64,019	40,000	15,000	-	105,000	105,000	107,100	109,242
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	101,711	-	40,000	15,000	-	105,000	105,000	107,100	109,242
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	64,019	-	-	-	-	-	-	-
Total direct	101,711	64,019	40,000	15,000	-	105,000	105,000	107,100	109,242
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	-	-	-	-	-
Total expenditures	101,711	64,019	40,000	15,000	-	105,000	105,000	107,100	109,242
Revenue over (under) expenditures	(10)	-	-	-	-	-	-	-	-
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ (10)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 108,525	\$ 108,525	\$ 108,525	\$ 108,525	\$ 108,525
Inflows	-	105,000	105,000	107,100	109,242
Outflows	-	105,000	105,000	107,100	109,242
Change to fund balance/working capital	-	-	-	-	-
Anticipated ending fund balance/working capital	\$ 108,525	\$ 108,525	\$ 108,525	\$ 108,525	\$ 108,525

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
242 ENGINEERING/STREETS	101,711	64,019	40,000	15,000	-	105,000	105,000	107,100	109,242
Net sources (uses) \$	\$ 101,711	\$ 64,019	\$ 40,000	\$ 15,000	\$ -	\$ 105,000	\$ 105,000	\$ 107,100	\$ 109,242

Notes:

1

509 S.T.P.

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

S.T.P.	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	-	-	-	-	-	-	-	-	-
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	439,670	32,380	-	25,000	25,000	25,500	26,010
Total direct	-	-	439,670	32,380	-	25,000	25,000	25,500	26,010
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	-	-	-	-	-
Total expenditures	-	-	439,670	32,380	-	25,000	25,000	25,500	26,010
Revenue over (under) expenditures	-	-	(439,670)	(32,380)	-	(25,000)	(25,000)	(25,500)	(26,010)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	32,380	-	-	-	-	-
Encumbrances	-	-	-	(283,554)	(283,554)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	(251,174)	(283,554)	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ -	\$ -	\$ (439,670)	\$ (283,554)	\$ (283,554)	\$ (25,000)	\$ (25,000)	\$ (25,500)	\$ (26,010)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ (175,227)	\$ (175,227)	\$ (175,227)	\$ (200,227)	\$ (225,727)
Inflows	-	-	-	-	-
Outflows	-	25,000	25,000	25,500	26,010
Change to fund balance/working capital	-	(25,000)	(25,000)	(25,500)	(26,010)
Anticipated ending fund balance/working capital	\$ (175,227)	\$ (200,227)	\$ (200,227)	\$ (225,727)	\$ (251,737)

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
242 ENGINEERING/STREETS	-	-	439,670	32,380	-	25,000	25,000	25,500	26,010
Net sources (uses)	\$ -	\$ -	\$ 439,670	\$ 32,380	\$ -	\$ 25,000	\$ 25,000	\$ 25,500	\$ 26,010

Notes:

1

510 Trans-Traffic Congest Relief

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

TRANS-TRAFFIC CONGEST RELIEF	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	3,440	10,429	-	10,429	2,841	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	149,828	82,577	38,985	39,976	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	3,534	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	153,268	96,540	38,985	50,405	2,841	-	-	-	-
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	128,408	137,564	400,000	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	66,267	263,269	69,003	-	-	-	-	-
Total direct	128,408	203,831	663,269	69,003	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	1,084	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	1,084	-	-	-	-
Total expenditures	128,408	203,831	663,269	69,003	1,084	-	-	-	-
Revenue over (under) expenditures	24,860	(107,291)	(624,284)	(18,598)	1,757	-	-	-	-
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(394,078)	(394,078)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	21,951	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	21,951	(394,078)	(394,078)	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ 24,860	\$ (107,291)	\$ (602,333)	\$ (412,676)	\$ (392,321)	\$ -	\$ -	\$ -	\$ -

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 237,864	\$ 237,864	\$ 237,864	\$ 237,864	\$ 237,864
Inflows	2,841	-	-	-	-
Outflows	1,084	-	-	-	-
Change to fund balance/working capital	1,757	-	-	-	-
Anticipated ending fund balance/working capital	\$ 239,621	\$ 237,864	\$ 237,864	\$ 237,864	\$ 237,864

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	-	-	-	-	-	-	-	-
Direct fund activity:									
0 UNDEFINED	-	-	-	-	1,084	-	-	-	-
242 ENGINEERING/STREETS	128,408	203,831	663,269	69,003	-	-	-	-	-
Net sources (uses) \$	\$ 128,408	\$ 203,831	\$ 663,269	\$ 69,003	\$ 1,084	\$ -	\$ -	\$ -	\$ -

Notes:

1

600 Comm. Development. Block Grant Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

COMM. DEVELOPMT. BLOCK GRANT F	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	568	1,893	600	1,893	522	522	522	532	543
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	568	1,893	600	1,893	522	522	522	532	543
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	197	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	197	-	-	-	-
Total expenditures	-	-	-	-	197	-	-	-	-
Revenue over (under) expenditures	568	1,893	600	1,893	325	522	522	532	543
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ 568	\$ 1,893	\$ 600	\$ 1,893	\$ 325	\$ 522	\$ 522	\$ 532	\$ 543

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 122,250	\$ 122,250	\$ 122,250	\$ 122,772	\$ 123,304
Inflows	522	522	522	532	543
Outflows	197	-	-	-	-
Change to fund balance/working capital	325	522	522	532	543
Anticipated ending fund balance/working capital	\$ 122,575	\$ 122,772	\$ 122,772	\$ 123,304	\$ 123,847

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	-	-	-	197	-	-	-	-
Net sources (uses) \$	-	\$ -	\$ -	\$ -	\$ 197	\$ -	\$ -	\$ -	\$ -

Notes:

1

602 Community Dev. Comm. Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

SUMMERCREEK (00-HOME-0452)	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	200	800	300	800	258	258	258	263	268
Federal funding	9,811	7,362	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	10,011	8,162	300	800	258	258	258	263	268
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	83	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	83	-	-	-	-
Total expenditures	-	-	-	-	83	-	-	-	-
Revenue over (under) expenditures	10,011	8,162	300	800	175	258	258	263	268
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ 10,011	\$ 8,162	\$ 300	\$ 800	\$ 175	\$ 258	\$ 258	\$ 263	\$ 268

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 1,745,078	\$ 1,745,078	\$ 1,745,078	\$ 1,745,336	\$ 1,745,600
Inflows	258	258	258	263	268
Outflows	83	-	-	-	-
Change to fund balance/working capital	175	258	258	263	268
Anticipated ending fund balance/working capital	\$ 1,745,253	\$ 1,745,336	\$ 1,745,336	\$ 1,745,600	\$ 1,745,868

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	-	-	-	83	-	-	-	-
Net sources (uses) \$	-	\$ -	\$ -	\$ -	\$ 83	\$ -	\$ -	\$ -	\$ -

Notes:

1

603 08-HOME-4688 Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

08-HOME-4688 FUND

Revenue Sources	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	-	-	-	-	-	-	-	-	-
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	-	-	-	-
Revenue over (under) expenditures	-	-	-	-	-	-	-	-	-
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$	848,246	\$	848,246	\$	848,246	\$	848,246	\$	848,246
Inflows	-	-	-	-	-	-	-	-	-	-
Outflows	-	-	-	-	-	-	-	-	-	-
Change to fund balance/working capital	-	-	-	-	-	-	-	-	-	-
Anticipated ending fund balance/working capital	\$	848,246	\$	848,246	\$	848,246	\$	848,246	\$	848,246

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Direct fund activity:									
Net sources (uses) \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$

Notes:

¹ Fund balance represented here is in the form of nonspendable note receivables.

605 11-HOME-7654 Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

11-HOME-7654 FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	(529)	1	-	-	1	-	-	-	-
Federal funding	311,555	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	311,026	1	-	-	1	-	-	-	-
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	8,280	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	8,280	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	-	-	-	-	-
Total expenditures	8,280	-	-	-	-	-	-	-	-
Revenue over (under) expenditures	302,746	1	-	-	1	-	-	-	-
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ 302,746	\$ 1	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 737,303	\$ 737,303	\$ 737,303	\$ 737,303	\$ 737,303
Inflows	1	-	-	-	-
Outflows	-	-	-	-	-
Change to fund balance/working capital	1	-	-	-	-
Anticipated ending fund balance/working capital	\$ 737,304	\$ 737,303	\$ 737,303	\$ 737,303	\$ 737,303

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
174 GRANTS DIVISION	8,280	-	-	-	-	-	-	-	-
Net sources (uses) \$	8,280	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Notes:

1

606 CDBG Grant 10-EDEF-7261 Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

CDBG GRANT 10-EDEF-7261 FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	12,231	7,914	-	8,620	29	8,100	8,100	8,262	8,427
Federal funding	37,767	(44,917)	-	-	38,000	-	-	-	-
State funding	-	-	-	52,000	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	10	-	-	-	-	-	-	-
Total revenue	49,998	(36,993)	-	60,620	38,029	8,100	8,100	8,262	8,427
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	4,090	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	4,090	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	21,056	-	-	-	-
Internal service use	-	46,910	-	-	35,256	-	-	-	-
Total indirect	-	46,910	-	-	56,312	-	-	-	-
Total expenditures	4,090	46,910	-	-	56,312	-	-	-	-
Revenue over (under) expenditures	45,908	(83,903)	-	60,620	(18,283)	8,100	8,100	8,262	8,427
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(47,265)	(47,265)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	(7,000)	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	(54,265)	(47,265)	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ 45,908	\$ (83,903)	\$ -	\$ 6,355	\$ (65,548)	\$ 8,100	\$ 8,100	\$ 8,262	\$ 8,427

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 329,696	\$ 329,696	\$ 329,696	\$ 337,796	\$ 346,058
Inflows	38,029	8,100	8,100	8,262	8,427
Outflows	56,312	-	-	-	-
Change to fund balance/working capital	(18,283)	8,100	8,100	8,262	8,427
Anticipated ending fund balance/working capital	\$ 311,413	\$ 337,796	\$ 337,796	\$ 346,058	\$ 354,485

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	-	-	-	-	-	-	-	-
Direct fund activity:									
0 UNDEFINED	-	-	-	-	56,312	-	-	-	-
174 GRANTS DIVISION	4,090	46,910	-	-	-	-	-	-	-
Net sources (uses) \$	4,090	46,910	-	-	56,312	-	-	-	-

Notes:

1

607 Prop. 84 Grant Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

PROP. 84 GRANT FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	1	1	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	2,215,191	-	2,500,000	2,500,000	2,500,000	2,550,000	2,601,000
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	-	-	2,215,191	1	2,500,001	2,500,000	2,500,000	2,550,000	2,601,000
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	1	-	-	-	-	-	-
Total direct	-	-	1	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	-	-	-	-	-
Total expenditures	-	-	1	-	-	-	-	-	-
Revenue over (under) expenditures	-	-	2,215,190	1	2,500,001	2,500,000	2,500,000	2,550,000	2,601,000
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	(2,215,191)	-	(2,500,000)	(2,500,000)	(2,500,000)	(2,550,000)	(2,601,000)
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	(2,215,191)	-	(2,500,000)	(2,500,000)	(2,500,000)	(2,550,000)	(2,601,000)
Resources - Use									
Budgetary surplus (deficit)	\$ -	\$ -	\$ (1)	\$ 1	\$ 1	\$ -	\$ -	\$ -	\$ -

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20
Inflows	2,500,001	2,500,000	2,500,000	2,550,000	2,601,000
Outflows	2,500,000	2,500,000	2,500,000	2,550,000	2,601,000
Change to fund balance/working capital	1	-	-	-	-
Anticipated ending fund balance/working capital	\$ 21	\$ 20	\$ 20	\$ 20	\$ 20

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Direct fund activity:									
Net sources (uses) \$	- \$	- \$	1 \$	- \$	- \$	- \$	- \$	- \$	- \$

Notes:

1

609 13-CDBG-8940

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18
13-CDBG-8940**

Revenue Sources	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	(48)	(556)	-	260	171	-	-	-	-
Federal funding	18,792	568,957	281,500	114,720	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	18,744	568,401	281,500	114,980	171	-	-	-	-
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	18,733	567,201	115,705	168,615	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	18,733	567,201	115,705	168,615	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	7,389	4,295	4,295	-	-	-	-	-
Total indirect	-	7,389	4,295	4,295	-	-	-	-	-
Total expenditures	18,733	574,590	120,000	172,910	-	-	-	-	-
Revenue over (under) expenditures	11	(6,189)	161,500	(57,930)	171	-	-	-	-
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(41,709)	(41,709)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	(41,709)	(41,709)	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ 11	\$ (6,189)	\$ 161,500	\$ (99,639)	\$ (41,538)	\$ -	\$ -	\$ -	\$ -

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ (105,817)	\$ (105,817)	\$ (105,817)	\$ (105,817)	\$ (105,817)
Inflows	171	-	-	-	-
Outflows	-	-	-	-	-
Change to fund balance/working capital	171	-	-	-	-
Anticipated ending fund balance/working capital	\$ (105,646)	\$ (105,817)	\$ (105,817)	\$ (105,817)	\$ (105,817)

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
174 GRANTS DIVISION	18,733	574,590	120,000	172,910	-	-	-	-	-
Net sources (uses) \$	\$ 18,733	\$ 574,590	\$ 120,000	\$ 172,910	\$ -	\$ -	\$ -	\$ -	\$ -

Notes:

1

611 16-CDBG-11147

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

CDBG 16-CDBG-11147

Revenue Sources	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	500,000	500,000	510,000	520,200
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	-	-	-	-	-	500,000	500,000	510,000	520,200
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	500,000	500,000	510,000	520,200
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	-	-	-	500,000	500,000	510,000	520,200
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	500,000	500,000	510,000	520,200
Revenue over (under) expenditures	-	-	-	-	-	-	-	-	-
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ -	\$ -	\$ -	\$ -
Inflows	-	500,000	500,000	510,000
Outflows	-	500,000	500,000	510,000
Change to fund balance/working capital	-	-	-	-
Anticipated ending fund balance/working capital	\$ -	\$ -	\$ -	\$ -

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Direct fund activity:									
0 UNDEFINED	-	-	-	-	-	34,884	34,884	35,582	36,293
126 ECONOMIC DEVELOPMENT	-	-	-	-	-	465,116	465,116	474,418	483,907
Net sources (uses) \$	- \$	- \$	- \$	- \$	- \$	500,000 \$	500,000 \$	510,000 \$	520,200 \$

Notes:

1

630 Asset Seizure Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

ASSET SEIZURE FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	151	1,033	500	1,033	210	500	500	510	520
Federal funding	-	-	-	-	-	-	-	-	-
State funding	142,018	58,006	187,600	196,605	100,000	150,000	150,000	153,000	156,060
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	142,169	59,039	188,100	197,638	100,210	150,500	150,500	153,510	156,580
Expenditures and Appropriations									
Direct									
Personnel	8,119	2,498	-	-	-	-	-	-	-
Materials, services, and other operating	101,828	94,869	71,700	117,000	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	80,000	80,000	81,600	83,232
Total direct	109,947	97,367	71,700	117,000	-	80,000	80,000	81,600	83,232
Indirect									
Administration and overhead	-	-	-	-	107	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	107	-	-	-	-
Total expenditures	109,947	97,367	71,700	117,000	107	80,000	80,000	81,600	83,232
Revenue over (under) expenditures	32,222	(38,328)	116,400	80,638	100,103	70,500	70,500	71,910	73,348
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(9,312)	(9,312)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	(40,000)	(40,000)	(40,800)	(41,616)
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	(9,312)	(9,312)	(40,000)	(40,000)	(40,800)	(41,616)
Resources - Use									
Budgetary surplus (deficit)	\$ 32,222	\$ (38,328)	\$ 116,400	\$ 71,326	\$ 90,791	\$ 30,500	\$ 30,500	\$ 31,110	\$ 31,732

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 118,654	\$ 118,654	\$ 118,654	\$ 149,154	\$ 180,264
Inflows	100,210	150,500	150,500	153,510	156,580
Outflows	107	120,000	120,000	122,400	124,848
Change to fund balance/working capital	100,103	30,500	30,500	31,110	31,732
Anticipated ending fund balance/working capital	\$ 218,757	\$ 149,154	\$ 149,154	\$ 180,264	\$ 211,996

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	-	-	-	107	-	-	-	-
202 POLICE OPERATIONS	109,947	97,367	71,700	117,000	-	80,000	80,000	81,600	83,232
Net sources (uses) \$	\$ 109,947	\$ 97,367	\$ 71,700	\$ 117,000	\$ 107	\$ 80,000	\$ 80,000	\$ 81,600	\$ 83,232

Notes:

1

631 Asset Seizure (Drug/Alcohol) Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

ASSET SEIZURE(DRUG/ALCOHOL) FU	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	2	-	-	1	1	1	1	1	1
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	2	-	-	1	1	1	1	1	1
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	930	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	930	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	-	-	-	-	-
Total expenditures	930	-	-	-	-	-	-	-	-
Revenue over (under) expenditures	(928)	-	-	1	1	1	1	1	1
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ (928)	\$ -	\$ -	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 9	\$ 9	\$ 9	\$ 10	\$ 11
Inflows	1	1	1	1	1
Outflows	-	-	-	-	-
Change to fund balance/working capital	1	1	1	1	1
Anticipated ending fund balance/working capital	\$ 10	\$ 10	\$ 10	\$ 11	\$ 12

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
202 POLICE OPERATIONS	930	-	-	-	-	-	-	-	-
Net sources (uses) \$	\$ 930	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Notes:

1

633 LEAA - H&S Education 11489(B)(2)(A1)

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

H&S EDUCATION 11489(B)(2)(A1)	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	(100)	30	-	200	148	205	205	209	213
Federal funding	-	-	-	-	-	-	-	-	-
State funding	47,316	50,684	137,600	61,608	50,000	50,000	50,000	51,000	52,020
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	47,216	50,714	137,600	61,808	50,148	50,205	50,205	51,209	52,233
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	30,715	46,841	51,100	102,180	-	50,000	50,000	51,000	52,020
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	30,715	46,841	51,100	102,180	-	50,000	50,000	51,000	52,020
Indirect									
Administration and overhead	-	-	-	-	3	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	3	-	-	-	-
Total expenditures	30,715	46,841	51,100	102,180	3	50,000	50,000	51,000	52,020
Revenue over (under) expenditures	16,501	3,873	86,500	(40,372)	50,145	205	205	209	213
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ 16,501	\$ 3,873	\$ 86,500	\$ (40,372)	\$ 50,145	\$ 205	\$ 205	\$ 209	\$ 213

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 10,824	\$ 10,824	\$ 10,824	\$ 11,029	\$ 11,238
Inflows	50,148	50,205	50,205	51,209	52,233
Outflows	3	50,000	50,000	51,000	52,020
Change to fund balance/working capital	50,145	205	205	209	213
Anticipated ending fund balance/working capital	\$ 60,969	\$ 11,029	\$ 11,029	\$ 11,238	\$ 11,451

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	-	-	-	-	-	-	-	-
Direct fund activity:									
202 POLICE OPERATIONS	30,715	46,841	51,100	102,180	-	50,000	50,000	51,000	52,020
Net sources (uses) \$	\$ 30,715	\$ 46,841	\$ 51,100	\$ 102,180	\$ 3	\$ 50,000	\$ 50,000	\$ 51,000	\$ 52,020

Notes:

1

634 Federal Asset Seizure Grants Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

FEDERAL ASSET SEIZURE GRANTS F	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	4	356	-	356	103	375	375	383	390
Federal funding	606	22,542	-	1,500	-	1,500	1,500	1,530	1,561
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	610	22,898	-	1,856	103	1,875	1,875	1,913	1,951
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	1,900	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	1,900	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	37	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	37	-	-	-	-
Total expenditures	1,900	-	-	-	37	-	-	-	-
Revenue over (under) expenditures	(1,290)	22,898	-	1,856	66	1,875	1,875	1,913	1,951
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ (1,290)	\$ 22,898	\$ -	\$ 1,856	\$ 66	\$ 1,875	\$ 1,875	\$ 1,913	\$ 1,951

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 25,547	\$ 25,547	\$ 25,547	\$ 27,422	\$ 29,335
Inflows	103	1,875	1,875	1,913	1,951
Outflows	37	-	-	-	-
Change to fund balance/working capital	66	1,875	1,875	1,913	1,951
Anticipated ending fund balance/working capital	\$ 25,613	\$ 27,422	\$ 27,422	\$ 29,335	\$ 31,285

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	-	-	-	37	-	-	-	-
202 POLICE OPERATIONS	1,900	-	-	-	-	-	-	-	-
Net sources (uses) \$	1,900	\$ -	\$ -	\$ -	37	\$ -	\$ -	\$ -	\$ -

Notes:

1

635 Sup. Law Enforce. Svc. Fund (SLESF)

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

SUP.LAW ENFORCE.SVC.FD(SLESF)	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	(70)	(206)	-	(206)	7	7	7	7	7
Federal funding	-	-	-	-	-	-	-	-	-
State funding	112,763	101,978	100,000	128,794	106,000	106,000	106,000	108,120	110,282
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	112,693	101,772	100,000	128,588	106,007	106,007	106,007	108,127	110,290
Expenditures and Appropriations									
Direct									
Personnel	147,397	77,471	86,889	81,212	88,308	88,308	88,308	90,074	91,876
Materials, services, and other operating	32,500	27,500	15,000	15,000	15,000	15,000	15,000	15,300	15,606
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	179,897	104,971	101,889	96,212	103,308	103,308	103,308	105,374	107,482
Indirect									
Administration and overhead	-	-	-	-	6,654	-	-	-	-
Internal service use	-	-	-	-	7,460	6,089	6,089	6,211	6,335
Total indirect	-	-	-	-	14,114	6,089	6,089	6,211	6,335
Total expenditures	179,897	104,971	101,889	96,212	117,422	109,397	109,397	111,585	113,817
Revenue over (under) expenditures	(67,204)	(3,199)	(1,889)	32,376	(11,415)	(3,390)	(3,390)	(3,458)	(3,527)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	3,376	3,376	3,444	3,512
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	21,101	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	21,101	-	-	-	3,376	3,376	3,444	3,512
Resources - Use									
Budgetary surplus (deficit)	\$ (67,204)	\$ 17,902	\$ (1,889)	\$ 32,376	\$ (11,415)	\$ (14)	\$ (14)	\$ (14)	\$ (15)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 42,846	\$ 42,846	\$ 42,846	\$ 39,456	\$ 35,998
Inflows	106,007	106,007	106,007	108,127	110,290
Outflows	117,422	109,397	109,397	111,585	113,817
Change to fund balance/working capital	(11,415)	(3,390)	(3,390)	(3,458)	(3,527)
Anticipated ending fund balance/working capital	\$ 31,431	\$ 39,456	\$ 39,456	\$ 35,998	\$ 32,471

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	-	-	-	12,814	-	-	-	-
202 POLICE OPERATIONS	179,897	104,971	101,889	96,212	104,608	109,397	109,397	111,585	113,817
Net sources (uses) \$	\$ 179,897	\$ 104,971	\$ 101,889	\$ 96,212	\$ 117,422	\$ 109,397	\$ 109,397	\$ 111,585	\$ 113,817

Notes:

1

638 Asset Forfeiture 11470.2 H&S Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

ASSET FORFEITURE 11470.2 H&S F	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	984	692	200	692	191	700	700	714	728
Federal funding	-	-	-	-	-	-	-	-	-
State funding	8,575	10,575	10,000	15,850	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	9,559	11,267	10,200	16,542	191	700	700	714	728
Expenditures and Appropriations									
Direct									
Personnel	(1,232)	-	-	-	-	-	-	-	-
Materials, services, and other operating	155,933	1,273	20,000	2,800	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	21,684	-	-	-	-	-	-
Total direct	154,701	1,273	41,684	2,800	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	72	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	72	-	-	-	-
Total expenditures	154,701	1,273	41,684	2,800	72	-	-	-	-
Revenue over (under) expenditures	(145,142)	9,994	(31,484)	13,742	119	700	700	714	728
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(16,262)	(16,262)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	(16,262)	(16,262)	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ (145,142)	\$ 9,994	\$ (31,484)	\$ (2,520)	\$ (16,143)	\$ 700	\$ 700	\$ 714	\$ 728

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 34,863	\$ 34,863	\$ 34,863	\$ 35,563	\$ 36,277
Inflows	191	700	700	714	728
Outflows	72	-	-	-	-
Change to fund balance/working capital	119	700	700	714	728
Anticipated ending fund balance/working capital	\$ 34,982	\$ 35,563	\$ 35,563	\$ 36,277	\$ 37,005

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	-	-	-	-	-	-	-	-
Direct fund activity:									
0 UNDEFINED	-	-	-	-	72	-	-	-	-
202 POLICE OPERATIONS	154,701	1,273	41,684	2,800	-	-	-	-	-
Net sources (uses) \$	\$ 154,701	\$ 1,273	\$ 41,684	\$ 2,800	\$ 72	\$ -	\$ -	\$ -	\$ -

Notes:

1

639 AB 109 Special Revenue Police

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

SPECIAL REVENUE POLICE	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	(399)	1,415	-	1,415	39	39	39	40	41
Federal funding	-	-	-	-	-	-	-	-	-
State funding	125,000	125,000	-	125,000	125,000	125,000	125,000	127,500	130,050
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	124,601	126,415	-	126,415	125,039	125,039	125,039	127,540	130,091
Expenditures and Appropriations									
Direct									
Personnel	(1,696)	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	(1,696)	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	147	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	147	-	-	-	-
Total expenditures	(1,696)	-	-	-	147	-	-	-	-
Revenue over (under) expenditures	126,297	126,415	-	126,415	124,892	125,039	125,039	127,540	130,091
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	(196,503)	-	(125,000)	(125,000)	(125,000)	(125,000)	(127,500)	(130,050)
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	(196,503)	-	(125,000)	(125,000)	(125,000)	(125,000)	(127,500)	(130,050)
Resources - Use									
Budgetary surplus (deficit)	\$ 126,297	\$ (70,088)	\$ -	\$ 1,415	\$ (108)	\$ 39	\$ 39	\$ 40	\$ 41

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 33,112	\$ 33,112	\$ 33,112	\$ 33,151	\$ 33,191
Inflows	125,039	125,039	125,039	127,540	130,091
Outflows	125,147	125,000	125,000	127,500	130,050
Change to fund balance/working capital	(108)	39	39	40	41
Anticipated ending fund balance/working capital	\$ 33,004	\$ 33,151	\$ 33,151	\$ 33,191	\$ 33,232

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	-	-	-	147	-	-	-	-
Net sources (uses) \$	(1,696)	\$ -	\$ -	\$ -	147	\$ -	\$ -	\$ -	\$ -

Notes:

1

640 Parking District #1

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

PARKING DISTRICT #1	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ 11,722	\$ 11,893	\$ 12,000	\$ 13,000	\$ -	\$ 11,816	\$ 11,816	\$ 12,052	\$ 12,293
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	55,603	63,790	54,700	75,350	79,400	79,400	79,400	80,988	82,608
Fines, forfeitures, and penalties	36,100	22,830	88,400	55,000	60,000	60,000	60,000	61,200	62,424
Use of money and property	507	349	-	-	348	348	348	355	362
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	(259)	(239)	-	-	-	-	-	-	-
Total revenue	103,673	98,623	155,100	143,350	139,748	151,564	151,564	154,595	157,687
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	117,640	122,193	132,648	161,314	132,492	132,492	132,492	135,142	137,845
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	117,640	122,193	132,648	161,314	132,492	132,492	132,492	135,142	137,845
Indirect									
Administration and overhead	10,434	10,853	7,489	7,489	5,599	7,104	7,104	7,246	7,391
Internal service use	4,141	25,154	6,217	6,217	22,811	32,384	32,384	33,032	33,692
Total indirect	14,575	36,007	13,706	13,706	28,410	39,488	39,488	40,278	41,083
Total expenditures	132,215	158,200	146,354	175,020	160,902	171,980	171,980	175,420	178,928
Revenue over (under) expenditures	(28,542)	(59,577)	8,746	(31,670)	(21,154)	(20,416)	(20,416)	(20,824)	(21,241)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(859)	(859)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	(859)	(859)	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ (28,542)	\$ (59,577)	\$ 8,746	\$ (32,529)	\$ (22,013)	\$ (20,416)	\$ (20,416)	\$ (20,824)	\$ (21,241)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ (748)	\$ (748)	\$ (748)	\$ (21,164)	\$ (41,989)
Inflows	139,748	151,564	151,564	154,595	157,687
Outflows	160,902	171,980	171,980	175,420	178,928
Change to fund balance/working capital	(21,154)	(20,416)	(20,416)	(20,824)	(21,241)
Anticipated ending fund balance/working capital	\$ (21,902)	\$ (21,164)	\$ (21,164)	\$ (41,989)	\$ (63,229)

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	9,742	-	-	-	-	-	-	-
202 POLICE OPERATIONS	132,215	148,458	146,354	175,020	160,902	171,980	171,980	175,420	178,928
Net sources (uses) \$	\$ 132,215	\$ 158,200	\$ 146,354	\$ 175,020	\$ 160,902	\$ 171,980	\$ 171,980	\$ 175,420	\$ 178,928

Notes:

1

691 Museum Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable., if applicable.

BUDGET SUMMARY 2017-18

MUSEUM FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	1,971	(1,037)	4,000	1,560	153	15,153	15,153	15,456	15,765
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	31,920	20,560	29,000	7,500	20,000	20,000	20,000	20,400	20,808
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	48,116	54,963	72,500	52,716	55,500	58,000	58,000	59,160	60,343
Total revenue	82,007	74,486	105,500	61,776	75,653	93,153	93,153	95,016	96,916
Expenditures and Appropriations									
Direct									
Personnel	291,051	320,199	325,149	263,870	324,114	324,114	324,114	330,597	337,208
Materials, services, and other operating	50,622	38,358	42,150	37,887	35,000	50,000	50,000	51,000	52,020
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	20,000	20,000	20,000	20,400	20,808
Total direct	341,673	358,557	367,299	301,758	379,114	394,114	394,114	401,997	410,036
Indirect									
Administration and overhead	33,969	29,000	33,360	33,360	24,321	29,913	29,913	30,511	31,121
Internal service use	15,496	37,516	37,267	37,586	44,012	42,112	42,112	42,954	43,813
Total indirect	49,465	66,516	70,627	70,946	68,333	72,025	72,025	73,466	74,935
Total expenditures	391,138	425,073	437,926	372,704	447,447	466,139	466,139	475,462	484,971
Revenue over (under) expenditures	(309,131)	(350,587)	(332,426)	(310,928)	(371,794)	(372,986)	(372,986)	(380,446)	(388,055)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	461,800	334,898	360,564	311,114	374,794	363,987	363,987	371,267	378,692
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	461,800	334,898	360,564	311,114	374,794	363,987	363,987	371,267	378,692
Resources - Use									
Budgetary surplus (deficit)	\$ 152,669	\$ (15,689)	\$ 28,138	\$ 186	\$ 3,000	\$ (8,999)	\$ (8,999)	\$ (9,179)	\$ (9,363)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ (28,698)	\$ (28,698)	\$ (28,698)	\$ (37,698)	\$ (46,877)
Inflows	450,447	457,140	457,140	466,283	475,608
Outflows	447,447	466,139	466,139	475,462	484,971
Change to fund balance/working capital	3,000	(8,999)	(8,999)	(9,179)	(9,363)
Anticipated ending fund balance/working capital	\$ (25,698)	\$ (37,698)	\$ (37,698)	\$ (46,877)	\$ (56,240)

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	-	-	-	-	-	-	-	-
Direct fund activity:									
0 UNDEFINED	-	3,090	-	3,090	-	-	-	-	-
227 MUSEUM	391,138	421,983	437,926	369,614	447,447	466,139	466,139	475,462	484,971
Net sources (uses) \$	391,138	425,073	437,926	372,704	447,447	466,139	466,139	475,462	484,971

Notes:

1

695 Transfer Station Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable., if applicable.

BUDGET SUMMARY 2017-18

TRANSFER STATION FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	-	150,000	50,200	-	350,000	350,000	357,000	364,140
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	-	-	150,000	50,200	-	350,000	350,000	357,000	364,140
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	-	-	-	-
Revenue over (under) expenditures	-	-	150,000	50,200	-	350,000	350,000	357,000	364,140
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	(317,000)	-	-	(350,000)	(350,000)	(357,000)	(364,140)
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	(317,000)	-	-	(350,000)	(350,000)	(357,000)	(364,140)
Resources - Use									
Budgetary surplus (deficit)	\$ -	\$ -	\$ (167,000)	\$ 50,200	\$ -	\$ -	\$ -	\$ -	\$ -

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 50,200	\$ 50,200	\$ 50,200	\$ 50,200	\$ 50,200
Inflows	-	350,000	350,000	357,000	364,140
Outflows	-	350,000	350,000	357,000	364,140
Change to fund balance/working capital	-	-	-	-	-
Anticipated ending fund balance/working capital	\$ 50,200	\$ 50,200	\$ 50,200	\$ 50,200	\$ 50,200

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Direct fund activity:									
Net sources (uses) \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$

Notes:

1

220 Equipment Reserve Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

EQUIPMENT RESERVE FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	13,488	28,424	5,000	-	6,429	6,429	6,429	6,558	6,689
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	78,652	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	92,140	28,424	5,000	-	6,429	6,429	6,429	6,558	6,689
Expenditures and Appropriations									
Direct									
Personnel	843	-	-	-	-	-	-	-	-
Materials, services, and other operating	6,750	124,459	158,808	87,023	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	24,270	(223,566)	680,000	419,882	-	25,000	25,000	25,500	26,010
Total direct	31,863	(99,107)	838,808	506,904	-	25,000	25,000	25,500	26,010
Indirect									
Administration and overhead	-	-	-	-	2,956	3,608	3,608	3,680	3,754
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	2,956	3,608	3,608	3,680	3,754
Total expenditures	31,863	(99,107)	838,808	506,904	2,956	28,608	28,608	29,180	29,764
Revenue over (under) expenditures	60,277	127,531	(833,808)	(506,904)	3,473	(22,179)	(22,179)	(22,623)	(23,075)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	(100,696)	(100,696)	(100,696)	(138,941)	(138,941)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	7,000	-	-	-	-	-	-	-	-
Transfers (out)	(509,521)	(473,539)	(227,330)	(22,338)	(154,798)	(718,988)	(718,988)	(733,368)	(748,035)
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	(603,217)	(574,235)	(328,026)	(161,279)	(293,740)	(718,988)	(718,988)	(733,368)	(748,035)
Resources - Use									
Budgetary surplus (deficit)	\$ (542,940)	\$ (446,704)	\$ (1,161,834)	\$ (668,184)	\$ (290,267)	\$ (741,167)	\$ (741,167)	\$ (755,990)	\$ (771,110)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 795,250	\$ 795,250	\$ 795,250	\$ 54,083	\$ (701,908)
Inflows	6,429	6,429	6,429	6,558	6,689
Outflows	157,754	747,596	747,596	762,548	777,799
Change to fund balance/working capital	(151,325)	(741,167)	(741,167)	(755,990)	(771,110)
Anticipated ending fund balance/working capital	\$ 643,924	\$ 54,083	\$ 54,083	\$ (701,908)	\$ (1,473,018)

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	-	-	-	2,956	3,608	3,608	3,680	3,754
133 UTILITY BILLING	2,525	38,724	-	-	-	-	-	-	-
134 ACCOUNTING & REPORTING	29,338	-	-	-	-	-	-	-	-
139 IT	-	156,584	165,000	18,215	-	-	-	-	-
202 POLICE OPERATIONS	-	14,103	188,808	225,446	-	-	-	-	-
212 CITY FIRE	-	42,972	365,000	35,334	-	25,000	25,000	25,500	26,010
225 BUILDINGS & GROUNDS MAINT	-	19,029	120,000	-	-	-	-	-	-
227 MUSEUM	-	14,107	-	-	-	-	-	-	-
229 INFORMATION TECHNOLOGY	-	-	-	-	-	-	-	-	-
241 FLEET AND PLANT MAINTENAN	-	-	-	227,909	-	-	-	-	-
242 ENGINEERING/STREETS	-	20,000	-	-	-	-	-	-	-
271 WATER SERVICES	-	(202,313)	-	-	-	-	-	-	-
272 SEWER SERVICES	-	(202,313)	-	-	-	-	-	-	-
Net sources (uses) \$	31,863	\$ (99,107)	\$ 838,808	\$ 506,904	\$ 2,956	\$ 28,608	\$ 28,608	\$ 29,180	\$ 29,764

Notes:

1

251 Special Projects Reserve

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

SPECIAL PROJECTS RESERVE	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	11,018	32,762	10,000	32,762	8,222	8,222	8,222	8,386	8,554
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	11,018	32,762	10,000	32,762	8,222	8,222	8,222	8,386	8,554
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	90,642	57,154	15,000	57,154	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	5,668	207,084	768,790	207,084	50,000	742,866	742,866	757,723	772,878
Total direct	96,310	264,238	783,790	264,238	50,000	742,866	742,866	757,723	772,878
Indirect									
Administration and overhead	-	-	-	-	3,407	4,158	4,158	4,241	4,326
Internal service use	-	-	-	-	-	7,004	7,004	7,144	7,287
Total indirect	-	-	-	-	3,407	11,162	11,162	11,385	11,613
Total expenditures	96,310	264,238	783,790	264,238	53,407	754,028	754,028	769,109	784,491
Revenue over (under) expenditures	(85,292)	(231,476)	(773,790)	(231,476)	(45,185)	(745,806)	(745,806)	(760,722)	(775,937)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	1,250,000	1,530,000	1,530,000	1,560,600	1,591,812
Encumbrances	-	-	-	(487,912)	(487,912)	(1,200,000)	(1,200,000)	(1,224,000)	(1,248,480)
Interfund financing	-	-	-	-	(1,200,000)	(1,480,000)	(1,480,000)	(1,509,600)	(1,539,792)
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	(87,106)	(54,424)	(156,850)	(54,424)	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	(87,106)	(54,424)	(156,850)	(542,336)	(437,912)	(1,150,000)	(1,150,000)	(1,173,000)	(1,196,460)
Resources - Use									
Budgetary surplus (deficit)	\$ (172,398)	\$ (285,900)	\$ (930,640)	\$ (773,812)	\$ (483,097)	\$ (1,895,806)	\$ (1,895,806)	\$ (1,933,722)	\$ (1,972,397)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 1,121,439	\$ 1,121,439	\$ 1,121,439	\$ (1,104,367)	\$ (1,865,089)
Inflows	(1,191,778)	(1,471,778)	(1,471,778)	8,386	8,554
Outflows	53,407	754,028	754,028	769,109	784,491
Change to fund balance/working capital	(1,245,185)	(2,225,806)	(2,225,806)	(760,722)	(775,937)
Anticipated ending fund balance/working capital	\$ (123,746)	\$ (1,104,367)	\$ (1,104,367)	\$ (1,865,089)	\$ (2,641,025)

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	-	-	-	3,407	11,162	11,162	11,385	11,613
139 IT	-	7,883	75,000	7,883	-	-	-	-	-
221 PARKS	-	-	-	-	50,000	50,000	50,000	51,000	52,020
229 INFORMATION TECHNOLOGY	-	-	-	-	-	-	-	-	-
231 COMMUNITY PLANNING	30,000	5,000	-	5,000	-	-	-	-	-
242 ENGINEERING/STREETS	44,958	157,676	708,790	157,676	-	692,866	692,866	706,723	720,858
264 ELECTRIC ADMINISTRATION	5,118	5,000	-	5,000	-	-	-	-	-
271 WATER SERVICES	8,117	6,270	-	6,270	-	-	-	-	-
272 SEWER SERVICES	8,117	82,409	-	82,409	-	-	-	-	-
Net sources (uses) \$	96,310	\$ 264,238	\$ 783,790	\$ 264,238	\$ 53,407	\$ 754,028	\$ 754,028	\$ 769,109	\$ 784,491

Notes:

1

252 General Capital Projects

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding of where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable.

BUDGET SUMMARY 2017-18

GENERAL FUND CAPITAL PROJECTS	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	-	-	-	-	-	-	-	-	-
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	-	-	-	-
Revenue over (under) expenditures	-	-	-	-	-	-	-	-	-
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ -	\$ -	\$ -	\$ -
Inflows	-	-	-	-
Outflows	-	-	-	-
Change to fund balance/working capital	-	-	-	-
Anticipated ending fund balance/working capital	\$ -	\$ -	\$ -	\$ -

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
Net sources (uses) \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Notes:

1

OTHER PROPRIETARY

Proprietary funds account for City operations financed and operated in a manner similar to a private business enterprise.

ENTERPRISE FUNDS

700 Sanitary Disposal Site Fund

This is the primary fund used to account for activities related to the closure and post-closure of the landfill.

701 Landfill Corrective Action Fund

This fund is used to account for corrective action plan activities related to the closure and post-closure of the landfill.

702 Disposal Closure Reserve Fund

This fund is used to account for reserve amounts related to the closure and post-closure of the landfill.

703 Refuse/Debris Control Enter. Fund

This fund is used to account for activities related to the closure and post-closure of the landfill.

704 Post Closure Fund-Solid Waste

This fund is used to account for activities related to the closure and post-closure of the landfill.

705 Landfill Self-Insur. Trust Fund

This fund is used to account for activities related to the closure and post-closure of the landfill.

720 Golf Fund

This fund is used to account for activities related to the City's municipal golf course. The course is managed by a contracted, private vendor.

730 Conference Center Fund

This fund is used to account for activities of the Ukiah Valley Conference Center.

750 Visit Ukiah Fund

This fund is used to account for activities related to related to the City's Visit Ukiah program.

777 Airport Fund

This is the primary fund used to account for the operating activities of the City's municipal airport.

778 Airport Capital Improvement Fund

This is the fund used to account for long-term capital planning of the City's municipal airport.

779 Special Aviation Fund

This fund is used to account for grant-financed activities of the City's municipal airport.

801 Electric Capital Reserve Fund

This fund is used to account for resources reserved for long-term capital planning of the City's electric utility.

802 Electric Rate Stabilization Fund

This fund is used to account for resources reserved in the case of significant revenue decline.

803 Lake Mendocino Bond Fund

This fund is used to account for resources reserved for debt service of the electric utility.

805 Street Lighting Fund

This fund is used to account for resources accumulated for street light operation, maintenance, and capita planning.

806 Public Benefits Charges Fund

This fund is used to account for activities related to benefit programs intended to assist Ukiah low income and senior citizen customers with the electric utility rates.

821 Water Capital Reserve Fund

This fund is used to account for resources reserved for long-term capital planning of the City's water enterprise.

822 Water Connection Fee Fund

This fund is used to account for resources accumulated and used in expansion activities of the water enterprise.

823 Water Debt Service Reserve

This fund is used to account for resources reserved for debt service of the water enterprise.

830 Recycled Water Fund

This fund is used to account for activities related to the City's recycled water efforts, currently a shared initiative between the City's water and wastewater enterprises.

841 Sewer Bond Debt Service Fund

This fund is used to account for resources reserved for debt service of the wastewater enterprise.

842 Rate Stabilization-City Fund

This fund is used to account for resources reserved in the case of significant wastewater revenue decline.

843 Connection Fee Sewer Fund

This fund is used to account for resources accumulated and used in expansion activities of the wastewater enterprise.

844 City Sewer Capital Projects Fund

This fund is used to account for resources reserved for long-term capital planning of the City's wastewater enterprise.

700 Sanitary Disposal Site Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

SANITARY DISPOSAL SITE FUND

Revenue Sources	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	60,000	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	(5,931)	27,521	4,800	10,000	1,257	9,850	9,850	10,047	10,248
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	65,963	132,106	275,000	200,000	-	360,000	360,000	367,200	374,544
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	60,032	159,627	339,800	210,000	1,257	369,850	369,850	377,247	384,792
Expenditures and Appropriations									
Direct									
Personnel	64,219	141,056	342,534	277,452	304,499	300,865	300,865	306,882	313,020
Materials, services, and other operating	162,244	232,037	479,427	285,671	342,050	342,050	342,050	348,891	355,869
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	226,463	373,093	821,961	563,123	646,549	642,915	642,915	655,773	668,889
Indirect									
Administration and overhead	-	-	-	-	35,276	43,309	43,309	44,175	45,059
Internal service use	939	-	-	-	29,832	44,028	44,028	44,909	45,807
Total indirect	939	-	-	-	65,108	87,337	87,337	89,084	90,865
Total expenditures	227,402	373,093	821,961	563,123	711,657	730,252	730,252	744,857	759,754
Revenue over (under) expenditures	(167,370)	(213,466)	(482,161)	(353,123)	(710,400)	(360,402)	(360,402)	(367,610)	(374,962)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	9,804	9,804	10,000	10,200
Encumbrances	-	-	(107,041)	(107,041)	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	2,810,321	-	1,500,000	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	2,810,321	-	1,392,959	(107,041)	9,804	9,804	10,000	10,200
Resources - Use									
Budgetary surplus (deficit)	\$ (167,370)	\$ 2,596,855	\$ (482,161)	\$ 1,039,837	\$ (817,441)	\$ (350,598)	\$ (350,598)	\$ (357,610)	\$ (364,762)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 1,344,649	\$ 1,344,649	\$ 1,344,649	\$ 984,247	\$ 616,637
Inflows	1,257	369,850	369,850	377,247	384,792
Outflows	711,657	730,252	730,252	744,857	759,754
Change to fund balance/working capital	(710,400)	(360,402)	(360,402)	(367,610)	(374,962)
Anticipated ending fund balance/working capital	\$ 634,249	\$ 984,247	\$ 984,247	\$ 616,637	\$ 241,675

This scheduled illustrates how divisions draw resources from this fund.

		2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Direct Department/Divisional Use		Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Allocated administrative and overhead cost: \$		-	-	-	-	-	-	-	-	-
Direct fund activity:										
0	UNDEFINED	-	-	-	-	65,108	-	-	-	-
140	CITY ATTORNEY	65	8,860	2,000	10,000	10,000	10,000	10,000	10,200	10,404
245	LANDFILL	227,337	364,233	819,961	553,123	636,549	720,252	720,252	734,657	749,350
Net sources (uses) \$		\$ 227,402	\$ 373,093	\$ 821,961	\$ 563,123	\$ 711,657	\$ 730,252	\$ 730,252	\$ 744,857	\$ 759,754

Notes:

1

701 Landfill Corrective Action Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

LANDFILL CORRECTIVE ACTION FUN	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	4,683	6,179	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	4,683	6,179	-	-	-	-	-	-	-
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	(265,107)	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	(265,107)	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	643	784	784	800	816
Internal service use	-	-	-	-	2	-	-	-	-
Total indirect	-	-	-	-	645	784	784	800	816
Total expenditures	(265,107)	-	-	-	645	784	784	800	816
Revenue over (under) expenditures	269,790	6,179	-	-	(645)	(784)	(784)	(800)	(816)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	(977,475)	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	(977,475)	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ 269,790	\$ (971,296)	\$ -	\$ -	\$ (645)	\$ (784)	\$ (784)	\$ (800)	\$ (816)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 6,179	\$ 6,179	\$ 6,179	\$ 5,395	\$ 4,596
Inflows	-	-	-	-	-
Outflows	645	784	784	800	816
Change to fund balance/working capital	(645)	(784)	(784)	(800)	(816)
Anticipated ending fund balance/working capital	\$ 5,534	\$ 5,395	\$ 5,395	\$ 4,596	\$ 3,780

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	-	-	-	645	784	784	800	816
245 LANDFILL	(265,107)	-	-	-	-	-	-	-	-
Net sources (uses)	\$ (265,107)	\$ -	\$ -	\$ -	\$ 645	\$ 784	\$ 784	\$ 800	\$ 816

Notes:

1

702 Disposal Closure Reserve Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable., if applicable..

BUDGET SUMMARY 2017-18

DISPOSAL CLOSURE RESERVE FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	47,713	97,406	75,000	97,406	34,673	34,673	34,673	35,366	36,074
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	47,713	97,406	75,000	97,406	34,673	34,673	34,673	35,366	36,074
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	5,180,092	-	2,873,100	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	30,251	(171,424)	-	-	-	10,343,287	10,343,287	10,550,153	10,761,156
Total direct	5,210,343	(171,424)	2,873,100	-	-	10,343,287	10,343,287	10,550,153	10,761,156
Indirect									
Administration and overhead	-	-	-	12,000	10,129	12,363	12,363	12,610	12,862
Internal service use	-	-	-	-	26	-	-	-	-
Total indirect	-	-	-	12,000	10,155	12,363	12,363	12,610	12,862
Total expenditures	5,210,343	(171,424)	2,873,100	12,000	10,155	10,355,650	10,355,650	10,562,763	10,774,018
Revenue over (under) expenditures	(5,162,630)	268,830	(2,798,100)	85,406	24,518	(10,320,977)	(10,320,977)	(10,527,397)	(10,737,944)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(128,568)	(128,568)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	2,408,945	-	-	-	-	-	-	-
Transfers (out)	-	-	-	(1,500,000)	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	2,408,945	-	(1,628,568)	(128,568)	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ (5,162,630)	\$ 2,677,775	\$ (2,798,100)	\$ (1,543,162)	\$ (104,050)	\$ (10,320,977)	\$ (10,320,977)	\$ (10,527,397)	\$ (10,737,944)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 6,458,364	\$ 6,458,364	\$ 6,458,364	\$ (3,862,613)	\$ (14,390,010)
Inflows	34,673	34,673	34,673	35,366	36,074
Outflows	10,155	10,355,650	10,355,650	10,562,763	10,774,018
Change to fund balance/working capital	24,518	(10,320,977)	(10,320,977)	(10,527,397)	(10,737,944)
Anticipated ending fund balance/working capital	\$ 6,482,882	\$ (3,862,613)	\$ (3,862,613)	\$ (14,390,010)	\$ (25,127,954)

This scheduled illustrates how divisions draw resources from this fund.

		2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Direct Department/Divisional Use		Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Allocated administrative and overhead cost:		\$ 30,251	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:										
0	UNDEFINED	(30,251)	-	-	12,000	10,155	12,363	12,363	12,610	12,862
245	LANDFILL	5,210,343	(171,424)	2,873,100	-	-	10,343,287	10,343,287	10,550,153	10,761,156
Net sources (uses)		\$ 5,210,343	\$ (171,424)	\$ 2,873,100	\$ 12,000	\$ 10,155	\$ 10,355,650	\$ 10,355,650	\$ 10,562,763	\$ 10,774,018

Notes:

1

703 Refuse/Debris Control Enter. Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

REFUSE/DEBRIS CONTROL ENTER. F	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	-	-	-	-	-	-	-	-	-
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	-	-	-	-
Revenue over (under) expenditures	-	-	-	-	-	-	-	-	-
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ -	\$ -	\$ -	\$ -
Inflows	-	-	-	-
Outflows	-	-	-	-
Change to fund balance/working capital	-	-	-	-
Anticipated ending fund balance/working capital	\$ -	\$ -	\$ -	\$ -

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Direct fund activity:									
Net sources (uses) \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$

Notes:

1

704 Post Closure Fund-Solid Waste

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

POST CLOSURE FUND-SOLID WASTE	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	12,656	1,955	-	130	29	130	130	133	135
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	60,000	-	-	45,000	-	45,000	45,000	45,900	46,818
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	72,656	1,955	-	45,130	29	45,130	45,130	46,033	46,953
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	779,417	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	779,417	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	203	248	248	253	258
Internal service use	-	-	-	-	1	-	-	-	-
Total indirect	-	-	-	-	204	248	248	253	258
Total expenditures	779,417	-	-	-	204	248	248	253	258
Revenue over (under) expenditures	(706,761)	1,955	-	45,130	(175)	44,882	44,882	45,780	46,695
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	(2,647,900)	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	(2,647,900)	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ (706,761)	\$ (2,645,945)	\$ -	\$ 45,130	\$ (175)	\$ 44,882	\$ 44,882	\$ 45,780	\$ 46,695

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 47,085	\$ 47,085	\$ 47,085	\$ 91,967	\$ 137,746
Inflows	29	45,130	45,130	46,033	46,953
Outflows	204	248	248	253	258
Change to fund balance/working capital	(175)	44,882	44,882	45,780	46,695
Anticipated ending fund balance/working capital	\$ 46,910	\$ 91,967	\$ 91,967	\$ 137,746	\$ 184,442

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	-	-	-	204	248	248	253	258
140 CITY ATTORNEY	329	-	-	-	-	-	-	-	-
Net sources (uses)	\$ 779,417	\$ -	\$ -	\$ -	\$ 204	\$ 248	\$ 248	\$ 253	\$ 258

Notes:

1

705 Landfill Self-Insur. Trust Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding of where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

This scheduled illustrates how divisions draw resources from this fund.

Notes:

1

720 Golf Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

GOLF FUND

Revenue Sources	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	67,516	63,573	25,100	40,000	40,604	40,629	40,629	41,442	42,270
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	9,922	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	7,682	4,299	10,700	4,299	10,700	10,700	10,700	10,914	11,132
Total revenue	85,120	67,872	35,800	44,299	51,304	51,329	51,329	52,356	53,403
Expenditures and Appropriations									
Direct									
Personnel	34,020	32,770	28,869	26,468	29,721	29,721	29,721	30,315	30,922
Materials, services, and other operating	6,481	4,442	10,700	3,752	8,000	8,000	8,000	8,160	8,323
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	40,501	37,212	39,569	30,220	37,721	37,721	37,721	38,475	39,245
Indirect									
Administration and overhead	4,432	3,125	3,949	3,949	2,209	2,739	2,739	2,794	2,850
Internal service use	231	6,714	4,497	4,559	4,753	4,669	4,669	4,762	4,858
Total indirect	4,663	9,839	8,446	8,508	6,962	7,408	7,408	7,556	7,707
Total expenditures	45,164	47,051	48,015	38,728	44,683	45,129	45,129	46,032	46,952
Revenue over (under) expenditures	39,956	20,821	(12,215)	5,571	6,621	6,200	6,200	6,324	6,450
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	500	-	6,000	3,000	6,000	6,000	6,000	6,120	6,242
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	500	-	6,000	3,000	6,000	6,000	6,000	6,120	6,242
Resources - Use									
Budgetary surplus (deficit)	\$ 40,456	\$ 20,821	\$ (6,215)	\$ 8,571	\$ 12,621	\$ 12,200	\$ 12,200	\$ 12,444	\$ 12,693

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ (609,634)	\$ (609,634)	\$ (609,634)	\$ (597,434)	\$ (584,990)
Inflows	57,304	57,329	57,329	58,476	59,645
Outflows	44,683	45,129	45,129	46,032	46,952
Change to fund balance/working capital	12,621	12,200	12,200	12,444	12,693
Anticipated ending fund balance/working capital	\$ (597,013)	\$ (597,434)	\$ (597,434)	\$ (584,990)	\$ (572,297)

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Allocated administrative and overhead cost:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	2,155	-	-	-	-	-	-	-
224 GOLF	45,164	44,896	48,015	38,728	44,683	45,129	45,129	46,032	46,952
Net sources (uses)	\$ 45,164	\$ 47,051	\$ 48,015	\$ 38,728	\$ 44,683	\$ 45,129	\$ 45,129	\$ 46,032	\$ 46,952

Notes:

1

730 Conference Center Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

CONFERENCE CENTER FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	239,822	266,357	268,169	372,934	316,709	362,259	362,259	369,504	376,894
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	84,407	68,822	83,400	65,044	72,400	96,400	96,400	98,328	100,295
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	18,227	16,153	15,000	16,153	-	50,000	50,000	51,000	52,020
Total revenue	342,456	351,332	366,569	454,132	389,109	508,659	508,659	518,832	529,209
Expenditures and Appropriations									
Direct									
Personnel	165,956	180,603	192,870	186,296	195,187	195,187	195,187	199,091	203,072
Materials, services, and other operating	122,184	105,543	110,500	122,399	111,500	111,500	111,500	113,730	116,005
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	125,000	125,000	125,000	127,500	130,050
Total direct	288,140	286,146	303,370	308,696	431,687	431,687	431,687	440,321	449,127
Indirect									
Administration and overhead	27,123	25,122	27,165	27,165	18,977	23,456	23,456	23,925	24,404
Internal service use	2,426	35,186	34,205	35,186	17,476	17,928	17,928	18,287	18,652
Total indirect	29,549	60,308	61,370	62,351	36,453	41,384	41,384	42,212	43,056
Total expenditures	317,689	346,454	364,740	371,047	468,140	473,071	473,071	482,532	492,183
Revenue over (under) expenditures	24,767	4,878	1,829	83,085	(79,031)	35,588	35,588	36,300	37,026
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(1,766)	(1,766)	64,040	64,040	65,321	66,627
Interfund financing	-	-	-	-	64,040	64,040	64,040	65,321	66,627
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	(1,766)	62,274	128,080	128,080	130,641	133,254
Resources - Use									
Budgetary surplus (deficit)	\$ 24,767	\$ 4,878	\$ 1,829	\$ 81,319	\$ (16,757)	\$ 163,668	\$ 163,668	\$ 166,941	\$ 170,280

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 84,023	\$ 84,023	\$ 84,023	\$ 183,651	\$ 219,951
Inflows	453,149	572,699	572,699	518,832	529,209
Outflows	468,140	473,071	473,071	482,532	492,183
Change to fund balance/working capital	(14,991)	99,628	99,628	36,300	37,026
Anticipated ending fund balance/working capital	\$ 69,032	\$ 183,651	\$ 183,651	\$ 219,951	\$ 256,977

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Allocated administrative and overhead cost:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	9,145	-	9,145	-	-	-	-	-
226 CONFERENCE CENTER	317,689	337,309	364,740	361,902	468,140	473,071	473,071	482,532	492,183
Net sources (uses)	\$ 317,689	\$ 346,454	\$ 364,740	\$ 371,047	\$ 468,140	\$ 473,071	\$ 473,071	\$ 482,532	\$ 492,183

Notes:

1

750 Visit Ukiah Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

VISIT UKIAH FUND

Revenue Sources	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	325	-	700	228	228	228	233	237
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	-	325	-	700	228	228	228	233	237
Expenditures and Appropriations									
Direct									
Personnel	-	19,657	23,278	24,029	27,130	27,130	27,130	27,673	28,226
Materials, services, and other operating	-	67,768	125,590	67,769	86,300	101,655	101,655	103,688	105,762
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	87,425	148,868	91,798	113,430	128,785	128,785	131,361	133,988
Indirect									
Administration and overhead	9,819	6,678	8,253	8,253	7,927	8,589	8,589	8,761	8,936
Internal service use	-	2,787	305	2,203	7,376	8,132	8,132	8,295	8,461
Total indirect	9,819	9,465	8,558	10,456	15,303	16,721	16,721	17,055	17,397
Total expenditures	9,819	96,890	157,426	102,254	128,733	145,506	145,506	148,416	151,384
Revenue over (under) expenditures	(9,819)	(96,565)	(157,426)	(101,554)	(128,505)	(145,278)	(145,278)	(148,184)	(151,147)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	19,876	19,876	20,274	20,679
Encumbrances	-	-	-	(5,194)	(5,194)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	130,626	110,884	217,933	129,364	129,364	129,364	131,951	134,590
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	239	-	239	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	130,865	110,884	212,978	124,170	149,240	149,240	152,225	155,269
Resources - Use									
Budgetary surplus (deficit)	\$ (9,819)	\$ 34,300	\$ (46,542)	\$ 111,424	\$ (4,335)	\$ 3,962	\$ 3,962	\$ 4,041	\$ 4,122

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$	135,906	\$	135,906	\$	135,906	\$	119,992	\$	103,759
Inflows		129,592		129,592		129,592		132,184		134,828
Outflows		128,733		145,506		145,506		148,416		151,384
Change to fund balance/working capital		859		(15,914)		(15,914)		(16,232)		(16,557)
Anticipated ending fund balance/working capital	\$	136,765	\$	119,992	\$	119,992	\$	103,759	\$	87,202

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	584	-	-	-	-	-	-	-
127 VISIT UKIAH	9,819	96,306	157,426	102,254	128,733	145,506	145,506	148,416	151,384

Notes:

1

777 Airport Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

AIRPORT FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	293,591	263,943	295,000	263,942	300,161	305,896	305,896	312,014	318,254
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	1,088,470	864,741	633,000	734,129	874,296	874,296	874,296	891,782	909,618
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	3,728	-	1,000	-	1,265	1,265	1,265	1,290	1,316
Total revenue	1,385,789	1,128,684	929,000	998,070	1,175,722	1,181,457	1,181,457	1,205,086	1,229,188
Expenditures and Appropriations									
Direct									
Personnel	340,214	330,785	345,916	343,795	349,219	367,293	367,293	374,639	382,132
Materials, services, and other operating	934,999	563,793	416,631	582,912	712,234	668,534	668,534	681,905	695,543
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	65,000	65,000	65,000	66,300	67,626
Capital outlay/CIP	27,312	-	-	-	-	-	-	-	-
Total direct	1,302,525	894,578	762,547	926,707	1,126,453	1,100,827	1,100,827	1,122,844	1,145,301
Indirect									
Administration and overhead	98,046	76,289	92,784	92,784	54,481	67,547	67,547	68,898	70,276
Internal service use	21,305	60,666	47,976	45,061	85,195	72,377	72,377	73,825	75,301
Total indirect	119,351	136,955	140,760	137,845	139,676	139,924	139,924	142,722	145,577
Total expenditures	1,421,876	1,031,533	903,307	1,064,552	1,266,129	1,240,751	1,240,751	1,265,566	1,290,878
Revenue over (under) expenditures	(36,087)	97,151	25,693	(66,482)	(90,407)	(59,294)	(59,294)	(60,480)	(61,690)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	63,153	-	69,651	69,651	71,044	72,465
Encumbrances	-	-	-	(15,319)	(15,319)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	(41,762)	(41,762)	(42,597)	(43,449)
Other in	(2,009)	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	(2,009)	-	-	47,834	(15,319)	27,889	27,889	28,447	29,016
Resources - Use									
Budgetary surplus (deficit)	\$ (38,096)	\$ 97,151	\$ 25,693	\$ (18,648)	\$ (105,726)	\$ (31,405)	\$ (31,405)	\$ (32,033)	\$ (32,674)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 156,069	\$ 156,069	\$ 156,069	\$ 55,012	\$ (48,065)
Inflows	1,175,722	1,181,457	1,181,457	1,205,086	1,229,188
Outflows	1,266,129	1,282,513	1,282,513	1,308,164	1,334,327
Change to fund balance/working capital	(90,407)	(101,056)	(101,056)	(103,077)	(105,139)
Anticipated ending fund balance/working capital	\$ 65,661	\$ 55,012	\$ 55,012	\$ (48,065)	\$ (153,204)

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Allocated administrative and overhead cost:	\$ 25,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	(25,950)	12,549	-	-	65,000	65,000	65,000	66,300	67,626
100 CITY COUNCIL	-	(1)	-	-	67,800	-	-	-	-
139 IT	14,483	-	-	-	-	-	-	-	-
140 CITY ATTORNEY	-	427	-	1,387	-	-	-	-	-
252 AIRPORT OPERATIONS	1,407,393	1,018,558	903,307	1,063,165	1,133,329	1,175,751	1,175,751	1,199,266	1,223,252
Net sources (uses)	\$ 1,421,876	\$ 1,031,533	\$ 903,307	\$ 1,064,552	\$ 1,266,129	\$ 1,240,751	\$ 1,240,751	\$ 1,265,566	\$ 1,290,878

Notes:

1

778 Airport Capital Improvement Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

AIRPORT CAPITAL IMPROVEMENT FU	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	-	-	-	-
Federal funding	13,856	-	179,550	156,167	1,947,000	1,947,000	1,947,000	1,985,940	2,025,659
State funding	-	-	83,075	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	13,856	-	262,625	156,167	1,947,000	1,947,000	1,947,000	1,985,940	2,025,659
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	15,396	6,083	34,700	8,000	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	190,000	65,000	1,846,000	1,260,000	1,260,000	1,285,200	1,310,904
Total direct	15,396	6,083	224,700	73,000	1,846,000	1,260,000	1,260,000	1,285,200	1,310,904
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	3,206	2,885	2,885	2,943	3,002
Total indirect	-	-	-	-	3,206	2,885	2,885	2,943	3,002
Total expenditures	15,396	6,083	224,700	73,000	1,849,206	1,262,885	1,262,885	1,288,143	1,313,906
Revenue over (under) expenditures	(1,540)	(6,083)	37,925	83,167	97,794	684,115	684,115	697,797	711,753
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(178,808)	(178,808)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	(178,808)	(178,808)	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ (1,540)	\$ (6,083)	\$ 37,925	\$ (95,641)	\$ (81,014)	\$ 684,115	\$ 684,115	\$ 697,797	\$ 711,753

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ (104,798)	\$ (104,798)	\$ (104,798)	\$ 579,317	\$ 1,277,114
Inflows	1,947,000	1,947,000	1,947,000	1,985,940	2,025,659
Outflows	1,849,206	1,262,885	1,262,885	1,288,143	1,313,906
Change to fund balance/working capital	97,794	684,115	684,115	697,797	711,753
Anticipated ending fund balance/working capital	\$ (7,004)	\$ 579,317	\$ 579,317	\$ 1,277,114	\$ 1,988,867

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Allocated administrative and overhead cost:	\$ 15,396	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	(15,396)	-	224,700	73,000	1,849,206	2,885	2,885	2,943	3,002
174 GRANTS DIVISION	15,396	6,083	-	-	-	-	-	-	-
Net sources (uses)	\$ 15,396	\$ 6,083	\$ 224,700	\$ 73,000	\$ 1,849,206	\$ 1,262,885	\$ 1,262,885	\$ 1,288,143	\$ 1,313,906

Notes:

1

779 Special Aviation Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

SPECIAL AVIATION FUND

Revenue Sources	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	(230)	-	1,000	311	311	311	317	324
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	50,000	326,164	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	-	(230)	50,000	327,164	311	311	311	317	324
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	72,197	183,540	146,964	42,000	119,768	119,768	122,163	124,607
Total direct	-	72,197	183,540	146,964	42,000	119,768	119,768	122,163	124,607
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	73	66	66	67	69
Total indirect	-	-	-	-	73	66	66	67	69
Total expenditures	-	72,197	183,540	146,964	42,073	119,834	119,834	122,231	124,675
Revenue over (under) expenditures	-	(72,427)	(133,540)	180,200	(41,762)	(119,523)	(119,523)	(121,913)	(124,352)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(5,993)	(5,993)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	41,762	41,762	42,597	43,449
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	(5,993)	(5,993)	41,762	41,762	42,597	43,449
Resources - Use									
Budgetary surplus (deficit)	\$ -	\$ (72,427)	\$ (133,540)	\$ 174,208	\$ (47,755)	\$ (77,761)	\$ (77,761)	\$ (79,316)	\$ (80,903)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$	101,782	\$	101,782	\$	101,782	\$	24,021	\$	(55,296)
Inflows		311		42,073		42,073		42,914		43,773
Outflows		42,073		119,834		119,834		122,231		124,675
Change to fund balance/working capital		(41,762)		(77,761)		(77,761)		(79,316)		(80,903)
Anticipated ending fund balance/working capital	\$	60,020	\$	24,021	\$	24,021	\$	(55,296)	\$	(136,198)

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ 72,197	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	-	183,540	146,964	42,073	66	66	67	69
174 GRANTS DIVISION	-	-	-	-	-	-	-	-	-
Net sources (uses) \$	-	\$ 72,197	\$ 183,540	\$ 146,964	\$ 42,073	\$ 119,834	\$ 119,834	\$ 122,231	\$ 124,675

Notes:

1

801 Electric Capital Reserve Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

ELECTRIC CAPITAL RESERVE FUND

Revenue Sources	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	-	-	-	-	-	-	-	-	-
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	13,639	225,000	16,943	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	132,783	4,705,000	398,945	-	7,407,935	7,407,935	7,556,094	7,707,216
Total direct	-	146,422	4,930,000	415,888	-	7,407,935	7,407,935	7,556,094	7,707,216
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	8,140	7,325	7,325	7,472	7,621
Total indirect	-	-	-	-	8,140	7,325	7,325	7,472	7,621
Total expenditures	-	146,422	4,930,000	415,888	8,140	7,415,260	7,415,260	7,563,565	7,714,837
Revenue over (under) expenditures	-	(146,422)	(4,930,000)	(415,888)	(8,140)	(7,415,260)	(7,415,260)	(7,563,565)	(7,714,837)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	1,037,135	1,037,135	1,057,878	1,079,035
Encumbrances	-	3,304	3,304	(783,158)	(783,158)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	3,657,190	3,657,190	3,730,334	3,804,940
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	3,304	3,304	(783,158)	(783,158)	4,694,325	4,694,325	4,788,212	4,883,976
Resources - Use									
Budgetary surplus (deficit)	\$ -	\$ (143,118)	\$ (4,926,696)	\$ (1,199,046)	\$ (791,298)	\$ (2,720,935)	\$ (2,720,935)	\$ (2,775,354)	\$ (2,830,861)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ (11,369)	\$ (11,369)	\$ (11,369)	\$ (3,769,439)	\$ (7,602,670)
Inflows	-	3,657,190	3,657,190	3,730,334	3,804,940
Outflows	8,140	7,415,260	7,415,260	7,563,565	7,714,837
Change to fund balance/working capital	(8,140)	(3,758,070)	(3,758,070)	(3,833,231)	(3,909,896)
Anticipated ending fund balance/working capital	\$ (19,509)	\$ (3,769,439)	\$ (3,769,439)	\$ (7,602,670)	\$ (11,512,566)

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ 123,228	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	23,194	4,930,000	415,888	8,140	-	-	-	-
261 ELECTRIC DISTRIBUTION	-	-	-	-	-	4,694,325	4,694,325	4,788,212	4,883,976
Net sources (uses) \$	-	\$ 146,422	\$ 4,930,000	\$ 415,888	\$ 8,140	\$ 7,415,260	\$ 7,415,260	\$ 7,563,565	\$ 7,714,837

Notes:

1

802 Electric Rate Stabilization Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

ELECTRIC RATE STABILIZATION FU	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	18,879	24,193	-	24,193	6,664	6,664	6,664	6,797	6,933
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	18,879	24,193	-	24,193	6,664	6,664	6,664	6,797	6,933
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	2,516	3,071	3,071	3,132	3,195
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	2,516	3,071	3,071	3,132	3,195
Total expenditures	-	-	-	-	2,516	3,071	3,071	3,132	3,195
Revenue over (under) expenditures	18,879	24,193	-	24,193	4,148	3,593	3,593	3,665	3,738
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ 18,879	\$ 24,193	\$ -	\$ 24,193	\$ 4,148	\$ 3,593	\$ 3,593	\$ 3,665	\$ 3,738

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 1,562,037	\$ 1,562,037	\$ 1,562,037	\$ 1,565,630	\$ 1,569,295
Inflows	6,664	6,664	6,664	6,797	6,933
Outflows	2,516	3,071	3,071	3,132	3,195
Change to fund balance/working capital	4,148	3,593	3,593	3,665	3,738
Anticipated ending fund balance/working capital	\$ 1,566,185	\$ 1,565,630	\$ 1,565,630	\$ 1,569,295	\$ 1,573,033

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Direct fund activity:									
0 UNDEFINED	-	-	-	-	2,516	3,071	3,071	3,132	3,195
Net sources (uses) \$	- \$	- \$	- \$	- \$	2,516 \$	3,071 \$	3,071 \$	3,132 \$	3,195 \$

Notes:

1

803 Lake Mendocino Bond Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

LAKE MENDOCINO BOND FUND (MERC)	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	8,598	10,577	-	18,906	7,000	7,000	7,000	7,140	7,283
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	8,598	10,577	-	18,906	7,000	7,000	7,000	7,140	7,283
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	7,363	3,788	-	3,788	5,000	5,000	5,000	5,100	5,202
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	2,096,340	2,095,715	-	2,060,938	2,071,875	2,071,875	2,071,875	2,113,313	2,155,579
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	2,103,703	2,099,503	-	2,064,726	2,076,875	2,076,875	2,076,875	2,118,413	2,160,781
Indirect									
Administration and overhead	-	-	-	-	926	1,397	1,397	1,425	1,453
Internal service use	-	(255)	-	(255)	-	700	700	714	728
Total indirect	-	(255)	-	(255)	926	2,097	2,097	2,139	2,182
Total expenditures	2,103,703	2,099,248	-	2,064,471	2,077,801	2,078,972	2,078,972	2,120,551	2,162,962
Revenue over (under) expenditures	(2,095,105)	(2,088,671)	-	(2,045,564)	(2,070,801)	(2,071,972)	(2,071,972)	(2,113,411)	(2,155,680)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	2,070,801	2,070,801	2,112,217	2,154,461
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	1,287,640	4,052,813	-	4,052,813	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	1,287,640	4,052,813	-	4,052,813	-	2,070,801	2,070,801	2,112,217	2,154,461
Resources - Use									
Budgetary surplus (deficit)	\$ (807,465)	\$ 1,964,142	\$ -	\$ 2,007,248	\$ (2,070,801)	\$ (1,171)	\$ (1,171)	\$ (1,194)	\$ (1,218)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 6,050,589	\$ 6,050,589	\$ 6,050,589	\$ 3,978,617	\$ 1,865,206
Inflows	7,000	7,000	7,000	7,140	7,283
Outflows	2,077,801	2,078,972	2,078,972	2,120,551	2,162,962
Change to fund balance/working capital	(2,070,801)	(2,071,972)	(2,071,972)	(2,113,411)	(2,155,680)
Anticipated ending fund balance/working capital	\$ 3,979,788	\$ 3,978,617	\$ 3,978,617	\$ 1,865,206	\$ (290,474)

This scheduled illustrates how divisions draw resources from this fund.

		2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Direct Department/Divisional Use		Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Allocated administrative and overhead cost: \$		-	-	-	-	-	-	-	-	-
Direct fund activity:										
0	UNDEFINED	-	(255)	-	(255)	926	1,397	1,397	1,425	1,453
264	ELECTRIC ADMINISTRATION	2,103,703	2,099,503	-	2,064,726	2,076,875	2,077,575	2,077,575	2,119,127	2,161,509
Net sources (uses) \$		2,103,703	\$ 2,099,248	\$ -	\$ 2,064,471	\$ 2,077,801	\$ 2,078,972	\$ 2,078,972	\$ 2,120,551	\$ 2,162,962

Notes:

1

805 Street Lighting Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

STREET LIGHTING FUND

Revenue Sources	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	2,169	3,926	2,000	3,926	760	760	760	775	791
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	185,679	187,414	194,000	187,414	198,659	198,659	198,659	202,632	206,685
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	187,848	191,340	196,000	191,341	199,419	199,419	199,419	203,407	207,476
Expenditures and Appropriations									
Direct									
Personnel	56,370	137,655	198,025	131,874	217,287	217,263	217,263	221,608	226,040
Materials, services, and other operating	176,912	150,578	191,000	138,169	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	105,147	-	20,000	-	-	-	-	-
Total direct	233,282	393,380	389,025	290,043	217,287	217,263	217,263	221,608	226,040
Indirect									
Administration and overhead	24,393	23,545	18,981	-	12,774	15,858	15,858	16,175	16,499
Internal service use	-	2,455	907	-	15,605	17,159	17,159	17,502	17,852
Total indirect	24,393	26,000	19,888	-	28,379	33,017	33,017	33,677	34,351
Total expenditures	257,675	419,380	408,913	290,043	245,666	250,280	250,280	255,286	260,391
Revenue over (under) expenditures	(69,827)	(228,040)	(212,913)	(98,702)	(46,247)	(50,861)	(50,861)	(51,878)	(52,916)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(4,218)	(4,218)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	99,032	-	48,536	48,536	49,507	50,497
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	94,814	(4,218)	48,536	48,536	49,507	50,497
Resources - Use									
Budgetary surplus (deficit)	\$ (69,827)	\$ (228,040)	\$ (212,913)	\$ (3,889)	\$ (50,465)	\$ (2,325)	\$ (2,325)	\$ (2,371)	\$ (2,419)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$	170,069	\$	170,069	\$	170,069	\$	167,744	\$	165,373
Inflows		199,419		247,955		247,955		252,914		257,972
Outflows		245,666		250,280		250,280		255,286		260,391
Change to fund balance/working capital		(46,247)		(2,325)		(2,325)		(2,371)		(2,419)
Anticipated ending fund balance/working capital	\$	123,822	\$	167,744	\$	167,744	\$	165,373	\$	162,954

This scheduled illustrates how divisions draw resources from this fund.

		2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Direct Department/Divisional Use		Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Allocated administrative and overhead cost:		\$ -	\$ 109,247	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:										
0	UNDEFINED	-	(107,844)	-	-	6,391	-	-	-	-
261	ELECTRIC DISTRIBUTION	257,675	417,977	408,913	290,043	239,275	250,280	250,280	255,286	260,391
Net sources (uses)		\$ 257,675	\$ 419,380	\$ 408,913	\$ 290,043	\$ 245,666	\$ 250,280	\$ 250,280	\$ 255,286	\$ 260,391

Notes:

1

806 Public Benefits Charges Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

PUBLIC BENEFITS CHARGES FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	(15)	(259)	(200)	(259)	69	69	69	70	72
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	418,633	418,569	442,900	420,000	443,683	443,683	443,683	452,557	461,608
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	220	527	200	30	-	-	-	-	-
Total revenue	418,838	418,837	442,900	419,771	443,752	443,752	443,752	452,627	461,680
Expenditures and Appropriations									
Direct									
Personnel	42,576	(1,273)	-	-	-	-	-	-	-
Materials, services, and other operating	11,130	4,456	-	-	2,000	2,000	2,000	2,040	2,081
Grants, loans, and other assistance	476,342	391,403	395,000	364,102	325,000	325,000	325,000	331,500	338,130
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	530,048	394,586	395,000	364,102	327,000	327,000	327,000	333,540	340,211
Indirect									
Administration and overhead	39,415	31,749	31,585	31,585	13,728	-	-	-	-
Internal service use	-	1,727	2,035	2,035	15,147	18,867	18,867	19,244	19,629
Total indirect	39,415	33,476	33,620	33,620	28,875	18,867	18,867	19,244	19,629
Total expenditures	569,463	428,062	428,620	397,722	355,875	345,867	345,867	352,784	359,840
Revenue over (under) expenditures	(150,625)	(9,225)	14,280	22,048	87,877	97,885	97,885	99,843	101,840
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(6,300)	(6,300)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	(6,300)	(6,300)	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ (150,625)	\$ (9,225)	\$ 14,280	\$ 15,748	\$ 81,577	\$ 97,885	\$ 97,885	\$ 99,843	\$ 101,840

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ (48,615)	\$ (48,615)	\$ (48,615)	\$ 49,270	\$ 149,113
Inflows	443,752	443,752	443,752	452,627	461,680
Outflows	355,875	345,867	345,867	352,784	359,840
Change to fund balance/working capital	87,877	97,885	97,885	99,843	101,840
Anticipated ending fund balance/working capital	\$ 39,262	\$ 49,270	\$ 49,270	\$ 149,113	\$ 250,952

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	271	-	-	-	-	-	-	-
264 ELECTRIC ADMINISTRATION	569,463	427,791	428,620	397,722	355,875	345,867	345,867	352,784	359,840
Net sources (uses)	\$ 569,463	\$ 428,062	\$ 428,620	\$ 397,722	\$ 355,875	\$ 345,867	\$ 345,867	\$ 352,784	\$ 359,840

Notes:

1

820 Water Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

This scheduled illustrates how divisions draw resources from this fund.

Notes:

1

821 Water Capital Reserve Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

**BUDGET SUMMARY
2017-18**

WATER CAPITAL RESERVE FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	-	-	-	-	-	-	-	-	-
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	-	-	-	-
Revenue over (under) expenditures	-	-	-	-	-	-	-	-	-
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ -	\$ -	\$ -	\$ -
Inflows	-	-	-	-
Outflows	-	-	-	-
Change to fund balance/working capital	-	-	-	-
Anticipated ending fund balance/working capital	\$ -	\$ -	\$ -	\$ -

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Direct fund activity:									
Net sources (uses) \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$

Notes:

1

822 Water Connection Fee Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY

2017-18

WATER CONNECTION FEE FUND

Revenue Sources	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	(15,746)	(32,886)	100	(50,000)	17,317	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	3,166	11,353	5,632	15,000	-	20,000	20,000	20,400	20,808
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	62,500	-	-	-	-	-	-
Total revenue	(12,580)	(21,533)	68,232	(35,000)	17,317	20,000	20,000	20,400	20,808
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	5,085	15,549	3,550	6,000	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	864,346	679,128	923,768	923,768	935,000	-	-	-	-
Capital outlay/CIP	230,656	877,483	6,933,700	2,741,292	-	4,366,839	4,366,839	4,454,176	4,543,259
Total direct	1,100,087	1,572,160	7,861,018	3,671,060	935,000	4,366,839	4,366,839	4,454,176	4,543,259
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	-	-	-	-	-
Total expenditures	1,100,087	1,572,160	7,861,018	3,671,060	935,000	4,366,839	4,366,839	4,454,176	4,543,259
Revenue over (under) expenditures	(1,112,667)	(1,593,693)	(7,792,786)	(3,706,060)	(917,683)	(4,346,839)	(4,346,839)	(4,433,776)	(4,522,451)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(1,577,873)	(1,577,873)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	271,226	152,000	-	-	-	-	-	-
Transfers (out)	-	(1,065,356)	-	-	-	-	-	-	-
Other in	-	107,691	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	(686,439)	152,000	(1,577,873)	(1,577,873)	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ (1,112,667)	\$ (2,280,132)	\$ (7,640,786)	\$ (5,283,933)	\$ (2,495,556)	\$ (4,346,839)	\$ (4,346,839)	\$ (4,433,776)	\$ (4,522,451)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ (10,356,513)	\$ (10,356,513)	\$ (10,356,513)	\$ (14,703,352)	\$ (19,137,128)
Inflows	17,317	20,000	20,000	20,400	20,808
Outflows	935,000	4,366,839	4,366,839	4,454,176	4,543,259
Change to fund balance/working capital	(917,683)	(4,346,839)	(4,346,839)	(4,433,776)	(4,522,451)
Anticipated ending fund balance/working capital	\$ (11,274,196)	\$ (14,703,352)	\$ (14,703,352)	\$ (19,137,128)	\$ (23,659,579)

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Allocated administrative and overhead cost:	\$ 160,868	\$ 845,994	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	(160,868)	(493,734)	-	-	-	-	-	-	-
271 WATER SERVICES	1,100,087	1,219,900	7,861,018	3,671,060	935,000	-	-	-	-
Net sources (uses)	\$ 1,100,087	\$ 1,572,160	\$ 7,861,018	\$ 3,671,060	\$ 935,000	\$ -	\$ -	\$ -	\$ -

Notes:

1

823 Water Debt Service Reserve

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

WATER DEBT SERVICE RESERVE	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	-	-	-	-	-	-	-	-	-
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	-	-	-	-	-
Total expenditures	-	-	-	-	-	-	-	-	-
Revenue over (under) expenditures	-	-	-	-	-	-	-	-	-
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ -	\$ -	\$ -	\$ -
Inflows	-	-	-	-
Outflows	-	-	-	-
Change to fund balance/working capital	-	-	-	-
Anticipated ending fund balance/working capital	\$ -	\$ -	\$ -	\$ -

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Allocated administrative and overhead cost:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
Net sources (uses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Notes:

1

830 Recycled Water Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

RECYCLED WATER FUND

Revenue Sources	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	4	4	4	4	4
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	35,560,000	-	7,000,000	5,215,000	5,215,000	5,319,300	5,425,686
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	-	-	35,560,000	-	7,000,004	5,215,004	5,215,004	5,319,304	5,425,690
Expenditures and Appropriations									
Direct									
Personnel	-	-	83,084	53,248	129,387	125,753	125,753	128,268	130,834
Materials, services, and other operating	-	-	-	7,000	28,000	28,000	28,000	28,560	29,131
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	37,664,351	14,085	34,500,000	25,875,000	25,875,000	26,392,500	26,920,350
Total direct	-	-	37,747,435	74,333	34,657,387	26,028,753	26,028,753	26,549,328	27,080,315
Indirect									
Administration and overhead	-	-	-	-	8,229	10,277	10,277	10,483	10,692
Internal service use	-	-	-	-	64,227	58,594	58,594	59,766	60,961
Total indirect	-	-	-	-	72,456	68,871	68,871	70,248	71,653
Total expenditures	-	-	37,747,435	74,333	34,729,843	26,097,624	26,097,624	26,619,577	27,151,968
Revenue over (under) expenditures	-	-	(2,187,435)	(74,333)	(27,729,839)	(20,882,620)	(20,882,620)	(21,300,273)	(21,726,278)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(3,808)	(3,808)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	2,176,191	74,334	27,639,120	21,389,120	21,389,120	21,816,902	22,253,240
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	2,176,191	70,526	27,635,312	21,389,120	21,389,120	21,816,902	22,253,240
Resources - Use									
Budgetary surplus (deficit)	\$ -	\$ -	\$ (11,244)	\$ (3,807)	\$ (94,527)	\$ 506,500	\$ 506,500	\$ 516,630	\$ 526,962

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$	(3,807)	\$	(3,807)	\$	(3,807)	\$	502,692	\$	1,019,322
Inflows		34,639,124		26,604,124		26,604,124		27,136,206		27,678,931
Outflows		34,729,843		26,097,624		26,097,624		26,619,577		27,151,968
Change to fund balance/working capital		(90,719)		506,500		506,500		516,630		526,962
Anticipated ending fund balance/working capital	\$	(94,527)	\$	502,692	\$	502,692	\$	1,019,322	\$	1,546,284

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use		2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
		Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Allocated administrative and overhead cost:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:										
0	UNDEFINED	-	-	-	-	8,229	10,277	10,277	10,483	10,692
272	SEWER SERVICES	-	-	-	-	-	26,087,347	26,087,347	26,609,094	27,141,276
Net sources (uses)		\$ -	\$ -	\$ 37,747,435	\$ 74,333	\$ 34,729,843	\$ 26,097,624	\$ 26,097,624	\$ 26,619,577	\$ 27,151,968

Notes:

1

841 Sewer Bond Debt Service Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

SEWER BOND DEBT SERVICE FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	18,372	14,688	-	35,000	18,896	18,896	18,896	19,274	19,659
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	2,478,177	2,594,970	-	2,595,984	2,596,907	2,596,907	2,596,907	2,648,845	2,701,822
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	2,496,549	2,609,658	-	2,630,984	2,615,803	2,615,803	2,615,803	2,668,119	2,721,481
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	8,470	8,285	-	8,285	8,300	8,300	8,300	8,466	8,635
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	4,825,569	4,830,502	4,861,300	4,861,300	4,860,900	4,860,900	4,860,900	4,958,118	5,057,280
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	4,834,039	4,838,787	4,861,300	4,869,585	4,869,200	4,869,200	4,869,200	4,966,584	5,065,916
Indirect									
Administration and overhead	-	-	-	-	1,527	2,306	2,306	2,352	2,399
Internal service use	-	-	-	-	-	1,163	1,163	1,186	1,210
Total indirect	-	-	-	-	1,527	3,469	3,469	3,538	3,609
Total expenditures	4,834,039	4,838,787	4,861,300	4,869,585	4,870,727	4,872,669	4,872,669	4,970,122	5,069,525
Revenue over (under) expenditures	(2,337,490)	(2,229,129)	(4,861,300)	(2,238,601)	(2,254,924)	(2,256,866)	(2,256,866)	(2,302,003)	(2,348,043)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	(27)	(27)	(27)	(1,020,493)	(1,020,493)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	2,380,933	2,271,815	-	2,273,616	2,272,293	2,272,293	2,272,293	2,317,739	2,364,094
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	2,380,906	2,271,788	(27)	1,253,123	1,251,800	2,272,293	2,272,293	2,317,739	2,364,094
Resources - Use									
Budgetary surplus (deficit)	\$ 43,416	\$ 42,659	\$ (4,861,327)	\$ (985,478)	\$ (1,003,124)	\$ 15,427	\$ 15,427	\$ 15,736	\$ 16,050

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 2,801,102	\$ 2,801,102	\$ 2,801,102	\$ 2,816,529	\$ 2,832,264
Inflows	4,888,096	4,888,096	4,888,096	4,985,858	5,085,575
Outflows	4,870,727	4,872,669	4,872,669	4,970,122	5,069,525
Change to fund balance/working capital	17,369	15,427	15,427	15,736	16,050
Anticipated ending fund balance/working capital	\$ 2,818,471	\$ 2,816,529	\$ 2,816,529	\$ 2,832,264	\$ 2,848,315

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	-	-	-	1,527	2,306	2,306	2,352	2,399
272 SEWER SERVICES	4,834,039	4,838,787	4,861,300	4,869,585	4,869,200	4,870,363	4,870,363	4,967,770	5,067,126
Net sources (uses)	\$ 4,834,039	\$ 4,838,787	\$ 4,861,300	\$ 4,869,585	\$ 4,870,727	\$ 4,872,669	\$ 4,872,669	\$ 4,970,122	\$ 5,069,525

Notes:

1

842 Rate Stabilization-City Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

RATE STABILIZATION-CITY FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	13,835	46,144	-	30,000	12,710	32,000	32,000	32,640	33,293
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	13,835	46,144	-	30,000	12,710	32,000	32,000	32,640	33,293
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	4,798	5,857	5,857	5,974	6,094
Internal service use	-	-	-	-	-	4,614	4,614	4,706	4,800
Total indirect	-	-	-	-	4,798	10,471	10,471	10,680	10,894
Total expenditures	-	-	-	-	4,798	10,471	10,471	10,680	10,894
Revenue over (under) expenditures	13,835	46,144	-	30,000	7,912	21,529	21,529	21,960	22,399
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	(27)	(27)	(27)	(1,020,493)	(1,020,493)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	(27)	(27)	(27)	(1,020,493)	(1,020,493)	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ 13,808	\$ 46,117	\$ (27)	\$ (990,493)	\$ (1,012,581)	\$ 21,529	\$ 21,529	\$ 21,960	\$ 22,399

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 1,942,744	\$ 1,942,744	\$ 1,942,744	\$ 1,964,273	\$ 1,986,232
Inflows	12,710	32,000	32,000	32,640	33,293
Outflows	4,798	10,471	10,471	10,680	10,894
Change to fund balance/working capital	7,912	21,529	21,529	21,960	22,399
Anticipated ending fund balance/working capital	\$ 1,950,656	\$ 1,964,273	\$ 1,964,273	\$ 1,986,232	\$ 2,008,631

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Direct fund activity:									
272 SEWER SERVICES	-	-	-	-	-	4,614	4,614	4,706	4,800
Net sources (uses) \$	- \$	- \$	- \$	- \$	4,798 \$	10,471 \$	10,471 \$	10,680 \$	10,894 \$

Notes:

1

843 Connection Fee Sewer Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

CONNECTION FEE SEWER FUND

Revenue Sources	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	1,677	6,687	-	-	-	2,052	2,052	2,093	2,135
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	13,885	87,723	-	-	-	100,000	100,000	102,000	104,040
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	15,562	94,410	-	-	-	102,052	102,052	104,093	106,175
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	-	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	-	-	-	-	-	-	-
Indirect									
Administration and overhead	-	-	-	-	-	849	849	866	883
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	-	849	849	866	883
Total expenditures	-	-	-	-	-	849	849	866	883
Revenue over (under) expenditures	15,562	94,410	-	-	-	101,203	101,203	103,227	105,292
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	(27)	(27)	(27)	(1,020,493)	(1,020,493)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	(27)	(27)	(27)	(1,020,493)	(1,020,493)	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ 15,535	\$ 94,383	\$ (27)	\$ (1,020,493)	\$ (1,020,493)	\$ 101,203	\$ 101,203	\$ 103,227	\$ 105,292

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ (576,533)	\$ (576,533)	\$ (576,533)	\$ (475,330)	\$ (372,103)
Inflows	-	102,052	102,052	104,093	106,175
Outflows	-	849	849	866	883
Change to fund balance/working capital	-	101,203	101,203	103,227	105,292
Anticipated ending fund balance/working capital	\$ (576,533)	\$ (475,330)	\$ (475,330)	\$ (372,103)	\$ (266,812)

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Direct fund activity:									
0 UNDEFINED	-	-	-	-	-	849	849	866	883
Net sources (uses) \$	- \$	- \$	- \$	- \$	- \$	849 \$	849 \$	866 \$	883 \$

Notes:

1

844 City Sewer Capital Projects Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

CITY SEWER CAPITAL PROJECTS FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	9,010	21,259	-	-	-	3,234	3,234	3,299	3,365
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	30	-	-	-	-	-	-	-
Total revenue	9,010	21,289	-	-	-	3,234	3,234	3,299	3,365
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	82,404	326,097	-	-	-	1,750,000	1,750,000	1,785,000	1,820,700
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	414,575	755,660	-	-	-	-	-	-	-
Total direct	496,979	1,081,757	-	-	-	1,750,000	1,750,000	1,785,000	1,820,700
Indirect									
Administration and overhead	-	-	-	-	-	95,941	95,941	97,860	99,817
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	-	95,941	95,941	97,860	99,817
Total expenditures	496,979	1,081,757	-	-	-	1,845,941	1,845,941	1,882,860	1,920,517
Revenue over (under) expenditures	(487,969)	(1,060,468)	-	-	-	(1,842,707)	(1,842,707)	(1,879,561)	(1,917,152)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	(27)	(27)	(27)	(1,020,493)	(1,020,493)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	1,975,000	1,975,000	2,014,500	2,054,790
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	(27)	(27)	(27)	(1,020,493)	(1,020,493)	1,975,000	1,975,000	2,014,500	2,054,790
Resources - Use									
Budgetary surplus (deficit)	\$ (487,996)	\$ (1,060,495)	\$ (27)	\$ (1,020,493)	\$ (1,020,493)	\$ 132,293	\$ 132,293	\$ 134,939	\$ 137,638

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ (304,647)	\$ (304,647)	\$ (304,647)	\$ (172,354)	\$ (37,415)
Inflows	-	1,978,234	1,978,234	2,017,799	2,058,155
Outflows	-	1,845,941	1,845,941	1,882,860	1,920,517
Change to fund balance/working capital	-	132,293	132,293	134,939	137,638
Anticipated ending fund balance/working capital	\$ (304,647)	\$ (172,354)	\$ (172,354)	\$ (37,415)	\$ 100,223

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Allocated administrative and overhead cost:	\$ 411,564	\$ 732,348	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	(411,564)	(732,348)	-	-	-	-	-	-	-
272 SEWER SERVICES	496,979	1,081,757	-	-	-	1,845,941	1,845,941	1,882,860	1,920,517
Net sources (uses)	\$ 496,979	\$ 1,081,757	\$ -	\$ -	\$ -	\$ 1,845,941	\$ 1,845,941	\$ 1,882,860	\$ 1,920,517

Notes:

1

INTERNAL SERVICE FUNDS

202 Liability Fund

This fund is used to account for resources needed to meet liability insurance premiums and to allocate those costs to all City functions through its Cost Allocation Plan.

203 Garage Fund

This fund is used to account for shared resources used to operate the City's central garage and corporation yard and to allocate those costs to all City functions through its Cost Allocation Plan.

204 Purchasing Fund

This fund is used to account for shared resources used to maintain and implement the City's central procurement system and to allocate those costs to all City functions through its Cost Allocation Plan.

205 Billing and Collection Fund

This fund is used to account for shared resources used to provide billing and collection service to City functions and other governmental entities and to allocate those costs accordingly through its Cost Allocation Plan.

206 Public Safety Dispatch Fund

This fund is used to account for shared resources used to provide public safety dispatch services to City departments and other governmental entities and to allocate those costs accordingly through its Cost Allocation Plan.

208 Building & Maintenance Fund

This fund is used to account for shared resources used to provide central building and grounds maintenance services to City departments and to allocate those costs accordingly through its Cost Allocation Plan.

209 IT Fund

This fund is used to account for shared resources used to provide information technology services to City departments and to allocate those costs accordingly through its Cost Allocation Plan.

202 Liability Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

LIABILITY FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	590,598	640,200	611,050	658,653	659,847	659,847	673,044	686,505
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	-	590,598	640,200	611,050	658,653	659,847	659,847	673,044	686,505
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	530,748	590,598	640,202	611,050	632,067	632,067	632,067	644,708	657,603
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	530,748	590,598	640,202	611,050	632,067	632,067	632,067	644,708	657,603
Indirect									
Administration and overhead	-	-	-	-	26,535	27,780	27,780	28,336	28,902
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	26,535	27,780	27,780	28,336	28,902
Total expenditures	530,748	590,598	640,202	611,050	658,602	659,847	659,847	673,044	686,505
Revenue over (under) expenditures	(530,748)	-	(2)	-	51	-	-	-	-
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ (530,748)	\$ -	\$ (2)	\$ -	\$ 51	\$ -	\$ -	\$ -	\$ -

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 1,347,364	\$ 1,347,364	\$ 1,347,364	\$ 1,347,364	\$ 1,347,364
Inflows	658,653	659,847	659,847	673,044	686,505
Outflows	658,602	659,847	659,847	673,044	686,505
Change to fund balance/working capital	51	-	-	-	-
Anticipated ending fund balance/working capital	\$ 1,347,415	\$ 1,347,364	\$ 1,347,364	\$ 1,347,364	\$ 1,347,364

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use		2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
		Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Allocated administrative and overhead cost:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:										
162	RISK MANAGEMENT	530,748	590,598	640,202	611,050	658,602	659,847	659,847	673,044	686,505
Net sources (uses)		\$ 530,748	\$ 590,598	\$ 640,202	\$ 611,050	\$ 658,602	\$ 659,847	\$ 659,847	\$ 673,044	\$ 686,505

Notes:

1

203 Garage Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

GARAGE FUND

Revenue Sources	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	491	3,490	-	-	155	155	155	158	161
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	439,835	427,566	511,535	-	20,000	20,000	20,000	20,400	20,808
Internal services provided	-	(33,132)	-	390,435	497,587	491,946	491,946	501,785	511,821
Other revenue	802	-	-	-	-	-	-	-	-
Total revenue	441,128	397,924	511,535	390,435	517,742	512,101	512,101	522,343	532,790
Expenditures and Appropriations									
Direct									
Personnel	307,807	320,063	331,064	321,101	310,777	310,777	310,777	316,992	323,332
Materials, services, and other operating	77,647	50,185	88,470	66,840	72,800	78,800	78,800	80,376	81,984
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	114,000	-	70,000	70,000	70,000	71,400	72,828
Total direct	385,454	370,248	533,534	387,941	453,577	459,577	459,577	468,768	478,143
Indirect									
Administration and overhead	-	-	-	-	24,204	24,602	24,602	25,094	25,596
Internal service use	19,577	21,469	20,002	10,036	28,967	27,768	27,768	28,323	28,890
Total indirect	19,577	21,469	20,002	10,036	53,171	52,370	52,370	53,417	54,486
Total expenditures	405,031	391,717	553,536	397,977	506,748	511,947	511,947	522,185	532,629
Revenue over (under) expenditures	36,097	6,207	(42,001)	(7,542)	10,994	155	155	158	161
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(6)	(6)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	34,030	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	34,030	(6)	(6)	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ 36,097	\$ 6,207	\$ (7,971)	\$ (7,548)	\$ 10,988	\$ 155	\$ 155	\$ 158	\$ 161

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 35,508	\$ 35,508	\$ 35,508	\$ 35,663	\$ 35,820
Inflows	517,742	512,101	512,101	522,343	532,790
Outflows	506,748	511,947	511,947	522,185	532,629
Change to fund balance/working capital	10,994	155	155	158	161
Anticipated ending fund balance/working capital	\$ 46,502	\$ 35,663	\$ 35,663	\$ 35,820	\$ 35,981

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	3,309	-	-	643	-	-	-	-
241 FLEET AND PLANT MAINTENAN	405,031	388,408	553,536	397,977	506,105	511,947	511,947	522,185	532,629
Net sources (uses)	\$ 405,031	\$ 391,717	\$ 553,536	\$ 397,977	\$ 506,748	\$ 511,947	\$ 511,947	\$ 522,185	\$ 532,629

Notes:

1

204 Purchasing Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

PURCHASING FUND

Revenue Sources	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	240	1,614	250	200	132	150	150	153	156
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	229,964	254,297	261,722	290,949	485,994	485,565	485,565	495,276	505,182
Other revenue	1,208	2,080	2,000	2,080	-	-	-	-	-
Total revenue	231,412	257,991	263,972	293,229	486,126	485,715	485,715	495,429	505,338
Expenditures and Appropriations									
Direct									
Personnel	194,327	209,192	228,355	218,845	345,417	345,417	345,417	352,325	359,372
Materials, services, and other operating	22,247	36,863	53,735	62,899	55,542	55,542	55,542	56,653	57,786
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	216,574	246,055	282,090	281,744	400,959	400,959	400,959	408,978	417,158
Indirect									
Administration and overhead	-	-	-	-	36,116	37,089	37,089	37,831	38,587
Internal service use	13,438	9,897	9,332	11,484	51,945	47,667	47,667	48,620	49,593
Total indirect	13,438	9,897	9,332	11,484	88,061	84,756	84,756	86,451	88,180
Total expenditures	230,012	255,952	291,422	293,228	489,020	485,715	485,715	495,429	505,338
Revenue over (under) expenditures	1,400	2,039	(27,450)	1	(2,894)	0	0	0	0
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ 1,400	\$ 2,039	\$ (27,450)	\$ 1	\$ (2,894)	\$ 0	\$ 0	\$ 0	\$ 0

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 31,108	\$ 31,108	\$ 31,108	\$ 31,108
Inflows	486,126	485,715	485,715	495,429
Outflows	489,020	485,715	485,715	505,338
Change to fund balance/working capital	(2,894)	0	0	0
Anticipated ending fund balance/working capital	\$ 28,214	\$ 31,108	\$ 31,108	\$ 31,109

This scheduled illustrates how divisions draw resources from this fund.

		2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Direct Department/Divisional Use		Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Allocated administrative and overhead cost:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:										
0	UNDEFINED	-	2,152	-	2,152	97	-	-	-	-
135	PURCHASING	223,849	247,732	285,422	282,076	480,923	477,715	477,715	487,269	497,015
140	CITY ATTORNEY	6,163	6,068	6,000	9,000	8,000	8,000	8,000	8,160	8,323
Net sources (uses)		\$ 230,012	\$ 255,952	\$ 291,422	\$ 293,228	\$ 489,020	\$ 485,715	\$ 485,715	\$ 495,429	\$ 505,338

Notes:

1

205 Billing and Collection Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

BILLING AND COLLECTION FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	2,502	13,723	3,000	13,723	2,658	2,658	2,658	2,711	2,765
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	150,089	133,956	148,451	133,956	175,411	121,000	121,000	123,420	125,888
Internal services provided	350,764	1,022,555	1,321,100	803,359	1,041,020	1,069,670	1,069,670	1,091,063	1,112,885
Other revenue	29,454	26,685	26,000	47,000	-	-	-	-	-
Total revenue	532,809	1,196,919	1,498,551	998,038	1,219,089	1,193,328	1,193,328	1,217,195	1,241,538
Expenditures and Appropriations									
Direct									
Personnel	326,574	765,646	1,043,649	739,852	862,947	837,640	837,640	854,393	871,481
Materials, services, and other operating	172,845	176,490	197,700	212,312	435,967	431,967	431,967	440,606	449,418
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	100,000	100,000	100,000	102,000	104,040
Total direct	499,419	942,136	1,241,349	952,164	1,398,914	1,369,607	1,369,607	1,396,999	1,424,939
Indirect									
Administration and overhead	-	-	-	-	79,197	82,022	82,022	83,662	85,336
Internal service use	23,753	47,123	83,865	49,206	104,923	97,699	97,699	99,653	101,646
Total indirect	23,753	47,123	83,865	49,206	184,120	179,721	179,721	183,315	186,982
Total expenditures	523,172	989,259	1,325,214	1,001,370	1,583,034	1,549,328	1,549,328	1,580,315	1,611,921
Revenue over (under) expenditures	9,637	207,660	173,337	(3,332)	(363,945)	(356,000)	(356,000)	(363,120)	(370,383)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	360,000	360,000	360,000	367,200	374,544
Encumbrances	-	(800)	(800)	(7,818)	(7,818)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	(800)	(800)	(7,818)	352,182	360,000	360,000	367,200	374,544
Resources - Use									
Budgetary surplus (deficit)	\$ 9,637	\$ 206,860	\$ 172,537	\$ (11,150)	\$ (11,763)	\$ 4,000	\$ 4,000	\$ 4,080	\$ 4,161

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 611,173	\$ 611,173	\$ 611,173	\$ 255,172	\$ (107,948)
Inflows	1,219,089	1,193,328	1,193,328	1,217,195	1,241,538
Outflows	1,583,034	1,549,328	1,549,328	1,580,315	1,611,921
Change to fund balance/working capital	(363,945)	(356,000)	(356,000)	(363,120)	(370,383)
Anticipated ending fund balance/working capital	\$ 247,228	\$ 255,172	\$ 255,172	\$ (107,948)	\$ (478,330)

This scheduled illustrates how divisions draw resources from this fund.

		2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Direct Department/Divisional Use		Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Allocated administrative and overhead cost:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:										
0	UNDEFINED	10,513	20,013	-	22,000	-	-	-	-	-
133	UTILITY BILLING	512,659	700,706	998,596	710,854	1,333,352	1,544,328	1,544,328	1,575,215	1,606,719
140	CITY ATTORNEY	-	2,433	10,000	-	5,000	5,000	5,000	5,100	5,202
264	ELECTRIC ADMINISTRATION	-	156,457	188,728	157,512	146,818	-	-	-	-
271	WATER SERVICES	-	109,650	127,890	111,003	97,865	-	-	-	-
Net sources (uses)		\$ 523,172	\$ 989,259	\$ 1,325,214	\$ 1,001,370	\$ 1,583,034	\$ 1,549,328	\$ 1,549,328	\$ 1,580,315	\$ 1,611,921

Notes:

1

206 Public Safety Dispatch Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

PUBLIC SAFETY DISPATCH FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	288	5,023	-	-	26	26	26	27	27
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	309,785	309,785	327,386	325,276	343,755	343,755	343,755	350,630	357,643
Internal services provided	839,026	959,239	729,844	772,618	918,898	910,152	910,152	928,355	946,922
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	1,149,099	1,274,047	1,057,230	1,097,894	1,262,679	1,253,933	1,253,933	1,279,012	1,304,592
Expenditures and Appropriations									
Direct									
Personnel	851,839	1,039,470	976,763	1,009,298	1,041,248	1,036,703	1,036,703	1,057,437	1,078,586
Materials, services, and other operating	216,385	259,906	89,316	89,825	84,316	89,316	89,316	91,102	92,924
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	46,148	-	-	-	-	-	-	-	-
Total direct	1,114,372	1,299,376	1,066,079	1,099,123	1,125,564	1,126,019	1,126,019	1,148,540	1,171,510
Indirect									
Administration and overhead	-	-	-	-	68,628	71,057	71,057	72,478	73,928
Internal service use	-	43,453	40,970	-	60,740	56,857	56,857	57,994	59,154
Total indirect	-	43,453	40,970	-	129,368	127,914	127,914	130,472	133,082
Total expenditures	1,114,372	1,342,829	1,107,049	1,099,123	1,254,932	1,253,933	1,253,933	1,279,012	1,304,592
Revenue over (under) expenditures	34,727	(68,782)	(49,819)	(1,229)	7,747	(0)	(0)	(0)	(0)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(10,593)	(10,593)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	36,370	-	-	-	-	-	-	-	-
Transfers (out)	(7,000)	-	-	-	(7,000)	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	29,370	-	-	(10,593)	(17,593)	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ 64,097	\$ (68,782)	\$ (49,819)	\$ (11,822)	\$ (9,846)	\$ (0)	\$ (0)	\$ (0)	\$ (0)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ (70,736)	\$ (70,736)	\$ (70,736)	\$ (70,736)	\$ (70,736)
Inflows	1,262,679	1,253,933	1,253,933	1,279,012	1,304,592
Outflows	1,261,932	1,253,933	1,253,933	1,279,012	1,304,592
Change to fund balance/working capital	747	(0)	(0)	(0)	(0)
Anticipated ending fund balance/working capital	\$ (69,989)	\$ (70,736)	\$ (70,736)	\$ (70,736)	\$ (70,737)

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	9,449	-	-	-	-	-	-	-
202 POLICE OPERATIONS	1,114,372	1,333,380	1,107,049	1,099,123	1,254,932	1,253,933	1,253,933	1,279,012	1,304,592
Net sources (uses)	\$ 1,114,372	\$ 1,342,829	\$ 1,107,049	\$ 1,099,123	\$ 1,254,932	\$ 1,253,933	\$ 1,253,933	\$ 1,279,012	\$ 1,304,592

Notes:

1

208 Building & Maintenance Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

BUILDING & MAINTENANCE FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	2,564	-	2,564	120	120	120	122	125
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	656,121	562,248	630,675	789,098	690,591	690,591	704,403	718,491
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	-	658,685	562,248	633,239	789,218	690,711	690,711	704,525	718,616
Expenditures and Appropriations									
Direct									
Personnel	-	371,779	380,672	350,196	370,784	370,784	370,784	378,200	385,764
Materials, services, and other operating	-	208,132	223,926	249,139	221,750	221,750	221,750	226,185	230,709
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	219,500	294,450	294,450	300,339	306,346
Total direct	-	579,911	604,598	599,334	812,034	886,984	886,984	904,724	922,819
Indirect									
Administration and overhead	-	-	-	-	35,893	37,169	37,169	37,912	38,671
Internal service use	-	37,589	47,746	44,383	60,489	60,888	60,888	62,106	63,348
Total indirect	-	37,589	47,746	44,383	96,382	98,057	98,057	100,018	102,019
Total expenditures	-	617,500	652,344	643,717	908,416	985,041	985,041	1,004,742	1,024,837
Revenue over (under) expenditures	-	41,185	(90,096)	(10,479)	(119,198)	(294,330)	(294,330)	(300,217)	(306,221)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(4,110)	(4,110)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	590,692	590,692	602,506	614,556
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	(4,110)	(4,110)	590,692	590,692	602,506	614,556
Resources - Use									
Budgetary surplus (deficit)	\$ -	\$ 41,185	\$ (90,096)	\$ (14,588)	\$ (123,308)	\$ 296,362	\$ 296,362	\$ 302,289	\$ 308,335

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 26,594	\$ 26,594	\$ 26,594	\$ 322,956	\$ 625,245
Inflows	789,218	1,281,403	1,281,403	1,307,031	1,333,172
Outflows	908,416	985,041	985,041	1,004,742	1,024,837
Change to fund balance/working capital	(119,198)	296,362	296,362	302,289	308,335
Anticipated ending fund balance/working capital	\$ (92,604)	\$ 322,956	\$ 322,956	\$ 625,245	\$ 933,580

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	-	4,381	-	-	-	-	-	-	-
225 BUILDINGS & GROUNDS MAINT	-	523,166	567,656	557,937	840,437	917,062	917,062	935,403	954,111
243 CORPORATION YARD	-	89,953	84,688	85,781	67,980	67,980	67,980	69,339	70,726
Net sources (uses) \$	-	\$ 617,500	\$ 652,344	\$ 643,717	\$ 908,416	\$ 985,041	\$ 985,041	\$ 1,004,742	\$ 1,024,837

Notes:

1

209 IT Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable..

BUDGET SUMMARY 2017-18

IT FUND	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Revenue Sources	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	2,726	-	2,000	183	183	183	187	190
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	908,939	854,627	765,050	1,232,039	1,189,530	1,189,530	1,213,321	1,237,587
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	-	911,665	854,627	767,050	1,232,222	1,189,713	1,189,713	1,213,507	1,237,777
Expenditures and Appropriations									
Direct									
Personnel	-	383,093	473,727	369,705	479,212	479,212	479,212	488,796	498,572
Materials, services, and other operating	-	395,076	380,900	499,160	449,519	449,519	449,519	458,509	467,680
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	122,964	-	2,500	196,000	301,000	301,000	307,020	313,160
Total direct	-	901,133	854,627	871,365	1,124,731	1,229,731	1,229,731	1,254,325	1,279,412
Indirect									
Administration and overhead	-	-	-	-	52,578	52,337	52,337	53,384	54,451
Internal service use	-	-	-	-	2,517	12,645	12,645	12,898	13,156
Total indirect	-	-	-	-	55,095	64,982	64,982	66,282	67,607
Total expenditures	-	901,133	854,627	871,365	1,179,826	1,294,713	1,294,713	1,320,607	1,347,019
Revenue over (under) expenditures	-	10,532	-	(104,315)	52,396	(105,000)	(105,000)	(107,100)	(109,242)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	(8,841)	(8,841)	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	104,315	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	95,474	(8,841)	-	-	-	-
Resources - Use									
Budgetary surplus (deficit)	\$ -	\$ 10,532	\$ -	\$ (8,841)	\$ 43,555	\$ (105,000)	\$ (105,000)	\$ (107,100)	\$ (109,242)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ (6,116)	\$ (6,116)	\$ (6,116)	\$ (111,116)	\$ (218,215)
Inflows	1,232,222	1,189,713	1,189,713	1,213,507	1,237,777
Outflows	1,179,826	1,294,713	1,294,713	1,320,607	1,347,019
Change to fund balance/working capital	52,396	(105,000)	(105,000)	(107,100)	(109,242)
Anticipated ending fund balance/working capital	\$ 46,280	\$ (111,116)	\$ (111,116)	\$ (218,215)	\$ (327,457)

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$
Direct fund activity:									
139 IT	-	901,133	854,627	871,365	1,179,826	1,294,713	1,294,713	1,320,607	1,347,019
Net sources (uses) \$	- \$	901,133 \$	854,627 \$	871,365 \$	1,179,826 \$	1,294,713 \$	1,294,713 \$	1,320,607 \$	1,347,019 \$

Notes:

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FIDUCIARY

These funds account for assets held by the City as an agent for individuals, private organizations, and other governments. The financial activities of these funds are excluded from the Government-wide financial statements, but are presented in the separate Fiduciary Fund financial statements.

PRIVATE PURPOSE TRUST FUNDS

915 Ukiah Valley Fire District Fund

This fund is used to account for the activities of the Ukiah Valley Fire District. The City provides accounting, budget management, and other fiscal and administrative services to the District.

969 Ukiah Redevelopment Successor Agency

This is the primary fund of the former Ukiah Redevelopment Agency. This fund accounts for resources received and activities performed in the dissolution of the former agency, including administrative costs.

915 Ukiah Valley Fire District Fund

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable.

BUDGET SUMMARY 2017-18

UVFD	Prior FYs		Current		Budget Year		Projections		
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,007,939	\$ 1,007,939	\$ 1,028,098	\$ 1,048,660
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	20,000	20,000	20,400	20,808
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	5,032	5,032	5,133	5,235
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	3,693	3,693	3,767	3,842
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	1,015,371	1,015,371	1,035,678	1,056,392
Total revenue	-	-	-	-	-	2,052,035	2,052,035	2,093,076	2,134,937
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	1,368,550	1,368,550	1,395,921	1,423,839
Materials, services, and other operating	-	-	-	-	-	221,028	221,028	225,449	229,958
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	93,641	93,641	95,514	97,424
Capital outlay/CIP	-	-	-	-	-	125,000	125,000	127,500	130,050
Total direct	-	-	-	-	-	1,808,219	1,808,219	1,844,383	1,881,271
Indirect									
Administration and overhead	-	-	-	-	-	95,006	95,006	96,906	98,844
Internal service use	-	-	-	-	-	245,215	245,215	250,119	255,121
Total indirect	-	-	-	-	-	340,220	340,220	347,024	353,965
Total expenditures	-	-	-	-	-	2,148,439	2,148,439	2,191,408	2,235,236
Revenue over (under) expenditures	-	-	-	-	-	(96,404)	(96,404)	(98,332)	(100,299)
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	110,000	110,000	112,200	114,444
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	-	-	-	-	-	-	-	-
Transfers (out)	-	-	-	-	-	-	-	-	-
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	-	-	-	-	-	110,000	110,000	112,200	114,444
Resources - Use									
Budgetary surplus (deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,596	\$ 13,596	\$ 13,868	\$ 14,145

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Inflows	-	2,052,035	2,052,035	2,093,076	2,134,937	-	-	-	-
Outflows	-	2,148,439	2,148,439	2,191,408	2,235,236	-	-	-	-
Change to fund balance/working capital	-	(96,404)	(96,404)	(98,332)	(100,299)	-	-	-	-
Anticipated ending fund balance/working capital	\$ -	\$ (96,404)	\$ (96,404)	\$ (194,736)	\$ (295,035)	-	-	-	-

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
214 DISTRICT FIRE	-	-	-	-	-	2,148,439	2,148,439	2,191,408	2,235,236
Net sources (uses) \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,148,439	\$ 2,148,439	\$ 2,191,408	\$ 2,235,236

Notes:

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969 Ukiah Redevelopment Successor Agency

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation, if applicable.

BUDGET SUMMARY 2017-18

REDEVELOPMENT OBLIGATION RETIR	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Revenue Sources									
Taxes	\$ 605,745	\$ 1,706,184	\$ -	\$ -	\$ -	\$ 1,294,588	\$ 1,294,588	\$ 1,320,480	\$ 1,346,889
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	52,040	-	-	-	50,000	50,000	51,000	52,020
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Charges for service	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total revenue	605,745	1,758,224	-	-	-	1,344,588	1,344,588	1,371,480	1,398,909
Expenditures and Appropriations									
Direct									
Personnel	16,015	18,313	-	-	-	-	-	-	-
Materials, services, and other operating	68,569	256,062	-	-	-	250,000	250,000	255,000	260,100
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	84,584	274,375	-	-	-	250,000	250,000	255,000	260,100
Indirect									
Administration and overhead	2,612	1,789	-	-	-	-	-	-	-
Internal service use	600	696	-	-	-	-	-	-	-
Total indirect	3,212	2,485	-	-	-	-	-	-	-
Total expenditures	87,796	276,860	-	-	-	250,000	250,000	255,000	260,100
Revenue over (under) expenditures	517,949	1,481,364	-	-	-	1,094,588	1,094,588	1,116,480	1,138,809
Financing Sources (Uses)									
Use of fund balance/working capital	-	-	-	-	-	-	-	-	-
Encumbrances	-	-	-	-	-	-	-	-	-
Interfund financing	-	-	-	-	-	-	-	-	-
Transfers in	-	180,049	-	-	-	-	-	-	-
Transfers (out)	(1,659,192)	(1,784,414)	-	-	-	(1,250,000)	(1,250,000)	(1,275,000)	(1,300,500)
Other in	-	-	-	-	-	-	-	-	-
Other (out)	-	-	-	-	-	-	-	-	-
Additions to	-	-	-	-	-	-	-	-	-
Deductions (from)	-	-	-	-	-	-	-	-	-
Net sources (uses)	(1,659,192)	(1,604,365)	-	-	-	(1,250,000)	(1,250,000)	(1,275,000)	(1,300,500)
Resources - Use									
Budgetary surplus (deficit)	\$ (1,141,243)	\$ (123,001)	\$ -	\$ -	\$ -	\$ (155,412)	\$ (155,412)	\$ (158,520)	\$ (161,691)

FUND BALANCE/WORKING CAPITAL ANALYSIS

Estimated beginning fund balance/working capital	\$ 6,883,842	\$ 6,883,842	\$ 6,883,842	\$ 6,728,430	\$ 6,569,910
Inflows	-	1,344,588	1,344,588	1,371,480	1,398,909
Outflows	-	1,500,000	1,500,000	1,530,000	1,560,600
Change to fund balance/working capital	-	(155,412)	(155,412)	(158,520)	(161,691)
Anticipated ending fund balance/working capital	\$ 6,883,842	\$ 6,728,430	\$ 6,728,430	\$ 6,569,910	\$ 6,408,219

This scheduled illustrates how divisions draw resources from this fund.

Direct Department/Divisional Use	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Allocated administrative and overhead cost: \$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
0 UNDEFINED	600	229,872	-	-	-	250,000	250,000	255,000	260,100
Net sources (uses) \$	\$ 87,796	\$ 276,860	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 255,000	\$ 260,100

Notes:

1

THE BUDGET UNITS

Budget units are the departments and divisions that draw resources either directly or indirectly from funds in the provision of City services. A single budget unit may draw resources from one or several funds. Similarly, a single fund may allocate resources to one or many different budget units.

As an example, the Finance Department is comprised of four distinct divisions (budget units) that draw resources from and provide services to several different funds. The Accounting Division of the Finance Department is accounted for in the general fund. However, it provides administrative services to several other funds either directly or indirectly, the cost of which is allocated using the City's Cost Allocation Plan. The Billing and Customer Services Division of the Finance Department, however, is accounted for in an internal service fund and provides services directly to other funds that require it.

The operating budget presented here identifies expenditures and revenue sources by the department. Expenditures are detailed by character or function within the department to give the reader a fundamental understanding where resources are planned to be used. Such functions are classified as follows:

- ✓ Salaries and benefits, which include salaries and wages of full and part-time employees, healthcare premiums, City retirement contributions, overtime and standby costs, etc.
- ✓ Operations, including costs associated with day-to-day activities, professional services, insurance costs, and travel and training
- ✓ Debt service, if the department is responsible for any regular payments on bonds, loans, leases, or other long-term obligations. Generally, all debt service is managed in non-departmental
- ✓ Housing loans/grants, which typically are found only in the Economic Development and Housing divisions of the City Manager's Office and Community Development Department, respectively
- ✓ Capital outlay, which typically identifies any expenditures related to semi-regular purchases, such as computers and technology, office equipment, building improvements, and other items that are capitalized and depreciated

Among the information included in this proposed budget are prior year actuals, current fiscal year budget and year-end estimates, and a projection of cost estimates for the next two years, which have been compiled based on known information to date.

DEPARTMENTS AND DIVISIONS

Department Code	Division Code	Name
0		Non-departmental (Undefined)
10		City Council
12		City Manager's Office:
	121	City Manager
	122	City-wide Administrative Services
	123	Community Outreach/Public Information
	125	City Clerk
	126	Economic Development
	127	Visit Ukiah
13		Finance:
	132	Budget Management
	133	Utility Billing
	134	Accounting
	135	Purchasing
	139	IT
140		City Attorney
151		City Treasurer
161		HR & Risk Management
171		Economic Development
172		RDA Successor Agency
174		Grants Division
180		Community Outreach/Public Info
20		Police
21		Fire:
	212	City Fire Division
	214	UVFD Fire Division
22		Community Services:
	221	Parks
	222	Park Development
	223	Aquatics
	224	Golf
	225	Building & Grounds Maintenance
	226	Conference Center
	227	Museum

- 228 Recreation
- 23 Community Development and Planning:
 - 231 Planning
 - 233 Building Inspection
 - 234 Housing
- 24 Public Works:
 - 241 Fleet and Plant Maintenance
 - 242 Engineering/Streets
 - 243 Corporation Yard
 - 245 Landfill
- 25 Airport
- 26 Electric:
 - 261 Electric Distribution
 - 262 Technical Services
 - 264 Electric Administration
- Water Resources:
 - 271 Water
 - 272 Sewer
 - 273 Recycled Water

00. NON DEPARTMENTAL

This activity accounts for the costs of support services needed to run the general City Hall operations. It also accounts for the cost of various items, which are not directly attributable to a specific department. These items typically include bank fees and charges, costs associated with property tax administration fees by the county, fees charged by the State Board of Equalization for administration of sales tax collection, and most debt service. This Division accounts for the majority of the revenues that come into the City.

**BUDGET SUMMARY
2017-18
NON-DEPARTMENTAL**

	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Programmatic Revenues									
Taxes	\$ 11,753,905	\$ 13,677,629	\$ 12,264,340	\$ 13,160,942	\$ 11,971,447	\$ 17,670,151	\$ 17,670,151	\$ 17,713,262	\$ 18,067,527
Franchises	1,643,559	1,514,799	1,637,612	1,503,317	1,514,800	1,580,304	1,580,304	1,611,910	1,644,148
Licenses	6,633	6,486	6,500	-	6,486	6,500	6,500	6,630	6,763
Permits	56,578	70,065	61,350	77,720	70,065	101,900	101,900	83,538	85,209
Fines, forfeitures, and penalties	87,967	95,098	145,096	99,500	95,098	112,500	112,500	114,750	117,045
Use of money and property	1,331,802	1,587,170	1,888,311	1,376,618	1,497,093	1,670,750	1,670,750	1,699,032	1,733,013
Federal funding	24,273	29,904	179,550	157,667	29,904	1,948,500	1,948,500	1,987,470	2,027,219
State funding	1,751,652	2,043,664	4,688,655	2,530,918	2,043,664	9,153,896	9,153,896	9,336,974	9,523,713
Other grants, subventions, and contributions	101,701	64,019	152,000	15,000	64,019	105,000	105,000	107,100	109,242
Internal services provided	1,419,754	3,817,710	2,312,666	4,274,136	3,817,710	5,497,301	5,497,301	5,607,247	5,719,392
Charges for service	30,152,220	29,812,727	31,118,362	29,688,534	29,725,004	31,308,596	31,308,596	31,931,001	32,569,621
Other revenue	341,152	79,067	277,780	211,695	74,075	1,242,336	1,242,336	240,684	245,498
Total programmatic revenues	48,671,196	52,798,338	54,732,222	53,096,047	50,909,363	70,397,734	70,397,734	70,439,599	71,848,391
Expenditures and Appropriations									
Direct									
Personnel	-	-	-	-	-	-	-	18,360	18,727
Materials, services, and other operating	12,457	266,150	264,700	51,943	937,723	1,310,379	1,310,379	1,463,067	1,492,328
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	340,260	-	-	65,000	65,000	65,000	66,300	67,626
Capital outlay/CIP	-	204,980	5,190,541	610,909	1,888,000	-	-	1,925,760	1,964,275
Total direct	12,457	811,390	5,455,241	662,852	2,890,723	1,375,379	1,375,379	3,473,487	3,542,956
Indirect									
Administration and overhead	-	-	-	12,000	106,881	51,086	51,086	194,143	198,026
Internal service use	600	628,867	-	(22,004)	111,972	43,825	43,825	44,702	45,596
Total indirect	600	628,867	-	(10,004)	218,853	94,911	94,911	238,844	243,621
Total expenditures and appropriations	13,057	1,440,257	5,455,241	652,848	3,109,576	1,470,290	1,470,290	3,712,331	3,786,577
Net cost	\$ 48,658,139	\$ 51,358,081	\$ 49,276,981	\$ 52,443,200	\$ 47,799,787	\$ 68,927,444	\$ 68,927,444	\$ 66,727,268	\$ 68,061,813

10. LEGISLATIVE

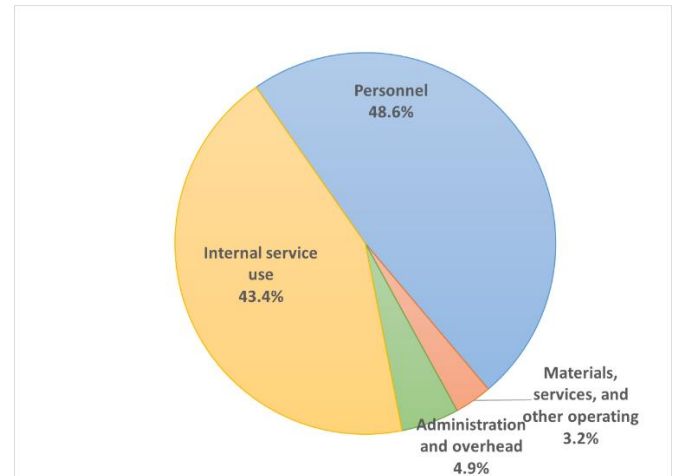
The legislative body for the City of Ukiah is the City Council. The same body acts as the governing authority for the Successor Agency to the City of Ukiah Redevelopment Agency. The City Council is advised by the following standing commissions and committees:

- ✓ Airport Commission
- ✓ Planning Commission
- ✓ Design Review Board
- ✓ Traffic Engineering Committee
- ✓ Paths, Open Space, and Creeks Commission
- ✓ Demolition Permit Review Committee
- ✓ Parks, Recreations, and Golf Commission
- ✓ Investment Oversight Committee

The City Council for the City of Ukiah, comprised of five council members, provides policy direction to the City Manager. The Council adopts ordinances to control the affairs of the City, as well as oversees the fiscal affairs of the City and approves and adopts the annual City budget. The Council also provides policy direction for the enforcement of City ordinances and may pass emergency ordinances for the immediate preservation or protection of public health, property, or safety. The Council enters into contracts and cooperative or joint activities with other government bodies.

The City of Ukiah Planning Commission is a committee of five persons appointed by the Ukiah City Council to review matters related to planning and development. The Planning Commission meets twice each month for the purpose of considering City land use matters. Included on the agendas are such things as the General Plan, re-zonings, use permits, subdivisions, architectural and design review, planning policy matters, and interpretations.

APPROPRIATIONS BY COST CATEGORY

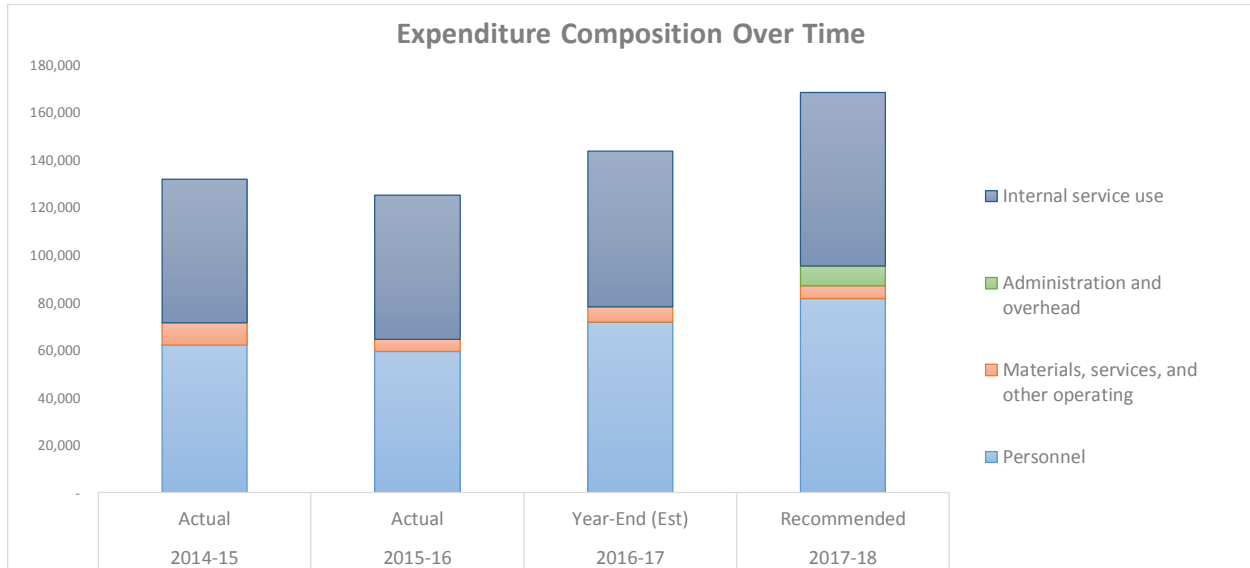


Requested Appropriations

Requested Appropriations	
Direct	
Personnel	\$ 81,837
Materials, services, and other operating	5,325
Grants, loans, and other assistance	-
Debt service	-
Capital outlay/CIP	-
Total direct	87,162
Indirect	
Administration and overhead	8,292
Internal service use	73,102
Total indirect	81,394
Total	\$ 168,556

SIGNIFICANT CHANGES FROM PRIOR YEAR

No significant changes from the prior year.



OUTCOMES/ACCOMPLISHMENTS

Through a strategic planning process, the Council has established a set of priorities. These priorities received funding to varying degrees, based on costs and importance assigned to each by the City Council and executive management. The following list identifies those priorities and the respective outcomes, as established by the City Council.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: City Council
Division: City Council

Goal/Objectives	Status	Outcomes/Accomplishments
1 Develop a prioritized plan for maintaining and improving public infrastructure.	In progress	Notable Action Items: Completed five year water, electric, and solid waste rate reviews; General Sales Tax (Measure Y) approved.
2 Planning Valley-Wide takes place based on sound planning principles.	In progress	Notable Action Items: Ongoing efforts to develop a plan for the devlivery of fire services; attempting to seek alternatives outside of litigation with the Ukiah Valley Sanitation District.
3 Facilitate the development of a sound local economy that attracts investment, promotes economic diversity, supports businesses, creates employment opportunities, and generates public revenues.	In progress	Notable Action Items: Receivership granted for the Palace Hotel; Completed a hotel feasibiltiy study in an effort to attract an anchor tenant to the downtown core.
4 Council and staff work together to create a more responsive and effective workplace environment.	In progress	Notable Action Items: Developed/Identified organizational core values; Implemented project/news pages on the City's website; deployed a mobile application for reporting issues to the City; expanded utilization of social media.

GOALS

Those same goals are carried forward and identified as Strategic Priorities, which include the following:

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: CITY COUNCIL
Division: CITY COUNCIL

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Secure awarded funding for the recycled water system for Phases I-III.	Priority 1	
	2 Develop Tax Sharing Agreement with the County of Mendocino.	Priority 2	
	3 Implement the Redwood Business Park Infrastructure Improvement Project.	Priority 3	
	4 Consider the development of trench cut fees.	Priority 1	
	5 Develop a plan to engage and direct activities/priorities of the city's commissions.	Priority 4	

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Update the Ukiah General Plan.	Priority 2	
	2 Update the City of Ukiah's sphere of influence (SOI).	Priority 2	
	3 Coordinate with the County and State for a reuse plan for the Courthouse.	Priority 3	
	4 Implement Downtown Streetscape Improvement plan.	Priority 3	
	5 Evaluate and amend the city zoning code to improve efficiencies/public service and protect natural resources.	Priority 2	

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1		
	2		
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used. Notes¹ related to this summary information are immediately following this presentation.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level.

BUDGET SUMMARY
2017-18

CITY COUNCIL	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	FY 2017-18	FY 2017-18	Fiscal Year 2017-18	Fiscal Year 2017-18	Fiscal Year 2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	62,157	59,450	65,271	71,756	81,837	81,837	81,837	83,474	85,143
Materials, services, and other operating	9,259	5,194	6,800	6,495	73,525	5,325	5,325	5,432	5,540
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	71,416	64,644	72,071	78,251	155,362	87,162	87,162	88,905	90,683
Indirect									
Administration and overhead	-	-	-	-	8,078	8,292	8,292	8,458	8,627
Internal service use	60,506	60,599	65,688	65,688	86,480	73,102	73,102	74,564	76,055
Total indirect	60,506	60,599	65,688	65,688	94,558	81,394	81,394	83,022	84,682
Total expenditures and appropriations	131,922	125,243	137,759	143,939	249,920	168,556	168,556	171,927	175,366

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	113,359	\$	113,774	\$	85,743	\$	85,743	\$	87,562	\$	168,956	\$	168,956	\$	172,335	\$	175,782	
Direct fund activity:																			
100 GENERAL FUND		18,563		11,480		52,016		58,196		94,558		(400)		(400)		(408)		(416)	
777 AIRPORT FUND		-		(1)		-		-		67,800		-		-		-		-	
Net sources (uses)	\$	131,922	\$	125,243	\$	137,759	\$	143,939	\$	249,920	\$	168,556	\$	168,556	\$	171,927	\$	175,366	

¹ Planning Commissioner stipends are now included in the City Council budget.

12. CITY MANAGER'S OFFICE

DESCRIPTION

The City of Ukiah is governed by a Council/Manager form of government with the City Manager, appointed by the City Council, serving as the chief executive and administrative officer of the City. The City Manager administers policies and legislation adopted by the City Council, directs all departments, offices and operations of the City, and prepares and administers the annual City budget. In addition to city-wide administrative duties, the office directly manages administrative services, record keeping, community engagement and outreach, economic development, and visitor services.

SERVICES PROVIDED (ACTIVITIES PERFORMED)

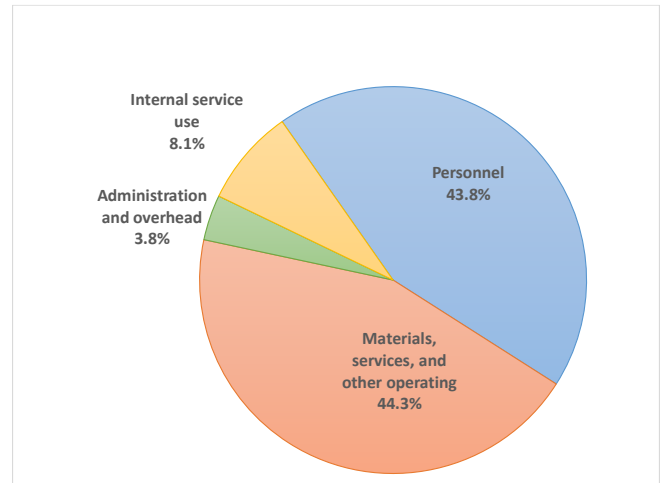
- ✓ Assist the City Council with the evolution and implementation of the City's Strategic Plan.
- ✓ Develop and implement new organizational strategies to embed and strengthen core values within the culture of the agency.
- ✓ Coordinate the City's records retention management program.
- ✓ Collaborate with the business community and community partners to stimulate economic development.
- ✓ Develop and promote a vibrant visitor attraction program.

DIVISIONS

The Department is subdivided into six divisions:

- ✓ City Manager
- ✓ City-Wide Admin Services
- ✓ Community Outreach/Public Information
- ✓ City Clerk
- ✓ Economic Development
- ✓ Visit Ukiah

APPROPRIATIONS BY COST CATEGORY



Requested Appropriations

Requested Appropriations	
Direct	
Personnel	\$ 822,463
Materials, services, and other operating	833,236
Grants, loans, and other assistance	-
Debt service	-
Capital outlay/CIP	-
Total direct	1,655,699
Indirect	
Administration and overhead	71,348
Internal service use	152,845
Total indirect	224,193
Total	\$ 1,879,892

2016-17 HIGHLIGHTS

- ✓ Reorganized the Finance Department to effectively provide fiscal management support for all City operations and services, including the recruitment of a new Finance Director.
- ✓ Improved online accessibility of public records and City related program/project information.
- ✓ Continued to facilitate private investment in housing and commercial development including efforts to promote the development of Costco, the new courthouse, and the PEP senior housing project.

- ✓ Visit Ukiah continues to implement a successful visitor attraction program as measured by six consecutive year-over-year increases in the transient occupancy tax for the City.

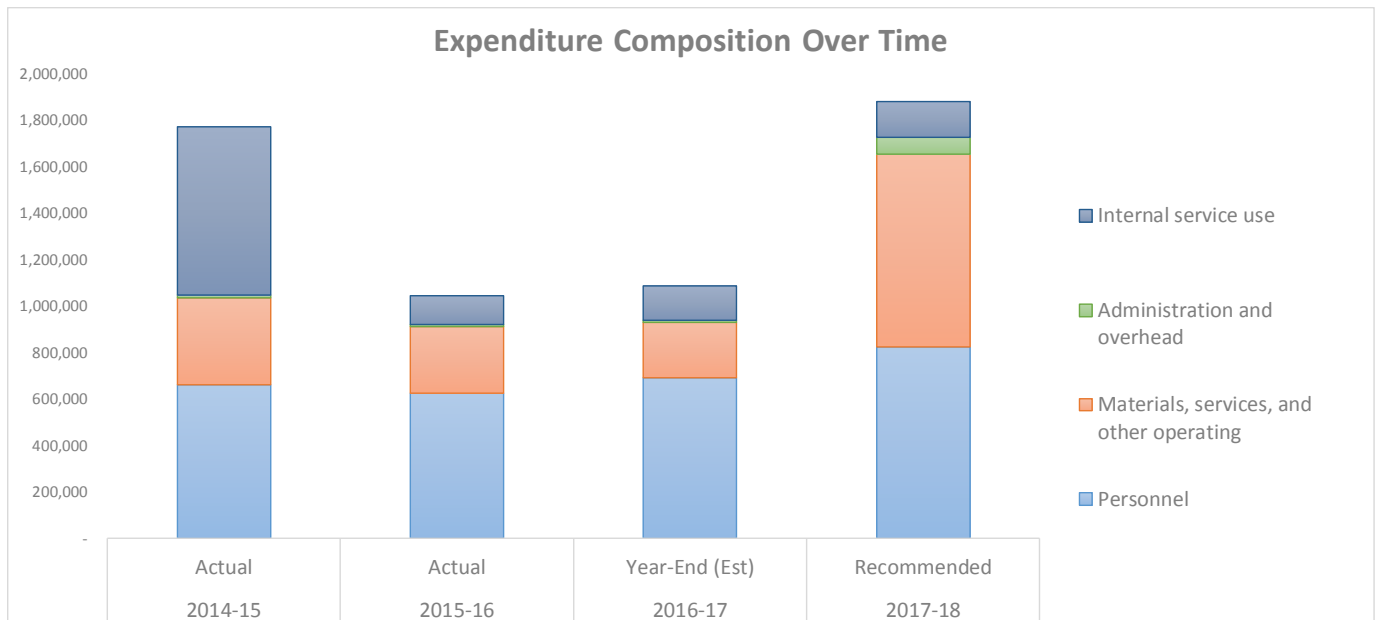
MAJOR INITIATIVES IN 2017-18

- ✓ Develop a plan for improved community relations and communication along with the capacity to maintain focused and sustained engagement.
- ✓ Develop strategies and foster discussion to end the Ukiah Valley Sanitation District's litigation against the City of Ukiah.

- ✓ Establish transparency of City Records by way of a highly searchable database available online.
- ✓ Develop and begin implementation of an improved parking plan for the downtown.
- ✓ Complete the Costco development project and Redwood Business Park infrastructure improvements.
- ✓ Develop and "refresh" Visit Ukiah's branding, which will include significant updates to the website and marketing materials and the launch of a mobile app.

SIGNIFICANT CHANGES FROM PRIOR YEAR

No significant changes from the prior year.



BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation.

**BUDGET SUMMARY
2017-18**

CITY MANAGER'S OFFICE

	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Programmatic Revenues									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Charges for service	-	50,177	15,000	4,300	50,177	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total programmatic revenues	-	50,177	15,000	4,300	50,177	-	-	-	-
Expenditures and Appropriations									
Direct									
Personnel	661,733	623,518	807,836	691,035	870,482	822,463	822,463	838,913	855,692
Materials, services, and other operating	405,690	316,100	394,415	238,890	322,915	833,236	833,236	849,901	866,899
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	1,067,423	939,618	1,202,251	929,925	1,193,397	1,655,699	1,655,699	1,688,814	1,722,590
Indirect									
Administration and overhead	10,978	7,667	9,333	9,333	66,433	71,348	71,348	72,775	74,230
Internal service use	726,976	127,106	133,975	146,373	171,970	152,845	152,845	147,607	150,559
Total indirect	737,954	134,773	143,308	155,706	238,403	224,193	224,193	220,382	224,790
Total expenditures and appropriations	1,805,377	1,074,391	1,345,559	1,085,631	1,431,800	1,879,892	1,879,892	1,909,196	1,947,380
Net cost	\$ (1,805,377)	\$ (1,024,214)	\$ (1,330,559)	\$ (1,081,331)	\$ (1,381,623)	\$ (1,879,892)	\$ (1,879,892)	\$ (1,909,196)	\$ (1,947,380)

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$ 1,383,307	\$ 727,554	\$ 591,363	\$ 759,891	\$ 941,679	\$ 1,068,597	\$ 1,068,597	\$ 1,089,969	\$ 1,111,768
Direct fund activity:									
100 GENERAL FUND	393,119	235,976	579,716	213,932	361,382	185,665	185,665	189,379	193,167
201 WORKER'S COMP FUND	-	-	-	-	-	-	-	-	-
202 LIABILITY FUND	-	-	-	-	-	-	-	-	-
312 DOWNTOWN BUSINESS IMPROVEMENT	19,132	14,555	17,054	9,554	6	15,008	15,008	15,308	15,614
611 CDBG 16-CDBG-11147	-	-	-	-	-	465,116	465,116	474,418	483,907
750 VISIT UKIAH FUND	9,819	96,306	157,426	102,254	128,733	145,506	145,506	140,121	142,924
Net sources (uses)	\$ 1,805,377	\$ 1,074,391	\$ 1,345,559	\$ 1,085,631	\$ 1,431,800	\$ 1,879,892	\$ 1,879,892	\$ 1,909,196	\$ 1,947,380

¹ In FY 14-15, General Fund Internal Service cost were reported in the Misc. General Government Division.

CITY MANAGER

DESCRIPTION

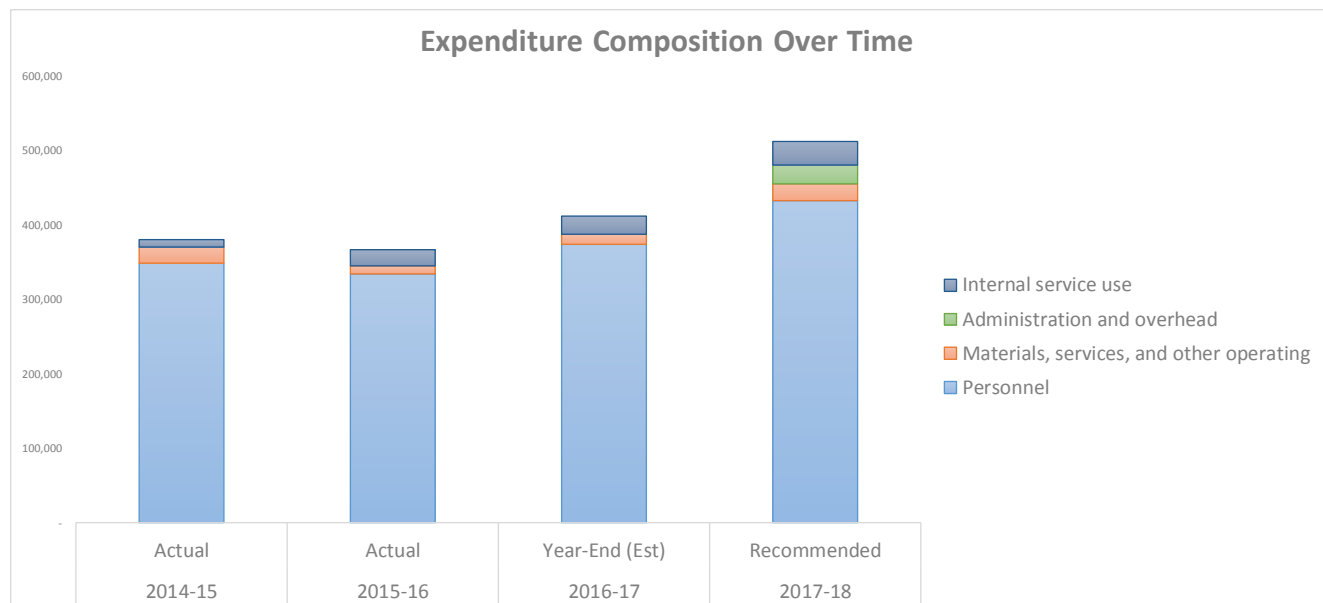
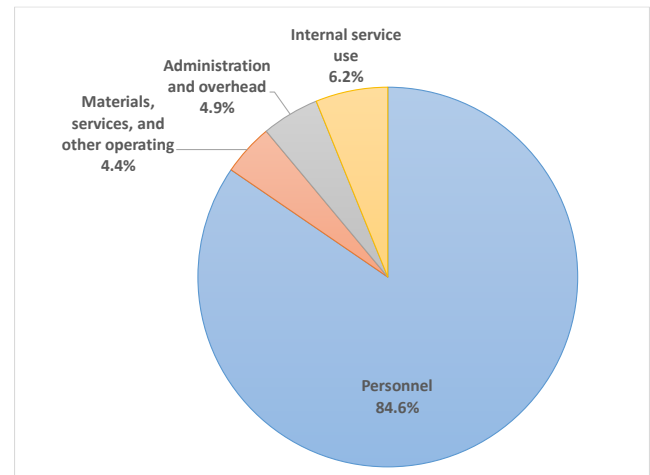
The daily business of City operations is the responsibility of the City Manager, the Chief Executive Officer, appointed by the City Council. The City Manager prepares recommendations and implements the policy direction approved by the Council. The City Manager is responsible for the administration of the City services by exercising effective leadership and management of the City. City personnel report to the City Manager.

- ✓ Facilitate departmental reorganizations to effectively provide leadership and administrative oversight for City operations and services.

ACTIVITIES PERFORMED

- ✓ Assist the City Council with the evolution of the strategic planning process.
- ✓ Enhance communication strategies including regular updates to all team members, individual meetings with all departments/divisions, and suggestion boxes.
- ✓ Lead and develop the Leadership Academy and Innovation Teams to implement solutions and improve succession training within the organization.

APPROPRIATIONS BY COST CATEGORY



OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: CITY MANAGER'S OFFICE
Division: City Manager

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Continue to assist with the development and implementation of the City Council's Strategic Planning.	In progress	
2	Reorganize the Finance Department to effectively provide fiscal management support for all City operations and services, including the recruitment of a new Finance Director.	Completed	The recruitment for a new Finance Director was completed. In addition, the Director has completed the implementation of the initial, Council-approved reorganization of the Finance Department.
3	Support the Council with the development of a tax sharing agreement with the County of Mendocino.	In progress	While active meetings between the City and County ad hocs were deferred over the past year, City and County staff continue to coordinate the necessary data to reengage in discussions. Meetings are anticipated to start prior to the end of the current fiscal year.
4	Develop and implement new organizational strategies to further embed and strengthen core values within the culture of the agency.	In progress	The City Manager's Office has coordinated the development and implementation of a work plan to further evolve operations in line with the organization's identified values of safety, teamwork, professionalism, innovation, and service.
5	Develop strategies and foster discussions to end the Ukiah Valley Sanitation District's litigation against the City.	In progress	The City of Ukiah continues to request that the District consider a change in process outside of litigation to resolve the dispute and restore a working relationship, recognizing there is simply too much at stake for the ratepayers, system operations, and the community. Outside of litigation and mediation efforts, the District has not been receptive to discussions with staff or the City Council.
6	Develop a long term delivery plan to stabilize fire and emergency medical services.	In progress	Fire District and City ad hocs continue to engage in efforts to explore the viability and benefits of a long-term merger while continuing to foster the current merged activities.

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: CITY MANAGER'S OFFICE
Division: CITY MANAGER

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Develop strategies and foster discussions to end the Ukiah Valley Sanitation District's litigation against the City.	Priority 3	City staff and Council continue to extend requests for collaboration to the District and are actively involved in mediation.
	2 Improve coverage of duties and back-up in the absence of the City Manager.	Department-specific	A Deputy City Manager has been appointed in order to ensure duplication of functions and maintain uninterrupted management capacity.
	3 Develop a plan for improved community relations and communication along with the capacity to maintain focused and sustained engagement.	Priority 4	The City Manager's Office continues to work to develop a plan to ensure timely coordinated, and professional communication and consistent community engagement with the constituents.
	4 Facilitate the implementation of core value improvement strategies.	Priority 4	The City Manager's Office has coordinated the development of a work plan to further evolve operations in line with the organization's identified values of safety, teamwork, professionalism, and service.
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Reorganize the Planning and Building Department into an enhanced Community Development and Planning Department fully integrated with economic development and housing.	Priority 3	The Director position has been filled, as well as the vacant Associate Planner position.
	2 Ensure adequate succession planning and retention of institutional knowledge is occurring for executive leadership positions.	Priority 3	Near-term leadership development strategies are underway, but intermediate-term specific plans by department need to be developed and implemented.
	3 Develop a long-term delivery plan to stabilize fire and emergency medical services.	Priority 3	Engagement with the Fire District is active, but the full integration of services and sustainable service and funding plan is likely two or more years out.
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Plan and facilitate cooperation with the County and special districts for integrated and/or coordinated municipal level service delivery and infrastructure development.	Priority 3	Currently, there is a piecemeal approach and/or a lack of long-term planning to provide municipal services and infrastructure development within the unincorporated Ukiah Valley which leads to inadequate essential services to developed areas.
	2		
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes related to this summary information are immediately following this presentation.

BUDGET SUMMARY

**2017-18
CITY MANAGER'S OFFICE
CITY MANAGER**

	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	349,219	334,688	420,978	373,838	438,971	432,882	432,882	441,540	450,370
Materials, services, and other operating	21,017	10,063	24,040	14,022	22,500	22,500	22,500	22,950	23,409
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	370,236	344,751	445,018	387,859	461,471	455,382	455,382	464,490	473,779
Indirect									
Administration and overhead	-	-	-	-	24,146	25,099	25,099	25,601	26,113
Internal service use	10,245	21,648	23,974	23,974	35,261	31,500	31,500	32,130	32,773
Total indirect	10,245	21,648	23,974	23,974	59,407	56,599	56,599	57,731	58,886
Total expenditures and appropriations	380,481	366,399	468,992	411,833	520,878	511,981	511,981	522,221	532,665

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$ 326,715	\$ 332,943	\$ 290,985	\$ 290,985	\$ 461,471	\$ 511,982	\$ 511,982	\$ 522,222	\$ 532,666
Direct fund activity:									
100 GENERAL FUND	53,766	33,456	178,007	120,848	59,407	(1)	(1)	(1)	(1)
220 EQUIPMENT RESERVE FUND	-	-	-	-	-	-	-	-	-
777 AIRPORT FUND	-	-	-	-	-	-	-	-	-
820 WATER FUND	-	-	-	-	-	-	-	-	-
840 CITY WASTEWATER OPERATIONS FUND	-	-	-	-	-	-	-	-	-
Net sources (uses)	\$ 380,481	\$ 366,399	\$ 468,992	\$ 411,833	\$ 520,878	\$ 511,981	\$ 511,981	\$ 522,221	\$ 532,665

CITY-WIDE ADMINISTRATIVE SERVICES

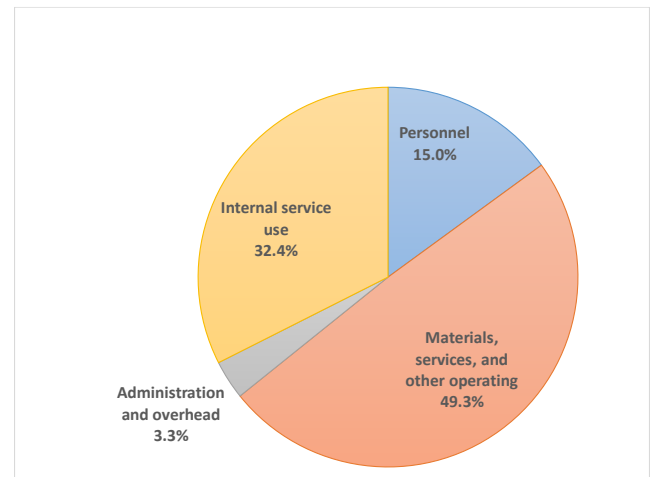
DESCRIPTION

This division includes the general administrative support expenses for the operation of the City including administrative support, professional association memberships, rental of conference rooms for City-wide meetings, copy machines, mail room equipment, and office supplies.

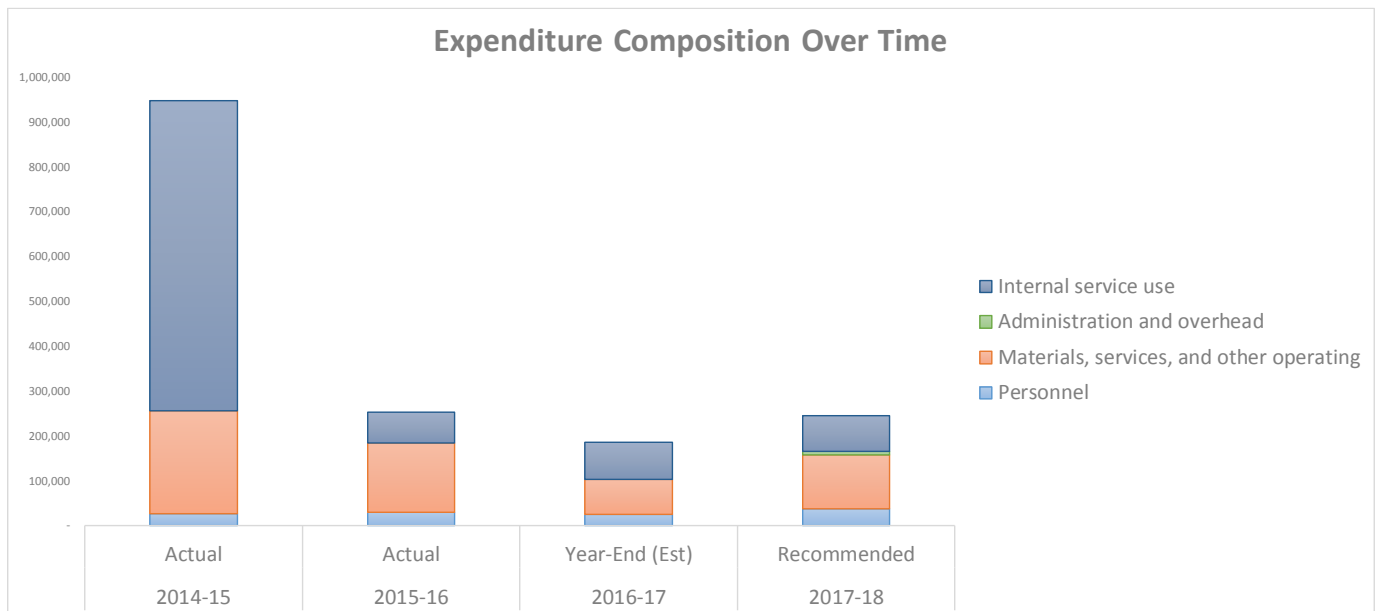
ACTIVITIES PERFORMED

- ✓ Maintain central copy services
- ✓ Operate the City's main business phone line
- ✓ Provide limited administration support services
- ✓ Maintain memberships to professional and community organizations
- ✓ Provide meeting room space and services for operations and City sponsored activities.

APPROPRIATIONS BY COST CATEGORY



Expenditure Composition Over Time



BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

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BUDGET SUMMARY

2017-18

CITY MANAGER'S OFFICE

CITY-WIDE ADMIN SERVICES

	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	25,318	29,635	35,865	24,898	36,515	36,515	36,515	37,245	37,990
Materials, services, and other operating	229,852	154,772	140,200	77,850	120,200	120,200	120,200	122,604	125,056
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	255,170	184,407	176,065	102,747	156,715	156,715	156,715	159,849	163,046
Indirect									
Administration and overhead	-	-	-	-	7,807	8,127	8,127	8,290	8,455
Internal service use	692,781	67,798	71,454	81,954	90,983	79,161	79,161	80,744	82,359
Total indirect	692,781	67,798	71,454	81,954	98,790	87,288	87,288	89,034	90,814
Total expenditures and appropriations	947,951	252,205	247,519	184,701	255,505	244,003	244,003	248,883	253,861
Direct Fund Activity and Other Sources									
Allocated administrative and overhead costs	\$ 948,510	\$ 229,004	\$ 141,164	\$ 141,164	\$ 216,715	\$ 244,003	\$ 244,003	\$ 248,883	\$ 253,861
Direct fund activity:									
100 GENERAL FUND	(559)	23,201	106,355	43,537	38,790	(0)	(0)	-	0
Net sources (uses)	\$ 947,951	\$ 252,205	\$ 247,519	\$ 184,701	\$ 255,505	\$ 244,003	\$ 244,003	\$ 248,883	\$ 253,861

¹ In FY 14-15, General Fund Internal Service cost were reported in the Misc. General Government Division.

² For FY 17-18, Misc. General Government and Admin. Services were combined into City-wide Administrative Services

COMMUNITY OUTREACH/PUBLIC INFORMATION

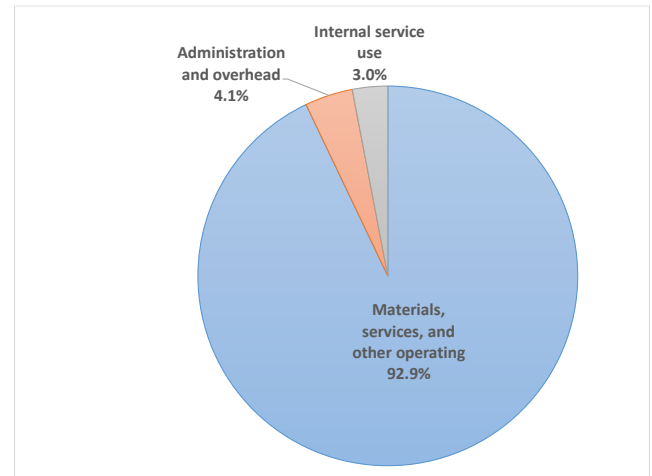
DESCRIPTION

This division provides outreach and public information activities for the City including printing, noticing, webpage maintenance, social media outreach, cable/internet broadcasting, youth scholarship program, and support for City sponsored community events.

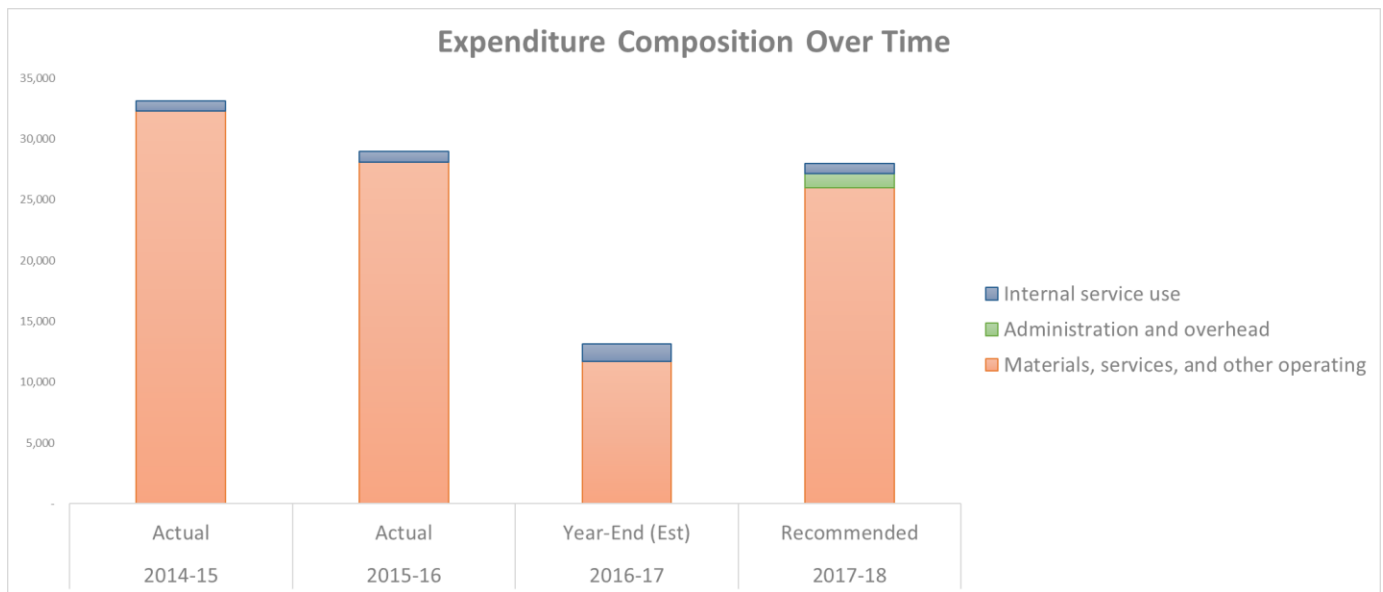
ACTIVITIES PERFORMED

- ✓ Provide promotion, design and advertising services through newspaper and other media sources for general advertising & promotion, surveys, general promotional materials, and miscellaneous publications and supplies.
- ✓ Support for community participation, education, awards and sponsorship of events.
- ✓ Supports all youth sponsorship opportunities through City programs.
- ✓ Lends support agency wide for promotions, events and scholarships.

APPROPRIATIONS BY COST CATEGORY



Expenditure Composition Over Time



BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding a where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes related to this summary information are immediately following this presentation.

BUDGET SUMMARY

2017-18

CITY MANAGER'S OFFICE

COMMUNITY OUTREACH/PUBLIC INFO

	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	32,267	28,077	26,000	11,700	26,000	26,000	26,000	26,520	27,050
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	32,267	28,077	26,000	11,700	26,000	26,000	26,000	26,520	27,050
Indirect									
Administration and overhead	-	-	-	-	1,092	1,143	1,143	1,166	1,189
Internal service use	854	904	1,450	1,450	678	839	839	856	873
Total indirect	854	904	1,450	1,450	1,770	1,982	1,982	2,022	2,062
Total expenditures and appropriations	33,121	28,981	27,450	13,150	27,770	27,982	27,982	28,542	29,112

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-						
Direct fund activity:																		
100 GENERAL FUND		33,121		28,981		27,450		13,150		27,770		27,982		27,982		28,542		29,112
Net sources (uses)	\$	33,121	\$	28,981	\$	27,450	\$	13,150	\$	27,770	\$	27,982	\$	27,982	\$	28,542	\$	29,112

CITY CLERK

DESCRIPTION

The City Clerk's office serves the City Council, and is a resource for the public and City staff, as well as functioning as administrative support for the City Manager's office. The City Clerk conducts municipal elections, and is also charged with keeping and maintaining complete and accurate records for the City and other related proceedings; maintaining the Municipal Code; assisting in the filing of Campaign Statements and Statements of Economic Interests; publishing all ordinances adopted by Council; posting notices of hearings, bid openings, Board and Commission vacancies, and other legal notices; receiving claims and court documents; processing Public Record Act requests; administering the Records Management Program; Recruiting and Maintaining the Qualified Contractors List; and maintaining a comprehensive historical collection of documents.

ACTIVITIES PERFORMED

Service to the City Council operations:

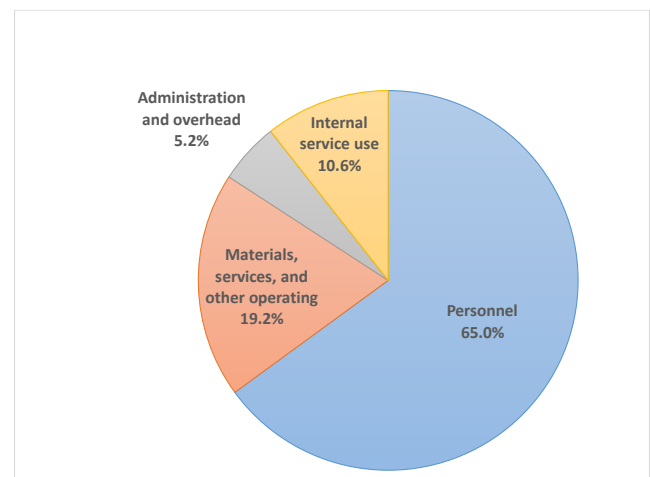
- ✓ Forecast, schedule, compile, and publish agendas for City Council and various other meetings and events.
- ✓ Take minutes for City Council and various other meetings.
- ✓ Process documents, including but not limited to resolutions, ordinances, letters, and contracts, approved by Council.
- ✓ Conduct municipal elections for councilmembers, measures, and initiatives.

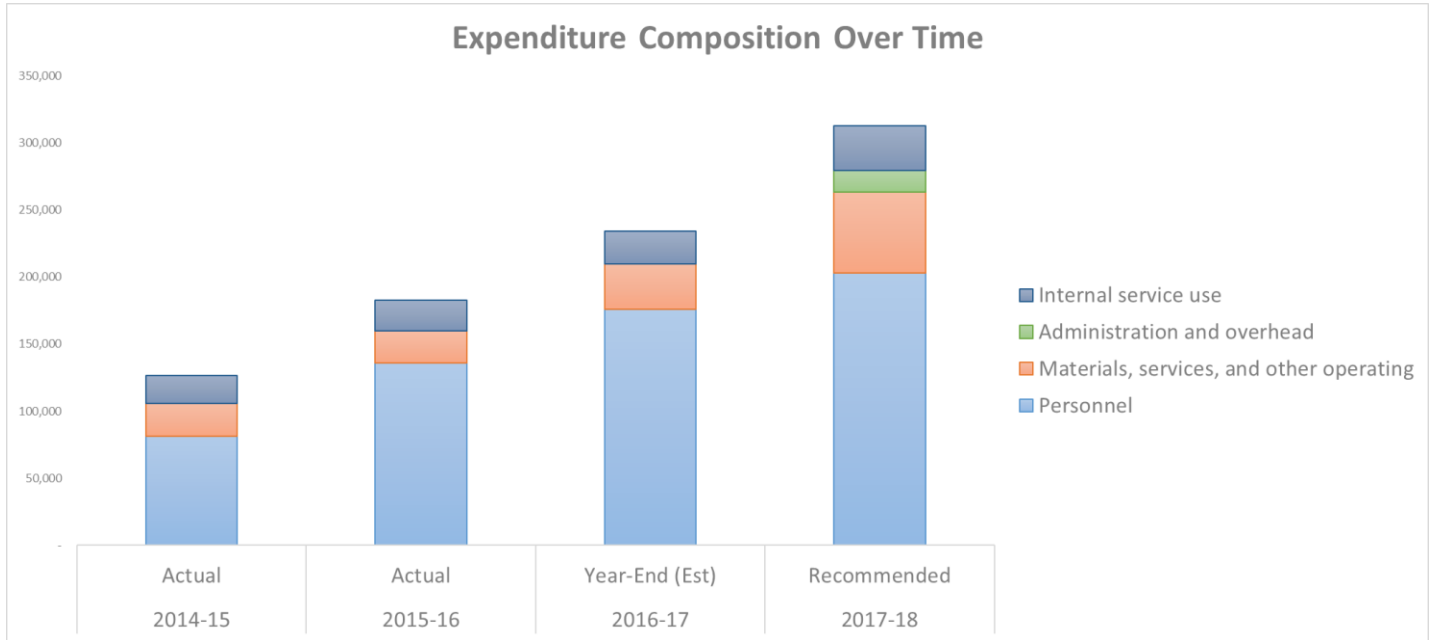
Administrative and City Clerk operations:

- ✓ Records Management including electronic/hard-copy filing, retention, destruction, retrieval, research, organization and maintenance of file systems, receipt and response for Public Record Act requests, and receipt and processing of legal documents.
- ✓ Administrative duties and support for both City Manager and City Clerk offices.

- ✓ Serve as Liaison to City Council, City Manager, Staff, and City Agency, including recruitment and maintenance of database for Qualified Contractors, Boards and Commissions, and Conflict of Interest Code/Economic Disclosure; and posting of legal notices.

APPROPRIATIONS BY COST CATEGORY





OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: CITY MANAGER'S OFFICE
Division: CITY CLERK

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Complete entering all record categories of documents located in the vault into electronic filing systems, to make them more accessible for both staff and public.	In progress	Partial lease agreements and on-going current contracts have been added to the electronic repository; however, the primary focus this past year has been a large number of Public Record Act requests, which have taken precedent.
2	Process old files with expired retention dates for review and possible destruction.	Deferred	
3	Improve online public accessibility for records and documents through the expansion of City Clerk web pages.	Not started	Resolutions and ordinances for the past five years have been placed in BOX with a link from the website for public accessibility. The Clerk's office will continue to work towards providing these documents online through Laserfiche, which will provide a high-powered search mechanism.
4	Develop plan for central file system for records held within individual departments.	In progress	The Clerk's office will begin construction of a Central Filing System framework in Laserfiche before the end of the fiscal year.
5	Clear out and organize administrative records in the rolling file system.	In progress	The need to move all storage retention boxes from the upstairs attic to a new location has taken precedent. This project poses questions that the Clerk's office will be submitting to the Innovation team to analyze and make recommendations.
6	Continue writing sections for detailed desk manual.	Completed	This is an on-going process.
7	Facilitate possible November election.		
8	Continue to develop and instigate systems to facilitate efficiency and organization in the City Clerk department.	In progress	Acquired agenda flow program; established action minutes for City meetings and have set up training for all clerks; in process of acquiring device to provide audio/visual recordings of meetings off-site and in conference rooms. This is an on-going process.

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: CITY MANAGER'S OFFICE
Division: CITY CLERK

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Set up, initiate, and train staff with new agenda flow program.	Department-specific	By streamlining the agenda formation and publication process, team-member communication, in respect to the agenda items, will improve; staff will have increased time for other projects; and the agenda items will have improved accuracy.
	2 Meet with Directors and make comprehensive list of records retained within the department towards the goal of having a comprehensive Central Filing System.	Priority 4	This is the first step to having a Central Filing System with access to all City records in a fast efficient manner, which will enable proficiency, reliability, exceptional service, support team projects, innovate the existing record keeping system, and will aid in legal discovery that in turn protects the City.
	3 Enter the balance of Leases, Grant of Easements, and Deeds into the electronic repositories.	Priority 4	By entering previously non-electronized documents into the digital repository, these documents will ultimately be accessible by the Council, staff, and public with a high-powered search mechanism. This will help with research and easy retrieval.
	4 Overseeing the relocation of the record retentions storage boxes, and organizing for easy retrieval.	Priority 4	The current records retention storage, located above the civic center lobby, carries an enormous amount of weight. Although the structure has successfully carried the weight for many years, concern in respect to the load and the maintenance crew who hauls boxes up and down the stairs is being addressed by moving the records retention to a new location.
	5 Annual records retention purge.	Priority 4	The Secretary of State recommends that once records have fulfilled their administrative, fiscal, or legal function they should be disposed of in accordance with their records retention schedule. Excess records over-burden staff, slow response items to public requests, and extend the agency's legal liability.

(continued)

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Update and Refine Records Retention Guidelines to accurately reflect the records within departments.	Priority 4	This is an on-going task that the City Clerk's department will be reviewing every three years. By State mandate, every agency must establish a Record Retention Schedule which is the legal authority to dispose of official public records.
	2 Collect and upload available electronic documents into the Central Filing System. Then scan remaining documents by department into the Central Filing System.	Priority 4	By entering previously non-electronized documents into the digital repository, these documents will ultimately be accessible by the Council, staff, and public with a high-powered search mechanism. Additionally, collecting the data into one location will make for easy research and retrieval.
	3 Complete processing and entering hard copy records from vault into Laserfiche and FileTrail.	Priority 4	By organizing and entering hard copy documents into the digital repository, these documents will ultimately be accessible by the Council, staff, and public with a high-powered search mechanism. Additionally, the hard copy files will be easy to locate and retrieve.
	4 Innovate elections processes.	Priority 4	Elections are complex and each election is unique; however, certain basic steps are common. The City Clerk's office would like to expand on the processes in place to provide more information online, and to help establish clearer steps to navigate staff through the election process.
	5 Establish transparency of City Records by way of highly searchable database available online.	Priority 4	Government transparency promotes trust within our community. Additionally, having the documents online saves the City Clerk's office and other departmental staff from long searches to produce records for Public Record Act requests.

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Complete and Maintain a Comprehensive Electronic Central Filing System, inclusive of all departmental records.	Priority 4	Having a high-powered search engine with all City records available will be a valuable tool for staff and public. Documents will be easily located within the City's system.
	2 Bring record keeping up-to-date with standard practices that possibly include: going paperless; fine-tuning the email policy; training of staff, and a permanent, efficient storage facility.	Priority 4	Good organization of records is essential to a smooth running agency. Equally important is keeping up with standard practices used statewide as our technological world evolves.
	3 Have all aspects of City Clerk functions streamlined to a high level of proficiency.	Priority 4	The City Clerk's office is highly impacted by a high volume and large variety of tasks. Streamlining as many functions as possible will help to ensure that the work flow is as effortless and efficient as possible, will allow clerks to accomplish more duties in less time, and will help clerks to have clear direction within the office, and for Council, staff, and public in respect to inquiries.
	4 Innovate City Clerk office aid to departments in helping to establish best practices for records management and document flow.	Priority 4	Working with departments to establish some basic uniform practices in records management will assist in inter-office file sharing, communication, organization, and file retention.
	5 Complete technical upgrade in Chambers. (Collaboration with IT)	Priority 4	A technological upgrade is badly needed in the Council Chamber. The City Clerk's office is working with Information Technology (IT) to bring up-to-date video and sound for public meetings. This project may fit into the intermediate-term category; however, it is a big project that may take time and coordinating with other contractors.

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes related to this summary information are immediately following this presentation.

**BUDGET SUMMARY
2017-18
CITY MANAGER'S OFFICE
CITY CLERK**

Expenditures and Appropriations	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Direct									
Personnel	81,477	135,849	184,571	175,906	203,078	203,078	203,078	207,140	211,282
Materials, services, and other operating	24,247	24,110	32,335	33,585	60,415	60,065	60,065	61,266	62,492
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	105,724	159,959	216,906	209,491	263,493	263,143	263,143	268,406	273,774
Indirect									
Administration and overhead	-	-	-	-	15,696	16,258	16,258	16,583	16,915
Internal service use	20,914	22,508	24,705	24,705	37,672	33,213	33,213	33,877	34,555
Total indirect	20,914	22,508	24,705	24,705	53,368	49,471	49,471	50,460	51,470
Total expenditures and appropriations	126,638	182,467	241,611	234,196	316,861	312,614	312,614	318,866	325,244

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	108,082	\$	165,607	\$	159,214	\$	327,742	\$	263,493	\$	312,612	\$	312,612	\$	318,864	\$	325,242
Direct fund activity:																		
100 GENERAL FUND		18,556		16,860		82,397		(93,546)		53,368		2		2		2		2
Net sources (uses)	\$	126,638	\$	182,467	\$	241,611	\$	234,196	\$	316,861	\$	312,614	\$	312,614	\$	318,866	\$	325,244

ECONOMIC DEVELOPMENT

DESCRIPTION

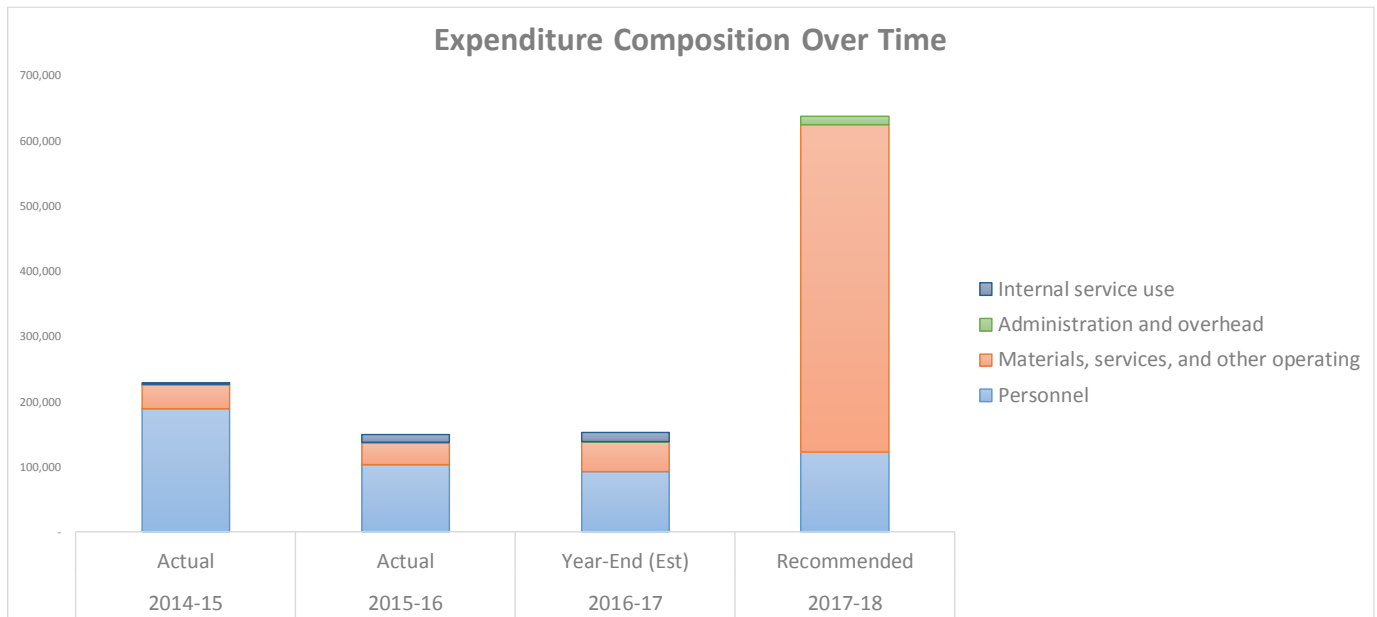
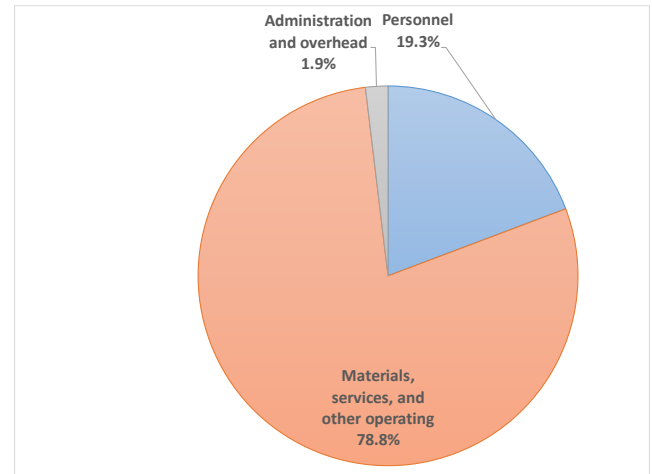
The Economic Development team has continued to significantly improve the level of support for business activity, resulting in the creation and retention of businesses and jobs. By leveraging multiple cross-department disciplines on an as-needed basis, the team maximizes staff expertise while efficiently addressing business and economic development needs.

ACTIVITIES PERFORMED

- ✓ Collaborate with the business community and other agencies to educate and stimulate economic development.
- ✓ Facilitate pre-development meetings for commercial real estate investors and new business projects, significantly reducing the likelihood of unanticipated development challenges for the clients.
- ✓ Assist with the development of important community projects and infrastructure,

including the build-out of the Redwood Business Park, the Rail Trail, the Downtown Streetscape Project, the Ukiah Courthouse, housing projects and more.

APPROPRIATIONS BY COST CATEGORY



OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17

Department: CITY MANAGER'S OFFICE

Division: ECONOMIC DEVELOPMENT

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Continue to facilitate the development of the Costco, courthouse, PEP Senior Housing, and Downtown Streetscape Projects.	In progress	Staff is actively working with the developers on each of these projects; timelines vary.
2	Continue to facilitate the development of housing, both affordable and market-rate, in the City of Ukiah.	In progress	Staff has implemented a development fee deferral program and is actively working with housing developers, both affordable and market rate, to develop new housing.
3	Develop and implement an improved parking plan for the downtown area by evaluating the recommendations of the existing parking study to determine relevancy with the changed downtown business climate.	In progress	Ad Hoc Committee is meeting regularly and has held a community forum.
4	Continue to seek grant funding to facilitate economic development in the Ukiah area.	In progress	Staff applied for and received a CDBG grant for economic development and has applied for a HOME grant to implement a rental subsidy program and a first-time-home-buyers' program.
5	Continue outreach to and collaboration with the real estate and business communities, as well as other Ukiah-area organizations and agencies.	In progress	Staff regularly communicates with real estate professionals and various community organizations and serves as liaison to the Ukiah Main Street Program, Chamber of Commerce, and the Homeless Services Action Group.
6	Continue to facilitate private investment in the areas of housing and commercial, and industrial development.	In progress	Staff has implemented a development fee deferral program and actively works to help locate new and moving businesses; has developed an economic profile brochure to help attract businesses.
7	Continue to develop business and economic resources and make available on the City Website.	In progress	Staff has developed an economic profile brochure to help attract businesses and maintains online resources.
8	Facilitate the discussion with stakeholders related to the possible reuse of the existing Courthouse site.	In progress	Staff is actively working with the developers of the Courthouse site, including parties who may be interested in the remaining parcels.
9	Engage with property owners in the downtown when persistent vacancies exist.	In progress	Staff has actively engaged with property owners of vacancies and worked to connect prospective businesses with them.

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: CITY MANAGER'S OFFICE
Division: ECONOMIC DEVELOPMENT

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Implement an improved parking plan for the downtown area by evaluating the recommendations of the existing parking study to determine relevancy with the changed downtown business climate.	Priority 1	
	2 Continue to facilitate the development of housing, both affordable and market-rate, in the City of Ukiah.	Priority 2	
	3 Continue to facilitate the development of the Costco, courthouse, PEP Senior Housing, and Downtown Streetscape Projects.	Priority 3	
	4 Work to keep Staff informed about current projects and continue improving interdepartmental coordination.	Priority 4	
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Facilitate the development of an anchor business or development in the downtown.	Priority 3	
	2 Facilitate the build-out of Airport Business Park and other commercial areas.	Priority 3	
	3 Continue to facilitate the development of housing, both affordable and market-rate, in the City of Ukiah.	Priority 2	
	4 Continue to facilitate private investment in the areas of housing and commercial, and industrial development.	Priority 3	
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Engage with educational partners to improve academic standing and performance.	Priority 3	
	2		
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-4 Budget Detail: Fund Level. Notes¹ related to this summary information are immediately following this presentation.

BUDGET SUMMARY

2017-18

CITY MANAGER'S OFFICE

ECONOMIC DEVELOPMENT

	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	188,816	103,689	143,144	92,365	164,789	122,859	122,859	125,316	127,823
Materials, services, and other operating	36,833	32,936	72,250	45,665	7,500	502,816	502,816	512,872	523,130
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	225,649	136,625	215,394	138,030	172,289	625,675	625,675	638,189	650,952
Indirect									
Administration and overhead	1,159	989	1,080	1,080	9,765	12,132	12,132	12,375	12,622
Internal service use	2,182	12,045	13,537	13,537	-	-	-	-	-
Total indirect	3,341	13,034	14,617	14,617	9,765	12,132	12,132	12,375	12,622
Total expenditures and appropriations	228,990	149,659	230,011	152,647	182,054	637,807	637,807	650,563	663,574

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-						
Direct fund activity:																		
100 GENERAL FUND		209,858		135,104		212,957		143,093		182,048		157,683	157,683	160,837	164,053			
312 DOWNTOWN BUSINESS IMPROVEMENT		19,132		14,555		17,054		9,554		6		15,008	15,008	15,308	15,614			
611 CDBG 16-CDBG-11147		-		-		-		-		-		465,116	465,116	474,418	483,907			
750 VISIT UKIAH FUND		-		-		-		-		-		-	-	-	-			
Net sources (uses)	\$	228,990	\$	149,659	\$	230,011	\$	152,647	\$	182,054	\$	1,275,614	\$	1,275,614	\$	1,301,126	\$	1,327,149

¹ FY 17-18 Economic Development Budget includes the expenditure of \$465,116 for the CDBG 11147 Grant.

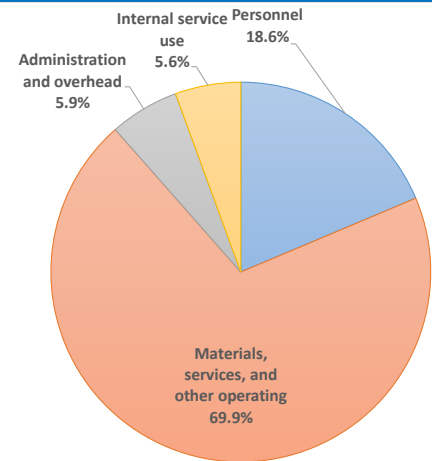
VISIT UKIAH

DESCRIPTION

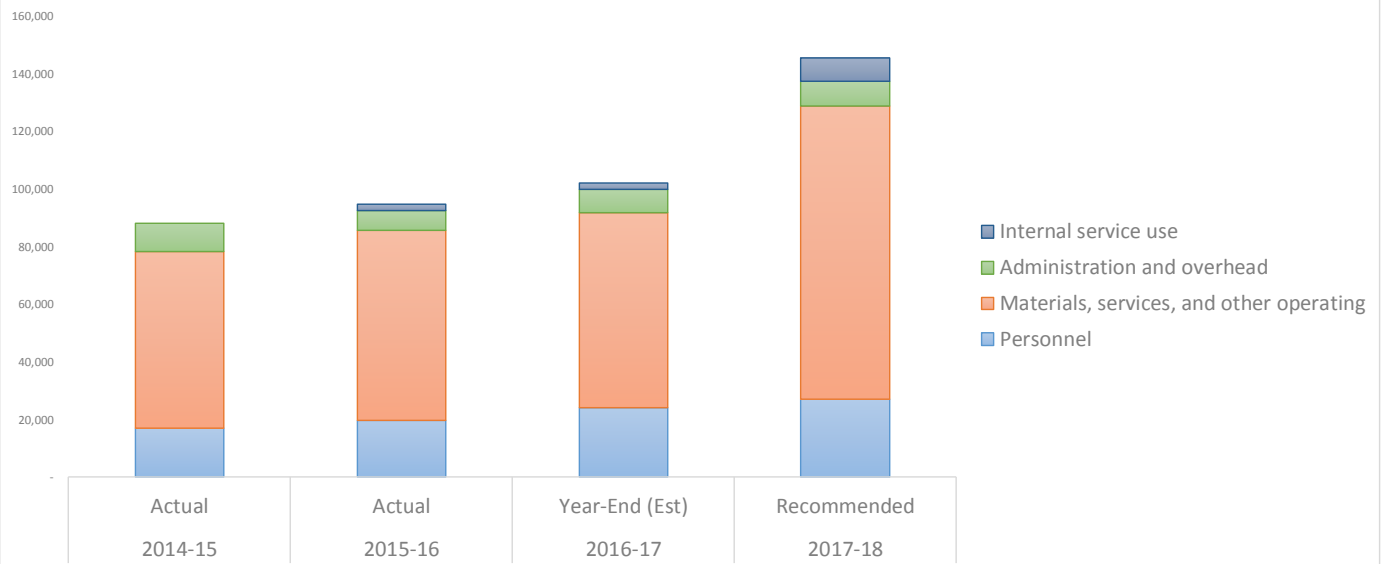
The mission of Ukiah's Transient Occupancy Tax Program (TOT) is to responsibly administer a continuously improving promotional program for the Greater Ukiah Area utilizing Measure X funds. The program will leverage partnerships with key groups and organizations, foster community pride, and increase tourism.

ACTIVITIES PERFORMED

- ✓ Development of a Ukiah brand
- ✓ Marketing of Ukiah



Expenditure Composition Over Time



APPROPRIATIONS BY COST CATEGORY

OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: CITY MANAGER'S OFFICE
Division: VISIT UKIAH

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Continue to evolve the Visit Ukiah brand to ensure relevancy and effectiveness.	In progress	Visit Ukiah is developing a mobile app to help target a new demographic.
2	Continue to increase awareness of Visit Ukiah brand, both locally and in target markets through marketing, press releases, and work of mouth.	In progress	In addition to on-going advertising campaigns, Visit Ukiah has expanded its reach on additional social media platforms and has started distributing newsletters on a quarterly basis.
3	Continue to develop the resources at the Visitor Center by networking with other visitor centers and local hospitality-related businesses.	In progress	Visit Ukiah continues to maintain the most comprehensive event calendar in inland Mendocino County.
4	Continue to increase awareness of Ukiah as a destination wedding location.	In progress	Visit Ukiah continues to network with wedding venue operators and reach out to event planners.
5	Complete gateway signage project.	Not started	Visit Ukiah is planning to work on "refreshing" the brand and will incorporate new branding in gateway project.
6	Develop hospitality training resources to improve level of service.	In progress	Visit Ukiah is seeking alternatives to classroom format, which has not yielded strong attendance.
7	Increase Visitor Center staffing to include Saturdays (during peak season) and additional weekday hours.	Completed	Saturday hours added to Visitor Center, plus additional Wednesdays during "off-season" as needed.
8	Increase distribution of Visit Ukiah brochures.	Completed	Brochures are distributed at the Sonoma County Airport, the Welcome Centers in Santa Rosa and Eureka, business locations throughout the County, and at various trade shows.
9	Engage with property owners in the downtown when persistent vacancies exist.	In progress	

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: CITY MANAGER'S OFFICE
Division: VISIT UKIAH

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Continue to evolve the Visit Ukiah brand to ensure relevancy and effectiveness.	Department-specific	Refresh the Visit Ukiah brand.
	2 Continue to increase awareness of Visit Ukiah brand, both locally and in target markets through marketing, press releases, and word of mouth.	Priority 3	
	3 Continue to increase awareness of Ukiah as a destination wedding location.	Priority 3	
	4 Continue to capitalize on partnerships with MCTC and other DMOs.	Department-specific	
	5 Complete gateway signage project.	Department-specific	

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Continue to evolve the Visit Ukiah brand to ensure relevancy and effectiveness.	Department-specific	
	2 Continue to increase awareness of Visit Ukiah brand, both locally and in target markets through marketing, press releases, and word of mouth.	Priority 3	
	3 Continue to capitalize on partnerships with MCTC and other DMOs.	Department-specific	
	4 Increase awareness of the Ukiah area as a destination for outdoor recreation.	Priority 3	
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Continue to increase awareness of Visit Ukiah brand, both locally and in target markets through marketing, press releases, and word of mouth.	Priority 3	
	2		
	3		
	4		
	5		

13. FINANCE

DESCRIPTION

The Finance Department (13) is responsible for the fiscal health of the City as well as the collection and expenditure of funds in accordance with all applicable laws and regulations. This includes managing the processes and recording for day-to-day transactions, providing accurate reporting to the City Council, City Manager and other departments as well as performing high level, broad fiscal analysis of current activities, and evaluating economic trends affecting the local economy. As such, the Department is best viewed as providing two levels of service: internal/external operations and fiscal analysis and advisory services.

SERVICES PROVIDED (ACTIVITIES PERFORMED)

Fiscal and advisory services:

- ✓ Primary advisor to the City Manager, City Council, and departments on fiscal and financial matters
- ✓ Provide leadership in the development and implementations citywide financial policies

Internal and external operations:

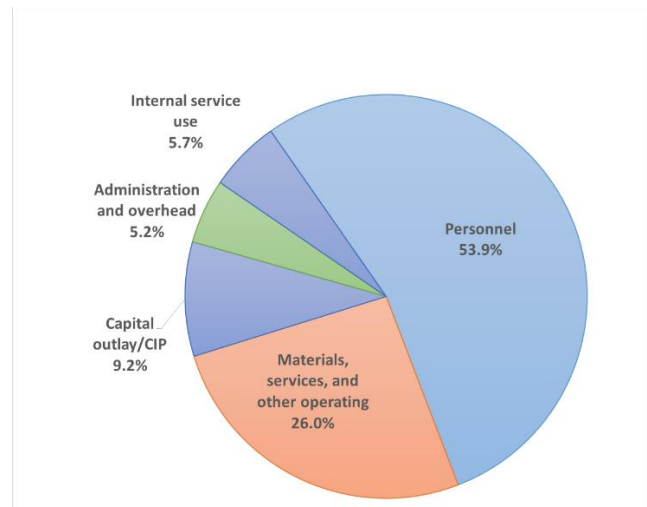
- ✓ Provide comprehensive centralized procurement services to all City functions
- ✓ Provide billing and customer support services to City residents and businesses, including business license administration
- ✓ Perform all general accounting, accounts payable, and payroll processing for the City
- ✓ Annual budget development, analysis and document preparation
- ✓ Financial reporting, including preparation of monthly budget reports to management, quarterly financial reports to the City Council, and the City's Comprehensive Annual Financial Report (CAFR)

DIVISIONS

The Department is subdivided into five distinct but integrated divisions. They are described in further detail below and are as follows:

1. Budget Development and Management
2. Accounting and Reporting
3. Procurement Services
4. Billing and Customer Services
5. Information Technology (IT)

APPROPRIATIONS BY COST CATEGORY



Requested Appropriations

Requested Appropriations	
Direct	
Personnel	\$ 2,359,703
Materials, services, and other operating	1,140,083
Grants, loans, and other assistance	-
Debt service	-
Capital outlay/CIP	401,000
Total direct	3,900,786
Indirect	
Administration and overhead	226,650
Internal service use	251,059
Total indirect	477,709
Total	\$ 4,378,495

2016-17 HIGHLIGHTS

- ✓ Successful recruitment of new Finance Director
- ✓ Reorganization of Department to maximize human capital resources
- ✓ Development of a new, modern budget process and document based on best practices
- ✓ Developed in-house IT capacity to begin scaling down use of consultants and off-site support
- ✓ Successful completion of the annual audit process for the 2015-16 fiscal year, receiving an unqualified opinion

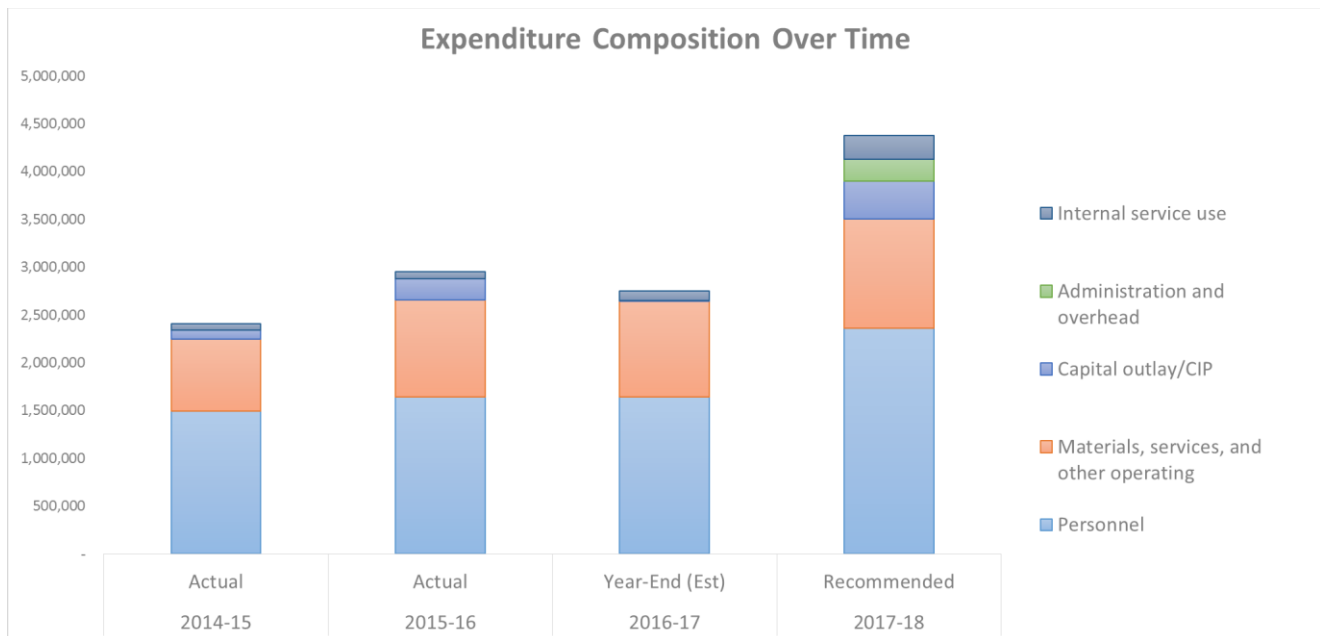
- ✓ Further implement Munis applications, including inventory and fixed asset modules
- ✓ Implementation of new customer service (CIS) platform for billing
- ✓ Establish offsite disaster recovery plan for technology infrastructure
- ✓ Further team member development

MAJOR INITIATIVES IN 2017-18

- ✓ Development of a CIP Budget Document
- ✓ Development and implementation of Cost Allocation Plan audit program
- ✓ Implementation of new business license customer platform

SIGNIFICANT CHANGES FROM PRIOR YEAR

- ✓ A new budget unit (division), Budget Development and Management, was created to reflect the organizational changes in the department
- ✓ IT has been incorporated into the Finance Department to more appropriately account for and report on its function and activities



BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes¹ related to this summary information are immediately following this presentation.

BUDGET SUMMARY

2017-18

FINANCE

FINANCE	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	FY 2017-18	FY 2017-18	Fiscal Year 2017-18	Fiscal Year 2017-18	Fiscal Year 2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	1,492,957	1,642,675	2,039,112	1,642,382	2,124,760	2,359,703	2,359,703	2,406,899	2,455,037
Materials, services, and other operating	751,995	1,015,695	784,680	999,913	1,143,815	1,140,083	1,140,083	1,161,591	1,184,823
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	92,365	216,658	190,000	10,383	296,000	401,000	401,000	301,920	307,958
Total direct	2,337,317	2,875,028	3,013,792	2,652,678	3,564,575	3,900,786	3,900,786	3,870,410	3,947,819
Indirect									
Administration and overhead	-	-	-	-	221,448	226,650	226,650	231,183	235,807
Internal service use	73,520	77,425	130,765	99,016	259,355	251,059	251,059	256,080	261,202
Total indirect	73,520	77,425	130,765	99,016	480,803	477,709	477,709	487,263	497,008
Total expenditures and appropriations	2,410,837	2,952,453	3,144,557	2,751,694	4,045,378	4,378,495	4,378,495	4,357,674	4,444,827

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$ 626,858	\$ 818,335	\$ 486,842	\$ 975,687	\$ 861,654	\$ 1,061,739	\$ 1,061,739	\$ 1,082,974	\$ 1,104,633
Direct fund activity:									
100 GENERAL FUND	624,620	81,356	279,070	(114,505)	189,624	1	1	(1,292)	(1,318)
204 PURCHASING FUND	223,849	247,732	285,422	282,076	480,923	477,715	477,715	487,269	497,015
205 BILLING AND COLLECTION FUND	512,659	700,706	998,596	710,854	1,333,352	1,544,328	1,544,328	1,575,216	1,606,720
209 IT FUND	-	901,133	854,627	871,365	1,179,826	1,294,713	1,294,713	1,213,507	1,237,777
220 EQUIPMENT RESERVE FUND	31,863	195,308	165,000	18,215	-	-	-	-	-
777 AIRPORT FUND	14,483	-	-	-	-	-	-	-	-
820 WATER FUND	108,949	-	-	119	-	-	-	-	-
Net sources (uses)	\$ 2,410,837	\$ 2,952,453	\$ 3,144,557	\$ 2,751,694	\$ 4,045,378	\$ 4,378,495	\$ 4,378,495	\$ 4,357,674	\$ 4,444,827

Notes:

¹ The City's IT function (formerly of the Community Services Department) is now budgeted as a component of the Finance Department.

² The Department created a new division in 2016-17, Budget Management. Costs associated with budget were formerly found in the Accounting Division.

BUDGET MANAGEMENT

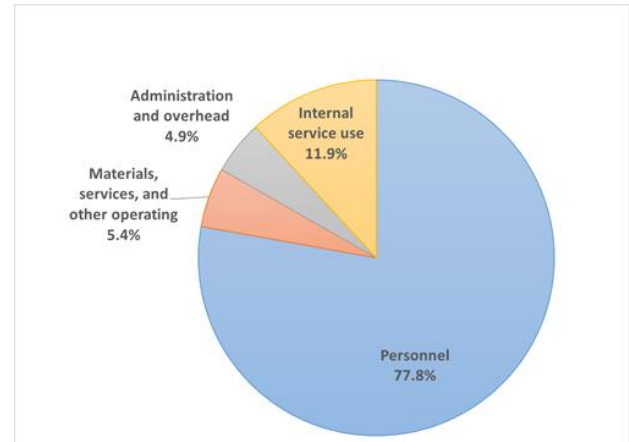
DESCRIPTION

The Budget Management Division is responsible for the development, revision, and monitoring of the City's budget.

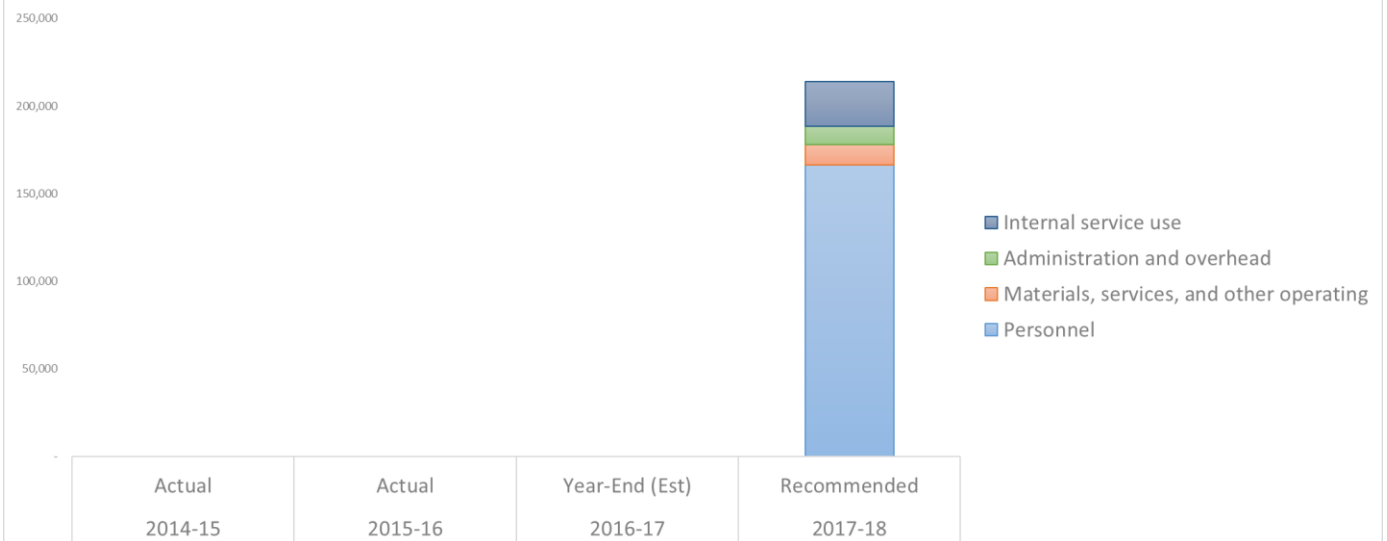
ACTIVITIES PERFORMED

- ✓ Budget development process management
- ✓ Budget document design and presentation
- ✓ Budget compliance monitoring
- ✓ Special projects

APPROPRIATIONS BY COST CATEGORY



Expenditure Composition Over Time



GOALS AND OBJECTIVES

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: FINANCE
Division: BUDGETING

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Develop 5-year CIP budget	Department-specific	Develop a working document that is easy to follow and captures CIP projects.
	2 Complete a Budget Story	Department-specific	
	3 Review and build on Cost Allocation Plan	Department-specific	
	4 Review and build on budget document	Department-specific	
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Review and build on CIP budget	Department-specific	
	2 Review Cost Allocation Plan	Department-specific	
	3 Set regular meetings with departments to review expenditures and revenues	Department-specific	Regular meetings will keep communication open and help departments become proactive in the day-to-day operation.
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Review Cost Allocation Plan	Department-specific	
	2		
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes¹ related to this summary information are immediately following this presentation.

BUDGET SUMMARY

2017-18

FINANCE

BUDGET DEVELOPMENT AND MANAGEMENT

	Prior FYs		Current		Budget Year			Projections		
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20	
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected	
Direct										
Personnel	-	-	-	-	166,521	166,521	166,521	169,851	173,248	
Materials, services, and other operating	-	-	-	-	11,329	11,597	11,597	11,556	11,787	
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-	
Debt service	-	-	-	-	-	-	-	-	-	
Capital outlay/CIP	-	-	-	-	-	-	-	-	-	
Total direct	-	-	-	-	177,850	178,118	178,118	181,407	185,035	
Indirect										
Administration and overhead	-	-	-	-	10,363	10,470	10,470	10,679	10,893	
Internal service use	-	-	-	-	27,272	25,379	25,379	25,887	26,404	
Total indirect	-	-	-	-	37,635	35,849	35,849	36,566	37,297	
Total expenditures and appropriations	-	-	-	-	215,485	213,967	213,967	217,973	222,332	
Direct Fund Activity and Other Sources										
Allocated administrative and overhead costs	\$ -	\$ -	\$ -	\$ -	\$ 488,845	\$ 171,850	\$ 213,967	\$ 213,967	\$ 218,246	\$ 222,611
Direct fund activity:										
100 GENERAL FUND	-	-	-	(488,845)	43,635	(0)	(0)	(273)	(279)	
220 EQUIPMENT RESERVE FUND	-	-	-	-	-	-	-	-	-	
777 AIRPORT FUND	-	-	-	-	-	-	-	-	-	
820 WATER FUND	-	-	-	-	-	-	-	-	-	
840 CITY WASTEWATER OPERATIONS FUND	-	-	-	-	-	-	-	-	-	
Net sources (uses)	\$ -	\$ -	\$ -	\$ -	\$ 215,485	\$ 213,967	\$ 213,967	\$ 217,973	\$ 222,332	

Notes:

¹ This is a new Division in FY 2017-18. Costs found here were formerly budgeted and accounted for in the Accounting Division.

BILLING AND CUSTOMER SERVICE

DESCRIPTION

The Utility Billing Division is responsible for all utility billings, including electric, water, sewer and garbage as well as monthly Ukiah Valley Sanitation District (UVSD) billing. This includes collecting and processing all payments as a result of these billings. The Division also processes the monthly Business License billing and collection of all payments pertaining to a Business License and provides the monthly billing for all miscellaneous charges.

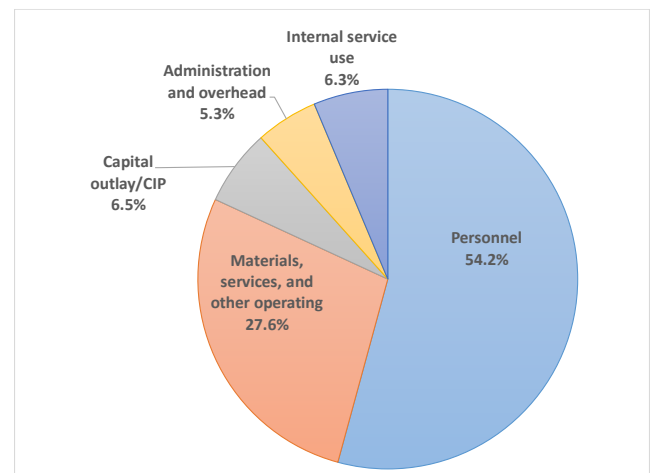
The Division is dedicated to making sure the residents, as well as our internal customers, are treated with respect. All team members take their role seriously and are dedicated to performing at the highest level. They interact with each other with dignity and respect. They enjoy their jobs as well as their fellow team members. We like to laugh and have a good time, but make sure work is completed in a timely manner. This is a great group of individuals forming a strong, cohesive team.

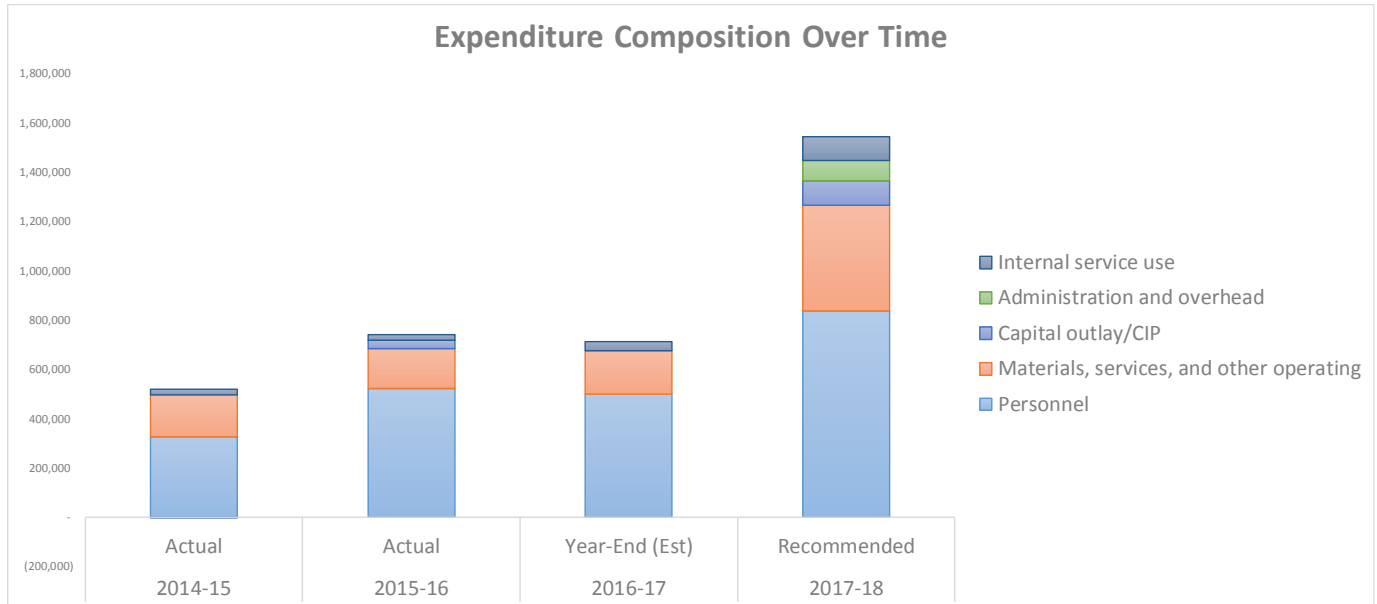
ACTIVITIES PERFORMED

Internal and external operations:

- ✓ Provide excellent customer service and support to the residents of the City of Ukiah and the Ukiah Valley Sanitation District (UVSD)
 - ✓ Generate billing for 8,000 plus City utility and UVSD sewer accounts each month
 - ✓ Work with the residents of the City of Ukiah on past due utility bills to ensure payments are made even though they may be late
 - ✓ Provide monthly billing to 160-200 miscellaneous billing customers, including airport hangar rentals, parking permits, retiree benefits, miscellaneous job cost recoveries and insurance claims
 - ✓ Perform all necessary collection documents on closed unpaid utility accounts as well as UVSD accounts
- ✓ Provide internal customer service while working closely with Planning, Building, Water, Sewer and Electric Departments
 - ✓ Process and post all payments received on a daily basis: i.e. cash, check or credit card
 - ✓ We have a Utility Metering staff that consists of our Lead Service Attendant, one full time meter reader, one 32-hour meter reader and one on-call meter reader
 - ✓ Metering staff reads all utility meters and reports to staff any issues they may come upon while reading meters (water leaks, electric meter issues, sidewalk damage, etc.) in all types of weather conditions

APPROPRIATIONS BY COST CATEGORY





OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: FINANCE
Division: UTILITY BILLING

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Complete implementation of Tyler Munis Software.	In progress	RFP out for a new CIS system.
2	Complete update of desk manuals for Munis Software.	In progress	
3	Re-evaluate the Division's operations needs upon full implementation of Tyler Munis Software.	In progress	
4	Expand credit card services to miscellaneous payments (Parking Permits, Parks & Recreation, Employee Health	In progress	
5	Outsource, printing and mailing of utility billings, and delinquent notices through Infosend. This will also include the printing of billing inserts that go out with monthly billings.	In progress	Outsource, printing and mailing service for UVSD sewer billing.

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: FINANCE
Division: UTILITY BILLING

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Software Implementation.	Department-specific	Complete implementation of Tyler Munis software or move forward in finding a new software provider.
	2 Mobile/Web base access for all customers.	Priority 2	Introduce a web-based portal for customers to access a built in CSR dashboard to customer account information, mobile access to electric outage information, plus many other features.
	3 Over the counter credit card payments.	Priority 3	Implement over the counter credit card payments for customers through Paymentus.
	4 Inter-department training.	Priority 4	Cross train all CSR representatives in all aspects that pertain to the Utility Billing Department.

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Utility Billing software.	Department-specific	Have a new Utility Billing software installed and all staff trained.
	2 Web site portal.	Priority 3	Continue to stay up-to-date and implement new web based information for customers.
	3 Outsource monthly UVSD Billing.	Priority 3	With implementation of new Utility Billing software/find a way to outsource the monthly sewer billing.

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Continue staff development and training.	Department-specific	
	2		
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes¹ related to this summary information are immediately following this presentation.

**BUDGET SUMMARY
2017-18
FINANCE
UTILITY BILLING**

	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	326,574	522,800	758,047	498,152	618,265	837,640	837,640	854,394	871,482
Materials, services, and other operating	169,082	159,736	173,800	177,702	430,967	426,967	426,967	435,506	444,216
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	(4,225)	34,224	-	-	100,000	100,000	100,000	102,000	104,040
Total direct	491,431	716,760	931,847	675,854	1,149,232	1,364,607	1,364,607	1,391,900	1,419,738
Indirect									
Administration and overhead	-	-	-	-	79,197	82,022	82,022	83,662	85,336
Internal service use	23,753	22,670	66,749	35,000	104,923	97,699	97,699	99,653	101,646
Total indirect	23,753	22,670	66,749	35,000	184,120	179,721	179,721	183,315	186,982
Total expenditures and appropriations	515,184	739,430	998,596	710,854	1,333,352	1,544,328	1,544,328	1,575,216	1,606,720
Direct Fund Activity and Other Sources									
Allocated administrative and overhead costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
220 EQUIPMENT RESERVE FUND	2,525	38,724	-	-	-	-	-	-	-
Net sources (uses)	\$ 515,184	\$ 739,430	\$ 998,596	\$ 710,854	\$ 1,333,352	\$ 1,544,328	\$ 1,544,328	\$ 1,575,216	\$ 1,606,720

Notes:

¹ Administration and overhead charges are being applied to this division for the first time in FY 2017-18.

² Materials, services, and other operating are recommended to increase due to the provision of a new CIS customer service system and new business license system, as well as additional contractual costs related to their implementation.

³ CIP costs increase in 2017-18 due to improvements of the customer service area of the lobby and in the Finance Department at the Civic Center.

⁴ The total cost of this division is not being allocated through the CAP, as is regularly done. Costs associated with capital improvements and one-time personnel changes are being funded by available working capital in fund 205.

ACCOUNTING

DESCRIPTION

The Accounting Division is responsible for the fiscal health of the City accurately recording receipt of all money and expenditure of funds in accordance with all applicable laws and regulations. This includes managing the processes and recording for day-to-day transactions, providing accurate reporting to the City Council, City Manager and other departments as well as performing high level, broad fiscal analysis of current activities, and evaluating economic trends affecting the local economy.

As such, the Department is best viewed as providing two levels of service: internal/external operations and fiscal analysis and advisory services.

One primary function of the department is to support the internal customers with answers as to how to retrieve/analyze information from the current general ledger system as well as historical data.

A second function is to provide financial data to the City's external customers such as Federal, State and County entities, bond holders and the residents of the City of Ukiah.

ACTIVITIES PERFORMED

Fiscal and advisory services:

- ✓ Primary advisor to the City Manager, City Council, and departments on fiscal and financial matters
- ✓ Provide leadership in the development and implementations citywide financial policies

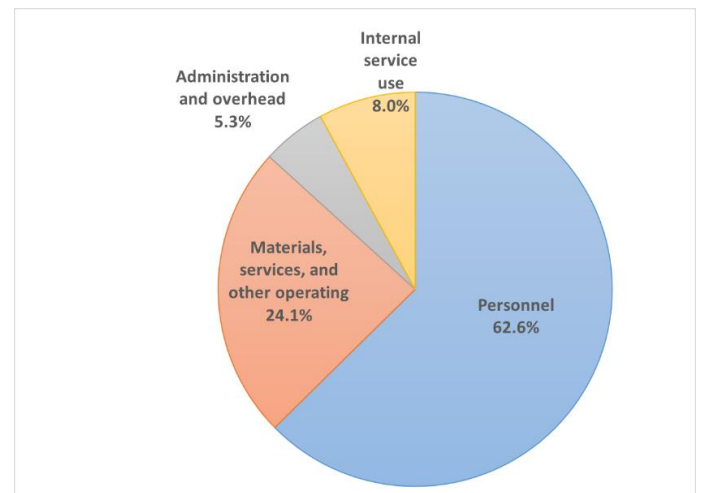
Internal and external operations:

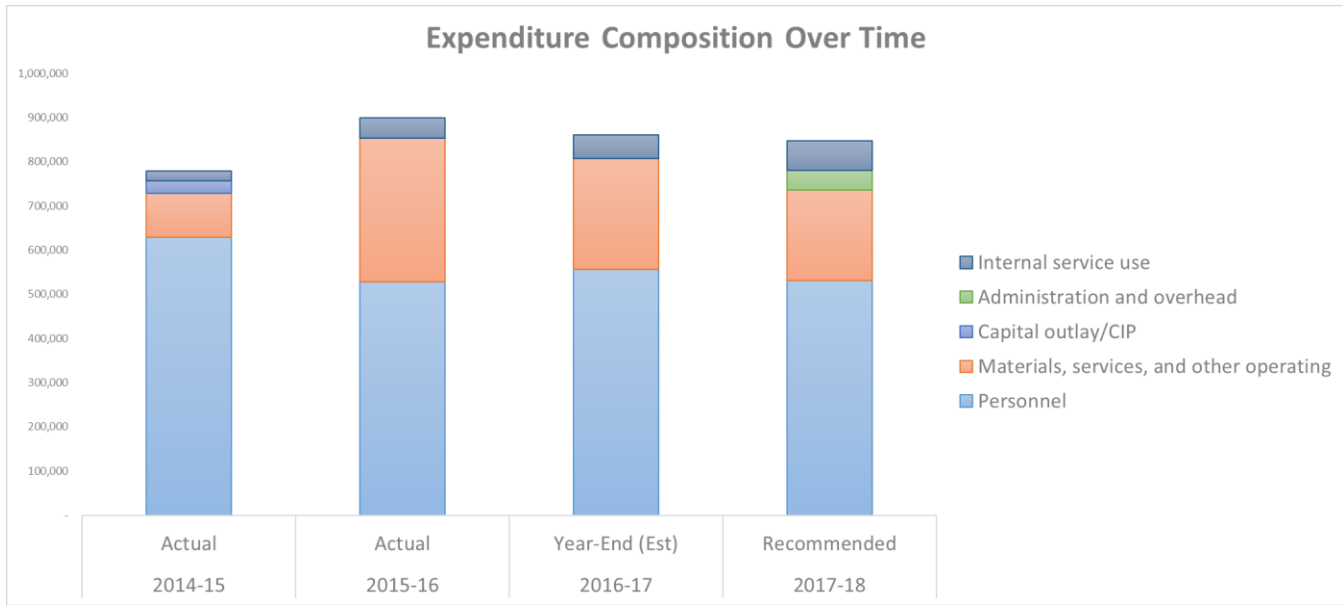
- ✓ Perform all general accounting, accounts payable, and payroll processing for the City
- ✓ Financial reporting, including preparation of monthly financial statements for the Ukiah Valley Fire District and Ukiah Valley Sanitation District, quarterly financial reports to the City Council and the City's

Comprehensive Annual Financial Report (CAFR)"

- ✓ Provide accounting for all City grants
- ✓ Perform all cost accounting tasks for work performed by the City on a cost reimbursement basis including water, sewer and electric jobs as well as major planning permits, FEMA and EMMA
- ✓ Prepare monthly and quarterly tax returns
- ✓ Perform internal audits of all City departments, divisions, functions, and activities and provide recommendations for improvements and efficiencies, if applicable, based on the innovation program and policies set forth by the City Manager's Office

APPROPRIATIONS BY COST CATEGORY





OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: FINANCE
Division: ACCOUNTING

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Update business license software and bring back in house.	In progress	On contract talks with vendor. Expected to go live in summer, 2017.
2	Continue implementation of Opengov and work on expanding Opengove reporting to departments and public.	Deferred	Currently evaluating the platform to determine benefit.
3	Complete Wastewater rate study and fee.	Not started	Moved to goals for 2017-18.
4	Cross-train in Payroll and in other essential functions in order to provide needed backup support for the department.	In progress	Currently recruiting new Payroll Officer and will complete training by December, 2017.
5	Complete implementation of automated Public Employees Retirement System reporting.	In progress	Moved to goals for 2017-18.
6	Recruit a new Finance Director and all other vacant positions in the department.	Completed	We'll see how it goes.

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: FINANCE
Division: ACCOUNTING

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Ensure a smooth transition with the retirement of the Payroll Officer	Department-specific	
	2 Chart of Accounts restructuring for reporting efficiencies.	Department-specific	The current chart of accounts was set up in 2012. Some restructuring will better serve both the information and reporting requirements of the Finance department and our internal customers.
	3 Bring financial statement preparation in-house.	Department-specific	The financial statements have been prepared by the independent audit firm. This should be done by the accounting department in preparation for the audit.
	4 Inventory all Fixed Assets	Department-specific	Last complete audit was done in 2001. The accounting department will audit the assets and adjust to Fixed Asset schedule to reflect the results of the audit.
	5 Complete CAFR preparation on or before December 31st.	Department-specific	With the changes in the Finance department personnel, the CAFR has been released after 12/31 for several years. It, along with the Single Audit (if required) should be published by 12/31 each year.

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Cross training of Financial Service Specialists.	Priority 4	The accounting department now has three Financial Service Specialists to cover General Accounting, Accounts Payable and Payroll assistant. The goal is to have redundancy by cross training.
	2 Implement the MUNIS Inventory module.	Department-specific	This implementation has been on-hold until the Electric Department move to the Hastings road property is complete.
	3		
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Review/re-evaluate MUNIS as the ERP system.	Department-specific	MUNIS was implemented in 2012 for the accounting, general billing and planning components. A review of available systems should be done to ensure that the City is working with the most efficient tools.
	2		
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes¹ related to this summary information are immediately following this presentation.

BUDGET SUMMARY

2017-18

FINANCE

ACCOUNTING & REPORTING

	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	628,358	527,590	578,983	555,680	515,346	530,914	530,914	541,532	552,363
Materials, services, and other operating	99,418	325,091	132,245	250,818	204,458	204,458	204,458	207,527	211,678
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	28,495	-	-	-	-	-	-	-	-
Total direct	756,271	852,681	711,228	806,498	719,804	735,372	735,372	749,059	764,041
Indirect									
Administration and overhead	-	-	-	-	43,194	44,732	44,732	45,627	46,539
Internal service use	22,706	47,010	54,684	54,684	72,795	67,669	67,669	69,022	70,403
Total indirect	22,706	47,010	54,684	54,684	115,989	112,401	112,401	114,649	116,942
Total expenditures and appropriations	778,977	899,691	765,912	861,182	835,793	847,773	847,773	863,708	880,983
Direct Fund Activity and Other Sources									
Allocated administrative and overhead costs	\$ 626,858	\$ 818,335	\$ 486,842	\$ 486,842	\$ 689,804	\$ 847,772	\$ 847,772	\$ 864,727	\$ 882,022
Direct fund activity:									
100 GENERAL FUND	122,781	81,356	279,070	374,340	145,989	1	1	(1,019)	(1,039)
220 EQUIPMENT RESERVE FUND	29,338	-	-	-	-	-	-	-	-
777 AIRPORT FUND	-	-	-	-	-	-	-	-	-
820 WATER FUND	-	-	-	-	-	-	-	-	-
840 CITY WASTEWATER OPERATIONS FUND	-	-	-	-	-	-	-	-	-
Net sources (uses)	\$ 778,977	\$ 899,691	\$ 765,912	\$ 861,182	\$ 835,793	\$ 847,773	\$ 847,773	\$ 863,708	\$ 880,983

Notes:

¹ Administration and overhead charges are being applied to this division for the first time in FY 2017-18.

PURCHASING

DESCRIPTION

The Purchasing Division of the Finance Department coordinates and executes the procurement of equipment, supplies, construction contracts, and contractual services for all City departments, which includes maintaining the warehouse inventory for the electric, water and wastewater utilities.

In addition, Purchasing facilitates the sale and/or disposal of surplus supplies and equipment. The primary goals are saving the City money, and providing overall value.

The Purchasing Division provides many different levels of services to all departments. We pride ourselves in going the extra mile, and assisting departments, whether it is product sourcing issues, contractual issues, or working through budget issues to complete a necessary purchase.

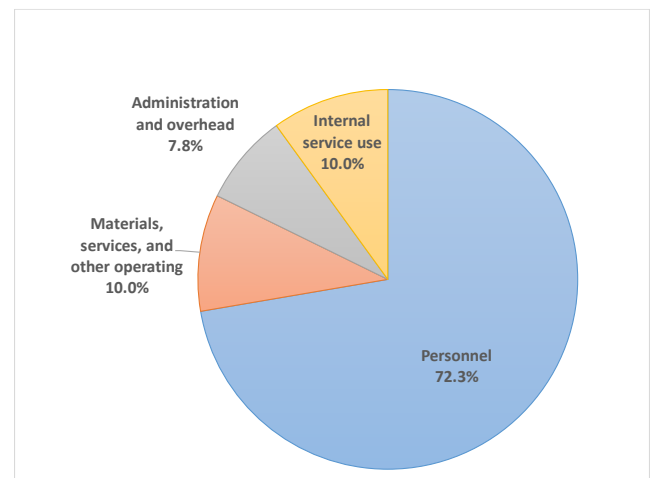
ACTIVITIES PERFORMED

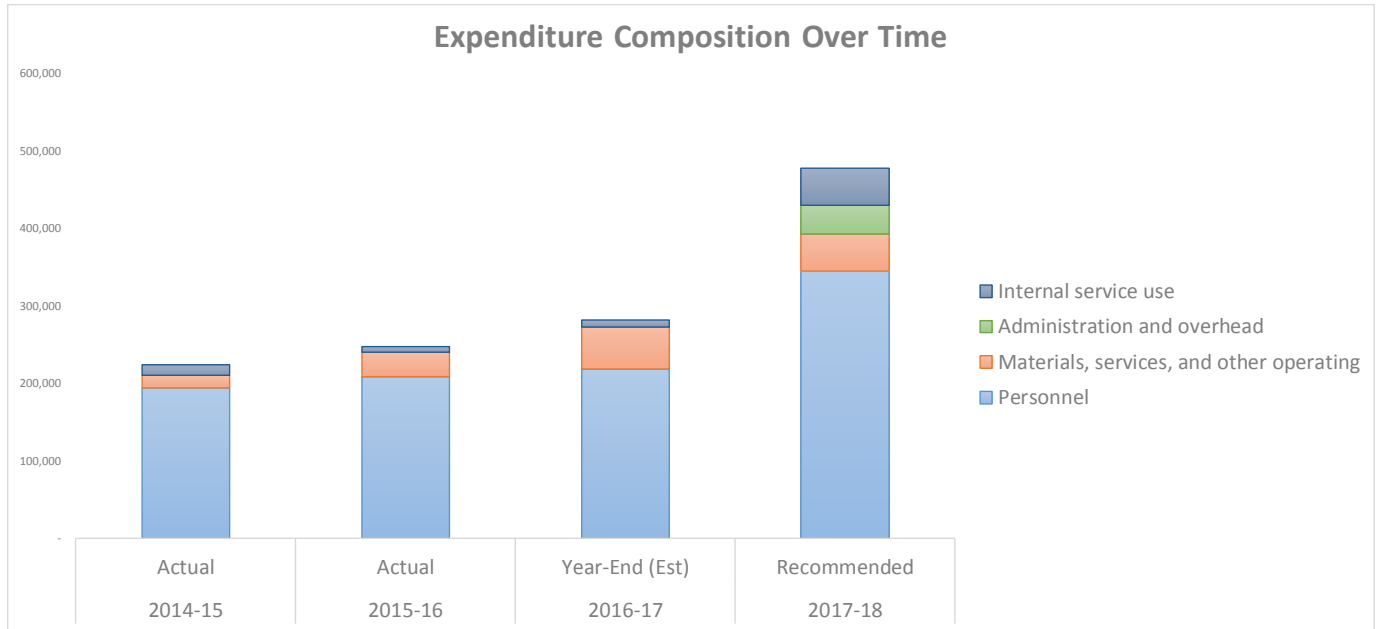
Procurement services include:

- ✓ Advise and direct all departments regarding City purchasing policies and procedures
- ✓ Monitor compliance with State and local laws and regulations
- ✓ Coordination of the purchase of City materials, supplies, equipment, construction contracts, and services
- ✓ Preparation of detailed specifications
- ✓ Create, review and approve purchase orders, contracts, and requisitions
- ✓ Manage bid and contracting process for all construction projects
- ✓ Manage and maintain inventory for the utilities
- ✓ Coordinate the documentation and identification of fixed assets
- ✓ Coordinate the sale of surplus equipment

- ✓ Prepare and present reports to Council
- ✓ Resolve complaints and problems with vendors

APPROPRIATIONS BY COST CATEGORY





OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department head, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: FINANCE
Division: PURCHASING

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Complete design and installation of Electric Utility Department (EUD) inventory warehouse.	Completed	The design is complete and contract issued. Backorder of materials will result in installation taking place in early August 2017.
2	Move EUD inventory and organize new warehouse facility at Hastings property.	Deferred	Completion of this task is contingent on staff move to the new site, which is not expected until next fiscal year.
3	Convert to Munis inventory module and implement barcode system.	Deferred	Preliminary work has been done, but completion is contingent upon the move to the new warehouse at Hastings property.
4	Expand on-line bidding capabilities.	Deferred	Higher than normal procurement support has this deferred.
5	Utilized Munis Requisition module.	Deferred	Higher than normal procurement support has this deferred.
6	Continue procurement support for all departments.	Completed	Have provided support through the year, in both planned and unplanned urgency items.
7	Conduct purchasing training for employees.	Completed	Ongoing and performed individually.
8	Facilitate more outreach and education to local vendors.	Completed	Coordinated with County of Mendocino and North Coast Builder's Exchange a joint Agency and Contractor training program.

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: FINANCE
Division: PURCHASING

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Move Electric Utility Department (EUD) inventory and organize new warehouse facility at Hastings property.	Department-specific	Was part of 2016-17 goals, but deferred because contingent upon staff move to the new site, which is not expected until next fiscal year.
	2 Convert to Munis inventory module and implement barcode system.	Department-specific	Preliminary work has been done, but completion is contingent upon the move to the new warehouse at Hastings property.
	3 Implement a Purchase Card Program	Priority 4	
	4 Implement a Travel Expense and Reimbursement Program	Priority 4	
	5 Review of procurement policies for efficiencies and compliance improvements.	Department-specific	One of which is updating the code with a disaster policy for compliance with FEMA.
	6 Internal performance survey	Priority 4	
	7 Procurement staff development and training.	Priority 4	

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Continued review of procurement policies for efficiencies, cost savings, and compliance improvements.	Department-specific	
	2 Continued staff development and training.	Department-specific	
	3		
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Continued review of procurement policies for efficiencies, cost savings, and compliance improvements.	Department-specific	
	2 Continued staff development and training.	Department-specific	
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes¹ related to this summary information are immediately following this presentation.

**BUDGET SUMMARY
2017-18
FINANCE
PURCHASING**

	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	194,327	209,192	228,355	218,845	345,417	345,417	345,417	352,325	359,372
Materials, services, and other operating	16,084	30,795	47,735	53,899	47,542	47,542	47,542	48,493	49,463
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	210,411	239,987	276,090	272,744	392,959	392,959	392,959	400,818	408,835
Indirect									
Administration and overhead	-	-	-	-	36,116	37,089	37,089	37,831	38,587
Internal service use	13,438	7,745	9,332	9,332	51,848	47,667	47,667	48,620	49,593
Total indirect	13,438	7,745	9,332	9,332	87,964	84,756	84,756	86,451	88,180
Total expenditures and appropriations	223,849	247,732	285,422	282,076	480,923	477,715	477,715	487,269	497,015
Direct Fund Activity and Other Sources									
Allocated administrative and overhead costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
100 GENERAL FUND	-	-	-	-	-	-	-	-	-
220 EQUIPMENT RESERVE FUND	-	-	-	-	-	-	-	-	-
777 AIRPORT FUND	-	-	-	-	-	-	-	-	-
820 WATER FUND	-	-	-	-	-	-	-	-	-
840 CITY WASTEWATER OPERATIONS FUND	-	-	-	-	-	-	-	-	-
Net sources (uses)	\$ 223,849	\$ 247,732	\$ 285,422	\$ 282,076	\$ 480,923	\$ 477,715	\$ 477,715	\$ 487,269	\$ 497,015

¹ Administration and overhead charges are being applied to this division for the first time in FY 2017-18.

INFORMATION TECHNOLOGY (IT)

DESCRIPTION

The Information Technology Division provides management and technical services for the City's computer, network and telephone systems. These systems provide all of the City's computer services, including standardized desktop applications, business applications, databases, electronic mail, remote access, mapping and other services.

IT services include system planning, maintenance, network security, systems back-up, Internet access and oversight of user applications. The IT Department provides direct customer support to employees through desktop installation, configuration, maintenance, repair, and network access services. In addition, the IT Department coordinates with our Web Developer regarding enhancement, and maintenance of the City's Internet and Intranet sites.

The IT Department provides end user technology training to all departments either through in-house training and/or outside service providers.

Examples of the applications managed by the Division include:

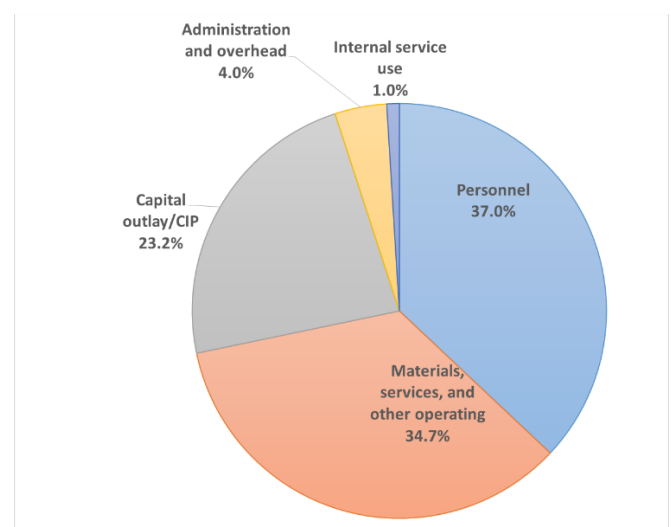
- ✓ Office365 management for email, online storage, sharing and apps
- ✓ Microsoft Azure cloud management of portal services
- ✓ Phone Switch support and configuration
- ✓ Training setup and tear down for conference rooms
- ✓ Maintenance and support of our City Cloud

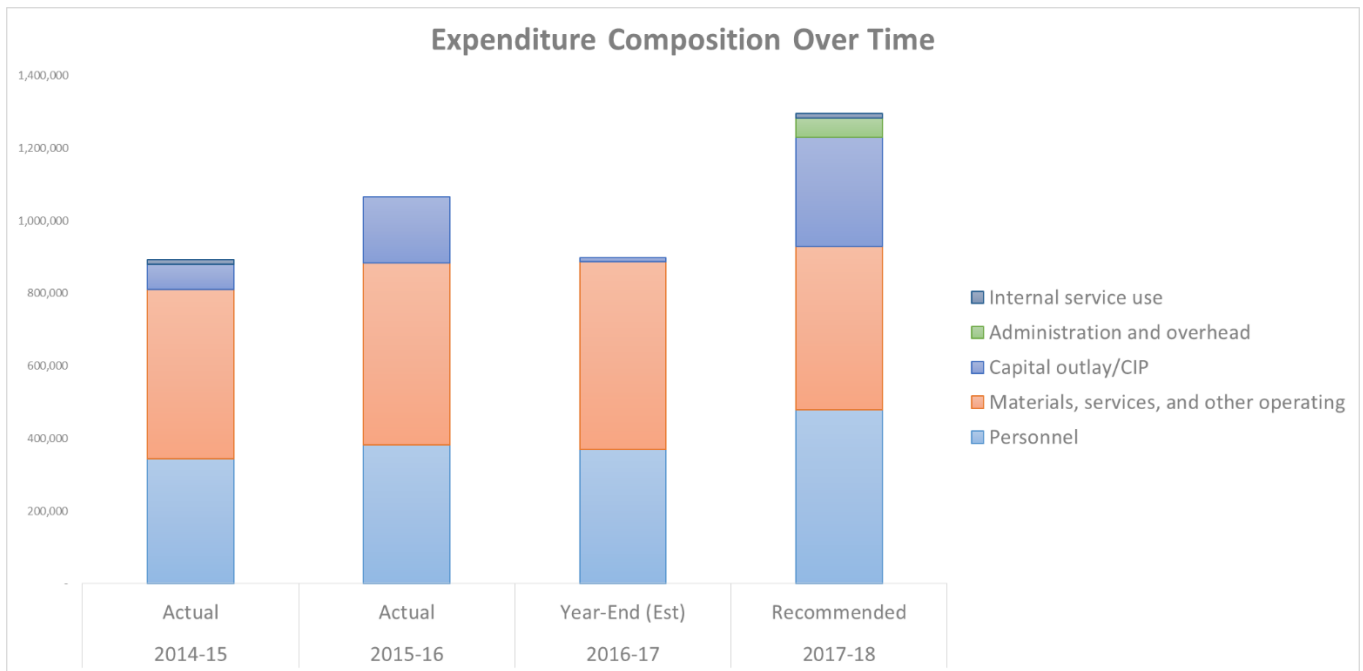
ACTIVITIES PERFORMED

- ✓ Provide Public Safety support for our PD command staff, office staff, dispatch center, police car mobile data computers

- ✓ Provide helpdesk user support, monitoring, daily change management for all aspects of our network, including any necessary network engineering required for all departments
- ✓ Provide security monitoring, anti-virus/anti-malware/anti-spam and firewall support
- ✓ Manage, monitor and support 60+ virtual servers and 20 physical servers as they apply to City functionality, utilizing System Center Suite software
- ✓ Provide new computer and peripheral ordering, imaging, upgrades and deployment for all City departments
- ✓ Work in tandem as necessary with our advanced contract vendors, providing project management and direction for our many projects
- ✓ Provide software support for our many software suites, as they relate to specific department functionality

APPROPRIATIONS BY COST CATEGORY





OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17

Department: COMMUNITY SERVICES

Division: INFORMATION TECHNOLOGY

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Card Lock (Phase 2) - Access Control System Installation - Selective Police Department Doors and PD IT Server Room/CC IT Server Room/IT Office Doors.	In progress	Purchasing is going out to bid, considering the total cost of the project. As soon as it is accomplished and approved by Council, this project will proceed.
2	Veeam Backup and Replication Enterprise - 5 hours.	Cancelled	Our contract vendor provided another solution with software we currently use in house. We will reconsider, if the current solution fails.
3	Provide Ongoing IT Operational Training Sessions for all new employees, as well as existing employees. This will help all employees become better aware of IT solutions and procedures.	In progress	We are continuing to compile as much information as possible and will implement when complete. Until then, we are providing training employees as needs arise.
4	Proceed with network architecture plan, to provide Disaster Recovery for our Network at an off-site location.	In progress	We are continuing to develop this plan and will likely use Microsoft Azure Cloud based services as a solution.
5	(2 CPU Sockets Per Host) - 1 additional Cluster Server VM-Host.	Cancelled	The direction on this objective has changed. We have re-engineered and are pursuing other options.
6	Begin creation of an IT Master Plan - Reflective of IT Operations and Maintenance.	In progress	We are continuing to collect data based on equipment life cycle planning. We are working with our contract vendors to accomplish an ongoing result. This will ultimately affect IT operational efficiencies.
7	Begin IT training/assimilation of IT/Project Management for Munis enterprise resource planning (ERP) Operations - provide new tech support triage model between Users, IT and Operating System and Database Administration (OSDBA), Tyler Services.	In progress	IT is continually learning as many aspects as possible to assist users with their daily work flow as well as helping users with Munis problems.
8	Continue Project related training and knowledge transfer from Portola Systems, for hands-off of technical support as related to PD Car mobiles, Verus Video Storage Server, Netmotion Server.	Completed	IT staff is now supporting this infrastructure and the project has been handed off to the City of Ukiah IT Department.
9	Continue Project related training and knowledge transfer from Portola Systems, for hand-off of technical support as related to "Change Management" our new Checkpoint Firewall.	In progress	We are reaching out to Checkpoint services for necessary Checkpoint support and daily change management. We have also planned training to designated staff this year to enable us to handle day to day operational changes to break contract service dependencies.

(continued)

10	End of Life Replacement - Cluster Servers, Switches, VMM Server Replacement	In progress	These Servers and Network Switches are the core of our operations infrastructure and provide all resources required for our Virtual Servers to function. All of our operations depend on this. Every 5-year cycle, our support contract ends through Dell as the equipment nears end of life. The 6th and 7th support years are purchased as extended support. After that, there is no additional support. We have purchased our 6th year and do not want to pay for the seventh at FY end, as this can be rolled into the replacement cost of the new equipment for the next cycle.
11	End of Life Replacement - Compellent City Cloud Storage	In progress	This is our City Cloud Storage and works with our Cluster Servers and Switches. In addition, all of our Virtual Servers utilized for all City Operations function within this. Every 5-year cycle, our support contract ends through Dell as the equipment nears end of life. The 6th and 7th support years are purchased as extended support. After that, there is no additional support. We have purchased our 6th year and do not want to pay for the seventh at FY end, as this can be rolled into the replacement cost of the new equipment for the next cycle.
12	Sharepoint On Premise and Box Migration to Office 365	In progress	The City of Ukiah utilizes an on-premise Sharepoint Intranet for calendar scheduling, departmental documents, and other services. Rather than continue to attempt maintenance of this in house, our current Office365 licensing offers free hosting as part of our current E2 licensed services. We would need to migrate our on-premise Sharepoint to Office365. Office365 includes Cloud email, services and Storage. This year, these services are acceptable as a replacement for "Box" services and have the same functionality. We are planning to implement Office365 services to get ahead of the FY end renewal date.

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: FINANCE
Division: INFORMATION TECHNOLOGY

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Establish Offsite Disaster Recovery Plan - Microsoft Azure Cloud.	Department-specific	Currently there is no offsite recovery if catastrophic failure takes place within either of our server rooms. We are currently researching scenarios that will allow us Cloud based fail-over solutions when this happens.
	2 Training New IT Staff to offset contract service dependency. Utilize our high level contract vendors for IT Roadmap direction on current and future cost saving technologies.	Department-specific	This is underway. IT has been fully staffed within the last six months. We are in the process of training to be more self-sustaining. Cross training is also underway for diversification. We are in the process of shifting our Contract Service reliance to a more directional model.
	3 Establish Equipment Infrastructure lifecycle replacements and IT Master Plan.	Department-specific	This is underway and will establish better checks and balances to control when and where money can be spent and stay up with end of life infrastructure compliances.
	4 Education and employee awareness of IT solutions.	Priority 4	This is saving time and our employees will be more productive, while dealing with IT oriented situations.
	5 Develop new automation scenarios.	Priority 4	IT is already using automation strategies, to shorten response times, increase awareness to outages and affect overall service up-time. Employees are continuing to experience better service as a result.

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Implement technologies that are more cost effective.	Priority 4	By using more innovative ideas and technologies, the overall footprint and cost of operations will diminish. Employee services will increase.
	2 Increase dependence on automation.	Priority 4	Continue to develop automated processes to save service time.
	3 Begin moving hardware and service dependencies to Cloud services unless cost prohibitive.	Priority 4	By moving hardware footprints to cloud services, costs for equipment maintenance and support will decrease. Disaster recovery and redundant fall-back will be more available.
	4 Focus on IT Staff training and employee retention.	Priority 4	Keep as much expertise in house as possible, while utilizing Vendors in more of an IT Roadmap and directional model. Provide IT employees with more of a planned career path with the City.
	5 Implement Cardlock (Phase 2) Access Security for PD	Priority 4	Will improve access security for all officers and staff within PD.

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Diminish Onsite Hardware Reliance / Support Costs.	Priority 4	Cloud dependency to increase/Increase in employee services.
	2 IT Staff Training / Provide better service for new technologies.	Priority 4	Will allow IT Staff to offer better and more timely service.
	3 Utilize newer technologies objectively.	Priority 4	Stay updated on new technology as it applies to the City.
	4 Employee use of more effective technologies.	Priority 4	Keep employees up-to-date on newer technologies.
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes¹ related to this summary information are immediately following this presentation.

BUDGET SUMMARY

2017-18
FINANCE
IT

Expenditures and Appropriations	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Direct									
Personnel	343,698	383,093	473,727	369,705	479,212	479,212	479,212	488,796	498,572
Materials, services, and other operating	467,411	500,073	430,900	517,494	449,519	449,519	449,519	458,509	467,680
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	68,095	182,434	190,000	10,383	196,000	301,000	301,000	199,920	203,918
Total direct	879,204	1,065,600	1,094,627	897,581	1,124,731	1,229,731	1,229,731	1,147,226	1,170,170
Indirect									
Administration and overhead	-	-	-	-	52,578	52,337	52,337	53,384	54,451
Internal service use	13,623	-	-	-	2,517	12,645	12,645	12,898	13,156
Total indirect	13,623	-	-	-	55,095	64,982	64,982	66,282	67,607
Total expenditures and appropriations	892,827	1,065,600	1,094,627	897,581	1,179,826	1,294,713	1,294,713	1,213,507	1,237,777

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-				
Direct fund activity:																		
100 GENERAL FUND	501,839	-	-	-	-	-	-	-	-	-	-	-	-	-				
209 IT FUND	-	901,133	854,627	871,365	1,179,826	1,294,713	1,294,713	1,213,507	1,237,777									
220 EQUIPMENT RESERVE FUND	-	156,584	165,000	18,215	-	-	-	-	-									
251 SPECIAL PROJECTS RESERVE	-	7,883	75,000	7,883	-	-	-	-	-									
777 AIRPORT FUND	14,483	-	-	-	-	-	-	-	-									
800 ELECTRIC FUND	158,469	-	-	-	-	-	-	-	-									
820 WATER FUND	108,949	-	-	119	-	-	-	-	-									
840 CITY WASTEWATER OPERATIONS FUND	109,087	-	-	-	-	-	-	-	-									
Net sources (uses)	\$	892,827	\$	1,065,600	\$	1,094,627	\$	897,581	\$	1,179,826	\$	1,294,713	\$	1,294,713	\$	1,213,507	\$	1,237,777

Notes:

¹ This will be the first full year in which IT is being reported as a component of the Finance Department. Previously, the Division was reported as a component of Community Services.

14. CITY ATTORNEY

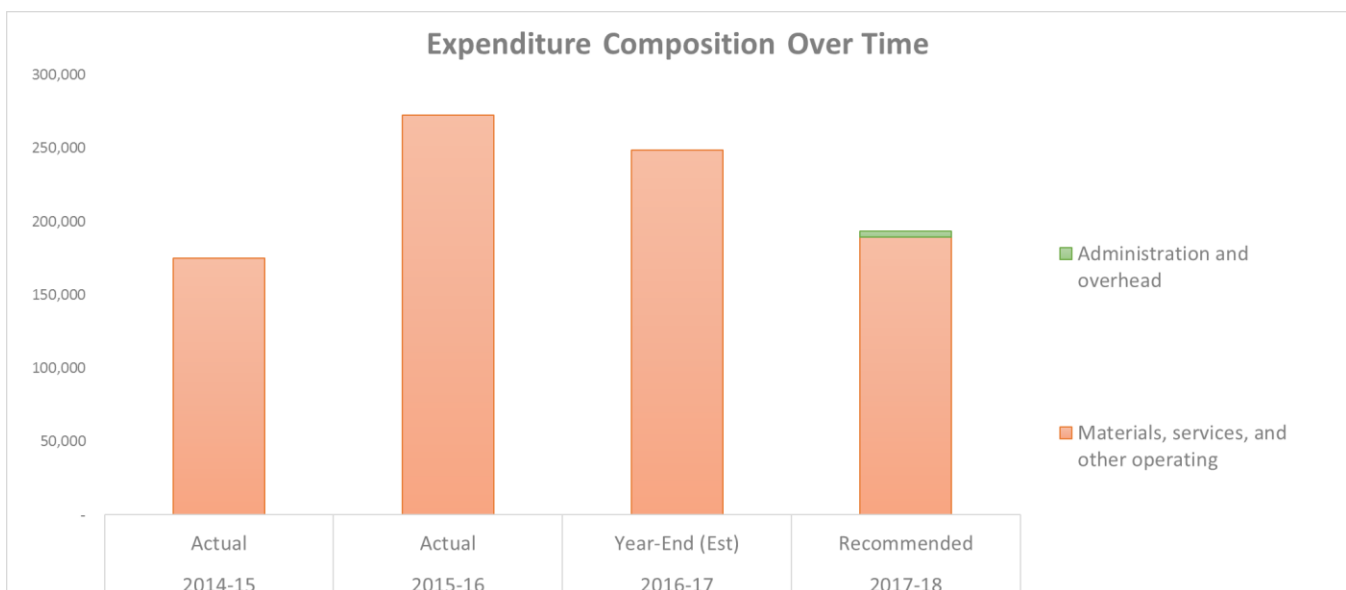
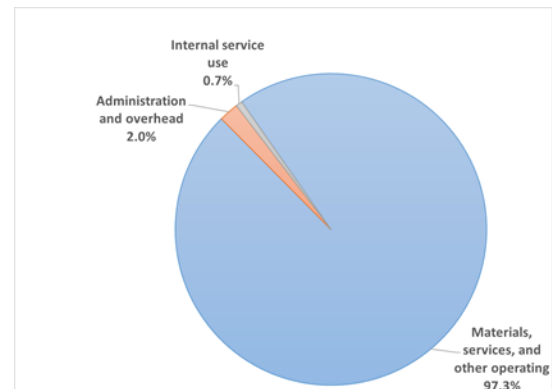
DESCRIPTION

The City of Ukiah contracts with David Rapport, City Attorney and Darcy Vaughn, Deputy City Attorney, for the provision of City Attorney services, to provide sound, timely, and cost effective legal advice and representation to the City Council, Commissions, Boards, City officers, and staff.

ACTIVITIES PERFORMED

- ✓ Provides legal representation to the City
- ✓ Reviews contracts, leases, agreements, and other documents
- ✓ Assists with the formation of policy, regulations, and ordinances
- ✓ Assesses claims and other risk management issues

APPROPRIATIONS BY COST CATEGORY



SIGNIFICANT CHANGES FROM PRIOR YEAR

No significant changes from the prior year.

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes related to this summary information are immediately following this presentation.

**BUDGET SUMMARY
2017-18
CITY ATTORNEY**

Expenditures and Appropriations	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	Fiscal Year 2017-18	Fiscal Year 2017-18	Fiscal Year 2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	174,819	272,293	184,500	248,740	113,000	189,200	189,200	192,984	196,844
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	174,819	272,293	184,500	248,740	113,000	189,200	189,200	192,984	196,844
Indirect									
Administration and overhead	-	-	-	-	6,717	3,956	3,956	4,035	4,116
Internal service use	6,486	6,061	587	587	1,089	1,294	1,294	1,320	1,346
Total indirect	6,486	6,061	587	587	7,806	5,250	5,250	5,355	5,462
Total expenditures and appropriations	181,305	278,354	185,087	249,327	120,806	194,450	194,450	198,339	202,306

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$ 110,145	\$ 206,803	\$ 103,669	\$ 103,669	\$ 160,000	\$ 194,449	\$ 194,449	\$ 198,338	\$ 202,305
Direct fund activity:									
100 GENERAL FUND	24,452	20,951	63,418	95,546	(62,194)	(22,999)	(22,999)	(23,459)	(23,928)
205 BILLING AND COLLECTION FUND	-	2,433	10,000	-	5,000	5,000	5,000	5,100	5,202
700 SANITARY DISPOSAL SITE FUND	65	8,860	2,000	10,000	10,000	10,000	10,000	10,200	10,404
820 WATER FUND	-	10,170	-	10,104	-	-	-	-	-
840 CITY WASTEWATER OPERATIONS FUND	40,151	16,914	-	3,621	-	-	-	-	-
Net sources (uses)	\$ 181,305	\$ 278,354	\$ 185,087	\$ 249,327	\$ 120,806	\$ 194,450	\$ 194,450	\$ 198,339	\$ 202,306

15. CITY TREASURER

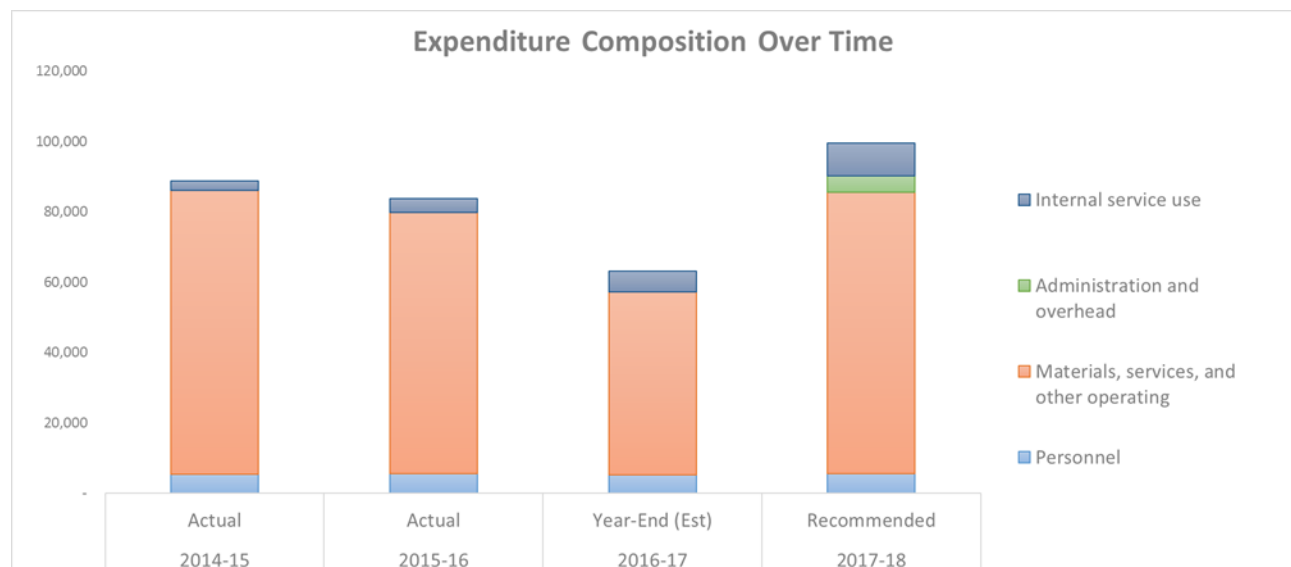
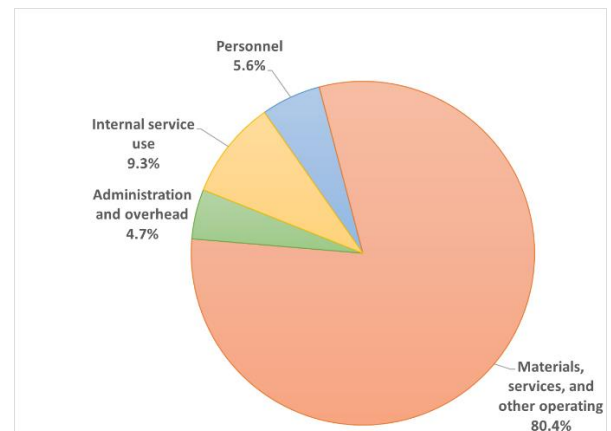
DESCRIPTION

The Elected City Treasurer performs an oversight role for the investing of all public funds for the City of Ukiah, in concert with the City's Financial Department and Director of Finance. The City of Ukiah's investments are professionally managed by Public Financial Management, Inc. (The PFM Group) in accordance with investment policies adopted by the Ukiah City Council. These investment policies conform to both Federal and State laws governing investments of public funds. The City Council appoints an investment committee consisting of the Treasurer and City staff, as well as public members, who advise the City Council with regard to investment policies and oversight.

ACTIVITIES PERFORMED

- ✓ Oversees the Investment Oversight Committee
- ✓ Reviews investment policies
- ✓ Provides professional advice to the City Council regarding the treasury and investments

APPROPRIATIONS BY COST CATEGORY



SIGNIFICANT CHANGES FROM PRIOR YEAR

No significant changes from the prior year.

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes¹ related to this summary information are immediately following this presentation.

**BUDGET SUMMARY
2017-18**

CITY TREASURER	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	Fiscal Year 2017-18	Fiscal Year 2017-18	Fiscal Year 2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	5,368	5,543	5,543	5,182	5,598	5,598	5,598	5,710	5,824
Materials, services, and other operating	80,615	74,179	80,000	52,000	80,000	80,000	80,000	81,600	83,232
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	85,983	79,722	85,543	57,182	85,598	85,598	85,598	87,310	89,056
Indirect									
Administration and overhead	-	-	-	-	4,474	4,651	4,651	4,744	4,839
Internal service use	2,680	3,941	5,911	5,911	7,988	9,217	9,217	9,401	9,589
Total indirect	2,680	3,941	5,911	5,911	12,462	13,868	13,868	14,145	14,428
Total expenditures and appropriations	88,663	83,663	91,454	63,093	98,060	99,466	99,466	101,455	103,484

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	79,366	\$	41,178	\$	83,264	\$	83,264	\$	85,598	\$	99,466	\$	99,466	\$	101,455	\$	103,484
Direct fund activity:																		
100 GENERAL FUND		9,297		42,485		8,190		(20,171)		12,462		-		-		-		(0)
205 BILLING AND COLLECTION FUND		-		-		-		-		-		-		-		-		-
220 EQUIPMENT RESERVE FUND		-		-		-		-		-		-		-		-		-
251 SPECIAL PROJECTS RESERVE		-		-		-		-		-		-		-		-		-
820 WATER FUND		-		-		-		-		-		-		-		-		-
822 WATER CONNECTION FEE FUND		-		-		-		-		-		-		-		-		-
830 RECYCLED WATER FUND		-		-		-		-		-		-		-		-		-
840 CITY WASTEWATER OPERATIONS FUND		-		-		-		-		-		-		-		-		-
841 SEWER BOND DEBT SERVICE FUND		-		-		-		-		-		-		-		-		-
844 CITY SEWER CAPITAL PROJECTS FUND		-		-		-		-		-		-		-		-		-
Net sources (uses)	\$	88,663	\$	83,663	\$	91,454	\$	63,093	\$	98,060	\$	99,466	\$	99,466	\$	101,455	\$	103,484

¹ The primary expense for the City Treasure is for contract services with Public Financial Management, Inc. for the professional management of the City's investments.

16. HUMAN RESOURCES/RISK MANAGEMENT

DESCRIPTION

The Human Resources/Risk Management Department administers two divisions. The Human Resources Division provides a full range of services and support to departments within the City, including recruitment and selection, employee onboarding, training, performance management, and labor relations. The Risk Management Division is responsible for protecting the City's resources by working proactively to limit liability exposures and providing cost effective risk management programs. This City is a member of the Redwood Empire Municipal Insurance Fund (REMIF) – a self-insured pooled employee health benefit and liability program.

SERVICES PROVIDED (ACTIVITIES PERFORMED)

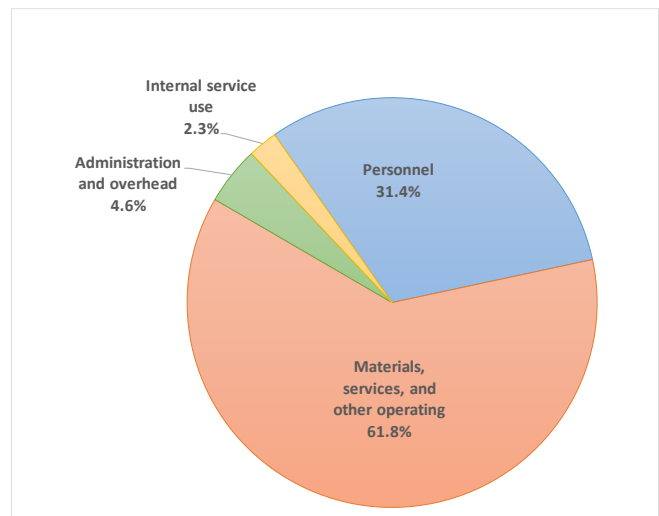
- ✓ Attract, retain, and develop high quality employees committed to the City's Core Values
 - ✓ Develop and maintain comprehensive Personnel Policies and Procedures
 - ✓ Develop and maintain positive labor relations with collective bargaining units
 - ✓ Implement and maintain the City's classification and compensation plans
 - ✓ Evaluate and coordinate Citywide employee training and development needs
 - ✓ Administer employee benefit programs
 - ✓ Administer employee and labor relation activities as mandated by Federal and State law, municipal code, and current Memoranda of Understandings (MOU)
 - ✓ Maintain accurate employee personnel files and records
 - ✓ Administer City workers' compensation program
 - ✓ Serve as one of two City-assigned REMIF Board Members
 - ✓ Administer and process property and casualty claims against the City
- ✓ Administer City property recovery program
 - ✓ Develop and coordinate safety policies and procedures
 - ✓ Coordinate and administer City liability insurance programs
 - ✓ Review and maintain insurance certificates associated with City contracts.
 - ✓ Oversight of Workplace Safety/Occupational Safety Health Administration (OSHA) program

DIVISIONS

The Department is subdivided into two subdivisions:

1. Human Resources
2. Risk Management

APPROPRIATIONS BY COST CATEGORY



Requested Appropriations

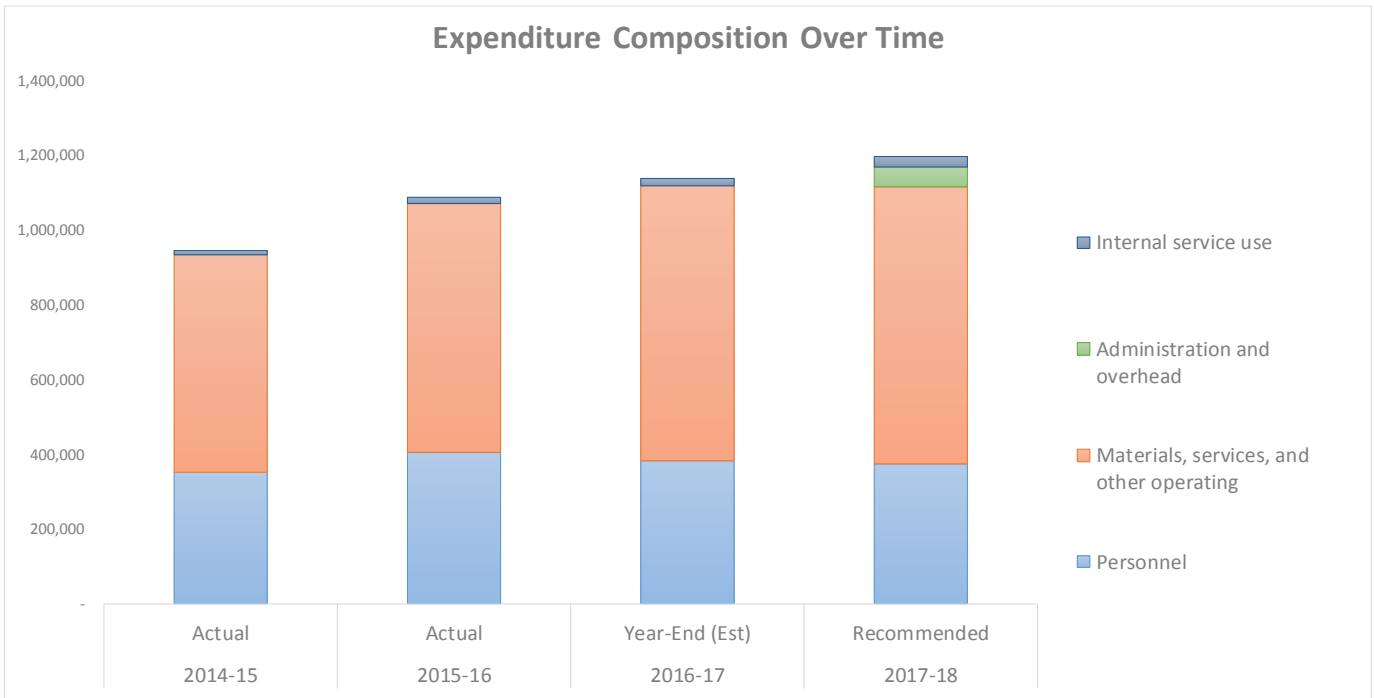
Direct	
Personnel	\$ 375,856
Materials, services, and other operating	740,223
Grants, loans, and other assistance	-
Debt service	-
Capital outlay/CIP	-
Total direct	1,116,079
Indirect	
Administration and overhead	54,899
Internal service use	27,682
Total indirect	82,581
Total	\$ 1,198,660

MAJOR INITIATIVES IN 2017-18

Develop strategy to reduce worker's comp claims and helping team members get back to work.

SIGNIFICANT CHANGES FROM PRIOR YEAR

Liability, Property, Worker's Comp and Unfunded Liability Internal Service Fund has been renamed to Risk Management Division and incorporated into the HR/Risk Management Budget.



BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes related to this summary, if applicable, are immediately following this presentation.

**BUDGET SUMMARY
2017-18**

HUMAN RESOURCES/RISK MANAGEMENT	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	Fiscal Year 2017-18	Fiscal Year 2017-18	Fiscal Year 2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	353,107	404,619	406,287	384,271	375,856	375,856	375,856	383,373	391,041
Materials, services, and other operating	581,679	666,426	731,918	735,471	740,223	740,223	740,223	755,027	770,128
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	934,786	1,071,045	1,138,205	1,119,742	1,116,079	1,116,079	1,116,079	1,138,401	1,161,169
Indirect									
Administration and overhead	-	-	-	-	52,605	54,899	54,899	55,997	57,117
Internal service use	10,988	18,663	20,069	20,069	30,129	27,682	27,682	28,236	28,800
Total indirect	10,988	18,663	20,069	20,069	82,734	82,581	82,581	84,233	85,917
Total expenditures and appropriations	945,774	1,089,708	1,158,274	1,139,811	1,198,813	1,198,660	1,198,660	1,222,633	1,247,086

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$ 287,074	\$ 431,954	\$ 180,296	\$ 180,296	\$ 483,012	\$ 538,812	\$ 538,812	\$ 549,588	\$ 560,580
Direct fund activity:									
100 GENERAL FUND	127,952	67,163	337,776	348,465	57,199	1	1	1	1
205 BILLING AND COLLECTION FUND	-	-	-	-	-	-	-	-	-
220 EQUIPMENT RESERVE FUND	-	-	-	-	-	-	-	-	-
251 SPECIAL PROJECTS RESERVE	-	-	-	-	-	-	-	-	-
820 WATER FUND	-	(2)	-	-	-	-	-	-	-
822 WATER CONNECTION FEE FUND	-	-	-	-	-	-	-	-	-
830 RECYCLED WATER FUND	-	-	-	-	-	-	-	-	-
840 CITY WASTEWATER OPERATIONS FUND	-	(2)	-	-	-	-	-	-	-
841 SEWER BOND DEBT SERVICE FUND	-	-	-	-	-	-	-	-	-
844 CITY SEWER CAPITAL PROJECTS FUND	-	-	-	-	-	-	-	-	-
Net sources (uses)	\$ 945,774	\$ 1,089,708	\$ 1,158,274	\$ 1,139,811	\$ 1,198,813	\$ 1,198,660	\$ 1,198,660	\$ 1,222,633	\$ 1,247,086

Notes:

The increase in FY 17-18 is due to the change of reporting Liability from an internal service fund to HR/Risk Management

HUMAN RESOURCES

DESCRIPTION

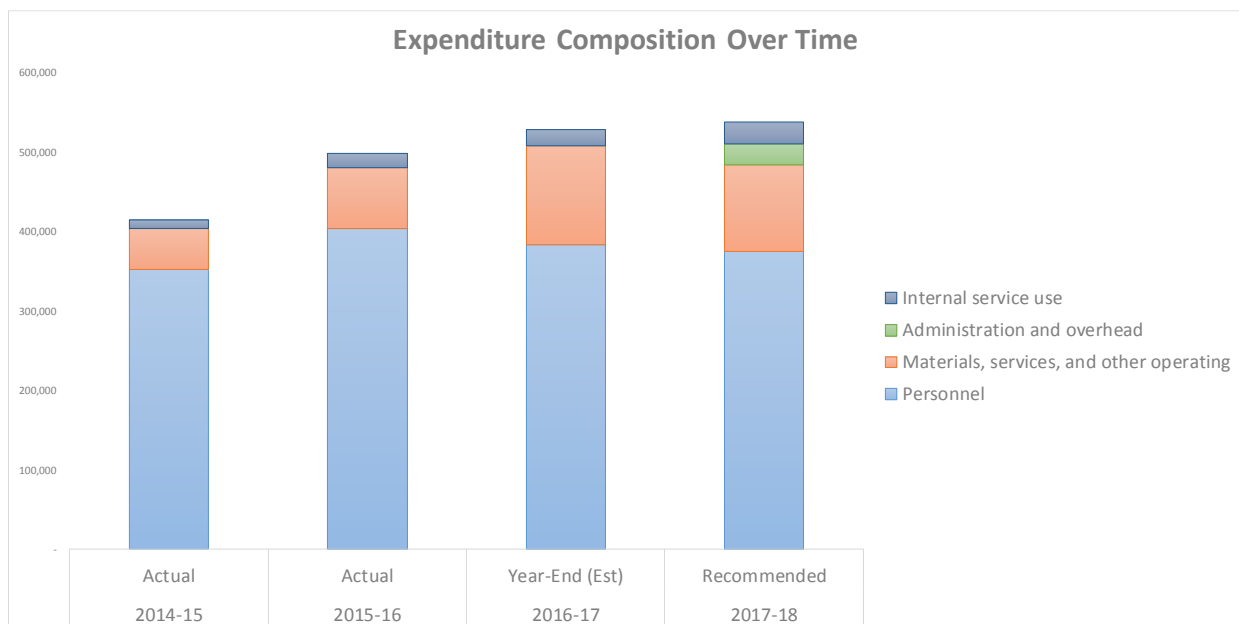
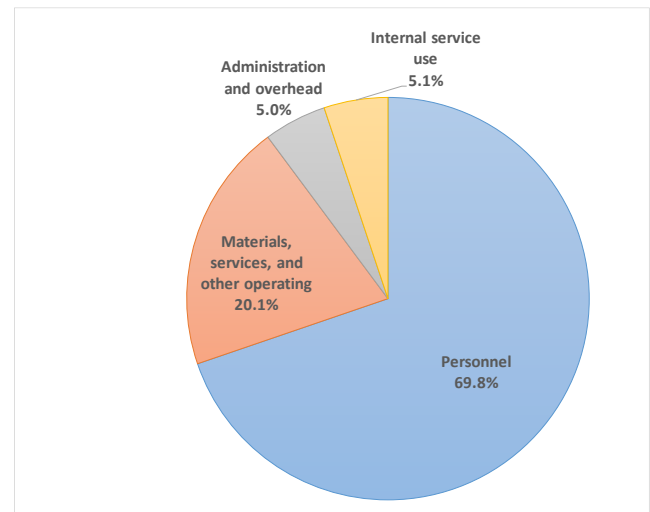
The Human Resources Division provides a full range of services and support to departments within the City, including all aspects of recruitment and staffing, employee onboarding, records management, training, classification and compensation, policy development, performance management, and employee and labor relations. The Division also ensures compliance with federal, state, and local employment laws and manages the City's self-insured benefit programs.

- ✓ Administer employee benefit programs
- ✓ Administer employee and labor relation activities as mandated by Federal and State law, municipal code, and current Memoranda of Understandings (MOU)
- ✓ Maintain accurate employee personnel files and records

ACTIVITIES PERFORMED

- ✓ Attract, retain, and develop high quality employees committed to the City's Core Values
- ✓ Develop and maintain comprehensive Personnel Policies and Procedures
- ✓ Develop and maintain positive labor relations with collective bargaining units
- ✓ Implement and maintain the City's classification and compensation plans
- ✓ Evaluate and coordinate Citywide employee training and development needs

APPROPRIATIONS BY COST CATEGORY



OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department head, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17

Department: HUMAN RESOURCES/RISK MANAGEMENT

Division:

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Completion of a comprehensive revision/update of City of Ukiah Employee Manual for compliance with current laws.	In progress	The initial draft has been completed and is currently under review by HR Director.
2	Analysis and implementation of electronic timekeeping via the Munis HR/Payroll module.	In progress	The initial analysis has begun. Staff expect to receive training and begin set-up and testing in March 2017. This item will rollover into FY 2017/18.
3	Update of employee ID cards.	Not started	Staff is currently reviewing options and expect to purchase printer and create new employee ID cards by the end of FY 2016/17.
4	Analysis and implementation of online employment application software.	Deferred	To be completed in FY 2017/18

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: HUMAN RESOURCES/RISK MANAGEMENT
Division:

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Develop Human Resources/Risk Management Staff.	Department-specific	
	2 Continue implementation of Munis Electronic Timekeeping & Attendance Module.	Priority 4	
	3 Expand the Citywide safety program to reduce workers compensation costs, enhance compliance with workplace safety, and improve overall health and wellness.	Priority 4	
	4 Analyze, review, and implement technologies to enhance workflow and service delivery, in particular, an Applicant Tracking System.	Priority 4	
	5 Review, update, and implement new employee performance evaluation forms, including routing and delivery procedures.	Goal 4	

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Continued review of Human Resources/Risk Management policies and procedures for efficiency and cost savings improvements, and compliance with Federal, State and Local laws.	Department-specific	
	2 Continued staff development and training.	Department-specific	
	3		
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Continued review of Human Resources/Risk Management policies and procedures for efficiency and cost savings improvements, and compliance with Federal, State and Local laws.	Department-specific	
	2 Continued staff development and training.	Department-specific	
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes related to this summary, if applicable, are immediately following this presentation.

BUDGET SUMMARY

2017-18

HUMAN RESOURCES/RISK MANAGEMENT

HUMAN RESOURCES

	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	353,107	404,619	406,287	384,271	375,856	375,856	375,856	383,373	391,041
Materials, services, and other operating	50,931	75,828	91,716	124,421	108,156	108,156	108,156	110,319	112,526
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	404,038	480,447	498,003	508,692	484,012	484,012	484,012	493,692	503,566
Indirect									
Administration and overhead	-	-	-	-	26,070	27,119	27,119	27,661	28,215
Internal service use	10,988	18,663	20,069	20,069	30,129	27,682	27,682	28,236	28,800
Total indirect	10,988	18,663	20,069	20,069	56,199	54,801	54,801	55,897	57,015
Total expenditures and appropriations	415,026	499,110	518,072	528,761	540,211	538,813	538,813	549,589	560,581

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	287,074	\$	431,954	\$	180,296	\$	180,296	\$	483,012	\$	538,812	\$	538,812	\$	549,588	\$	560,580
Direct fund activity:																		
100 GENERAL FUND		127,952		67,163		337,776		348,465		57,199		1		1		1		1
220 EQUIPMENT RESERVE FUND		-		-		-		-		-		-		-		-		-
777 AIRPORT FUND		-		-		-		-		-		-		-		-		-
820 WATER FUND		-		(2)		-		-		-		-		-		-		-
840 CITY WASTEWATER OPERATIONS FUND		-		(2)		-		-		-		-		-		-		-
Net sources (uses)	\$	415,026	\$	499,110	\$	518,072	\$	528,761	\$	540,211	\$	538,813	\$	538,813	\$	549,589	\$	560,581

RISK MANAGEMENT

DESCRIPTION

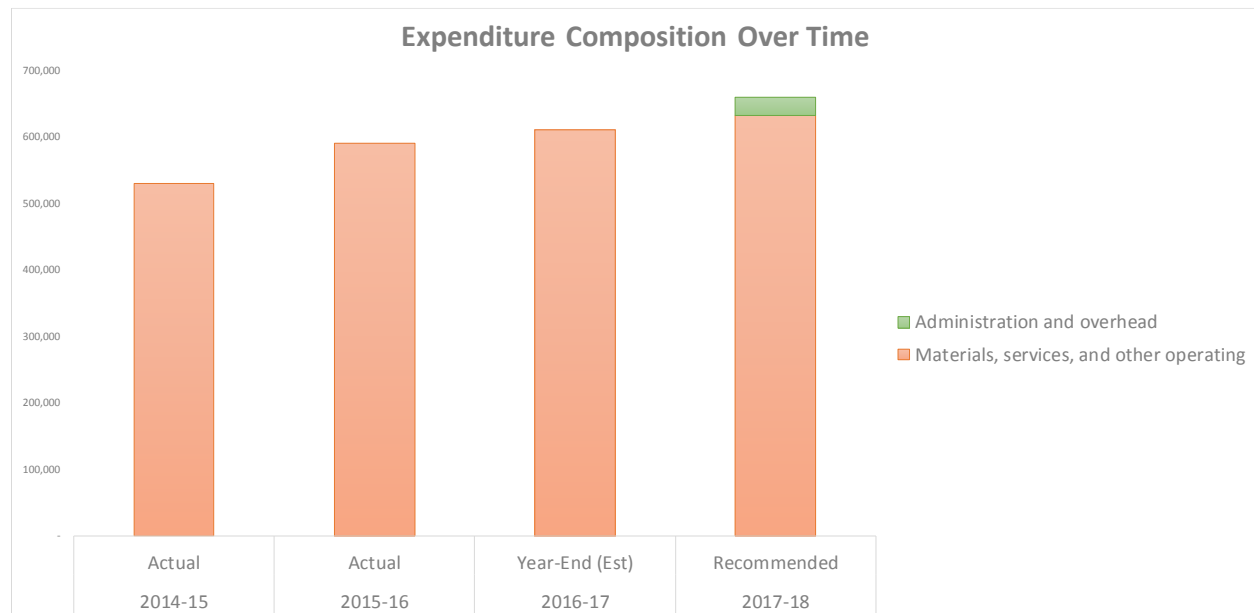
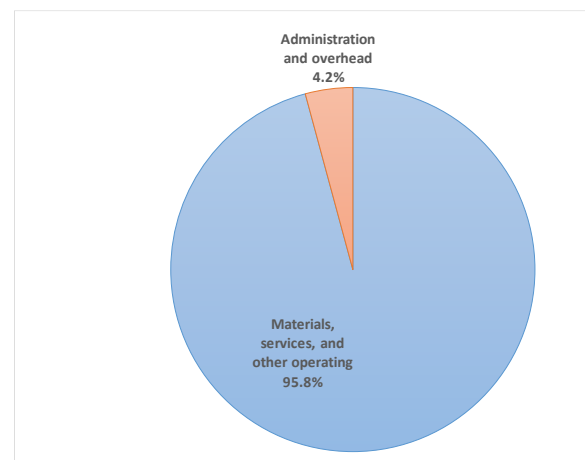
The Risk Management Division works with various departments to review activities of the City's wide variety of services and develops and maintains programs to minimize the City's exposure to risk: This division contains loss through proper risk management and control; provides a safe and healthy work environment for City employees; and promotes safety in the services provided to City residents by employees. The division also administers the various insurance and risk control programs for employees such as employee safety, OSHA and worker's compensation, and as the City liability and property insurance programs.

- ✓ Review and maintain insurance certificates associated with City contracts
- ✓ Administer City workers' compensation program
- ✓ Serve as one of two City-assigned REMIF Board Members

ACTIVITIES PERFORMED

- ✓ Administer and process property and casualty claims against the City
- ✓ Administer City property recovery program
- ✓ Develop and coordinate safety policies and procedures
- ✓ Coordinate and administer City liability insurance programs

APPROPRIATIONS BY COST CATEGORY



BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes related to this summary, if applicable, are immediately following this presentation.

BUDGET SUMMARY

2017-18

**HUMAN RESOURCES/RISK MANAGEMENT
RISK MANAGEMENT**

Expenditures and Appropriations	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	530,748	590,598	640,202	611,050	632,067	632,067	632,067	644,708	657,603
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	530,748	590,598	640,202	611,050	632,067	632,067	632,067	644,708	657,603
Indirect									
Administration and overhead	-	-	-	-	26,535	27,780	27,780	28,336	28,902
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	26,535	27,780	27,780	28,336	28,902
Total expenditures and appropriations	530,748	590,598	640,202	611,050	658,602	659,847	659,847	673,044	686,505

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-						
Direct fund activity:																		
100 GENERAL FUND	-	-	-	-	-	-	-	-	-	-	-	-						
220 EQUIPMENT RESERVE FUND	-	-	-	-	-	-	-	-	-	-	-	-						
777 AIRPORT FUND	-	-	-	-	-	-	-	-	-	-	-	-						
820 WATER FUND	-	-	-	-	-	-	-	-	-	-	-	-						
840 CITY WASTEWATER OPERATIONS FUND	-	-	-	-	-	-	-	-	-	-	-	-						
Net sources (uses)	\$	530,748	\$	590,598	\$	640,202	\$	611,050	\$	658,602	\$	659,847	\$	659,847	\$	673,044	\$	686,505

20. POLICE

DESCRIPTION

Keeping Ukiah safe is our primary mission. Our officers work hard to reduce violent crimes and property crimes, and to improve the quality of life within our neighborhoods.

With issues as broad and complex as community safety, we want to stay focused on the areas that will have the biggest impact, and to do that we developed a long-term strategic plan called Measuring What Matters Most. This plan clearly defines five goals for the effective delivery of police service, identifying the performance measures that affect both safety and quality of life in Ukiah. They are as follows:

- ✓ Reducing Crime and the Fear of Crime
- ✓ Improving the Quality of Life in Our Neighborhoods
- ✓ Enhancing Community and Police Partnerships
- ✓ Developing Personnel
- ✓ Continued Accountability

The department has also adopted a set of core departmental values, "Safety, Professionalism, and Community Service" which is interwoven throughout our organization from our training program to annual evaluations and daily performance; they guide our staff and organization in our day-to-day activities.

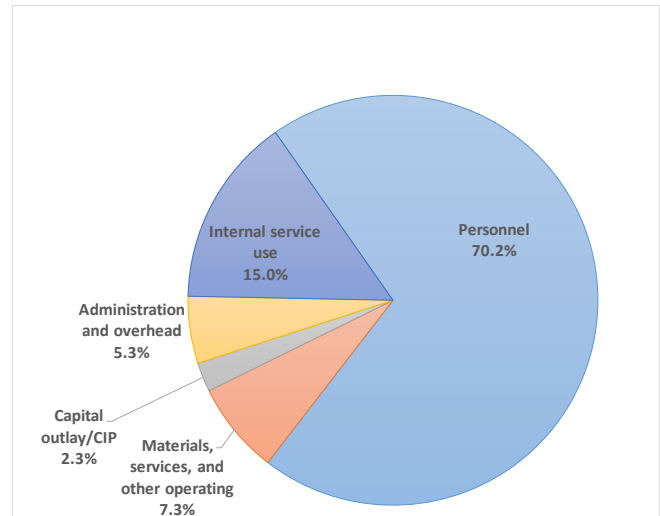
People can learn more about our strategic plan, core values and department activities by visiting our website at www.ukiahpolice.com.

DIVISIONS

The Department is subdivided into

1. Patrol Activities
2. Detectives
3. Crime Prevention
4. Special Enforcement
5. Records
6. Communications
7. Parking
8. Community Service Officers

APPROPRIATIONS BY COST CATEGORY



Requested Appropriations

Requested Appropriations	
Direct	
Personnel	\$ 7,004,191
Materials, services, and other operating	726,286
Grants, loans, and other assistance	-
Debt service	-
Capital outlay/CIP	230,000
Total direct	7,960,477
Indirect	
Administration and overhead	527,881
Internal service use	1,494,232
Total indirect	2,022,113
Total	\$ 9,982,590

2016-17 HIGHLIGHTS

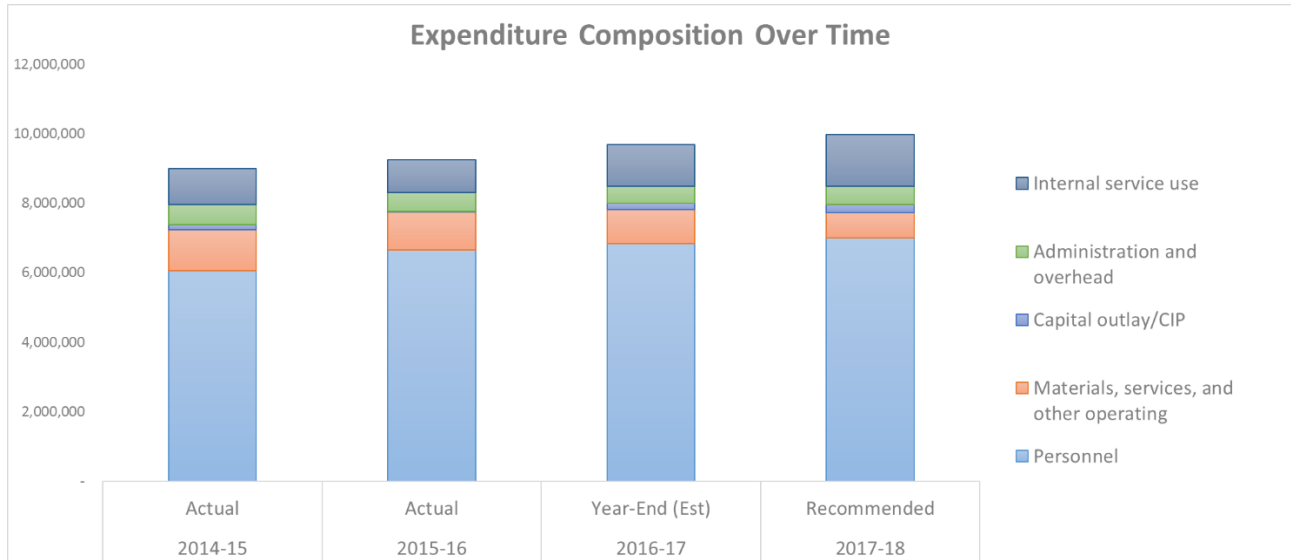
- ✓ 18% reduction of property crimes
- ✓ No increase in violent crime

MAJOR INITIATIVES IN 2017-18

- ✓ Quality of life issues
 - Homelessness
- ✓ Traffic safety
- ✓ Continuation of Strategic Plan

SIGNIFICANT CHANGES FROM PRIOR YEAR

- ✓ Add Traffic Officer
- ✓ Add School Resource Officer
- ✓ Three part-time CSO positions



OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17

Department: POLICE

Division: POLICE OPERATIONS

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Continue Police Strategic Plan.	In progress	Year-to-year continuation of program, presented to the City Council in May of 2017
2	Continue to address community concerns: Code Enforcement, Homeless Strategies, Traffic Enforcement.	In progress	Part of long-term strategic plan
3	Continue Community Outreach Programs.	In progress	Part of long-term strategic plan
4	Continue work to improve Parking Program.	In progress	Working with City Manager's office on Parking program improvements
5	Continue to identify, recruit and train new police officers.	In progress	Part of long-term strategic plan

GOALS AND OBJECTIVES

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: POLICE
Division: POLICE OPERATIONS

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Continue Police Department Strategic Plan (established in 2008) with the next Strategic Plan Performance Report for Calendar Year 2016 in May of 2017	Department-specific	
	2 Specific Strategic Plan goals include: 1. Reducing Crime and the Fear of Crime, 2. Improving the Quality of Life in our Neighborhoods, 3. Enhancing Community and Police Partnerships, 4. Developing Department Personnel, 5. Continued Accountability of Department	Department-specific	
	3		
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Continue Police Department Strategic Plan (established in 2008) with the next Strategic Plan Performance Report for Calendar Year 2016, in May of 2017	Department-specific	
	2		
	3		
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1		
	2		
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes related to this summary information are immediately following this presentation.

**BUDGET SUMMARY
2017-18
POLICE**

	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Programmatic Revenues									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	23	162	50	54	162	50	50	51	52
Permits	275	325	50	850	325	375	375	383	390
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	31,762	43,296	45,000	30,000	43,296	35,000	35,000	35,700	36,414
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Charges for service	230,194	233,349	285,150	295,082	233,349	348,400	348,400	355,368	362,475
Other revenue	-	-	-	-	-	-	-	-	-
Total programmatic revenues	262,254	277,132	330,250	325,986	277,132	383,825	383,825	391,502	399,332
Expenditures and Appropriations									
Direct									
Personnel	6,049,607	6,646,020	6,626,726	6,826,633	7,008,736	7,004,191	7,004,191	7,148,911	7,291,889
Materials, services, and other operating	1,182,084	1,104,573	985,540	997,408	671,286	726,286	726,286	740,812	755,628
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	146,966	14,103	159,927	173,473	170,000	230,000	230,000	234,600	239,292
Total direct	7,378,657	7,764,696	7,772,193	7,997,514	7,850,022	7,960,477	7,960,477	8,124,322	8,286,809
Indirect									
Administration and overhead	575,954	545,189	496,334	496,334	436,461	527,881	527,881	538,439	549,207
Internal service use	1,039,262	946,254	1,231,493	1,189,720	1,505,514	1,494,232	1,494,232	1,524,117	1,554,599
Total indirect	1,615,216	1,491,443	1,727,827	1,686,054	1,941,975	2,022,113	2,022,113	2,062,555	2,103,806
Total expenditures and appropriations	8,993,873	9,256,139	9,500,020	9,683,568	9,791,997	9,982,590	9,982,590	10,186,878	10,390,615
Net cost	\$(8,731,619)	\$(8,979,007)	\$(9,169,770)	\$(9,357,582)	\$(9,514,864)	\$(9,598,765)	\$(9,598,765)	\$(9,795,376)	\$(9,991,284)
Direct Fund Activity and Other Sources									
Allocated administrative and overhead costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
100 GENERAL FUND	7,270,892	7,509,746	7,791,436	7,865,786	8,271,555	8,317,280	8,317,280	8,483,626	8,653,298
220 EQUIPMENT RESERVE FUND	-	14,103	188,808	225,446	-	-	-	-	-
Net sources (uses)	\$ 8,993,873	\$ 9,256,139	\$ 9,500,020	\$ 9,683,568	\$ 9,791,997	\$ 9,982,590	\$ 9,982,590	\$ 10,186,878	\$ 10,390,615

21. FIRE

DESCRIPTION

The Fire Department provides all-hazard response, preparedness, and prevention services to protect life and property from fire and all other emergencies. This is accomplished through public education, fire code management, fire suppression, paramedic level (ALS) pre-hospital emergency medical care, hazardous condition mitigation, and rescue services.

The Fire Department is continuing to provide service to the entire Ukiah Valley. We are working diligently with our close partner, Ukiah Valley Fire District (UVFD), to be a more efficient fire protection agency

SERVICES PROVIDED (ACTIVITIES PERFORMED)

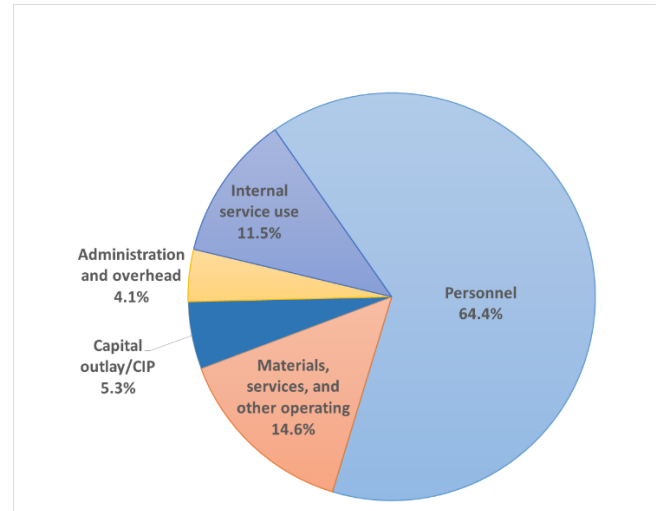
- ✓ Operations
- ✓ Training
- ✓ Fire Prevention

DIVISIONS

The Department is subdivided into 2 Segments

- ✓ City Fire
- ✓ District Fire

APPROPRIATIONS BY COST CATEGORY



Requested Appropriations

Requested Appropriations	
Direct	
Personnel	\$ 2,963,652
Materials, services, and other operating	670,605
Grants, loans, and other assistance	-
Debt service	125,937
Capital outlay/CIP	246,000
Total direct	4,006,194
Indirect	
Administration and overhead	190,011
Internal service use	530,356
Total indirect	720,367
Total	\$ 4,726,561

2016-17 HIGHLIGHTS

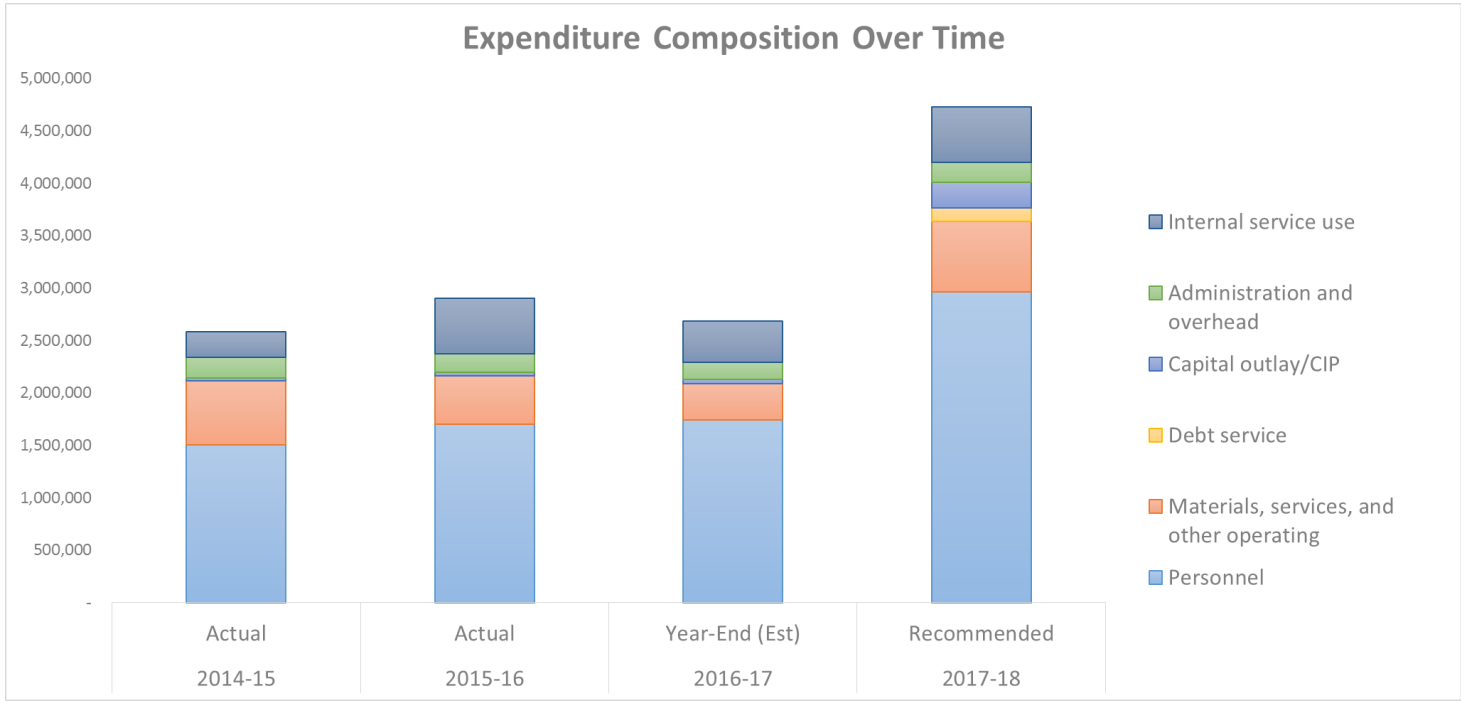
- ✓ Continued joint fire services for Ukiah Valley

MAJOR INITIATIVES IN 2017-18

- ✓ Revisit Strategic Plan
- ✓ Identify merger options with governance and financial

SIGNIFICANT CHANGES FROM PRIOR YEAR

Beginning this year, the City's fire protection operation is being presented with the UVFD as a combined fire service. Most operating costs - including personnel - are split by an agreed-upon apportionment by the City and the UVFD Board.



Note: First year of a fully unified budget with the Ukiah Valley Fire Protection District.

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes¹ related to this summary information are immediately following this presentation.

**BUDGET SUMMARY
2017-18**

FIRE	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Programmatic Revenues									
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310,292	\$ 316,498
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	20,400	20,808
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	42,000	-	42,000	42,000	42,000	42,000	47,973	48,932
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Charges for service	37,235	31,828	20,500	75,972	31,828	20,000	20,000	24,167	24,650
Other revenue	-	-	-	-	-	-	-	1,035,678	1,056,392
Total programmatic revenues	37,235	73,828	20,500	117,972	73,828	62,000	62,000	1,438,510	1,467,280
Expenditures and Appropriations									
Direct									
Personnel	1,506,406	1,703,014	1,710,367	1,738,937	1,505,421	2,963,652	2,963,652	3,022,925	3,083,384
Materials, services, and other operating	607,454	462,438	812,928	351,692	1,252,320	670,605	670,605	684,017	697,697
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	64,593	125,937	125,937	128,457	131,026
Capital outlay/CIP	27,834	28,010	350,000	35,334	96,000	246,000	246,000	225,420	229,928
Total direct	2,141,694	2,193,462	2,873,295	2,125,963	2,918,334	4,006,194	4,006,194	4,060,819	4,142,035
Indirect									
Administration and overhead	195,617	178,647	168,528	168,528	93,645	190,011	190,011	193,812	197,688
Internal service use	246,496	533,005	391,726	391,726	180,614	530,356	530,356	540,964	551,783
Total indirect	442,113	711,652	560,254	560,254	274,259	720,367	720,367	734,776	749,472
Total expenditures and appropriations	2,583,807	2,905,114	3,433,549	2,686,217	3,192,593	4,726,561	4,726,561	4,795,595	4,891,507
Net cost	\$ (2,546,572)	\$ (2,831,286)	\$ (3,413,049)	\$ (2,568,245)	\$ (3,118,764)	\$ (4,664,561)	\$ (4,664,561)	\$ (3,357,085)	\$ (3,424,227)
Direct Fund Activity and Other Sources									
Allocated administrative and overhead costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
100 GENERAL FUND	2,583,807	2,862,142	3,068,549	2,650,883	3,192,593	2,553,123	2,553,123	2,604,186	2,656,270
220 EQUIPMENT RESERVE FUND	-	42,972	365,000	35,334	-	25,000	25,000	-	-
915 UVFD FIRE	-	-	-	-	-	2,148,439	2,148,439	2,191,409	2,235,237
Net sources (uses)	\$ 2,583,807	\$ 2,905,114	\$ 3,433,549	\$ 2,686,217	\$ 3,192,593	\$ 4,726,561	\$ 4,726,561	\$ 4,795,595	\$ 4,891,507

Notes:

¹ This is a combined budget of both the City and UVFD. Each entity is responsible for adopting its share of this budget, which for the City are all funds presented here with the exception of fund 915, which is the responsibility of UVFD.

CITY FIRE

DESCRIPTION

The City Fire Division is the portion of the total fire protection operation supported entirely by City resources.

ACTIVITIES PERFORMED

Operations:

Provides emergency response to fires, medical calls for basic and advanced life support, vehicle accidents, technical rescues, hazardous materials, explosions, floods and earthquakes, as well as non-emergency public service calls, through a consistent state of readiness.

Additionally, fire companies attempt to annually complete life safety and fire prevention inspections of businesses and multifamily occupancies, as well as delivering public education and community outreach. Volunteers are a dwindling yet valuable resource that we utilize to accomplish our goals.

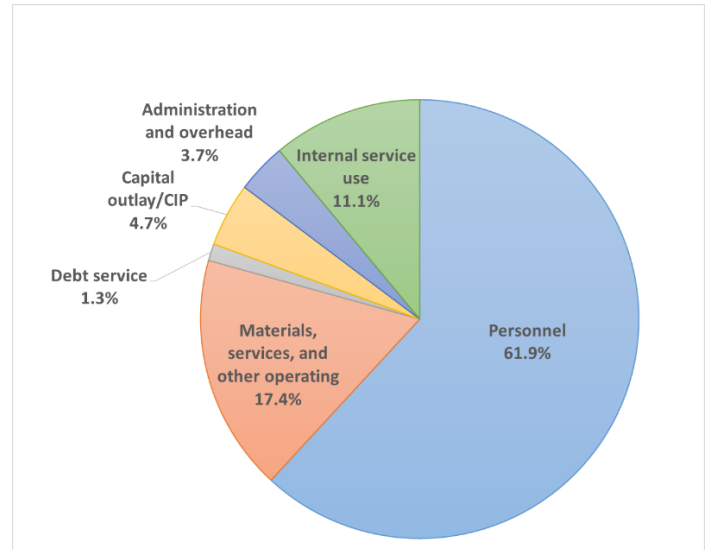
Training:

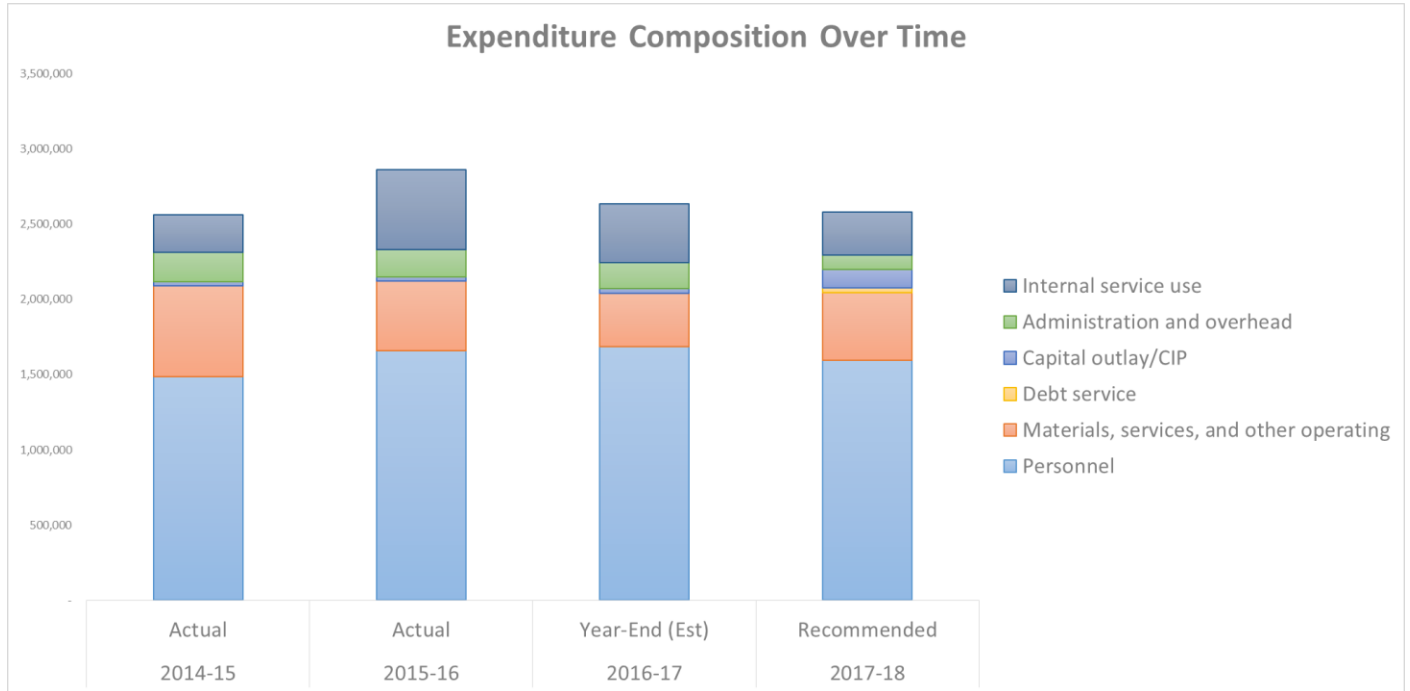
Ensures the fire organization completes and participates in annual in-service mandatory and recurrent training, all required medical continuing education and certifications, along with maintaining license and training records, administering skills testing, course development and instruction, maintaining and updating training materials, setting standards, assisting in recruitments and testing, all designed to attain and provide for a high level of proficiency and excellence for paid and volunteer staff.

Fire Prevention:

Ensures compliance and is responsible for administering the California Fire Code, and nationally recognized standards and practices, as well as conformance with fire and life safety requirements established by local, State and Federal governments, as it relates to new and existing businesses, schools, multifamily and permitted occupancies. Further, services are provided for new construction plan reviews and inspections, vegetation management and weed abatement, hazardous materials storage and use, hazard abatement, along with fire cause and origin investigations, community awareness and safety programs, public education and outreach.

APPROPRIATIONS BY COST CATEGORY





OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department head, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17

Department: FIRE

Division: FIRE ADMINISTRATION

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Continuation of joint fire services for entire valley.	In progress	
2	Continuation of joint volunteer fire training and volunteer development programs.	In progress	
3	Continuation of ALS services on initial response.	In progress	
4	Recreate and continue the agreement with UVFD.	In progress	
5	Look for alternative funding mechanism for Ukiah Valley Fire Authority. (UFD & UVFD)	In progress	
6	Due to nationwide volunteer shortage, look for ways to fund additional paid staff.	In progress	

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: FIRE
Division: CITY FIRE

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Revisit Master Plan and determine if standards of cover are adequate for the population served.	Priority 1	
	2 Identify Merger options with governance and financial.	Priority 2	
	3 Identify Alternative funding options for Ukiah Valley Fire Authority (UFD & UVFD).	Department-specific	
	4 Develop Capital replacement plan.	Department-specific	
	5 Hire Permanent Fire Chief.	Department-specific	
	6 Review and update joint UFD and UVFD policies and procedures.	Department-specific	
	7 Review and update training plan and related costs.	Department-specific	

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Implement Merger option selected.	Priority 2	
	2 Replace remaining Type 1 fire engine.	Department-specific	
	3 Hire additional staff.	Priority 1	
	4 Implement alternative funding solution.	Priority 2	
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Consider Fire station options based on recommended standards of cover and master plan.	Priority 1	
	2 Hire enough additional personnel to staff downtown station.	Priority 1	
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes¹ related to this summary information are immediately following this presentation.

BUDGET SUMMARY

2017-18

FIRE

CITY FIRE

	Prior FYs		Current			Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20	
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected	
Expenditures and Appropriations										
Direct										
Personnel	1,484,240	1,659,109	1,710,367	1,686,267	1,505,421	1,595,102	1,595,102	1,627,004	1,659,544	
Materials, services, and other operating	605,938	462,438	812,928	351,692	1,252,320	449,577	449,577	458,569	467,740	
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-	
Debt service	-	-	-	-	64,593	32,297	32,297	32,943	33,602	
Capital outlay/CIP	27,834	28,010	350,000	35,334	96,000	121,000	121,000	97,920	99,878	
Total direct	2,118,012	2,149,557	2,873,295	2,073,293	2,918,334	2,197,976	2,197,976	2,216,436	2,260,764	
Indirect										
Administration and overhead	195,617	178,647	168,528	168,528	93,645	95,006	95,006	96,906	98,844	
Internal service use	246,496	533,005	391,726	391,726	180,614	285,142	285,142	290,845	296,662	
Total indirect	442,113	711,652	560,254	560,254	274,259	380,147	380,147	387,751	395,506	
Total expenditures and appropriations	2,560,125	2,861,209	3,433,549	2,633,547	3,192,593	2,578,123	2,578,123	2,604,186	2,656,270	

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Direct fund activity:												
100 GENERAL FUND	2,560,125	2,818,237	3,068,549	2,598,212	3,192,593	2,553,123	2,553,123	2,604,186	2,656,270			
220 EQUIPMENT RESERVE FUND	-	42,972	365,000	35,334	-	25,000	25,000	-	-			
Net sources (uses)	\$ 2,560,125	\$ 2,861,209	\$ 3,433,549	\$ 2,633,547	\$ 3,192,593	\$ 2,553,123	\$ 2,553,123	\$ 2,604,186	\$ 2,656,270			

Notes:

¹ Presented here is the City's operating cost share of total fire protection for the City of Ukiah and Ukiah Valley Fire District.

DISTRICT FIRE

DESCRIPTION

The Ukiah Valley Fire District (UVFD) Division is the portion of the total fire protection operation supported by a combination of District and City resources.

Presented here are the budgeted costs for delivering to the District's boundaries the same level of fire protection services provided to the City.

ACTIVITIES PERFORMED

Operations:

Provides emergency response to fires, medical calls for basic and advanced life support, vehicle accidents, technical rescues, hazardous materials, explosions, floods and earthquakes, as well as non-emergency public service calls, through a consistent state of readiness.

Additionally, fire companies attempt to annually complete life safety and fire prevention inspections of businesses and multifamily occupancies, as well as delivering public education and community outreach. Volunteers are a dwindling yet valuable resource that we utilize to accomplish our goals.

Training:

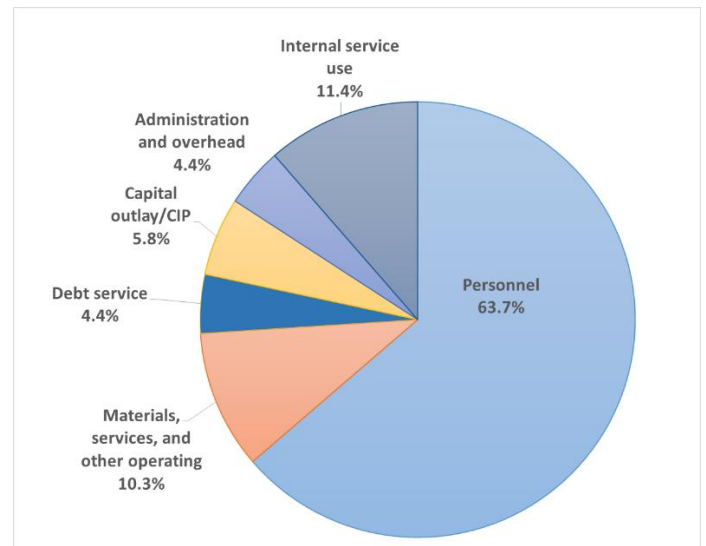
Ensures the fire organization completes and participates in annual in-service mandatory and recurrent training, all required medical continuing education and certifications, along with maintaining license and training records, administering skills testing, course development and instruction, maintaining and updating training materials, setting standards, assisting in recruitments and testing, all designed to attain

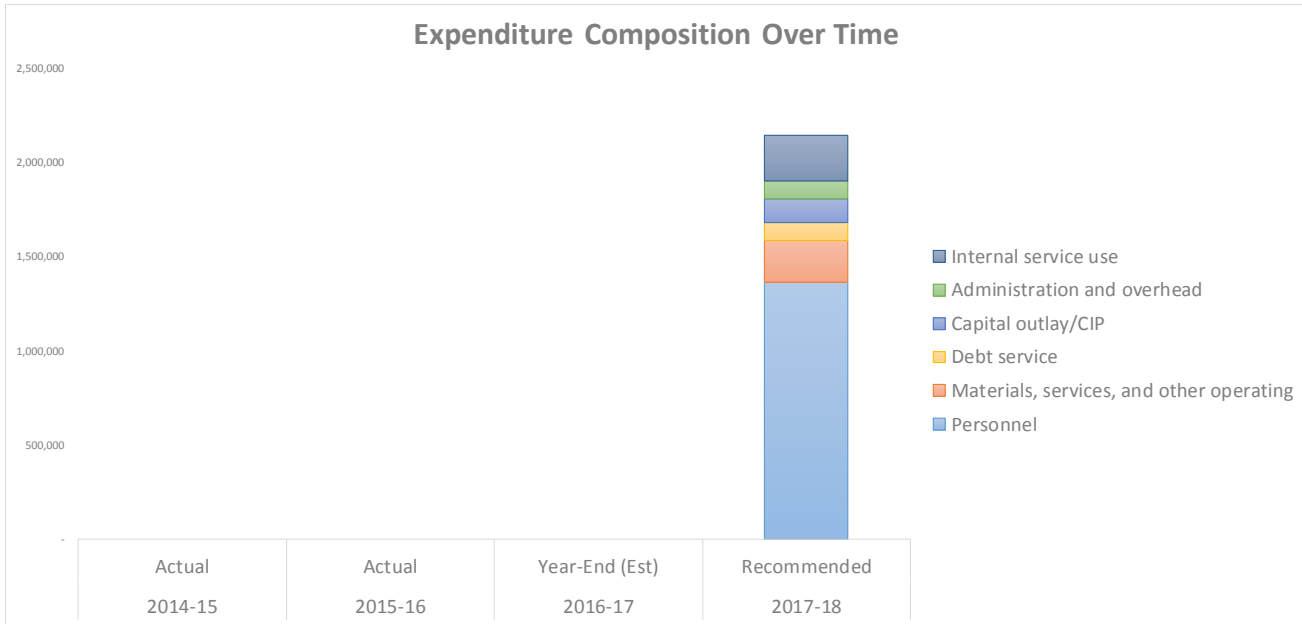
and provide for a high level of proficiency and excellence for paid and volunteer staff.

Fire Prevention:

Ensures compliance and is responsible for administering the California Fire Code, and nationally recognized standards and practices, as well as conformance with fire and life safety requirements established by local, State and Federal governments, as it relates to new and existing businesses, schools, multifamily and permitted occupancies. Further, services are provided for new construction plan reviews and inspections, vegetation management and weed abatement, hazardous materials storage and use, hazard abatement, along with fire cause and origin investigations, community awareness and safety programs, public education and outreach.

APPROPRIATIONS BY COST CATEGORY





BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes¹ related to this summary information are immediately following this presentation.

BUDGET SUMMARY

2017-18

FIRE

DISTRICT FIRE

Expenditures and Appropriations	Prior FYs		Current			Budget Year		Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Direct									
Personnel	-	-	-	200,049	1,368,550	1,368,550	1,368,550	1,395,921	1,423,839
Materials, services, and other operating	-	-	-	92,785	221,028	221,028	221,028	225,449	229,958
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	93,641	93,641	93,641	95,514	97,424
Capital outlay/CIP	-	-	-	-	125,000	125,000	125,000	127,500	130,050
Total direct	-	-	-	292,834	1,808,219	1,808,219	1,808,219	1,844,383	1,881,271
Indirect									
Administration and overhead	-	-	-	-	95,006	95,006	95,006	96,906	98,844
Internal service use	-	-	-	-	245,215	245,215	245,215	250,119	255,122
Total indirect	-	-	-	-	340,220	340,220	340,220	347,025	353,966
Total expenditures and appropriations	-	-	-	292,834	2,148,439	2,148,439	2,148,439	2,191,409	2,235,237

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Direct fund activity:												
915 UVFD FIRE		-		-		-		-		-		-
Net sources (uses)	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
						2,148,439		2,148,439		2,191,409		2,235,237

Notes:

¹ This is the first budget year in which the District's budget, presented as a division of the total fire operation, is presented in the City's budget. The District's budget is accounted for in a private purpose trust fund (fund 915), a fiduciary fund type held and accounted for by the City. This division budget is presented here for informational purposes. Its adoption is under the authority of the UVFD.

22. COMMUNITY SERVICES

DESCRIPTION

The City of Ukiah's Community Services department offers an array of programs, services and facilities to the residents of our city and the broader communities.

SERVICES PROVIDED (ACTIVITIES PERFORMED)

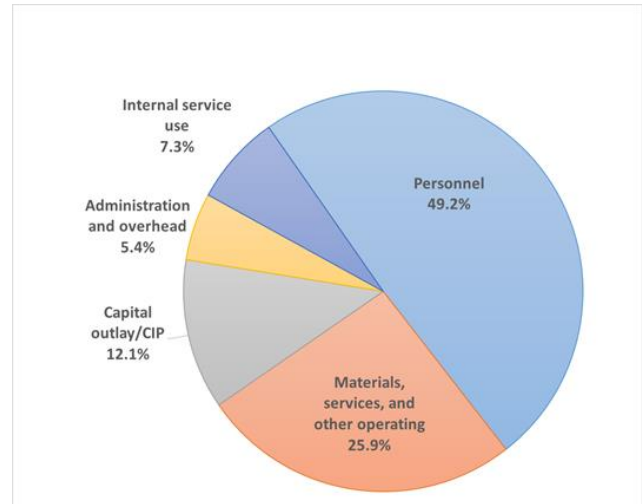
Community Services is committed to providing recreational programs, events, activities and facilities that will enhance the quality of life for all ages. We provide programming and facilities of the highest quality. The Community Service divisions take pride in the partnerships and collaborations with other governmental agencies, schools, community-based organizations, neighborhood groups and the business sector for delivery of programs that serve our community. The key to Community Services' successful framework is our staff and their individual and collective commitment to providing the best services possible. Their continual responsiveness identifying and answering challenges and opportunities will have a positive impact on many generations to come.

DIVISIONS

The department is subdivided into eight segments:

- ✓ Ukiah Valley Conference Center
- ✓ Alex Rorabaugh Recreation Center
- ✓ Ukiah Valley Golf Course
- ✓ Grounds and Maintenance
- ✓ Grace Hudson Museum and Nature Education Center
- ✓ Observatory Park
- ✓ Parks
- ✓ Recreation & Aquatics

APPROPRIATIONS BY COST CATEGORY

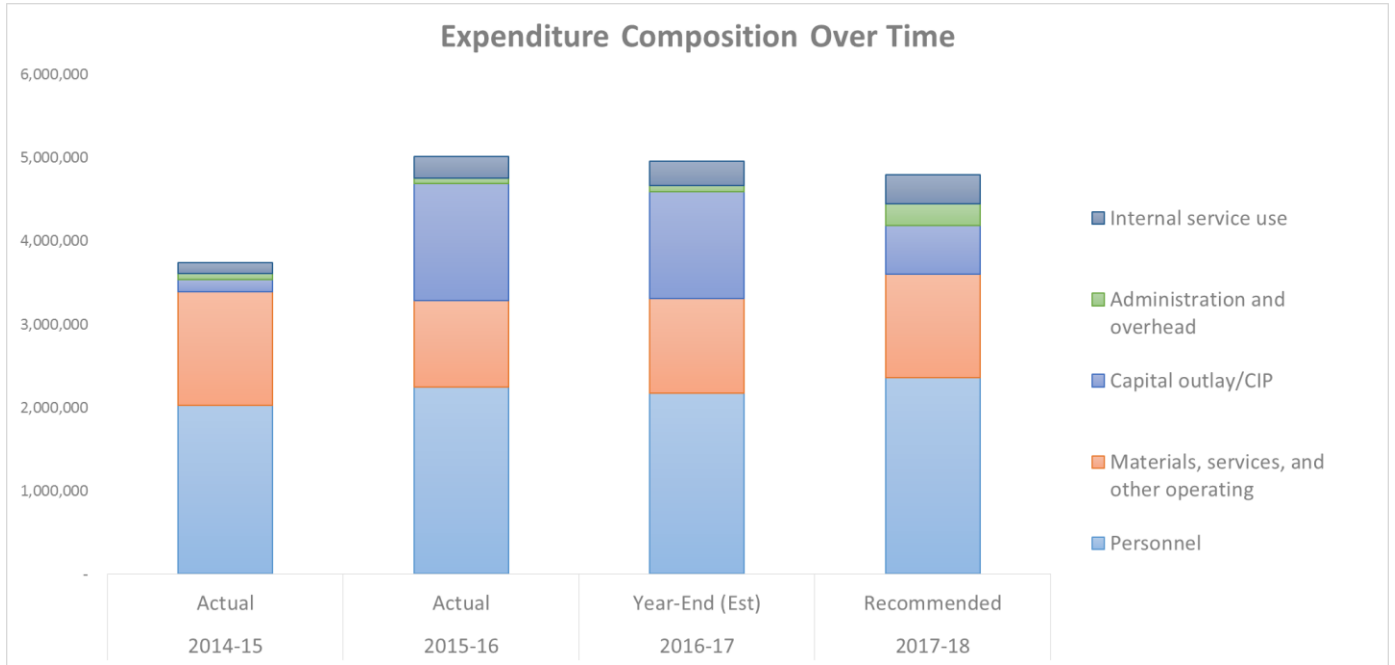


Requested Appropriations

Direct	
Personnel	\$ 2,360,507
Materials, services, and other operating	1,244,254
Grants, loans, and other assistance	-
Debt service	-
Capital outlay/CIP	582,450
Total direct	4,187,211
Indirect	
Administration and overhead	261,477
Internal service use	349,919
Total indirect	611,396
Total	\$ 4,798,607

2016-17 HIGHLIGHTS

- ✓ Evaluated the aquatic facility to maximize space and plan for future renovations
- ✓ Increased professional development of recreation staff through training
- ✓ Increased facility rentals and usage at ARRC



BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes related to this summary, if applicable, are immediately following this presentation.

**BUDGET SUMMARY
2017-18**

COMMUNITY SERVICES	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Programmatic Revenues	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	-	-	-	-	-	-	-	-	-
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	31,372	36,414	30,300	36,017	36,414	31,800	31,800	32,436	33,085
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Internal services provided	78,652	470,357	482,655	-	470,357	16,872	16,872	17,209	17,554
Charges for service	1,141,151	628,472	536,000	682,452	628,473	644,000	644,000	656,880	670,018
Other revenue	45,000	50,000	50,500	50,000	50,000	52,500	52,500	53,550	54,621
Total programmatic revenues	1,296,175	1,185,243	1,099,455	768,469	1,185,243	745,172	745,172	760,075	775,277
Expenditures and Appropriations									
Direct									
Personnel	2,029,710	2,243,466	2,307,445	2,171,280	2,342,507	2,360,507	2,360,507	2,389,357	2,437,144
Materials, services, and other operating	1,363,273	1,038,258	1,139,084	1,136,486	1,239,754	1,244,254	1,244,254	1,142,659	1,165,512
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	147,128	1,412,289	1,622,011	1,287,728	432,500	582,450	582,450	517,650	528,003
Total direct	3,540,111	4,694,013	5,068,540	4,595,495	4,014,761	4,187,211	4,187,211	4,049,666	4,130,660
Indirect									
Administration and overhead	72,037	63,808	70,568	70,568	222,449	261,477	261,477	266,707	272,041
Internal service use	130,251	262,802	301,756	290,956	372,175	349,919	349,919	356,917	364,056
Total indirect	202,288	326,610	372,324	361,524	594,624	611,396	611,396	623,624	636,096
Total expenditures and appropriations	3,742,399	5,020,623	5,440,864	4,957,019	4,609,385	4,798,607	4,798,607	4,673,290	4,766,756
Net cost	\$ (2,446,224)	\$ (3,835,380)	\$ (4,341,409)	\$ (4,188,550)	\$ (3,424,142)	\$ (4,053,435)	\$ (4,053,435)	\$ (3,913,215)	\$ (3,991,479)
Direct Fund Activity and Other Sources									
Allocated administrative and overhead costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
100 GENERAL FUND	2,544,973	2,073,529	2,183,754	2,154,692	2,479,441	2,585,318	2,585,318	2,637,024	2,689,765
208 BUILDING & MAINTENANCE FUND	-	523,166	567,656	557,937	840,437	917,062	917,062	858,954	876,133
220 EQUIPMENT RESERVE FUND	-	33,136	120,000	-	-	-	-	-	-
251 SPECIAL PROJECTS RESERVE	-	-	-	-	50,000	50,000	50,000	51,000	52,020
300 PARK DEVELOPMENT FEES FUND	-	142,421	-	-	-	-	-	-	-
301 ANTON STADIUM FUND	32,376	4,015	18,000	671	18,031	18,000	18,000	18,360	18,727
304 SWIMMING POOL FUND	8,017	-	-	-	-	-	-	-	-
306 SKATE PARK FUND	2,843	-	-	-	-	-	-	-	-
310 MUSEUM GRANT FUND	306,065	1,343,085	1,509,011	1,298,228	-	-	-	-	-
311 ARRC GENERAL OPERATING FUND	94,134	97,083	110,562	94,042	124,071	101,888	101,888	103,926	106,004
314 WINTER SPECIAL EVENTS	-	-	81,200	81,206	137,135	142,000	142,000	-	-
691 MUSEUM FUND	391,138	421,983	437,926	369,614	447,447	466,139	466,139	475,462	484,971
720 GOLF FUND	45,164	44,896	48,015	38,728	44,683	45,129	45,129	46,032	46,952
730 CONFERENCE CENTER FUND	317,689	337,309	364,740	361,902	468,140	473,071	473,071	482,532	492,183
Net sources (uses)	\$ 3,742,399	\$ 5,020,623	\$ 5,440,864	\$ 4,957,019	\$ 4,609,385	\$ 4,798,607	\$ 4,798,607	\$ 4,673,290	\$ 4,766,756

PARKS

DESCRIPTION

The City of Ukiah Parks Department is responsible for the maintenance of 16 parks, Ukiah Municipal Swimming Pools, five sporting areas, five tennis courts, and also provides maintenance for nine parking lots, the city sub stations, Successor Agency properties, former Redevelopment housing properties, the Civic Center, Ukiah Railroad Depot property, Ukiah trail systems including the rail trail, and the School Street planters.

Additionally, the Parks Department maintains all trees located on City property including those located on City streets.

The department also provides staffing support for Sundays in the Park, Family Fun in the Sun, Ukiah Country PumpkinFest, and other community events.

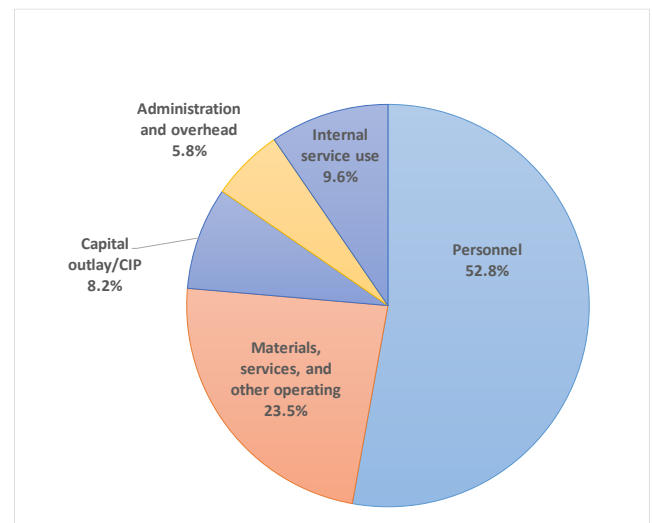
ACTIVITIES PERFORMED

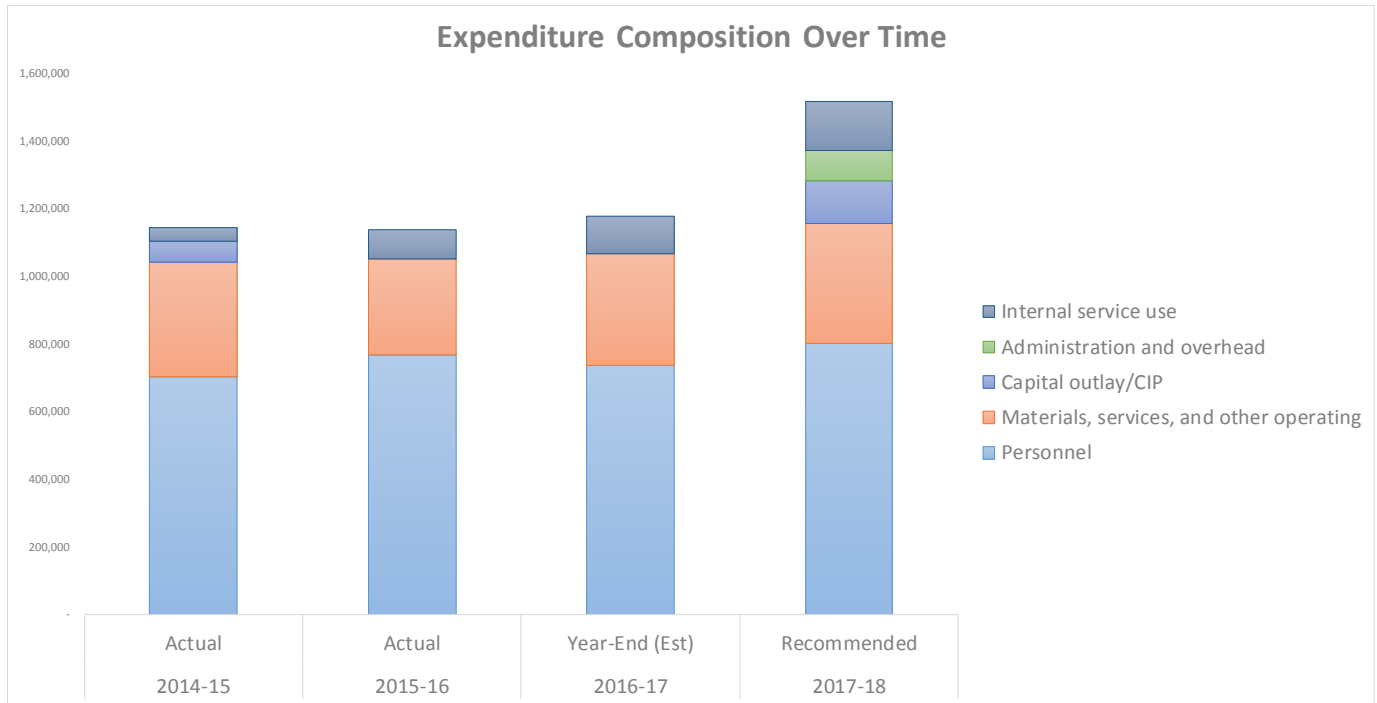
Parks Department Staff provide the following:

- ✓ Grounds maintenance to all City properties
- ✓ Replanting of trees and plants in all parks
- ✓ Playground maintenance
- ✓ Cleans and maintains public facilities located in parks
- ✓ Park safety

- ✓ Management of department equipment and vehicles
- ✓ Maintenance of outdoor recreation facilities including:
 - Anton Stadium
 - Ukiah Skate Park
 - Ukiah Sport Complex
 - Riverside Park
- ✓ Annual budget development, analysis and document preparation

APPROPRIATIONS BY COST CATEGORY





OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: COMMUNITY SERVICES
Division: PARKS

Goal/Objectives	Status	Outcomes/Accomplishments
1 Continue to remove turf irrigation from around trees and mulch with recycle tree grindings.	In progress	This is a continuing project; however, we have completed areas of Todd Grove Park, Oak Manor Park, the Civic Center and other parks.
2 Continue replanting of trees and plants in all parks as necessary.	In progress	This is an ongoing process. Parks Department has planted numerous trees in various locations.
3 Repave the walkways and basketball court at Vinewood Park.	Not started	Applying for grant funding.
4 Continue to repair the rock wall around Todd Grove Park.	In progress	This is an ongoing project, as needed for maintenance and repairs.
5 Continue to pursue options to replace failing irrigation system in the Todd Grove Recreation Area.	In progress	Reclaimed water system is a probable option.
6 Continue to provide staffing support to other departments and agencies in our community.	In progress	On going service.
7 Review and update the Integrated Pest Management Policy.	In progress	This is an ongoing process as materials and practices evolve.

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: COMMUNITY SERVICES
Division: PARKS

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Repair and maintain properties.	Priority 1	
	2 Upgrade turf maintenance equipment for C.A.R.B. regulations as well as efficiency.	Priority 2	
	3 Replace broken fixtures at various park restrooms.	Priority 2	
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Replace Anton Stadium irrigation system.	Priority 1	Reclaimed water system.
	2 Replace Todd Grove irrigation system.	Priority 1	Reclaimed water system.
	3 Replace Vinewood Park basketball courts and walkways.	Department-specific	Researching Grant funding opportunities.
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Refurbish BBQ area and walkways at Todd Grove Park.	Department-specific	
	2 Redesign irrigation system at Ukiah Sports Complex.	Priority 1	
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes related to this summary, if applicable, are immediately following this presentation.

**BUDGET SUMMARY
2017-18
COMMUNITY SERVICES
PARKS**

Expenditures and Appropriations	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Direct									
Personnel	701,564	768,549	774,249	736,263	801,377	801,377	801,377	817,405	833,753
Materials, services, and other operating	341,536	282,706	294,235	330,903	357,380	356,880	356,880	364,018	371,298
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	62,071	-	-	-	50,000	125,000	125,000	127,500	130,050
Total direct	1,105,171	1,051,255	1,068,484	1,067,166	1,208,757	1,283,257	1,283,257	1,308,922	1,335,101
Indirect									
Administration and overhead	-	-	-	-	71,377	88,393	88,393	90,161	91,964
Internal service use	37,819	87,934	112,149	112,149	142,838	144,945	144,945	147,844	150,801
Total indirect	37,819	87,934	112,149	112,149	214,215	233,338	233,338	238,005	242,765
Total expenditures and appropriations	1,142,990	1,139,189	1,180,633	1,179,315	1,422,972	1,516,595	1,516,595	1,546,927	1,577,865
Direct Fund Activity and Other Sources									
Allocated administrative and overhead costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
100 GENERAL FUND	1,142,990	1,139,189	1,180,633	1,179,315	1,372,972	1,466,595	1,466,595	1,495,927	1,525,845
220 EQUIPMENT RESERVE FUND	-	-	-	-	-	-	-	-	-
251 SPECIAL PROJECTS RESERVE	-	-	-	-	50,000	50,000	50,000	51,000	52,020
Net sources (uses)	\$ 1,142,990	\$ 1,139,189	\$ 1,180,633	\$ 1,179,315	\$ 1,422,972	\$ 1,516,595	\$ 1,516,595	\$ 1,546,927	\$ 1,577,865

PARK DEVELOPMENT

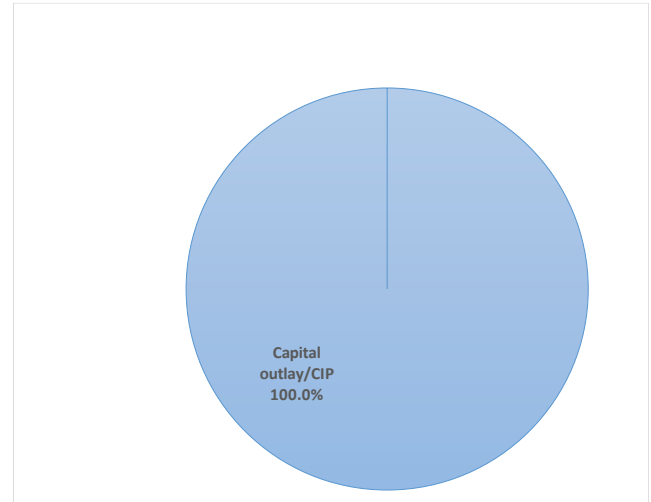
DESCRIPTION

The City of Ukiah's Community Services Division Park Development Fund was established for special grants and funds raised for projects like Anton Stadium.

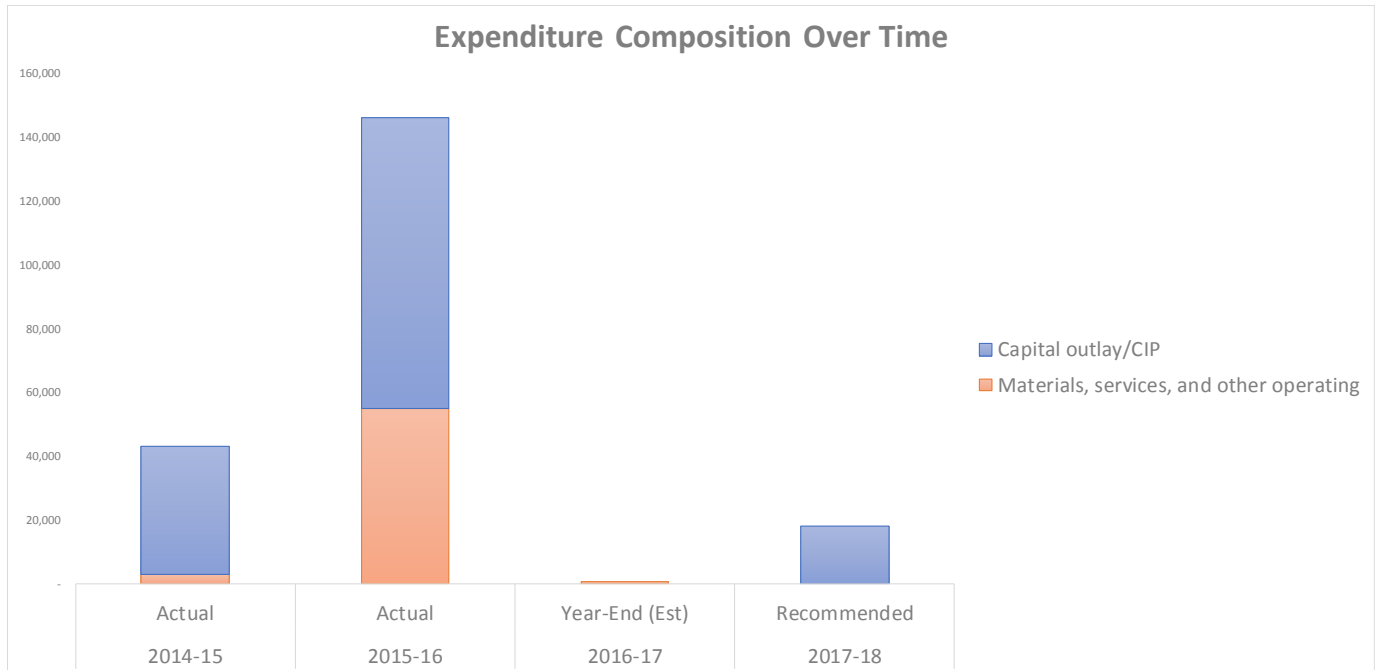
ACTIVITIES PERFORMED

Park Development includes special grants to improve parks in our community; funds have been placed in the Park Development Fund account for landscape improvements at Observatory Park and for playground upgrading throughout the parks.

APPROPRIATIONS BY COST CATEGORY



Expenditure Composition Over Time



OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: COMMUNITY SERVICES
Division: PARK DEVELOPMENT

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Anton Stadium Donor Wall	In progress	The Donor Wall is in the design phase.
2			
3			
4			
5			
6			
7			

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: COMMUNITY SERVICES
Division: PARK DEVELOPMENT

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Complete Anton Stadium Donor Wall	Priority 1	
	2		
	3		
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1		
	2		
	3		
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1		
	2		
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes¹ related to this summary, if applicable, are immediately following this presentation.

BUDGET SUMMARY

**2017-18
COMMUNITY SERVICES
PARK DEVELOPMENT**

	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	2,842	55,011	-	671	-	-	-	-	-
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	40,394	91,425	18,000	-	18,000	18,000	18,000	18,360	18,727
Total direct	43,236	146,436	18,000	671	18,000	18,000	18,000	18,360	18,727
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	31	-	-	-	-
Total indirect	-	-	-	-	31	-	-	-	-
Total expenditures and appropriations	43,236	146,436	18,000	671	18,031	18,000	18,000	18,360	18,727

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Direct fund activity:												
300 PARK DEVELOPMENT FEES FUND	-	142,421	-	-	-	-	-	-	-	-	-	-
301 ANTON STADIUM FUND	32,376	4,015	18,000	671	18,031	18,000	18,000	18,360	18,727			
304 SWIMMING POOL FUND	8,017	-	-	-	-	-	-	-	-			
306 SKATE PARK FUND	2,843	-	-	-	-	-	-	-	-			
Net sources (uses)	\$ 43,236	\$ 146,436	\$ 18,000	\$ 671	\$ 18,031	\$ 18,000	\$ 18,000	\$ 18,360	\$ 18,727			

¹ Anton Stadium Sponsor Wall is being re-budgeted as the project is in progress and will be completed in FY 17-18.

AQUATICS

DESCRIPTION

The Recreation Division is responsible for the staffing, programming, and management of the Ukiah Municipal Swimming Pools for Aquatics programs and events. Every summer, the Municipal Pools host public swim, swim lessons, and aquatic fitness classes. Aquatics Staff also operates concessions from the pool facility, offering an array of healthy snacks and seasonally appropriate treats.

The division also offers Free Swim events during the annual 4th of July event, 'All-American Picnic in the Park', and 'Blast Off to Summer'.

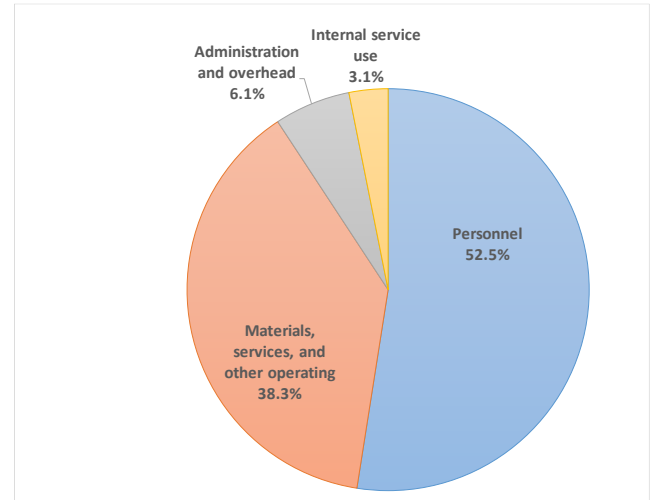
Of particular importance is that this division provides employment opportunities and training for 25 members of the community's youth.

ACTIVITIES PERFORMED

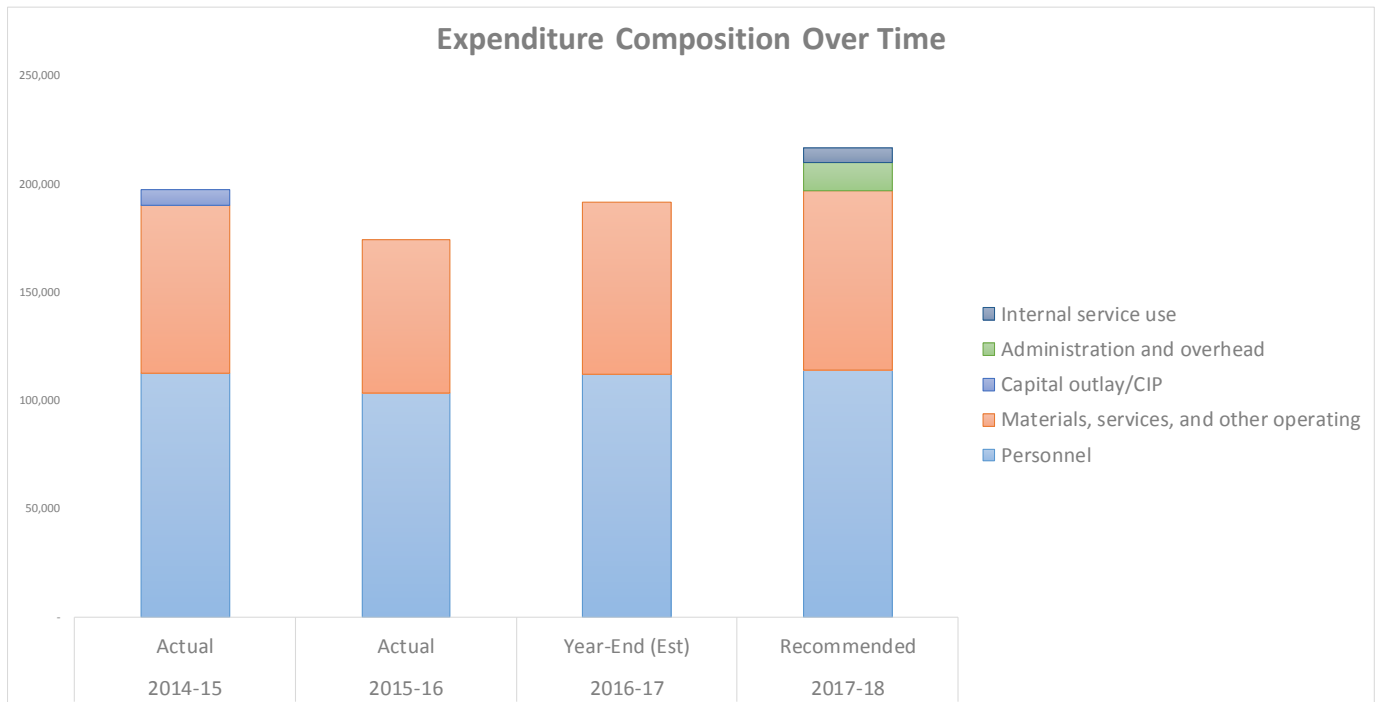
- ✓ Public Swim
- ✓ Lap Swim
- ✓ Swim Lessons

- ✓ Aquatics Fitness Classes
- ✓ Pool Rentals
- ✓ Summer Safari Day Camp swim
- ✓ Concessions offerings

APPROPRIATIONS BY COST CATEGORY



Expenditure Composition Over Time



OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: COMMUNITY SERVICES
Division: AQUATICS

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Evaluate the aquatic facility to maximize space and plan for future renovations.	Completed	Defunct kiddie pool area and modular guard shack needs to be renovated to be made available for public use.

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: COMMUNITY SERVICES
Division: AQUATICS

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Complete evaluation of Pool Facility to plan for future renovations.	Priority 1	"Kiddie Pool" area needs to be addressed as does modular guard shack.
	2		
	3		
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Renovate facility to maximize space.	Priority 1	Funding source will need to be established.
	2		
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes related to this summary, if applicable, are immediately following this presentation.

**BUDGET SUMMARY
2017-18
COMMUNITY SERVICES
AQUATICS**

Expenditures and Appropriations	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Direct									
Personnel	112,586	103,660	108,838	112,053	113,845	113,845	113,845	116,122	118,444
Materials, services, and other operating	77,433	70,498	88,000	79,523	83,000	83,000	83,000	84,660	86,353
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	7,680	-	-	-	-	-	-	-	-
Total direct	197,699	174,158	196,838	191,576	196,845	196,845	196,845	200,782	204,798
Indirect									
Administration and overhead	-	-	-	-	10,650	13,271	13,271	13,536	13,807
Internal service use	-	-	-	-	6,850	6,791	6,791	6,927	7,065
Total indirect	-	-	-	-	17,500	20,062	20,062	20,463	20,873
Total expenditures and appropriations	197,699	174,158	196,838	191,576	214,345	216,907	216,907	221,245	225,670

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
Direct fund activity:													
100 GENERAL FUND		197,699	174,158	196,838	191,576	214,345	216,907	216,907	221,245	225,670			
Net sources (uses)	\$	197,699	\$	174,158	\$	196,838	\$	191,576	\$	214,345	\$	216,907	
								\$	216,907	\$	221,245	\$	225,670

GOLF

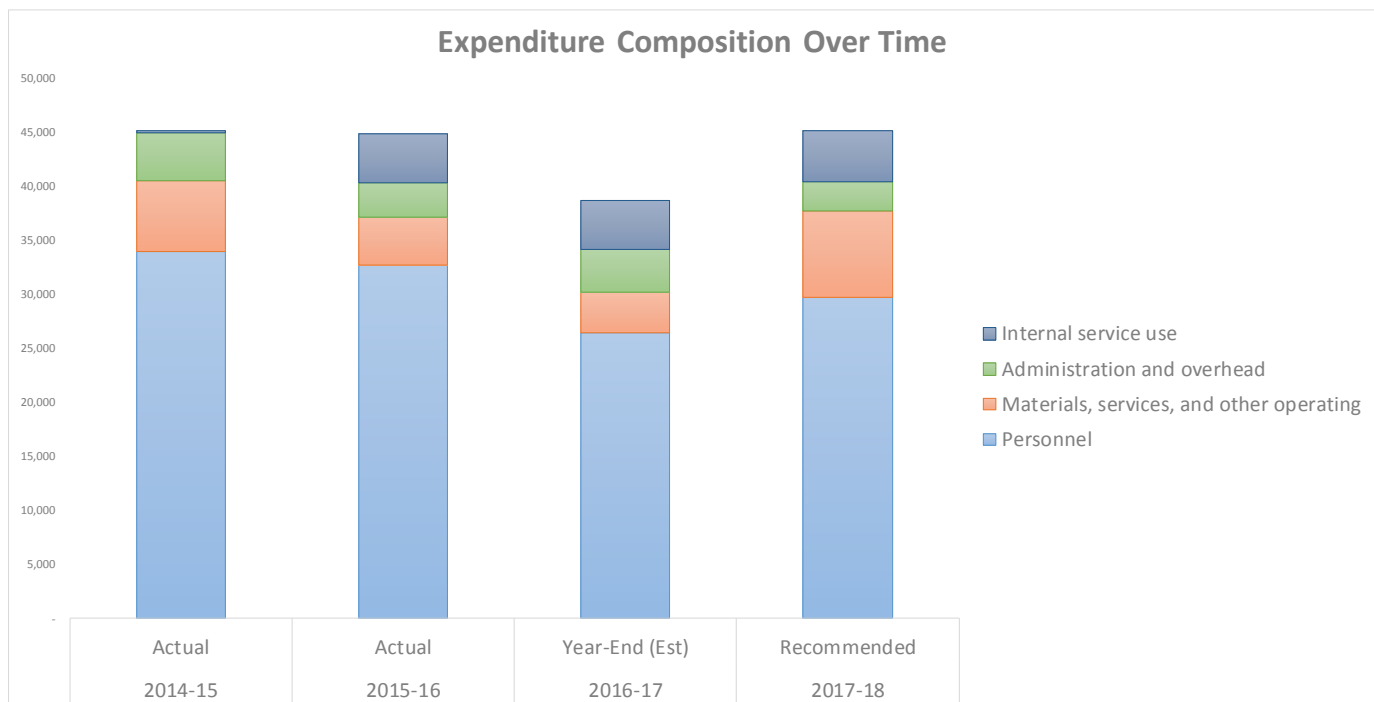
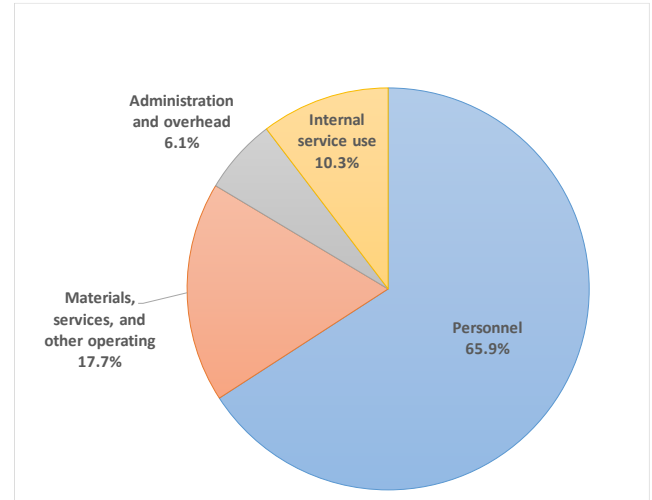
DESCRIPTION

The City of Ukiah contracts with Tayman Park, a private contractor specializing in golf course management, to manage the operations, maintenance, and improvements at the Ukiah Valley Golf Course. The facility is a Northern California Golf Association (NCGA) rated 18-hole, Par 70 course consisting of 5,850 yards of play on 89 acres. The City's budget for this operation is for administration and oversight of the management contract.

ACTIVITIES PERFORMED

- ✓ Golf tournaments
- ✓ Junior golf, camps & clinics
- ✓ Player development & private lessons
- ✓ Memberships
- ✓ Pro Shop
- ✓ Todd Grove Rental Room

APPROPRIATIONS BY COST CATEGORY



OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: COMMUNITY SERVICES
Division: GOLF

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Work with Tayman Park to expand play and tournament activities, ongoing work performed by Tayman Park.	In progress	Ongoing goal and objective.
2	Continue to explore with Tayman Park the feasibility of a Driving Range; ongoing work performed by Tayman Park.	In progress	Options continue to be explored.
3	Tayman Park will continue to explore expanded food and beverage services. They are currently evaluating a renovation project to improve outdoor seating which is the precursor to expanding food and beverage operations.	Completed	Tayman Park has secured a liquor license and is offering an expanded food & beverage service. Outdoor seating upgrades still in progress.
4	Tayman Park will implement the 4th operation and capital improvement plan as well as submit the 5th year plan for review and approval. Projects and programs include irrigation water source development, tee reconstruction, fairway and collar resurfacing, irrigation component replacement, cart paths, patio renovation, and electrical trenching.	In progress	Ongoing goal and objective.

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: COMMUNITY SERVICES
Division: GOLF

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	
		Priorities	Comments
NEAR-TERM	1 Work with Tayman Park to expand play and tournament activities, ongoing work performed by Tayman Park.	Department-specific	
	2 Tayman Park will continue to expand food and beverage services and improve outdoor seating and improvements to the Todd Grove Clubhouse.	Department-specific	
	3 Tayman Park will implement the 5th operation and capital improvement plan as well as submit the 6th year plan for review and approval. Projects and programs include irrigation water source development, tee reconstruction, fairway and collar resurfacing, irrigation component replacement, cart paths, patio renovation, and electrical trenching.	Department-specific	
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	
		Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Continue to explore with Tayman Park the feasibility of a Driving Range; ongoing work performed by Tayman Park.	Department-specific	The highest priority at this point is completing the irrigation system renovation. Driving range would follow.
	2 Continue to explore with Tayman Park the feasibility of a Driving Range; ongoing work performed by Tayman Park.	Department-specific	The highest priority at this point is completing the irrigation system renovation. Driving range would follow.
	3 Continue to explore with Tayman Park the feasibility of a Driving Range; ongoing work performed by Tayman Park.	Department-specific	The highest priority at this point is completing the irrigation system renovation. Driving range would follow.
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	
		Priorities	Comments
LONG-TERM (6+ YEARS)	1		
	2		
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes related to this summary, if applicable, are immediately following this presentation.

**BUDGET SUMMARY
2017-18
COMMUNITY SERVICES
GOLF**

Expenditures and Appropriations	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Direct									
Personnel	34,020	32,770	28,869	26,468	29,721	29,721	29,721	30,315	30,922
Materials, services, and other operating	6,481	4,442	10,700	3,752	8,000	8,000	8,000	8,160	8,323
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	40,501	37,212	39,569	30,220	37,721	37,721	37,721	38,475	39,245
Indirect									
Administration and overhead	4,432	3,125	3,949	3,949	2,209	2,739	2,739	2,794	2,850
Internal service use	231	4,559	4,497	4,559	4,753	4,669	4,669	4,762	4,858
Total indirect	4,663	7,684	8,446	8,508	6,962	7,408	7,408	7,556	7,707
Total expenditures and appropriations	45,164	44,896	48,015	38,728	44,683	45,129	45,129	46,032	46,952
Direct Fund Activity and Other Sources									
Allocated administrative and overhead costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
720 GOLF FUND	45,164	44,896	48,015	38,728	44,683	45,129	45,129	46,032	46,952
Net sources (uses)	\$ 45,164	\$ 44,896	\$ 48,015	\$ 38,728	\$ 44,683	\$ 45,129	\$ 45,129	\$ 46,032	\$ 46,952

BUILDING AND GROUNDS MAINTENANCE

DESCRIPTION

The Building Maintenance division provides operational maintenance for the Civic Center, Annex Facility, Train Depot, UVCC, Grace Hudson Museum, ARRC and Gym, and many other City owned and operated buildings.

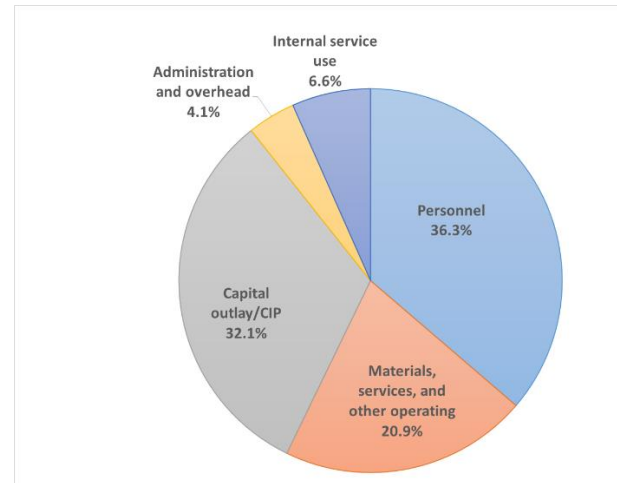
It is also responsible for ongoing preventative and routine maintenance and emergency repairs. This division also participates in supporting and staffing events.

ACTIVITIES PERFORMED

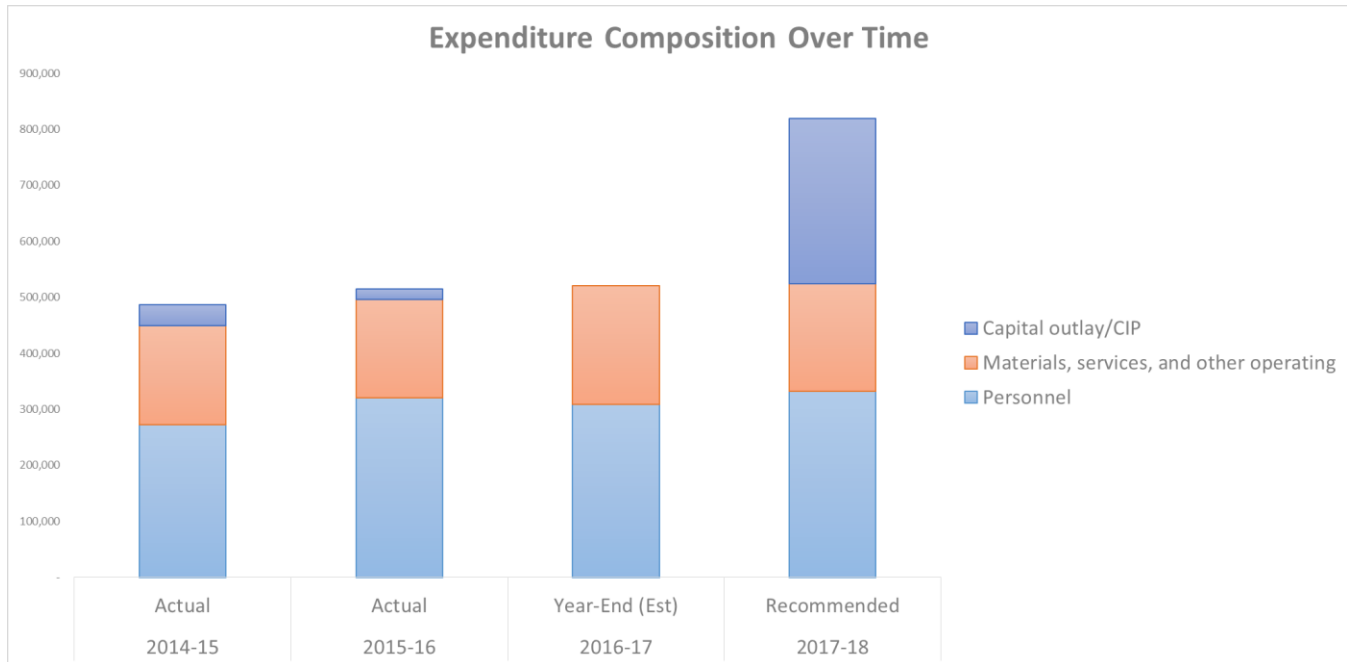
- ✓ Provide building and facility maintenance
- ✓ Support special events and community activities
- ✓ Provide support services for various departments as needed
- ✓ Coordinate and assist with Capital Improvement Projects as listed in the budget

- ✓ Develop schedule for routine maintenance procedures
- ✓ This department is a 24-hour, 365 days a year, on-call department

APPROPRIATIONS BY COST CATEGORY



Expenditure Composition Over Time



OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17

Department: COMMUNITY SERVICES

Division: BUILDING MAINTENANCE

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Provide building and facility maintenance.	In progress	Ongoing.
2	Coordinate and assist with Capital Improvement Projects as listed in the budget.	Deferred	Ongoing goal and objective.
3	Provide staffing for special events as needed.	Completed	Ongoing goal and objective.
4	Develop schedule for major Capital Projects.	In progress	Ongoing goal and objective.
5	Develop schedule for routine maintenance procedures.	In progress	Online Facility Maintenance Portal
6	Evaluate HVAC systems and replace any failing units.	In progress	Ongoing goal and objective.

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: COMMUNITY SERVICES
Division: BUILDING MAINTENANCE

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Provide building and facility maintenance.	Department-specific	
	2 Coordinate and assist with Capital Improvement Projects as listed in the budget.	Priority 1	
	3 Provide staffing for special events as needed.	Priority 2	
	4 Provide safe work environment for employees.	Priority 3	
	5 Develop schedule for routine maintenance procedures.	Priority 4	

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Provide building and facility maintenance.	Department-specific	
	2 Evaluate HVAC systems and replace any failing units.	Department-specific	
	3 Develop schedule for routine maintenance procedures.	Department-specific	Online Facility Maintenance Portal.
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Provide building and facility maintenance.	Department-specific	
	2 Continue to modernize and upgrade our maintenance portal/system.	Department-specific	
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes related to this summary, if applicable, are immediately following this presentation.

BUDGET SUMMARY

2017-18

COMMUNITY SERVICES

BUILDINGS & GROUNDS MAINTENANCE

	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	272,195	320,034	339,136	308,948	332,705	332,705	332,705	339,359	346,146
Materials, services, and other operating	177,388	175,973	211,550	211,945	191,850	191,850	191,850	195,687	199,601
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	36,983	19,029	95,000	-	219,500	294,450	294,450	223,890	228,368
Total direct	486,566	515,036	645,686	520,894	744,055	819,005	819,005	758,936	774,115
Indirect									
Administration and overhead	-	-	-	-	35,893	37,169	37,169	37,912	38,671
Internal service use	15,731	27,504	41,970	38,543	60,489	60,888	60,888	62,106	63,348
Total indirect	15,731	27,504	41,970	38,543	96,382	98,057	98,057	100,018	102,019
Total expenditures and appropriations	502,297	542,540	687,656	559,437	840,437	917,062	917,062	858,954	876,133

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Direct fund activity:												
100 GENERAL FUND		502,297		345		-		1,500		-		-
208 BUILDING & MAINTENANCE FUND		-		523,166		567,656		557,937		840,437		917,062
220 EQUIPMENT RESERVE FUND		-		19,029		120,000		-		-		-
Net sources (uses)	\$	502,297	\$	542,540	\$	687,656	\$	559,437	\$	840,437	\$	917,062
												\$ 858,954
												\$ 876,133

CONFERENCE CENTER

DESCRIPTION

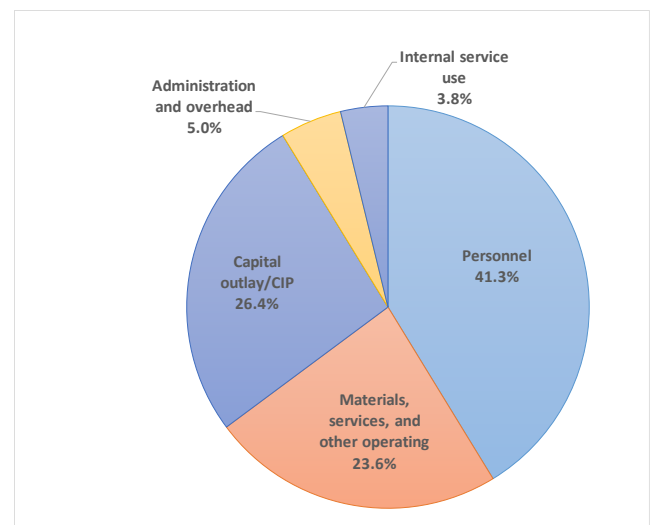
The Ukiah Valley Conference Center (UVCC) is a multi-use facility that operates as a meeting focused event center for small or large events, as well as providing tenant spaces for retail and offices.

UVCC is an important asset to the City of Ukiah that serves as a hub of commerce and connection that brings people from all over the state to downtown Ukiah.

The Conference Center also coordinates tenant activities at other City properties.

- ✓ Event coordination for the Council Chambers
- ✓ Maintain and operate facilities
- ✓ We are an enterprise fund that serves as a public restroom for downtown Ukiah
- ✓ Serve as a hub of commerce and connection in Ukiah

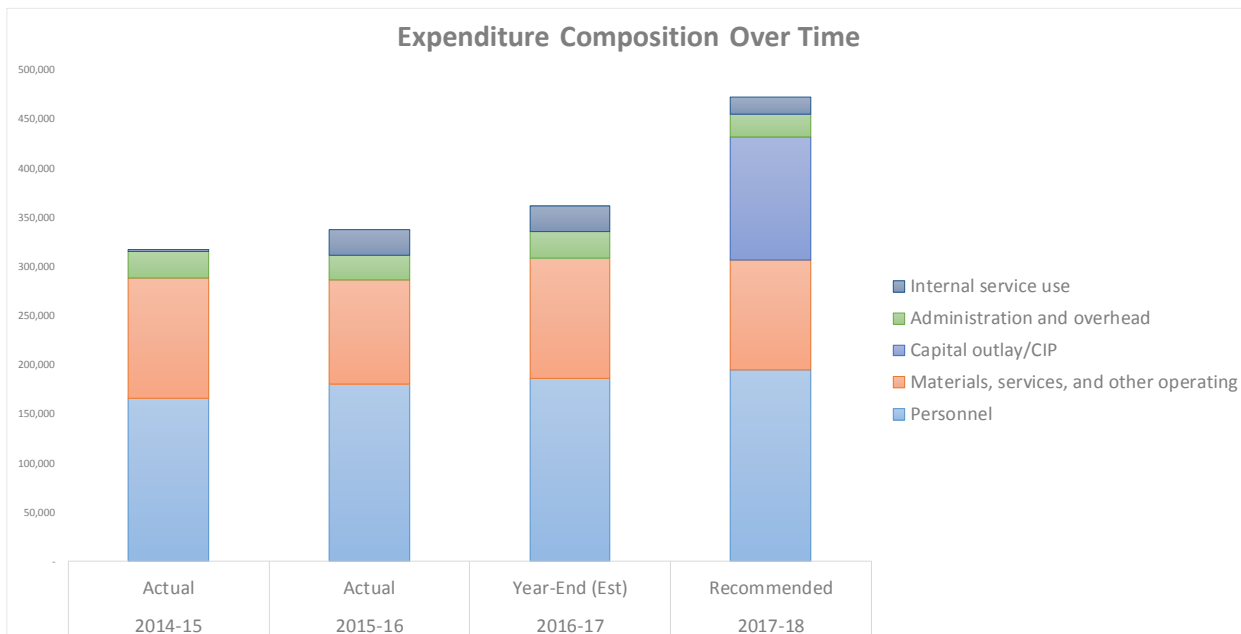
APPROPRIATIONS BY COST CATEGORY



ACTIVITIES PERFORMED

- ✓ Provide room rentals in downtown Ukiah for small or large events
- ✓ Provide tenant leases for retail and office space
- ✓ Provide local catering services for clients
- ✓ Event coordination and reservations for City parks
- ✓ Event coordination for the Alex Thomas Plaza
- ✓ Event coordination for the Alex Rorabaugh Center

Expenditure Composition Over Time



OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17

Department: COMMUNITY SERVICES

Division: CONFERENCE CENTER

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Continue to research and work toward securing funding for upgrading the kitchen to a commercial kitchen for additional rental income and community support; ongoing evaluation.	Deferred	For funding.
2	Maintaining an active Facebook account with growing user base and continuing to increase visibility through social media, specifically targeting small conferences, conventions and rentals with a social media plan.	Completed	Ongoing goal and objective.
3	Participate in meeting professional organizations in California to increase exposure, including the North Bay Wedding Fair & the Meeting Professionals International (MPI) Annual Expo & Conference.	In progress	Ongoing goal and objective.
4	Continue a comprehensive inventory and inspection evaluation of banquet furniture to repair and/or replace.	Completed	Chair replacement is top priority.
5	Replace worn video screens to keep the facility in full operating functionality.	Deferred	For funding.
6	Strive to incorporate our Core Values into all areas of our operations.	Completed	Ongoing goal and objective.

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: COMMUNITY SERVICES
Division: CONFERENCE CENTER

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Maintaining an active Facebook account with growing user base and continuing to increase visibility through social media, specifically targeting small conferences, conventions and rentals with a social media plan.	Department-specific	
	2 Participate in meeting professional organizations in California to increase exposure, including the North Bay Wedding Fair & the Meeting Professionals International (MPI) Annual Expo & Conference.	Department-specific	
	3 Continue a comprehensive inventory and inspection evaluation of banquet furniture to repair and/or replace.	Department-specific	Chair replacement is top priority, then carpet, and paint.
	4 Replace worn video screens to keep the facility in full operating functionality.	Department-specific	As funding allows.
	5 Strive to incorporate our Core Values into all areas of our operations.	Department-specific	

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Continue to research and work toward securing funds for upgrading the kitchen to a commercial kitchen for additional rental income and community support; ongoing evaluation.	Department-specific	
	2 Strive to incorporate our Core Values into all areas of our operations.	Department-specific	
	3 Modernize and replace HVAC system.	Priority 1	Secure funding.
	4 Replace and repair all awnings.	Priority 2	Secure funding.
	5 Modernize and replace current key system.	Priority 3	

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Strive to incorporate our Core Values into all areas of our operations.	Priority 1	
	2 Modernize building.	Priority 4	
	3 Paint, replace carpet, etc.		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes related to this summary, if applicable, are immediately following this presentation.

**BUDGET SUMMARY
2017-18
COMMUNITY SERVICES
CONFERENCE CENTER**

	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	165,956	180,603	192,870	186,296	195,187	195,187	195,187	199,091	203,073
Materials, services, and other operating	122,184	105,543	110,500	122,399	111,500	111,500	111,500	113,730	116,005
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	125,000	125,000	125,000	127,500	130,050
Total direct	288,140	286,146	303,370	308,696	431,687	431,687	431,687	440,321	449,127
Indirect									
Administration and overhead	27,123	25,122	27,165	27,165	18,977	23,456	23,456	23,925	24,404
Internal service use	2,426	26,041	34,205	26,041	17,476	17,928	17,928	18,287	18,652
Total indirect	29,549	51,163	61,370	53,206	36,453	41,384	41,384	42,212	43,056
Total expenditures and appropriations	317,689	337,309	364,740	361,902	468,140	473,071	473,071	482,532	492,183

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-						
Direct fund activity:																		
730 CONFERENCE CENTER FUND		317,689		337,309		364,740		361,902		468,140		473,071		473,071		482,532		492,183
Net sources (uses)	\$	317,689	\$	337,309	\$	364,740	\$	361,902	\$	468,140	\$	473,071	\$	473,071	\$	482,532	\$	492,183

MUSEUM

DESCRIPTION

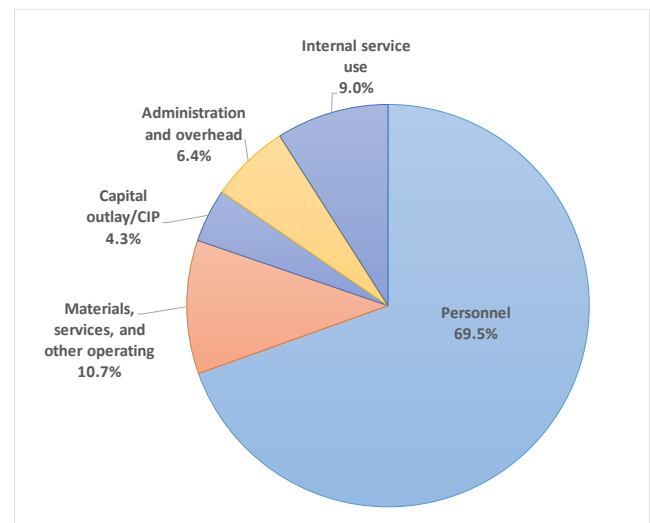
The Grace Hudson Museum and The Sun House preserve, document, research and interpret the Carpenter-Hudson collections for public benefit, with emphasis on the lifework of artist Grace Carpenter Hudson (1865-1937) and her husband, ethnologist Dr. John W. Hudson (1857-1936). The Hudson-Carpenter family's contributions enrich the understanding and development of the artistic, historical and cultural heritage of California's North Coast during the late 19th and early 20th century guide and inform the Museum's activities. A living cultural resource for the entire community, the Museum continues the Hudson-Carpenter family legacy by producing related programs, publications and exhibitions that provide quality educational experiences in the arts and humanities for all visitors. (Adopted by the Ukiah City Council in 1988)

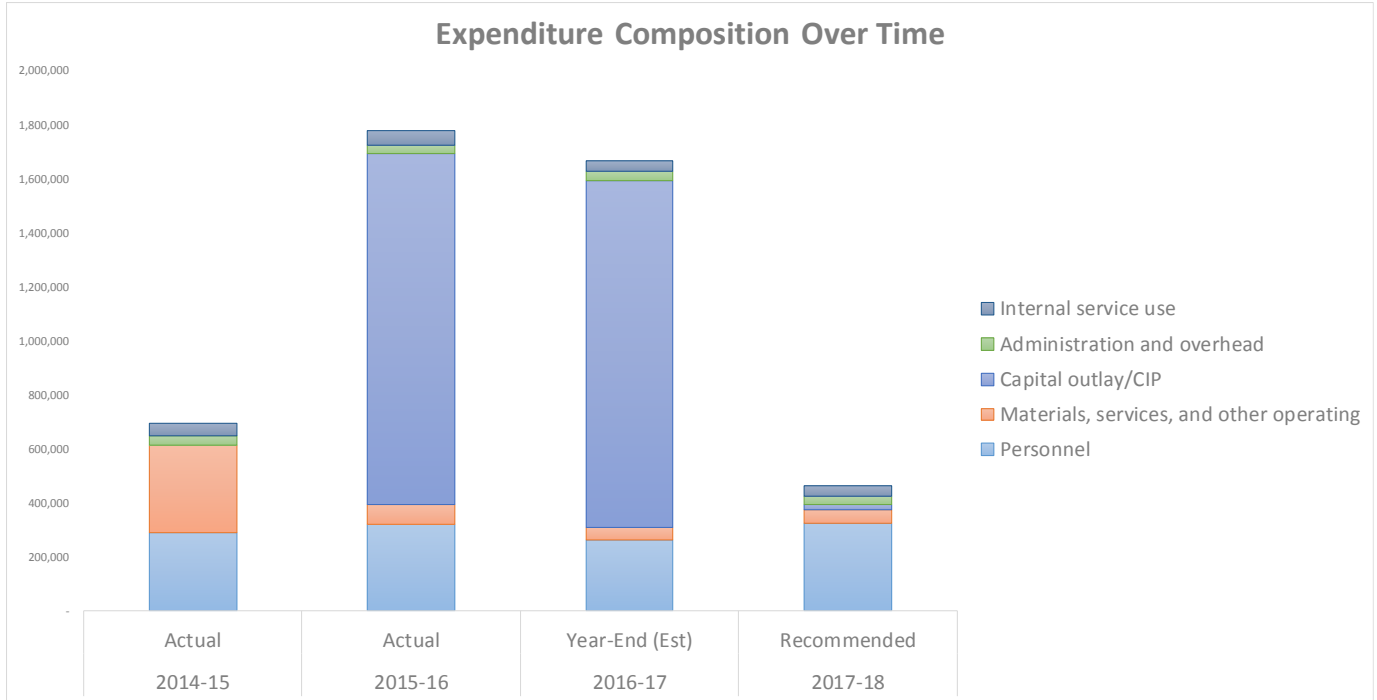
ACTIVITIES PERFORMED

- ✓ Responsible for the long-term preservation and enhancement of the Grace Hudson Museum's physical assets including buildings (Museum itself, Sun House, Outdoor Classroom, Sun House Garage, Pomo Brush Arbor) grounds (The Wild Gardens, the Ts'iwish Wetlands, Sun House Gardens, Pomo Plants Courtyard, Redwoods Path and Parking Lot Bioswale), furnishings and collections (some 30,000 objects including fine art, historic glass plate negatives and photographs, artifacts, textiles and manuscripts)
- ✓ Serve a broad general public (both local and tourist) with quality educational experiences through changing multi-disciplinary exhibitions and long-terms exhibitions focused on Grace Hudson's artwork, the Carpenter-Hudson family's history and Pomo Indian culture and history. In addition, the Museum also presents a full slate of exhibit-related public programming including illustrated lectures, musical programs, art workshops, movie screening, poetry readings, etc.

- ✓ Provide educational enrichment to K-6 classes from regional elementary schools, both public and private, through docent-led tours of Museum exhibitions and the Sun House
- ✓ Promote tourist visitation in the Ukiah area and support the promotional efforts of other Ukiah-area attractions through participation in First Friday Artwalk, Visit Ukiah, the Mendocino Heritage Network, and the National Trust for Historic Preservation's Historic Artists Homes & Studios program

APPROPRIATIONS BY COST CATEGORY





OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17

Department: COMMUNITY SERVICES

Division: MUSEUM

Goal/Objectives	Status	Outcomes/Accomplishments
1 Carefully monitor the selected contractor's work product and performance for the fourth, and final, construction phase of the Grace Hudson Nature Education Project which will include a large recirculating water feature modeling a section of a salmon stream, construction of perimeter fencing, walls and gates, installation of an outdoor security system, installation of irrigation and outside lighting, and landscaping with native plants.	In progress	Progress has been slowed down due to rainy weather, but should be completed by the end of the fiscal year.
2 Continue to award and monitor contracts to selected artists for various interpretive elements and artworks for the Grace Hudson Nature Education Project.	In progress	Several artworks are designed and currently in production including metal gates with Pomo basketry design elements and native plant and animals; metal sculpture of oversized Pomo fish basket; oversized metal steelhead and salmon; Pomo tule canoe; and large-sized Pomo acorn granary basket on raised platform
3 Assist grant writer and Sun House Guild and Grace Hudson Museum Endowment Board members in raising at least \$500,000 in gifts and donations, primarily for the Grace Hudson Nature Education Project.	In progress	Have gotten several small grants, are in conversations with several possible major donors, and have successfully launched engraved paver project.
4 Finalize the interpretive design and text for the Grace Hudson Nature Education Project.	In progress	Should be finished by the end of the fiscal year.
5 Monitor the selected contractor's work product and performance for the Museum's roof repair and replacement project.	Not started	Necessary to re-bid project, hope to have awarded a contract by May 2017 and to have completed the work by Aug. 2017

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: COMMUNITY SERVICES
Division: MUSEUM

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Present four major exhibitions: • Tom Killion's woodcut prints of the California Coast. • Mendocino County glass artists. • California native wildflowers and how climate change is impacting them. • Early California artists and Grace Hudson contemporaries Grafton Tyler Brown and Edward Espey.	Department-specific	
	2 Work with a graphic designer to develop and produce a variety of promotional materials to launch and engage the public in visiting The Wild Gardens.	Priority 3	
	3 Engage in long-term planning for the Museum and its operations and produce a written strategic plan. (This process will involve the new Museum Director and other City of Ukiah staff, Sun House Guild Board, Grace Hudson Museum Endowment Board, and representatives from other key Museum supporter and user groups.)	Priority 2	
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Continue to work with selected artists to design and construct various interpretive elements and artworks for The Wild Gardens.	Priority 3	
	2 Assist grant writer and the Sun House Guild and Grace Hudson Museum Endowment Board members in raising funds in gifts, grants and donations for The Wild Gardens.	Priority 3	
	3 Prepare educational materials geared towards California's life sciences and social sciences curriculum standards for elementary school grade levels that will be used with classes visiting The Wild Gardens.	Priority 3	
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes related to this summary, if applicable, are immediately following this presentation.

**BUDGET SUMMARY
2017-18
COMMUNITY SERVICES
MUSEUM**

	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	291,051	320,199	325,149	263,870	324,114	324,114	324,114	330,596	337,208
Materials, services, and other operating	324,767	73,155	42,150	44,887	35,000	50,000	50,000	51,000	52,020
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	1,301,835	1,509,011	1,287,728	20,000	20,000	20,000	20,400	20,808
Total direct	615,818	1,695,189	1,876,310	1,596,485	379,114	394,114	394,114	401,996	410,036
Indirect									
Administration and overhead	33,969	29,000	33,360	33,360	24,321	29,913	29,913	30,511	31,121
Internal service use	47,416	54,986	37,267	37,996	44,012	42,112	42,112	42,954	43,813
Total indirect	81,385	83,986	70,627	71,356	68,333	72,025	72,025	73,466	74,935
Total expenditures and appropriations	697,203	1,779,175	1,946,937	1,667,841	447,447	466,139	466,139	475,462	484,971

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-						
Direct fund activity:																		
220 EQUIPMENT RESERVE FUND	-	14,107	-	-	-	-	-	-	-	-	-	-						
310 MUSEUM GRANT FUND	306,065	1,343,085	1,509,011	1,298,228	-	-	-	-	-	-	-	-						
691 MUSEUM FUND	391,138	421,983	437,926	369,614	447,447	466,139	466,139	475,462	484,971									
Net sources (uses)	\$	697,203	\$	1,779,175	\$	1,946,937	\$	1,667,841	\$	447,447	\$	466,139	\$	466,139	\$	475,462	\$	484,971

RECREATION

DESCRIPTION

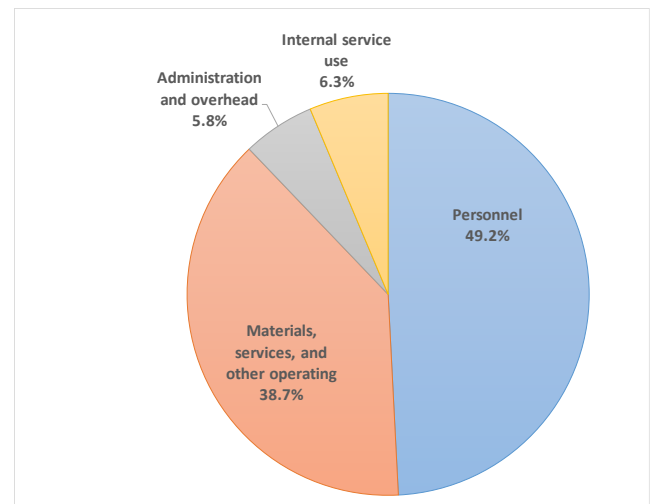
The Recreation Division facilitates a wide array of youth and adult recreational programs including classes, sports leagues, camps, clinics and tournaments. Recreation Staff is responsible for operating seasonal programs such as Summer Safari Day Camp, Aquatics and Ukiah on Ice. Three times per year, the Recreation Division proudly produces the Recreation Guide, now done in-house. The Division is the lead agency in executing City-sponsored community events. All programs and events lead by the Recreation Division rely on well-coordinated sponsor recruitment, marketing, community volunteers, employment of local youth and facility management

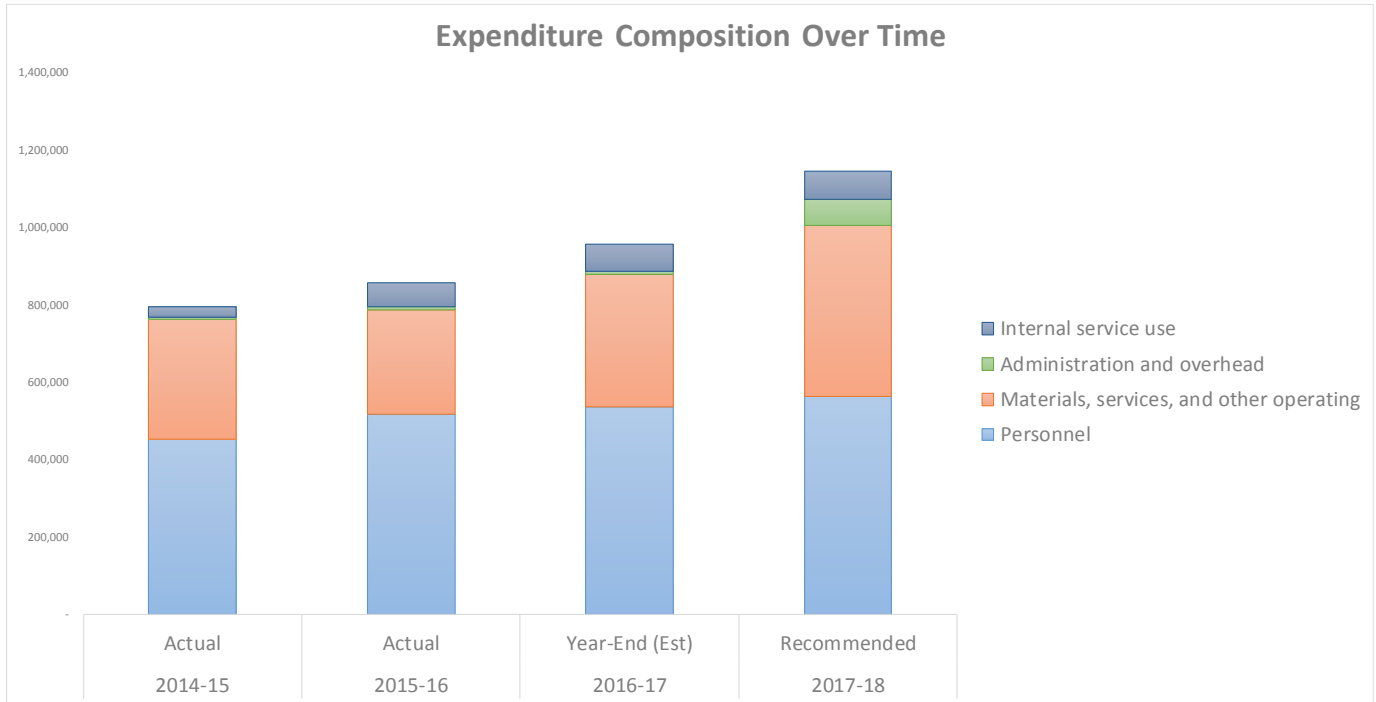
ACTIVITIES PERFORMED

- ✓ Special Events: PumpkinFest, Sundays in the Park, Moonlight Movie Madness, Family Fun in the Sun, All American Picnic in the Park, Flynn Creek Circus, Event Vendors
- ✓ Recreation Classes: Over 160 contractor classes provided annually with a terrific variety of offerings
- ✓ Recreation Guide: "Go-to" publication for local events and activities, produced in-house, distributed to over 18,000 Ukiah area residents

- ✓ Youth and Adult Sports: Youth Basketball, Youth Softball, Adult Softball, Adult Basketball, Co-ed Volleyball, Futsal, Sports Classes and Clinics, tournaments
- ✓ Summer Safari Day Camp: over 30 years in existence, serves hundreds of local families
- ✓ Aquatics: Swim Lessons, Public Swim, Lap Swim, Aquatics Classes, Pool Rentals
- ✓ Ukiah On Ice: Downtown Ice Skating Rink

APPROPRIATIONS BY COST CATEGORY





OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: COMMUNITY SERVICES
Division: RECREATION

Goal/Objectives	Status	Outcomes/Accomplishments
1 Expand partnerships with Mendocino College and UUSD. Establish a donor program with Friends of the Observatory and North Coast Opportunities to expand programming at Observatory Park. Use pending grant awards from the NOAA Preserve America Program and the Judy Pruden Historical Preservation Fund to further develop interpretive program and build an instrument storage facility.	In progress	
2 Increase professional development of recreation staff through training organizations such as California Parks & Recreation Society, American Red Cross, National Parks & Recreation Association ensuring that staff is delivering quality programming.	Completed	Moved graphic design in house for Recreation Guide, Event Posters, T-Shirts, Billing Stuffers, Social Media, etc. Addition of a new recreation sport, Futsal. Provided full department support for Ukiah on Ice.

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: COMMUNITY SERVICES
Division: RECREATION

	Strategic Priorities	Description
	Priority 1	Develop a prioritized plan for public infrastructure
	Priority 2	Employ sound planning principles to the City and greater valley
	Priority 3	Promote and strengthen economic development
	Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Streamline recruitment and hiring process for part-time staff who work out of various GL accounts and in various capacities.	Priority 4	Part-time staff currently works out of 10 separate GL accounts.
	2 Install new control system for scoreboards at Sports Complex which will post live scores online through the web based application.	Department-specific	Possibly expensive to implement but staff is exploring all options to upgrade existing control systems.
	3 Remove and replace degraded mural at Municipal Pools.	Department-specific	Pending approval from Parks, Rec. and Golf Commission to move forward.
	4 Create Children's Triathlon Event utilizing City facilities including Municipal Pools, Todd Grove Park and adjacent parks (Giorno and Lions Field).	Department-specific	Possible partnerships with other agencies to create healthy activities for children and families.
	5 Develop "Friends of Observatory Park" group to sustain fiscal viability and volunteer program support.	Department-specific	Exploring "signature donors" from businesses and other community sources.

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Develop Teen Program as addition to Summer programming.	Department-specific	Children ages 13-15 are in need of summer activities and programs in our community.
	2		
	3		
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1		
	2		
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes¹ related to this summary, if applicable, are immediately following this presentation.

BUDGET SUMMARY

**2017-18
COMMUNITY SERVICES
RECREATION**

Expenditures and Appropriations	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Direct									
Personnel	452,338	517,651	538,334	537,381	545,558	563,558	563,558	556,469	567,599
Materials, services, and other operating	310,642	270,930	381,949	342,405	453,024	443,024	443,024	325,404	331,913
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	762,980	788,581	920,283	879,786	998,582	1,006,582	1,006,582	881,874	899,511
Indirect									
Administration and overhead	6,513	6,561	6,094	6,094	59,022	66,536	66,536	67,867	69,224
Internal service use	26,628	61,778	71,668	71,668	95,726	72,586	72,586	74,038	75,518
Total indirect	33,141	68,339	77,762	77,762	154,748	139,122	139,122	141,904	144,743
Total expenditures and appropriations	796,121	856,920	998,045	957,548	1,153,330	1,145,704	1,145,704	1,023,778	1,044,254
Direct Fund Activity and Other Sources									
Allocated administrative and overhead costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
100 GENERAL FUND	701,987	759,837	806,283	782,300	892,124	901,816	901,816	919,852	938,249
311 ARRC GENERAL OPERATING FUND	94,134	97,083	110,562	94,042	124,071	101,888	101,888	103,926	106,004
314 WINTER SPECIAL EVENTS	-	-	81,200	81,206	137,135	142,000	142,000	-	-
Net sources (uses)	\$ 796,121	\$ 856,920	\$ 998,045	\$ 957,548	\$ 1,153,330	\$ 1,145,704	\$ 1,145,704	\$ 1,023,778	\$ 1,044,254

¹ The FY 17-18 budget includes the combination of the Alex Rorabaugh Recreation Center into the Recreation division budget.

23. COMMUNITY DEVELOPMENT

DESCRIPTION

The Community Development and Planning Department carries out three primary functions: Building Permits and Inspections, Housing services, and City and Community Planning.

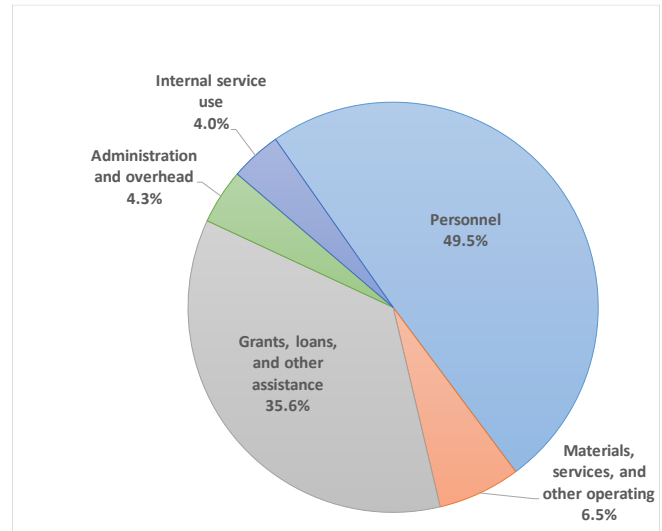
SERVICES PROVIDED (ACTIVITIES PERFORMED)

Building Services Division: The Building Services Division regulates construction and development to safeguard and ensure the health and safety of the public. To ensure compliance with building codes, the Division processes permits, conducts plan review, and performs building inspections.

Housing Division: The Housing Division administers housing services to assist in meeting the housing needs for the city's residents.

Planning Division: The Planning Division assists property owners, developers and the public to ensure that future development and changes are implemented in accordance with regulations and ordinances adopted by the community. This includes pre-development meetings and project feasibility assistance, land use entitlements processing, environmental review, and community project design.

APPROPRIATIONS BY COST CATEGORY



Requested Appropriations

Requested Appropriations	
Direct	
Personnel	\$ 695,249
Materials, services, and other operating	91,459
Grants, loans, and other assistance	500,000
Debt service	-
Capital outlay/CIP	-
Total direct	1,286,708
Indirect	
Administration and overhead	60,796
Internal service use	56,379
Total indirect	117,175
Total	\$ 1,403,883

2016-17 HIGHLIGHTS

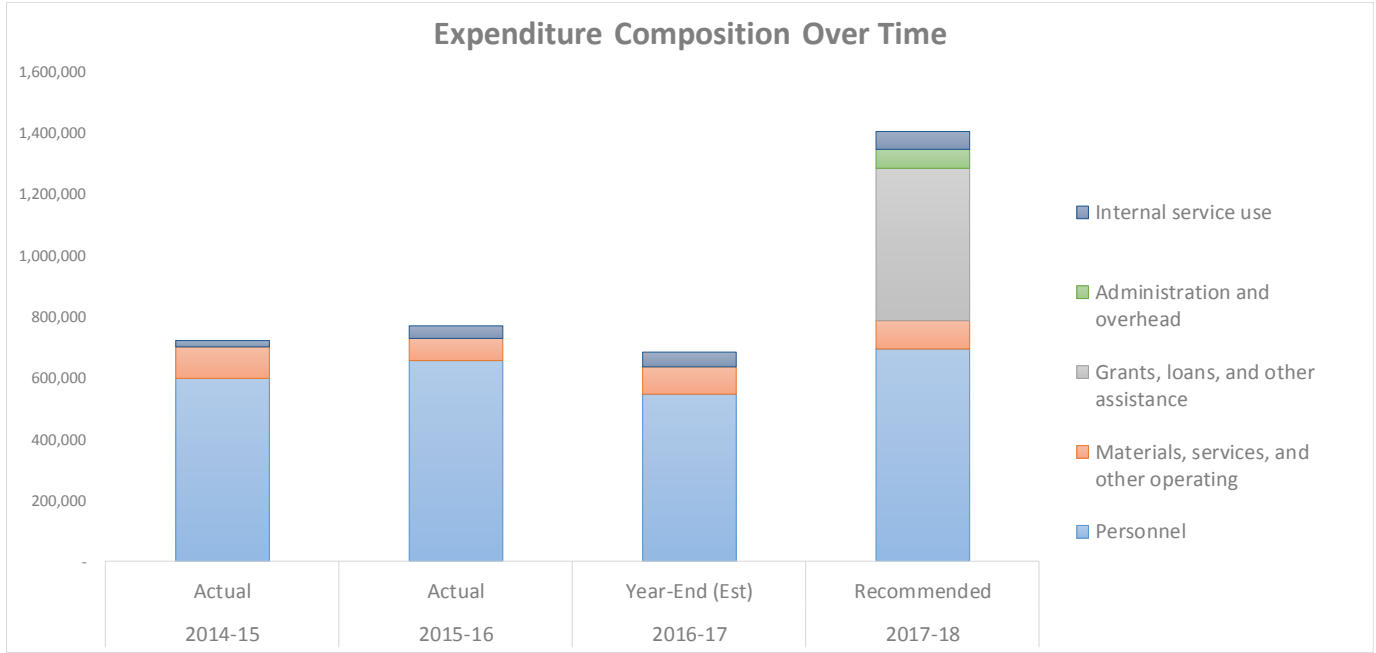
- ✓ Successfully recruited a new Community Development Director

MAJOR INITIATIVES IN 2017-18

- ✓ Addition of housing functions as a new division

SIGNIFICANT CHANGES FROM PRIOR YEAR

- ✓ Deployment of resources from former RDA Housing bonds to increase low & moderate housing opportunities



BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes¹ related to this summary information are immediately following this presentation.

**BUDGET SUMMARY
2017-18**

COMMUNITY DEVELOPMENT	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Programmatic Revenues	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	167,619	299,849	263,700	243,629	299,849	305,600	305,600	311,712	317,946
Fines, forfeitures, and penalties	2,320	2,870	3,000	16,000	2,870	3,000	3,000	3,060	3,121
Use of money and property	-	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	-	-	-	-	-	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Internal services provided	-	-	-	-	-	-	-	-	-
Charges for service	36,385	1,050	2,600	15,300	1,050	1,000	1,000	1,020	1,040
Other revenue	-	-	-	-	-	-	-	-	-
Total programmatic revenues	206,324	303,769	269,300	274,929	303,769	309,600	309,600	315,792	322,108
Expenditures and Appropriations									
Direct									
Personnel	598,237	655,777	673,243	546,861	783,314	695,249	695,249	709,154	723,337
Materials, services, and other operating	102,170	72,416	86,206	90,677	91,459	91,459	91,459	93,288	95,154
Grants, loans, and other assistance	-	-	-	-	500,000	500,000	500,000	510,000	520,200
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	700,407	728,193	759,449	637,538	1,374,773	1,286,708	1,286,708	1,312,442	1,338,691
Indirect									
Administration and overhead	-	-	-	-	49,196	60,796	60,796	62,012	63,252
Internal service use	22,182	42,887	47,128	47,128	61,484	56,379	56,379	57,507	58,657
Total indirect	22,182	42,887	47,128	47,128	110,680	117,175	117,175	119,519	121,909
Total expenditures and appropriations	722,589	771,080	806,577	684,666	1,485,453	1,403,883	1,403,883	1,431,961	1,460,600
Net cost	\$ (516,265)	\$ (467,311)	\$ (537,277)	\$ (409,737)	\$ (1,181,684)	\$ (1,094,283)	\$ (1,094,283)	\$ (1,116,169)	\$ (1,138,492)

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
100 GENERAL FUND	692,589	766,080	806,577	649,666	980,154	898,883	898,883	916,861	935,198
205 BILLING AND COLLECTION FUND	-	-	-	-	-	-	-	-	-
220 EQUIPMENT RESERVE FUND	-	-	-	-	-	-	-	-	-
251 SPECIAL PROJECTS RESERVE	30,000	5,000	-	5,000	-	-	-	-	-
820 WATER FUND	-	-	-	-	-	-	-	-	-
822 WATER CONNECTION FEE FUND	-	-	-	-	-	-	-	-	-
830 RECYCLED WATER FUND	-	-	-	-	-	-	-	-	-
840 CITY WASTEWATER OPERATIONS FUND	-	-	-	-	-	-	-	-	-
841 SEWER BOND DEBT SERVICE FUND	-	-	-	-	-	-	-	-	-
844 CITY SEWER CAPITAL PROJECTS FUND	-	-	-	-	-	-	-	-	-
Net sources (uses)	\$ 722,589	\$ 771,080	\$ 806,577	\$ 684,666	\$ 1,485,453	\$ 1,403,883	\$ 1,403,883	\$ 1,431,961	\$ 1,460,600

¹ FY 17-18 includes the beginning deployment of the former RDA's housing bonds. This will likely be a multi-year activity with the program to be developed by the Department and approved by the City Council.

BUILDING SERVICES

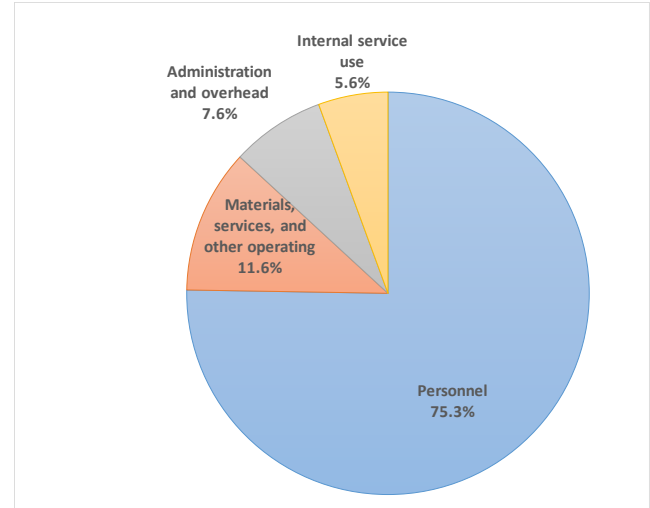
DESCRIPTION

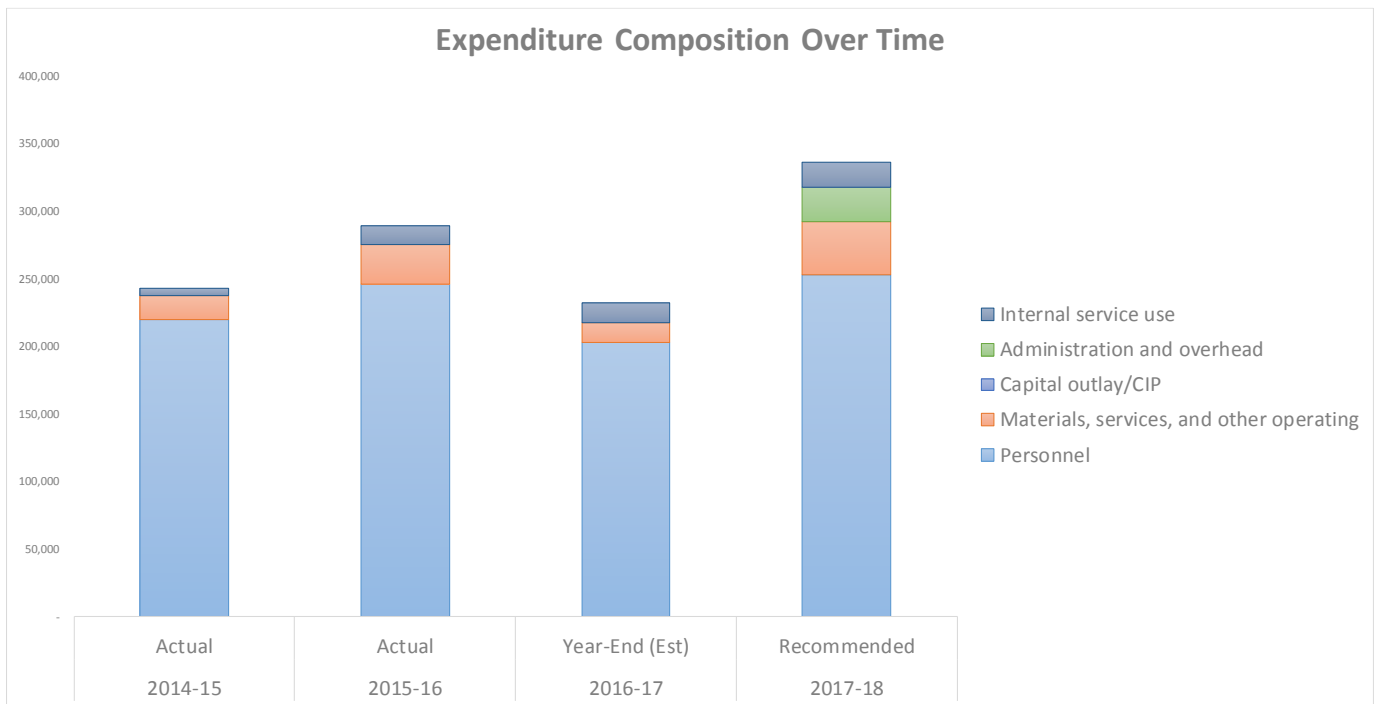
Building Services is a division of the Community Development and Planning Department. Building Services is responsible for maintaining, thorough plan review and building inspection, the minimum requirements to safeguard the public health, safety, and general welfare of the community.

ACTIVITIES PERFORMED

- ✓ Inspecting structures to verify structural strength, means of egress facilities, stability, access to persons with disabilities, sanitation, adequate lighting and ventilation, energy conservation, safety to life and property from fire and other hazards attributed to the built environment and to verify safety to fire fighters and emergency responders during emergency operations
- ✓ Managing and implementing the permitting process for the City's built environment through plan review and inspection services
- ✓ Assisting applicants and the general public as they navigate through the various processes and laws pertaining to construction and life safety within the City
- ✓ Performing Code Enforcement action in order to remove blight, unsafe conditions, and illegal activity related to the built environment
- ✓ Providing public outreach to increase safety awareness and present relevant information through mailings, meetings, and trainings
- ✓ Maintaining records for all buildings constructed within the City
- ✓ Advising the City on regulations and assisting in the creation of ordinances related to the built environment
- ✓ Evaluating buildings and structures that have sustained damage due to a natural disaster

APPROPRIATIONS BY COST CATEGORY





OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: COMMUNITY DEVELOPMENT AND PLANNING
Division: BUILDING SERVICES

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Expand the Rapid Review program as demand increases.	Cancelled	At this point one afternoon per week is sufficient.
2	Increase on-time first reviews for building permits beyond 90%.	In progress	Difficult to track due to system and vacation/sickness.
3	Implement on-line Customer Self Service building permit application/issuance and building inspection scheduling.	In progress	Working on determining what is needed to proceed.
4	Palace Hotel building code violation enforcement: Continue support to City Council.	In progress	Court has approved the requested funds by the receiver. The receiver is in the process of obtaining estimates for work to determine feasibility of rehab.
5	Become proficient with implementation of the Munis permitting module and assist other staff as appropriate.	Completed	Able to change, use, and train others in the use of software.
6	Install front-counter computer for building permit applications, building inspection scheduling, Building Division information,	In progress	The computer has been budgeted and will be installed this year.
7	Continue Building Code violation enforcement efforts.	In progress	Ongoing.
8	Continue cross-training (building/planning) efforts.	In progress	Continuing to cross train building / planning staff
9	Reach out to contractors and community notifying them of California Code changes this year.	Completed	Sent out notices and flyers on code changes. Provided energy code training locally and continue to educate the community on new codes.
10	Provide information highlighting the various changes.	Completed	Have hosted one training on new energy code. Working on offering additional classes hopefully this year. Brought one of the monthly meetings for the regional/local ICC Chapter to Ukiah which enables the local building inspectors, plan reviewers, and building officials to attend and participate.

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: COMMUNITY DEVELOPMENT AND PLANNING
Division: BUILDING SERVICES

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Continue cross training (building/planning) efforts.	Priority 4	Helps when covering for others and provides a better service.
	2 Implement on-line Customer Self Service building permit application/issuance and building inspection scheduling.	Priority 4	
	3 Palace Hotel building code violation enforcement: work with the receiver and building professionals to get started.	Priority 3	Court appointed the receiver and in process of determining course of action.
	4 Install front-counter computer for customer access to building permits, scheduling, and other information.	Priority 4	The computer has been purchased and will be installed this year. Possible counter configuration change.
	5 Provide local training on new codes to the community and advertise classes at the North Coast Builders Exchange and classes hosted by the local ICC Chapter, Redwood Empire Association of Code Officials.	Department-specific	This is an ongoing goal which is accomplished through one-on-one instruction by staff and through providing local classes. A class on the new energy code was hosted by the City in November and additional classes will be forthcoming.

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Continue cross training (building/planning) efforts.	Priority 4	Helps when covering for others and provides a better service.
	2 Palace Hotel building code violation enforcement: Conclude the violation process by completion of seismic retrofitting, weatherproofing, and reuse of the structure.	Priority 3	Complete or partial occupancy and restoration of the structure.
	3 Continue to provide local training to the community, contractors, and code officials.	Department-specific	An ongoing goal.
	4 Create a method for tracking review times and increase on-time first review for building permits beyond 90%.	Department-specific	
	5 Complete the organization of all building permit plan sets so that they are accessible to staff and the public.	Department-specific	There are many boxes of old plan sets that need to be pulled out and placed alphabetically on the shelving.

	Goal/Objectives	Relation to	Comments
		Strategic Priorities	
LONG-TERM (6+ YEARS)	1 Continue cross training (building/ planning) efforts.	Priority 4	Helps when covering for others and provides a better service.
	2 Continue to provide local training to the community, contractors, and code officials.	Priority 4	An ongoing goal.
	3 Continue tracking and improving on-time first review for building permits beyond 90%.	Department-specific	
	4 Provide the most competent, efficient, and service oriented Community Development Department possible.	Department-specific	
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes related to this summary information are immediately following this presentation.

**BUDGET SUMMARY
2017-18
COMMUNITY DEVELOPMENT
BUILDING INSPECTION**

Expenditures and Appropriations	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	220,295	246,335	248,403	202,856	341,488	253,423	253,423	258,491	263,661
Materials, services, and other operating	17,400	29,212	44,400	14,927	39,000	39,000	39,000	39,780	40,576
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	237,695	275,547	292,803	217,782	380,488	292,423	292,423	298,271	304,237
Indirect									
Administration and overhead	-	-	-	-	20,399	25,433	25,433	25,942	26,460
Internal service use	5,464	13,495	14,868	14,868	21,452	18,845	18,845	19,222	19,606
Total indirect	5,464	13,495	14,868	14,868	41,851	44,278	44,278	45,164	46,067
Total expenditures and appropriations	243,159	289,042	307,671	232,650	422,339	336,701	336,701	343,435	350,304

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Direct fund activity:												
100 GENERAL FUND		243,159	289,042	307,671	232,650	422,339	336,701	336,701	343,435	350,304		
Net sources (uses)	\$	243,159	\$	289,042	\$	307,671	\$	232,650	\$	422,339	\$	336,701
											\$	336,701
											\$	343,435
											\$	350,304

HOUSING

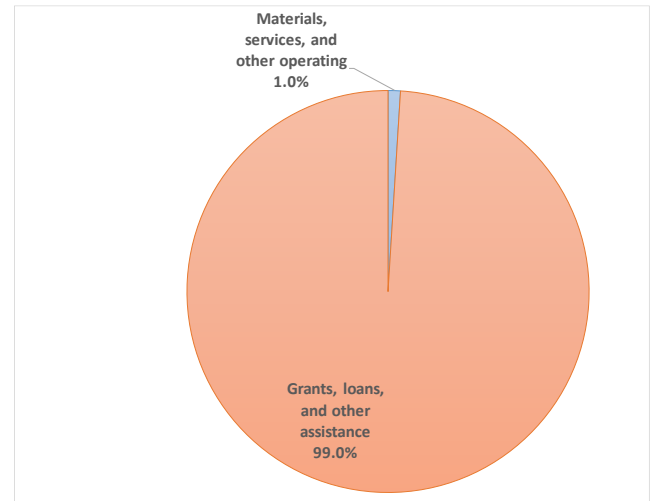
DESCRIPTION

Housing is a new division of the Department of Community Development and Planning. The division is principally responsible for the development of programs and services to assist in meeting the housing needs for Ukiah's residents.

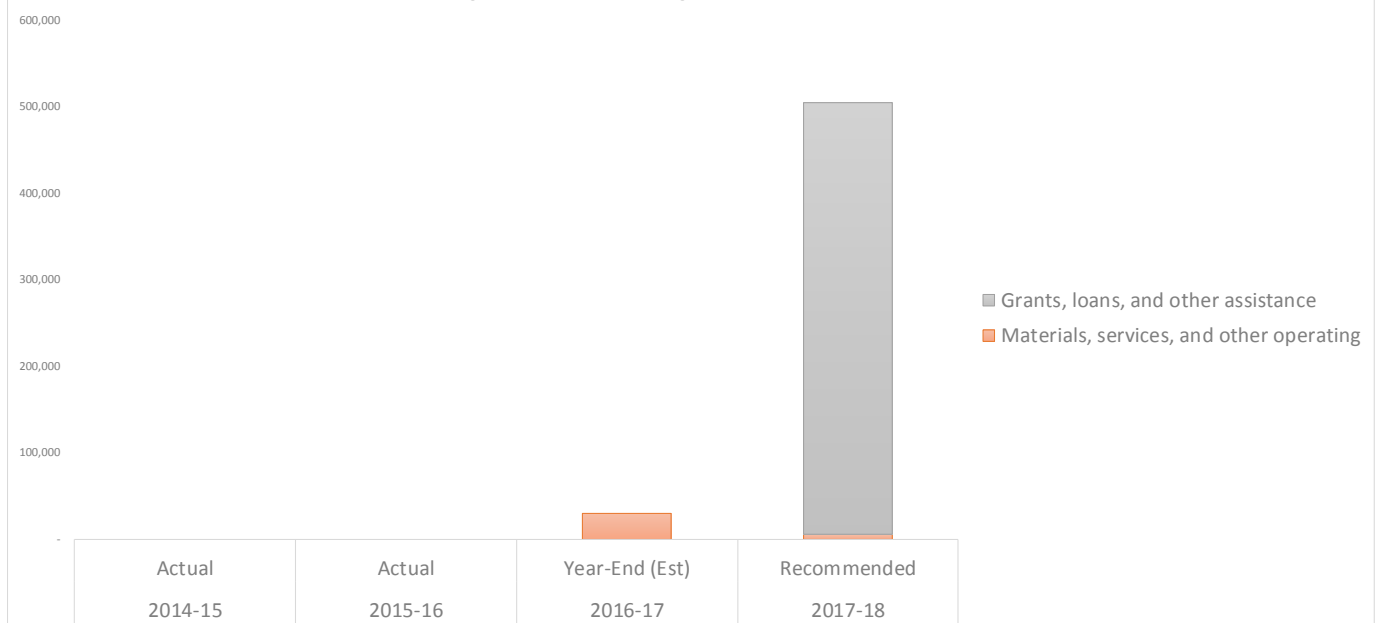
ACTIVITIES PERFORMED

Major activities for the Housing Division are expected to be more fully developed in FY 2017-18. At a minimum, the Division will develop short and long-term housing strategies for the expenditure of City housing bond proceeds.

APPROPRIATIONS BY COST CATEGORY



Expenditure Composition Over Time



BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes¹ related to this summary information are immediately following this presentation.

BUDGET SUMMARY

**2017-18
COMMUNITY DEVELOPMENT
HOUSING**

Expenditures and Appropriations	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Direct									
Personnel	-	-	-	-	-	-	-	-	-
Materials, services, and other operating	-	-	-	30,000	5,000	5,000	5,000	5,100	5,202
Grants, loans, and other assistance	-	-	-	-	500,000	500,000	500,000	510,000	520,200
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	-	-	-	30,000	505,000	505,000	505,000	515,100	525,402
Indirect									
Administration and overhead	-	-	-	-	286	-	-	-	-
Internal service use	-	-	-	-	13	-	-	-	-
Total indirect	-	-	-	-	299	-	-	-	-
Total expenditures and appropriations	-	-	-	30,000	505,299	505,000	505,000	515,100	525,402

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-		
Direct fund activity:														
249 CITY HOUSING BOND PROCEEDS	-	-	-	-	500,000	500,000	500,000	510,000	520,200					
313 LMIHF HOUSING ASSET FUND	-	-	-	30,000	5,299	5,000	5,000	5,100	5,202					
Net sources (uses)	\$	-	\$	-	\$	505,299	\$	505,000	\$	505,000	\$	515,100	\$	525,402

¹ FY 17-18 includes the beginning deployment of the former RDA's housing bonds.

PLANNING

DESCRIPTION

Community and City Planning efforts assist property owners, developers, and the public in matters related to the use and development of private property. This includes: providing information on the regulations and guidelines that apply to property and projects; reviewing and processing of building permits; providing assistance on project design and development; processing land use entitlements for private and public development proposals; and performing environmental review associated with development proposals.

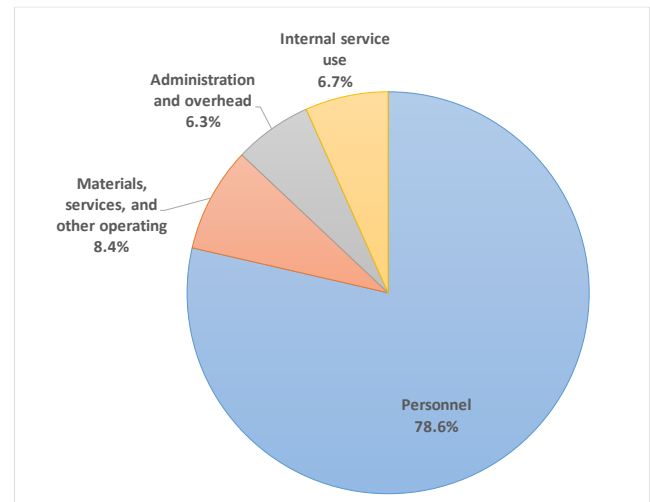
Long Range Planning focuses on the development and implementation of the City of Ukiah General Plan. The General Plan consists of seven State of California mandated Elements and a State-certified Housing Element. Long Range Planning also develops, implements, and/or assists in the creation of special programs and projects such as the Airport Industrial Park Planned Development and creek master plans and the maintenance of the Zoning ordinance. Such efforts reflect current State law and modern planning principles.

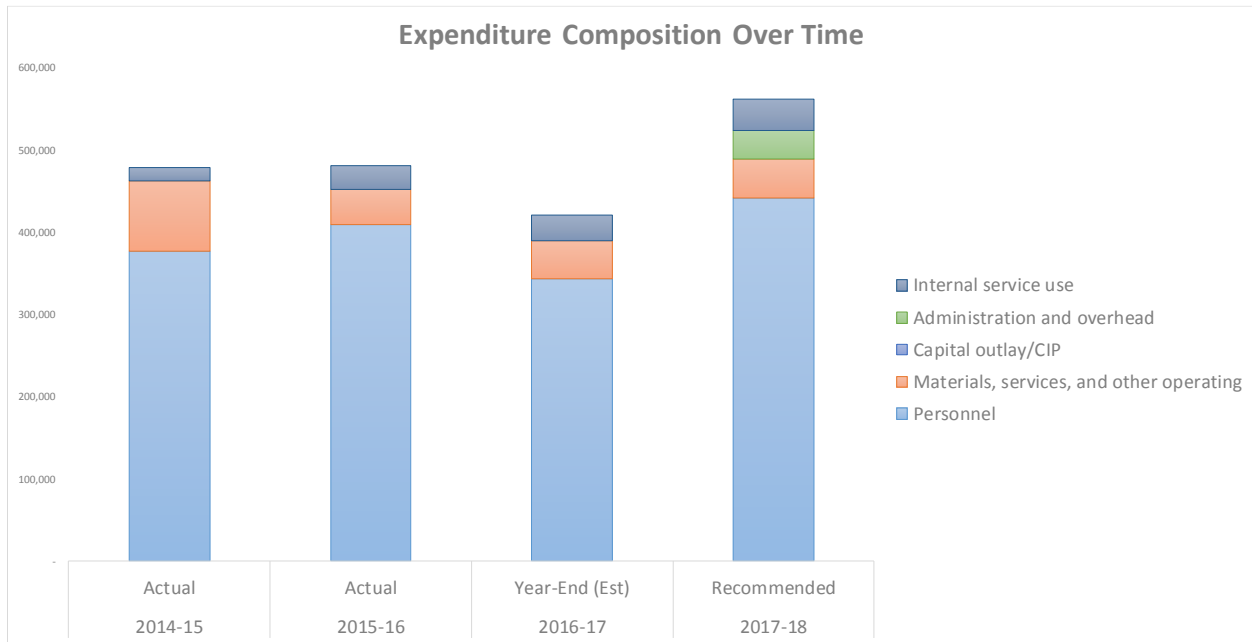
ACTIVITIES PERFORMED

- ✓ Process land use entitlements for private and public development proposals including major use and minor use permits, site development permits, and variances
- ✓ Conduct pre-development application meetings for businesses and developers seeking projects in the City
- ✓ Provide staff support to the Planning Commission, Design Review Board, Paths Creeks, Open space commission, Demolition Permit Review Committee, and Building Appeals Board
- ✓ Complete CEQA review of projects as required by State Law
- ✓ Implementation of the Ukiah Valley General Plan which consists of seven State mandated elements
- ✓ Implementation of the Housing Element including Goals, Objectives and Policies

- ✓ Implement Economic Development initiatives including permit streamlining and connection fee deferrals

APPROPRIATIONS BY COST CATEGORY





OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: COMMUNITY DEVELOPMENT AND PLANNING
Division: PLANNING

Goal/Objectives	Status	Outcomes/Accomplishments
1 Make substantial progress on the General Plan update project.	In progress	Ongoing. Staffing levels not sufficient at current time to begin the process. Staff anticipates the General Plan update process to begin in the 2017-18 FY.
2 Continue to process current planning applications in a timely manner.	Completed	Staff continues to process applications in a timely manner, utilizing CEQA exemptions whenever possible, providing a high level of commutation between staff and applicants to delays in the process.
3 Complete zoning ordinance amendments designed to make the development process easier, including permit streamlining, creek setbacks, and tree shading.	Completed	Staff completed several zoning ordinance amendments designed to streamline the process for development.
4 Complete site identification study for the Wagonseller Neighborhood Park.	In progress	Ongoing. Staff conducted two community workshops to gain public input and to gauge the recreational needs of the Wagonseller neighborhood. The feasibility study is in draft form, and is expected to be completed in FY 17-18.
5 Continue to implement Munis permitting module.	Completed	All staff have been cross trained, the permitting module is in full use.
6 Make substantial progress on the UVSD detachemtn project.	In progress	Pending litigation.
7 Make progress on the Water Rights Permit Amedment Environment Impact Report.	In progress	The Environmental Impact Report is underway.
8 Complete the update to the official zoning map to reflect recent rezoned properties.	Completed	The zoning map is up-to-date.
9 Continue professional support of the City Council, Planning Commission, Desgin Review Board, and Paths Open Space and Creeks Commission.	In progress	Ongoing. Staff provided professional support to all three commissions, including both written and oral reports.

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: COMMUNITY DEVELOPMENT AND PLANNING
Division: PLANNING

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Continue permit streamlining efforts.	Priority 4	Explore the idea of creating a new permit that does not require a hearing.
	2 Implement and continue to work on marijuana dispensaries ordinance.	Priority 2	Create a process and application materials for applicants seeking Dispensaries Use Permits.
	3 Complete site identification study for the Wagonseller Neighborhood Park.	Priority 2	Staff completed two workshops, and a draft report. We anticipate completion this fiscal year.
	4 Convert noticing to post card style notices.	Priority 4	This is cost cutting efficiency measure currently being used in other jurisdictions.
	5 Amend Zoning Ordinance to comply with AB 2299 Second Unit Law.	Priority 2	State mandated amendments to the Zoning Ordinance.
	6 Initiate the General Plan update process.	Priority 2	
	7 Continue professional support to the City Council, Planning Commission, Design Review Board, and Paths Open Space and Creeks Commission.	Priority 4	Continue to look for ways to improve our service providing clear and concise information to all the boards.

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Make substantial progress on the General Plan update project.	Priority 2	This process typically takes 2-3 years.
	2 Start discussions about updating the Zoning Ordinance.	Priority 2	Typically, a Zoning Ordinance update follows a General Plan update.
	3		
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Implementation of the General Plan.	Priority 2	
	2 Update the Zoning Ordinance.	Priority 2	Typically, a Zoning Ordinance update follows a General Plan update.
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes related to this summary information are immediately following this presentation.

BUDGET SUMMARY

**2017-18
COMMUNITY DEVELOPMENT
COMMUNITY PLANNING**

Expenditures and Appropriations	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Direct									
Personnel	377,942	409,442	424,840	344,006	441,826	441,826	441,826	450,663	459,676
Materials, services, and other operating	84,770	43,204	41,806	45,750	47,459	47,459	47,459	48,408	49,376
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	462,712	452,646	466,646	389,756	489,285	489,285	489,285	499,071	509,052
Indirect									
Administration and overhead	-	-	-	-	28,511	35,363	35,363	36,070	36,792
Internal service use	16,718	29,392	32,260	32,260	40,019	37,534	37,534	38,285	39,050
Total indirect	16,718	29,392	32,260	32,260	68,530	72,897	72,897	74,355	75,842
Total expenditures and appropriations	479,430	482,038	498,906	422,016	557,815	562,182	562,182	573,426	584,894

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Direct fund activity:												
100 GENERAL FUND		449,430	477,038	498,906	417,016	557,815	562,182	562,182	573,426	584,894		
Net sources (uses)	\$	479,430	\$	482,038	\$	498,906	\$	422,016	\$	557,815	\$	562,182
											\$	562,182
											\$	573,426
											\$	584,894



24. PUBLIC WORKS

DESCRIPTION

The Public Works Department is a multi-faceted, multi-disciplinary activity of the City. It incorporates the functions of garage services to City departments; infrastructure planning, construction and maintenance, including City streets and public rights-of-way; and corporation yard services to City departments.

SERVICES PROVIDED (ACTIVITIES PERFORMED)

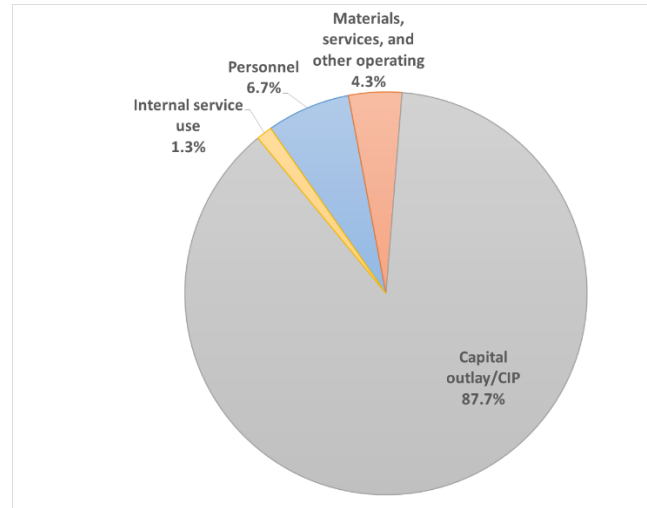
- ✓ Provides technical assistance to the Traffic Engineering Committee
- ✓ Maintains vehicle compliance with CHP, BIT inspections as well as OSHA, CARB, MCAQMD, and MCDEH requirement
- ✓ Evaluates intersections to improve traffic congestion

DIVISIONS

The Department is subdivided into 6 segments:

- ✓ Corporation Yard
- ✓ Engineering/Streets
- ✓ Fleet and Plant Maintenance
- ✓ Landfill
- ✓ Storm Water
- ✓ Traffic Signals

APPROPRIATIONS BY COST CATEGORY



Requested Appropriations

Direct	
Personnel	\$ 1,444,932
Materials, services, and other operating	916,390
Grants, loans, and other assistance	-
Debt service	425,707
Capital outlay/CIP	18,831,153
Total direct	21,618,182
Indirect	
Administration and overhead	152,377
Internal service use	271,585
Total indirect	423,962
Total	\$ 22,042,144

2016-17 HIGHLIGHTS

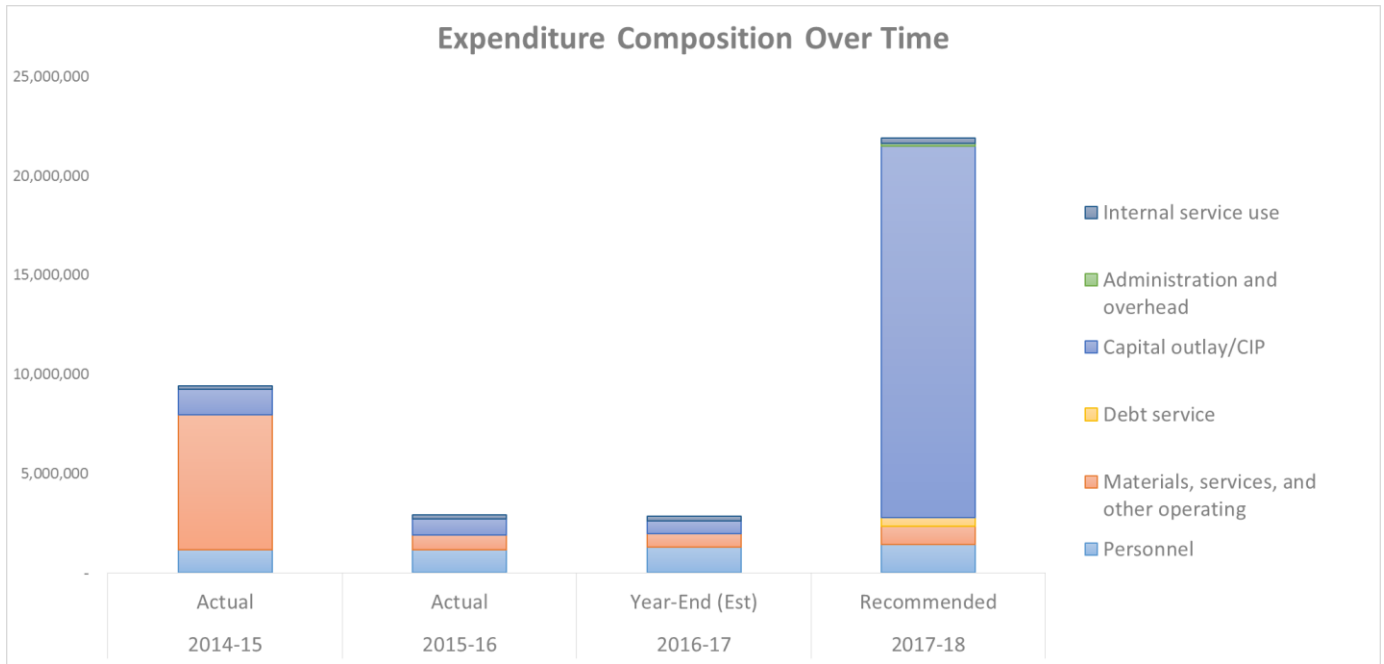
- ✓ Completed paperwork for Rail Trail, Phase 3
- ✓ Continued repairs to Corporation Yard

MAJOR INITIATIVES IN 2017-18

- ✓ Continue "Master Pavement Rehabilitation Program (MPRP) – Year 3
- ✓ Pave near material bays in Corp Yard
- ✓ Construct new storm drain at the Fairgrounds

SIGNIFICANT CHANGES FROM PRIOR YEAR

- ✓ Deployment of Measure Y proceeds.
- ✓ Redwood Business Park traffic and street improvements



BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes related to this summary information are immediately following this presentation.

**BUDGET SUMMARY
2017-18**

PUBLIC WORKS	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Programmatic Revenues	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Franchises	-	-	-	-	-	-	-	-	-
Licenses	-	-	-	-	-	-	-	-	-
Permits	9,241	32,100	17,000	29,183	32,100	14,000	14,000	14,280	14,566
Fines, forfeitures, and penalties	-	-	-	-	-	-	-	-	-
Use of money and property	-	-	-	-	-	-	-	-	-
Federal funding	-	-	-	-	-	-	-	-	-
State funding	459,692	75,661	-	75,661	75,661	-	-	-	-
Other grants, subventions, and contributions	-	-	-	-	-	-	-	-	-
Internal services provided	-	70,550	79,593	-	70,550	-	-	-	-
Charges for service	92,776	-	-	-	-	-	-	-	-
Other revenue	-	-	-	-	-	-	-	-	-
Total programmatic revenues	561,709	178,311	96,593	104,844	178,311	14,000	14,000	14,280	14,566
Expenditures and Appropriations									
Direct									
Personnel	1,152,683	1,177,416	1,413,342	1,288,147	1,470,349	1,444,932	1,444,932	1,473,833	1,503,309
Materials, services, and other operating	6,806,936	721,749	4,213,978	679,518	808,590	916,390	916,390	934,718	953,412
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	425,707	425,707	425,707	434,221	442,906
Capital outlay/CIP	1,301,888	832,756	1,651,475	663,458	7,653,000	18,831,153	18,831,153	7,811,160	7,967,383
Total direct	9,261,507	2,731,921	7,278,795	2,631,123	10,357,646	21,618,182	21,618,182	10,653,932	10,867,010
Indirect									
Administration and overhead	-	-	-	-	92,223	152,377	152,377	111,249	113,474
Internal service use	171,045	196,666	245,150	235,169	231,486	271,585	271,585	277,017	282,557
Total indirect	171,045	196,666	245,150	235,169	323,709	423,962	423,962	388,266	396,031
Total expenditures and appropriations	9,432,552	2,928,587	7,523,945	2,866,292	10,681,355	22,042,144	22,042,144	11,042,198	11,263,042
Net cost	\$ (8,870,843)	\$ (2,750,276)	\$ (7,427,352)	\$ (2,761,448)	\$ (10,503,045)	\$ (22,028,144)	\$ (22,028,144)	\$ (11,027,918)	\$ (11,248,476)

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
100 GENERAL FUND	1,434,219	1,053,747	1,210,185	1,125,970	9,470,723	9,463,814	9,463,814	9,653,090	9,846,152
203 GARAGE FUND	405,031	388,408	553,536	397,977	506,105	511,947	511,947	522,186	532,630
208 BUILDING & MAINTENANCE FUND	-	89,953	84,688	85,781	67,980	67,980	67,980	69,340	70,726
220 EQUIPMENT RESERVE FUND	-	20,000	-	227,909	-	-	-	-	-
250 SPECIAL REVENUE FUND	1,361,846	571,645	130,746	201,473	-	-	-	-	-
251 SPECIAL PROJECTS RESERVE	44,958	157,676	708,790	157,676	-	692,866	692,866	-	-
501 2107 GAS TAX FUND	-	186,499	-	-	-	-	-	-	-
506 CAPITAL IMPROVEMENT FUND (MERG	4,718	-	-	-	-	-	-	-	-
507 1998 STIP AUGMENTATION FUND	-	-	-	-	-	112,000	112,000	-	-
508 SB325 REIMBURSEMENT FUND	101,711	64,019	40,000	15,000	-	105,000	105,000	107,100	109,242
509 S.T.P.	-	-	439,670	32,380	-	25,000	25,000	-	-
510 TRANS-TRAFFIC CONGEST RELIEF	128,408	203,831	663,269	69,003	-	-	-	-	-
700 SANITARY DISPOSAL SITE FUND	227,337	364,233	819,961	553,123	636,549	720,252	720,252	690,482	704,291
702 DISPOSAL CLOSURE RESERVE FUND	5,210,343	(171,424)	2,873,100	-	-	10,343,287	10,343,287	-	-
704 POST CLOSURE FUND-SOLID WASTE	779,088	-	-	-	-	-	-	-	-
Net sources (uses)	\$ 9,432,552	\$ 2,928,587	\$ 7,523,945	\$ 2,866,292	\$ 10,681,355	\$ 22,042,144	\$ 22,042,144	\$ 11,042,198	\$ 11,263,042

FLEET AND PLANT MAINTENANCE

DESCRIPTION

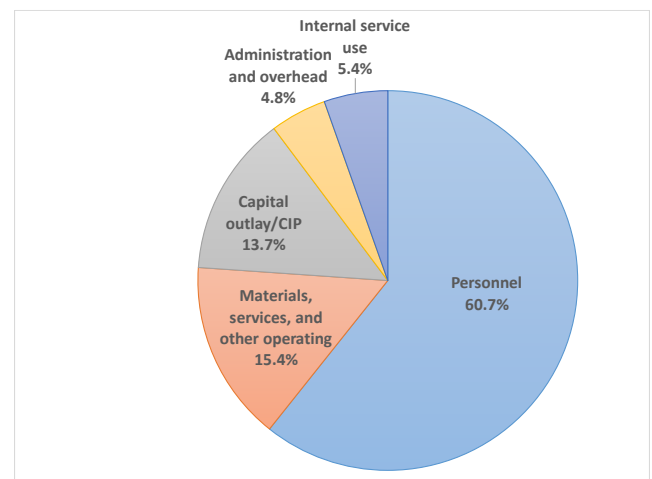
The City Fleet and Plant Maintenance Facility provides maintenance to over 401 vehicles and equipment. The vehicles are serviced by four full-time mechanics. Vehicles are serviced at regular intervals, depending on use. The City mechanics ensure compliance with requirements of the California Highway Patrol, Bi-annual Terminal inspections (CHP BIT), Occupational Safety and Health Administration (OSHA) Aerial Inspections, California Air Resources Board (CARB), Mendocino County Air Quality Management District (MCAQMD), and Mendocino County Division of Environmental Health (MCDEH).

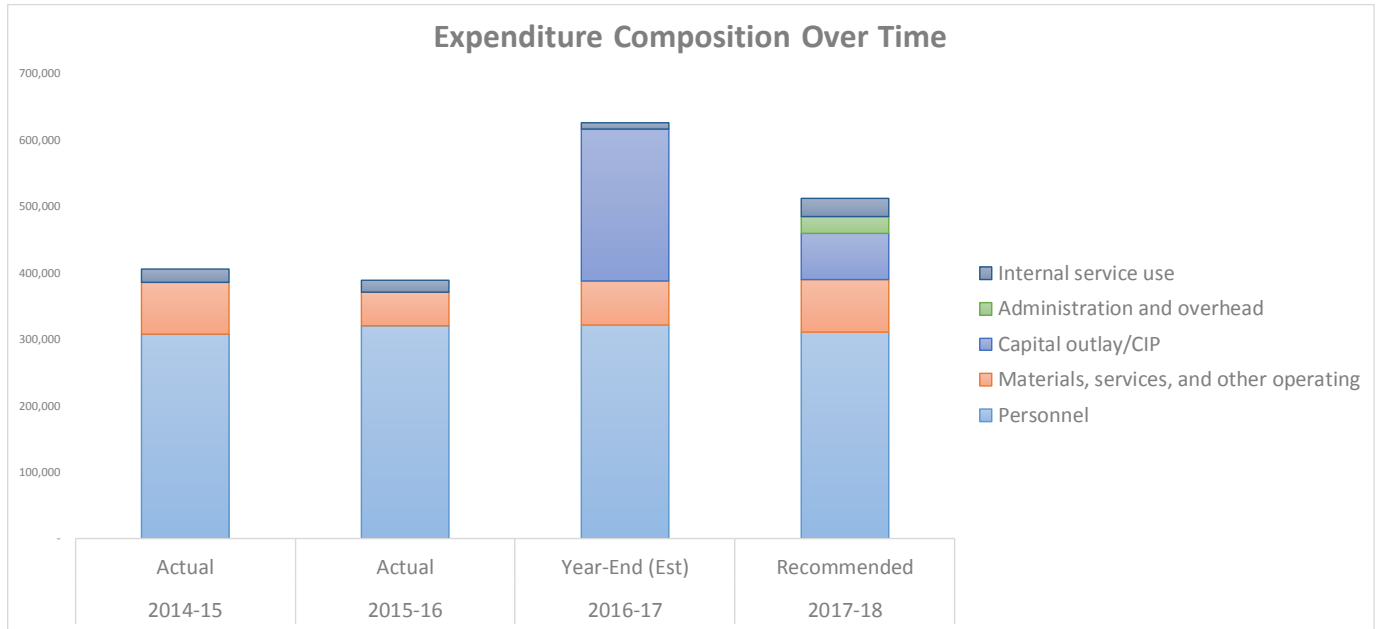
ACTIVITIES PERFORMED

- ✓ Maintain vehicle compliance with CHP BIT inspections as well as OSHA, CARB, MCAQMD and MCDEH requirements
- ✓ Continue to provide service to all City departments, Ukiah Valley Fire Department, Fort Bragg Police Department, and Mendocino County District Attorney
- ✓ Continue to maintain compliance with the generator set, which provides emergency backup power to the Civic Center per National Fire Protection Association (NFPA) 110 standards

- ✓ Replace pressurized overhead lubrication system
- ✓ Replace heating system with a more efficient system
- ✓ Assume maintenance and repair responsibilities for machine equipment at the Water and Wastewater treatment plants

APPROPRIATIONS BY COST CATEGORY





OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: PUBLIC WORKS
Division: FLEET AND PLANT MAINTENANCE

Goal/Objectives	Status	Outcomes/Accomplishments
1 Maintain vehicle compliance with CHP BIT inspections as well as OSHA, CARB, MCAQMD and MCDEH requirements.	In progress	Ongoing
2 Continue to provide service to all City departments, Ukiah Valley Fire Department and Fort Bragg Police Department, and Mendocino County District Attorney.	In progress	Ongoing
3 Continue to maintain compliance with the generator set which provides emergency backup power to the Civic Center per National Fire Protection Association (NFPA) 110 standards.	In progress	Ongoing
4 Replace pressurized overhead lubrication system.	Deferred	Pending budget in FY 17-18
5 Replace heating system with a more efficient system.	Deferred	Pending budget in FY 17-18

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: PUBLIC WORKS
Division: FLEET AND PLANT MAINTENANCE

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Restructure the personnel in the Fleet Maintenance Division.	Priority 4	During FY 16-17, the Garage added a mechanic to focus on needed work at the Water and Wastewater Treatment facilities.
	2 Replace heating system with a more efficient system.	Department-specific	Replace aged infrastructure.
	3 Maintain vehicle compliance with CHP BIT inspections as well as OSHA, CARB, MCAQMD and MCDEH requirements.	Department-specific	Ongoing.
	4 Continue to provide service to all City departments, Ukiah Valley Fire Department, and Mendocino County District Attorney.	Priority 2	Ongoing.
	5 Replace pressurized overhead lubrication system.	Department-specific	Replace aged infrastructure.
	6 Continue to maintain compliance with the generator set which provides emergency backup power to the Civic Center per National Fire Protection Association (NFPA) 110 standards.	Priority 1	Ongoing.

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Perform preventative maintenance to the Garage Facility.	Priority 1	Address deferred maintenance to aging infrastructure.
	2 Implement asset management program.	Priority 1	Team members to begin vetting solutions for effective implementation of an asset management program.
	3		
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Expand Garage facility.	Priority 1	Accommodate larger fleet.
	2 Full implementation of an asset management program.	Priority 1	Asset management program is fully functioning.
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes related to this summary information are immediately following this presentation.

BUDGET SUMMARY

2017-18

PUBLIC WORKS

FLEET AND PLANT MAINTENANCE

	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	307,807	320,063	331,064	321,101	310,777	310,777	310,777	316,993	323,332
Materials, services, and other operating	77,647	50,185	88,470	66,840	72,800	78,800	78,800	80,376	81,984
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	114,000	227,909	70,000	70,000	70,000	71,400	72,828
Total direct	385,454	370,248	533,534	615,850	453,577	459,577	459,577	468,769	478,144
Indirect									
Administration and overhead	-	-	-	-	24,204	24,602	24,602	25,094	25,596
Internal service use	19,577	18,160	20,002	10,036	28,324	27,768	27,768	28,323	28,890
Total indirect	19,577	18,160	20,002	10,036	52,528	52,370	52,370	53,417	54,486
Total expenditures and appropriations	405,031	388,408	553,536	625,886	506,105	511,947	511,947	522,186	532,630
Direct Fund Activity and Other Sources									
Allocated administrative and overhead costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
203 GARAGE FUND	405,031	388,408	553,536	397,977	506,105	511,947	511,947	522,186	532,630
220 EQUIPMENT RESERVE FUND	-	-	-	227,909	-	-	-	-	-
Net sources (uses)	\$ 405,031	\$ 388,408	\$ 553,536	\$ 625,886	\$ 506,105	\$ 511,947	\$ 511,947	\$ 522,186	\$ 532,630

ENGINEERING/STREETS

DESCRIPTION

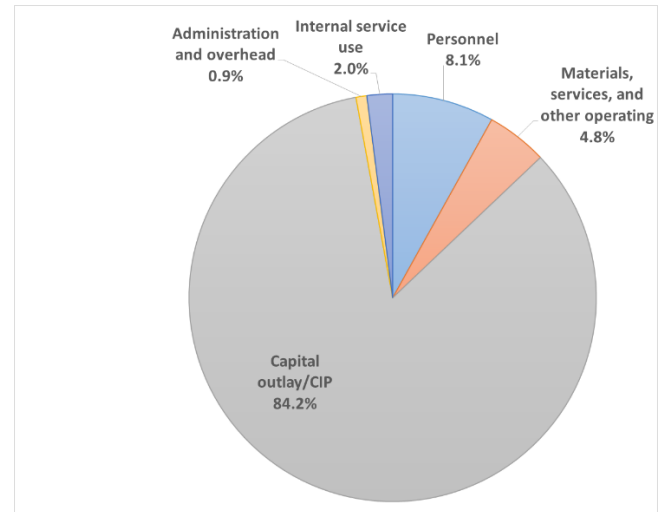
The Engineering Division provides development review on projects, manages capital improvement projects from design through construction, manages and implements the City's Storm Water Management Plan for compliance with NPDES, staffs the Traffic Engineering Committee, and evaluates projects for grease trap ordinance compliance and sewer lateral testing/replacement, etc.

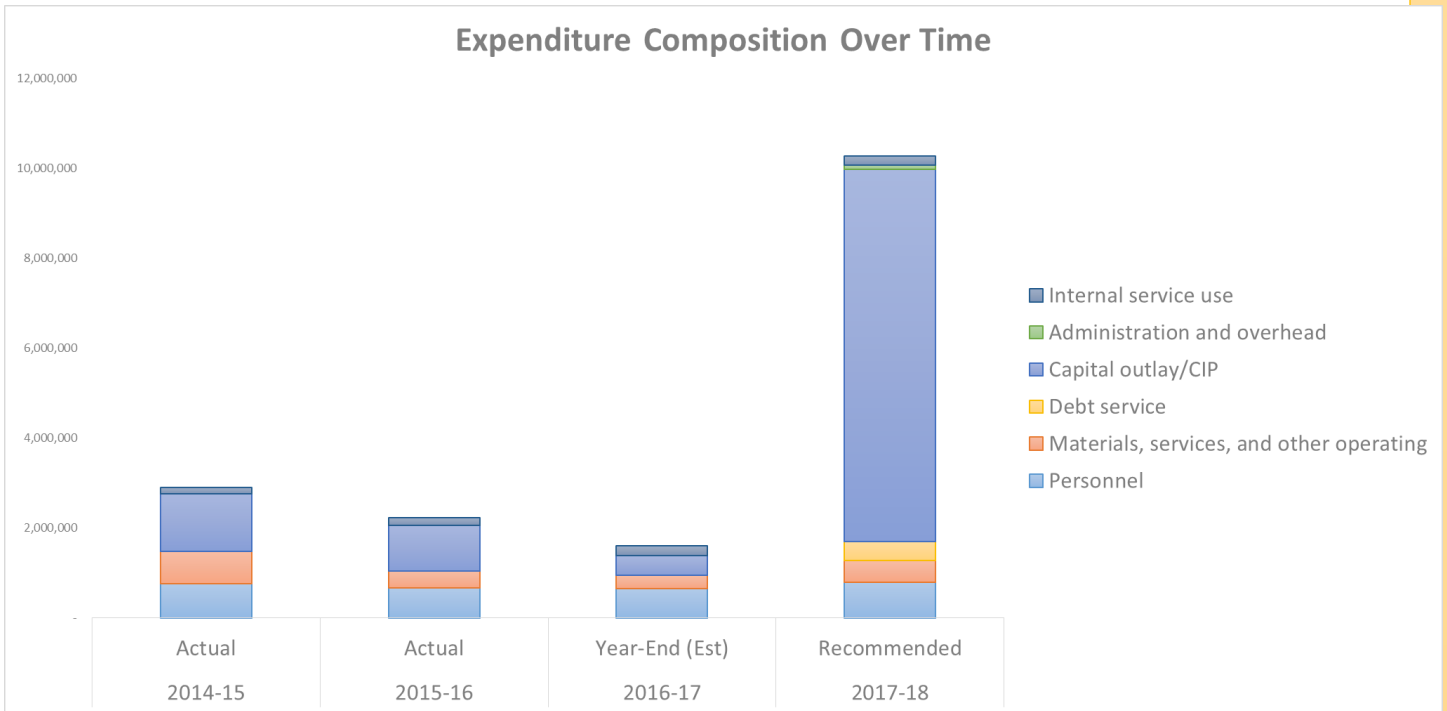
The Streets Division is a General Fund operation. It consists of five full-time permanent employees, one street sweeper and one seasonal position.

ACTIVITIES PERFORMED

- ✓ Assists other Divisions in Public Works by providing technical assistance for the preparation and implementation of Capital Improvement Projects
- ✓ Assists contractors by providing information related to the City's Standard Details for construction work
- ✓ Provides technical assistance to the Traffic Engineering Committee and makes recommendations on requests received both internally and externally
- ✓ Implements the Master Pavement Rehabilitation Program for improvements to the Street Infrastructure Network
- ✓ Maintains the right-of-way including weed abatement
- ✓ Installs, maintains and replaces all signs in the City
- ✓ Paints/Thermoplastic pavement markings including crosswalks, STOP markings, red/yellow/white curb, etc.
- ✓ Performs graffiti removal and traffic collision cleanup
- ✓ Repairs or replaces items that get damaged or vandalized by the public
- ✓ Repairs and maintains sidewalks
- ✓ Maintains the Landfill property

APPROPRIATIONS BY COST CATEGORY





OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: PUBLIC WORKS
Division: ENGINEERING

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Continue "Master Pavement Rehabilitation Program (MPRP)" - 3 year approach.	In progress	
2	Complete construction of street rehabilitation project (Washington, Luce, and Observatory).	In progress	
3	Implement a Trench Fee.	In progress	
4	Complete paperwork for Rail Trail, Phase 3.	Completed	

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: PUBLIC WORKS
Division: ENGINEERING/STREETS

		Strategic Priorities	Description
		Priority 1	Develop a prioritized plan for public infrastructure
		Priority 2	Employ sound planning principles to the City and greater valley
		Priority 3	Promote and strengthen economic development
		Priority 4	Improve the organizational workplace environment

		Relation to Strategic Priorities	Comments
NEAR-TERM	Goal/Objectives		
	1 Continue "Master Pavement Rehabilitation Program (MPRP)" - Year 3.	Priority 1	On-going. With the recent hiring of an Engineering Analyst and the approval of a sales tax measure for street maintenance, staff is optimistic about designing and completing several key street maintenance projects.
	2 Complete construction of 2016 Sewer & Water replacement project and street rehabilitation (Washington, Luce, and Observatory).	Priority 1	Construction of this project will extend into FY 17-18.
	3 Implement a Trench Cut Fee.	Priority 3	Implementation of this fee will be critical as the City begins to pave streets.
	4 Update and resubmit application for NWP Rail Trail, Phase 3.	Priority 1	This application will depend on whether or not the City receives funding for its Urban Green Program Grant Application to extend the Rail Trail from Clara Ave to Brush St.
	5 Begin discussion with Council on a sidewalk program/policy and standards for pedestrian and crosswalk markings, among others..	Priority 1	
	6 Implement a 'Reporting to City Source App'.	Priority 1	The app is available for public use. Staff to monitor and respond to reported items.
7 Complete construction of slurry seal and asphalt overlay projects.	Priority 1	Construction of these projects may depend on the pending litigation regarding the approved street maintenance sales tax measure.	

		Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	Goal/Objectives		
	1 Utilize Pavement Management Program (PMP) to select long-term projects for street paving.	Priority 1	The Mendocino Council of Governments is currently under contract with a consultant to update the City's PMP. The City may need to accumulate funding over a few years to pay for projects.
	2		
	3		
	4		
5			

		Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	Goal/Objectives		
	1 Utilize Pavement Management Program to select long-term projects for street reconstruction.	Priority 1	The Mendocino Council of Governments is currently under contract with a consultant to update the City's PMP. The City may need to accumulate funding over a few years to pay for projects.
	2		
	3		
	4		
5			

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

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BUDGET SUMMARY

2017-18

PUBLIC WORKS

ENGINEERING/STREETS

	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	753,235	664,552	698,208	648,347	816,995	795,212	795,212	811,116	827,339
Materials, services, and other operating	730,254	378,940	737,605	298,313	373,840	475,640	475,640	485,153	494,856
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	425,707	425,707	425,707	434,221	442,906
Capital outlay/CIP	1,271,637	1,004,180	1,537,475	435,549	7,583,000	8,417,866	8,417,866	7,739,760	7,894,555
Total direct	2,755,126	2,047,672	2,973,288	1,382,209	9,199,542	10,114,425	10,114,425	9,470,250	9,659,655
Indirect									
Administration and overhead	-	-	-	-	68,019	84,466	84,466	86,155	87,878
Internal service use	148,339	172,802	219,372	219,293	203,162	199,789	199,789	203,785	207,860
Total indirect	148,339	172,802	219,372	219,293	271,181	284,255	284,255	289,940	295,739
Total expenditures and appropriations	2,903,465	2,220,474	3,192,660	1,601,502	9,470,723	10,398,680	10,398,680	9,760,190	9,955,394

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
100 GENERAL FUND	1,374,276	1,053,747	1,210,185	1,125,970	9,470,723	9,463,814	9,463,814	9,653,090	9,846,152
220 EQUIPMENT RESERVE FUND	-	20,000	-	-	-	-	-	-	-
250 SPECIAL REVENUE FUND	1,249,394	534,702	130,746	201,473	-	-	-	-	-
251 SPECIAL PROJECTS RESERVE	44,958	157,676	708,790	157,676	-	692,866	692,866	-	-
501 2107 GAS TAX FUND	-	186,499	-	-	-	-	-	-	-
506 CAPITAL IMPROVEMENT FUND (MERC)	4,718	-	-	-	-	-	-	-	-
507 1998 STIP AUGMENTATION FUND	-	-	-	-	-	112,000	112,000	-	-
508 SB325 REIMBURSEMENT FUND	101,711	64,019	40,000	15,000	-	105,000	105,000	107,100	109,242
509 S.T.P.	-	-	439,670	32,380	-	25,000	25,000	-	-
510 TRANS-TRAFFIC CONGEST RELIEF	128,408	203,831	663,269	69,003	-	-	-	-	-
Net sources (uses)	\$ 2,903,465	\$ 2,220,474	\$ 3,192,660	\$ 1,601,502	\$ 9,470,723	\$ 10,398,680	\$ 10,398,680	\$ 9,760,190	\$ 9,955,394

¹ The FY 17-18 Budget includes major infrastructure projects including traffic improvements and road reconstruction in and around the Redwood Business Park.

CORPORATION YARD

DESCRIPTION

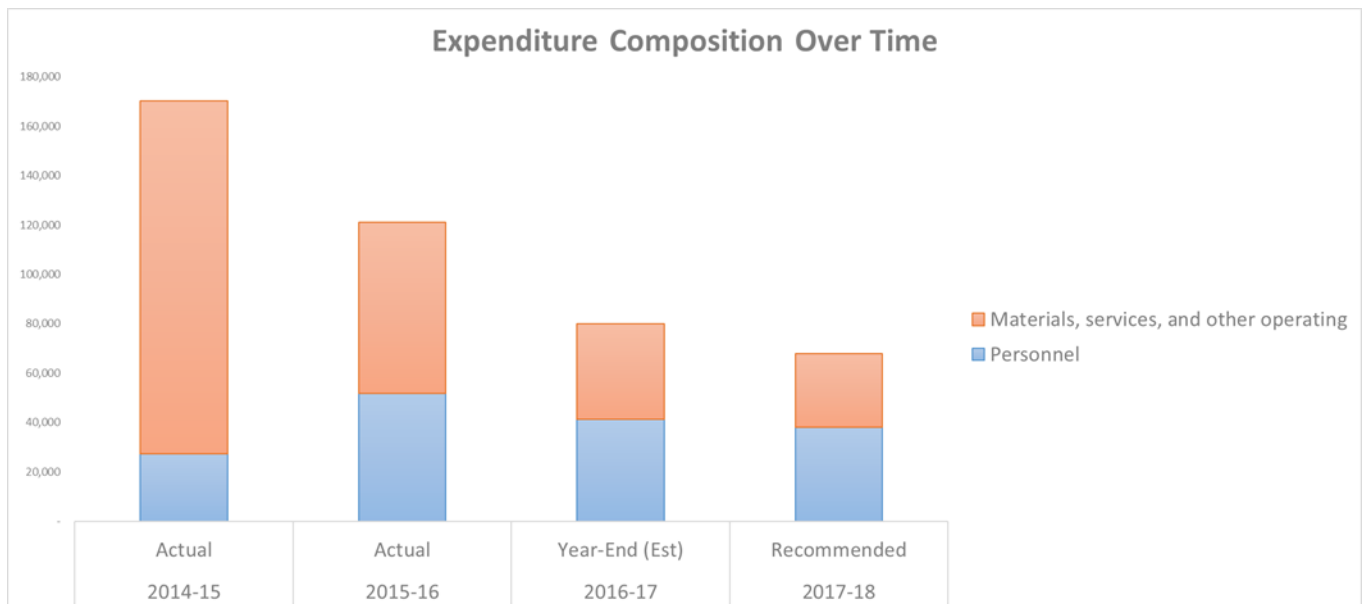
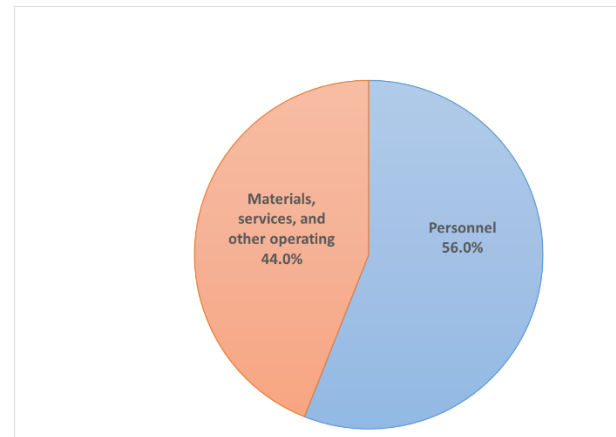
The Corporation Yard is the base of operations for Public Works field crews and Electric crews, and serves as the City Fleet and Plant Maintenance Facility. The Street Maintenance Crew, the Water and Sewer Maintenance Crew, and the Electric Utility Maintenance Crew stage their equipment and maintenance supplies at the Corporation Yard. Expenses for the Corporation Yard are divided respectively based on the amount of square feet that each department occupies.

ACTIVITIES PERFORMED

- ✓ After the proposed NCRWQCB Low Threat Case Closure is approved, decommissioning and removal of the dual phase extraction and ozone sparge remediation system, as well as abandonment of monitoring and extraction wells

- ✓ Replace a section of fence on the East Side of the Corporation Yard to prevent future break-ins
- ✓ Pave over the south end of the Corporation Yard to meet requirements of NCRWQCB

APPROPRIATIONS BY COST CATEGORY



OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17

Department: PUBLIC WORKS

Division: CORPORATION YARD

Goal/Objectives	Status	Outcomes/Accomplishments
1 Continue major repairs to the Corporation Yard including fixing broken windows, replacing trim boards, painting buildings, cleaning up debris and general maintenance of the grounds and facilities. Janitorial Services will no longer be contracted as a result of the new position being recommended.	Deferred	Personnel resources are lacking.
2 After the proposed North Coast Regional Water Quality Control Board (NCRWQCB) Low Threat Case Closure is approved, decommission, and remove the dual phase extraction and ozone sparge remediation system, abandon monitoring wells, and abandon extraction wells.	In progress	Bid documents are being prepared to decommission system
3 Replace a section of fence on the East Side of the Corporation Yard to prevent future break-ins.	Deferred	Pending Budget in FY 17-18
4 Pave over the south end of the Corporation Yard to meet requirements of NCRWQCB.	Deferred	Pending Budget in FY 17-18

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: PUBLIC WORKS
Division: CORPORATION YARD

		Strategic Priorities	Description	
		Priority 1	Develop a prioritized plan for public infrastructure	
		Priority 2	Employ sound planning principles to the City and greater valley	
		Priority 3	Promote and strengthen economic development	
		Priority 4	Improve the organizational workplace environment	
		Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1	Plan for personnel resources to make minor improvements.	Priority 4	
	2	After the proposed North Coast Regional Water Quality Control Board (NCRWQCB) Low Threat Case Closure is approved, decommission, and remove the dual phase extraction and ozone sparge remediation system, abandon monitoring wells, and abandon extraction wells.	Priority 1	The City is currently under contract with EBA Engineering to prepare the bid documents for this work.
	3	Pave area near material bays in the Corporation Yard.	Priority 3	
	4			
	5			
		Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1	Replace fence around the entire Corporation Yard.	Priority 2	Prevent future loss from break-ins.
	2	Develop a plan to improve all buildings and facilities to current day standards.	Priority 4	Budget for Corporation Yard facility master plan.
	3			
	4			
	5			
		Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1	Improve all buildings and facilities to current day standards.	Goal 4	Provide facilities to protect the health and safety of the team members utilizing the facility.
	2			
	3			
	4			
	5			

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes related to this summary information are immediately following this presentation.

**BUDGET SUMMARY
2017-18
PUBLIC WORKS
CORPORATION YARD**

	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	27,422	51,745	41,536	41,247	38,080	38,080	38,080	38,842	39,618
Materials, services, and other operating	142,783	69,447	37,376	38,693	29,900	29,900	29,900	30,498	31,108
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	-	-	-	-	-
Total direct	170,205	121,192	78,912	79,941	67,980	67,980	67,980	69,340	70,726
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	2,190	5,704	5,776	5,840	-	-	-	-	-
Total indirect	2,190	5,704	5,776	5,840	-	-	-	-	-
Total expenditures and appropriations	172,395	126,896	84,688	85,781	67,980	67,980	67,980	69,340	70,726
Direct Fund Activity and Other Sources									
Allocated administrative and overhead costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
100 GENERAL FUND	59,943	-	-	-	-	-	-	-	-
208 BUILDING & MAINTENANCE FUND	-	89,953	84,688	85,781	67,980	67,980	67,980	69,340	70,726
250 SPECIAL REVENUE FUND	112,452	36,943	-	-	-	-	-	-	-
Net sources (uses)	\$ 172,395	\$ 126,896	\$ 84,688	\$ 85,781	\$ 67,980	\$ 67,980	\$ 67,980	\$ 69,340	\$ 70,726

LANDFILL

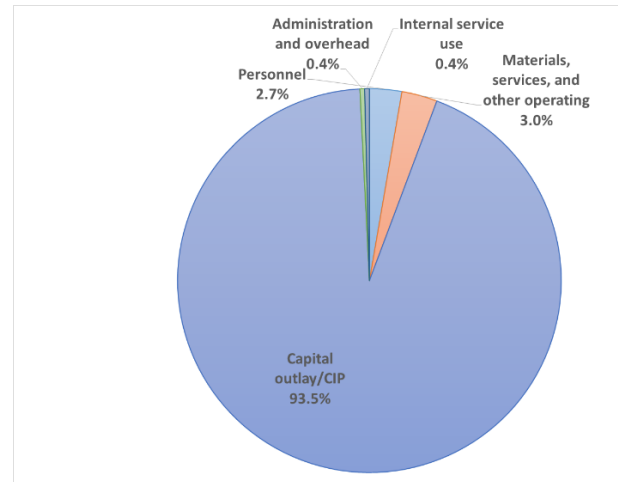
DESCRIPTION

The Landfill property, 283 acres, is maintained on a regular basis by the Street Maintenance Crew. The Engineering Division is currently working with the other agencies involved in the final cap and closure of the property. It is anticipated that construction activities will begin in 2018.

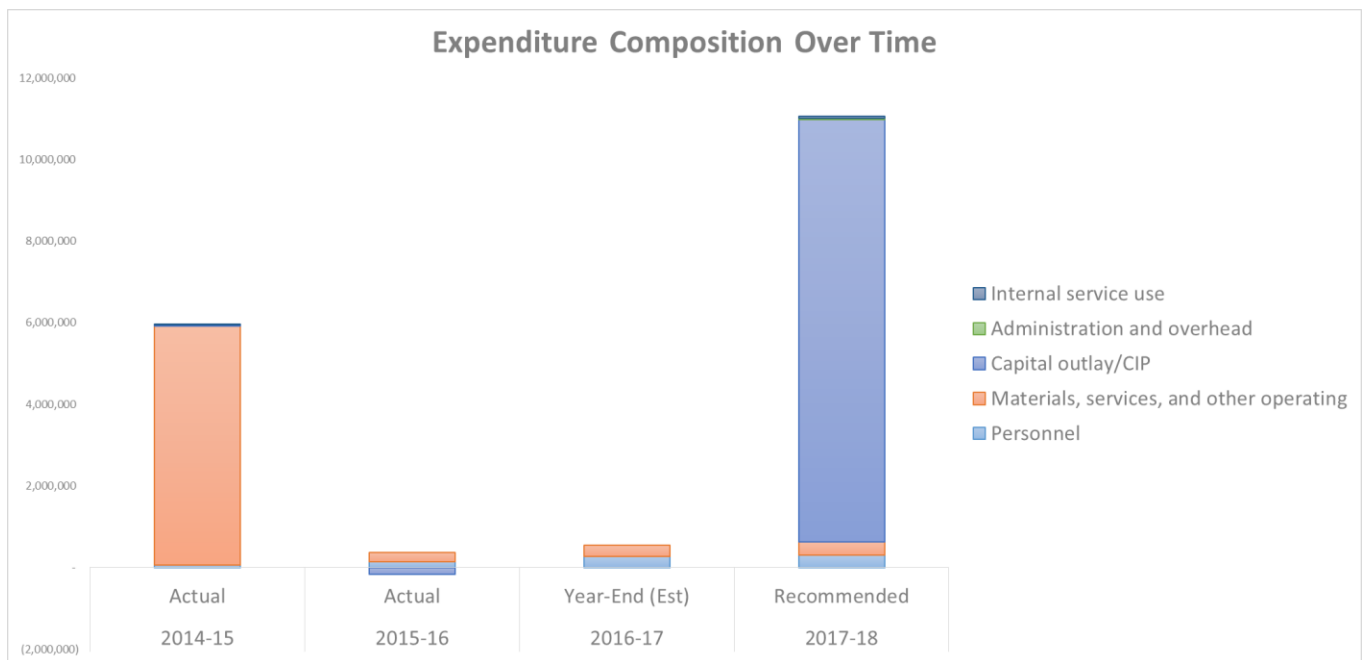
ACTIVITIES PERFORMED

- ✓ Maintain the Landfill property
- ✓ Maintain and repair the gas extraction system
- ✓ Maintain the leachate collection system
- ✓ Repair slides on the slopes of the property

APPROPRIATIONS BY COST CATEGORY



Expenditure Composition Over Time



OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department head, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: PUBLIC WORKS
Division: LANDFILL

Goal/Objectives	Status	Outcomes/Accomplishments
1 Award contract for construction of the Landfill closure project with construction scheduled for summer 2017.	In progress	

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: PUBLIC WORKS
Division: LANDFILL

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Complete Environmental Document.	Department-specific	City is under contract with consultant to prepare the EIR. The EIR is dependent on the final agency approved landfill closure plans.
	2 Complete Final Plans, Specs and Permits for Closure Construction.	Department-specific	Staff anticipates approval of closure plans by CalRecycle, the LEA, and the RWQCB by June 26, 2017.
	3 Begin Closure construction.	Department-specific	The Landfill closure project is anticipated to be under construction from May 2018 through October 2018.
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Maintain Landfill per WDR's from Regional Board.	Department-specific	
	2		
	3		
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Maintain Landfill per WDR's from Regional Board.	Department-specific	
	2		
	3		
	4		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes¹ related to this summary information are immediately following this presentation.

**BUDGET SUMMARY
2017-18
PUBLIC WORKS
LANDFILL**

Expenditures and Appropriations	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Direct									
Personnel	64,219	141,056	342,534	277,452	304,499	300,865	300,865	306,882	313,020
Materials, services, and other operating	5,856,252	223,177	3,350,527	275,671	332,050	332,050	332,050	338,691	345,465
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	30,251	(171,424)	-	-	-	10,343,287	10,343,287	-	-
Total direct	5,950,722	192,809	3,693,061	553,123	636,549	10,976,202	10,976,202	645,573	658,485
Indirect									
Administration and overhead	-	-	-	-	-	43,309	43,309	-	-
Internal service use	939	-	-	-	-	44,028	44,028	44,909	45,807
Total indirect	939	-	-	-	-	87,337	87,337	44,909	45,807
Total expenditures and appropriations	5,951,661	192,809	3,693,061	553,123	636,549	11,063,539	11,063,539	690,482	704,291

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-						
Direct fund activity:																		
700 SANITARY DISPOSAL SITE FUND		227,337	364,233	819,961	553,123	636,549	720,252	720,252	690,482	704,291								
701 LANDFILL CORRECTIVE ACTION FUN		(265,107)	-	-	-	-	-	-	-	-								
702 DISPOSAL CLOSURE RESERVE FUND		5,210,343	(171,424)	2,873,100	-	-	10,343,287	10,343,287	-	-								
704 POST CLOSURE FUND-SOLID WASTE		779,088	-	-	-	-	-	-	-	-								
Net sources (uses)	\$	5,951,661	\$	192,809	\$	3,693,061	\$	553,123	\$	636,549	\$	11,063,539	\$	11,063,539	\$	690,482	\$	704,291

¹ In FY 14-15, funds were moved to reserve accounts for closure and post closure activities.

² Landfill closure costs proposed here are contingent on regulatory review.

25. AIRPORT

DESCRIPTION

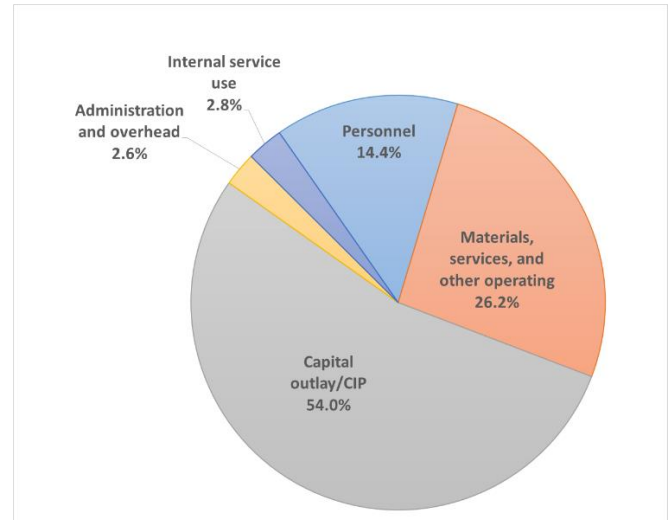
The Ukiah Municipal Airport provides an alternative form of transportation and emergency access in and out of Ukiah. To support this, the major activities of the Airport support the fueling of all forms of aircraft.

The operations and maintenance activities include the management, supervision and training of staff as well as the upkeep of facilities and equipment. The Airport: maintains over two miles of runway and taxi-way pavement; maintains 260 runway and taxi-way lights; maintains two fuel trucks-Jet A truck holding 5,000 gallons and Avgas truck holding 750 gallons of fuel; maintains a 20,000 gallon bulk fuel storage tank that is split to hold 12,000 gallons Avgas and 8,000 gallons of Jet A; maintains 160 acres of airport property; and maintains over 60 hangars and other buildings.

SERVICES PROVIDED (ACTIVITIES PERFORMED)

- ✓ Formulates and manages programs for the development and promotion of aviation and airport facilities
- ✓ Supervises City operated avgas and jet fuel facilities
- ✓ Provides management of land-lease facilities and parking for private and corporate aircraft, fixed-base operators, and other airfield tenants. Keeps tenants appropriately informed

APPROPRIATIONS BY COST CATEGORY



Requested Appropriations

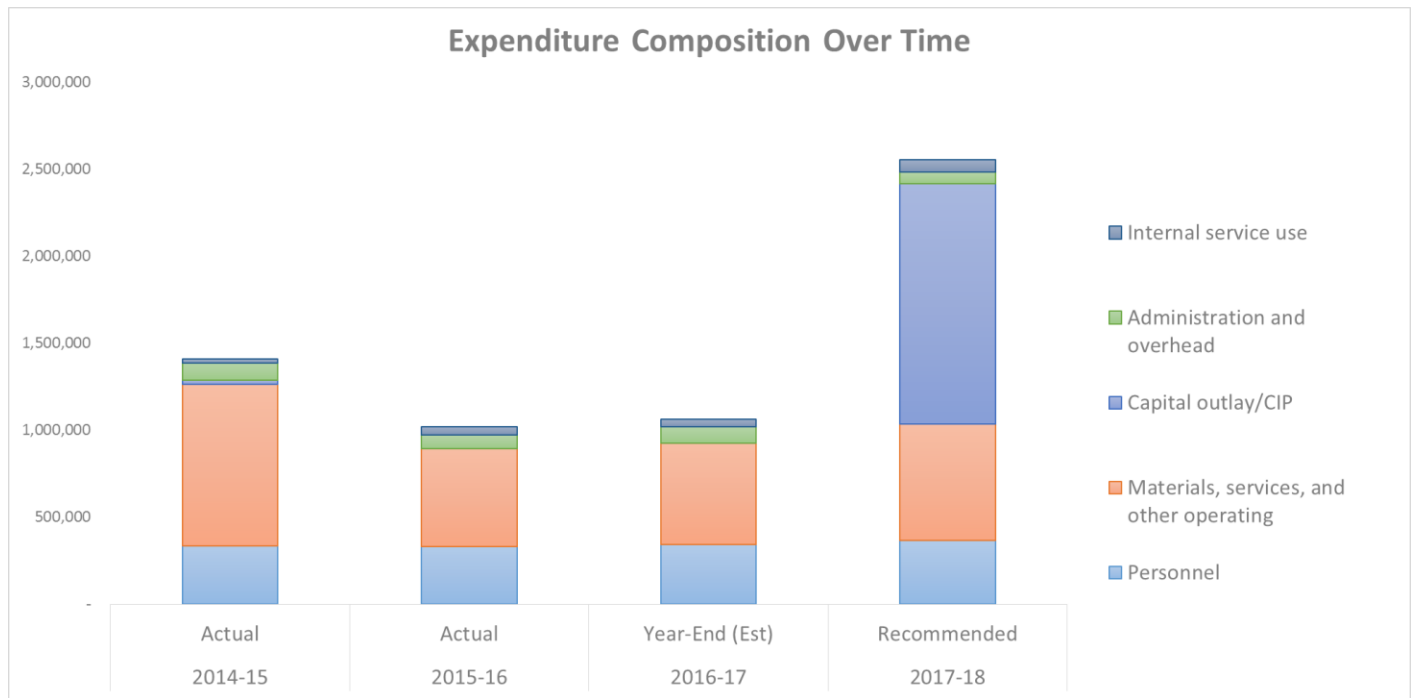
Direct	
Personnel	\$ 367,293
Materials, services, and other operating	668,534
Grants, loans, and other assistance	-
Debt service	-
Capital outlay/CIP	1,379,768
Total direct	2,415,595
Indirect	
Administration and overhead	67,547
Internal service use	72,377
Total indirect	139,924
Total	\$ 2,555,519

2016-17 HIGHLIGHTS

- ✓ Began FAA grant for Runway Rehabilitation Design
- ✓ Installation of Self Service fuel tank

MAJOR INITIATIVES IN 2017-18

This upcoming year, the Airport plans to install a 12,000-gallon Avgas self-serve tank and the ability to store 25,000 gallons of jet A fuel. This will enable the Airport to meet the high demands of fuel sales during the fire season. The installation of the 12,000-gallon Avgas self-serve tank will also make fuel available 24 hours a day, 7 days a week, and will require less staff time to fuel aircraft throughout the day. Staff feels that increasing fuel capacities will provide better service and increased revenue for the Airport in its future.



OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: AIRPORT
Division:

	Goal/Objectives	Status	Outcomes/Accomplishments
1	To begin FAA grant for Runway Rehabilitation Design.	In progress	Design should be completed fall of 2017.
2	Complete installation of 100LL Self Service fuel tank.	In progress	Project should be completed in June 2017.
3	Continue slurry seal of airport ramps and roads.	Deferred	Due to other projects deferred for FY 2017.

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: AIRPORT
Division: AIRPORT OPERATIONS

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Runway 15-33 Pavement Rehab & Taxiway Relignment Phase 1.	Priority 1	FAA Grant Construction Project \$1,260,000.
	2 Phase 3 Convert Bulk Fuel storage tank to 20,000 of Jet A.	Priority 1	
	3		
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Runway 15-33 Pavement Reduction Phase 2.	Priority 1	FAA Grant Construction Project \$1,900,000.
	2 T/W B,D demo: Construction of new T/W A2, A4, R/W 33 Blast pad.	Priority 1	FAA Grant Construction Project \$430,000.
	3 Rehab of T/W A, A3 and A5 Design.	Priority 1	FAA Grant Design Project \$60,000.
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Rehab of T/W A,A3,&A5 .	Priority 1	FAA Grant Construction Project \$425,000.
	2		
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes¹ related to this summary information are immediately following this presentation.

**BUDGET SUMMARY
2017-18**

AIRPORT	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	334,072	330,785	345,916	343,795	349,219	367,293	367,293	374,639	382,132
Materials, services, and other operating	928,240	563,367	416,631	581,525	644,434	668,534	668,534	681,905	695,543
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	25,950	-	-	-	-	1,379,768	1,379,768	-	-
Total direct	1,288,262	894,152	762,547	925,320	993,653	2,415,595	2,415,595	1,056,544	1,077,674
Indirect									
Administration and overhead	98,046	76,289	92,784	92,784	54,481	67,547	67,547	68,898	70,276
Internal service use	21,085	48,117	47,976	45,061	85,195	72,377	72,377	73,825	75,301
Total indirect	119,131	124,406	140,760	137,845	139,676	139,924	139,924	142,722	145,577
Total expenditures and appropriations	1,407,393	1,018,558	903,307	1,063,165	1,133,329	2,555,519	2,555,519	1,199,266	1,223,251

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Direct fund activity:												
777 AIRPORT FUND	1,407,393	1,018,558	903,307	1,063,165	1,133,329	1,175,751	1,175,751	1,199,266	1,223,251			
778 AIRPORT CAPITAL IMPROVEMENT FU	-	-	-	-	-	1,260,000	1,260,000	-	-			
779 SPECIAL AVIATION FUND	-	-	-	-	-	119,768	119,768	-	-			
Net sources (uses)	\$ 1,407,393	\$ 1,018,558	\$ 903,307	\$ 1,063,165	\$ 1,133,329	\$ 2,555,519	\$ 2,555,519	\$ 1,199,266	\$ 1,223,251			

Notes:

¹ Revenues for the Airport Fund are not directly associated with the Airport Department. This presentation includes expenditures and appropriations. Revenues for the Airport are presented on the Airport fund schedules, Section V.

26. ELECTRIC

DESCRIPTION

The Electric Enterprise Fund provides 24-hour, 365-day response to emergency service calls for customer power problems, and outages. Additionally, this team is responsible for making high voltage power lines safe for Fire & Police personnel at structure fires, automobile accidents and to make other situations where electric lines are near emergency crews.

SERVICES PROVIDED (ACTIVITIES PERFORMED)

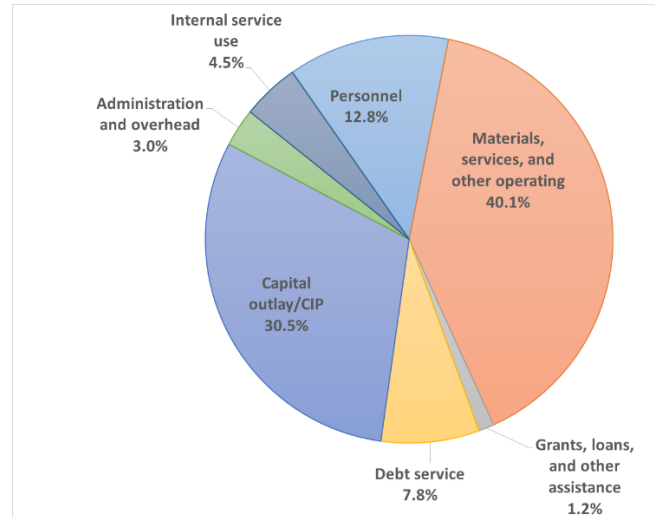
- ✓ Maintenance to overhead and underground distribution system
- ✓ Testing services for internal and external constructed projects
- ✓ Provides overall financial and organizational oversight of the department
- ✓ Develops rates and rate structures

DIVISIONS

The Department is subdivided into three distinct but integrated divisions. They are described in further detail below and are as follows:

1. Distribution
 - a. Overhead
 - b. Underground
 - c. Street Lighting
2. Technical Services
 - a. Telemetry & Calibration
 - b. Substation
 - c. Hydroelectric
3. Administration
 - a. Power Purchase
 - b. Cap & Trade
 - c. Public Benefits

APPROPRIATIONS BY COST CATEGORY



Requested Appropriations

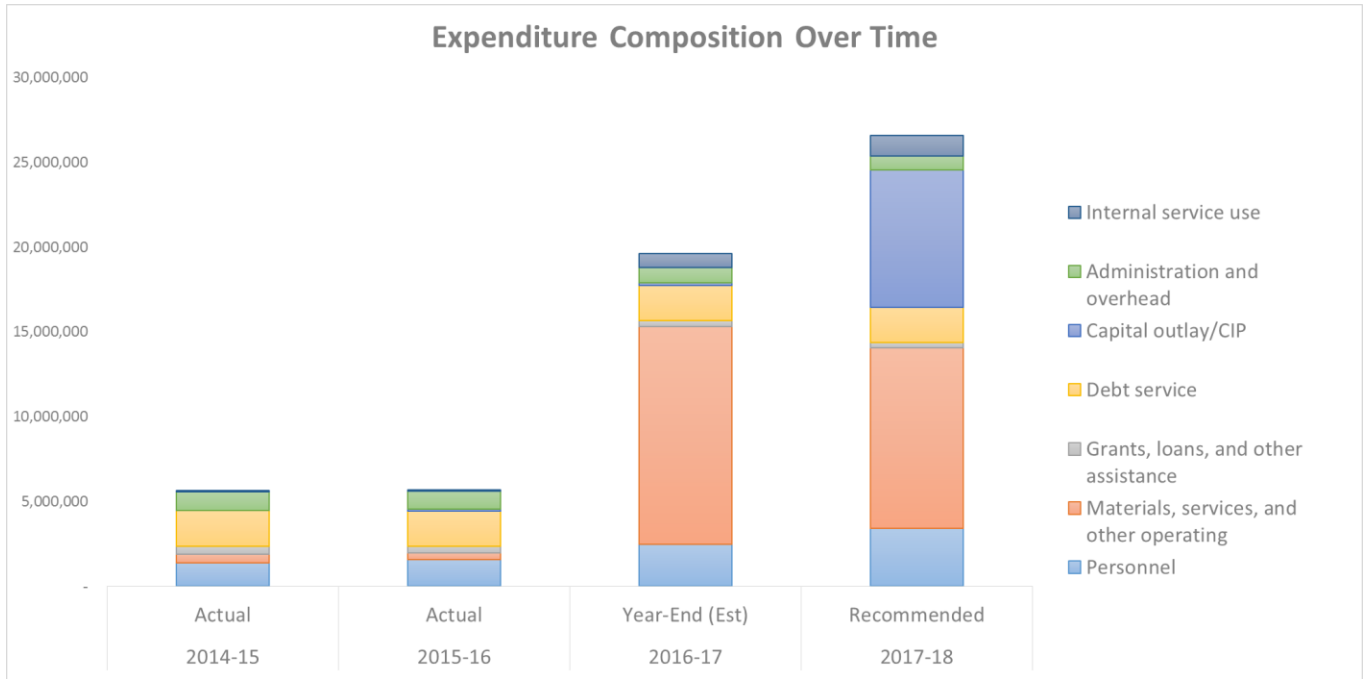
Requested Appropriations	
Direct	
Personnel	\$ 3,405,850
Materials, services, and other operating	10,651,984
Grants, loans, and other assistance	325,000
Debt service	2,071,875
Capital outlay/CIP	8,103,185
Total direct	24,557,894
Indirect	
Administration and overhead	801,911
Internal service use	1,204,208
Total indirect	2,006,119
Total	\$ 26,564,013

2016-17 HIGHLIGHTS

- ✓ Completed construction of two overhead circuits from Gobbi St. to Cherry St. and Hastings St along the rail line
- ✓ Upgraded Transformer T1 control wing

MAJOR INITIATIVES IN 2017-18

- ✓ Recruit, develop and maintain a skilled workforce



BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes¹ related to this summary information are immediately following this presentation.

**BUDGET SUMMARY
2017-18**

ELECTRIC	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	2,103,601	2,300,415	3,246,125	2,470,844	3,553,149	3,405,850	3,405,850	3,473,968	3,543,447
Materials, services, and other operating	10,804,619	10,490,885	10,908,104	12,842,220	9,280,261	10,651,984	10,651,984	10,865,024	11,082,324
Grants, loans, and other assistance	476,342	391,403	395,000	364,102	325,000	325,000	325,000	331,500	338,130
Debt service	2,096,340	2,095,715	-	2,060,938	2,071,875	2,071,875	2,071,875	2,113,313	2,155,579
Capital outlay/CIP	1,538,516	950,616	-	152,567	650,250	8,103,185	8,103,185	5,489,895	5,599,693
Total direct	17,019,418	16,229,034	14,549,229	17,890,672	15,880,535	24,557,894	24,557,894	22,273,699	22,719,173
Indirect									
Administration and overhead	1,070,636	1,028,939	914,546	895,565	650,189	801,911	801,911	817,949	834,308
Internal service use	362,525	835,025	1,107,043	842,246	863,037	1,204,208	1,204,208	1,228,292	1,252,858
Total indirect	1,433,161	1,863,964	2,021,589	1,737,811	1,513,226	2,006,119	2,006,119	2,046,241	2,087,166
Total expenditures and appropriations	18,452,579	18,092,998	16,570,818	19,628,483	17,393,761	26,564,013	26,564,013	24,319,941	24,806,339

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Direct fund activity:												
100 GENERAL FUND		6,366		408		-		-		-		-
205 BILLING AND COLLECTION FUND		-		156,457		188,728		157,512		146,818		-
251 SPECIAL PROJECTS RESERVE		5,118		5,000		-		5,000		-		-
800 ELECTRIC FUND		15,510,254		14,985,862		15,544,557		16,713,480		14,574,918		16,475,031
801 ELECTRIC CAPITAL RESERVE FUND		-		-		-		-		-		7,415,260
803 LAKE MENDOCINO BOND FUND (MERC)		2,103,703		2,099,503		-		2,064,726		2,076,875		2,077,575
805 STREET LIGHTING FUND		257,675		417,977		408,913		290,043		239,275		250,280
806 PUBLIC BENEFITS CHARGES FUND		569,463		427,791		428,620		397,722		355,875		345,867
Net sources (uses)	\$	18,452,579	\$	18,092,998	\$	16,570,818	\$	19,628,483	\$	17,393,761	\$	26,564,013
												\$ 26,564,013
												\$ 24,319,941
												\$ 24,806,339

¹ Materials, services, and other operating costs for FY 14-15 and 15-16 does not include power purchases.

DISTRIBUTION

DESCRIPTION

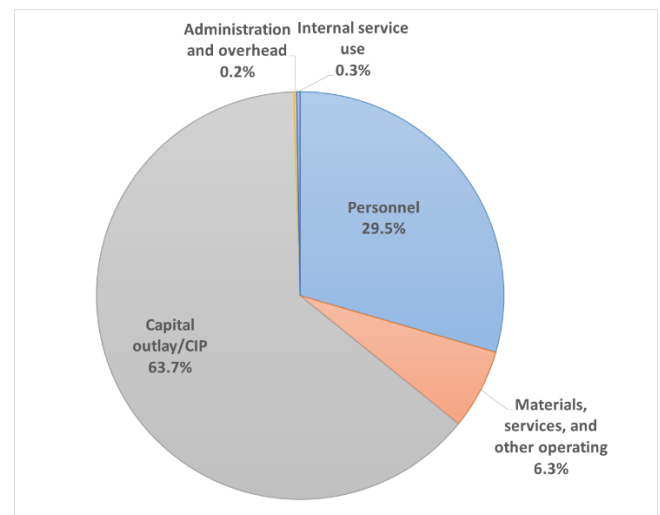
The Electric Utility's Distribution Division provides skilled construction services supporting the customer's electric needs. The division also provides wide range of services including contract administration, inspection and 24x7 emergency response services supporting first responders.

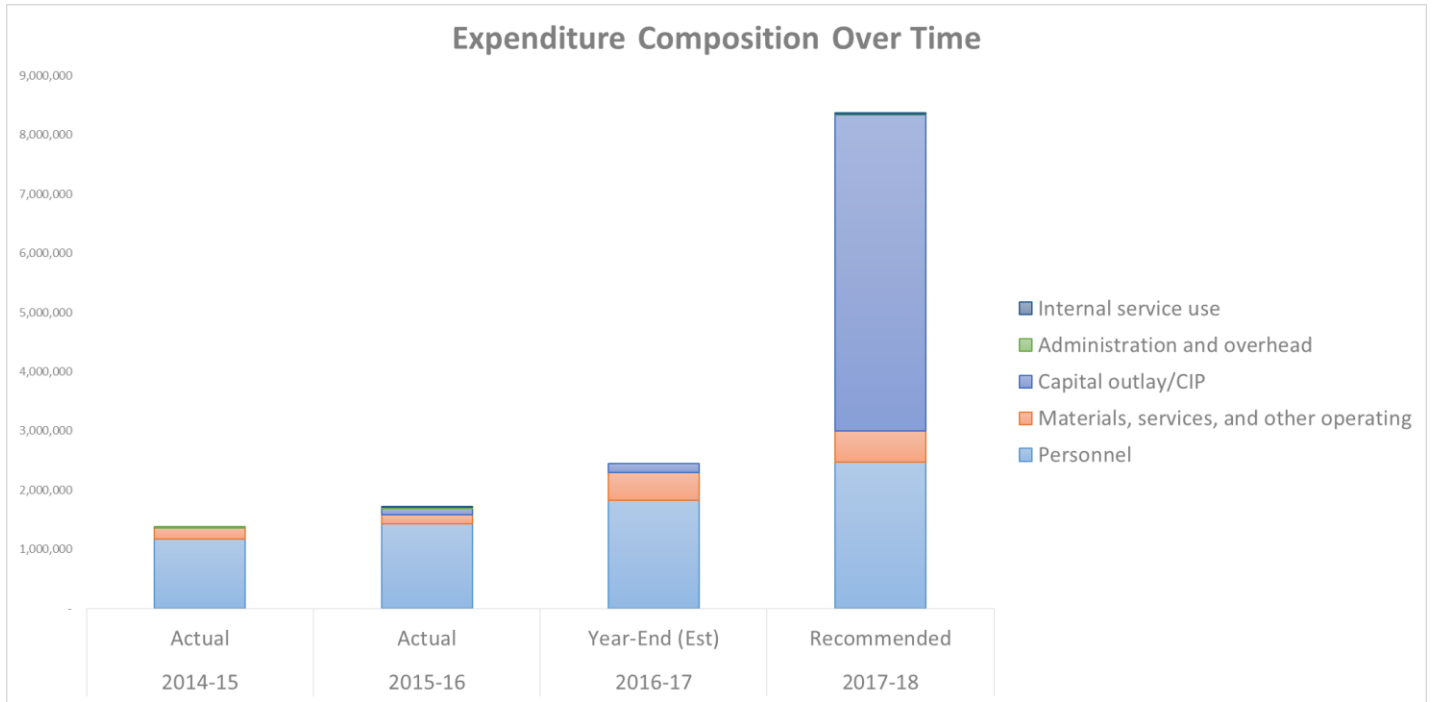
Our employees strive to meet the customer's needs while providing an effective low cost solution.

ACTIVITIES PERFORMED

- ✓ Distribution system construction services for
 - ✓ Capital improvements - for improved capacity, reliability, operating flexibility
 - ✓ Overhead and underground line extensions – for new electrical loads
 - ✓ Maintenance and equipment replacement - insuring high electric reliability
 - ✓ Maintain 40 miles of overhead lines and 30 miles of underground 12,000 Volt distribution lines
 - ✓ Maintain 2,200 street lights and dusk-dawn lights
- ✓ Provide vegetation clearance for overhead 12,000 Volt power lines per State mandates
 - ✓ 24/7 Emergency response services with skilled field personnel
 - ✓ Inspection and testing of overhead and underground distribution and communication systems

APPROPRIATIONS BY COST CATEGORY





OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: ELECTRIC
Division: ELECTRIC DISTRIBUTION

Goal/Objectives	Status	Outcomes/Accomplishments
Overhead		
1 Deploy Overhead fault detection.	Completed	Provides the Electric's first responder with critical information to statically & timely locate field problems. Eliminating hours of troubleshooting that reduces the time residential and commercial customers have no power.
2 Complete construction of two overhead circuits from Gobbi Street to Cherry and Hastings Street along rail line.	Completed	Provides capacity to the southern part of Ukiah improving load capability, provides for capacity backup and insures customers are served with a redundant reliable system
3 Replace re-closures (3).	Completed	Reduces outages and improves operation ability.
4 Continue safety and regulatory training.	Completed	Improves employee knowledge and safety.
5 Continue primary line tree clearance program including selected secondary locations.	Completed	According to American Public Power Assoc. 80-90 percent of all winter outages are caused by vegetation. With skilled tree management the City meets the California's tree clearance mandates while reducing outages by 80%. Customers can enjoy major winter storms with fewer or no power interruptions.
Underground		
1 Design and deploy fault detection and protection equipment.	Completed	Provides the Electric's first responder with critical information to statically & timely locate field problems. Eliminating hours of troubleshooting that reduces the time residential and commercial customers have no power.
2 Complete the Perkins Street Overhead to Underground conversion.	Completed	The electric wires, transformers, switches and Cable TV equipment have been removed and have been moved underground. Remaining is the AT&T company wires and the remaining poles and guying equipment.
3 Continue 600 amp 12kV underground connector replacement along Orchard Avenue.	Completed	Completed Phase 3 which improves system performance and reliability.
4 Complete 200 amp switching reinforcement for Oak Manor Subdivision Phase 2.	Completed	Improves reliability and ability to perform critical system switching while minimizing the number of effected customers.
Substation		
1 Complete Transformer T1 oil insulated bushings.	In progress	No bids. Evaluating reasons for no response. Plan to rebid and award.
2 Upgrade T1 control wiring.	Completed	
3 Build protection relay test station.	In progress	Enhances employee training & wisdom.
4 Install Advanced Metering Infrastructure access point radio.	In progress	Completing business case for AMI.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: ELECTRIC
Division: STREET LIGHTING

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Complete underground phase for Perkins Street Lighting Project.	Completed	Lighting project has been completed within budget.
2	Evaluate LED lighting types, effectiveness, and efficiency for the residential areas of town.	Completed	Have standardized on type and size for residential and commercial areas.

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: ELECTRIC
Division: ELECTRIC DISTRIBUTION

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Improve customer satisfaction through access to their usage data, outage information and customer programs.	Department-specific	
	2 Continue with an aggressive maintenance and system improvement program.	Priority 1	
	3 Maintain our Low Carbon electric resource.	Priority 2	
	4 Recruit, develop and maintain a skilled workforce.	Priority 3	
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Develop carbon free community based renewable resources.	Priority 2	
	2 Provide the best in class maintenance and system improvements increasing reliability and capacity.	Priority 1	
	3 Encourage customer participation in conservation and renewable energy through education and closer customer engagement.	Priority 3	
	4 Recruit, develop and maintain a skilled workforce.	Priority 1	
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Provide the best in class technology for maintenance and system upgrades.	Priority 1	
	2 Continue to encourage customer participation in conservation and renewable energy through education and closer customer engagement.	Priority 3	
	3 Recruit, develop and maintain a skilled workforce.	Priority 1	
	4 Research and develop additional services and products.	Priority 1	
	5		

TECHNICAL SERVICES

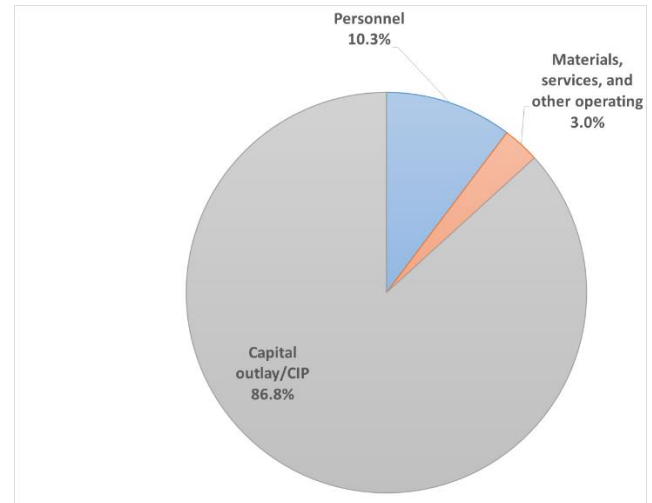
DESCRIPTION

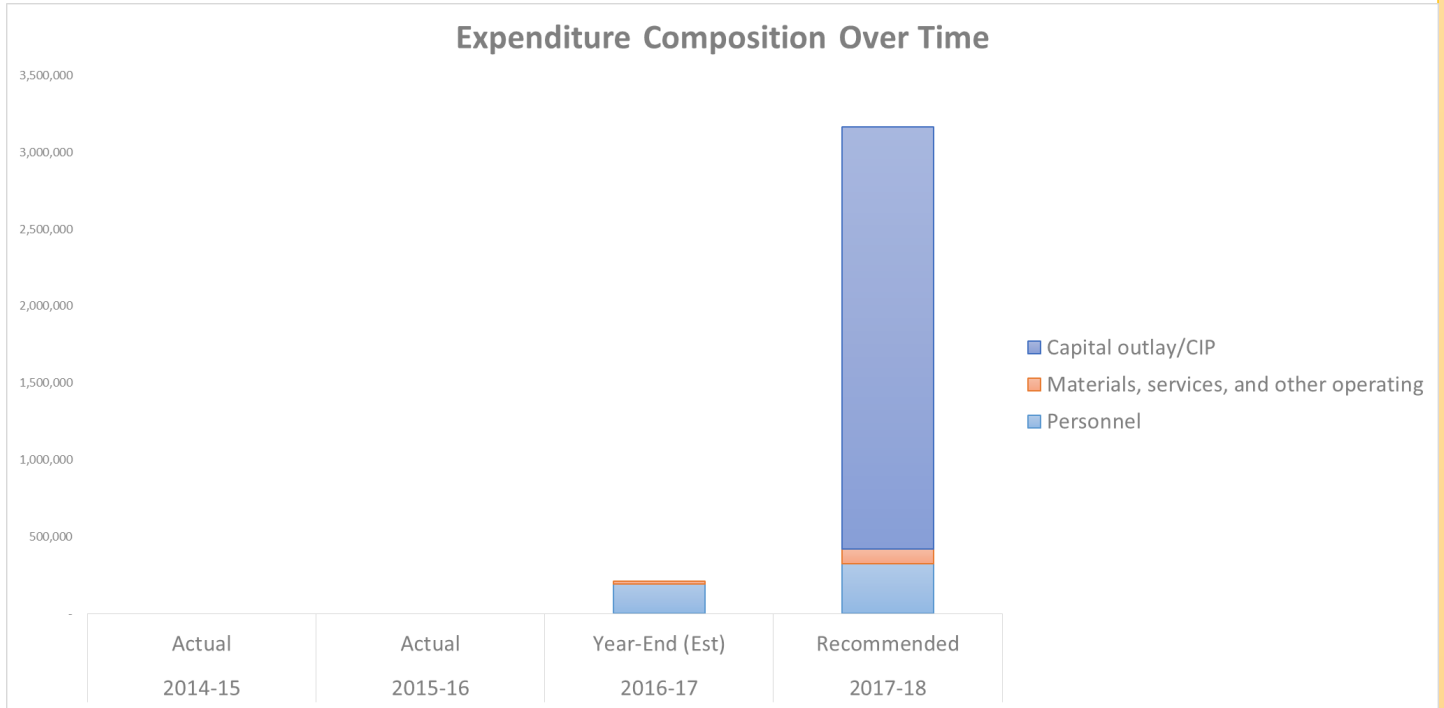
The Electric Utility Technical Services Division is responsible for the operation, maintenance, testing and calibration of the Department's protection and control systems used for generation, distribution substation and data/communication systems. Responsibilities include High Voltage maintenance of vacuum and SF6 power circuit breakers, switchgear and power transformers. These are necessary and critical to the Department's operation. The Division plans and schedules work internally and externally with the USCOE, Fish & Game, Sonoma Water Agency and NCPA. The team deals with a wide variety of advanced systems that provide control and protection of the Utility's most critical systems.

ACTIVITIES PERFORMED

- ✓ Tests and maintains high voltage power equipment at the Orchard Substation. Equipment includes: power transformers, vacuum and SF6 circuit breakers, instrument transformers, station service equipment, battery backup systems and chargers, 12,000 volt capacitors, re-closures and pad mounted switchgear
- ✓ Tests and calibrates protective relays
- ✓ Maintains and monitors wired and wireless intelligent equipment devices, remote control units, controllers and fiber communication systems
- ✓ Provides power quality monitoring, testing and evaluation of customer data to locate and resolve electrical problems
- ✓ Performs field testing on a wide array of switchgear and cable systems to evaluate equipment's condition
- ✓ Tests and evaluates through thermal imaging the condition of electrical connections and defective cable systems

APPROPRIATIONS BY COST CATEGORY





GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: ELECTRIC
Division: TECHNICAL SERVICES

City-Wide Goals	Description
Goal 1	Develop a prioritized plan for public infrastructure
Goal 2	Employ sound planning principles to the City and greater valley
Goal 3	Promote and strengthen economic development
Goal 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to City-Wide Goal	
		Wide Goal	Comments
NEAR-TERM	1 Improve customer satisfaction through access to their usage data, outage information and customer programs.	Priority 1	
	2 Continue with an aggressive maintenance and system improvement program.	Priority 1	
	3 Maintain our Low Carbon electric resource.	Priority 2	
	4 Meet State reporting requirements.	Priority 2	
	5 Recruit, develop and maintain a skilled workforce.	Priority 1	

	Goal/Objectives	Relation to City-Wide Goal	
		Wide Goal	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Develop carbon free community based renewable resources.	Priority 1	
	2 Provide the best in class maintenance and system improvements increasing reliability and capacity.	Priority 1	
	3 Recruit, develop and maintain a skilled workforce.	Priority 1	
	4		
	5		

	Goal/Objectives	Relation to City-Wide Goal	
		Wide Goal	Comments
LONG-TERM (6+ YEARS)	1 Provide the best in class technology for maintenance and system upgrades.	Priority 1	
	2 Research and develop additional services and products.	Priority 1	
	3 Recruit, develop and maintain a skilled workforce.	Priority 1	
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes¹ related to this summary information are immediately following this presentation.

**BUDGET SUMMARY
2017-18
ELECTRIC
TECHNICAL SERVICES**

Expenditures and Appropriations	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Direct									
Personnel	154,164	154,634	223,332	192,424	325,150	325,150	325,150	331,653	338,286
Materials, services, and other operating	13,842	13,723	23,600	15,690	89,200	94,200	94,200	96,084	98,006
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	-	-	25,000	2,745,935	2,745,935	25,500	26,010
Total direct	168,006	168,357	246,932	208,114	439,350	3,165,285	3,165,285	453,237	462,302
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	-	-	-	-	-
Total indirect	-	-	-	-	-	-	-	-	-
Total expenditures and appropriations	168,006	168,357	246,932	208,114	439,350	3,165,285	3,165,285	453,237	462,302
Direct Fund Activity and Other Sources									
Allocated administrative and overhead costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
800 ELECTRIC FUND	168,006	168,357	246,932	208,114	439,350	444,350	444,350	453,237	462,302
801 ELECTRIC CAPITAL RESERVE FUND	-	-	-	-	-	2,720,935	2,720,935	-	-
Net sources (uses)	\$ 168,006	\$ 168,357	\$ 246,932	\$ 208,114	\$ 439,350	\$ 3,165,285	\$ 3,165,285	\$ 453,237	\$ 462,302

¹ Technical Services was formally Electric Metering, which is now being reported under Utility Billing as of FY 14-15.

ADMINISTRATION

DESCRIPTION

The Electric Utility Administration Division provides the financial and organizational oversight of the department. Additionally, other duties include system design / engineering, administrative support, energy resource purchasing and system planning. This Division develops rates and rate structures, establishes department policies, goals and objectives, monitors cash flow, capital and O&M budgets, and coordinates training that develops each individual to their full potential for the department.

ACTIVITIES PERFORMED

- ✓ Procures reliable gas and electric energy sources at the lowest practical cost. Includes monitoring capacity, energy, renewables (RECs) and Cap-n-Trade markets in accordance with the Western Electric Coordinating Council (WECC), National Electric Reliability Corporation (NERC) and California Energy Commission (CEC)
- ✓ Acquires and monitors power generation and transmission resources in accordance with forecasted needs
- ✓ Provides ten-year bulk power cost analysis
- ✓ Purchases energy and capacity to close open positions consistent with the department's Risk Management and external mandates
- ✓ Provides in-house design, engineering and inspection services to reduce costs and delays, and enhances staff's knowledge of the system through the design to completion. With this in-house approach, employees gain experience with the ability to handle future situations with personal knowledge and experience. This results with the electric customer having lower cost and shorter outages so they can do what they want and have more money to do it with!
- ✓ Collects and translates load research

data for system analysis, cost-of-service and time-of-use and loading determinants

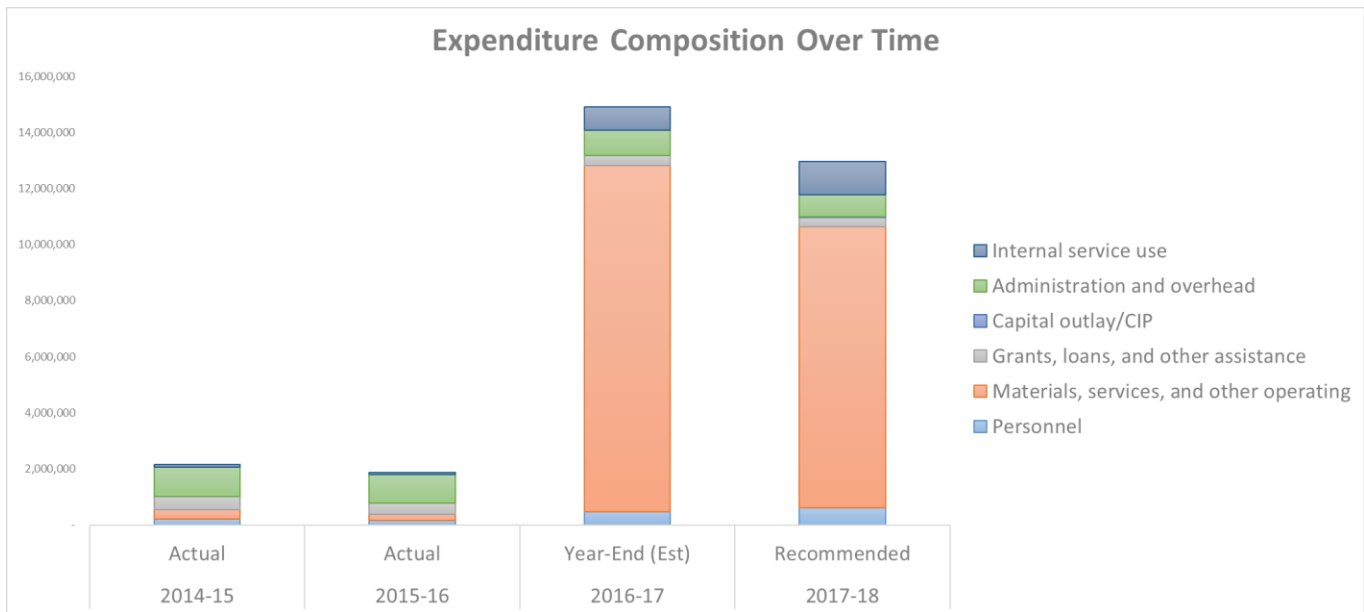
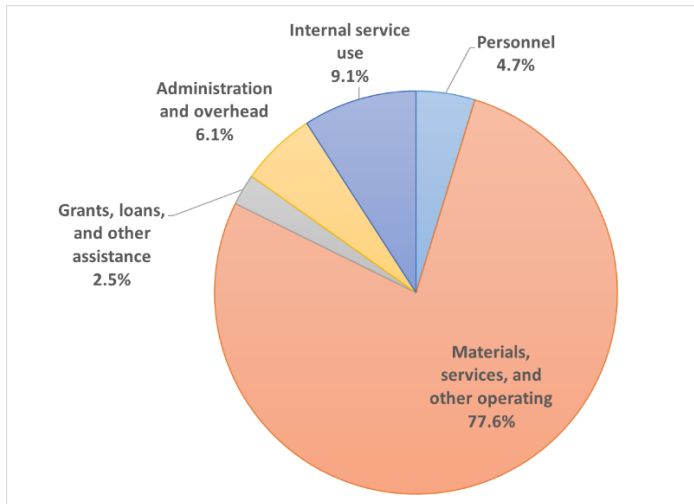
- ✓ Monitors the industry, the City and legislation to provide an overall planning and strategic direction of the Department

Energy Efficiency Programs and Services: In March, 2016, the State Legislature enacted AB2021. This legislation requires publicly owned utilities to adopt ten-year energy efficiency goals to save energy (kWh's) and reduce demand (kW reduction). The City offers a comprehensive suite of customer rebates to promote energy efficiency. These include programs from residential homeowners to commercial business to specialty rebates based on the customer's special circumstances.

Low-Income Billing Assistance: The City offers billing assistance programs to help low-income and senior customers pay their electric bills.

Low-Income Housing Incentive Program (NEW): The Electric Utility has implemented a new low-income housing program that provides incentives to developers to build energy efficient low-income housing that exceeds Title 24 minimums. This would provide long-term sustained energy savings to residents of these projects.

APPROPRIATIONS BY COST CATEGORY



OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: ELECTRIC
Division: ELECTRIC ADMINISTRATION

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Insuring power is available when needed, continue to identify cost effective electric system.	Completed	Electric system designs are monitored and updated to improve reliability and system performance.
2	Utilize advance technology equipment and work methods to deliver the best of class service to our customers.	Completed	Improves system performance and reliability.
3	Continue to update Supervisory Control and Data Acquisition (SCADA) and M2M communication to mobile field devices.	Completed	Improves system performance and reliability.
4	Continue NERC, CED, CARB and FERC regulatory compliance.	In progress	Increases reliability and avoids unnecessary fines.
5	Monitor expenditure and effectiveness of internal services to outside vendor to identify areas of cost and efficiency improvements.	In progress	
6	Continue to market carbon offsets and renewable bundled energy sales to utilize Historic RECs.	Completed	Lowers customer costs.
7	Acquire carbon credits to offset Lodi Energy Center and market purchases carbon requirements.	Completed	Lowers customer costs.
8	Expand DMP3 protocol for mobile device applications.	In progress	Completing business case for AMI.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: ELECTRIC
Division: PUBLIC BENEFIT

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Enhance commercial marketing plan for energy conservation and education.	Completed	The phase one funding plan has been completed. Developing specific commercial programs based on projected participation and funding.
2	Continue the highly utilized customer rebate programs.	Completed	Highly received customer programs that help the public save money through energy conservation.
3	Work with the City Council and Finance Department to refine assistance programs.	Completed	Council approved a new low income housing incentives and reallocated Public Benefit funding.

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: ELECTRIC
Division: ELECTRIC ADMINISTRATION

	Strategic Priorities	Description
	Priority 1	Develop a prioritized plan for public infrastructure
	Priority 2	Employ sound planning principles to the City and greater valley
	Priority 3	Promote and strengthen economic development
	Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Improve customer satisfaction through access to their usage data, outage information and customer programs.	Department-specific	
	2 Continue with an aggressive maintenance and system improvement program.	Priority 1	
	3 Maintain our Low Carbon electric resource.	Priority 2	
	4 Reallocate funding to Programs offered.	Department-specific	
	5 Recruit, develop and maintain a skilled workforce.	Priority 3	
	6 Review and develop programs to benefit electric customers.	Priority 1	
	7 Meet State mandated reporting requirements.	Priority 2	
	8 Meet program performance goals and objectives.	Priority 3	

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Develop carbon free community based renewable resources.	Priority 1	
	2 Provide the best in class maintenance and system improvements increasing reliability and capacity.	Priority 1	
	3 Encourage customer participation in conservation and renewable energy through education and closer customer engagement.	Priority 3	
	4 Recruit, develop and maintain a skilled workforce.	Priority 1	
	5 Develop electric energy programs that are useful and beneficial to our customers	Priority 3	
	6 Review funding allocation and performance of each program offered.	Priority 1	
	7 Meet State mandated reporting and program performance goals.	Priority 1	

	Goal/Objectives	Relation to Strategic Priorities	
		Priorities	Comments
LONG-TERM (6+ YEARS)	1 Provide the best in class technology for maintenance and system upgrades.	Priority 1	
	2 Continue to encourage customer participation in conservation and renewable energy through education and closer customer engagement.	Priority 1	
	3 Recruit, develop and maintain a skilled workforce.	Priority 1	
	4 Research and develop additional services and products.	Priority 1	
	5 Meet State mandated reporting and program performance goals.	Priority 4	

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes related to this summary information are immediately following this presentation.

BUDGET SUMMARY

2017-18
ELECTRIC

ELECTRIC ADMINISTRATION

	Prior FYs		Current			Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20	
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected	
Direct										
Personnel	551,181	450,054	692,817	453,758	758,080	611,165	611,165	623,388	635,856	
Materials, services, and other operating	10,150,921	9,932,282	10,090,254	12,354,066	8,675,061	10,026,784	10,026,784	10,227,320	10,431,866	
Grants, loans, and other assistance	476,342	391,403	395,000	364,102	325,000	325,000	325,000	331,500	338,130	
Debt service	2,096,340	2,095,715	-	2,060,938	2,071,875	2,071,875	2,071,875	2,113,313	2,155,579	
Capital outlay/CIP	14,454	14,850	-	-	22,000	22,000	22,000	22,440	22,889	
Total direct	13,289,238	12,884,304	11,178,071	15,232,864	11,852,016	13,056,824	13,056,824	13,317,960	13,584,320	
Indirect										
Administration and overhead	1,046,243	1,005,394	895,565	895,565	637,415	786,053	786,053	801,774	817,810	
Internal service use	362,525	833,973	1,106,136	842,246	853,823	1,179,724	1,179,724	1,203,318	1,227,385	
Total indirect	1,408,768	1,839,367	2,001,701	1,737,811	1,491,238	1,965,777	1,965,777	2,005,093	2,045,194	
Total expenditures and appropriations	14,698,006	14,723,671	13,179,772	16,970,675	13,343,254	15,022,601	15,022,601	15,323,053	15,629,514	

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
205 BILLING AND COLLECTION FUND	-	156,457	188,728	157,512	146,818	-	-	-	-
251 SPECIAL PROJECTS RESERVE	5,118	5,000	-	5,000	-	-	-	-	-
800 ELECTRIC FUND	12,019,722	12,034,920	12,562,424	14,345,715	10,763,686	12,599,159	12,599,159	12,851,142	13,108,165
803 LAKE MENDOCINO BOND FUND (MERG	2,103,703	2,099,503	-	2,064,726	2,076,875	2,077,575	2,077,575	2,119,127	2,161,509
806 PUBLIC BENEFITS CHARGES FUND	569,463	427,791	428,620	397,722	355,875	345,867	345,867	352,784	359,840
Net sources (uses)	\$ 14,698,006	\$ 14,723,671	\$ 13,179,772	\$ 16,970,675	\$ 13,343,254	\$ 15,022,601	\$ 15,022,601	\$ 15,323,053	\$ 15,629,514

27. WATER RESOURCES

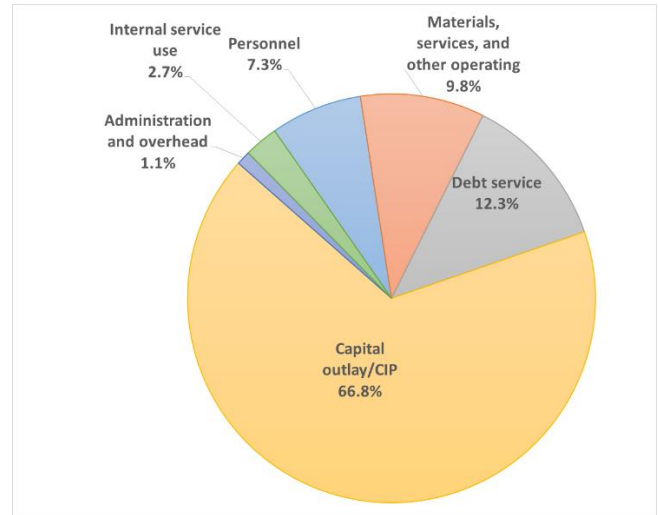
DESCRIPTION

The Water Resources Department is responsible for the production, treatment and distribution of drinking water; the collection, treatment and disposal of wastewater; and for meeting its conservation goals, while simultaneously facilitating the disposal objectives of wastewater disposal in an economical and environmentally sustainable way. Administration supports all three departments by providing engineering, compliance and financial services.

SERVICES PROVIDED (ACTIVITIES PERFORMED)

- ✓ Operate the Water Treatment Plant in a manner that meets the regulatory requirements for providing clean, safe and reliable drinking water for the community
- ✓ Operate the Wastewater Treatment Plant in a manner that meets the regulatory requirements for discharge

APPROPRIATIONS BY COST CATEGORY



Requested Appropriations

Direct	
Personnel	\$ 3,439,255
Materials, services, and other operating	4,647,150
Grants, loans, and other assistance	-
Debt service	5,825,818
Capital outlay/CIP	<u>31,556,887</u>
Total direct	45,469,110
Indirect	
Administration and overhead	528,211
Internal service use	<u>1,261,884</u>
Total indirect	1,790,095
Total	
	\$ 47,259,205

2016-17 HIGHLIGHTS

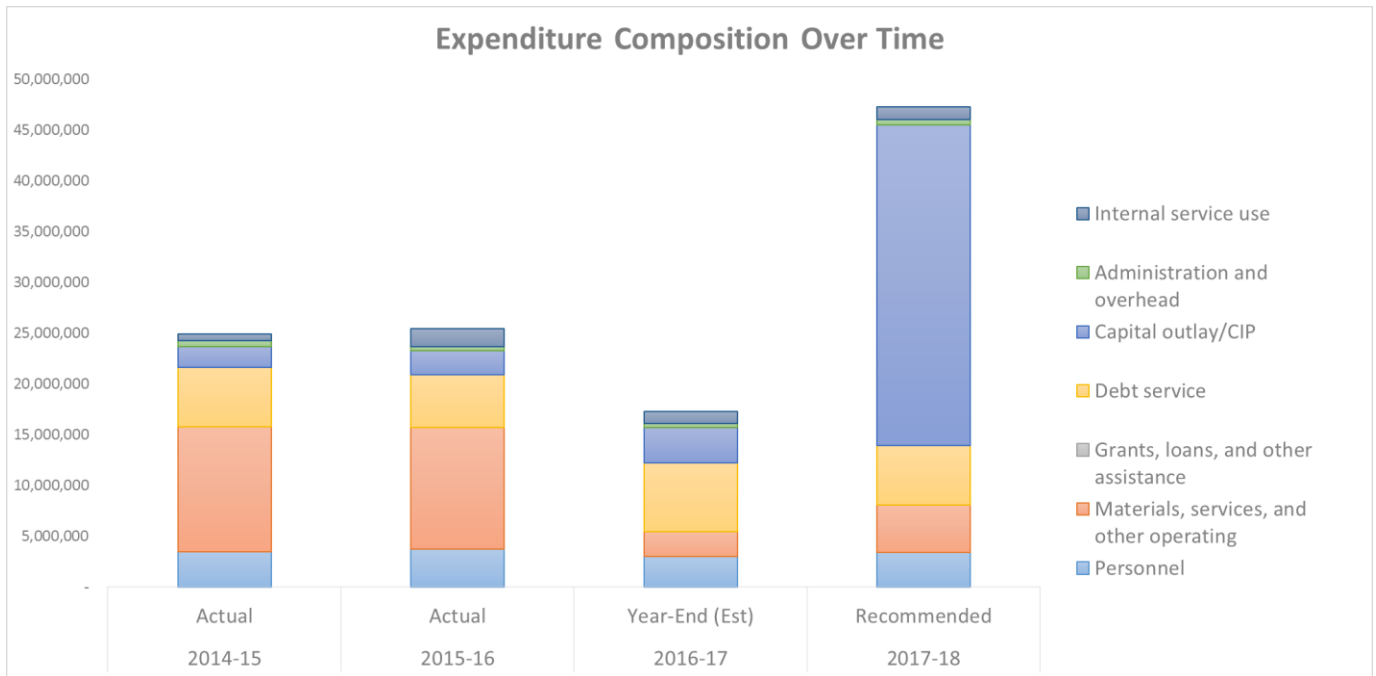
- ✓ Operate water supply system to maximize appropriative rights

MAJOR INITIATIVES IN 2017-18

- ✓ Begin Groundwater sustainability Plan for SGMA Compliance
- ✓ Complete Wastewater Rate Study
- ✓ Construction phases 1 through 3 for Recycled Water

SIGNIFICANT CHANGES FROM PRIOR YEAR

Water and Sewer have been separated from Public Works and going forward will be a new Department.



BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes¹ related to this summary information are immediately following this presentation.

BUDGET SUMMARY

2017-18

WATER RESOURCES

Expenditures and Appropriations	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	2,763,465	3,024,122	3,401,463	3,013,456	3,505,689	3,439,255	3,439,255	3,508,038	3,578,199
Materials, services, and other operating	2,039,371	2,165,006	3,080,038	2,443,939	2,897,150	4,647,150	4,647,150	4,740,093	4,834,895
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	5,895,179	5,210,633	5,785,068	6,750,068	6,760,818	5,825,818	5,825,818	5,942,334	6,061,181
Capital outlay/CIP	910,252	2,267,012	45,095,051	3,477,200	34,882,500	31,556,887	31,556,887	396,556	404,487
Total direct	11,608,267	12,666,773	57,361,620	15,684,663	48,046,157	45,469,110	45,469,110	14,587,021	14,878,762
Indirect									
Administration and overhead	574,229	437,270	436,456	436,456	373,755	528,211	528,211	440,915	449,734
Internal service use	381,254	998,260	1,242,980	1,147,323	903,373	1,261,884	1,261,884	1,287,122	1,312,864
Total indirect	955,483	1,435,530	1,679,436	1,583,779	1,277,128	1,790,095	1,790,095	1,728,037	1,762,598
Total expenditures and appropriations	12,563,750	14,102,303	59,041,056	17,268,442	49,323,285	47,259,205	47,259,205	16,315,058	16,641,360

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
Direct fund activity:													
205 BILLING AND COLLECTION FUND	-	109,650	127,890	111,003	97,865	-	-	-	-	-	-	-	
220 EQUIPMENT RESERVE FUND	-	(404,626)	-	-	-	-	-	-	-	-	-	-	
251 SPECIAL PROJECTS RESERVE	16,234	88,679	-	88,679	-	-	-	-	-	-	-	-	
820 WATER FUND	2,900,253	2,747,862	3,151,124	3,860,113	3,933,727	4,105,684	4,105,684	4,187,797	4,271,553				
822 WATER CONNECTION FEE FUND	1,100,087	1,219,900	7,861,018	3,671,060	935,000	4,366,839	4,366,839	-	-				
830 RECYCLED WATER FUND	-	-	37,747,435	74,333	34,721,614	26,087,347	26,087,347	223,000	227,460				
840 CITY WASTEWATER OPERATIONS FUND	3,216,158	4,420,294	5,292,289	4,593,668	4,765,880	5,978,417	5,978,417	5,146,785	5,249,721				
841 SEWER BOND DEBT SERVICE FUND	4,834,039	4,838,787	4,861,300	4,869,585	4,869,200	4,870,363	4,870,363	4,967,770	5,067,126				
842 RATE STABILIZATION-CITY FUND	-	-	-	-	-	4,614	4,614	4,706	4,800				
844 CITY SEWER CAPITAL PROJECTS FUND	496,979	1,081,757	-	-	-	1,845,941	1,845,941	1,785,000	1,820,700				
Net sources (uses)	\$	12,563,750	\$	14,102,303	\$	59,041,056	\$	17,268,442	\$	49,323,285	\$	47,259,205	
								\$	47,259,205	\$	16,315,058	\$	16,641,360

¹ The FY 17-18 budget includes funding for Phases 1 through 3 of the recycled water project.

WATER

DESCRIPTION

The Water Division is comprised of three sections: Administration, Production and Distribution. The Administration section is responsible for all compliance, permitting, funding oversight, and budgeting and assists the other divisions with technical assistance. The Distribution section is closely coordinated with the Wastewater Collection section of the Wastewater Division, as the same team of employees maintains and improves both systems. The Production section is responsible for the operation and maintenance of the Water Treatment Plant (WTP) and all other groundwater and surface water sources.

The water system is run by approximately 19 full and part-time employees.

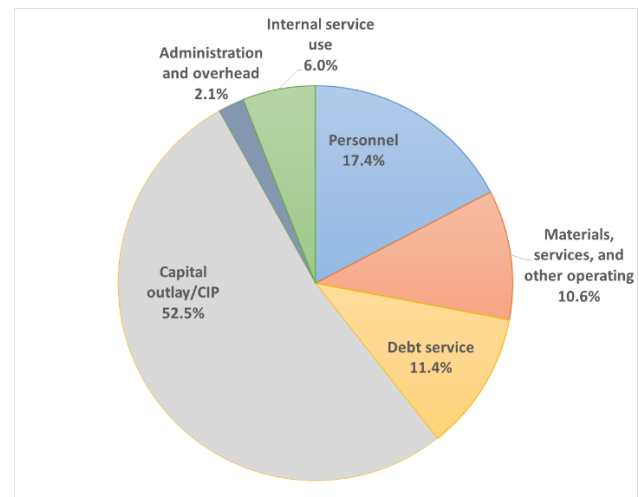
ACTIVITIES PERFORMED

- ✓ Administration:
 - ✓ Provide technical assistance to the Water Division Teams in order to ensure their operations are efficient
 - ✓ Implement Capital Improvement Projects for system upgrades while monitoring revenues and expenditures to ensure the rates are supporting their purpose
- ✓ Operations and Maintenance
 - ✓ Provide daily maintenance to the system to keep it in operation
 - ✓ Identify defects in the system that need repaired or upgraded

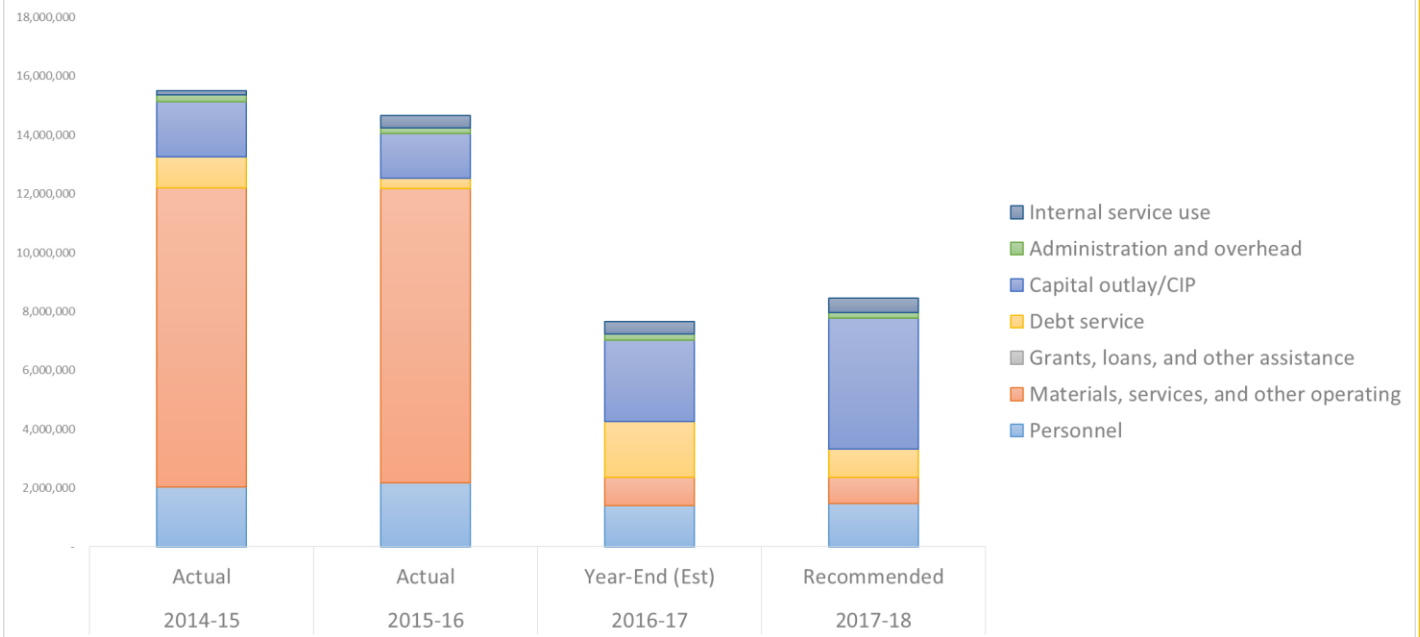
✓ Treatment

- ✓ Operate the Water Treatment Plant in a manner that meets the regulatory requirements for providing clean, safe and reliable drinking water supply for the community
- ✓ Maintain the plant and groundwater wells to keep them fully functioning
- ✓ Monitor the Water Distribution system to ensure it is properly functioning

APPROPRIATIONS BY COST CATEGORY



Expenditure Composition Over Time



OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: PUBLIC WORKS
Division: WATER

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Complete construction of Wells 4 and 9.	In progress	Both wells will be complete by Summer, 2017
2	Construction of 2016 summer water main replacement project.	In progress	Bid documents and specifications are prepared for bid
3	Initiate design for replacement of Zone 2 South Reservoir.	In progress	Assessment complete and design is in process for the replacement of PZ2S
4	Convert Treatment Plant from Chlorine Gas to Sodium Hypochlorite.	In progress	RFP is being prepared for the design of the conversion
5	Operate water supply system to maximize appropriate rights.	Completed	Operations have been modified to maximize beneficial use

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: PUBLIC WORKS
Division: WATER

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Expand SCADA System to Wells and Booster Pumps.	Priority 1	
	2 Seismic Retrofit of PZ1S Reservoir Analysis.	Priority 1	
	3 Construction Replacement Pressure Zone 2 South Reservoir.	Priority 1	Desgin initiated in FY 2016-2017.
	4 Begin Groundwater Sustainability Plan for SGMA Compliance.	Priority 2	
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Investigate expansion of percolation ponds.	Priority 2	Achieve zero discharge and improve groundwater recharge.
	2		
	3		
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Increase beneficial use under City Water Rights.	Priority 2	Optimize source timing and maximize conservation and conjunctive use.
	2		
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes related to this summary information are immediately following this presentation.

BUDGET SUMMARY

2017-18

WATER RESOURCES

WATER SERVICES

Expenditures and Appropriations	Prior FYs		Current		Budget Year			Projections	
	2014-15 Actual	2015-16 Actual	2016-17 Budget	2016-17 Year-End (Est)	2017-18 Requested	2017-18 Recommended	2017-18 Adopted	2018-19 Projected	2019-20 Projected
Direct									
Personnel	1,295,204	1,445,980	1,516,578	1,412,080	1,572,919	1,468,926	1,468,926	1,498,304	1,528,270
Materials, services, and other operating	926,126	778,990	1,032,788	950,766	897,250	897,250	897,250	915,195	933,499
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	1,045,166	367,733	923,768	1,888,768	1,899,918	964,918	964,918	984,216	1,003,901
Capital outlay/CIP	353,512	678,965	6,955,700	2,781,292	88,250	4,455,089	4,455,089	90,015	91,815
Total direct	3,620,008	3,271,668	10,428,834	7,032,905	4,458,337	7,786,183	7,786,183	3,487,730	3,557,484
Indirect									
Administration and overhead	232,002	192,626	195,868	195,868	146,084	181,562	181,562	185,193	188,897
Internal service use	156,447	417,075	515,330	419,673	362,170	504,778	504,778	514,874	525,171
Total indirect	388,449	609,701	711,198	615,541	508,254	686,340	686,340	700,067	714,068
Total expenditures and appropriations	4,008,457	3,881,369	11,140,032	7,648,446	4,966,591	8,472,523	8,472,523	4,187,797	4,271,553

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Direct fund activity:									
205 BILLING AND COLLECTION FUND	-	109,650	127,890	111,003	97,865	-	-	-	-
220 EQUIPMENT RESERVE FUND	-	(202,313)	-	-	-	-	-	-	-
251 SPECIAL PROJECTS RESERVE	8,117	6,270	-	6,270	-	-	-	-	-
777 AIRPORT FUND	-	-	-	-	-	-	-	-	-
800 ELECTRIC FUND	-	-	-	-	-	-	-	-	-
820 WATER FUND	2,900,253	2,747,862	3,151,124	3,860,113	3,933,727	4,105,684	4,105,684	4,187,797	4,271,553
822 WATER CONNECTION FEE FUND	1,100,087	1,219,900	7,861,018	3,671,060	935,000	4,366,839	4,366,839	-	-
Net sources (uses)	\$ 4,008,457	\$ 3,881,369	\$ 11,140,032	\$ 7,648,446	\$ 4,966,591	\$ 8,472,523	\$ 8,472,523	\$ 4,187,797	\$ 4,271,553

SEWER

DESCRIPTION

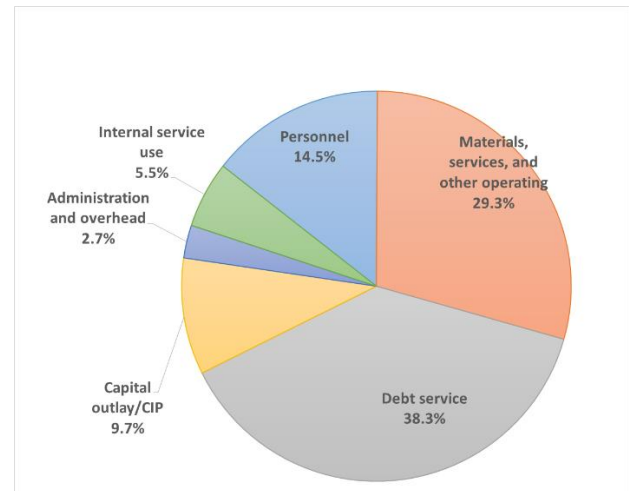
The Wastewater Division is comprised of three sections: Administration, Collection and Treatment. The Administration section is responsible for all compliance, permitting, funding oversight, budgeting and assists the other divisions with technical assistance. The Collection section is closely coordinated with the Water Distribution section of the Water Division, as the same team of employees maintains and improves both systems. The Treatment section is responsible for the operation and maintenance of the Wastewater Treatment Plant (WWTP) and all discharges from the WWTP.

The wastewater system is run by approximately 23 full and part time employees.

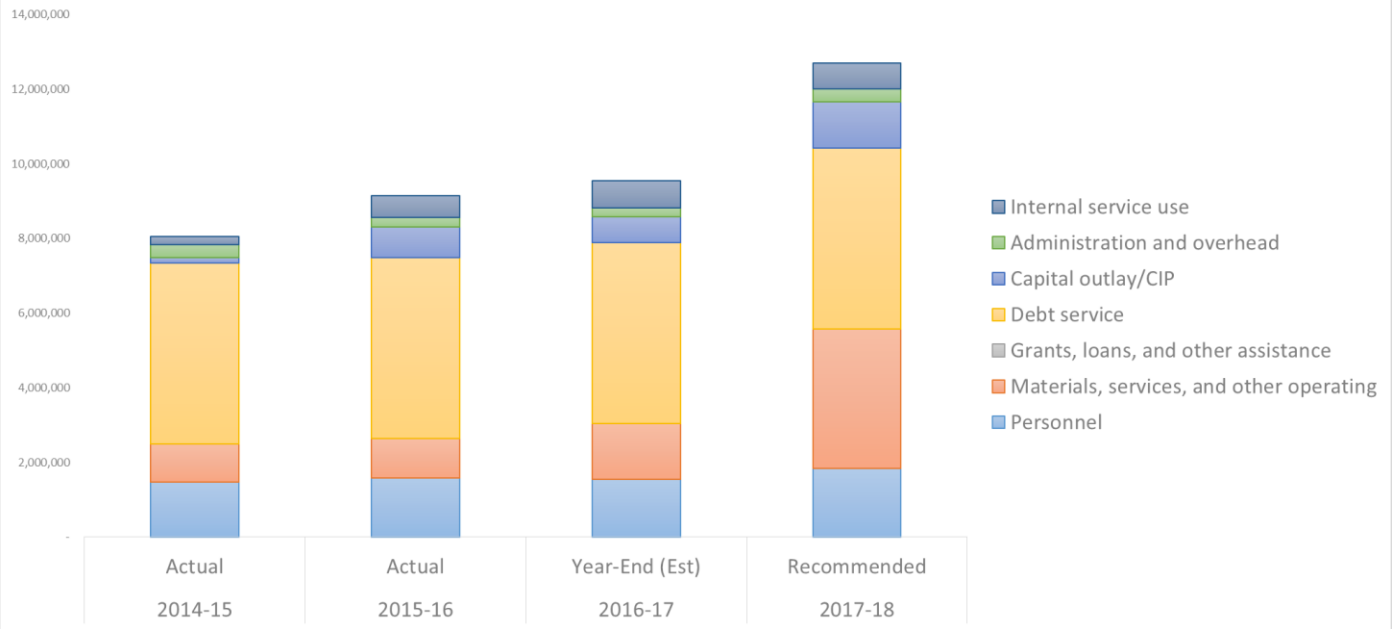
ACTIVITIES PERFORMED

- ✓ Administration:
 - ✓ Ensure that Compliance with the Wastewater Collection System and Wastewater Treatment Plant meets all State requirements
 - ✓ Administer the National Pollutant Discharge Elimination System (NPDES) Permit for discharge to the Russian River from the Wastewater Treatment Plant
 - ✓ Implement Capital Improvement Projects for system upgrades while monitoring revenues and expenditures to ensure the rates are supporting their purpose
- ✓ Operations and Maintenance
 - ✓ Provide daily maintenance to the system to keep it in operation
 - ✓ Identify defects in the system that need to be repaired or upgraded
- ✓ Treatment
 - ✓ Operate the Wastewater Treatment Plant in a manner that meets the regulatory requirements for discharge
 - ✓ Maintain the plant to keep it fully functioning

APPROPRIATIONS BY COST CATEGORY



Expenditure Composition Over Time



OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17
Department: PUBLIC WORKS
Division: WASTEWATER

	Goal/Objectives	Status	Outcomes/Accomplishments
1	Complete Rate Study	In progress	
2	Initiate City/District analysis and a possible master plan for addressing the Inflow and Infiltration (I and I) into the collection system.	In progress	
3	Begin negotiation renewal of the Discharge Permit (NPDES) with the North Coast Regional Water Quality Control Board (NCRWQCB).	In progress	Application (ROWD) has been submitted.
4	Prepare a report to establish a programmatic approach to replacing sewer mains.	Deferred	
5	Add telemetry to the Ford/Orchard, El Dorado and Vichy Springs Lift Stations.	In progress	Under construction. Complete in the summer of 2017.
6	Replace sewer mains on Luce and Observatory.	In progress	Under construction. Complete in the summer of 2017.
7	Replace sewer mains on Myron Place.	Deferred	Pending direction UVSD.
8	Install a sewer main and lift station near the Ackerman Creek Bridge on North State Street.	Deferred	Pending direction UVSD.
9	Purchase flow meters to support data gathering and monitoring of inflow and infiltration.	Deferred	Pending direction UVSD.
10	Install an ammonia and nitrate analyzer to assist in the identification of areas in the plant where production of these constituents is high.	In progress	Install the summer of 2017.
11	Installation of the bar screen to reduce the risk of damage of the IPS Pumps.	In progress	Out to bid.
12	Consider options for repair or replacement of the Belt Filter Press (BFP) which dewateres the sludge. The BFP drums/rollers are worn and failing.	Deferred	
13	Improve reliability of SCADA system at the treatment plant to reduce plant shutdowns.	In progress	Ongoing.

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: WATER AND SEWER SERVICES
Division: WASTEWATER

Strategic Priorities	Description
Priority 1	Develop a prioritized plan for public infrastructure
Priority 2	Employ sound planning principles to the City and greater valley
Priority 3	Promote and strengthen economic development
Priority 4	Improve the organizational workplace environment

	Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1 Complete NPDES Permit negotiations and adoption.	Priority 1	
	2 Installation of the bar screen to reduce the risk of damage to the IPS Pumps.	Priority 1	
	3 Consider options for repair or replacement of the Belt Filter Press (BFP) which dewateres the sludge. The BFP drums/rollers are worn and failing.	Priority 1	
	4 Improve reliability of SCADA system at the treatment plant to reduce plant shutdowns.	Priority 1	
	5 Complete Rate Study. Initiate City/District analysis and a possible master plan for addressing the Inflow and Infiltration (I and I) into the collection system.	Priority 1 Priority 4	

	Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1 Begin I and I reduction projects.	Priority 1	
	2 Reduce discharge to the Russian River.	Priority 2	
	3		
	4		
	5		

	Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1 Achieve Zero discharge to the Russian River.	Priority 2	
	2		
	3		
	4		
	5		

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes¹ related to this summary information are immediately following this presentation.

**BUDGET SUMMARY
2017-18
WATER RESOURCES
SEWER SERVICES**

	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
Expenditures and Appropriations	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	1,468,261	1,578,142	1,801,801	1,548,128	1,803,383	1,844,576	1,844,576	1,881,467	1,919,096
Materials, services, and other operating	1,113,245	1,386,016	2,047,250	1,486,173	1,971,900	3,721,900	3,721,900	3,796,338	3,872,265
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	4,850,013	4,842,900	4,861,300	4,861,300	4,860,900	4,860,900	4,860,900	4,958,118	5,057,280
Capital outlay/CIP	556,740	1,588,047	475,000	681,823	294,250	1,226,798	1,226,798	300,135	306,138
Total direct	7,988,259	9,395,105	9,185,351	8,577,424	8,930,433	11,654,174	11,654,174	10,936,058	11,154,779
Indirect									
Administration and overhead	342,227	244,644	240,588	240,588	227,671	346,649	346,649	255,722	260,837
Internal service use	224,807	581,185	727,650	727,650	476,976	698,512	698,512	712,482	726,732
Total indirect	567,034	825,829	968,238	968,238	704,647	1,045,161	1,045,161	968,204	987,568
Total expenditures and appropriations	8,555,293	10,220,934	10,153,589	9,545,662	9,635,080	12,699,335	12,699,335	11,904,262	12,142,347

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Direct fund activity:												
220 EQUIPMENT RESERVE FUND		-	(202,313)	-	-	-	-	-	-	-	-	-
251 SPECIAL PROJECTS RESERVE		8,117	82,409	-	82,409	-	-	-	-	-	-	-
840 CITY WASTEWATER OPERATIONS FUND		3,216,158	4,420,294	5,292,289	4,593,668	4,765,880	5,978,417	5,978,417	5,146,785	5,249,721		
841 SEWER BOND DEBT SERVICE FUND		4,834,039	4,838,787	4,861,300	4,869,585	4,869,200	4,870,363	4,870,363	4,967,770	5,067,126		
842 RATE STABILIZATION-CITY FUND		-	-	-	-	-	4,614	4,614	4,706	4,800		
844 CITY SEWER CAPITAL PROJECTS FUND		496,979	1,081,757	-	-	-	1,845,941	1,845,941	1,785,000	1,820,700		
Net sources (uses)	\$	8,555,293	\$ 10,220,934	\$ 10,153,589	\$ 9,545,662	\$ 9,635,080	\$ 12,699,335	\$ 12,699,335	\$ 11,904,262	\$ 12,142,347		

¹ \$1.75 million of materials, supplies, and other operating costs are for the estimated cost of litigation in defense of the lawsuit brought by the Ukiah Valley Sanitation District.

RECYCLED WATER

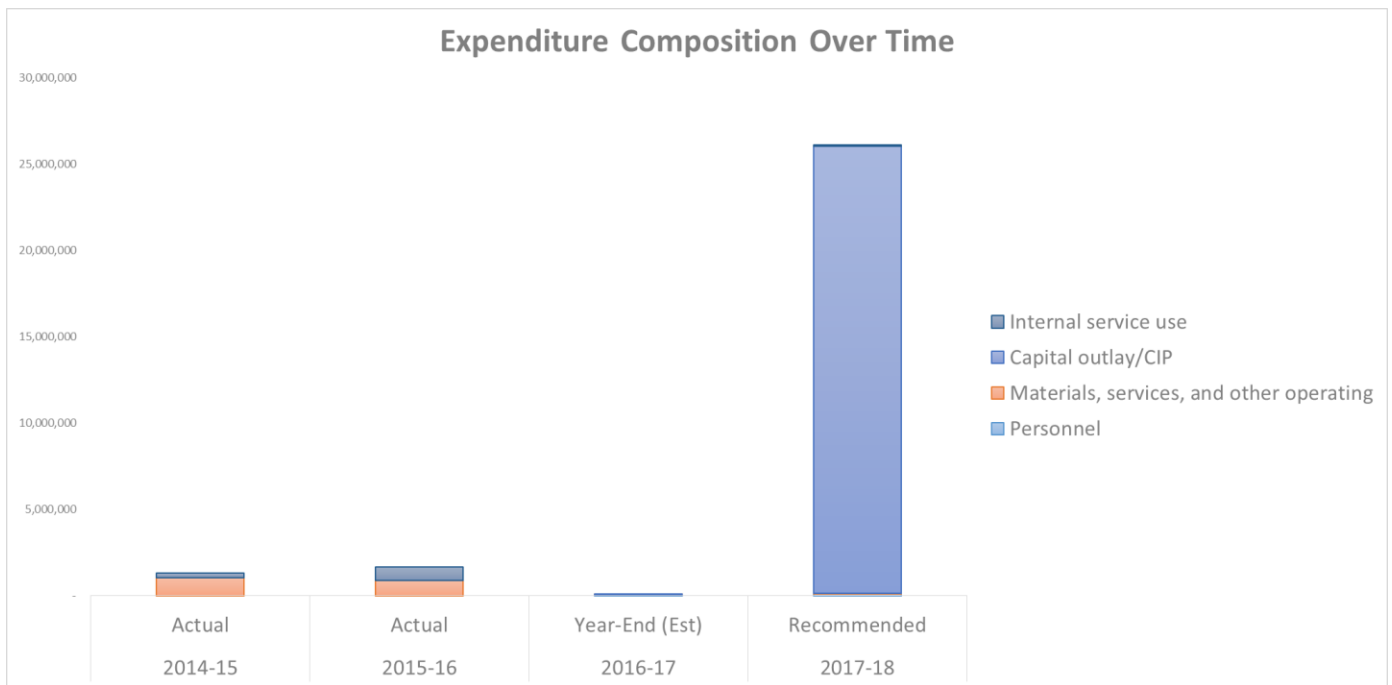
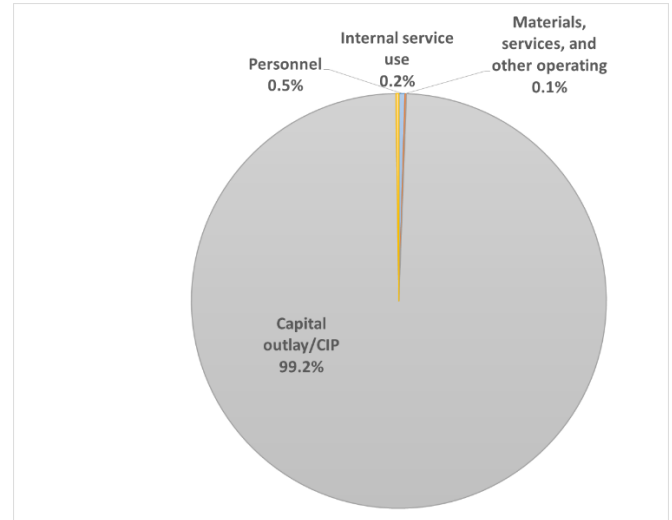
DESCRIPTION

The Recycled Water Division is a new operation that evolved from the need to discharge effluent from the Wastewater Treatment Plant to a location other than the Russian River. This need is driven by the increased regulations that are in place for discharging treated effluent to a surface water body. There are still a number of decisions that need to be made for the successful operation of this utility.

ACTIVITIES PERFORMED

- ✓ Initial construction of Phases 1 to 3 of Recycled Water System
- ✓ Operation of the System will begin in the current or next fiscal year

APPROPRIATIONS BY COST CATEGORY



OUTCOMES/ACCOMPLISHMENTS

As part of the 2016-17 fiscal year budget, the Department established goals and objectives. The following list identifies those goals and objectives, as established by the department, and reports on the associated accomplishments and outcomes.

OUTCOMES AND ACCOMPLISHMENTS

Fiscal Year: 2016-17

Department: PUBLIC WORKS

Division: RECYCLED WATER

Goal/Objectives	Status	Outcomes/Accomplishments
1 Complete construction of a portion, or complete Phases 1 through 3 during Fiscal Year 2016/2017.	In progress	Bid Documents will be released once final approval is received from the State Water Resources Control Board on the financing and grant.

GOALS

The Ukiah City Council has developed four strategic priorities. Departments have tailored their individual goals with these priorities in mind and structured their budgets accordingly. Additional department specific goals were also identified during the budget process.

PERFORMANCE GOALS AND OBJECTIVES

Fiscal Year: 2017-18
Department: PUBLIC WORKS
Division: RECYCLED WATER

		Strategic Priorities	Description
		Priority 1	Develop a prioritized plan for public infrastructure
		Priority 2	Employ sound planning principles to the City and greater valley
		Priority 3	Promote and strengthen economic development
		Priority 4	Improve the organizational workplace environment

		Goal/Objectives	Relation to Strategic Priorities	Comments
NEAR-TERM	1	Complete construction of a portion or complete Phases 1 through 3 during Fiscal Year 2017/2018.	Priority 1	Bid documents will be released once final approval is received from the State Water Resources Control Board on the financing and grant.
	2			
	3			
	4			
	5			

		Goal/Objectives	Relation to Strategic Priorities	Comments
INTERMEDIATE-TERM (2-5 YEARS)	1	Investigate expansion of percolation ponds.	Priority 2	Achieve zero discharge and improve groundwater recharge.
	2			
	3			
	4			
	5			

		Goal/Objectives	Relation to Strategic Priorities	Comments
LONG-TERM (6+ YEARS)	1	Rights.	Priority 2	
	2			
	3			
	4			
	5			

BUDGET SUMMARY

The operating budget presented here identifies expenditures and revenue sources by the fund. Expenditures are detailed by character or function to give the reader a fundamental understanding where resources are planned to be used.

The summary information presented here is further detailed in Appendix A-5 Budget Detail: Budget Unit Level. Notes related to this summary information are immediately following this presentation.

BUDGET SUMMARY

2017-18

WATER RESOURCES

RECYCLED WATER SERVICES

Expenditures and Appropriations	Prior FYs		Current		Budget Year			Projections	
	2014-15	2015-16	2016-17	2016-17	2017-18	2017-18	2017-18	2018-19	2019-20
	Actual	Actual	Budget	Year-End (Est)	Requested	Recommended	Adopted	Projected	Projected
Direct									
Personnel	-	-	83,084	53,248	129,387	125,753	125,753	128,268	130,833
Materials, services, and other operating	-	-	-	7,000	28,000	28,000	28,000	28,560	29,131
Grants, loans, and other assistance	-	-	-	-	-	-	-	-	-
Debt service	-	-	-	-	-	-	-	-	-
Capital outlay/CIP	-	-	37,664,351	14,085	34,500,000	25,875,000	25,875,000	6,406	6,534
Total direct	-	-	37,747,435	74,333	34,657,387	26,028,753	26,028,753	163,234	166,499
Indirect									
Administration and overhead	-	-	-	-	-	-	-	-	-
Internal service use	-	-	-	-	64,227	58,594	58,594	59,766	60,961
Total indirect	-	-	-	-	64,227	58,594	58,594	59,766	60,961
Total expenditures and appropriations	-	-	37,747,435	74,333	34,721,614	26,087,347	26,087,347	223,000	227,460

Direct Fund Activity and Other Sources

Allocated administrative and overhead costs	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-				
Direct fund activity:																
100 GENERAL FUND	-	-	-	-	-	-	-	-	-	-	-	-				
777 AIRPORT FUND	-	-	-	-	-	-	-	-	-	-	-	-				
820 WATER FUND	-	-	-	-	-	-	-	-	-	-	-	-				
830 RECYCLED WATER FUND	-	-	37,747,435	74,333	34,721,614	26,087,347	26,087,347	223,000	227,460							
Net sources (uses)	\$	-	\$	37,747,435	\$	74,333	\$	34,721,614	\$	26,087,347	\$	26,087,347	\$	223,000	\$	227,460

ATTACHMENTS

BUDGET RESOLUTION (TO BE INCLUDED AFTER ADOPTION)

GANN LIMIT RESOLUTION (TO BE INCLUDED AFTER ADOPTION)

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BUDGET RESOLUTION

RESOLUTION NO. 2017 -30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH APPROPRIATING FUNDS FOR THE GENERAL FUND AND OTHER FUNDS IN THE FISCAL YEAR 2017-2018 OPERATING AND CAPITAL BUDGET

WHEREAS, the Ukiah Municipal Code requires the City Manager to prepare and submit an Annual Budget to the City Council for its approval; and

WHEREAS, it is good management practice to have comprehensive Operating and Capital Improvement Budgets to implement the various policies, programs and projects of the City Council, and the City Council has established a policy to review, adopt, and provide multiple updates to Fiscal Year (FY) Budgets; and

WHEREAS, on June 7, 2017, the City Council reviewed Draft FY 2017-18 revenue and expenditures for the General Fund; and

WHEREAS, on June 12, 2017, the City Council reviewed Draft FY 2017-18 revenue and expenditures for the Department Units and Capital Improvements; and

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Ukiah does hereby adopt Operating and Capital Budgets for the General Fund and other funds for Fiscal Year 2017-18.

NOW THEREFORE BE IT FURTHER RESOLVED that,

1. Funds are appropriated at the Fund level for total expenditures, transfers and other uses as summarized in Exhibit A, attached hereto.
2. Transfers between funds are authorized and reserve amounts are established as summarized in Exhibit A, attached hereto.
3. The FY 2017-18 Operations and Capital Budget provides detail to the sources and uses of the authorized appropriations by fund and the final adopted document is incorporated herein by reference.
4. The City Manager is authorized to approve budget changes between accounts within each Department within the same fund and that any budget appropriation changes between Funds require City Council approval.
5. The encumbrances outstanding at year-end are reported as committed and, with any unreserved and undesignated funds remaining on June 30, 2017, are hereby designated as reserved in Fund Balance or Net Position and available for appropriation in FY 2017-18 or future Fiscal Years.

PASSED AND ADOPTED this 21st day of June 2017, by the following roll call vote:

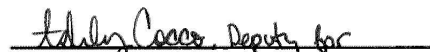
AYES: Councilmembers Scalmanini, Crane, Mulheren, Doble, and Mayor Brown

NOES: None

ABSENT: None

ABSTAIN: None

ATTEST:



Kristine Lawler, City Clerk



Jim O. Brown, Mayor

FY 2017-18
City of Ukiah Budget

Fund Name	Estimated Beginning Fund Balance	Revenue	Expenditure	Other Sources and Uses	Estimated Ending Fund Balance
100 General Fund	\$ 6,628,419	\$ 19,571,440	\$ 25,039,484	\$ 7,173,852	\$ 8,334,227
Capital Project Funds:					
220 Equipment Reserve Fund	934,191	6,429	28,608	(718,988)	193,024
251 Special Projects Reserve	1,609,351	8,222	754,028	(1,480,000)	(616,455)
252 General Capital Projects	-	-	-	-	-
Total capital project funds	2,543,542	14,651	782,636	(2,198,988)	(423,431)
249 City Housing Bond Proceeds	2,752,406	24,000	500,000	-	2,276,406
250 Special Revenue Fund	(127,395)	-	-	-	(127,395)
300 Park Development Fees Fund	29,106	127	-	-	29,233
301 Anton Stadium Fund	32,075	141	18,028	-	14,188
302 Observatory Park Fund	-	-	-	-	-
303 Playground & Park Amenities Fu	2,578	40	-	-	2,618
304 Swimming Pool Fund	(136,084)	185	-	-	(135,899)
305 Riverside Park Fund	20,130	135	-	-	20,265
306 Skate Park Fund	11,353	115	-	-	11,468
307 Softball Complex Fund	6,535	73	-	-	6,608
310 Museum Grant fund	(208,072)	-	-	-	(208,072)
311 ARRC General Operating Fund	(50,829)	96,000	113,567	16,498	(51,898)
312 Downtown Business Improvement	11,698	18,000	15,008	-	14,690
313 LMHF Housing Asset Fund	4,231,602	12,219	5,000	-	4,238,821
314 Winter Special Events	24,791	146,000	142,000	-	28,791
500 2106 Gas Tax Fund	(213,719)	457,974	-	(215,500)	28,755
501 2107 Gas Tax Fund	155,778	-	-	-	155,778
502 2107.5 Gas Tax Fund	230	-	-	-	230
503 2105 Gas Tax Fund	107,962	-	-	-	107,962
505 Signalization Fund	442,626	1,889	-	(270,907)	173,608
507 1998 Slip Augmentation Fund	-	-	112,000	-	(112,000)
508 SB 325 Reimbursement Fund	108,525	105,000	105,000	-	108,525
509 S.T.P.	108,327	-	25,000	-	83,327
510 Trans-Traffic Congest Relief	631,942	-	-	-	631,942
600 Comm. Developmt. Block Grant F	122,250	522	-	-	122,772
602 Community Dev. Comm. Fund	1,745,078	258	-	-	1,745,336
603 OB-Home-4688 Fund	848,246	-	-	-	848,246
604 CDBG Grant 09-Slbg-6417 Fund	36	-	-	-	36
605 11-Home-7654 Fund	737,303	-	-	-	737,303
606 CDBG Grant 10-Edef-7261 Fund	376,961	8,100	-	-	385,061
607 Prop. 84 Grant Fund	20	2,500,000	-	(2,500,000)	20
609 13-CDBG-8940	(64,108)	-	-	-	(64,108)
611 CDBG 16-CDBG-11147	-	500,000	500,000	-	-
630 Asset Seizure Fund	127,966	150,500	80,000	(40,000)	158,466
631 Asset Seizure(Drug/Alcohol) Fu	9	1	-	-	10
633 H&S Education 11489(B)(2)(A1)	10,824	50,205	50,000	-	11,029
634 Federal Asset Seizure Grants F	25,547	1,875	-	-	27,422
635 Sup.Law Enforce.Svc.Fd(Slcsf)	42,846	106,007	109,397	-	39,456
638 Asset Forfeiture 11470.2 H&S F	51,124	700	-	-	51,824
639 Special Revenue Police	33,112	125,039	-	(125,000)	33,151
640 Parking District #1	111	151,564	171,980	-	(20,305)
691 Museum Fund	(28,698)	93,153	466,139	363,987	(37,698)
695 Transfer Station Fund	50,200	350,000	-	(350,000)	50,200
Total special revenue	12,020,394	4,899,822	2,413,119	(3,120,922)	11,386,175

(continued)

Exhibit A

Enterprise Funds*:						
700	Sanitary Disposal Site Fund	1,451,689	369,850	730,252	-	1,091,288
701	Landfill Corrective Action Fun	6,179	-	784	-	5,395
702	Disposal Closure Reserve Fund	6,586,932	34,673	10,355,650	-	(3,734,045)
704	Post Closure Fund-Solid Waste	47,085	45,130	248	-	91,967
705	Landfill Self-insur. Trust Fun	10,076	-	1,279	-	8,797
720	Golf Fund	(609,634)	51,329	45,129	6,000	(597,434)
730	Conference Center Fund	85,789	508,659	473,071	64,040	185,417
750	Visit Ukiah Fund	141,099	228	145,506	129,364	125,185
777	Airport Fund	171,388	1,181,457	1,240,751	(41,762)	70,331
778	Airport Capital Improvement Fu	74,010	1,947,000	1,262,885	-	758,125
779	Special Aviation Fund	107,774	311	119,834	41,762	30,013
800	Electric Fund	6,114,713	15,507,773	16,475,031	(3,705,726)	1,441,729
801	Electric Capital Reserve Fund	771,789	-	7,415,260	3,657,190	(2,986,281)
802	Electric Rate Stabilization Fu	1,562,037	6,664	3,071	-	1,565,630
803	Lake Mendocino Bond Fund (Merg	6,050,589	7,000	2,078,972	-	3,978,617
805	Street Lighting Fund	174,288	199,419	250,280	48,536	171,963
806	Public Benefits Charges Fund	(42,315)	443,752	345,867	-	55,570
820	Water Fund	15,456,551	6,205,968	4,105,684	-	17,756,835
822	Water Connection Fee Fund (Cap	(8,778,640)	20,000	4,366,839	-	(13,125,479)
830	Recycled Water Fund	1	5,215,004	26,097,624	21,389,120	506,500
840	City/Dist. Sewer Operating Fun	5,006,102	7,098,279	5,978,417	(4,247,293)	1,878,671
841	Sewer Bond Debt Service Fund	3,821,595	2,615,803	4,872,669	2,272,293	3,837,022
842	Rate Stabilization-City Fund	2,963,236	32,000	10,471	-	2,984,765
843	Connection Fee Sewer Fund (Cap	560,646	102,052	849	-	661,849
844	City Sewer Capital Projects Fu	1,193,069	3,234	1,845,941	1,975,000	1,325,362
	Total enterprise funds	43,126,047	41,595,585	88,222,364	21,588,524	18,087,792
Internal Service Funds*:						
202	Liability Fund	1,347,364	659,847	659,847	-	1,347,364
203	Garage Fund	35,514	512,101	511,947	-	35,669
204	Purchasing Fund	31,108	485,715	485,715	-	31,108
205	Billing And Collection Fund	618,990	1,193,328	1,549,328	-	262,990
206	Public Safety Dispatch Fund	(60,143)	1,253,933	1,253,933	-	(60,143)
208	Building & Maintenance Fund	30,704	690,711	985,041	590,692	327,066
209	IT Fund	2,725	1,189,713	1,294,713	-	(102,274)
	Total internal service funds	2,006,263	5,985,348	6,740,524	590,692	1,841,779
	Total City Funds	66,324,665	72,066,846	123,198,127	24,033,158	39,226,543
Fiduciary Funds**:						
915	Ukiah Valley Fire District	(292,290)	2,052,035	2,148,439	-	(388,694)
966	Redevelopment Debt Service Fun	1,901,722	5,500	-	-	-
968	Non Housing Bond Proceeds Fund	4,427,085	-	-	(1,400,000)	-
969	Redevelopment Obligation Refir	6,799,312	1,344,588	250,000	(1,250,000)	6,643,900
	Total fiduciary funds	19,324,348	3,402,123	2,398,439	(2,650,000)	2,858,583
	Total all funds	\$ 85,649,013	\$ 75,468,969	\$ 125,596,566	\$ 21,383,158	\$ 42,085,126

Legend:

*Denotes approximate available working capital.

**Denotes current assets. Funds not available for use by the City.

Other sources and uses include transfers in and out, sale of capital assets (if applicable), and proceeds from loans and other debt issues.

GANN LIMIT RESOLUTION

RESOLUTION NO. 2017 - 31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UKIAH ESTABLISHING THE FISCAL YEAR 2017-18 APPROPRIATIONS LIMIT FOR THE CITY OF UKIAH

WHEREAS, pursuant to *Government Code* Section 7910, the City Council must, by resolution, establish its appropriations limit for each fiscal year.

NOW, THEREFORE, BE IT RESOLVED THAT the appropriations limit for the City of Ukiah for the 2017-18 Fiscal Year shall be forty million, two hundred and eighty-nine thousand, one hundred and seventeen dollars (\$40,289,117). The appropriations subject to this limit are estimated to be sixteen million, one hundred and forty-two thousand, one hundred and eighty-one dollars (\$16,142,181). The Gann Limit calculation is included in Exhibit A.

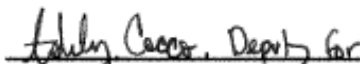
This resolution was adopted by the City Council of the City of Ukiah at a regular meeting thereof on the 21st day of June, 2017, by the following vote:

AYES: Councilmembers Scalmanini, Crane, Mulheren, Doble, and Mayor Brown
NOES: None
ABSTAIN: None
ABSENT: None



JIM O. BROWN, Mayor

ATTEST:



KRISTINE LAWLER, City Clerk

GANN LIMIT CALCULATION

EXHIBIT A

Gann Limit Calculation

FY 2017-18

Per Capita Cost of Living Change =	3.69 percent
Population Change ⁽¹⁾ =	0.37 percent
Per Capita Cost of Living converted to a ratio:	$\frac{3.69 + 100}{100} = 1.0369$ (a)
Population converted to a ratio:	$\frac{0.37 + 100}{100} = 1.0037$ (b)
Calculation of factor for FY 2017-18:	(a) x (b) = 1.0407 (c)
Appropriations Limit, Fiscal Year 2016-17	\$ 38,712,120 (d)
Appropriations Limit, Fiscal Year 2017-18	\$ 40,289,117
[(c) x (d)]	

FY 2017-18 appropriations subject to Gann Limit

<u>Tax Revenue</u>	<u>Budget Estimates</u>
Property tax	\$ 2,839,803
Sales tax (1.0% Bradley-Burns)	5,696,920
Measure S/P District Tax	2,921,958
Measure Y District Tax	2,921,958
Transient Occupancy Taxes (TOT)	1,293,650
Business license tax	385,000
Other governmental taxes	250
Interest earning from taxes	82,642
	\$ 16,142,181

Percentage Use of Appropriations Limit 40.07%

(1) When calculating its appropriation limit, the City may use either the change in population for the City or Mendocino County as a whole.



UKIAH

CITY LIMIT

POP 15,497 • ELEV 635



APPENDICES

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A-2 DEBT SCHEDULES	II
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A-8 BUDGET DETAIL: BUDGET UNIT LEVEL	LXVIII

A-1 TRANSFERS SCHEDULE

**Fiscal Year 2017-18
SCHEDULE OF TRANSFERS**

Fund Transferring From (Transfers Out)			Fund Transferring To (Transfers In)		
Fund Number	Fund Name	Amount	Fund Number	Fund Name	Amount
100	General Fund	363,987	691	Museum	363,987
100	General Fund	129,364	750	Visit Ukiah	129,364
220	Equipment Reserve Fund	82,537	100	General Fund	82,537
220	Equipment Reserve Fund	45,759	100	General Fund	45,759
220	Equipment Reserve Fund	590,692	208	Building and Grounds Maintenance	590,692
500	Gas Tax (HUTA)	215,500	100	General Fund	215,500
505	Signalization Fund	270,907	100	General Fund	270,907
606	CDBG Grant 10-EDEF-7261 Fund	7,000	100	General Fund	7,000
607	Prop 84 Grant Fund	2,500,000	830	Recycled Water Fund	2,500,000
630	Asset Seizure Fund	40,000	100	General Fund	40,000
639	AB 109 Special Revenue Police	125,000	100	General Fund	125,000
695	Transfer Station Fund	350,000	700	Disposal Fund	350,000
777	Airport Fund	41,762	779	Special Aviation Fund	41,762
800	Electric Fund	48,536	805	Street Lighting Fund	48,536
800	Electric Fund	3,657,190	801	Electric CIP	3,657,190
820	Water Fund	18,750,000	830	Recycled Water Fund	18,750,000
840	Wastewater Fund	139,120	830	Recycled Water Fund	139,120
840	Wastewater Fund	2,272,293	841	Sewer Bond Debt Service	2,272,293
840	Wastewater Fund	1,975,000	844	City Sewer Capital Projects Fund	1,975,000
968	RDA Non-Housing Bond Proceeds	1,400,000	100	General Fund	1,400,000
Total Transfers Out		<u>\$ 33,004,647</u>	Total Transfers In		<u>\$ 33,004,647</u>

A-2 DEBT SCHEDULES

The following are current and proposed debt service schedules for the City, encompassing governmental, business-type, and interfund obligations¹. These scheduled include only those issues (current or potential) for which the City is or may be obligated.

Governmental

Year Ending June 30,	Governmental Activities					
	Infrastructure Rehabilitation		Fixed Asset Procurement		Total	
	I-Bank		Capital Lease			
	Principal	Interest	Principal	Interest	Principal	Interest
2018	\$ 79,402	\$ 130,806	\$ 24,222	\$ 8,074	\$ 103,624	\$ 138,880
2019	82,331	130,547	104,053	39,153	186,384	169,700
2020	85,072	127,805	107,518	35,688	192,590	163,494
2021	87,906	124,972	111,098	32,108	199,004	157,080
2022	90,833	122,045	114,798	28,409	205,631	150,453
2022-2026	501,601	562,788	738,310	82,091	1,239,911	644,879
2027-2031	590,868	473,520	-	-	590,868	473,520
2032-2036	696,021	368,367	-	-	696,021	368,367
2037-2041	819,888	244,500	-	-	819,888	244,500
2042-2046	966,078	98,589	-	-	966,078	98,589
2047-2051	-	-	-	-	-	-
Total	\$ 4,000,000	\$ 2,383,939	\$ 1,200,000	\$ 225,523	\$ 5,200,000	\$ 2,609,462
Due within one year	\$ 79,402	\$ 130,806	\$ 24,222	\$ 8,074	\$ 103,624	\$ 138,880
Due after one year	3,920,598	2,253,133	1,175,778	217,449	5,096,376	2,470,582
Total	\$ 4,000,000	\$ 2,383,939	\$ 1,200,000	\$ 225,523	\$ 5,200,000	\$ 2,609,462

Note: Fixed Asset Procurement Capital lease is for the replacement of two Type-1 fire engines.

Business-type

Year Ending June 30,	Business-type Activities					
	Revenue Bonds Electric		Revenue Bonds Wastewater		Revenue Bonds Water	
	Principal	Interest	Principal	Interest	Principal	Interest
2018	\$ 1,950,000	\$ 121,875	\$ 2,090,000	\$ 2,770,900	\$ 490,000	\$ 436,669
2019	-	-	2,180,000	2,687,300	500,000	419,319
2020	-	-	2,280,000	2,597,375	530,000	398,718
2021	-	-	2,370,000	2,500,475	540,000	377,319
2022	-	-	2,480,000	2,399,750	565,000	355,219
2022-2026	-	-	14,190,000	10,259,413	2,295,000	1,462,643
2027-2031	-	-	17,800,000	6,707,062	2,935,000	813,969
2032-2036	-	-	17,520,000	2,128,950	2,825,000	178,197
2037-2041	-	-	-	-	-	-
2042-2046	-	-	-	-	-	-
2047-2051	-	-	-	-	-	-
Total	\$ 1,950,000	\$ 121,875	\$ 60,910,000	\$ 32,051,225	\$ 10,680,000	\$ 4,442,053
Due within one year	\$ 1,950,000	\$ 121,875	\$ 2,090,000	\$ 2,770,900	\$ 490,000	\$ 436,669
Due after one year	-	-	58,820,000	29,280,325	10,190,000	4,005,384
Total	\$ 1,950,000	\$ 121,875	\$ 60,910,000	\$ 32,051,225	\$ 10,680,000	\$ 4,442,053

Year Ending June 30,	State Revolving Fund Loan Recycled Water				Total	
	Principal	Interest	Principal	Interest	Principal	Interest
	2018	\$ 718,703	\$ 246,714	\$ -	\$ -	\$ 5,248,703
2019	725,890	242,813	-	-	3,405,890	3,349,432
2020	733,149	235,554	-	-	3,543,149	3,231,647
2021	740,480	228,223	-	-	3,650,480	3,106,017
2022	747,885	220,818	-	-	3,792,885	2,975,787
2022-2026	3,853,115	990,399	-	-	20,338,115	12,712,455
2027-2031	4,049,662	793,851	-	-	24,784,662	8,314,882
2032-2036	4,256,236	587,278	-	-	24,601,236	2,894,425
2037-2041	4,473,346	370,167	-	-	4,473,346	370,167
2042-2046	4,701,534	141,981	-	-	4,701,534	141,981
2047-2051	-	-	-	-	-	-
Total	\$ 25,000,000	\$ 4,057,797	\$ -	\$ -	\$ 98,540,000	\$ 40,672,950
Due within one year	\$ 718,703	\$ 246,714	\$ -	\$ -	\$ 5,248,703	\$ 3,576,158
Due after one year	24,281,297	3,811,083	-	-	93,291,297	37,096,792
Total	\$ 25,000,000	\$ 4,057,797	\$ -	\$ -	\$ 98,540,000	\$ 40,672,950

Interfund

Year Ending June 30,	Advance to Advance from	Interfund Debt Service					
		General Fund		Special Projects Reserve (251)		Total	
		Principal	Interest	Principal	Interest	Principal	Interest
2018		\$ 186,780	\$ 28,719	\$ -	\$ -	\$ 186,780	\$ 28,719
2019		142,253	20,398	-	-	142,253	20,398
2020		144,387	18,264	-	-	144,387	18,264
2021		146,553	16,098	-	-	146,553	16,098
2022		148,751	13,900	-	-	148,751	13,900
2022-2026		731,275	28,177	-	-	731,275	28,177
2027-2031		-	-	-	-	-	-
2032-2036		-	-	-	-	-	-
2037-2041		-	-	-	-	-	-
2042-2046		-	-	-	-	-	-
2047-2051		-	-	-	-	-	-
Total		\$ 1,500,000	\$ 125,556	\$ -	\$ -	\$ 1,500,000	\$ 125,556
Due within one year		\$ 186,780	\$ 28,719	\$ -	\$ -	\$ 186,780	\$ 28,719
Due after one year		1,313,220	96,837	-	-	1,313,220	96,837
Total		\$ 1,500,000	\$ 125,556	\$ -	\$ -	\$ 1,500,000	\$ 125,556

¹ These debt service schedules do not include issues for which the City is not obligated but nonetheless includes in its operating budget, including former Redevelopment debt and obligations of the Ukiah Valley Fire District.

A-3 PERSONNEL SCHEDULES

POSITION SUMMARY

City of Ukiah
Fiscal Year 2017-18
Position Summary (Funded)

Classification Title	FTE	Change	FTE
	2016-17		2017-18
Accountant	0.00	-	0.00
Accounting Assistant	0.00	-	0.00
Accounts Payable Specialist	0.00	-	0.00
Activities Staff	0.89	(0.65)	0.24
Administrative Analyst	0.00	-	0.00
Administrative Secretary	0.00	-	0.00
Administrative Secretary	0.00	-	0.00
Administrative Secretary	0.16	-	0.16
Administrative Secretary (formerly Fire Sec)	0.84	-	0.84
Administrative Secretary/HR Assistant	0.50	-	0.50
Administrative Secretary/HR Assistant	0.50	-	0.50
Airport Assistant	1.00	-	1.00
Airport Attendant	1.44	-	1.44
Airport Ground Maintenance Attendant	0.80	-	0.80
Airport Manager	1.00	-	1.00
Apprentice Lineman	1.00	-	1.00
ARC Facility Attendant	0.38	0.42	0.80
Assistant City Manager	0.00	-	0.00
Assistant Electric Utility Director	1.00	-	1.00
Assistant Finance Director	0.00	-	0.00
Assistant Planner	1.00	(1.00)	0.00
Associate Planner	0.00	1.00	1.00
Billing & Customer Services Manager	1.00	-	1.00
Building Official	1.00	-	1.00
Buildings Facility Attendant	1.60	-	1.60
Buildings Specialist	1.00	-	1.00
Buildings/Facilities Lead Worker	1.00	-	1.00
Buyer I	1.00	-	1.00
Buyer II	0.00	1.00	1.00
City Clerk	1.00	-	1.00
City Manager	1.00	-	1.00
Communications & Records Manager	1.00	-	1.00
Communications Supervisor	0.00	-	0.00
Community Services Administrator	1.00	-	1.00
Community Services Assistant	0.80	0.07	0.87
Community Services Officer	4.80	1.02	5.82
Conference Center Facility Attendant	0.80	-	0.80
Council Member	0.30	-	0.30
Crimes Analyst	1.00	-	1.00

Classification Title	FTE 2016-17	Change	FTE 2017-18
Customer Services Rep. I	2.00	0.48	2.48
Customer Services Rep. II	2.00	-	2.00
Customer Services Rep. III	1.00	-	1.00
Day Camp Staff	3.08	0.38	3.46
Deputy City Clerk	1.00	-	1.00
Deputy City Manager	1.00	-	1.00
Deputy Director of Public Works - Eng.	1.00	-	1.00
Design Support	0.48	-	0.48
Development Permit Coordinator	0.50	-	0.50
Development Permit Coordinator	0.50	-	0.50
Director of Comm. Development & Planning	1.00	-	1.00
Director of Electric Utility	1.00	-	1.00
Director of Human Resources/Risk Management	1.00	-	1.00
Director of Public Works/City Engineer	1.00	-	1.00
Director of Water & Sewer Utilities	1.00	-	1.00
Electric Crew Foreman	2.00	-	2.00
Electric Supervisor	1.00	-	1.00
Electric Utility Internship Program	0.96	-	0.96
Electric Utility Program Coordinator	1.00	-	1.00
Electric Utility Technician I	2.00	-	2.00
Electric Utility Technician II	1.00	-	1.00
Electrical Engineering Technician I	0.00	-	0.00
Electrical Engineering Technician II	1.00	-	1.00
Electrical Engineering Technician III	1.00	-	1.00
Engineering Analyst	1.00	-	1.00
Engineering Intern	0.00	-	0.00
Engineering Technician	0.00	1.00	1.00
Environment Laboratory Technician I	1.00	-	1.00
Environment Laboratory Technician III	1.00	-	1.00
Equipment Mechanic	3.00	-	3.00
Event & Facilities Attendant	0.80	-	0.80
Event Coordinator Assistant	0.80	-	0.80
Evidence Clerk	0.00	-	0.00
Facilities Administrator	1.00	-	1.00
Finance Controller	1.00	(1.00)	0.00
Finance Director	1.00	-	1.00
Financial Services Specialist I	3.00	-	3.00
Fire Captain	2.00	-	2.00
Fire Chief	0.00	1.00	1.00
Fire Division Chief	2.00	-	2.00
Fire Engineer	4.00	-	4.00
Fire Marshall	0.00	-	0.00
Firefighter/Paramedic	3.00	1.00	4.00
Fleet Maintenance Supervisor	1.00	-	1.00
Human Resources Assistant	0.00	-	0.00
Information Technology Administrator	1.00	-	1.00
Information Technology Coordinator	0.00	-	0.00
Information Technology Intern	0.00	-	0.00
Information Technology Network Specialist	1.00	-	1.00
Information Technology Specialist I	2.00	(1.20)	0.80

Classification Title	FTE		FTE
	2016-17	Change	2017-18
Information Technology Specialist II	0.00	2.00	2.00
Lead Wastewater Treatment Plant Operator	1.00	-	1.00
Lineman	6.00	-	6.00
Management Analyst	1.00	-	1.00
Management Analyst	1.00	-	1.00
Management Analyst	1.00	-	1.00
Mayor	0.10	-	0.10
Meter Reader	1.80		1.80
Meter Reader (On-Call)	0.96		0.48
Museum Curator	1.00	-	1.00
Museum Director	1.00	-	1.00
Museum Educator	1.00	-	1.00
Museum Receptionist	0.84	-	0.84
Museum Registrar	0.00	-	0.00
Park/Golf Lead Worker	1.00	-	1.00
Park/Golf Superintendent	1.00	-	1.00
Parks Facility Attendant	0.00	-	0.00
Parks/Golf Service Worker (Seasonal)	0.96	-	0.96
Parks/Golf Service Worker I	4.00	-	4.00
Parks/Golf Service Worker II	2.00	-	2.00
Payroll Officer	1.00	0.50	1.50
Planning Commission	0.00	-	0.00
Planning Intern	0.00	-	0.00
Planning Manager	1.00	-	1.00
Planning/Building Technician	1.00	-	1.00
Police Captain	1.00	-	1.00
Police Chief	1.00	-	1.00
Police Dispatcher	7.00	-	7.00
Police Lieutenant	2.00	-	2.00
Police Officer	15.00	1.00	16.00
Police Officer (funded by COPS Grant)	1.00	-	1.00
Police Officer/Detective	4.00	-	4.00
Police Officer/Major Crimes Task Force	1.00	-	1.00
Police Officer/School Resource Officer	1.00	1.00	2.00
Police Sergeant	6.00	-	6.00
Pool Staff	2.64	0.29	2.93
Power Engineer	1.00	-	1.00
Principal Planner	0.00	-	0.00
Procurement Manager	1.00	-	1.00
Program/Project Analyst	1.01	(1.01)	0.00
Project & Grant Administrator	0.50	0.10	0.60
Project & Grant Administrator	0.50	(0.50)	0.00
Project Analyst	0.00	-	0.00
Public Works Leadworker	0.00	-	0.00
Public Works Maintenance (Seasonal)	0.00	0.48	0.48
Public Works Maintenance I	5.00	-	5.00
Public Works Maintenance II	1.00	-	1.00
Public Works Supervisor	0.00	-	0.00
Receptionist/Clerk	1.00	-	1.00
Records Clerk	2.00	-	2.00

Classification Title	FTE		FTE
	2016-17	Change	2017-18
Recreation Coordinator	1.00	-	1.00
Recreation Supervisor	1.00	-	1.00
Revenue Manager	1.00	(1.00)	0.00
Senior Accountant	1.00	-	1.00
Senior Civil Engineer	1.00	-	1.00
Senior Equipment Mechanic	0.00	-	0.00
Senior Management Analyst	0.00	-	0.00
Senior Management Analyst	0.00	-	0.00
Senior Planner	0.00	-	0.00
Senior Police Dispatcher	1.00	-	1.00
Senior Water Treatment Plant Operator	1.00	-	1.00
Sports Coordinator	1.00	-	1.00
Sports Staff	1.01	(0.04)	0.97
Sr. Wastewater Treatment Plant Oper/Mech	1.00	(1.00)	0.00
Sr. Wastewater Treatment Plant Operator	2.00	-	2.00
Street Sweeper Operator	1.00	-	1.00
Treasurer	0.10	-	0.10
Utility Billing Clerk	0.00	-	0.00
Utility Services Team Leader	1.00	-	1.00
Vice Mayor	0.10	-	0.10
Wastewater Treatment Plant Intern	0.00	0.24	0.24
Wastewater Treatment Plant Oper/Training	0.00	1.00	1.00
Wastewater Treatment Plant Operator	3.00	-	3.00
Wastewater Treatment Plant Supervisor	1.00	-	1.00
Water & Sewer Attendant (Seasonal)	0.48	-	0.48
Water Treatment Plant Intern	0.00	-	0.00
Water Treatment Plant Operator	3.00	-	3.00
Water Treatment Plant Operator-in-Training	0.00	-	0.00
Water Treatment Plant Supervisor	1.00	-	1.00
Water/Sewer Attendant I	3.00	(1.00)	2.00
Water/Sewer Attendant II	4.00	-	4.00
Water/Sewer Leadworker	1.00	-	1.00
Water/Sewer Service Attendant	1.00	-	1.00
Water/Sewer/Streets Maintenance Supervisor	1.00	-	1.00
Website Developer	0.00	-	0.00
TOTAL FTE	201.93	5.58	207.03

DEPARTMENT PERSONNEL

Classification Title	FTE 2016-17	Change	FTE 2017-18
Council Member	0.30	-	0.30
Mayor	0.10	-	0.10
Vice Mayor	0.10	-	0.10
Treasurer	0.10	-	0.10
Planning Commission	0.00	-	0.00
Total	0.60	0.00	0.60
City Manager			
City Manager	1.00	-	1.00
Assistant City Manager	0.00	-	0.00
Deputy City Manager	1.00	-	1.00
Senior Management Analyst	0.00	-	0.00
Project & Grant Administrator	0.50	0.10	0.60
City Clerk	1.00	-	1.00
Deputy City Clerk	1.00	-	1.00
Total	4.50	0.10	4.60
Finance			
Finance Director	1.00	-	1.00
Assistant Finance Director	0.00	-	0.00
Finance Controller	1.00	(1.00)	0.00
Revenue Manager	1.00	(1.00)	0.00
Senior Accountant	1.00	-	1.00
Accountant	0.00	-	0.00
Management Analyst	1.00	-	1.00
Payroll Officer	1.00	0.50	1.50
Accounts Payable Specialist	0.00	-	0.00
Administrative Analyst	0.00	-	0.00
Accounting Assistant	0.00	-	0.00
Financial Services Specialist I	3.00	-	3.00
Procurement Manager	1.00	-	1.00
Buyer I	1.00	-	1.00
Buyer II	0.00	1.00	1.00
Information Technology Administrator	1.00	-	1.00
Information Technology Coordinator	0.00	-	0.00
Information Technology Network Specialist	1.00	-	1.00
Information Technology Specialist I	2.00	(1.20)	0.80
Information Technology Specialist II	0.00	2.00	2.00
Website Developer	0.00	-	0.00
Information Technology Intern	0.00	-	0.00
Billing & Customer Services Manager	1.00	-	1.00
Customer Services Rep. III	1.00	-	1.00
Customer Services Rep. II	3.00	(1.00)	2.00
Customer Services Rep. I	1.00	1.48	2.48
Utility Billing Clerk	0.00	-	0.00
Utility Services Team Leader	1.00	-	1.00
Meter Reader	1.80	-	1.80
Meter Reader (On-Call)	0.96	-	0.48
Total	24.76	0.78	25.06

Classification Title	FTE 2016-17	Change	FTE 2017-18
Human Resources/Risk Management			
Director of Human Resources	1.00	-	1.00
Senior Management Analyst	0.00	-	0.00
Management Analyst	1.00	-	1.00
Human Resources Assistant	0.00	-	0.00
Administrative Secretary/HR Assistant	0.50	-	0.50
Total	2.50	0.00	2.50
Community Development & Planning			
Director of Comm. Development & Planning	1.00	-	1.00
Building Official	1.00	-	1.00
Planning Manager	1.00	-	1.00
Principal Planner	0.00	-	0.00
Senior Planner	0.00	-	0.00
Associate Planner	0.00	1.00	1.00
Assistant Planner	1.00	(1.00)	0.00
Development Permit Coordinator	0.50	-	0.50
Planning/Building Technician	1.00	-	1.00
Administrative Secretary	0.00	-	0.00
Planning Intern	0.00	-	0.00
Total	5.50	0.00	5.50
Community Services			
Community Services Administrator	1.00	-	1.00
Project & Grant Administrator	0.50	(0.50)	0.00
Facilities Administrator	1.00	-	1.00
Event Coordinator Assistant	0.80	-	0.80
Event & Facilities Attendant	0.80	-	0.80
Conference Center Facility Attendant	0.80	-	0.80
ARC Facility Attendant	0.38	0.42	0.80
Buildings/Facilities Lead Worker	1.00	-	1.00
Buildings Specialist	1.00	-	1.00
Buildings Facility Attendant	1.60	-	1.60
Park/Golf Superintendent	1.00	-	1.00
Park/Golf Lead Worker	1.00	-	1.00
Parks/Golf Service Worker I	4.00	-	4.00
Parks/Golf Service Worker II	2.00	-	2.00
Parks/Golf Service Worker (Seasonal)	0.96	-	0.96
Parks Facility Attendant	0.00	-	0.00
Museum Director	1.00	-	1.00
Museum Curator	1.00	-	1.00
Museum Educator	1.00	-	1.00
Museum Registrar	0.00	-	0.00
Museum Receptionist	0.84	-	0.84
Program/Project Analyst	1.01	(1.01)	0.00
Recreation Supervisor	1.00	-	1.00
Recreation Coordinator	1.00	-	1.00
Sports Coordinator	1.00	-	1.00
Receptionist/Clerk	1.00	-	1.00
Community Services Assistant	0.80	0.07	0.87

Classification Title	FTE 2016-17	Change	FTE 2017-18
Activities Staff	0.89	(0.65)	0.24
Day Camp Staff	3.08	0.38	3.46
Pool Staff	2.64	0.29	2.93
Sports Staff	1.01	(0.04)	0.97
Total	35.11	-1.04	34.07
Airport			
Airport Manager	1.00	-	1.00
Airport Assistant	1.00	-	1.00
Airport Ground Maintenance Attendant	0.80	-	0.80
Airport Attendant	1.44	-	1.44
Total	4.24	0.00	4.24
Public Works			
Director of Public Works/City Engineer	1.00	-	1.00
Deputy Director of Public Works - Eng.	1.00	-	1.00
Senior Civil Engineer	1.00	-	1.00
Project Analyst	0.00	-	0.00
Management Analyst	1.00	-	1.00
Development Permit Coordinator	0.50	-	0.50
Engineering Analyst	1.00	-	1.00
Engineering Technician	0.00	1.00	1.00
Engineering Intern	0.00	-	0.00
Administrative Secretary/HR Assistant	0.50	-	0.50
Public Works Supervisor	0.00	-	0.00
Public Works Leadworker	0.00	-	0.00
Public Works Maintenance II	1.00	-	1.00
Public Works Maintenance I	5.00	-	5.00
Public Works Maintenance (Seasonal)	0.00	0.48	0.48
Street Sweeper Operator	1.00	-	1.00
Fleet Maintenance Supervisor	1.00	-	1.00
Senior Equipment Mechanic	0.00	-	0.00
Equipment Mechanic	3.00	-	3.00
Total	17.00	1.48	18.48
Water & Sewer Utilities			
Director of Water & Sewer Utilities	1.00	-	1.00
Water Treatment Plant Supervisor	1.00	-	1.00
Senior Water Treatment Plant Operator	1.00	-	1.00
Water Treatment Plant Operator	3.00	-	3.00
Water Treatment Plant Operator-in-Training	0.00	-	0.00
Water Treatment Plant Intern	0.00	-	0.00
Wastewater Treatment Plant Supervisor	1.00	-	1.00
Lead Wastewater Treatment Plant Operator	1.00	-	1.00
Sr. Wastewater Treatment Plant Operator	2.00	-	2.00
Sr. Wastewater Treatment Plant Oper/Mech	1.00	(1.00)	0.00
Wastewater Treatment Plant Operator	3.00	-	3.00
Wastewater Treatment Plant Oper/Training	0.00	1.00	1.00
Wastewater Treatment Plant Intern	0.00	0.24	0.24
Environment Laboratory Technician III	1.00	-	1.00
Environment Laboratory Technician I	1.00	-	1.00
Water/Sewer/Streets Maintenance Supervisor	1.00	-	1.00

Classification Title	FTE 2016-17	Change	FTE 2017-18
Water/Sewer Leadworker	1.00	-	1.00
Water/Sewer Service Attendant	1.00	-	1.00
Water/Sewer Attendant II	4.00	-	4.00
Water/Sewer Attendant I	3.00	(1.00)	2.00
Water & Sewer Attendant (Seasonal)	0.48	-	0.48
Total	26.48	-0.76	25.72
Electric Utility			
Director of Electric Utility	1.00	-	1.00
Assistant Electric Utility Director	1.00	-	1.00
Power Engineer	1.00	-	1.00
Design Support	0.48	-	0.48
Electric Supervisor	1.00	-	1.00
Electric Crew Foreman	2.00	-	2.00
Lineman	6.00	-	6.00
Apprentice Lineman	1.00	-	1.00
Electric Utility Internship Program	0.96	-	0.96
Electric Utility Technician I	2.00	-	2.00
Electric Utility Technician II	1.00	-	1.00
Electrical Engineering Technician III	1.00	-	1.00
Electrical Engineering Technician II	1.00	-	1.00
Electrical Engineering Technician I	0.00	-	0.00
Administrative Secretary	0.00	-	0.00
Electric Utility Program Coordinator	1.00	-	1.00
Total	20.44	0.00	20.44
Police			
Police Chief	1.00	-	1.00
Police Captain	1.00	-	1.00
Police Lieutenant	2.00	-	2.00
Police Sergeant	6.00	-	6.00
Police Officer/Detective	4.00	-	4.00
Police Officer/School Resource Officer	1.00	1.00	2.00
Police Officer/Major Crimes Task Force	1.00	-	1.00
Police Officer	15.00	1.00	16.00
Police Officer (funded by COPS Grant)	1.00	-	1.00
Community Services Officer	4.80	1.02	5.82
Evidence Clerk	0.00	-	0.00
Crimes Analyst	1.00	-	1.00
Communications Supervisor	0.00	-	0.00
Communications & Records Manager	1.00	-	1.00
Senior Police Dispatcher	1.00	-	1.00

Classification Title	FTE		FTE
	2016-17	Change	2017-18
Police Dispatcher	7.00	-	7.00
Records Clerk	2.00	-	2.00
Administrative Secretary (formerly Fire Sec)	0.84	-	0.84
Total	49.64	3.02	52.66
Fire			
Fire Chief	0.00	1.00	1.00
Fire Division Chief	2.00	-	2.00
Fire Captain	2.00	-	2.00
Fire Engineer	4.00	-	4.00
Firefighter/Paramedic	3.00	1.00	4.00
Fire Marshall	0.00	-	0.00
Administrative Secretary	0.16	-	0.16
Total	11.16	2.00	13.16
TOTAL FTE	201.93	5.58	207.03

Adopted budget

The city council approved annual budget establishing the legal authority for the expenditure of funds as set forth in the appropriation resolution.

Accrual/accrual basis of accounting

A method of accounting that recognizes the financial effect of transactions, events and inter-fund activities when they occur, regardless of the timing of related cash flows.

Annual financial report

A financial report applicable to a single fiscal year.

Appropriation

An authorization made by the city council, which permits officials to incur obligations against and to make expenditures of resources. Appropriations are usually made to fixed amounts and are typically granted for a one-year period.

Assessed valuation

A valuation set upon real estate or other property by a government as a basis for a tax levy.

Audit

A view of the city accounts by an independent auditing firm to substantiate year-end fund, salaries, reserves and cash on hand.

Beginning/ending fund balance

Appropriated resources available in a fund from the prior/current year after payment of the prior/current year's expenses. This is not necessarily cash on hand.

Bond

A city may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a specified rate.

Budget

A plan of financial operation embodying an estimate of proposed appropriations for a given period of time and the proposed means of financing them.

Budgetary basis

The method of accounting applied to the budgetary accounts and process.

Budgetary control

The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of appropriations and available resources.

Budget message or budget transmittal letter

A general discussion of the proposed budget as presented in writing by the city manager to the city council. The message contains an explanation of principal budget items and summaries found in the prepared budget relative to the current year adopted budget.

Budgetary basis the form of accounting utilized throughout the budget process.

CAP

Cost Allocation Plan. This is the guiding document as to how total cost is calculated and applied to each function and activity delivering services to the community.

C.O.P.

Community oriented policing.

Debt service

Payment of interest and repayment of principal to holders of the city's debt instruments (bonds).

Debt service fund

Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deficit an excess of expenditures or expenses over resources.

Department

An operational and budgetary unit designated by the city council to define and organize city operations.

Depreciation

The portion of the cost of a fixed-asset charged as an expense prorated over the estimated life of the asset.

Encumbrance

An amount of money committed for the payment of goods and services not yet received or paid for. A purchase order is a common encumbrance.

Estimated revenues

The budgeted, projected revenues expected to be realized during the budget (fiscal) year to finance all or part of the planned expenditures.

Exchange transactions

In government, these are transactions in which each party receives and surrenders essentially equal value.

Example: one dollar is paid for a dollar's worth of water service.

Exchange-like transactions

Similar to exchange transactions, these are transactions in which there is an identifiable exchange between the government and another party, but the values exchanged may not be quite equal or the direct benefits of the exchange may not be exclusively for the parties to the exchange. Example: certain grants and donations.

Expenditure

The actual payment for goods and services.

Expenses

The incurrence of liabilities or the consumption of assets arising from the delivery or production of goods, rendering services or carrying out other activities that constitute the entity's ongoing major or central operation. The term applies to the city's enterprise and internal service funds.

Fiscal year (FY)

A 12-month period of time to which the budget applies. For the City of Ukiah it is July 1 through June 30.

Fixed asset

A long-lived tangible asset obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include land, buildings, equipment, improvements to other assets and infrastructure (i.e., streets, highways, bridges, etc.).

Full time equivalent (FTE) position

The amount of time a position has been budgeted for in terms of the amount of time a regular, full-time employee normally works in a year (2,080 hours).

Fund

An accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances and changes therein are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

Fund balance

The difference between the assets (revenues and other resources) and liabilities (expenditures incurred or committed to) for a particular fund. It also represents the accumulated net resources of a fund available for reservation, designation or for appropriation.

Gann

Refers to the last name of the individual who championed proposition 13 and secured the passage of the constitutional amendment that led to the property tax rollback in the 1970's.

GASB

Governmental Accounting Standards Board.

Generally accepted accounting principles (GAAP)

Uniform minimum standards and guidelines for accounting and reporting. These standards govern the form and content of the annual financial statements of an entity. The primary authoritative body on the application of GAAP to state and local governments is the governmental accounting standards board (GASB).

General fund

The primary governmental fund used to account for all financial resources, except those required to be accounted for in another fund.

General plan

A comprehensive, long-range policy guide intended to promote efficient and desirable growth in the community.

Governmental funds

Distinguished by their measurement focus on determining financial position and changes in financial position.

Grants

Contributions of gifts or cash or other assets from another government to be used or expended for a specific purpose, activity or facility.

Infrastructure

Facilities that support the continuance and growth of a community. Examples include roads, water lines, sewers, public buildings, parks and airports.

Interfund transfers

Monies moved from one fund to another. The money is transferred to finance the operations of another fund or to reimburse the fund for expenses.

Line item

The description of an object of expenditure, i.e. Salaries, supplies, professional services and other operational costs.

Maintenance & operation (M&O) costs

The day-to-day operating and maintenance costs of a municipality. These costs include personnel, gas, electric utility bills, telephone expense, reproduction costs, and postage and vehicle maintenance

Modified accrual

An adaptation of the accrual basis of accounting for governmental funds types. Revenues and other financing resources are recognized when they become available to finance expenditures of the current period.

Expenditures are recognized when the fund liability is incurred.

Nonexchange transactions

Transactions in which a government gives or receives values (benefit) to or from another party without giving or receiving equal value in exchange. Example: taxes.

Notes

A paper that acknowledges a debt and promises payment to a specified party of a specific sum, describing a time of maturity that is either definite or will become definite.

Object an individual expenditure account.

Objective

A measurable output that an organization strives to achieve within a designated time frame. The achievement of the objective advances an organization toward a corresponding goal.

Operating budget

Plans of current expenditures and the proposed means of financing them. The annual operating budget, as distinguished from the capital program budget, is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Operating deficit the deficiency of operating revenues under expenditures.

Operating expenses

Expenditures for materials, supplies and services which are ordinarily consumed within a fiscal year and which are not included in the program inventories.

Operating surplus

The excess of operating revenues over operating expenditures.

Ordinance

A formal legislative enactment by the city council. It is the full force and effect of law within the city boundaries unless preempted by a higher form of law.

Performance measures

Measurement of service performance indicators that reflect the amount of money spent on services and the resulting outcomes at a specific level of services provided.

Primary funds

Funds that account for the majority of operating activities of the City.

Program

A group of related activities performed by one or more organizational units for the purpose of accomplishing a city responsibility.

Proposed (Recommended) budget

This refers to the status of an annual budget, which has been submitted to the city council by the city manager and is pending public review and city council adoption. Also referred to as the “preliminary budget”.

Reserve

An account used to indicate that a portion of a fund’s balance is legally restricted for a specific purpose and is, therefore, not available for general appropriations.

Resolution

A special order of the city council, which has a lower legal standing than an ordinance.

Resources

Total amounts available for appropriation including estimated revenues, fund transfers and beginning fund balances.

Retained earnings

An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

Revenue

Income received through such sources as taxes, fines, fees, grants or service charges that can be used to finance operations or capital assets.

Risk management

An organized attempt to protect an organization’s assets against accidental loss in the most cost effective manner.

Self-insurance

A term often used to describe the retention by an entity of a risk of loss arising out of the ownership of property or the activity of the agency. It is distinguished from the transfer of risk to a third party (insurance company).

Service effort a measure of expected output by a budgetary program.

Special revenue funds

A governmental fund type used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

Subventions

Revenues collected by the state (or other level of government), which are allocated to the city on a formula basis. The major subventions received by the city come from the state of California and include motor vehicle in-lieu and gas tax.

Tax allocation bonds

A bond issued that has a specific tax revenue source that backs the payment of the debt. In the city, these are not issued for general fund purposes.

Transfer in/out

Movement of resources between two funds. Example: an interfund transfer would include the transfer of operating resources from the general fund to an enterprise fund.

Transient occupancy tax (TOT)

This revenue source originates in a tax placed on lodging facilities for the occupancy of a room. Ukiah has a 10% tax for such occupancies.

Trust funds

Funds held by the city that are subject to the terms of the trust that created the source of funding.

User charges

The payment of a fee in direct receipt of a public service by the party who benefits from the service.

Working capital

The difference between current assets and current liabilities. It is often used to approximate fund balance in proprietary funds (enterprise and internal service), which are accounted for using the full accrual basis, in comparison to governmental funds, which are accounted for using the modified accrual basis.

Workload indicators

Statistical information that indicates the demands for services within a given department or division. Workload indicators are a type of performance measure utilized by departments or divisions to assess its level of service.

ACCOUNTING STRUCTURE

City Government Services

The City provides the following municipal services directly:

- Building Permit/Plan Approval
- Planning, Zoning and Land Use
- Engineering
- Public Safety (Fire provided by City Fire and Ukiah Valley Fire District)
- Street Maintenance
- Economic Development
- Housing Services
- Water and Sewer Utilities
- Solid Waste Management (Waste collection handled by franchise trash hauler, Ukiah Waste Solutions)
- Electric Utility
- Community Service Activities

Accounting System and Budgetary Control

In developing and evaluating the City's accounting system, consideration is given to the adequacy of internal accounting controls, managerial reporting, purchasing, and budgetary control. Controls are designed to provide reasonable, but not absolute, assurance regarding the safeguarding of assets against loss from unauthorized use or disposition and the reliability of financial records for preparing financial statements and maintaining accountability. The concept of reasonable assurance recognizes that the cost of a specific control feature should not exceed the benefits likely to be derived and the evaluation of costs and benefits require estimates and judgments by management. The City's internal accounting controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions.

Basis of Accounting

The budgets of all governmental fund types are prepared on a modified accrual basis. Under the modified accrual basis, revenue is recognized when it becomes measurable and available. "Measurable" means the amount can be determined and "available" means collectible within the current period or soon enough thereafter to pay current liabilities. This is generally within sixty (60) days after the end of the fiscal year. Expenditures are recognized when the related fund liability is incurred. The budgets of proprietary funds (water and sewer enterprise funds), as well as fiduciary funds (OPEB trust fund), are prepared on an accrual basis. Under this method, revenue is recognized when earned and expenses are recognized at the time the liability is incurred.

DEBT MANAGEMENT POLICY

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SECTION 1: POLICY

This Debt Management Policy sets forth debt management objectives for the City of Ukiah and its component units for which the City Council acts as legislative body, and the term “City” shall refer to each of such entities.

This Debt Management Policy establishes general parameters for issuing and administering debt. Recognizing that cost-effective access to the capital markets depends on prudent management of the Debt Program, the City Council has adopted this Debt Management Policy by resolution.

This Debt Management Policy is intended to comply with California Government Code Section 8855(i) and SB 1029 (2016).

SECTION 2: SCOPE

The guidelines established by this policy will govern the issuance and management of all debt funded for long term capital financing needs and not for general operating functions. When used in this policy, “debt” refers to all forms of indebtedness and financing lease obligations. The Finance Department recognizes that changes in the capital markets and other unforeseen circumstances may require action that deviates from this Debt Management Policy. In cases that require exceptions to this Debt Management Policy, approval from the City Council will be necessary for implementation.

SECTION 3: OBJECTIVES

The purpose of this Debt Management Policy is to assist the City in pursuit of the following equally important objectives, while providing full and complete financial disclosure and ensuring compliance with applicable state and federal laws:

- Minimize debt service and issuance costs;
- Maintain access to cost effective borrowing
- Achieve the highest practical credit rating
- Ensure full and timely repayment of debt
- Maintain full and complete financial disclosure and reporting
- Ensure compliance with applicable state and federal laws

Budget Integration – The decision to incur new indebtedness should be integrated with the policy decisions embedded in the City Council-adopted annual Operating Budget and Capital Improvement Program Budget. The annual debt service payments shall be included in the Operating Budget.

The City will integrate its debt issuances with the goals of its Capital Improvement Program by timing the issuance of debt to ensure that projects are available when needed in furtherance of the City's public purposes. The City will seek to issue debt in a timely manner to avoid having to make unplanned expenditures for capital improvements or equipment from its general fund.

Review – Recognizing that cost-effective access to the capital market depends on prudent management of the City's debt program, a regular review of the debt policy should be performed. The debt policy will be included as an Appendix in the annual Budget adopted by City Council. Any substantive changes to the policy shall be brought to the City Council for consideration and approval.

SECTION 4: DELEGATION AUTHORITY

Pursuant to the provisions of Section 37209 and 40805.5 of the Government Code of the State of California, the Finance Director shall be responsible for all of the financial affairs of the City. This Debt

Management Policy grants the Finance Director the authority to select the financing team, coordinate the administration and issuance of debt, communicate with the rating agencies, fulfill all of the pre-issuance and post-issuance requirements imposed by or related to state law, federal tax law and federal securities law.

Financing Team Definitions and Roles – The financing team is the working group of City staff and outside consultants necessary to complete a debt issuance including but not limited to bond counsel, disclosure counsel, underwriter, municipal financial advisor, trustee, pricing consultant and/or arbitrage analyst.

Typically, the Finance Director, the City Attorney, the City Manager, and appropriate Department Head(s) form the City staff portion of the Financing Team. Other staff members or designees may be appointed to the Financing Team.

Consultant Selection – The City will consider the professional qualifications and experience of consultants as it relates to the specific bond issue or other financing under consideration in accordance and pursuant to the City's Municipal Code and purchasing policies.

SECTION 5: METHODS OF FINANCING

The Finance Director will investigate all possible financing alternatives including, but not limited to bonds, loans, state bond pools, and grants. The City also has an impact fee program whereby new development pays its fair share for the increased capital and operating costs that result from new construction. Although impact fee payments are restricted to specific projects or types of projects, the use of these payments can be an important source of financing for certain capital projects.

Cash Funding – The City funds a significant portion of capital improvements from reserves accumulated from one-time revenues, which have been set aside for investment in the City's infrastructure.

Inter-fund Borrowing – The City may borrow internally from other funds with surplus cash in lieu of issuing bonded debt. Purposes warranting the use of this type of borrowing could include short term cash flow imbalances, interim financing pending the issuance of bonds, or long term financing in lieu of bonds for principal amounts of under \$10 million. The City funds from which the money is borrowed may be repaid with interest based upon the earning rate of the City's investment portfolio. The Finance Director shall also exercise due diligence to ensure that it is financially prudent for the Fund making the loan.

Inter-fund loans will be evaluated on a case by case basis by the Finance Department. Short-term borrowing for cash flow purposes, expected to be repaid within the next operating (budget) cycle, shall be authorized and executed by the Finance Director.

Any long-term borrowing (advances) between two City funds, with full maturity not expected until beyond the next operating cycle, will require approval by City Council by resolution. The purpose of inter-fund borrowing is to finance high priority needs and to reduce costs of interest, debt issuance and/or administration.

Bank Loans / Lines of Credit – Although the City does not typically utilize lines of credit for the financing of capital projects, financial institution credit is an option for municipal issuers and may be evaluated as a financing option.

Other Loans – The City will evaluate other loan programs, including but not limited to State loans such as the Water Resources Control Board's revolving fund loans for the construction of water infrastructure projects.

Bond Financing – The City may issue any bonds which are allowed under federal and state law including but not limited to general obligation bonds, certificates of participation, revenue bonds, land-secured (assessment and special tax) bonds, refunding bonds and special tax bonds (see below for detail).

General Obligation Bonds – General Obligation Bonds (GO Bonds) may only be issued with two-thirds approval of the City's registered voters. The California State Constitution (Article XVI, Section 18) limits the use of the proceeds from GO Bonds to "the acquisition or improvement of real property". Parks and Public Safety facilities are examples of the type of facilities that could be financed with GO Bonds.

Lease Financings – Lease financings may take a variety of forms, including certificates of participation, lease revenue bonds and direct leases (typically for equipment). When the City finances acquisition or construction of capital improvements or equipment with a lease financing, the City agrees to lease either the financed asset or a different asset and, most commonly, the City's lease payments are securitized in the form of certificates of participation or lease revenue bonds. This type of financing requires approval of City Council.

Revenue Bonds – Revenue Bonds are generally issued by the City for enterprise funds that are financially self-sustaining without the use of taxes and therefore rely on the revenues collected by the enterprise fund to repay the debt. This type of financing requires approval of City Council.

Assessment Bonds – The Improvement Bond Act of 1915 (Streets and Highways Code Section 8500 et seq.) and other state laws, subject to Article XIII D of the California Constitution, allow the City to issue bonds to finance improvements that provide "specific benefit" to the assessed real property. Installments are collected on the secured property tax roll of the County. The City, may also adopt assessment laws that are applicable within its boundaries. This type of financing is secured by the lien upon and assessments paid by the real property owners and does not obligate the City's general fund or other funds.

Special Tax Bonds – Under the Mello-Roos Community Facilities Act of 1982, the City may issue bonds on behalf of a Community Facilities District (CFD) to finance capital facilities, most commonly in connection with new development. These bonds must be approved by a two-thirds vote of the qualified electors in the CFD, which the Mello-Roos Act defines to mean registered voters if there are 12 or more registered voters in the CFD and, if there are fewer than 12 registered voters, the landowners in the CFD. Bonds issued by the City under the Mello-Roos Act are secured by a special tax on the real property within the CFD. The financed facilities do not need to be physically located within the CFD. The City may also adopt special tax financing laws that are applicable within its boundaries. As this type of financing is secured by the special tax lien upon the real property it does not obligate the City's general fund or other funds.

Refunding Obligations – Pursuant to the Government Code and various other financing statutes applicable in specific situations, the City Council is authorized to provide for the issuance of bonds for the purpose of refunding any long-term obligation of the City. Absent any significant non-economic factors, a refunding should produce minimum net debt service savings (net of reserve fund earnings and other offsets, and taking transaction costs into account) of at least 3% of the par value of the refunded bonds on a net present value basis, using the refunding issue's True Interest Cost (TIC) as the discount rate, unless the Finance Director determines that a lower savings percentage is acceptable for issues or maturities with short maturity dates. [Additionally, the Finance Director may determine that there are other, compelling "non-economic" reasons (i.e. removal of onerous covenants, terms or conditions)]

Other Obligations – There may be special circumstances when other forms of debt are appropriate and may be evaluated on a case-by-case basis. Such other forms include, but are not limited to: bond anticipation notes, grant anticipation notes, tax allocation bonds, lease revenue bonds, pension obligation bonds, etc.

SECTION 6: STRUCTURE AND TERM

Term of Debt – Debt will be structured for the shortest period possible, consistent with a fair allocation of costs to current and future users. The standard term of long-term debt borrowing is typically 15-30 years.

Consistent with its philosophy of keeping its capital facilities and infrastructure systems in good condition and maximizing a capital asset's useful life, the City will make every effort to set aside sufficient current revenues to finance ongoing maintenance needs and to provide reserves for periodic replacement and renewal. Generally, no debt will be issued for a period exceeding the useful life or average useful lives of projects to be financed.

Debt Repayment Structure – In structuring a bond issue, the City will manage the amortization of the debt and, to the extent possible, match its cash flow to the anticipated debt service payments. In addition, the City will seek to structure debt with aggregate level debt service payments over the life of the debt. Structures with unlevel debt service will be considered when one or more of the following exist:

- Natural disasters or extraordinary unanticipated external factors make payments on the debt in the early years prohibitive;
- Such structuring is beneficial to the City's aggregate overall debt payment schedule;
- Such structuring will allow debt service to more closely match project revenues during the early years of the project's operation.

Bond Maturity Options – For each issuance, the City will select serial bonds or term bonds, or both. On the occasions where circumstances warrant, capital appreciation bonds (CABs) may be used. The decision to use term, serial or CABs is typically driven by market conditions.

Interest Rate Structure – The City will issue securities on fixed or variable interest rates, which ever will be most beneficial to the City.

Credit Enhancement – Credit enhancement may be used to improve or establish a credit rating on a City debt obligation. Types of credit enhancement include letters of credit, bond insurance and surety policies. The Finance Director will recommend the use of a credit enhancement if it reduces the overall cost of the proposed financing or if the use of such credit enhancement furthers the City's overall financial objectives.

Debt Service Reserve Fund – Debt service reserve funds are held by the Trustee to make principal and interest payments to bondholders in the event the pledged revenues are insufficient to do so. The City will fund debt service reserve funds when it is in the city's overall best financial interest. The City may decide not to utilize a reserve fund if the Finance Director, in consultation with the underwriter and municipal advisor, determines there would be no adverse impact to the City's credit rating or interest rates.

Per Internal Revenue Service rules, the size of the reserve fund on tax-exempt bond issuance is the lesser of

- 10% of the initial principal amount of the debt;

- 125% of average annual debt service; or
- 100% of maximum annual debt service.

In lieu of holding a cash funded reserve, the City may substitute a surety bond or other credit instrument in its place. The decision to cash fund a reserve fund rather than to use a credit facility is dependent upon the cost of the credit instrument and the investment opportunities.

Call Options / Redemption Provisions – A call option or optional redemption provision gives the City the right to prepay or retire debt prior to its stated maturity date. This option may permit the City to achieve interest savings in the future through the refunding of the bonds. Often the City will pay a higher interest rate as compensation to the buyer for the risk of having the bond called in the future. In addition, if a bond is called, the holder may be entitled to a premium payment (call premium). Because the cost of call options can vary depending on market conditions, an evaluation of factors will be conducted in connection with each issuance. The Finance Director shall evaluate and recommend the use of a call option on a case by case basis.

Debt Limits – California Government Code Section 43605 states the City shall not incur bonded indebtedness payable from the proceeds of property tax which exceeds 15 percent of the assessed value of all real and personal property of the City.

The cumulative annual debt service of all bond issues supported by the General Fund is restricted to no more than 15 percent of annual General Fund Revenue.

Bond issues supported by Enterprise Funds should maintain a minimum ratio of net operating income to annual debt service (“coverage ratio”) that the Finance Director concludes is financially prudent to the City. Typically, a higher coverage ratio produces a better credit rating and lower interest rates, yet if too high, potentially may restrict efficient Enterprise operations or unduly induce unneeded user rate increases. Therefore, the City should balance the benefits of higher ratings with the operational impact of high coverage ratios.

SECTION 7: METHOD OF ISSUANCE AND SALE; DISCLOSURE

Debt issues are sold to a single underwriter or to an underwriting syndicate, either through a competitive sale or a negotiated sale. A negotiated sale may involve the sale of securities to investors through an underwriter or the private placement of the securities with a financial institution or other sophisticated investor. The selected method of sale will be that which is most beneficial to the City in terms of lowest net interest rate, most favorable terms in financial structure, and market conditions. The Finance Director will review conditions in conjunction with information and advice presented by the City's Municipal Financial Advisor.

Competitive Sales of Bonds – In a competitive sale, the terms of the debt will be defined by the City and the City's finance team, and the price of the debt will be established through a bidding process amongst impartial underwriters and/or underwriting syndicates. The issue is awarded to the underwriter judged to have submitted the best bid that offers the lowest true interest cost taking into account underwriting spread, interest rates and any discounts or premiums.

Negotiated Sale of Bonds – A method for sale for bonds, notes, or other financing vehicles in which the City selects in advance, based upon proposals received or by other means, one or more underwriters to work with it in structuring, marketing and finally offering an issue to investors. The negotiated sale method is often used when the issue is: a first-time sale by an issuer (a new credit), a complex security

structure, such as variable rate transaction, an unusually large issue, or in a highly volatile or congested market where flexibility as to bond sale timing is important.

Private Placement – A private placement is a variation of a negotiated sale in which the City, usually with the help of a municipal financial advisor and placement agent will attempt to place the entire new issue directly with an investor. The investor will negotiate the specific terms and conditions of the financing before agreeing to purchase the issue. Private placements are generally undertaken because the transaction is complex or unique, requiring direct negotiations with the investor, or because the issue is small or of a shorter duration and a direct offering provides economies of scale, lower interest costs and reduced continuing disclosure.

Derivative products - Because of their complexity, unless otherwise amended, Derivative Products such as interest rate swaps, interest floaters, and other hybrid securities are prohibited by this Debt Management Policy.

Initial Disclosure Requirements - The City acknowledges its disclosure responsibilities. Under the guidance of Disclosure Counsel, the City will distribute or cause an underwriter to distribute its Preliminary Official Statement and final Official Statement (neither is typically required in a private placement, although in some cases a "private placement memorandum" may be required by the investor).

The Financing Team shall be responsible for soliciting "material" information (as defined in Securities and Exchange Commission Rule 10b-5) from City departments and identifying contributors who may have information necessary to prepare portions of the Official Statement or who should review portions of the Official Statement. In doing so, the Financing Team shall confirm that the Official Statement accurately states all "material" information relating to the decision to buy or sell the subject bonds and that all information in the Official Statement has been critically reviewed by an appropriate person.

In connection with an initial offering of securities, the City and other members of the Financing Team will:

- Identify material information that should be disclosed in the Official Statement;
- Identify other persons that may have material information (contributors);
- Review and approve the Official Statement;
- Ensure the City's compliance, and that of its related entities, with federal and state security laws, including notification to the California Debt and Investment Advisory Commission ("CDIAC") of the proposed debt issue no later than 30 days prior to the sale of any debt issue, and submission of a final report of the issuance to the CDIAC by any method approved by the CDIAC.

The Financing Team shall critically evaluate the Official Statement for accuracy and compliance with federal and state securities laws. The approval of an Official Statement shall be placed on the City Council agenda, and shall not be considered as a Consent Calendar item. The staff report will summarize the City Council's responsibilities with respect to the Official Statement and provide the City Council the opportunity to review a substantially final Official Statement. The City Council shall undertake such review as deemed necessary by the City Council to fulfill the City Council's securities law responsibilities.¹

¹ The Securities and Exchange Commission (the SEC), the agency with regulatory authority over the City's compliance with the federal securities laws, has issued guidance as to the duties of the City Council with respect to its approval of the POS. In its "Report of Investigation in the Matter of County of Orange, California as it Relates to the Conduct of the Members of the Board of Supervisors" (Release No. 36761 / January 24, 1996) (the "Release"), the SEC stated that, if a member of the City Council has knowledge of any facts or circumstances that an investor would want to know about prior to investing in the bonds, whether relating to their repayment, tax-exempt

For any privately placed debt with no Official Statement, the final staff report describing the issue and such other documents will be provided to the City Council for approval.

SECTION 8: CREDITWORTHINESS OBJECTIVES

Ratings are a reflection of the general fiscal soundness of the City and the capabilities of its management. Typically, the higher the credit ratings are, the lower the interest cost is on the City's debt issues. To enhance creditworthiness, the City is committed to prudent financial management, systematic capital planning, and long-term financial planning, and to that end has an objective of maintaining a credit rating of at least AA- (Standard and Poor's); however, the City also recognizes that external economic, natural, or other events may, from time to time, affect the creditworthiness of its debt.

The most familiar nationally recognized bond rating agencies are Standard and Poor's, Moody's Investors Service, and Fitch Ratings. When issuing a credit rating, rating agencies consider various factors including but not limited to:

- City's fiscal status
- City's general management capabilities;
- Economic conditions that may impact the stability and reliability of debt repayment sources;
- City's general reserve levels;
- City's debt history and current debt structure;
- Project being financed
- Covenants and conditions in the governing legal documents

Bond Ratings – The Financing Team will assess whether a credit rating should be obtained for an issuance. The City typically seeks a rating from at least one nationally recognized rating agency on new and refunded issues being sold in the public market. The Finance Director, working with the Financing Team, shall be responsible for determining which of the major rating agencies the City shall request provide a rating. When applying for a rating on an issue, the City and Financing Team shall prepare a presentation for the rating agency when the City determines that a presentation is in the best interests of the City.

Rating Agency Communications – The Finance Director is responsible for maintaining relationships with the rating agencies that assign ratings to the City's various debt obligations. This effort shall include providing the rating agencies with the City's financial statements, if applicable, as well as any additional information requested.

SECTION 9: POST ISSUANCE ADMINISTRATION

Notification to the CDIAC – The City shall work with its bond counsel to submit a report of final sale to the CDIAC by any method approved by the CDIAC no later than 21 days after the sale of the debt. The report shall include the information required by CDIAC.

Investment of Proceeds – The Finance Director shall invest bond proceeds and reserve funds in accordance with each issue's indenture or trust agreement, utilizing competitive bidding when possible. All investments will be made in compliance with the City's investment policy objectives of safety liquidity

status, undisclosed conflicts of interest with interested parties, or otherwise, he or she should endeavor to discover whether such factors are adequately disclosed in the Official Statement. In the Release, the SEC stated that the steps that a member of the City Council would take include becoming familiar with the POS and questioning staff and consultants about the disclosure of such facts.

and then yield. The investment of bond proceeds and reserve funds shall comply with federal tax law requirements specified in the indenture or trust agreement and the tax certificate.

Unexpended bond proceeds shall be held by the bank trustee. The trustee will be responsible for recording all investments and transactions relating to the proceeds and providing monthly statements regarding the investments and transactions.

Use of Bond Proceeds – The Finance Director is responsible for ensuring debt proceeds are spent for the intended purposes identified in the related legal documents and that the proceeds are spent in the time frames identified in the tax certificate prepared by the City's bond counsel. Whenever reasonably possible, proceeds of debt will be held by a third-party trustee and the City will submit written requisitions for such proceeds. The City will submit a requisition only after obtaining the signature of the Finance Director. In those cases where it is not reasonably possible for the proceeds of debt to be held by a third-party trustee, the Finance Director shall retain records of all expenditures of proceeds through the final payment date for the debt.

Continuing Disclosure – The Finance Director or designee will ensure the City's annual financial statements and associated reports are posted on the City's web site. The City will also contract with consultant(s) to comply with the Securities and Exchange Commission Rule 15c2 by filing its annual financial statements, other financial and operating data and notices of enumerated events for the benefit of its bondholders on the Electronic Municipal Market Access (EMMA) website of the Municipal Securities Rulemaking Board (MSRB).

The City shall submit an annual report to the CDIAC for any issue of debt for which it has submitted a report of final sale on or after January 21, 2017. The annual report shall comply with the requirements of Government Code Section 8855 and related regulations.

Arbitrage Rebate Compliance and Reporting – The use and investment of bond proceeds must be monitored to ensure compliance with arbitrage restrictions. Existing regulations require that issuers calculate rebate liabilities related to any bond issues, with rebates paid to the Federal Government every five years and as otherwise required by applicable provisions of the Internal Revenue Code and regulations. The Finance Director shall contract with a specialist to ensure that proceeds and investments are tracked in a manner that facilitates accurate complete calculations, and if necessary timely rebate payments.

Compliance with Other Bond Covenants – In addition to financial disclosure and arbitrage, the City is also responsible for verifying compliance with all undertakings, covenants, and agreements of each bond issuance on an ongoing basis. This typically includes ensuring:

- Annual appropriation of revenues to meet debt service payments;
- Taxes/fees are levied and collected where applicable;
- Timely transfer of debt service payments to the trustee
- Compliance with insurance requirements
- Compliance with rate covenants
- Post-issuance procedures established in the tax certificate for any tax-exempt debt

Retention – A copy of all relevant documents and records will be maintained by the Finance Department for the term of the bonds (including refunding bonds, if any) per California Code. Relevant documents and records will include sufficient documentation to support the requirements relating to the tax-exempt status.

Investor Relations – While the City shall post its annual financial report as well as other financial reports on the City's website, this information is intended for the citizens of the City. Information that the City intends to reach the investing public, including bondholders, rating analysts, investment advisors, or any other members of the investment community shall be filed on the EMMA system.

Additional requirements for financial statements – It is the City's policy to hire an auditing firm that has the technical skills and resources to properly perform an annual audit of the City's financial statements. More specifically, the firm shall be a recognized expert in the accounting rules applicable to the City and shall have the resources necessary to review the City's financial statements on a timely basis.

SECTION 10: TRAINING

The Finance Director shall ensure that the members of the City staff involved in the initial or continuing disclosure process and the City Council are properly trained to understand and perform their responsibilities.

The Finance Director shall arrange for disclosure training sessions conducted by the City's disclosure counsel. Such training sessions shall include education on the Initial Disclosure and Continuing Disclosure sections of this Debt Management Policy, the City's disclosure obligations under applicable federal and state securities laws and the disclosure responsibilities and potential liabilities of members of the City's staff and members of the City Council. Such training sessions may be conducted using a recorded presentation.

SECTION 11: GLOSSARY

Ad Valorem Tax: A tax calculated "according to the value" of property. Such a tax is based on the assessed valuation of real property and a valuation of tangible personal property.

Amortization: The gradual reduction in principal of an outstanding debt based upon a specific repayment schedule, which details specific dates and repayment amounts on those dates.

Arbitrage: The gain that may be obtained by borrowing funds at a lower (often tax-exempt) rate and investing the proceeds at higher (often taxable) rates. The ability to earn arbitrage by issuing tax-exempt securities has been severely curtailed by the Internal Revenue Code of 1986, as amended.

Assessed Valuation: The appraised worth of property as set by a taxing authority through assessments for purposes of ad valorem taxation

Bond: A security that represents an obligation to pay a specified amount of money on a specific date in the future, typically with periodic interest payments.

Bond Anticipation Notes: Short-term notes issued usually for capital projects and paid from the proceeds of the issuance of long-term bonds. Provide interim financing in anticipation of bond issuance.

Bond Counsel: A specialized, qualified attorney retained by the issuer to give a legal opinion concerning the validity of securities. The bond counsel's opinion usually addresses the subject of tax exemption. Bond counsel may prepare or review and advise the issuer regarding authorizing resolutions, trust indentures and litigation.

Bond Insurance: A type of credit enhancement whereby an insurance company indemnifies an investor against default by the issuer. In the event of failure by the issuer to pay principal and interest in full and on time, investors may call upon the insurance company to do so. Once issued, the municipal

bond insurance policy is generally irrevocable. The insurance company receives its premium when the policy is issued and this premium is typically paid out of the bond issue.

Call Option: The right to redeem a bond prior to its stated maturity, either on a given date or continuously. The call option is also referred to as the optional redemption provision. Often a call premium is added to the call option as compensation to the holders of the earliest bonds called.

Capital Appreciation Bond: A municipal security on which the investment return on an initial principal amount is reinvested at a stated compounded rate until maturity, at which time the investor receives a single payment representing both the initial principal amount and the total investment return.

CDIAC: California Debt and Advisory Commission ("CDIAC")

Certificates of Participation: A financial instrument representing a proportionate interest in payments such as lease payments by one party (such as a city acting as a lessee) to another party (often a trustee).

Competitive Sale: A sale of bonds in which an underwriter or syndicate of underwriters submit sealed bids to purchase the bonds. Bids are awarded on a true interest cost basis (TIC), providing that other bidding requirements are satisfied. Competitive sales are recommended for simple financings with a strong underlying credit rating. This type of sale is in contrast to a Negotiated Sale

Continuing Disclosure: The requirement by the Securities and Exchange Commission for most issuers of municipal debt to post current financial information and notices of enumerated events on the MSRB's EMMA website for access by the general marketplace.

Credit Rating Agency: A company that rates the relative credit quality of a bond issue and assigns a letter rating. These rating agencies include Moody's Investors Service, Standard & Poor's, and Fitch Ratings.

Debt Limit: The maximum amount of debt that is legally permitted by applicable charter, constitution, or statutes.

Debt Service: The amount necessary to pay principal and interest requirements on outstanding bonds for a given year or series of years.

Default: The failure to pay principal or interest in full or on time and, in some cases, the failure to comply with non-payment obligations after notice and the opportunity to cure.

Derivative: A financial instrument which derives its own value from the value of another instrument, usually an underlying asset such as a stock, bond, or an underlying reference such as an interest rate index.

Disclosure Counsel: A specialized, qualified attorney retained to provide advice on issuer disclosure obligations, to prepare the official statement and to prepare the continuing disclosure undertaking.

Discount: The difference between a bond's par value and the price for which it is sold when the latter is less than par. Also known as "underwriter discount," this is the fee paid to the underwriter its banking and bond marketing services.

Enterprise Activity: revenue generating project or business. The project often provides funds necessary to pay debt service on securities issued to finance the facility. Common examples include water and solid waste enterprises

Financing Team: The working group of City staff and outside consultants necessary to complete a debt issuance.

General Obligation (GO) Bond: A bond secured by an unlimited property tax pledge. Requires a two-thirds vote by the electorate. GO bonds usually achieve lower rates of interest than other financing instruments since they are considered to be a lower risk.

Indenture: A contract between the issuer and the trustee stipulating the characteristics of the financial instrument, the issuer's obligation to pay debt service, and the remedies available to the trustee in the event of default.

Issuance Costs: The costs incurred by the bond issuer during the planning and sale of securities. These costs include but are not limited to municipal financial advisory, bond counsel, disclosure counsel, printing, advertising costs, credit enhancement, rating agencies fees, and other expenses incurred in the marketing of an issue.

Lease: An obligation wherein a lessee agrees to make payments to a lessor in exchange for the use of certain property. The term may refer to a capital lease or to an operating lease.

Lease Revenue Bonds: Bonds that are secured by an obligation of one party to make annual lease payments to another.

Maturity Date: The date upon which a specified amount of debt principal or bonds matures, or becomes due and payable by the issuer of the debt.

Municipal Financial Advisor: A consultant who provides the issuer with advice on the structure of the bond issue, timing, terms and related matters for a new bond issue.

Municipal Securities Rulemaking Board (MSRB): A self-regulating organization established on September 5, 1975 upon the appointment of a 15-member board by the Securities and Exchange Act. The MSRB, comprised of representatives from investment banking firms, dealer bank representatives, and public representatives, is entrusted with the responsibility of writing rules of conduct for the municipal securities market. The MSRB hosts the EMMA website, which hosts information posted by issuers under their continuing disclosure undertakings.

Negotiated Sale: A sale of securities in which the terms of the sale are determined through negotiation between the issuer and the purchaser, typically an underwriter, without competitive bidding. The negotiated sales process provides control over the financing structure and issuance timing. Negotiated sales are recommended for unusual financing terms, period of market volatility and weaker credit quality. A thorough evaluation, usually with the assistance of the City's Municipal Financial Advisor, of the proposed bond's credit characteristics in conjunction with market conditions will be performed to ensure reasonable final pricing and underwriting spread.

Official Statement (Prospectus): A document published by the issuer in connection with a primary offering of securities that discloses material information on a new security issue including the purposes of the issue, how the securities will be repaid, and the financial, economic and social characteristics of the security for the bonds. Investors may use this information to evaluate the credit quality of the securities.

Par Value: The face value or principal amount of a security.

Pension Obligation Bonds: Financing instruments used to pay some or all of the unfunded pension liability of a pension plan. POBs are issued as taxable instruments over a 10-40 year term or by matching the term with the amortization period of the outstanding unfunded actuarial accrued liability.

Premium: The excess of the price at which a bond is sold over its face value.

Present Value: The value of a future amount or stream of revenues or expenditures.

Pricing Consultant: The Pricing Consultant provides a fairness letter to the City or its agent regarding the pricing of a new issue of municipal securities.

Private Placement: A bond issue that is structured specifically for one purchaser. Private placements are typically carried out when extraneous circumstances preclude public offerings. A private placement is considered to be a negotiated sale.

Redemption: Depending on an issue's call provisions, an issuer may on certain dates and at certain premiums, redeem or call specific outstanding maturities. When a bond or certificate is redeemed, the issuer is required to pay the maturities' par value, the accrued interest to the call date, plus any premium required by the issue's call provisions.

Refunding: A procedure whereby an issuer refinances an outstanding debt issue by issuing a new debt issue.

Rule 15c2-12: Rule adopted by the Securities and Exchange Commission setting forth certain obligations of (i) underwriters to receive, review and disseminate official statements prepared by issuers of most primary offering of municipal securities, (ii) underwriters to obtain continuing disclosure agreements from issuers and other obligated persons to provide ongoing annual financial information on a continuing basis, and (iii) broker-dealers to have access to such continuing disclosure in order to make recommendations of municipal securities in the secondary market.

Reserve Fund: A fund established by the indenture of a bond issue into which money is deposited for payment of debt service in case of a shortfall in current revenues.

Revenue Bond: A bond which is payable from a specific source of revenue and to which the full faith and credit of an issuer is not pledged. Revenue bonds are payable from identified sources of revenue, and do not permit the bondholders to compel a jurisdiction to pay debt service from any other source. Pledged revenues often are derived from the operation of an enterprise.

Secondary Market: The market in which bonds are sold after their initial sale in the new issue market.

Serial Bonds: Bonds of an issue that mature in consecutive years or other intervals and are not subject to mandatory sinking fund provisions.

Special Tax Bonds: Bonds issued to fund eligible improvements and paid with special taxes levied in a community facilities district formed under the Mello-Roos Community Facilities Act of 1982, as amended, or other applicable law.

State Revolving Funds: The State Revolving Fund (SRF) loan is a low interest loan program for the construction of water infrastructure projects.

Tax Allocation Bonds: Historically, tax allocation bonds referred to bonds issued under the Community Redevelopment Law to fund eligible capital facilities located within a redevelopment project area. However, as a result of the passage of AB X1 26, the [CITY] Redevelopment Agency has been dissolved and the successor agency's obligations are limited to performing certain enforceable obligations. The California Legislature has enacted a number of laws that establish alternative tax increment financing mechanisms, and tax allocation bonds may be issued under these laws in the future.

Tax and Revenue Anticipation Notes (TRANS): Short term notes issued in anticipation of receiving tax receipts and revenues within a fiscal year. TRANS allow the municipality to manage the period of cash shortfalls resulting from a mismatch between timing of revenues and timing of expenditures.

Term Bonds: Bonds that come due in a single maturity but where the issuer may agree to make periodic payments into a sinking fund for mandatory redemption of term bonds before maturity and for payment at maturity.

True Interest Cost (TIC): Under this method of computing the interest expense to the issuer of bonds, true interest cost is defined as the rate necessary to discount the amounts payable on the respective principal and interest payment dates to the purchase price received for the new issue of bonds. Interest is assumed to be compounded semi-annually. TIC computations produce a figure slightly different from the net interest cost (NIC) method because TIC considers the time value of money while NIC does not.

Trustee: A bank retained by the issuer as custodian of bond proceeds and official representative of bondholders. The trustee ensures compliance with the indenture. In many cases, the trustee also acts as paying agent and is responsible for transmitting payments of interest and principal to the bondholders.

Underwriter: A broker-dealer that purchases a new issue of municipal securities from the issuer for resale in a primary offering. The bonds may be purchased either through a negotiated sale with the issuer or through a competitive sale.

Yield: The net rate of return, as a percentage, received by an investor on an investment. Yield calculations on a fixed income investment, such as a bond issue, take purchase price and coupon into account when calculating yield to maturity.

FINANCIAL MANAGEMENT POLICY

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GENERAL FINANCIAL GOALS

The general financial goals of the City of Ukiah are:

1. To maintain a financially viable City that provides an adequate level of municipal services.
2. To maintain financial flexibility in order to be able to continually adapt to local and regional economic changes.
3. To maintain and enhance the sound fiscal condition of the City.

BUDGET ADMINISTRATION

1. The City will strive to adopt a balanced budget by June 30 preceding the budget period. A balanced budget means that operating revenues must fully cover operating expenditures, including debt service, as set forth in B.6. below. A balanced budget allows for total expenditures to exceed revenues; however, beginning fund balance and strategic reserve funds can only be used to fund capital improvement projects or other one-time, non-recurring expenditures, as set forth in B.10. below.
2. The City will prepare a budget calendar no later than January 15 preceding the budget period.
3. The City will use a budget development process that emphasizes long-range planning and effective program management. The process will:
 - a. Reinforce the importance of long-range planning in managing the City's fiscal affairs.
 - b. Focus on developing and budgeting for the accomplishment of significant goals.
 - c. Establish realistic timeframes for achieving goals.
 - d. Create a proactive budget that provides for stable operations and assures the City's long-term fiscal health.
 - e. Promote orderly spending patterns.
4. During the budget development process, the existing budget will be thoroughly examined to assure removal or reduction of any services or programs that could be eliminated or reduced in cost.
5. The City will avoid budgetary and accounting procedures that balance the current budget at the expense of future budgets.
6. The City will strive to support current operating expenditures, including debt service, with current revenues.

7. The City will forecast its revenues and expenditures for each of the succeeding five years and will update this forecast at least annually.
8. The status of major program goals will be formally reported to the City Council on a periodic, ongoing basis.
9. The City Council will review and amend appropriations, if necessary, on a periodic, ongoing basis.
10. The City will strive to preserve the spending of fund balance and strategic reserve funds for capital improvement projects, or other one-time, non-recurring expenditures.
11. Unspent, unencumbered operating and capital improvement program appropriations will lapse at the end of the budget period. Requests for lapsed program appropriations may be resubmitted for inclusion in the subsequent budget period. Unspent but encumbered appropriations at the end of the budget period shall amend the budget of the subsequent period by means of a budget amendment approved by the City Council.

GENERAL REVENUE MANAGEMENT

1. The City will seek to maintain a diversified and stable revenue base to protect it from short-term fluctuations in any one revenue source.
2. To emphasize and facilitate long-range financial planning, the City will maintain current projections of revenues for the succeeding five years.
3. Because revenues, especially those of the General Fund, are sensitive to both local and regional economic conditions, revenue estimates adopted by the City Council must be conservative.
4. The City will annually review the General Fund operating position (revenues less expenditures) to determine if funds are available to operate and maintain future capital facilities. If funding is not available for operations and maintenance expenses, the City will evaluate all viable options.
5. User fees will be reviewed and updated on a periodic basis to recover the full cost of services provided, except when the City Council determines that a subsidy from the General Fund is within the cost recovery policy adopted by the Council. The City will strive to establish a master fee schedule that will encompass all fees and charges of the City.
6. Any transfers between funds for operating purposes shall be clearly set forth in the Adopted Budget. These operating transfers, under which financial resources are transferred from one fund to another, are distinctly different from interfund borrowings, which are usually made for temporary cash flow reasons and are not intended to result in a transfer of financial resources by

the end of the fiscal year. From time to time, interfund borrowings may be appropriate but are subject to the following criteria:

- a. The Finance Director is authorized to approve temporary interfund borrowings for cash flow purposes whenever the cash shortfall is expected to be resolved within 60 days. The most common use of interfund borrowing under this circumstance is for grant programs where costs are incurred before drawdowns are initiated and received.
- b. Any other interfund borrowings for cash flow or other purposes require approval by the City Council.

UTILITY RATES AND FEES

1. The City will set utility rates and user fees at levels that fully recover the total direct and indirect costs of the activity. Indirect costs include the costs of operations, capital outlay, debt service and annual depreciation of capital assets.
2. The City will review and adjust utility rates and user charges as required to ensure that they remain appropriate and equitable.

INVESTMENTS

1. The Finance Director will annually submit an investment policy to the City Council for review and adoption.
2. Under the guidance of the City's Investment Oversight Committee, the Finance Director will invest the City's idle monies with an outside investment advisor in accordance with applicable law and adopted investment policies and direct the investment of bond or note monies on deposit with a trustee or fiscal agent in accordance with the applicable indenture or issuance document.

EXPENDITURES

1. The City will maintain a level of expenditures that will provide for the public well-being and safety of the residents of the community.
2. The City will provide a level of expenditures that will maintain the public assets.
3. The City will maintain purchasing methods, in accordance with law and the City's adopted purchasing policies and procedures, to secure the lowest price consistent with the quality desirable for use intended and the needs of the City.

4. The City Council will annually adopt a resolution establishing the City's appropriations limit calculated in accordance with Article XIII-B of the Constitution of the State of California, Section 7900 of the State of California Government Code, and any other voter approved amendments or state legislation that affects the City's appropriations limit. The Council will generally consider this resolution in connection with final approval of the City's budget.

EQUIPMENT REPLACEMENT FUNDS

1. The City will maintain a General Government Equipment Replacement Fund and a Utilities Equipment Replacement Fund for each utility to provide for the timely replacement of vehicles, information technology, and other short-lived capital equipment.
2. The City will strive to make an annual contribution to these funds based on the annual use allowance, which is determined by the estimated life of the vehicles or equipment to be replaced and their original purchase costs.
3. Interest earnings and sales of surplus equipment as well as any related damage and insurance recoveries will be credited to the Equipment Replacement Funds.

CAPITAL IMPROVEMENT PROGRAM

1. The City will develop a five-year capital improvement program (CIP) each budget cycle. The purpose of the CIP is to systematically plan, schedule and finance capital projects to ensure cost-effectiveness as well as conformance with the City's established policies.
2. Questions to consider when prioritizing a capital project include:
 - a. Is it mandated?
 - b. Is there an emergency need?
 - c. Is there a direct or indirect economic benefit?
 - d. Is there full or partial funding?
 - e. Does it dovetail with other capital projects that are a priority for other reasons?
 - f. How does it fit in with the City Council's strategic goals?
3. The City will identify the estimated costs, potential funding sources, and project schedule for each capital project proposal in the CIP before it is submitted to the City Council for approval.
4. The City will coordinate the development of the CIP with the development of the operating budget.
5. Construction projects that cost \$20,000 or more and equipment purchases that cost \$10,000 or more will be included in the CIP, except for replacements of police squad cars which are included in

the operating program budget. Minor capital construction outlays of less than \$20,000 and minor equipment purchases of less than \$10,000 will be included in the operating program budgets.

6. The City will make all capital improvements in accordance with an adopted and funded CIP.
7. Cost tracking procedures for current-period components of the CIP will be implemented and updated quarterly to ensure project completion is within budget and established timelines.

DEBT MANAGEMENT

1. The City has adopted an official Debt Management Policy in 2017. It is included in the adopted 2017-18 budget document and is the primary guidance for debt management. The following are a summary of key elements of that policy.
2. The City will consider the use of debt financing only for high-priority, one-time capital improvement projects and only under the following circumstances:
 - a. When the project's useful life will exceed the term of financing, and;
 - b. When project revenues or specific resources will be sufficient to service the long-term debt.
3. Debt financing will not be considered appropriate for any recurring purpose such as current operating and maintenance expenditures. The issuance of short-term instruments such as revenue, tax or bond anticipation notes is excluded from this limitation.
4. The City will carefully monitor its level of debt because debt capacity is limited. Funds borrowed for a project today are not available to fund other projects tomorrow, and funds committed for debt repayment today are not available to fund operations tomorrow.
5. A feasibility analysis may be prepared for each long-term financing which analyzes the impact on current and future budgets for debt service and operations. This analysis will also address the reliability of revenues to support debt service.
6. The City will diligently monitor its compliance with bond covenants and ensure its adherence to federal arbitrage regulations.
7. The City will maintain good, ongoing communications with bond rating agencies about the City's financial condition.
8. Periodic reviews of all outstanding debt will be undertaken to determine refinancing opportunities. Refinancings will be considered under the following conditions:
 - a. There is a net economic and/or current financial resources benefit.

- b. It is needed to modernize covenants that are adversely affecting the City's financial position or operations.
- c. The City wants to reduce the principal outstanding in order to achieve future debt service savings, and it has available working capital to do so from other sources.

FUND BALANCE AND RESERVES

1. The City will strive to maintain a fund balance in the General Fund, including the General Fund's Strategic Reserve Fund, of at least 25 percent of General Fund operating expenditures. A 25-percent fund balance is equivalent to approximately three months of operating expenditures. The primary purpose of this minimum fund balance is to meet cash flow requirements, to protect the City's essential service programs and funding requirements during periods of economic uncertainty, local disasters, other financial hardships or downturns in the local economy, and to provide for unforeseen operating or capital needs. Additionally, a fund balance of 25 percent is considered the minimum level necessary to maintain the City's credit worthiness.
2. The City Council may assign specific fund balance levels for future development of capital projects that it has determined to be in the best long-term interests of the City.
3. The City's enterprise funds will strive to maintain a minimum working capital balance of at least 25 percent of operating expenses. The primary purpose of this balance is to set aside funds to maintain cash balances sufficient to pay expenses as needed and to provide for unanticipated or emergency expenses that could not be reasonably foreseen during the preparation of the budget.
4. In addition to the assigned balances noted above, levels of fund balance and retained earnings will be sufficient to meet:
 - a. Debt service reserve requirements.
 - b. Reserves for encumbrances.
 - c. Established rate stabilization reserves.
 - d. Funding requirements for projects approved in prior years that are carried forward.
 - e. Other assignments required by contractual obligations, state law or generally accepted accounting principles.

A. Accounting, Auditing and Financial Reporting

1. The City's accounting and financial reporting systems will be maintained in conformance with generally accepted accounting principles and standards of the Governmental Accounting Standards Board.
2. A fixed assets system will be maintained to identify all City assets, their historical cost, and useful life. Consistent with the accompanying policies set forth for the City's Capital Improvement

Program, the dollar threshold for fixed assets will increase from \$5,000 to \$10,000 effective July 1, 2014.

3. At the beginning of the annual budget preparation cycle, a financial review will be submitted to the City Council and will be made available to the public.
4. Full and continuing disclosure will be provided in the general financial statements and bond representations.
5. An annual audit will be performed by an independent public accounting firm with the subsequent issue of, at a minimum, General Purpose Financial Statements that include an audit opinion. The City will strive to issue audited financial statements within 180 days after year-end.

B. Human Resources Management

1. The City Council will authorize all regular positions, including part-time and extra-help regular positions.
2. The budget will fully appropriate the resources needed for authorized regular positions and will limit programs to the regular staffing authorized.
3. The City will strive to provide competitive compensation and benefits for its authorized regular employees.
4. All requests for additional regular positions will include evaluations of:
 - a. The necessity, benefits, term and expected results of the proposed activity.
 - b. Staffing and materials costs including salary, benefits, equipment, uniforms, support and facilities.
 - c. Alternative means of service delivery, with consideration given to quality of service.
 - d. Additional revenues or cost savings that may be realized.



A-6 COST ALLOCATION PLAN

Fiscal Year 2017-18

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INDIRECT COST ALLOCATIONS

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OVERVIEW

PURPOSE OF THE PLAN

The purpose of the City's Cost Allocation Plan is to identify the total costs of providing specific City services. Why is a separate cost accounting analysis required to do this? Because in almost all organizations—whether in the private or the public sector—the cost of producing goods or delivering services can be classified into two basic categories: direct and indirect costs.

“Direct costs” by their nature are usually easy to identify and relate to a specific service. However, this is not the case for “indirect costs.” As such, if we want to know the “total cost” of providing a specific service, then we need to develop an approach—a plan—for reasonably allocating indirect costs to direct cost programs.

What Are Direct and Indirect Costs? Direct costs are those that can be specifically identified with a particular cost objective, such as street maintenance, police protection and water service. Indirect costs are not readily identifiable with a direct operating program, but rather, are incurred for a joint purpose that benefits more than one cost objective.

Common examples of indirect costs include accounting, purchasing, legal services, personnel administration and building maintenance. Although indirect costs are generally not readily identifiable with direct cost programs, their cost should be included if we want to know the total cost of delivering specific services.

Budgeting and Accounting for Indirect Costs. Theoretically, all indirect costs could be directly charged to specific cost objectives; however, practical difficulties generally preclude such an approach for organizational and accounting reasons. As such, almost all organizations separately budget and account for direct and indirect costs at some level depending on their financial reporting needs and the complexity of their operations.

Distributing Indirect Costs. In order to determine the total cost of delivering specific services, some methodology for determining and distributing indirect costs must be developed, and that is the purpose of cost allocation plans: to identify indirect costs and to allocate them to benefiting direct cost programs in a logical, consistent and reasonable manner.

Plan Goal: Reasonable Allocation of Costs. It is important to stress that the goal of the Cost Allocation Plan is a reasonable allocation of indirect costs, not a “perfect” one. By their very nature, indirect costs are difficult to link with direct costs. As such, in developing an allocation approach, it is important to keep this goal in mind as we balance the cost and of effort of complicated allocation methods with the likely benefits from the end results.

INDIRECT COST ALLOCATION STRATEGIES

There are several ways of allocating indirect costs, including:

Internal Service Funds. Many cities allocate costs through formal internal service funds for services like printing, information technology, fleet maintenance and insurance. Typically, with this approach, the internal service fund provides services to the organization and charges back for departments based on their actual usage of the service and standard per-unit billing rates, like a private company would (except the goal is to

INTRODUCTION

break even rather than earn a profit). In this case, for the operating programs, indirect costs become direct costs, like they would if they contracted out for the service.

While this approach can result in added accounting costs to develop internal billing rates and track actual usage, it has the advantage of encouraging more efficient use of internal services by allocating costs based on actual usage, setting aside funds for long-term capital replacement needs (or in the case of insurance, adequate reserves) and helping measure performance.

As shown in the side bar, the City uses seven internal service funds to allocate organization-wide support costs.

Payroll Allocations. Some organizations allocate percentages of key support staff to selected funds through direct payroll allocations, such as 15% of the City Manager to the Water Fund or 20% of the Public Works Director to the Wastewater Fund, with direct cost distributions of non-staffing costs via accounts payable where possible.

City Internal Service Funds

- Insurance
- Building Maintenance & Corporation Yard
- Garage
- Dispatch
- Purchasing
- Billing & Collections
- Information Technology

While this practice is not uncommon, it has some conceptual drawbacks, such as the basis for the percentage allocations. One of the advantages of cost allocation plans is that the basis for the allocation is clear. Even where internal service funds are used, cost allocation plans are still often needed in allocating indirect costs to the internal service funds (so their costs reflect the full cost of providing services to the organization) and in allocating other indirect costs not typically recovered through internal service funds, such as city manager, city attorney, city clerk, human resources and accounting.

Cost Allocation Plan. Cost allocation Plans provide a clear, consistent and reasonable basis for allocating indirect costs.

Combination of the Three. Some agencies use a combination of these three approaches.

In the City's case, it uses a combination of internal services funds and a cost allocation plan in distributing indirect costs.

DETERMINING DIRECT AND INDIRECT COSTS

The first step in preparing the City's Cost Allocation Plan is determining direct and indirect costs. Program costs that primarily provide service to the public are identified as direct costs, whereas the cost of programs that primarily provide services to the organization are identified as indirect costs.

In accordance with generally accepted accounting principles, only operating costs are considered in preparing the Cost Allocation Plan. As such, capital outlay, debt service, interfund transfers and "pass-through" costs are excluded from the calculations.

INTRODUCTION

ALLOCATING INDIRECT COSTS

For general purposes, the City-wide indirect cost rate can be used as the basis for allocating indirect costs. The indirect cost rate is simply the ratio between indirect and direct costs, which can be easily computed for the City as a whole once the direct and indirect cost base has been determined.

CITYWIDE INDIRECT COST RATE

Provided in Schedule 1 (page 6) is a summary of direct and indirect costs for the City of Ukiah based on the Fiscal Year 2016-17 operating budget, along with the resulting citywide indirect cost rate. By applying the overall indirect cost rate to any specific direct cost program, the total cost of the program can be determined. For example, with an overall indirect cost rate of 18.51% the total cost for a direct program of \$100,000 in Ukiah would be \$188,510 with this approach. (Note: Adjustments are made for capital outlay, debt service, interfund transfers and pass-through costs).

BASES OF ALLOCATION

This method of cost allocation assumes that all indirect costs are incurred proportionately to the direct cost of the program. However, this may not be a reasonable assumption in all cases, as the benefit received from certain types of support service programs may be more closely related to another indicator of activity than cost.

For example, if a program service is primarily delivered through contract and does not have any City staffing directly associated with it, distributing human resources costs to it may result in an inequitable allocation of costs. Because of this, the City's Cost Allocation Plan establishes separate *bases of allocation* for each major indirect cost category. With this approach, indirect costs can be allocated to each direct cost program in a fair, convenient, and most importantly, consistent manner. Provided in Schedule 2 on page 7 is a summary of the primary methods of allocation used in distributing indirect costs to direct cost programs.

Some of these costs lend themselves to an easily justified, rational approach of distribution. For example, human resources costs are related to the number of employees serviced. Other costs may not be as intuitive; however, the allocation bases are consistent with generally accepted accounting principles and recognize the concept that the cost of developing the information necessary to perform the cost allocations should not exceed the benefits likely to be gained.

Where there is not otherwise a clear relationship to another allocation base (like authorized staffing or assigned space), allocating costs based on operating budget is the common industry practice, and as such, this approach is used by the City.

INDIRECT COST ALLOCATIONS

A summary of the indirect cost allocations is provided in Schedule 3.0 (page 8), followed by the detailed allocations for each specific indirect cost program for administrative services and Overhead, as well as internal service fund use.

METHOD OF ALLOCATING COSTS

In performing the cost allocations, indirect costs have been allocated to all cost centers using a complex sequential allocation system. Although there are some conceptual difficulties with this approach, the difference in the end result was relatively insignificant. One of the primary purposes of an indirect cost allocation plan is to attempt to gauge total cost of providing services. Administrative and overhead costs centers, as well as internal fund cost centers, incur indirect costs.

As an example, under this system, the cost of the City Manager program would be allocated to the other indirect costs programs and iterative allocations then made to direct cost programs until all indirect costs are distributed. This process is extremely time consuming but reasonable given the intent of management and the City Council to understand total cost. However, as with the cost allocation plan of the last two years, as noted above, the plan's goal is a reasonable allocation of indirect costs, not a "perfect" one.

To test the actual results of the allocation method used here, the Finance Department will conduct an audit of the cost allocation plan in fiscal year 2017-18, based on actual results as implemented in 2016-17. The audit will give management a better sense as to the fairness, equity, and reasonableness of the allocation methods used here.

USES OF THE COST ALLOCATION PLAN

By identifying total program costs, the Cost Allocation Plan can be used as an analytical tool in many financial decision-making situations, including:

Reimbursement Transfers. The Cost Allocation Plan identifies the costs incurred by the General Fund in providing administrative support services to the City's other funds such as enterprise operations and special revenue funds. For example, although the City's administrative, legal services, human resources and accounting funds are budgeted and accounted for in the General Fund, these programs provide support services to other City funds. The Cost Allocation Plan provides a clear methodology for determining this level of support in reimbursing these costs.

General Fund User Charges. Similar to ensuring that enterprise fund revenues fully recover their costs, the Cost Allocation Plan can also be used in determining appropriate user fees for General Fund services, such as planning applications, building permits and recreation activities, in ensuring that the full cost of services are considered in setting rates.

Labor Rates. Along with accounting for salary, benefits and paid leave (such as vacation, sick and holidays), "full cost" hourly labor rates can be developed that appropriately include indirect costs.

Contracting-Out for Services. By identifying total costs, the cost allocation plan can also be helpful in analyzing the costs of contracting for services versus performing services in-house.

Grant Administration. Under federal cost accounting policies, it is permissible to include indirect costs in accounting for grant programs. By establishing indirect cost rates, the cost allocation plan can be used in recovering the total costs (direct and indirect) associated with implementing grant programs.

INTRODUCTION

PLAN PREPARATION

In a total cost accounting system, indirect costs would be computed and allocated on an ongoing basis throughout the fiscal year based on actual costs. However, frequent updating in municipal finance would not serve any specific purpose—such as unit price control in a manufacturing company—but it would consume significant accounting resources. As such, the City’s Cost Allocation Plan is prepared annually based on the budget adopted by the Council.

This approach works well when significant variances are not expected between budget and actual. At the end of the fiscal year, a “true-up” is calculated based on actual costs. Any variances (either over or under the Cost Allocation Plan amounts) can then be applied to the following year’s Cost Allocation Plan.

As mentioned earlier, the City will conduct an audit in 2017-18 of the basis used in the Cost Allocation Plan and will assess whether there were any significant variances between the basis used and actual activity. From the results of that audit, management will make recommendation to the City Council on adjustments to the Plan moving forward, if applicable.

SUMMARY

The Cost Allocation Plan helps make determining total program costs possible by establishing a reasonable methodology for identifying and allocating indirect costs to direct cost programs. Because of this, the Cost Allocation Plan can be a valuable analytical tool in a number of situations, including establishing fees designed for full cost recovery, reimbursing support service costs provided by the General Fund to other funds, and recovering indirect costs associated with grant programs. Schedule 1 on the following page is a summary of all indirect and direct costs in this plan. Indirect costs represent 18.51% of all costs.

Summary Schedules

SCHEDULE 1 – INDIRECT AND DIRECT COST SUMMARY¹

BUDGETED *INDIRECT* COST CENTERS

General Fund	FY 2016-17	FY 2017-18	% Change
City Council	\$ 72,071	\$ 87,562	21.49%
Elections	15,000	-	-100.00%
City Manager	445,018	455,382	2.33%
City-Wide Admin Services	187,665	206,715	10.15%
Miscellaneous General Government Activities	-	-	-
City Clerk	216,906	263,142	21.32%
Budget Management	-	177,849	-
Accounting	711,228	735,371	3.39%
City Attorney	166,500	189,200	13.63%
City Treasurer	85,543	85,598	0.06%
Human Resources	498,003	484,011	-2.81%
Total	2,397,934	2,684,830	11.96%
Internal Service Funds			
Liability Fund	640,202	632,067	-1.27%
Garage Fund	538,534	467,576	-13.18%
Purchasing Fund	282,090	400,958	42.14%
Billing And Collection Fund	1,241,349	1,369,607	10.33%
Public Safety Dispatch Fund	1,065,659	1,126,019	5.66%
Building & Grounds	610,497	828,906	35.78%
IT Fund	854,627	1,124,730	31.60%
Total	5,232,958	5,949,863	13.70%
Total Indirect Costs	\$ 7,630,892	\$ 8,634,693	13.15%

BUDGETED *DIRECT* COST CENTERS

General Fund	FY 2016-17	FY 2017-18	% Change
Economic Development	\$ 200,394	\$ 145,559	-27.36%
Community Outreach/Public Info	-	26,000	-
Successor Agency	14,000	-	-100.00%
Community Outreach/Pio	26,000	-	-100.00%
Police Operations	6,267,176	6,318,658	0.82%
CITY FIRE	2,560,222	2,099,606	-17.99%
Parks	1,109,804	1,193,057	7.50%
Aquatics	196,838	196,845	0.00%
Recreation	740,157	769,765	4.00%
Community Planning	466,646	489,285	4.85%
Building Inspection	292,803	292,423	-0.13%
Engineering/Streets	1,082,557	1,165,852	7.69%
Total	12,956,597	12,697,049	-2.00%
Special Revenue Funds			
ARRC General Operating Fund	98,926	94,817	-4.15%
Downtown Business Improvement	15,000	15,000	0.00%
Parking District #1	131,933	132,492	0.42%
Museum Fund	367,299	374,114	1.86%
Total	613,158	616,423	0.53%
Enterprise Funds			
Sanitary Disposal Site Fund	821,961	642,915	-21.78%
Disposal Closure Reserve Fund	2,873,100	-	-100.00%
Golf Fund	39,569	37,721	-4.67%
Conference Center Fund	303,370	306,687	1.09%
Visit Ukiah Fund	148,868	128,785	-13.49%
Airport Fund	769,156	1,042,827	35.58%
Airport Capital Improvement Fu	34,700	-	-100.00%
Electric Fund	13,634,276	13,833,571	1.46%
Electric Capital Reserve Fund	225,000	-	-100.00%
Lake Mendocino Bond Fund (Merg	-	5,000	-
Street Lighting Fund	389,025	217,263	-44.15%
Public Benefits Charges Fund	395,000	392,000	-0.76%
Water Fund	2,462,711	2,366,176	-3.92%
Water Connection Fee Fund (Cap	3,550	-	-100.00%
Recycled Water Fund	83,084	153,753	85.06%
City/Dist. Sewer Operating Fun	3,812,550	3,808,176	-0.11%
Sewer Bond Debt Service Fund	-	8,300	-
City Sewer Capital Projects Fu	-	1,750,000	-
Total	25,995,920	24,693,174	-5.01%
Total Direct Costs	\$ 39,565,675	\$ 38,006,646	-3.94%
Total Cost	\$ 47,196,567	\$ 46,641,339	-1.18%
Overall Indirect Cost Rate			
Indirect costs divided by direct costs	19.29%	22.72%	17.80%
Administrative and overhead cost rate	6.06%	7.06%	16.56%
Internal service cost rate	13.23%	15.65%	18.36%
Indirect costs as a share of total cost	16.17%	18.51%	14.50%

¹ Budget amounts for direct cost centers, detailed here, do not include amounts for capital, debt service, or transfers.

Summary Schedules

SCHEDULE 2 – BASIS OF INDIRECT COST ALLOCATIONS

Central Services	Basis of Allocation
City Council	% of Budget
City Clerk	% of Budget
City Manager	% of Budget
City-Wide Admin Services	% of Budget
Budgeting	% of Budget
Accounting	% of Budget
City Attorney	% of Budget
City Treasurer	Prior Year Interest
Human Resources	FTE
Internal Services	
Insurance Liability	Risk assessment
Garage	Labor and parts
Purchasing	Contractual, supplies, and capital project amounts
Billing & Collections	Billable revenues
Dispatch	Call volume
Buildings, Grounds, and Corp Yard	Square footage and total budget
Information Technology	FTE

Under Generally accepted accounting principles, capital outlay, debt service and interfund transfers and pass-through payments are usually excluded in calculating indirect cost rates; accordingly, only operating costs (less transfers) are considered in the City's cost allocation plan.

INDIRECT COST PROGRAM BASIS OF ALLOCATION

Summary Schedules

SCHEDULE 3 – SUMMARY OF INDIRECT COST ALLOCATIONS

Administrative and Overhead	Special			Total
	General Fund	Revenue Funds	Enterprise Funds	
City Council	\$ 57,352	\$ 2,293	\$ 93,365	\$ 153,010
City Clerk	105,802	3,995	162,692	272,489
City Manager	173,202	6,483	264,021	443,706
City-Wide Admin Services	82,578	3,115	126,854	212,547
Budgeting	72,423	2,740	111,579	186,742
Accounting	286,857	10,781	439,040	736,677
City Attorney	65,731	2,423	98,659	166,812
City Treasurer	4,889	52	83,621	88,562
Human Resources	268,253	12,264	157,303	437,821
Total admin and overhead	1,117,087	44,145	1,537,134	2,698,366
Internal Services				
LIABILITY FUND	182,631	21,050	430,085	633,766
GARAGE FUND	336,499	13,162	142,286	491,946
PURCHASING FUND	88,712	19,428	340,252	448,392
BILLING AND COLLECTION FUND	23,698	4,920	1,159,783	1,188,401
PUBLIC SAFETY DISPATCH FUND	801,755	-	108,423	910,178
BUILDING & GROUNDS	592,380	-	73,794	666,174
IT FUND	604,139	33,732	354,556	992,427
	2,629,814	92,292	2,609,178	5,331,285
Total indirect costs allocations	\$ 3,746,901	\$ 136,438	\$ 4,146,313	\$ 8,029,651
Total applicable direct costs	12,697,049	616,423	24,693,174	38,006,646
Total applicable costs	16,443,950	752,861	28,839,487	46,036,297
Effective indirect cost rate	29.51%	22.13%	16.79%	21.13%
Effect administrative and overhead rate	8.80%	7.16%	6.22%	7.10%
Effective internal service rate	20.71%	14.97%	10.57%	14.03%

Indirect Allocations by Administrative and Overhead Cost Center

ADMINISTRATIVE AND OVERHEAD COST ALLOCATION SUMMARY

FUND AND DIVISION ADMINISTRATIVE ALLOCATION BUDGET /

Funds General Fund:		Prior Year Total Budget Allocation	Proposed Budgeted Allocation \$	Increase (Decrease) % Change from Prior	Share of Total Allocation
0	UNDEFINED	438,345	4,889	-98.88%	0.16%
100	CITY COUNCIL	-	8,292	-	0.26%
121	CITY MANAGER	-	25,099	-	0.80%
122	CITY-WIDE ADMIN SERVICES	-	8,127	-	0.26%
123	COMMUNITY OUTREACH/PUBLIC INFO	-	1,143	-	0.04%
125	CITY CLERK	-	16,258	-	0.52%
126	ECONOMIC DEVELOPMENT	-	12,139	-	0.39%
132	BUDGETING	-	10,740	-	0.34%
134	ACCOUNTING	-	44,732	-	1.43%
140	CITY ATTORNEY	-	3,956	-	0.13%
151	CITY TREASURER	-	4,651	-	0.15%
161	HUMAN RESOURCES	-	27,119	-	0.87%
172	SUCCESSOR AGENCY	3,571	2,681	-24.92%	0.09%
202	POLICE OPERATIONS	488,845	450,255	-7.89%	14.38%
212	CITY FIRE	168,528	190,260	12.90%	6.07%
221	PARKS	-	88,494	-	2.83%
223	AQUATICS	-	13,287	-	0.42%
228	RECREATION	-	59,530	-	1.90%
231	COMMUNITY PLANNING	-	35,404	-	1.13%
233	BUILDING INSPECTION	-	25,465	-	0.81%
242	ENGINEERING/STREETS	-	84,567	-	2.70%
Total General Fund		1,099,289	1,117,087	1.62%	35.67%
Internal Service Funds:					
202	LIABILITY FUND	-	27,780	-	0.89%
203	GARAGE FUND	-	24,602	-	0.79%
204	PURCHASING FUND	-	37,089	-	1.18%
205	BILLING AND COLLECTION FUND	-	82,022	-	2.62%
206	PUBLIC SAFETY DISPATCH FUND	-	71,057	-	2.27%
208	BUILDING & MAINTENANCE FUND	-	37,169	-	1.19%
209	IT FUND	-	52,337	-	1.67%
Total Internal Service Funds		-	332,057	0.00%	10.60%
Capital Projects Funds:					
220	EQUIPMENT RESERVE FUND	-	3,608	-	0.12%
251	SPECIAL PROJECTS RESERVE	-	4,158	-	0.13%
Total Capital Projects Funds		-	7,766	0.00%	0.25%
Special Revenue Funds:					
311	ARRC GENERAL OPERATING FUND	6,094	7,079	16.17%	0.23%
312	DOWNTOWN BUSINESS IMPROVEMENT	1,080	8	-99.28%	0.00%
640	PARKING DISTRICT #1	7,489	7,115	-5.00%	0.23%
691	MUSEUM FUND	33,360	29,943	-10.24%	0.96%
Total Special Revenue Funds		48,023	44,145	-8.08%	1.41%

(continued)

Indirect Allocations by Administrative and Overhead Cost Center

Enterprise Funds:					
700	SANITARY DISPOSAL SITE FUND	-	43,364	-	1.38%
701	LANDFILL CORRECTIVE ACTION FUN	-	784	-	0.03%
702	DISPOSAL CLOSURE RESERVE FUND	-	12,363	-	0.39%
704	POST CLOSURE FUND-SOLID WASTE	-	248	-	0.01%
705	LANDFILL SELF-INSUR. TRUST FUN	-	1,279	-	0.04%
720	GOLF FUND	3,949	2,742	-30.55%	0.09%
730	CONFERENCE CENTER FUND	27,165	23,482	-13.56%	0.75%
750	VISIT UKIAH FUND	8,253	8,603	4.24%	0.27%
777	AIRPORT FUND	92,784	67,637	-27.10%	2.16%
800	ELECTRIC FUND	863,980	787,187	-8.89%	25.13%
802	ELECTRIC RATE STABILIZATION FU	-	3,071	-	0.10%
803	LAKE MENDOCINO BOND FUND (MERG	-	1,397	-	0.04%
805	STREET LIGHTING FUND	18,981	15,876	-16.36%	0.51%
806	PUBLIC BENEFITS CHARGES FUND	31,585	20,919	-33.77%	0.67%
820	WATER FUND	195,868	181,763	-7.20%	5.80%
830	RECYCLED WATER FUND	-	10,290	-	0.33%
840	CITY/DIST. SEWER OPERATING FUN	240,588	251,027	4.34%	8.01%
841	SEWER BOND DEBT SERVICE FUND	-	2,306	-	0.07%
842	RATE STABILIZATION-CITY FUND	-	5,857	-	0.19%
843	CONNECTION FEE SEWER FUND (CAP	-	849	-	0.03%
844	CITY SEWER CAPITAL PROJECTS FU	-	96,089	-	3.07%
Total Enterprise Funds		1,483,153	1,537,134	3.64%	49.08%
Total City Funds		2,630,465	3,038,189	15.50%	97.00%
Services Provided to Others		-	93,831	-	0.00%
Grand Total		2,630,465	3,132,020	19.07%	100.00%

Indirect Allocations by Administrative and Overhead Cost Center

ADMINISTRATIVE AND OVERHEAD COST ALLOCATION DETAIL

Cost Allocation Analysis
Admin and Overhead
Fiscal Year: 2017-18

		NET ALLOCABLE COSTS										
Cost Centers		City Council	City Clerk	City Manager	City-Wide Admin Services	Budgeting	Accounting	City Attorney	City Treasurer	Human Resources	Total Allocation	
Allocation Basis		% of Budget	% of Budget	% of Budget	% of Budget	% of Budget	% of Budget	% of Budget	Prior Year Interest	FTE		% Total Allocation
Direct Cost		87,562	263,142	455,382	206,715	177,849	735,371	189,200	85,598	484,011	2,684,830	
Indirect Cost		81,394	49,470	56,600	37,288	36,118	112,401	5,249	13,868	54,801	447,190	
Total Cost		168,956	312,612	511,982	244,003	213,967	847,772	194,449	99,466	538,812	3,132,020	
100	General Fund:											
0	UNDEFINED	-	-	-	-	-	-	-	4,889	-	4,889	0.16%
100	CITY COUNCIL	159	479	829	376	324	1,338	344	-	4,443	8,292	0.26%
121	CITY MANAGER	840	2,523	4,366	1,982	1,705	7,051	1,814	-	4,817	25,099	0.80%
122	CITY-WIDE ADMIN SERVICES	285	857	1,483	673	579	2,395	616	-	1,239	8,127	0.26%
123	COMMUNITY OUTREACH/PUBLIC INFO	47	142	246	112	96	397	102	-	-	1,143	0.04%
125	CITY CLERK	479	1,441	2,493	1,132	974	4,026	1,036	-	4,677	16,258	0.52%
127	VISIT UKIAH	-	-	-	-	-	-	-	-	-	-	-
126	ECONOMIC DEVELOPMENT	662	1,154	1,873	900	791	3,114	700	-	2,945	12,139	0.39%
132	BUDGETING	324	972	1,683	764	657	2,718	699	-	2,923	10,740	0.34%
134	ACCOUNTING	1,310	3,936	6,811	3,092	2,660	10,998	2,830	-	13,096	44,732	1.43%
140	CITY ATTORNEY	164	492	852	387	333	1,375	354	-	-	3,956	0.13%
151	CITY TREASURER	156	468	810	368	316	1,308	337	-	889	4,651	0.15%
161	HUMAN RESOURCES	881	2,646	4,580	2,079	1,789	7,396	1,903	-	5,846	27,119	0.87%
172	SUCCESSOR AGENCY	193	337	546	262	231	908	204	-	-	2,681	0.09%
202	POLICE OPERATIONS	24,288	42,323	68,683	33,000	29,027	114,213	25,665	-	113,054	450,255	14.38%
212	CITY FIRE	11,340	19,761	32,068	15,408	13,552	53,326	11,983	-	32,822	190,260	6.07%
221	PARKS	4,588	7,995	12,974	6,234	5,483	21,574	4,848	-	24,799	88,494	2.83%
223	AQUATICS	757	1,318	2,140	1,028	904	3,558	800	-	2,782	13,287	0.42%
228	RECREATION	2,959	5,156	8,367	4,020	3,536	13,914	3,127	-	18,451	59,530	1.90%
231	COMMUNITY PLANNING	1,881	3,277	5,318	2,555	2,248	8,844	1,987	-	9,293	35,404	1.13%
233	BUILDING INSPECTION	1,463	2,549	4,136	1,987	1,748	6,878	1,545	-	5,160	25,465	0.81%
242	ENGINEERING/STREETS	4,577	7,976	12,944	6,219	5,470	21,525	4,837	-	21,017	84,567	2.70%
	Total General Fund	57,352	105,802	173,202	82,578	72,423	286,857	65,731	4,889	268,253	1,117,087	35.67%
	Internal Service Funds:											
202	LIABILITY FUND	1,150	3,456	5,981	2,715	2,336	9,658	2,485	-	-	27,780	0.89%
203	GARAGE FUND	712	2,141	3,705	1,682	1,447	5,983	1,539	376	7,016	24,602	0.79%
204	PURCHASING FUND	730	2,192	3,794	1,722	1,482	6,127	1,576	174	19,293	37,089	1.18%
205	BILLING AND COLLECTION FUND	2,363	7,102	12,290	5,579	4,800	19,847	5,106	1,478	23,456	82,022	2.62%
206	PUBLIC SAFETY DISPATCH FUND	2,048	6,154	10,650	4,835	4,159	17,198	4,425	541	21,047	71,057	2.27%
208	BUILDING & MAINTENANCE FUND	1,078	3,240	5,607	2,545	2,190	9,054	2,329	276	10,851	37,169	1.19%
209	IT FUND	1,690	5,078	8,788	3,989	3,432	14,191	3,651	294	11,225	52,337	1.67%
	Total Internal Service Funds	9,771	29,363	50,815	23,067	19,846	82,058	21,112	3,138	92,887	332,057	10.60%
	Capital Projects Funds:											
220	EQUIPMENT RESERVE FUND	-	-	-	-	-	-	-	3,608	-	3,608	0.12%
251	SPECIAL PROJECTS RESERVE	-	-	-	-	-	-	-	4,158	-	4,158	0.13%
	Total Capital Projects Funds	-	-	-	-	-	-	-	7,766	-	7,766	0.25%
	Special Revenue Funds:											
311	ARRC GENERAL OPERATING FUND	403	702	1,139	547	482	1,895	426	-	1,486	7,079	0.23%
691	MUSEUM FUND	1,380	2,405	3,904	1,876	1,650	6,491	1,459	-	10,779	29,943	0.96%
	Total Special Revenue Funds	2,293	3,995	6,483	3,115	2,740	10,781	2,423	52	12,264	44,145	1.41%

Indirect Allocations by Administrative and Overhead Cost Center

(continued)

Enterprise Funds:												
700	SANITARY DISPOSAL SITE FUND	2,485	4,331	7,028	3,377	2,970	11,687	2,626	2,512	6,348	43,364	1.38%
701	LANDFILL CORRECTIVE ACTION FUN	-	-	-	-	-	-	-	784	-	784	0.03%
702	DISPOSAL CLOSURE RESERVE FUND	-	-	-	-	-	-	-	12,363	-	12,363	0.39%
704	POST CLOSURE FUND-SOLID WASTE	-	-	-	-	-	-	-	248	-	248	0.01%
705	LANDFILL SELF-INSUR. TRUST FUN	-	-	-	-	-	-	-	1,279	-	1,279	0.04%
720	GOLF FUND	145	253	410	197	173	682	153	-	729	2,742	0.09%
730	CONFERENCE CENTER FUND	1,179	2,054	3,334	1,602	1,409	5,544	1,246	10	7,105	23,482	0.75%
750	VISIT UKIAH FUND	617	1,075	1,744	838	737	2,900	652	41	-	8,603	0.27%
777	AIRPORT FUND	4,107	7,157	11,614	5,580	4,908	19,313	4,340	407	10,211	67,637	2.16%
800	ELECTRIC FUND	51,509	89,755	145,657	69,984	61,557	242,213	54,429	18,163	53,920	787,187	25.13%
802	ELECTRIC RATE STABILIZATION FU	-	-	-	-	-	-	-	3,071	-	3,071	0.10%
803	LAKE MENDOCINO BOND FUND (MERG	19	33	54	26	23	90	20	1,130	-	1,397	0.04%
805	STREET LIGHTING FUND	835	1,455	2,362	1,135	998	3,928	883	498	3,782	15,876	0.51%
806	PUBLIC BENEFITS CHARGES FUND	1,507	2,626	4,261	2,047	1,801	7,086	1,592	-	-	20,919	0.67%
820	WATER FUND	9,119	15,890	25,787	12,390	10,898	42,881	9,636	21,395	33,768	181,763	5.80%
830	RECYCLED WATER FUND	605	1,054	1,711	822	723	2,845	639	-	1,891	10,290	0.33%
840	CITY/DIST. SEWER OPERATING FUN	14,480	25,232	40,947	19,674	17,305	68,090	15,301	10,450	39,549	251,027	8.01%
841	SEWER BOND DEBT SERVICE FUND	32	56	90	43	38	150	34	1,863	-	2,306	0.07%
842	RATE STABILIZATION-CITY FUND	-	-	-	-	-	-	-	5,857	-	5,857	0.19%
843	CONNECTION FEE SEWER FUND (CAP	-	-	-	-	-	-	-	849	-	849	0.03%
844	CITY SEWER CAPITAL PROJECTS FU	6,727	11,722	19,022	9,140	8,039	31,632	7,108	2,698	-	96,089	3.07%
	Total Enterprise Funds	93,365	162,692	264,021	126,854	111,579	439,040	98,659	83,621	157,303	1,537,134	49.08%
	Total City Funds	162,781	301,853	494,520	235,614	206,588	818,735	187,924	99,466	530,708	3,038,189	97.00%
	Services Provided to Others											
915	UKIAH VALLEY FIRE DEPARTMENT	6,175	10,760	17,461	8,390	7,379	29,037	6,525	-	8,104	93,831	3.00%
	Total other	6,175	10,760	17,461	8,390	7,379	29,037	6,525	-	8,104	93,831	3.00%
	Grand totals	168,956	312,612	511,982	244,003	213,967	847,772	194,449	99,466	538,812	3,132,020	100.00%

Internal Service Fund Allocations

INTERNAL SERVICE FUND ALLOCATION SUMMARY

Funds	General Fund:	Prior Year Total Budget Allocation	Proposed Budgeted Allocation \$	Increase (Decrease) % Change from Prior	Share of Total Allocation
0	UNDEFINED	-	22,163	-	0.36%
100	CITY COUNCIL	57,185	73,102	27.83%	1.18%
111	CITY CLERK	21,858	-	-100.00%	-
121	CITY MANAGER	21,533	31,500	46.29%	0.51%
122	CITY-WIDE ADMIN SERVICES	8,923	29,161	226.81%	0.47%
123	COMMUNITY OUTREACH/PUBLIC INFO	-	839	-	0.01%
124	MISCELLANEOUS GENERAL GOVERNMENT ACTIVITIES	26,552	-	-100.00%	-
125	CITY CLERK	-	33,213	-	0.54%
132	BUDGETING	-	25,379	-	0.41%
134	ACCOUNTING	51,850	67,669	30.51%	1.09%
140	CITY ATTORNEY	587	1,294	120.40%	0.02%
151	CITY TREASURER	5,911	9,217	55.93%	0.15%
161	HUMAN RESOURCES	18,807	27,682	47.19%	0.45%
172	SUCCESSOR AGENCY	350	3,575	921.52%	0.06%
180	COMMUNITY OUTREACH/PIO	1,450	-	-100.00%	-
202	POLICE OPERATIONS	1,161,726	1,398,902	20.42%	22.63%
212	CITY FIRE	362,442	460,429	27.04%	7.45%
221	PARKS	111,674	110,145	-1.37%	1.78%
223	AQUATICS	-	6,791	-	0.11%
228	RECREATION	63,790	72,586	13.79%	1.17%
231	COMMUNITY PLANNING	30,429	37,534	23.35%	0.61%
233	BUILDING INSPECTION	14,310	18,845	31.69%	0.30%
242	ENGINEERING/STREETS	217,039	199,789	-7.95%	3.23%
Total General Fund		2,176,416	2,629,814	20.83%	42.54%
Internal Service Funds:					
203	GARAGE FUND	15,002	19,768	31.77%	0.32%
204	PURCHASING FUND	9,332	47,667	410.79%	0.77%
205	BILLING AND COLLECTION FUND	80,523	97,699	21.33%	1.58%
206	PUBLIC SAFETY DISPATCH FUND	40,970	56,857	38.78%	0.92%
208	BUILDING & MAINTENANCE FUND	47,746	44,016	-7.81%	0.71%
209	IT FUND	-	12,645	-	0.20%
Total Internal Service Funds		193,573	278,653	43.95%	4.51%
Capital Projects Funds:					
251	SPECIAL PROJECTS RESERVE	-	7,004	-	0.11%
Total Capital Projects Funds		-	7,004	0.00%	0.11%
Special Revenue Funds:					
301	ANTON STADIUM FUND	-	28	-	0.00%
311	ARRC GENERAL OPERATING FUND	5,542	11,679	110.74%	0.19%
312	DOWNTOWN BUSINESS IMPROVEMENT	974	-	-100.00%	-
606	CDBG GRANT 10-EDEF-7261 FUND	-	-	-	-
635	SUP.LAW ENFORCE.SVC.FD(SLESF)	-	6,089	-	0.10%
640	PARKING DISTRICT # 1	6,217	32,384	420.90%	0.52%
691	MUSEUM FUND	37,267	42,112	13.00%	0.68%
Total Special Revenue Funds		50,000	92,292	84.58%	1.49%

(continued)

Internal Service Fund Allocations

Enterprise Funds:					
700	SANITARY DISPOSAL SITE FUND	-	44,028	-	0.71%
720	GOLF FUND	4,497	4,669	3.82%	0.08%
730	CONFERENCE CENTER FUND	34,205	17,928	-47.59%	0.29%
750	VISIT UKIAH FUND	305	8,132	2566.38%	0.13%
777	AIRPORT FUND	47,976	65,377	36.27%	1.06%
778	AIRPORT CAPITAL IMPROVEMENT FU	-	2,885	-	0.05%
779	SPECIAL AVIATION FUND	-	66	-	0.00%
800	ELECTRIC FUND	1,093,289	1,160,157	6.12%	18.77%
801	ELECTRIC CAPITAL RESERVE FUND	-	7,325	-	0.12%
803	LAKE MENDOCINO BOND FUND (MERG	-	700	-	0.01%
805	STREET LIGHTING FUND	907	17,159	1791.86%	0.28%
806	PUBLIC BENEFITS CHARGES FUND	2,035	18,867	827.15%	0.31%
820	WATER FUND	506,284	504,778	-0.30%	8.17%
830	RECYCLED WATER FUND	-	58,594	-	0.95%
840	CITY/DIST. SEWER OPERATING FUN	726,997	692,735	-4.71%	11.21%
841	SEWER BOND DEBT SERVICE FUND	-	1,163	-	0.02%
844	CITY SEWER CAPITAL PROJECTS FU	-	4,614	-	0.07%
Total Enterprise Funds		2,416,495	2,609,178	7.97%	42.21%
Total City Funds		4,836,484	5,616,941	16.14%	90.86%
Services Provided to Others		325,276	565,029	73.71%	9.14%
Grand Total		5,161,760	6,181,970	19.76%	100.00%

Internal Service Fund Allocations

INTERNAL SERVICE FUND DETAIL

RISK MANAGEMENT/LIABILITY

Cost Allocation Analysis

Internal Service Funds

Fiscal Year: 2017-18

Level: Requested

LIABILITY FUND

Fund no.: 202
 Basis: Risk assessment
 Direct costs: **\$632,067**
 Indirect costs: **\$27,780**
 Total cost: **\$659,847**
 Net allocable cost: **\$659,847**
 Total charges: **\$659,847**

Funds	Name	PRIOR YEAR CHARGES			PROPOSED CHARGES		
		2014-15	2015-16	2016-17	Budget	Increase (Decrease) from Prior	
		Actual	Actual	Budget	Allocation	\$	%
		(a)	(b)	(c)	(h)	(h) - (c)	[(h) - (c)] / (c)
100	General Fund:						
100	CITY COUNCIL	-	-	-	231	231	-
121	CITY MANAGER	-	-	-	1,217	1,217	-
122	CITY-WIDE ADMIN SERVICES	-	-	-	15,809	15,809	-
123	COMMUNITY OUTREACH/PUBLIC INFO	-	-	-	69	69	-
124	MISCELLANEOUS GENERAL GOVERNMENT ACTVIT	648,582	16,979	16,236	-	(16,236)	-100.00%
125	CITY CLERK	-	-	-	695	695	-
132	BUDGETING	-	-	-	469	469	-
134	ACCOUNTING	-	-	-	1,898	1,898	-
140	CITY ATTORNEY	-	-	-	438	438	-
151	CITY TREASURER	-	-	-	226	226	-
161	HUMAN RESOURCES	-	-	-	1,274	1,274	-
172	SUCCESSOR AGENCY	-	-	226	132	(94)	-41.38%
180	COMMUNITY OUTREACH/PIO	-	106	133	-	(133)	-100.00%
202	POLICE OPERATIONS	-	69,621	92,156	108,152	15,996	17.36%
212	CITY FIRE	-	16,388	21,059	18,996	(2,063)	-9.80%
221	PARKS	-	9,719	12,703	5,965	(6,738)	-53.04%
223	AQUATICS	-	-	-	519	519	-
228	RECREATION	-	2,473	3,371	3,255	(116)	-3.43%
231	COMMUNITY PLANNING	-	1,447	1,683	1,290	(393)	-23.35%
233	BUILDING INSPECTION	-	812	937	1,003	66	7.07%
242	ENGINEERING/STREETS	-	29,466	38,955	20,993	(17,962)	-46.11%
	Total General Fund	648,582	147,011	187,459	182,631	(4,828)	-2.58%
	Internal Service Funds:						
203	GARAGE FUND	-	181	207	1,239	1,032	498.59%
204	PURCHASING FUND	-	-	-	1,057	1,057	-
205	BILLING AND COLLECTION FUND	-	-	-	3,425	3,425	-
206	PUBLIC SAFETY DISPATCH FUND	-	-	-	2,968	2,968	-
208	BUILDING & MAINTENANCE FUND	-	13,939	13,355	14,807	1,452	10.87%
209	IT FUND	-	-	-	2,586	2,586	-
	Total Internal Service Funds	-	14,120	13,562	26,081	12,519	92.31%
	Special Revenue Funds:						
311	ARRC GENERAL OPERATING FUND	-	4,902	3,674	3,125	(549)	-14.96%
312	DOWNTOWN BUSINESS IMPROVEMENT	-	43	68	-	(68)	-100.00%
640	PARKING DISTRICT #1	-	365	459	349	(110)	-23.89%
691	MUSEUM FUND	15,000	19,379	19,163	17,576	(1,587)	-8.28%
	Total Special Revenue Funds	15,000	24,689	23,364	21,050	(2,314)	-9.91%
	Enterprise Funds:						
700	SANITARY DISPOSAL SITE FUND	-	-	-	1,705	1,705	-
720	GOLF FUND	-	2,389	2,139	2,885	746	34.87%
730	CONFERENCE CENTER FUND	-	13,535	18,267	809	(17,458)	-95.57%
750	VISIT UKIAH FUND	-	314	305	148	(157)	-51.39%
777	AIRPORT FUND	-	10,088	10,703	15,611	4,908	45.85%
800	ELECTRIC FUND	-	67,346	84,371	78,645	(5,726)	-6.79%
805	STREET LIGHTING FUND	-	1,052	907	573	(334)	-36.83%
806	PUBLIC BENEFITS CHARGES FUND	-	1,456	2,035	862	(1,173)	-57.63%
820	WATER FUND	-	49,228	53,156	47,039	(6,117)	-11.51%
830	RECYCLED WATER FUND	-	-	-	415	415	-
840	CITY/DIST. SEWER OPERATING FUN	2,668	223,201	243,125	276,780	33,655	13.84%
844	CITY SEWER CAPITAL PROJECTS FU	-	-	-	4,614	4,614	-
	Total Enterprise Funds	2,668	368,609	415,008	430,085	15,077	3.63%
	Total City Funds	666,250	554,429	639,393	659,847	20,454	3.20%
	Grand Total	666,250	554,429	639,393	659,847	20,454	3.20%

Internal Service Fund Allocations

GARAGE

Cost Allocation Analysis

Internal Service Funds

Fiscal Year: 2017-18
 Level: Requested

GARAGE FUND

Fund no.: 203
 Basis: Labor and parts
 Direct costs: **\$467,576**
 Indirect costs: **\$44,370**
 Total cost: **\$511,946**
 Net allocable cost: **\$491,946**
 Total charges: **\$491,946**
 56111

Funds	Name	PRIOR YEAR CHARGES			PROPOSED CHARGES			Increase (Decrease) from Prior	
		2014-15	2015-16	2016-17	Parts and Labor	% Share	Budget	\$	%
		Actual	Actual	Budget	Budget		Allocation	f-c	(f-c)/c
100	General Fund:	(a)	(b)	(c)	(d)	(e)	(f)		
122	CITY-WIDE ADMIN SERVICES	-	205	-	205	0.00	229	229	-
202	POLICE OPERATIONS	85,427	112,570	153,791	112,570	0.28	\$138,238	(15,553)	-10.11%
212	CITY FIRE	66,648	57,273	54,927	57,273	0.14	\$70,332	15,405	28.05%
221	PARKS	31,446	30,324	41,320	30,324	0.08	\$37,238	(4,082)	-9.88%
242	ENGINEERING/STREETS	101,067	73,664	91,744	73,664	0.18	\$90,461	(1,283)	-1.40%
	Total General Fund	299,671	274,036	341,782	274,036	0.68	336,499	(5,283)	-1.55%
640	PARKING DISTRICT #1	-	10,718	-	10,718	0.03	\$13,162	13,162	-
	Total Special Revenue Funds	-	10,718	-	10,718	0.03	13,162	13,162	-
	Enterprise Funds:								
777	AIRPORT FUND	14,237	9,665	6,609	9,665	0.02	\$11,869	5,260	79.59%
800	ELECTRIC FUND	41,500	41,548	49,242	41,548	0.10	\$51,022	1,780	3.61%
820	WATER FUND	40,418	33,629	36,227	33,629	0.08	\$41,297	5,070	14.00%
840	CITY/DIST. SEWER OPERATING FUN	35,202	31,024	43,499	31,024	0.08	\$38,098	(5,401)	-12.42%
	Total Enterprise Funds	132,296	115,866	135,577	115,866	0.29	142,286	6,709	4.95%
	Total City Funds	438,695	400,620	488,534	400,620	1.00	491,946	3,412	0.70%
	Grand Total	438,695	400,620	488,534	400,620	1.00	491,946	3,412	0.01

Internal Service Fund Allocations

PURCHASING

Cost Allocation Analysis

Internal Service Funds

Fiscal Year: 2017-18

Level: Requested

PURCHASING FUND

Fund no.: 204

Basis: Contractual, supplies, and capital project amounts

Direct costs: \$400,958

Indirect costs: \$84,756

Total cost: \$485,714

Net allocable cost: \$485,564

Total charges: \$485,564

Funds	Name	PRIOR YEAR CHARGES			PROPOSED CHARGES				Increase (Decrease) from		
		2014-15	2015-16	2016-17	Total Non-Capital	% Share	Total Capital	% Share	Budget	Prior	
		Actual	Actual	Budget	Budget	(e)	Budget	(e)	Allocation	\$	%
100	General Fund:	(a)	(b)	(c)	(d)	(e)	(d)	(e)	(f)	f-c	(f-c)/c
100	CITY COUNCIL	72	67	251	-	-	-	-	-	(251)	-100.00%
111	CITY CLERK	926	866	1,139	-	-	-	-	-	(1,139)	-100.00%
121	CITY MANAGER	467	436	570	9,600	0.00	-	-	821	251	44.09%
122	CITY-WIDE ADMIN SERVICES	603	564	1,090	35,000	0.01	-	-	2,994	1,904	174.71%
123	COMMUNITY OUTREACH/PUBLIC INFO	-	-	-	9,000	0.00	-	-	770	770	-
124	MISCELLANEOUS GENERAL GOVERNMENT ACTIVITIES	2,010	1,878	7,423	-	-	-	-	-	(7,423)	-100.00%
125	CITY CLERK	-	-	-	5,000	0.00	-	-	428	428	-
134	ACCOUNTING	3,786	3,538	4,805	157,053	0.06	-	-	13,436	8,631	179.63%
140	CITY ATTORNEY	6,486	6,061	587	10,000	0.00	-	-	856	269	45.75%
151	CITY TREASURER	2,680	2,505	4,181	80,000	0.03	-	-	6,844	2,663	63.70%
161	HUMAN RESOURCES	1,387	1,296	258	35,981	0.01	-	-	3,078	2,820	1093.14%
171	ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-	-	-	-
172	SUCCESSOR AGENCY	1,132	1,058	124	40,242	0.01	-	-	3,443	3,319	2676.48%
180	COMMUNITY OUTREACH/PIO	854	798	1,317	-	-	-	-	-	(1,317)	-100.00%
202	POLICE OPERATIONS	7,037	6,575	9,842	113,600	0.04	170,000	0.00	9,985	143	1.45%
212	CITY FIRE	300	280	3,643	30,000	0.01	251,000	0.00	2,959	(684)	-18.78%
221	PARKS	2,982	2,786	4,200	83,000	0.03	-	-	7,101	2,901	69.07%
228	RECREATION	9,192	8,589	11,604	124,750	0.04	-	-	10,673	(931)	-8.02%
231	COMMUNITY PLANNING	3,703	3,459	2,689	22,489	0.01	-	-	1,924	(765)	-28.45%
233	BUILDING INSPECTION	1,498	1,399	828	25,000	0.01	-	-	2,139	1,311	158.31%
242	ENGINEERING/STREETS	7,494	7,002	16,322	110,000	0.04	7,583,000	0.15	21,262	4,940	30.26%
	Total General Fund	52,609	49,157	70,873	890,715	0.32	8,004,000	0.16	88,712	17,839	25.17%
	Internal Service Funds:										
203	GARAGE FUND	-	-	-	9,000	0.00	70,000	0.00	879	879	-
205	BILLING AND COLLECTION FUND	-	-	-	152,567	0.05	100,000	0.00	13,192	13,192	-
206	PUBLIC SAFETY DISPATCH FUND	-	-	-	35,560	0.01	-	-	3,042	3,042	-
208	BUILDING & MAINTENANCE FUND	-	-	-	31,000	0.01	219,500	0.00	2,995	2,995	-
209	IT FUND	-	-	-	114,000	0.04	196,000	0.00	10,059	10,059	-
	Total Internal Service Funds	-	-	-	341,927	0.12	585,500	0.01	30,168	30,168	-
	Capital Projects Funds:										
251	SPECIAL PROJECTS RESERVE	-	-	-	50,000	0.02	-	-	7,004	7,004	-
	Total Capital Projects Funds	-	-	-	50,000	0.02	-	-	7,004	7,004	-
	Special Revenue Funds:										
301	ANTON STADIUM FUND	-	-	-	-	-	18,000	0.00	28	28	-
311	ARRC GENERAL OPERATING FUND	838	783	821	15,145	0.01	-	-	2,121	1,300	158.39%
312	DOWNTOWN BUSINESS IMPROVEMENT	503	470	906	-	-	-	-	-	(906)	-100.00%
640	PARKING DISTRICT #1	3,723	3,479	5,758	121,628	0.04	-	-	17,037	11,279	195.88%
691	MUSEUM FUND	496	463	533	1,500	0.00	20,000	0.00	241	(292)	-54.72%
	Total Special Revenue Funds	5,560	5,195	8,018	138,273	0.05	38,000	0.00	19,428	11,410	142.30%
	Enterprise Funds:										
700	SANITARY DISPOSAL SITE FUND	-	-	-	200,000	0.07	-	-	28,015	28,015	-
720	GOLF FUND	-	-	-	1,000	0.00	-	-	140	140	-
730	CONFERENCE CENTER FUND	2,426	2,267	3,602	6,500	0.00	125,000	0.00	1,106	(2,496)	-69.30%
750	VISIT UKIAH FUND	-	-	-	57,000	0.02	-	-	7,984	7,984	-
777	AIRPORT FUND	1,437	1,343	1,222	11,100	0.00	-	-	1,555	333	27.24%
778	AIRPORT CAPITAL IMPROVEMENT FU	-	-	-	-	-	1,846,000	0.04	2,885	2,885	-
779	SPECIAL AVIATION FUND	-	-	-	-	-	42,000	0.00	66	66	-
800	ELECTRIC FUND	108,603	106,223	124,926	437,400	0.16	650,250	0.01	141,008	16,052	12.87%
801	ELECTRIC CAPITAL RESERVE FUND	-	-	-	-	-	4,687,000	0.09	7,325	7,325	-
803	LAKE MENDOCINO BOND FUND (MERC)	-	-	-	5,000	0.00	-	-	700	700	-
820	WATER FUND	16,823	15,844	26,209	236,500	0.08	88,250	0.00	35,337	9,128	34.83%
830	RECYCLED WATER FUND	-	-	-	-	-	34,500,000	0.68	53,917	53,917	-
840	CITY/DIST. SEWER OPERATING FUN	40,827	38,273	26,043	403,500	0.16	294,250	0.01	59,051	33,008	126.75%
841	SEWER BOND DEBT SERVICE FUND	-	-	-	8,300	0.00	-	-	1,163	1,163	-
	Total Enterprise Funds	170,116	163,950	182,002	1,366,300	0.49	42,232,750	0.83	340,252	158,250	86.99%
	Total City Funds	228,285	218,302	260,893	2,787,215	1.00	50,860,250	1.00	485,564	224,671	86.12%
	Grand Total	228,285	218,302	260,893	2,787,215	1.00	50,860,250	1.00	485,564	224,671	86.12%

Internal Service Fund Allocations

BILLING AND COLLECTIONS

Cost Allocation Analysis

Internal Service Funds

Fiscal Year: 2017-18
Level: Requested

BILLING AND COLLECTION FUND

Fund no.: 205
Basis: Billable revenues
Direct costs: \$1,369,607
Indirect costs: \$179,721
Total cost: \$1,549,328
Net allocable cost: \$1,410,376
Total charges: \$1,410,376

Funds	Name	PRIOR YEAR CHARGES			PROPOSED CHARGES		Budget Allocation	Increase (Decrease) from Prior	
		2014-15	2015-16	2016-17	Total Division	% Share		\$	%
		Actual	Actual	Budget	Revenues	(d)		(e)	(f)
100	General Fund:								
0	UNDEFINED	-	-	-	632,250	0.02	22,163	22,163	-
124	MISCELLANEOUS GENERAL GOVERNMENT ACTIVIT	1,578	3,209	2,893	-	-	-	(2,893)	-100.00%
202	POLICE OPERATIONS	9	18	803	30,000	0.00	1,052	249	30.96%
221	PARKS	-	-	-	13,800	0.00	484	484	-
	Total General Fund	1,587	3,227	3,696	676,050	0.02	23,698	20,002	541.18%
	Internal Service Funds:								
203	GARAGE FUND	-	-	-	20,000	0.00	701	701	-
	Total Internal Service Funds	-	-	-	20,000	0.00	701	701	-
	Special Revenue Funds:								
311	ARRC GENERAL OPERATING FUND	-	-	-	76,000	0.00	3,084	3,084	-
640	PARKING DISTRICT #1	418	850	-	45,250	0.00	1,836	1,836	-
	Total Special Revenue Funds	418	850	-	121,250	0.00	4,920	4,920	-
	Enterprise Funds:								
720	GOLF FUND	231	470	310	-	-	-	(310)	-100.00%
777	AIRPORT FUND	5,411	11,001	10,141	328,396	0.01	13,327	3,186	31.41%
800	ELECTRIC FUND	144,576	473,111	657,371	15,042,773	0.45	645,857	(11,514)	-1.75%
805	STREET LIGHTING FUND	-	-	-	198,659	0.01	8,062	8,062	-
806	PUBLIC BENEFITS CHARGES FUND	-	-	-	443,683	0.01	18,005	18,005	-
820	WATER FUND	58,232	238,732	302,568	6,146,558	0.19	280,636	(21,932)	-7.25%
840	CITY/DIST. SEWER OPERATING FUN	103,964	211,357	320,669	4,777,948	0.14	193,896	(126,773)	-39.53%
	Total Enterprise Funds	312,414	934,671	1,291,059	26,938,017	0.81	1,159,783	(131,276)	-10.17%
	Total City Funds	314,419	938,748	1,294,755	27,755,317	0.84	1,189,102	(105,653)	-8.16%
	Services Provided to Others								
940	UVSD	-	-	-	5,452,590	0.16	221,274	221,274	-
	Total Services Provided to Others	-	-	-	5,452,590	0.16	221,274	221,274	-
	Grand Total	314,419	938,748	1,294,755	33,207,907	1.00	1,410,376	115,621	0.09

Internal Service Fund Allocations

DISPATCH

Cost Allocation Analysis

Internal Service Funds

Fiscal Year: 2017-18
 Level: Requested

PUBLIC SAFETY DISPATCH FUND

Fund no.: 206
 Basis: Call volume
 Direct costs: **\$1,126,019**
 Indirect costs: **\$127,914**
 Total cost: **\$1,253,933**
 Net allocable cost: **\$1,253,933**
 Total charges: **\$1,253,933**

Funds	Name	PRIOR YEAR CHARGES			PROPOSED CHARGES				
		2014-15 Actual	2015-16 Actual	2016-17 Budget	Call Volume	% Share	Budget Allocation	Increase (Decrease) from Prior	
		(a)	(b)	(c)	(d)	(e)	(f)	\$ f-c	% (f-c)/c
100	General Fund:								
202	POLICE OPERATIONS	799,026	412,792	591,873	27,415	0.85	721,623.74	129,751	21.92%
212	CITY FIRE	-	275,195	65,773	2,062	0.06	80,132	14,359	21.83%
242	ENGINEERING/STREETS	-	-	-	-	-	-	-	-
	Total General Fund	799,026	687,987	657,646	29,477	0.91	801,755	144,109	21.91%
	Enterprise Funds:								
800	ELECTRIC FUND	20,000	20,000	43,004	2,070	0.06	80,443	37,439	87.06%
820	WATER FUND	10,000	10,000	14,597	360	0.01	13,990	(607)	-4.16%
840	CITY/DIST. SEWER OPERATING FUN	10,000	10,000	14,597	360	0.01	13,990	(607)	-4.16%
	Total Enterprise Funds	40,000	40,000	72,198	2,790	0.09	108,423	36,225	50.17%
	Total City Funds	839,026	727,987	729,844	32,267	1.00	910,178	180,334	24.71%
	Services Provided to Others								
44221	CHARGES TO FORT BRAGG	309,785	309,785	325,276	-	-	343,755	18,479	0.06
	Total Services Provided to Others	309,785	309,785	325,276	-	-	343,755	18,479	0.06
	Grand Total	1,148,811	1,037,772	1,055,120	32,267	1.00	1,253,933	198,813	0.19

Internal Service Fund Allocations

BUILDINGS AND GROUNDS

Cost Allocation Analysis

Internal Service Funds

Fiscal Year: 2017-18
 Level: Requested

BUILDING & GROUNDS

Fund no.: 208
 Basis: Square footage and total budget
 Direct costs: **\$828,906**
 Indirect costs: **\$81,185**
 Total cost: **\$910,091**
 Net allocable cost: **\$690,591**
 Total charges: **\$690,591**
 Cost code: 61420
 61430

Funds	Name	PRIOR YEAR CHARGES			PROPOSED CHARGES					
		2014-15 Actual	2015-16 Actual	2016-17 Budget	Square Feet (d)	% Share (e)	Budget Allocation (f)	Increase (Decrease) from Prior		
		(a)	(b)	(c)				\$ f-c	% (f-c)/c	
100	General Fund:									
100	CITY COUNCIL	39,787	44,502	48,285	81,736	0.09	62,137	13,852	28.69%	
111	CITY CLERK	13,323	14,900	16,167	-	-	-	(16,167)	-100.00%	
121	CITY MANAGER	7,186	12,776	13,862	23,446	0.03	17,824	3,962	28.58%	
122	CITY-WIDE ADMIN SERVICES	4,310	5,122	5,557	9,385	0.01	7,134	1,577	28.38%	
125	CITY CLERK	-	-	-	27,349	0.03	20,791	20,791	-	
132	BUDGETING	-	-	-	23,477	0.03	17,848	17,848	-	
134	ACCOUNTING	12,730	14,830	16,090	27,225	0.03	20,697	4,607	28.63%	
161	HUMAN RESOURCES	6,322	6,607	7,169	12,110	0.01	9,206	2,037	28.42%	
202	POLICE OPERATIONS	94,557	118,172	128,215	217,086	0.24	165,032	36,817	28.71%	
212	CITY FIRE	146,683	111,258	166,283	281,539	0.31	214,030	47,747	28.71%	
221	PARKS	2,221	2,483	2,694	4,553	0.01	3,461	767	28.48%	
228	RECREATION	10,927	12,223	13,262	22,455	0.02	17,071	3,809	28.72%	
231	COMMUNITY PLANNING	8,569	9,583	10,397	17,592	0.02	13,374	2,977	28.63%	
233	BUILDING INSPECTION	2,611	2,920	3,168	5,358	0.01	4,073	905	28.58%	
242	ENGINEERING/STREETS	34,113	26,578	29,458	25,916	0.03	19,702	(9,756)	-33.12%	
	Total General Fund	386,761	381,954	460,607	779,228	0.86	592,380	131,773	28.61%	
	Internal Service Funds:									
205	BILLING AND COLLECTION FUND	15,638	-	18,978	32,118	0.04	24,417	5,439	28.66%	
	Total Internal Service Funds	24,979	-	18,978	32,118	0.04	24,417	5,439	28.66%	
	Capital Projects Funds:									
	Special Revenue Funds:									
	Enterprise Funds:									
800	ELECTRIC FUND	36,446	45,356	50,660	54,785	0.06	41,648	(9,012)	-17.79%	
820	WATER FUND	26,828	14,350	16,078	13,638	0.02	10,368	(5,710)	-35.51%	
840	CITY/DIST. SEWER OPERATING FUN	27,598	14,246	15,925	28,648	0.03	21,778	5,853	36.76%	
	Total Enterprise Funds	90,912	73,952	82,663	97,071	0.11	73,794	(8,869)	-10.73%	
	Total City Funds	502,652	455,906	562,248	908,417	1.00	690,591	128,343	22.83%	
	Grand Total	502,652	455,906	562,248	908,417	1.00	690,591	128,343	0.23	

Internal Service Fund Allocations

INFORMATION TECHNOLOGY

Cost Allocation Analysis

Internal Service Funds

Fiscal Year: 2017-18
Level: Requested

IT FUND

Fund no.: 209
Basis: FTE
Direct costs: \$1,124,730
Indirect costs: \$64,982
Total cost: \$1,189,712
Net allocable cost: \$1,189,712
Total charges: \$1,189,712
Cost code: 61422

Funds	Name	PRIOR YEAR CHARGES			PROPOSED CHARGES					
		2014-15	2015-16	2016-17	Total Budgeted		Budget	Increase (Decrease) from Prior		
		Actual	Actual	Budget	FTE	% Share	Allocation	\$	%	
	(a)	(b)	(c)	(d)	(e)	(f)	f-c	(f-c)/c		
100	General Fund:									
100	CITY COUNCIL	-	7,179	8,649	1.90	0.01	10,734	2,085	24.11%	
111	CITY CLERK	-	3,778	4,552	-	-	-	(4,552)	-100.00%	
121	CITY MANAGER	-	5,895	7,101	2.06	0.01	11,638	4,537	63.90%	
122	CITY-WIDE ADMIN SERVICES	-	1,889	2,276	0.53	0.00	2,994	718	31.56%	
125	CITY CLERK	-	-	-	2.00	0.01	11,299	11,299	-	
132	BUDGETING	-	-	-	1.25	0.01	7,062	7,062	-	
134	ACCOUNTING	-	25,692	30,955	5.60	0.03	31,638	683	2.21%	
151	CITY TREASURER	-	1,436	1,730	0.38	0.00	2,147	417	24.10%	
161	HUMAN RESOURCES	-	9,446	11,380	2.50	0.01	14,124	2,744	24.11%	
171	ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-	-	
202	POLICE OPERATIONS	-	153,586	185,046	41.85	0.21	254,820	69,774	37.71%	
212	CITY FIRE	-	42,128	50,757	12.15	0.06	73,980	23,223	45.75%	
221	PARKS	-	42,128	50,757	9.18	0.05	55,896	5,139	10.12%	
223	AQUATICS	-	-	-	1.03	0.01	6,272	6,272	-	
228	RECREATION	-	29,508	35,553	6.83	0.03	41,587	6,034	16.97%	
231	COMMUNITY PLANNING	-	12,997	15,660	3.44	0.02	20,946	5,286	33.75%	
233	BUILDING INSPECTION	-	7,783	9,377	1.91	0.01	11,630	2,253	24.02%	
242	ENGINEERING/STREETS	-	33,664	40,560	7.78	0.04	47,372	6,812	16.79%	
	Total General Fund	-	377,109	454,353	100.39	0.50	604,139	149,786	32.97%	
	Internal Service Funds:									
203	GARAGE FUND	-	12,279	14,795	3.00	0.02	16,949	2,154	14.56%	
204	PURCHASING FUND	-	7,745	9,332	8.25	0.04	46,610	37,278	399.46%	
205	BILLING AND COLLECTION FUND	-	36,876	61,545	10.03	0.05	56,666	(4,879)	-7.93%	
206	PUBLIC SAFETY DISPATCH FUND	-	34,004	40,970	9.00	0.05	50,847	9,877	24.11%	
208	BUILDING & MAINTENANCE FUND	-	19,269	23,216	4.64	0.02	26,214	2,998	12.91%	
	Total Internal Service Funds	-	110,173	149,858	35	0.18	197,285	47,427	31.65%	
	Special Revenue Funds:									
311	ARRC GENERAL OPERATING FUND	-	869	1,047	0.55	0.00	3,349	2,302	219.86%	
635	SUP.LAW ENFORCE.SVC.FD(SLESF)	-	-	-	1.00	0.01	6,089	6,089	-	
691	MUSEUM FUND	-	14,584	17,571	3.99	0.02	24,295	6,724	38.27%	
	Total Special Revenue Funds	-	15,453	18,618	5.54	0.03	33,732	15,114	81.18%	
	Enterprise Funds:									
700	SANITARY DISPOSAL SITE FUND	-	-	-	2.35	0.01	14,309	14,309	-	
720	GOLF FUND	-	1,700	2,048	0.27	0.00	1,644	(404)	-19.73%	
730	CONFERENCE CENTER FUND	-	10,239	12,336	2.63	0.01	16,014	3,678	29.81%	
750	VISIT UKIAH FUND	-	1,889	-	-	-	-	-	-	
777	AIRPORT FUND	-	16,020	19,301	3.78	0.02	23,016	3,715	19.25%	
800	ELECTRIC FUND	-	69,483	83,715	19.96	0.10	121,534	37,819	45.18%	
805	STREET LIGHTING FUND	-	-	-	1.40	0.01	8,524	8,524	-	
820	WATER FUND	-	47,681	57,449	12.50	0.06	76,111	18,662	32.48%	
830	RECYCLED WATER FUND	-	-	-	0.70	0.00	4,262	4,262	-	
840	CITY/DIST. SEWER OPERATING FUN	-	52,404	63,139	14.64	0.07	89,141	26,002	41.18%	
	Total Enterprise Funds	-	199,416	237,988	58.23	0.29	354,556	116,568	48.98%	
	Total City Funds	-	702,151	860,817	199.08	1.00	1,189,712	328,895	38.21%	
	Grand Total	-	702,151	860,817	199	1.00	1,189,712	328,895	0.38	

A-7 BUDGET SCHEDULE

Fiscal Year: 2017-18

Activity	Tasks	Start Date	Completion Date
Budget ad hoc committee and task force convenes	<ul style="list-style-type: none"> Open planning discussion GFOA Better budgeting webinar Discussion of budget format and key elements 	October 6	May
City Council budget priority/goal setting workshop	<ul style="list-style-type: none"> Receive council/community communication Discuss priorities for the fiscal year Discuss capital and special projects Discuss goals and objectives 	February 15, 2017	
Department initiation	<ul style="list-style-type: none"> Schedule budget meetings with Departments Distribute budget instructions memo Distribute budget workbooks 	February	February 28
Budget training – Munis Central Budget	<ul style="list-style-type: none"> Week of hands-on budget training Computer Lab – Set up in Conference Room 3 	March 13	March 17
Preliminary Budget Meetings	<ul style="list-style-type: none"> First-round budget meetings with Departments and CM/Finance 	March 20	March 31
City Manager review of budget requests	<ul style="list-style-type: none"> Review appropriation requests Meet with Finance for discussion/analysis Finance to conduct preliminary revenue forecasts for all major funds 	March 20	April 14
Reconciled Budget Meetings with City Manager	<ul style="list-style-type: none"> Second-round budget meetings with Departments and CM/Finance Discussion of appropriation requests Finalize initial appropriation requests 	April 17	April 28
Receipt of supplemental appropriation requests	<ul style="list-style-type: none"> Last opportunity for DH to make appropriation request changes prior to Council hearings 	May	May 31
Finalize Draft Budget Document	<ul style="list-style-type: none"> Finalize revenue estimates Complete special revenue funds and trust/agency funds Circulate for review/edits 	May	May 31
Budget Training w/ Council	<ul style="list-style-type: none"> Budget 101 Discussion of format Review of Cost Allocation Plan 	May 17	May 17
First Budget Hearing with Council (special meeting/workshop)	<ul style="list-style-type: none"> Presentation of budget proposal Discussion of changes from prior year Take questions and requests from Council 	June 7	
Second Budget Hearing with Council	<ul style="list-style-type: none"> Discussion Q&A Take requests and revisions 	June 12	
Public Hearing w Council – Adoption of either final or tentative	<ul style="list-style-type: none"> Final Q&A Final revisions Adoption – tentative or final 	June 21	

Final Budget workshop and hearing, if necessary

- Final Q&A
- Final revisions
- Adoption/continuation of 16/17 budget

June 28
(If necessary)

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

P 1
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UNDEFINED

VENDOR QUANTITY UNIT COST 2018 CITY MGR

0000 UNDEFINED

100 GENERAL FUND

52 OPERATIONS

10000000 52301 - PROPERTY TAX ADMIN FEE 20,000.00

10000000 59105 - CONTRIBUTIONS TO OTHER AGENCY 1,005,495.00
 1.00 1,005,495.00 1,005,495.00
 Contribution to UVFD for shared
 fire services partnership

TOTAL OPERATIONS 1,025,495.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

UNDEFINED

60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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10000000 61000 - INTERNAL SERVICE FD ALLOC				22,163.00
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TOTAL INTERNAL SERVICE USE				22,163.00
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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

UNDEFINED

62 ADMIN AND OVERHEAD

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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10000000 62100 - ADMINISTRATIVE SERVICES

4,889.00

TOTAL ADMIN AND OVERHEAD

4,889.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

UNDEFINED

T TRANSFERS

VENDOR QUANTITY UNIT COST 2018 CITY MGR

10000000 95691 - TRANSFER TO MUSEUM FUND 691

363,987.00

10000000 95750 - TRANSFER TO FUND750

129,364.00

TOTAL TRANSFERS

493,351.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UNDEFINED

VENDOR QUANTITY UNIT COST 2018 CITY MGR

220 EQUIPMENT RESERVE FUND

62 ADMIN AND OVERHEAD

22000000 62100 - ADMINISTRATIVE SERVICES

3,608.00

TOTAL ADMIN AND OVERHEAD

3,608.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

UNDEFINED

T TRANSFERS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
22000000 95000 - TRANSFERS OUT					590,692.10
Transfer to Building and Grounds fund 208 For capital projects		1.00	590,692.10		590,692.10
22000000 95100 - TRANSFER TO GENERAL FUND					128,296.00
Fire ambulance replacement reserve, 38211, to GF For vehicle and equipment replacements, including lease payments on two ladder trucks.		1.00	82,537.00		82,537.00
Fire - equipment replace "S", 38313, to GF. For vehicle and equipment replacements, including lease payments on two ladder trucks.		1.00	45,759.00		45,759.00
TOTAL TRANSFERS					718,988.10

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UNDEFINED

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
251					
SPECIAL PROJECTS RESERVE					
60					
INTERNAL SERVICE USE					
25100000	61000	-	INTERNAL SERVICE	FD ALLOC	7,004.00
TOTAL INTERNAL SERVICE USE					7,004.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

UNDEFINED

62 ADMIN AND OVERHEAD

25100000 62100 - ADMINISTRATIVE SERVICES

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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4,158.00

TOTAL ADMIN AND OVERHEAD

4,158.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UNDEFINED

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
301	ANTON STADIUM FUND				
60	INTERNAL SERVICE USE				
30100000	61000 - INTERNAL SERVICE FD ALLOC				28.00
TOTAL INTERNAL SERVICE USE					28.00
311	ARRC GENERAL OPERATING FUND				
60	INTERNAL SERVICE USE				
31100000	61000 - INTERNAL SERVICE FD ALLOC				11,679.00
TOTAL INTERNAL SERVICE USE					11,679.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UNDEFINED

VENDOR QUANTITY UNIT COST 2018 CITY MGR

314 WINTER SPECIAL EVENTS

51 PERSONNEL

31400000 51120 - RINK NON-REGULAR SALARIES & WAGES

18,000.00

TOTAL PERSONNEL

18,000.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

UNDEFINED

52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
31400000 52100 - RINK CONTRACTED SERVICES		1.00	.00	112,000.00	*
		1.00	112,000.00	112,000.00	
\$105,000 estimated cost of Ice Rink rental plus \$7,000 quote for tent rental					
31400000 54100 - RINK SUPPLIES		1.00	5,000.00	5,000.00	*
Supplies for operating rink					
31400000 55210 - RINK UTILITIES		1.00	7,000.00	7,000.00	*
Power and water costs for operating rink					
TOTAL OPERATIONS				124,000.00	

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UNDEFINED

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
500	GAS TAX FUND				
T	TRANSFERS				
50000000	95100	- TRANSFER TO GENERAL FUND			215,500.00
		Transfer for interfund debt service	1.00	215,500.00	215,500.00
		Redwood Business Park road improvement project			
TOTAL TRANSFERS					215,500.00
505	SIGNALIZATION FUND				
T	TRANSFERS				
50500000	95100	- 13001 TRANSFER TO GENERAL FUND			270,907.00 *
		Transfer to GF for Redwood Business Park improvements	1.00	270,907.00	270,907.00
		These were funds set aside specifically for this purposes in Fund 505			
TOTAL TRANSFERS					270,907.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UNDEFINED

VENDOR QUANTITY UNIT COST 2018 CITY MGR

507 1998 STIP AUGMENTATION FUND

80 CAPITAL OUTLAY

50700000 80230 - INFRASTRUCTURE

Gobbi/Waugh Traffic Signal.

1.00 112,000.00 112,000.00

112,000.00
112,000.00

TOTAL CAPITAL OUTLAY

112,000.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UNDEFINED

VENDOR QUANTITY UNIT COST 2018 CITY MGR

606 CDBG GRANT 10-EDEF-7261 FUND

T TRANSFERS

60600000 95100 - TRANSFER TO GENERAL FUND

7,000.00

TOTAL TRANSFERS

7,000.00

607 PROP. 84 GRANT FUND

T TRANSFERS

60700000 95830 - TRANSFER TO FUND 830

2,500,000.00

TOTAL TRANSFERS

2,500,000.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UNDEFINED

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
611	CDBG 16-CDBG-11147				
62	ADMIN AND OVERHEAD				
61100000	62105 - GENERAL ADMIN				34,884.00
TOTAL ADMIN AND OVERHEAD					34,884.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UNDEFINED

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
630	ASSET SEIZURE FUND				
T	TRANSFERS				
63000000	95000 - TRANSFERS OUT				40,000.00
	To fund 100	1.00	40,000.00		40,000.00
	Potential reimbursement for part-time CSO internship program requested by CM and coordinated by Chief Dewey				
	TOTAL TRANSFERS				40,000.00
639	AB 109 SPECIAL REVENUE POLICE				
T	TRANSFERS				
63900000	95100 - TRANSFER TO GENERAL FUND				125,000.00
	TOTAL TRANSFERS				125,000.00
695	TRANSFER STATION FUND				
T	TRANSFERS				
69500000	95700 - TRANSFER TO DISPOSAL FUND				350,000.00
	TOTAL TRANSFERS				350,000.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UNDEFINED

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
700					
SANITARY DISPOSAL SITE FUND					
62					
ADMIN AND OVERHEAD					
70000000					43,309.00
62100 - ADMINISTRATIVE SERVICES					
TOTAL ADMIN AND OVERHEAD					43,309.00
701					
LANDFILL CORRECTIVE ACTION FUN					
62					
ADMIN AND OVERHEAD					
70100000					784.00
62100 - ADMINISTRATIVE SERVICES					
TOTAL ADMIN AND OVERHEAD					784.00
702					
DISPOSAL CLOSURE RESERVE FUND					
62					
ADMIN AND OVERHEAD					
70200000					12,363.00
62100 - ADMINISTRATIVE SERVICES					
TOTAL ADMIN AND OVERHEAD					12,363.00
704					
POST CLOSURE FUND-SOLID WASTE					
62					
ADMIN AND OVERHEAD					
70400000					248.00
62100 - ADMINISTRATIVE SERVICES					
TOTAL ADMIN AND OVERHEAD					248.00
705					
LANDFILL SELF-INSUR. TRUST FUN					
62					
ADMIN AND OVERHEAD					
70500000					1,279.00
62100 - ADMINISTRATIVE SERVICES					
TOTAL ADMIN AND OVERHEAD					1,279.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UNDEFINED

VENDOR QUANTITY UNIT COST 2018 CITY MGR

777 AIRPORT FUND

70 DEBT SERVICE

77700000 70103 - LOAN INTEREST

15,000.00

77700000 70201 - LOAN PRINCIPAL PAYMENTS

50,000.00

TOTAL DEBT SERVICE

65,000.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UNDEFINED

T TRANSFERS

VENDOR QUANTITY UNIT COST 2018 CITY MGR

77700000 95779 - TRANSFER TO SPECIAL AVIATION F

41,762.00

TOTAL TRANSFERS

41,762.00

800 ELECTRIC FUND

T TRANSFERS

80000000 95000 - TRANSFERS OUT

1.00

48,536.00

48,536.00

48,536.00

Transfer to Street Lighting
Fund, 805

80000000 95801 - TRANSFER TO ELECTRIC CIP

3,657,190.00

TOTAL TRANSFERS

3,705,726.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UNDEFINED

VENDOR QUANTITY UNIT COST 2018 CITY MGR

801 ELECTRIC CAPITAL RESERVE FUND

52 OPERATIONS

80100000 52100 - 15013 CONTRACTED SERVICES

Tainter Valve and Penstock
Repair (Hydro).

1.00 221,696.00 221,696.00 *

221,696.00
221,696.00

TOTAL OPERATIONS

221,696.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

UNDEFINED

80 CAPITAL OUTLAY

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80100000 80100 - 15081 MACHINERY & EQUIPMENT		1.00	39,648.00	39,648.00	39,648.00 *
System loading and fault monitoring.					
80100000 80100 - 15082 MACHINERY & EQUIPMENT		1.00	20,212.00	20,212.00	95,212.00 *
Communication upgrade.					
Control System Upgrades (Hydro & Substation)		1.00	75,000.00	75,000.00	
80100000 80230 - INFRASTRUCTURE		1.00	70,000.00	70,000.00	70,000.00
Metered power pedestal.					
80100000 80230 - 13004 INFRASTRUCTURE		1.00	120,000.00	120,000.00	120,000.00 *
Design Build 1350 Hastings Rd, consulting services.					
80100000 80230 - 15083 INFRASTRUCTURE		1.00	50,000.00	50,000.00	50,000.00 *
Utility poll testing and replacement.					
80100000 80230 - 15093 INFRASTRUCTURE		1.00	250,000.00	250,000.00	250,000.00 *
T1/T2 Bushing & Gasket Replacement (Orchard Substation).					
80100000 80230 - 15095 INFRASTRUCTURE		1.00	976,075.00	976,075.00	2,076,075.00 *
Facility improvements (Electric Utility Service Center)					
Community Solar (renewable resource development).		1.00	1,100,000.00	1,100,000.00	

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UNDEFINED

80100000 80230 - 16021 INFRASTRUCTURE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	1.00	20,000.00		20,000.00 *

Undergrounding Phase 3 & 4:
Overhead to Underground.

TOTAL CAPITAL OUTLAY

2,720,935.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UNDEFINED

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
802					
ELECTRIC RATE STABILIZATION FU					
62					
ADMIN AND OVERHEAD					
80200000	62100	-	ADMINISTRATIVE SERVICES		3,071.00
TOTAL ADMIN AND OVERHEAD					3,071.00
803					
LAKE MENDOCINO BOND FUND (MERG					
62					
ADMIN AND OVERHEAD					
80300000	62100	-	ADMINISTRATIVE SERVICES		1,397.00
TOTAL ADMIN AND OVERHEAD					1,397.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UNDEFINED

VENDOR QUANTITY UNIT COST 2018 CITY MGR

820 WATER FUND

T TRANSFERS

82000000 95830 - TRANSFER TO FUND 830

75% completion of recycled
water project

.75	25,000,000.00	18,750,000.00	18,750,000.00
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TOTAL TRANSFERS

18,750,000.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UNDEFINED

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
830	RECYCLED WATER FUND				
62	ADMIN AND OVERHEAD				
83000000	62100 - ADMINISTRATIVE SERVICES				10,277.00
TOTAL ADMIN AND OVERHEAD					10,277.00
841	SEWER BOND DEBT SERVICE FUND				
62	ADMIN AND OVERHEAD				
84100000	62100 - ADMINISTRATIVE SERVICES				2,306.00
TOTAL ADMIN AND OVERHEAD					2,306.00
842	RATE STABILIZATION-CITY FUND				
62	ADMIN AND OVERHEAD				
84200000	62100 - ADMINISTRATIVE SERVICES				5,857.00
TOTAL ADMIN AND OVERHEAD					5,857.00
843	CONNECTION FEE SEWER FUND (CAP				
62	ADMIN AND OVERHEAD				
84300000	62100 - ADMINISTRATIVE SERVICES				849.00
TOTAL ADMIN AND OVERHEAD					849.00
844	CITY SEWER CAPITAL PROJECTS FU				
62	ADMIN AND OVERHEAD				
84400000	62100 - ADMINISTRATIVE SERVICES				95,941.00
TOTAL ADMIN AND OVERHEAD					95,941.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UNDEFINED

VENDOR QUANTITY UNIT COST 2018 CITY MGR

968 NON HOUSING BOND PROCEEDS FUND

T TRANSFERS

96800000 95000 - 13001 TRANSFERS OUT

Unspent non-housing bond
proceeds for Redwood Business
Park project.

1.00 1,400,000.00 1,400,000.00 *
1,400,000.00

TOTAL TRANSFERS

1,400,000.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UNDEFINED

VENDOR QUANTITY UNIT COST 2018 CITY MGR

969 REDEVELOPMENT OBLIGATION RETIR

96900000 52841 - 9117 SUCCESSOR AGENCY ADMIN 250,000.00

TOTAL UNDEFINED CHAR 250,000.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

UNDEFINED

T TRANSFERS

VENDOR QUANTITY UNIT COST 2018 CITY MGR

96900000 95963 - TRANSFER TO HOUSING DEBT FUND 350,000.00

96900000 95966 - TRANSFER TO REDEVELOPMENT DEBT 900,000.00

TOTAL TRANSFERS 1,250,000.00

TOTAL UNDEFINED 34,671,454.10

TOTAL UNDEFINED 34,671,454.10

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY COUNCIL

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
1000	CITY COUNCIL				
100	GENERAL FUND				
51	PERSONNEL				
10010000 51110	- REGULAR SALARIES & WAGES				29,400.00
	ELECTED OFFICIALS (10080)	.10	.00		5,880.00
	ELECTED OFFICIALS (10350)	.10	.00		5,880.00
	ELECTED OFFICIALS (10420)	.10	.00		5,880.00
	ELECTED OFFICIALS (10421)	.10	.00		5,880.00
	ELECTED OFFICIALS (10422)	.10	.00		5,880.00
10010000 51120	- NON-REGULAR SALARIES & WAGES				6,000.00
	Planning Commissioner stipends. Formerly budgeted in Planning as professional/contractual.	5.00	1,200.00		6,000.00
10010000 51210	- RETIREMENT (PERS)				1,476.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		738.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		738.00
10010000 51211	- PERS UNFUNDED LIABILITY				2,230.40
10010000 51220	- INSURANCE				35,472.00
	ELECTED OFFICIALS (10080)	.00	.00		8,868.00
	ELECTED OFFICIALS (10350)	.00	.00		8,868.00
	ELECTED OFFICIALS (10420)	.00	.00		8,868.00
	ELECTED OFFICIALS (10421)	.00	.00		8,868.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY COUNCIL

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10010000 51230 - WORKERS COMP					3,572.00
WORK COMP CLERICAL - 8810		.00	.00		812.00
WORK COMP CLERICAL - 8810		.00	.00		812.00
WORK COMP CLERICAL - 8810		.00	.00		812.00
WORK COMP CLERICAL - 8810		.00	.00		812.00
WORK COMP CLERICAL - 8810		.00	.00		324.00
10010000 51240 - MEDICARE					942.00
MEDICARE		.00	.00		214.00
MEDICARE		.00	.00		214.00
MEDICARE		.00	.00		214.00
MEDICARE		.00	.00		214.00
MEDICARE		.00	.00		86.00
10010000 51260 - FICA					2,745.00
FICA-SOC SEC		.00	.00		915.00
FICA-SOC SEC		.00	.00		915.00
FICA-SOC SEC		.00	.00		915.00

TOTAL PERSONNEL

81,837.40

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY COUNCIL
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10010000 54100 - SUPPLIES					600.00
Council Supplies: Office supplies		1.00	200.00		200.00
Triple S Camera: Annual Council Photos		1.00	200.00		200.00
Mayor's Reception & Meeting Refreshments (estimate of \$25 per month).		1.00	130.00		130.00
Contingency: For the unexpected.		1.00	70.00		70.00
10010000 54101 - POSTAGE					25.00
10010000 57100 - CONFERENCE & TRAINING					4,500.00
League of California Cities - Annual Conference (x2 members): \$1050 for registration; \$550 for airfare; \$200 for travel to airport; \$1000 for hotel x 2 nights; \$200 Contingency for location and misc.		1.00	3,000.00		3,000.00
Travel and Fees for various conferences/meetings - League of CA Division Meeting; Farm Bureau or other local organization annual meetings; Sacramento Legislation events, etc...		1.00	1,500.00		1,500.00
10010000 57300 - MEMBERSHIPS & SUBSCRIPTIONS					200.00
League of California Cities Annual Membership.		1.00	100.00		100.00
Chamber of Commerce.		1.00	100.00		100.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY COUNCIL

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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TOTAL OPERATIONS

5,325.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY COUNCIL

60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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10010000 61000 - INTERNAL SERVICE FD ALLOC

73,102.00

TOTAL INTERNAL SERVICE USE

73,102.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

CITY COUNCIL

62 ADMIN AND OVERHEAD

VENDOR QUANTITY UNIT COST 2018 CITY MGR

10010000 62100 - ADMINISTRATIVE SERVICES 8,292.00

10010000 62101 - ADMIN AND OVERHEAD ALLOCATION -168,956.00

TOTAL ADMIN AND OVERHEAD -160,664.00

TOTAL CITY COUNCIL -399.60

TOTAL CITY COUNCIL -399.60

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY MANAGER

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
1210	CITY MANAGER				
100	GENERAL FUND				
51	PERSONNEL				
10012100 51110	- REGULAR SALARIES & WAGES				304,319.00
	CITY MANAGER (10031)	1.00	.00		181,719.00
	CITY MANAGER (10031)	.00	.00		10,291.00
	PROJECT & GRANT ADMINISTRATOR (10061)	.50	.00		40,215.00
	SENIOR MANAGEMENT ANALYST (10180)	.00	.00		.00
	DEPUTY CITY MANAGER (10180)	.50	.00		59,101.00
	DEPUTY CITY MANAGER (10180)	.00	.00		9,174.00
	DEPUTY CITY MANAGER (10180)	.00	.00		3,819.00
10012100 51210	- RETIREMENT (PERS)				35,237.00
	MISC PERS BENEFIT	.00	.00		22,784.00
	MISC PERS BENEFIT	.00	.00		5,043.00
	MISC PERS BENEFIT	.00	.00		.00
	MISC PERS BENEFIT	.00	.00		7,410.00
10012100 51211	- PERS UNFUNDED LIABILITY				45,099.02
10012100 51220	- INSURANCE				21,210.00
	CITY MANAGER (10031)	.00	.00		21,210.00
	SENIOR MANAGEMENT ANALYST (10180)	.00	.00		.00
10012100 51230	- WORKERS COMP				17,962.00
	WORK COMP CLERICAL - 8810	.00	.00		11,755.00
	WORK COMP CLERICAL - 8810	.00	.00		2,243.00
	WORK COMP CLERICAL - 8810	.00	.00		.00
	WORK COMP CLERICAL - 8810	.00	.00		3,964.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY MANAGER

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10012100 51240 - MEDICARE					4,720.00
		.00	.00		3,092.00
	MEDICARE	.00	.00		584.00
	MEDICARE	.00	.00		.00
	MEDICARE	.00	.00		1,044.00
	MEDICARE				
10012100 51250 - UNEMPLOYMENT					3,267.00
		.00	.00		2,138.00
	UNEMPLOYMENT	.00	.00		408.00
	UNEMPLOYMENT	.00	.00		.00
	UNEMPLOYMENT	.00	.00		721.00
	UNEMPLOYMENT				
10012100 51290 - CELL PHONE STIPEND					1,068.00
		.00	.00		504.00
	CITY MANAGER (10031)	.00	.00		564.00
	PROJECT & GRANT ADMINISTRATOR (10061)				
TOTAL PERSONNEL					432,882.02

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY MANAGER

52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10012100 52100 - CONTRACTED SERVICES					9,600.00
Studies, inquiries on issues related to community and organizational needs.		1.00	9,600.00		9,600.00
10012100 54100 - SUPPLIES					3,500.00
10012100 54101 - POSTAGE					100.00
10012100 57100 - CONFERENCE & TRAINING					7,100.00
Annual ICMA Conference.		1.00	2,000.00		2,000.00
Annual League of California Cities Conference.		1.00	1,300.00		1,300.00
Miscellaneous conferences and training expenses.		1.00	3,800.00		3,800.00
10012100 57300 - MEMBERSHIPS & SUBSCRIPTIONS					2,200.00
ICMA and miscellaneous dues for City Manager.		1.00	2,200.00		2,200.00
TOTAL OPERATIONS					22,500.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY MANAGER

60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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10012100	61000	-	INTERNAL SERVICE FD ALLOC	31,500.00
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31,500.00

TOTAL INTERNAL SERVICE USE

31,500.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY MANAGER

62 ADMIN AND OVERHEAD

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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10012100	62100	- ADMINISTRATIVE SERVICES		25,099.00
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25,099.00

10012100	62101	- ADMIN AND OVERHEAD ALLOCATION		-511,982.00
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-511,982.00

TOTAL ADMIN AND OVERHEAD

-486,883.00

TOTAL CITY MANAGER

-.98

TOTAL CITY MANAGER

-.98

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

CITY-WIDE ADMIN SERVICES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
1220	ADMINISTRATIVE SUPPORT				
100	GENERAL FUND				
51	PERSONNEL				
10012200 51110	- REGULAR SALARIES & WAGES				15,885.00
	COMM SRVCS ASST/32HR (3879)	.16	.00		4,992.00
	RECEPTIONIST/CLERK (10521)	.30	.00		10,893.00
10012200 51120	- NON-REGULAR SALARIES & WAGES				7,482.00
	FACILITY ATTENDANT (10203)	.23	.00		7,200.00
	FACILITY ATTENDANT (10203)	.00	.00		282.00
10012200 51210	- RETIREMENT (PERS)				2,617.00
	MISC PERS BENEFIT	.00	.00		626.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		626.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		1,365.00
10012200 51211	- PERS UNFUNDED LIABILITY				2,062.66
10012200 51220	- INSURANCE				5,632.00
	COMM SRVCS ASST/32HR (3879)	.00	.00		1,774.00
	RECEPTIONIST/CLERK (10521)	.00	.00		720.00
	RECEPTIONIST/CLERK (10521)	.00	.00		3,138.00
10012200 51230	- WORKERS COMP				1,591.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		371.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		409.00
	WORK COMP CLERICAL - 8810	.00	.00		811.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

CITY-WIDE ADMIN SERVICES

10012200 51240 - MEDICARE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	.00	.00		413.00
MEDICARE				98.00
MEDICARE	.00	.00		102.00
MEDICARE	.00	.00		213.00

10012200 51250 - UNEMPLOYMENT

UNEMPLOYMENT

UNEMPLOYMENT

UNEMPLOYMENT

.00	.00		288.00
.00	.00		68.00
.00	.00		73.00
.00	.00		147.00

10012200 51260 - FICA

FICA-SOC SEC

.00	.00		446.00
			446.00

10012200 51290 - CELL PHONE STIPEND

RECEPTIONIST/CLERK (10521)

.00	.00		98.00
			98.00

TOTAL PERSONNEL

36,514.66

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY-WIDE ADMIN SERVICES
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10012200 52100 - CONTRACTED SERVICES					35,000.00
Miscellaneous Studies, Appraisals, Surveys, and Property Related Fees.		1.00	10,000.00		10,000.00
Planning Studies, Annexation, MSRs, etc.		1.00	25,000.00		25,000.00
10012200 54100 - SUPPLIES					20,000.00
Office supplies, Paper, Equipment.		1.00	20,000.00		20,000.00
10012200 54500 - EQUIP RENTS AND LEASES					23,400.00
Lease of three copy machines, includes lease, maintenance & supplies.		1.00	23,400.00		23,400.00
10012200 57300 - MEMBERSHIPS & SUBSCRIPTIONS					41,800.00
Mendocino County Agency Formation Commission.		1.00	30,000.00		30,000.00
Annual League of California Cities membership.		1.00	6,800.00		6,800.00
Arts Council of Mendocino.		1.00	1,000.00		1,000.00
Miscellaneous Subscriptions.		1.00	500.00		500.00
Leadership Mendocino.		1.00	1,000.00		1,000.00
Chamber of Commerce.		1.00	2,500.00		2,500.00
TOTAL OPERATIONS					120,200.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

CITY-WIDE ADMIN SERVICES

60 INTERNAL SERVICE USE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10012200 61000 - INTERNAL SERVICE FD ALLOC					29,161.00
10012200 61930 - RENTAL OF CITY PROPERTY		1.00	50,000.00		50,000.00
Use of Conference Center by City Departments.					50,000.00
TOTAL INTERNAL SERVICE USE					79,161.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

CITY-WIDE ADMIN SERVICES

62 ADMIN AND OVERHEAD

VENDOR QUANTITY UNIT COST 2018 CITY MGR

10012200 62100 - ADMINISTRATIVE SERVICES 8,127.00

10012200 62101 - ADMIN AND OVERHEAD ALLOCATION -244,003.00

TOTAL ADMIN AND OVERHEAD -235,876.00

TOTAL ADMINISTRATIVE SUPPORT -.34

TOTAL CITY-WIDE ADMIN SERVICES -.34

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

COMMUNITY OUTREACH/PUBLIC INFO

VENDOR QUANTITY UNIT COST 2018 CITY MGR

1230 COMMUNITY OUTREACH/PUBLIC INFO

100 GENERAL FUND

52 OPERATIONS

10012300 52100 - CONTRACTED SERVICES					2,500.00
	1.00	2,500.00			2,500.00
Miscellaneous promotion, design, and advertising services.					

10012300 52510 - ADVERTISING & PROMOTION					6,500.00
	1.00	6,500.00			6,500.00
Newspaper and periodical advertising, general advertising and promotion, surveys, general promotional materials, and miscellaneous publications and supplies, community participation, sponsorship of events, community education, awards, etc.					

10012300 54100 - SUPPLIES					17,000.00
	1.00	4,500.00			4,500.00
City Community Events (i.e. Family Fun in the Sun; July 4th picnic).					
	1.00	2,500.00			2,500.00
Supplies including paper and miscellaneous office materials.					
	1.00	10,000.00			10,000.00
Youth program scholarships.					

TOTAL OPERATIONS 26,000.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

COMMUNITY OUTREACH/PUBLIC INFO
60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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10012300	61000	-	INTERNAL SERVICE FD ALLOC	839.00
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839.00

TOTAL INTERNAL SERVICE USE

839.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

COMMUNITY OUTREACH/PUBLIC INFO
62 ADMIN AND OVERHEAD

VENDOR QUANTITY UNIT COST 2018 CITY MGR

10012300 62100 - ADMINISTRATIVE SERVICES

1,143.00

TOTAL ADMIN AND OVERHEAD

1,143.00

TOTAL COMMUNITY OUTREACH/PUBLIC INFO

27,982.00

TOTAL COMMUNITY OUTREACH/PUBLIC INFO 27,982.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY CLERK

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
0000	UNDEFINED				
100	GENERAL FUND				
51	PERSONNEL				
10012500 51110	- REGULAR SALARIES & WAGES				127,327.00
	CITY CLERK (10223)	1.00	.00		74,571.00
	CITY CLERK (10223)	.00	.00		2,732.00
	DEPUTY CITY CLERK/ADMIN ASST (10487)	1.00	.00		50,024.00
10012500 51210	- RETIREMENT (PERS)				15,622.00
	MISC PERS BENEFIT	.00	.00		9,350.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		6,272.00
10012500 51211	- PERS UNFUNDED LIABILITY				23,606.53
10012500 51220	- INSURANCE				24,453.00
	CITY CLERK (10223)	.00	.00		2,400.00
	CITY CLERK (10223)	.00	.00		9,999.00
	DEPUTY CITY CLERK/ADMIN ASST (10487)	.00	.00		2,400.00
	DEPUTY CITY CLERK/ADMIN ASST (10487)	.00	.00		9,654.00
10012500 51230	- WORKERS COMP				8,349.00
	WORK COMP CLERICAL - 8810	.00	.00		4,934.00
	WORK COMP CLERICAL - 8810	.00	.00		3,415.00
10012500 51240	- MEDICARE				2,202.00
	MEDICARE	.00	.00		1,301.00
	MEDICARE	.00	.00		901.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY CLERK

10012500 51250 - UNEMPLOYMENT

UNEMPLOYMENT

UNEMPLOYMENT

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	.00	.00		1,518.00
	.00	.00		897.00
				621.00

TOTAL PERSONNEL

203,077.53

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY CLERK
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10012500 52100 - 12-10 CONTRACTED SERVICES					5,000.00 *
Ukiah Trophies & Gifts: Mayor's Plaque		1.00	120.00		120.00
Code Publishing: Codification of Ordinances Based on estimated year end for 2016-17		1.00	4,000.00		4,000.00
Document Shredding: Records Destruction		1.00	700.00		700.00
Contingency: To allow for the unexpected.		1.00	180.00		180.00
10012500 52150 - LEGAL SERVICES/EXPENSES					9,500.00
Ukiah Daily Journal: Legal Advertising: Ordinances, Bids, Notices, B&C ad		1.00	9,000.00		9,000.00
Contingency: For unexpected legal.		1.00	500.00		500.00
10012500 54100 - SUPPLIES					2,000.00
Office equipment: possibly replace office chairs		1.00	1,500.00		1,500.00
General Miscellaneous Office Supplies		1.00	500.00		500.00
10012500 54101 - POSTAGE					100.00
10012500 54320 - SOFTWARE					37,020.00
ECS Imaging: Laserfiche - Electronic File Organization		1.00	7,020.00		7,020.00
FileTrail: Hard Copy File Organization		1.00	6,000.00		6,000.00
Granicus		1.00	24,000.00		24,000.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY CLERK

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10012500 56120 - EQUIPMENT MAINTENANCE & REPAIR					200.00
TGIF Repairs for Printers		1.00	150.00		150.00
Miscellaneous Repairs for Printers		1.00	50.00		50.00
10012500 57100 - CONFERENCE & TRAINING					5,800.00
CCAC: City Clerk Certification \$1,500 training (x2); \$500 hotel (x2); \$600 travel (x2); \$100 meals (x2)		1.00	5,300.00		5,300.00
Region 1 Trainings These are localized CCAC workshops for specific topics (minutes, legislation, FPPC training, electronic document management, etc...). These trainings also are mandatory for certification.		1.00	500.00		500.00
10012500 57300 - MEMBERSHIPS & SUBSCRIPTIONS					445.00
City Clerks Association of California (CCAC)		1.00	185.00		185.00
International Institute of Municipal Clerks: Mandatory for certification.		1.00	260.00		260.00
TOTAL OPERATIONS					60,065.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

CITY CLERK

60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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10012500 61000 - INTERNAL SERVICE FD ALLOC

33,213.00

TOTAL INTERNAL SERVICE USE

33,213.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY CLERK

62 ADMIN AND OVERHEAD

10012500 62100 - ADMINISTRATIVE SERVICES

10012500 62101 - ADMIN AND OVERHEAD ALLOCATION

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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16,258.00

-312,612.00

-296,354.00

1.53

TOTAL ADMIN AND OVERHEAD

TOTAL UNDEFINED

TOTAL CITY CLERK

1.53

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ECONOMIC DEVELOPMENT

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
0000	UNDEFINED				
100	GENERAL FUND				
51	PERSONNEL				
10012600 51110	- REGULAR SALARIES & WAGES				78,033.00
	SENIOR ACCOUNTANT (10092)	.00	.00		.00
	FACILITY ADMINISTRATOR (10101)	.03	.00		1,802.00
	FACILITY ADMINISTRATOR (10101)	.00	.00		70.00
	PROJECT & GRANT ADMINISTRATOR (10146)	.10	.00		7,886.00
	SENIOR MANAGEMENT ANALYST (10180)	.00	.00		.00
	DEPUTY CITY MANAGER (10180)	.50	.00		59,101.00
	DEPUTY CITY MANAGER (10180)	.00	.00		9,174.00
10012600 51210	- RETIREMENT (PERS)				8,625.00
	MISC PERS BENEFIT	.00	.00		.00
	MISC PERS BENEFIT	.00	.00		226.00
	MISC PERS BENEFIT	.00	.00		989.00
	MISC PERS BENEFIT	.00	.00		.00
	MISC PERS BENEFIT	.00	.00		7,410.00
10012600 51211	- PERS UNFUNDED LIABILITY				26,337.10
10012600 51220	- INSURANCE				386.00
	SENIOR ACCOUNTANT (10092)	.00	.00		.00
	FACILITY ADMINISTRATOR (10101)	.00	.00		386.00
	SENIOR MANAGEMENT ANALYST (10180)	.00	.00		.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ECONOMIC DEVELOPMENT

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10012600 51230 - WORKERS COMP					4,312.00
		.00	.00		.00
WORK COMP CLERICAL - 8810		.00	.00		122.00
WORK COMP CLERICAL - 8810		.00	.00		434.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		.00
WORK COMP CLERICAL - 8810		.00	.00		3,756.00
WORK COMP CLERICAL - 8810					
10012600 51240 - MEDICARE					1,137.00
		.00	.00		.00
MEDICARE		.00	.00		31.00
MEDICARE		.00	.00		115.00
MEDICARE		.00	.00		.00
MEDICARE		.00	.00		991.00
MEDICARE					
10012600 51250 - UNEMPLOYMENT					781.00
		.00	.00		.00
UNEMPLOYMENT		.00	.00		19.00
UNEMPLOYMENT		.00	.00		79.00
UNEMPLOYMENT		.00	.00		.00
UNEMPLOYMENT		.00	.00		683.00
UNEMPLOYMENT					
10012600 51290 - CELL PHONE STIPEND					7.00
		.00	.00		7.00
FACILITY ADMINISTRATOR (10101)					
TOTAL PERSONNEL					119,618.10

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ECONOMIC DEVELOPMENT
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10012600 52100 - CONTRACTED SERVICES					12,000.00
		1.00	12,000.00		12,000.00
Economic Development Consulting and miscellaneous services.					
10012600 54100 - SUPPLIES					2,000.00
10012600 54101 - POSTAGE					200.00
10012600 57100 - CONFERENCE & TRAINING					7,500.00
		1.00	7,500.00		7,500.00
California Association for Local Economic Development Conference and various regional trainings.					
10012600 57300 - MEMBERSHIPS & SUBSCRIPTIONS					1,000.00
TOTAL OPERATIONS					22,700.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ECONOMIC DEVELOPMENT
62 ADMIN AND OVERHEAD

VENDOR QUANTITY UNIT COST 2018 CITY MGR

10012600 62100 - ADMINISTRATIVE SERVICES

12,124.00

TOTAL ADMIN AND OVERHEAD

12,124.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ECONOMIC DEVELOPMENT

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
312	DOWNTOWN BUSINESS IMPROVEMENT				
52	OPERATIONS				
31212600	52100 - CONTRACTED SERVICES			15,000.00	
TOTAL OPERATIONS					15,000.00
611	CDBG 16-CDBG-11147				
52	OPERATIONS				
61112600	52100 - 11147 CONTRACTED SERVICES			465,116.00 *	
	ED - Direct Financial Assistance to For-Profits	1.00	202,224.00	202,224.00	
	ED - Direct Financial Assistance for For-Profits	1.00	30,334.00	30,334.00	
	Microenterprise Assistance.	1.00	232,558.00	232,558.00	
TOTAL OPERATIONS					465,116.00
TOTAL UNDEFINED					634,558.10

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ECONOMIC DEVELOPMENT

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
1261	VISIT UKIAH				
750	VISIT UKIAH FUND				
51	PERSONNEL				
75012610 51110	- REGULAR SALARIES & WAGES				12,130.00
75012610 51120	- NON-REGULAR SALARIES & WAGES				15,000.00
	VISITOR'S DESK RECEPTIONIST (10216)	.25	.00		7,500.00
	VISITOR'S DESK RECEPTIONIST (10339)	.25	.00		7,500.00
TOTAL PERSONNEL					27,130.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ECONOMIC DEVELOPMENT
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
75012610 52100 - CONTRACTED SERVICES					25,000.00
Marketing and branding, social media, and PR consulting.		1.00	10,000.00		10,000.00
Website Development and maintenance.		1.00	15,000.00		15,000.00
75012610 52515 - ADVERTISING & PUBLICATION					60,000.00
Marketing and promotional opportunities; design and purchase of print and online advertisements, social media, direct mail projects, email marketing, and other opportunities		1.00	60,000.00		60,000.00
75012610 52600 - RENT					4,355.00
Rental of Visitor Center and work room and Ukiah Valley Conference Center		1.00	4,355.00		4,355.00
75012610 54100 - SUPPLIES					4,000.00
Office supplies and equipment, business cards and letterhead		1.00	4,000.00		4,000.00
75012610 54101 - POSTAGE					1,500.00
75012610 57100 - CONFERENCE & TRAINING					6,000.00
Sunset Celebration Weekend, Travel and Adventure Show, other miscellaneous trade shows and trade show materials/supplies		1.00	6,000.00		6,000.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ECONOMIC DEVELOPMENT

75012610 57300 - MEMBERSHIPS & SUBSCRIPTIONS

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
				800.00

TOTAL OPERATIONS
TOTAL VISIT UKIAH

101,655.00
128,785.00

TOTAL ECONOMIC DEVELOPMENT

763,343.10

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
VISIT UKIAH

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
0000	UNDEFINED				
750	VISIT UKIAH FUND				
60	INTERNAL SERVICE USE				
75012700 61000	- INTERNAL SERVICE FD ALLOC				8,132.00
TOTAL INTERNAL SERVICE USE					8,132.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
VISIT UKIAH

62 ADMIN AND OVERHEAD

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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75012700 62100 - CENTRAL SERVICES OUT

8,589.00

TOTAL ADMIN AND OVERHEAD

8,589.00

TOTAL UNDEFINED

16,721.00

TOTAL VISIT UKIAH

16,721.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
BUDGET MANAGEMENT

VENDOR QUANTITY UNIT COST 2018 CITY MGR

1320 BUDGETING

100 GENERAL FUND

51 PERSONNEL

10013200 51110 - REGULAR SALARIES & WAGES				104,796.00
MANAGEMENT ANALYST (10091)	1.00	.00		65,363.00
MANAGEMENT ANALYST (10091)	.00	.00		2,395.00
FINANCE DIRECTOR (10548)	.25	.00		35,064.00
FINANCE DIRECTOR (10548)	.00	.00		1,974.00
10013200 51210 - RETIREMENT (PERS)				12,590.00
MISC PERS BENEFIT	.00	.00		8,196.00
MISC PERS BENEFIT	.00	.00		4,394.00
10013200 51211 - PERS UNFUNDED LIABILITY				19,024.85
10013200 51220 - INSURANCE				20,048.00
MANAGEMENT ANALYST (10091)	.00	.00		15,406.00
FINANCE DIRECTOR (10548)	.00	.00		4,642.00
10013200 51230 - WORKERS COMP				6,870.00
WORK COMP CLERICAL - 8810	.00	.00		4,574.00
WORK COMP CLERICAL - 8810	.00	.00		2,296.00
10013200 51240 - MEDICARE				1,806.00
MEDICARE	.00	.00		1,206.00
MEDICARE	.00	.00		600.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
BUDGET MANAGEMENT

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10013200 51250 - UNEMPLOYMENT		.00	.00		1,245.00
UNEMPLOYMENT					832.00
UNEMPLOYMENT		.00	.00		413.00
10013200 51290 - CELL PHONE STIPEND					141.00
FINANCE DIRECTOR (10548)		.00	.00		141.00

TOTAL PERSONNEL

166,520.85

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
BUDGET MANAGEMENT
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10013200 54100 - SUPPLIES					1,500.00
General office supplies, Budget binders, Dividers, and various Budget supplies.		1.00	1,500.00		1,500.00
10013200 57100 - CONFERENCE & TRAINING					9,268.00
Budget Trainings		1.00	568.00		568.00
Budget Workshops		1.00	1,200.00		1,200.00
Munis Users Annual Conference		1.00	3,300.00		3,300.00
CSMFO Annual Conference		1.00	1,500.00		1,500.00
CPA Exam Fees		1.00	800.00		800.00
Miscellaneous Training Costs		1.00	1,900.00		1,900.00
10013200 57300 - MEMBERSHIPS & SUBSCRIPTIONS					829.00
CSMFO		1.00	110.00		110.00
Fred Pryor Training Membership		1.00	399.00		399.00
AICPA Membership		1.00	320.00		320.00
TOTAL OPERATIONS					11,597.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
BUDGET MANAGEMENT

60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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10013200 61000 - INTERNAL SERVICE FD ALLOC

25,379.00

TOTAL INTERNAL SERVICE USE

25,379.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
BUDGET MANAGEMENT

62 ADMIN AND OVERHEAD

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10013200 62100 - ADMINISTRATIVE SERVICES					10,470.00
10013200 62101 - ADMIN AND OVERHEAD ALLOCATION					-213,967.00
TOTAL ADMIN AND OVERHEAD					-203,497.00
TOTAL BUDGETING					-.15
TOTAL BUDGET MANAGEMENT					-.15

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UTILITY BILLING

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
1330	UTILITY BILLING				
205	BILLING AND COLLECTION FUND				
51	PERSONNEL				
20513300 51110	- REGULAR SALARIES & WAGES				340,706.00
	UTILITY CLERK (4374)	.00	.00		.00
	FINANCIAL SERVICES SPEC I (10045)	.50	.00		23,326.00
	BILLING & CUSTOMER SERVICE MGR (10065)	1.00	.00		65,363.00
	BILLING & CUSTOMER SERVICE MGR (10065)	.00	.00		2,281.00
	CUSTOMER SERVICE REP II (10088)	1.00	.00		45,745.00
	FINANCE DIRECTOR (10548)	.25	.00		35,064.00
	FINANCE DIRECTOR (10548)	.00	.00		1,974.00
	CUSTOMER SERVICE REP II (10552)	1.00	.00		45,292.00
	CUSTOMER SERVICE REP I (10556)	1.00	.00		39,102.00
	CUSTOMER SERVICE REP I (10572)	1.00	.00		37,240.00
	CUSTOMER SERVICE REP III (10600)	1.00	.00		45,319.00
20513300 51120	- NON-REGULAR SALARIES & WAGES				18,951.00
	CSR I TEMP (1257)	.48	.00		18,951.00
20513300 51130	- OVERTIME SALARIES & WAGES				5,000.00
20513300 51210	- RETIREMENT (PERS)				47,872.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		.00
	MISC PERS BENEFIT	.00	.00		2,925.00
	MISC PERS BENEFIT	.00	.00		8,196.00
	MISC PERS BENEFIT	.00	.00		5,736.00
	MISC PERS BENEFIT	.00	.00		4,397.00
	MISC PERS BENEFIT	.00	.00		5,679.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		4,903.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UTILITY BILLING

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
MISC PENSION ACT PERS BENEFIT		.00	.00		4,670.00
MISC PENSION ACT PERS BENEFIT		.00	.00		5,683.00
MISC PERS BENEFIT		.00	.00		5,683.00
MISC PENSION ACT PERS BENEFIT					
20513300 51211 - PERS UNFUNDED LIABILITY					72,339.77
20513300 51220 - INSURANCE					72,135.00
UTILITY CLERK (4374)		.00	.00		.00
FINANCIAL SERVICES SPEC I (10045)		.00	.00		1,200.00
FINANCIAL SERVICES SPEC I (10045)		.00	.00		4,827.00
BILLING & CUSTOMER SERVICE MGR (10065)		.00	.00		15,406.00
CUSTOMER SERVICE REP II (10088)		.00	.00		15,406.00
FINANCE DIRECTOR (10548)		.00	.00		4,642.00
CUSTOMER SERVICE REP II (10552)		.00	.00		2,400.00
CUSTOMER SERVICE REP II (10552)		.00	.00		9,654.00
CUSTOMER SERVICE REP I (10556)		.00	.00		2,400.00
CUSTOMER SERVICE REP I (10556)		.00	.00		9,654.00
CUSTOMER SERVICE REP I (10572)		.00	.00		2,400.00
CUSTOMER SERVICE REP I (10572)		.00	.00		1,746.00
CUSTOMER SERVICE REP I (10572)		.00	.00		2,400.00
CUSTOMER SERVICE REP III (10600)					
20513300 51230 - WORKERS COMP					23,778.00
WORK COMP CLERICAL - 8810		.00	.00		.00
WORK COMP CLERICAL - 8810		.00	.00		1,615.00
WORK COMP CLERICAL - 8810		.00	.00		4,583.00
WORK COMP CLERICAL - 8810		.00	.00		3,364.00
WORK COMP CLERICAL - 8810		.00	.00		2,302.00
WORK COMP CLERICAL - 8810		.00	.00		3,155.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UTILITY BILLING

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
		.00	.00		2,814.00
	WORK COMP CLERICAL - 8810	.00	.00		2,277.00
	WORK COMP CLERICAL - 8810	.00	.00		2,625.00
	WORK COMP CLERICAL - 8810	.00	.00		1,043.00
	WORK COMP CLERICAL - 8810	.00	.00		
20513300 51240 - MEDICARE					6,267.00
		.00	.00		.00
	MEDICARE	.00	.00		427.00
	MEDICARE	.00	.00		1,205.00
	MEDICARE	.00	.00		887.00
	MEDICARE	.00	.00		606.00
	MEDICARE	.00	.00		832.00
	MEDICARE	.00	.00		742.00
	MEDICARE	.00	.00		601.00
	MEDICARE	.00	.00		692.00
	MEDICARE	.00	.00		275.00
20513300 51250 - UNEMPLOYMENT					4,329.00
		.00	.00		.00
	UNEMPLOYMENT	.00	.00		295.00
	UNEMPLOYMENT	.00	.00		834.00
	UNEMPLOYMENT	.00	.00		612.00
	UNEMPLOYMENT	.00	.00		420.00
	UNEMPLOYMENT	.00	.00		574.00
	UNEMPLOYMENT	.00	.00		512.00
	UNEMPLOYMENT	.00	.00		414.00
	UNEMPLOYMENT	.00	.00		478.00
	UNEMPLOYMENT	.00	.00		190.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UTILITY BILLING

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	UNEMPLOYMENT				
20513300 51260 - FICA					1,175.00
	FICA-SOC SEC	.00	.00		1,175.00
20513300 51290 - CELL PHONE STIPEND					405.00
	BILLING & CUSTOMER SERVICE MGR (10065)	.00	.00		264.00
	FINANCE DIRECTOR (10548)	.00	.00		141.00
TOTAL PERSONNEL					592,957.77

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UTILITY BILLING
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20513300 52100 - CONTRACTED SERVICES					152,367.00
System Maintenance fees		1.00	65,000.00		65,000.00
Software License: Business License Application.		1.00	10,000.00		10,000.00
Printing and Mailing Services		1.00	52,000.00		52,000.00
Credit Reporting Services		1.00	3,000.00		3,000.00
Tyler Disaster Recovery Contract.		1.00	3,631.00		3,631.00
Tyler ERP Maintenance Agreement.		1.00	14,782.00		14,782.00
Tyler Unlimited Client Access.		1.00	434.00		434.00
OSDBA Maintenance.		1.00	3,520.00		3,520.00
20513300 54100 - SUPPLIES					15,000.00
20513300 54101 - POSTAGE					5,500.00
20513300 54320 - SOFTWARE					176,000.00
CIS software, 80% share Cost includes project management		.80	220,000.00		176,000.00
20513300 56120 - EQUIPMENT MAINTENANCE & REPAIR					5,000.00
20513300 57100 - CONFERENCE & TRAINING					6,500.00
TOTAL OPERATIONS					360,367.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UTILITY BILLING
60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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20513300	61000	-	INTERNAL SERVICE FD ALLOC	97,699.00
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97,699.00

TOTAL INTERNAL SERVICE USE

97,699.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UTILITY BILLING
62 ADMIN AND OVERHEAD

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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20513300 62100 - ADMINISTRATIVE SERVICES

82,022.00

TOTAL ADMIN AND OVERHEAD

82,022.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UTILITY BILLING

80 CAPITAL OUTLAY

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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20513300 80220 - BUILDING IMPROVEMENTS

	1.00	100,000.00	100,000.00	100,000.00
--	------	------------	------------	------------

Finance office reconfiguration.
Includes central Finance
officer area reconfig and
remodel (including proposed
office enclosures) and front
counter reconfig.

Part of this project will pay
for architectural work on front
reception area.

To better facilitate
workflow, ergonomic concerns,
health and wellbeing.

To be paid out of available
working capital.

TOTAL CAPITAL OUTLAY
TOTAL UTILITY BILLING

100,000.00
1,233,045.77

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UTILITY BILLING

VENDOR QUANTITY UNIT COST 2018 CITY MGR

1338 METERING

205 BILLING AND COLLECTION FUND

20513380 56100 - VEHICLE & EQUIPMENT MAINT. & R

Miscellaneous Repairs -
Vehicles #3280 and #4575.

1.00 2,200.00 4,550.00
2,200.00

Itron Maintenance and Support.

1.00 2,350.00 2,350.00

TOTAL UNDEFINED CHAR

4,550.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UTILITY BILLING
51 PERSONNEL

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20513380 51110 - REGULAR SALARIES & WAGES					81,409.00
UTILITY SERVICES TEAM LEADER (10077)		.60	.00		34,278.00
METER READER (10205)		.60	.00		27,871.00
METER READER (10488)		.48	.00		19,260.00
20513380 51120 - NON-REGULAR SALARIES & WAGES					11,574.00
METER READER (ON-CALL) (10554)		.29	.00		11,574.00
20513380 51210 - RETIREMENT (PERS)					10,206.00
MISC PERS BENEFIT		.00	.00		4,297.00
MISC PENSION ACT PERS BENEFIT		.00	.00		3,494.00
MISC PENSION ACT PERS BENEFIT		.00	.00		2,415.00
20513380 51211 - PERS UNFUNDED LIABILITY					11,907.53
20513380 51220 - INSURANCE					21,669.00
UTILITY SERVICES TEAM LEADER (10077)		.00	.00		9,244.00
METER READER (10205)		.00	.00		1,440.00
METER READER (10205)		.00	.00		5,793.00
METER READER (10488)		.00	.00		5,192.00
20513380 51230 - WORKERS COMP					6,315.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		2,404.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		1,930.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		1,344.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		637.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UTILITY BILLING

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20513380 51240 - MEDICARE					1,660.00
		.00	.00		630.00
MEDICARE		.00	.00		509.00
MEDICARE		.00	.00		353.00
MEDICARE		.00	.00		168.00
20513380 51250 - UNEMPLOYMENT					1,145.00
		.00	.00		436.00
UNEMPLOYMENT		.00	.00		350.00
UNEMPLOYMENT		.00	.00		244.00
UNEMPLOYMENT		.00	.00		115.00
20513380 51260 - FICA					717.00
		.00	.00		717.00
FICA-SOC SEC					
20513380 51290 - CELL PHONE STIPEND					195.00
		.00	.00		195.00
UTILITY SERVICES TEAM LEADER (10077)					
20513382 51110 - REGULAR SALARIES & WAGES					54,273.00
		.40	.00		22,852.00
UTILITY SERVICES TEAM LEADER (10077)		.40	.00		18,581.00
METER READER (10205)		.32	.00		12,840.00
METER READER (10488)					
20513382 51120 - NON-REGULAR SALARIES & WAGES					7,716.00
		.19	.00		7,716.00
METER READER (ON-CALL) (10554)					

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UTILITY BILLING

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20513382 51210 - RETIREMENT (PERS)					6,806.00
		.00	.00		2,866.00
MISC PERS BENEFIT					
MISC PENSION ACT PERS BENEFIT		.00	.00		2,330.00
MISC PENSION ACT PERS BENEFIT		.00	.00		1,610.00
20513382 51211 - PERS UNFUNDED LIABILITY					7,937.85
20513382 51220 - INSURANCE					14,446.00
UTILITY SERVICES TEAM LEADER (10077)		.00	.00		6,163.00
METER READER (10205)		.00	.00		960.00
METER READER (10205)		.00	.00		3,862.00
METER READER (10488)		.00	.00		3,461.00
20513382 51230 - WORKERS COMP					4,215.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		1,604.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		1,288.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		898.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		425.00
20513382 51240 - MEDICARE					1,112.00
MEDICARE		.00	.00		422.00
MEDICARE		.00	.00		340.00
MEDICARE		.00	.00		238.00
MEDICARE		.00	.00		112.00
20513382 51250 - UNEMPLOYMENT					770.00
UNEMPLOYMENT		.00	.00		293.00
UNEMPLOYMENT		.00	.00		235.00
UNEMPLOYMENT		.00	.00		164.00
UNEMPLOYMENT		.00	.00		78.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UTILITY BILLING

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20513382 51260 - FICA		.00	.00		479.00
FICA-SOC SEC					479.00
20513382 51290 - CELL PHONE STIPEND		.00	.00		130.00
UTILITY SERVICES TEAM LEADER (10077)					130.00
TOTAL PERSONNEL					244,682.38

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UTILITY BILLING
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20513380 54100 - SUPPLIES					550.00
Clamp Meter for Amperage Testing.		1.00	350.00		350.00
Miscellaneous Supplies.		1.00	200.00		200.00
20513380 54320 - SOFTWARE					22,000.00
CIS Systems, 10% share Cost includes project management		.10	220,000.00		22,000.00
20513380 57100 - CONFERENCE & TRAINING					8,300.00
Evergreen Safety Training.		1.00	5,800.00		5,800.00
Northwest Electric Meter School.		1.00	2,500.00		2,500.00
20513382 54100 - SUPPLIES					3,000.00
Rain Boots.		1.00	700.00		700.00
Rain Gear.		1.00	800.00		800.00
Scopes.		1.00	300.00		300.00
Uniforms and Embroidering.		1.00	1,000.00		1,000.00
Miscellaneous Supplies.		1.00	200.00		200.00
20513382 54320 - SOFTWARE					22,000.00
CIS system, 10% share Cost includes project management		.10	220,000.00		22,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UTILITY BILLING

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20513382 56120 - EQUIPMENT MAINTENANCE & REPAIR					5,100.00
Miscellaneous Repairs.		1.00	2,750.00		2,750.00
Itron Maintenance and Support.		1.00	2,350.00		2,350.00
20513382 56130 - EXTERNAL SERVICES					500.00
Carwash (3 vehicles, bi-monthly).		1.00	500.00		500.00
20513382 56210 - FUEL & FLUIDS					600.00
Fuel for vehicle #4585.		1.00	600.00		600.00
TOTAL OPERATIONS					62,050.00
TOTAL METERING					311,282.38
TOTAL UTILITY BILLING		1,544,328.15			

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ACCOUNTING

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
1340	ACCOUNTING				
100	GENERAL FUND				
51	PERSONNEL				
10013400 51110	- REGULAR SALARIES & WAGES			326,928.00	
	PAYROLL OFFICER (3884)	1.00	.00	29,749.00	
	FINANCIAL SERVICES SPEC I (10045)	.50	.00	23,326.00	
	PAYROLL OFFICER (10067)	1.00	.00	71,172.00	
	PAYROLL OFFICER (10067)	.00	.00	1.00	
	SENIOR ACCOUNTANT (10092)	1.00	.00	79,269.00	
	FINANCIAL SERVICES SPEC I (10326)	1.00	.00	45,292.00	
	FINANCIAL SERVICES SPEC I (10522)	1.00	.00	41,081.00	
	FINANCE DIRECTOR (10548)	.25	.00	35,064.00	
	FINANCE DIRECTOR (10548)	.00	.00	1,974.00	
10013400 51210	- RETIREMENT (PERS)			41,266.00	
	MISC PERS BENEFIT	.00	.00	3,730.00	
	MISC PERS BENEFIT	.00	.00	2,924.00	
	MISC PERS BENEFIT	.00	.00	8,924.00	
	MISC PERS BENEFIT	.00	.00	10,461.00	
	MISC PENSION ACT PERS BENEFIT	.00	.00	5,679.00	
	MISC PENSION ACT PERS BENEFIT	.00	.00	5,151.00	
	MISC PERS BENEFIT	.00	.00	4,397.00	

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ACCOUNTING

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10013400 51211 - PERS UNFUNDED LIABILITY					65,622.89
10013400 51220 - INSURANCE					65,721.00
PAYROLL OFFICER (3884)		.00	.00		8,344.00
FINANCIAL SERVICES SPEC I (10045)		.00	.00		1,200.00
FINANCIAL SERVICES SPEC I (10045)		.00	.00		4,827.00
PAYROLL OFFICER (10067)		.00	.00		15,406.00
SENIOR ACCOUNTANT (10092)		.00	.00		7,194.00
FINANCIAL SERVICES SPEC I (10326)		.00	.00		2,400.00
FINANCIAL SERVICES SPEC I (10326)		.00	.00		9,654.00
FINANCIAL SERVICES SPEC I (10522)		.00	.00		2,400.00
FINANCIAL SERVICES SPEC I (10522)		.00	.00		9,654.00
FINANCE DIRECTOR (10548)		.00	.00		4,642.00
10013400 51230 - WORKERS COMP					21,607.00
WORK COMP CLERICAL - 8810		.00	.00		2,096.00
WORK COMP CLERICAL - 8810		.00	.00		1,614.00
WORK COMP CLERICAL - 8810		.00	.00		4,762.00
WORK COMP CLERICAL - 8810		.00	.00		4,756.00
WORK COMP CLERICAL - 8810		.00	.00		3,155.00
WORK COMP CLERICAL - 8810		.00	.00		2,923.00
WORK COMP CLERICAL - 8810		.00	.00		2,301.00
10013400 51240 - MEDICARE					5,697.00
MEDICARE		.00	.00		553.00
MEDICARE		.00	.00		425.00
MEDICARE		.00	.00		1,256.00
MEDICARE		.00	.00		1,254.00
MEDICARE		.00	.00		832.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ACCOUNTING

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	MEDICARE	.00	.00		771.00
	MEDICARE	.00	.00		606.00
10013400 51250 - UNEMPLOYMENT					3,931.00
	UNEMPLOYMENT	.00	.00		381.00
	UNEMPLOYMENT	.00	.00		293.00
	UNEMPLOYMENT	.00	.00		866.00
	UNEMPLOYMENT	.00	.00		865.00
	UNEMPLOYMENT	.00	.00		574.00
	UNEMPLOYMENT	.00	.00		532.00
	UNEMPLOYMENT	.00	.00		420.00
10013400 51290 - CELL PHONE STIPEND					141.00
	FINANCE DIRECTOR (10548)	.00	.00		141.00
TOTAL PERSONNEL					530,913.89

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ACCOUNTING
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10013400 52100 - CONTRACTED SERVICES					157,053.00
GASB68 report		1.00	2,500.00		2,500.00
Muni Services Sales Tax Reporting		1.00	20,000.00		20,000.00
Audit Services - Van lant		1.00	40,000.00		40,000.00
Accountemps- assumes need for temporary staff for four months @ \$1000 per week		1.00	17,320.00		17,320.00
Popular Annual report		1.00	2,500.00		2,500.00
TOT audit.		1.00	20,000.00		20,000.00
Should consider establishing a project number for this. This will be a direct charge to the GF. DB					
An audit of the City's hoteliers has not been completed for over 10 years. Best practice is to conduct an audit at least once every five. DB					
Property tax audit. To ensure the calculation of apportionment of property tax is being done correctly and fairly.		1.00	10,000.00		10,000.00
Tyler Disaster Recovery Contract.		1.00	7,262.00		7,262.00
Tyler ERP Maintenance Agreement.		1.00	29,564.00		29,564.00
Tyler Unlimited Client Access.		1.00	867.00		867.00
OSDBA Maintenance.		1.00	7,040.00		7,040.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ACCOUNTING

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10013400 54100 - SUPPLIES					16,500.00
		1.00	1,500.00		1,500.00
Misc supplies for departmental meetings, events, and other activities.					
		1.00	15,000.00		15,000.00
AP and Payroll supplies including checks and envelopes.					
10013400 54101 - POSTAGE					4,000.00
10013400 54330 - COMPUTER AND TECHNOLOGY					3,400.00
		1.00	900.00		900.00
Ultrawide monitor for Finance Director. To better facilitate analytical work and workflow management.					
		1.00	2,500.00		2,500.00
Computer and scanner for fourth FSS					
10013400 56120 - EQUIPMENT MAINTENANCE & REPAIR					750.00
10013400 57100 - CONFERENCE & TRAINING					21,000.00
		1.00	4,000.00		4,000.00
GFOA Advanced Government Finance Institute - Finance Director, late July, 2017 Subject to acceptance to the program.					
		2.00	1,500.00		3,000.00
CSMFO Annual Conference, Dan and Leigh, 2018. Daphine, Mary, Lori to budget for this in their divisions.					
		1.00	4,000.00		4,000.00
Misc training and conferences for professional level team members					
		1.00	10,000.00		10,000.00
Misc training and conferences for FSS staff					

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ACCOUNTING

10013400 57300 - MEMBERSHIPS & SUBSCRIPTIONS

AICPA annual dues, FD

CalCPA annual dues, FD

GFOA annual dues, FD

CSMFO annual dues, FD

GFOA Award Program

Payroll Association Dues.

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	1.00	420.00		1,755.00
				420.00
	1.00	510.00		510.00
	1.00	190.00		190.00
	1.00	120.00		120.00
	1.00	400.00		400.00
	1.00	115.00		115.00

TOTAL OPERATIONS

204,458.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ACCOUNTING

60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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10013400 61000 - INTERNAL SERVICE FD ALLOC

67,669.00

TOTAL INTERNAL SERVICE USE

67,669.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ACCOUNTING

62 ADMIN AND OVERHEAD

VENDOR QUANTITY UNIT COST 2018 CITY MGR

10013400 62100 - ADMINISTRATIVE SERVICES

44,732.00

10013400 62101 - ADMIN AND OVERHEAD ALLOCATION

-847,772.00

TOTAL ADMIN AND OVERHEAD

-803,040.00

TOTAL ACCOUNTING

.89

TOTAL ACCOUNTING .89

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
PURCHASING

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
1350	PURCHASING				
204	PURCHASING FUND				
51	PERSONNEL				
20413500 51110	- REGULAR SALARIES & WAGES			206,449.00	
	BUYER (3882)	1.00	.00	40,103.00	
	PROCUREMENT MANAGER (10064)	1.00	.00	72,063.00	
	PROCUREMENT MANAGER (10064)	.00	.00	2,772.00	
	BUYER (10127)	1.00	.00	54,473.00	
	FINANCE DIRECTOR (10548)	.25	.00	35,064.00	
	FINANCE DIRECTOR (10548)	.00	.00	1,974.00	
20413500 51210	- RETIREMENT (PERS)			25,292.00	
	MISC PERS BENEFIT	.00	.00	5,029.00	
	MISC PERS BENEFIT	.00	.00	9,036.00	
	MISC PERS BENEFIT	.00	.00	6,830.00	
	MISC PERS BENEFIT	.00	.00	4,397.00	
20413500 51211	- PERS UNFUNDED LIABILITY			38,407.83	
20413500 51220	- INSURANCE			53,260.00	
	BUYER (3882)	.00	.00	2,400.00	
	BUYER (3882)	.00	.00	15,406.00	
	PROCUREMENT MANAGER (10064)	.00	.00	15,406.00	
	BUYER (10127)	.00	.00	15,406.00	
	FINANCE DIRECTOR (10548)	.00	.00	4,642.00	

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
PURCHASING

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20413500 51230 - WORKERS COMP					14,357.00
WORK COMP CLERICAL - 8810		.00	.00		3,185.00
WORK COMP CLERICAL - 8810		.00	.00		4,995.00
WORK COMP CLERICAL - 8810		.00	.00		3,875.00
WORK COMP CLERICAL - 8810		.00	.00		2,302.00
20413500 51240 - MEDICARE					3,769.00
MEDICARE		.00	.00		840.00
MEDICARE		.00	.00		1,309.00
MEDICARE		.00	.00		1,014.00
MEDICARE		.00	.00		606.00
20413500 51250 - UNEMPLOYMENT					2,613.00
UNEMPLOYMENT		.00	.00		580.00
UNEMPLOYMENT		.00	.00		908.00
UNEMPLOYMENT		.00	.00		705.00
UNEMPLOYMENT		.00	.00		420.00
20413500 51290 - CELL PHONE STIPEND					1,269.00
PROCUREMENT MANAGER (10064)		.00	.00		564.00
BUYER (10127)		.00	.00		564.00
FINANCE DIRECTOR (10548)		.00	.00		141.00
TOTAL PERSONNEL					345,416.83

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
PURCHASING
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20413500 52100 - CONTRACTED SERVICES					17,895.00
Tyler ODSBA		1.00	1,690.00		1,690.00
Tyler ERP Maintenance		1.00	7,096.00		7,096.00
Tyler Unlimited Client Access, 3rd Party Products		1.00	199.00		199.00
Tyler Disaster Recovery		1.00	1,310.00		1,310.00
Concur Travel/Expense Software		1.00	7,600.00		7,600.00
20413500 52100 - UVSDL CONTRACTED SERVICES					6,177.00
20413500 54100 - SUPPLIES					5,700.00
Office Furniture Needed due to new Buyer position		1.00	1,500.00		1,500.00
Printer Needed due to new Buyer position		1.00	700.00		700.00
Blueprint Production		1.00	1,500.00		1,500.00
Office Supplies, Print Cartridges, Misc.		1.00	2,000.00		2,000.00
20413500 54101 - POSTAGE					700.00
Postage		1.00	700.00		700.00
20413500 54330 - COMPUTER AND TECHNOLOGY					2,000.00
New Computer. Need for new buyer.		1.00	2,000.00		2,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
PURCHASING

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20413500 56120 - EQUIPMENT MAINTENANCE & REPAIR		1.00	500.00		500.00
Equipment Maintenance and Repair					500.00
20413500 57100 - CONFERENCE & TRAINING		1.00	2,000.00		13,500.00
CAPPO Conference		1.00	2,500.00		2,000.00
Tyler Conference		1.00	2,000.00		2,500.00
CSMFO Conference		1.00	1,000.00		2,000.00
MMANC Conference		1.00	1,000.00		1,000.00
CAPPO Trainings		5.00	400.00		2,000.00
Purchasing Certification		1.00	4,000.00		4,000.00
20413500 57300 - MEMBERSHIPS & SUBSCRIPTIONS		1.00	390.00		1,070.00
CAPPO Dues		1.00	75.00		390.00
MMANC Dues		1.00	110.00		75.00
CSMFO Dues		1.00	495.00		110.00
Periscope Commodity Code License Renewal		1.00			495.00
TOTAL OPERATIONS					47,542.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
PURCHASING

60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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20413500 61000 - INTERNAL SERVICE FD ALLOC

47,667.00

TOTAL INTERNAL SERVICE USE

47,667.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
PURCHASING

62 ADMIN AND OVERHEAD

VENDOR QUANTITY UNIT COST 2018 CITY MGR

20413500 62100 - ADMINISTRATIVE SERVICES

37,089.00

TOTAL ADMIN AND OVERHEAD

37,089.00

TOTAL PURCHASING

477,714.83

TOTAL PURCHASING

477,714.83

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
IT

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
1390	IT				
209	IT FUND				
51	PERSONNEL				
20913900 51110	- REGULAR SALARIES & WAGES			285,707.00	
	(INACTIVE) ACTING CITY CLERK (3883)	.80	.00	31,000.00	
	IT ADMINISTRATOR (10142)	1.00	.00	89,511.00	
	IT ADMINISTRATOR (10142)	.00	.00	3,443.00	
	IT SPECIALIST I (10484)	1.00	.00	46,452.00	
	IT NETWORK SPECIALIST (10551)	1.00	.00	63,996.00	
	IT SPECIALIST II (10555)	1.00	.00	51,305.00	
20913900 51130	- OVERTIME SALARIES & WAGES			10,000.00	
20913900 51140	- STAND-BY SALARIES & WAGES			25,000.00	
20913900 51210	- RETIREMENT (PERS)			35,391.00	
	MISC PERS BENEFIT	.00	.00	3,887.00	
	MISC PERS BENEFIT	.00	.00	11,223.00	
	MISC PENSION ACT PERS BENEFIT	.00	.00	5,824.00	
	MISC PENSION ACT PERS BENEFIT	.00	.00	8,024.00	
	MISC PENSION ACT PERS BENEFIT	.00	.00	6,433.00	
20913900 51211	- PERS UNFUNDED LIABILITY			53,479.63	
20913900 51220	- INSURANCE			41,186.00	
	(INACTIVE) ACTING CITY CLERK (3883)	.00	.00	8,868.00	
	IT ADMINISTRATOR (10142)	.00	.00	15,406.00	
	IT SPECIALIST I (10484)	.00	.00	2,400.00	
	IT SPECIALIST I (10484)	.00	.00	9,654.00	
	IT NETWORK SPECIALIST (10551)	.00	.00	2,400.00	
		.00	.00	28.00	

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
IT

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
IT NETWORK SPECIALIST (10551)		.00	.00		2,400.00
IT SPECIALIST II (10555)		.00	.00		30.00
IT SPECIALIST II (10555)					
20913900 51230 - WORKERS COMP					18,108.00
WORK COMP CLERICAL - 8810		.00	.00		2,193.00
WORK COMP CLERICAL - 8810		.00	.00		5,991.00
WORK COMP CLERICAL - 8810		.00	.00		3,252.00
WORK COMP CLERICAL - 8810		.00	.00		3,685.00
WORK COMP CLERICAL - 8810		.00	.00		2,987.00
20913900 51240 - MEDICARE					4,743.00
MEDICARE		.00	.00		578.00
MEDICARE		.00	.00		1,572.00
MEDICARE		.00	.00		849.00
MEDICARE		.00	.00		964.00
MEDICARE		.00	.00		780.00
20913900 51250 - UNEMPLOYMENT					3,294.00
UNEMPLOYMENT		.00	.00		399.00
UNEMPLOYMENT		.00	.00		1,090.00
UNEMPLOYMENT		.00	.00		592.00
UNEMPLOYMENT		.00	.00		670.00
UNEMPLOYMENT		.00	.00		543.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

IT	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20913900 51290 - CELL PHONE STIPEND		.00	.00		2,303.00
IT ADMINISTRATOR (10142)		.00	.00		564.00
IT SPECIALIST I (10484)		.00	.00		611.00
IT NETWORK SPECIALIST (10551)		.00	.00		564.00
IT SPECIALIST II (10555)		.00	.00		564.00

TOTAL PERSONNEL

479,211.63

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

IT
52 OPERATIONS

20913900 52100 - CONTRACTED SERVICES

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	1.00	20,000.00		114,000.00 20,000.00

Portola:
Maintains the backend
Checkpoint Firewall and makes
recommendations as needed. In
addition, they are backup for
extreme outages and we rely on
them for high-level Cisco
network infrastructure
engineering. Our new Network
Specialist and IT Specialist II
have both scheduled training
for Checkpoint use. In
addition, our Network
Specialist has already
decreased reliance on Portola
regarding Cisco Network
support. This training and
cross-training will diminish
reliance on Portola.

To keep them on hand, for
reference and direction.
Also, for support in case of
catastrophic failure.

1.00 5,000.00 5,000.00

Telecom:
Maintenance and support and
configuration of Mitel phone
system. Network architecture
cable installation and repair.

1.00 3,000.00 3,000.00

Chouinard & Myhre - AS400
Support
Provides necessary support in
all aspects of AS400, IBM OS,
programming and assistance of
applications, which are running
at end of life.

1.00 22,000.00 22,000.00

Convergent Computing -
Microsoft
Support and development of our
Microsoft System Center
Cluster, Virtual Servers, OS
Deployment, HelpDesk,
Server/computer monitoring,
data backup, Helpdesk software
and automation of change
management processes.

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT
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PROJECTION: 20181 2017-18 Budget
ACCOUNTS FOR:
IT

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
To accomplish 17/18 Information Technology Roadmap for our Microsoft products, System Center 2016 Upgrade, Azure Express Route addition for use in Disaster Recovery, SharePoint Intranet move to Office365, Exchange O365 Health Check and Windows Server 2016 Upgrades. I have cost estimates regarding these items, which are a necessity for maintaining our systems. This does not include the FY 18/19 Information Technology Roadmap, which will be created next fiscal year and based on our current infrastructure needs at that juncture.					
		1.00	3,000.00		3,000.00
Interwest - GIS Support/Advanced IT Services Supports GIS server and software support for Public Works, Water, Sewer and Electrical Utility.					
		1.00	30,000.00		30,000.00
Microsoft Azure - Storage - Cloud Services Serving currently as additional backup source for Production Data Backup, in addition to local backup. Will also be used in conjunction with Express Route connection between Azure and COU for Disaster Recovery and creating a Cloud based Domain Controller.					
		1.00	5,000.00		5,000.00
Microsoft Azure - Storage - Cloud Services Serving currently as additional backup source for Production Data Backup, in addition to local backup. Will also be used in conjunction with Express Route connection between Azure and COU for Disaster Recovery and creating					

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
IT

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
a Cloud based Domain Controller.		1.00	26,000.00		26,000.00
Rich Anderson - Website Developer Continued Website maintenance for the City of Ukiah Website. Continued Web software updating and daily change-management based on constant growth and expectation of City Services.					
20913900 54100 - SUPPLIES					8,000.00
Replacement network hardware and phone system components.		1.00	2,000.00		2,000.00
Computer backup media, computer cleaning supplies and small tools.		1.00	3,000.00		3,000.00
Miscellaneous office supplies.		1.00	3,000.00		3,000.00
20913900 54101 - POSTAGE					200.00
Miscellaneous postage expense for shipping items back to vendors.		1.00	200.00		200.00
20913900 54320 - SOFTWARE					191,019.00
Microsoft Licensing-EA-(Dell).		1.00	69,900.00		69,900.00
Box online storage/sharing.		1.00	25,000.00		25,000.00
City Sourced Software. Reports problems to City through Cell phone use, pictures, etc.		1.00	3,600.00		3,600.00
Checkpoint Firewall-license and maintenance (Portola).		1.00	28,000.00		28,000.00
Parcel Quest - 1st		1.00	3,000.00		3,000.00
Solar Winds.		1.00	15,000.00		15,000.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget
ACCOUNTS FOR:
IT

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
IT Network troubleshooting and monitoring.		1.00	7,200.00		7,200.00
Gaynor Support. Support for Cardlock system and Pelco Security Camera system.		1.00	8,500.00		8,500.00
Nixel Paging and alerting software.		1.00	2,800.00		2,800.00
Symantec Antivirus / Support / Licensing Anti-virus/Anti-malware.		1.00	2,700.00		2,700.00
Anti-Spam Software - App River - Portola. Email Spam Filtering - Software service.		1.00	719.00		719.00
Security Explorer and Print Management Software for Servers (DLT Solutions). Allows IT to restore folder permissions to a previous state.		1.00	5,700.00		5,700.00
GoToMeeting. Allows City of Ukiah Staff to host virtual meetings.		1.00	650.00		650.00
EcertTrack Software - HR and other departments use it for secure communication.		1.00	18,000.00		18,000.00
Replacement for Fasttrack. Microsoft EA True Up. Represents the yearly true up cost that occurs when software licenses and services are added against the Microsoft EA from the year previous.		1.00	250.00		250.00
Google Search option (no ads) for the website changes we've decided on in our Service Team meetings. The cost is \$250 for 1 year		1.00			

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
IT

For searching City of Ukiah
Website, with no ads.

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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20913900 54330 - COMPUTER AND TECHNOLOGY				8,300.00
Replace Desktop Computers. End of life.	2.00	3,300.00		6,600.00
Notebook computer.	1.00	1,700.00		1,700.00
20913900 55100 - TELEPHONE				71,200.00
Telephone - T1 WAN Land line and Fax.	1.00	68,000.00		68,000.00
Comcast Internet Gateway Service.	1.00	3,200.00		3,200.00
20913900 56120 - EQUIPMENT MAINTENANCE & REPAIR				26,000.00
Network System Maintenance and repairs, Server Hard drive repair/replace and network printer repairs.	1.00	26,000.00		26,000.00
20913900 57100 - CONFERENCE & TRAINING				30,000.00
Staff trainings are \$3000. each without travel	1.00	30,000.00		30,000.00
Staff members = 4 x \$3000. x 2 trainings/yr =\$24,000 + Conference attendance + travel Training materials internally are also needed.				
Members should attend at least 2 trainings per/year to stay current in disciplines. Then should cross train internally thereafter. We are currently doing this.				
In addition, the discussion of Cisco / Microsoft training and Certification was discussed				

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
IT

VENDOR QUANTITY UNIT COST 2018 CITY MGR

with our City Manager during FY16/17 as being part of our department necessity for our IT Staff ongoing cert and training. This is a prerequisite for maintaining our network. Our current Network Specialist (Michael Ingwell) is a certified Cisco CCNA and has to renew his certification and progress to a Cisco CCNP level. I am requesting that his test fees are covered by the City and are as follows:

He has completed his CCNA, which will expire in September 2017.

He has also completed 1 of 3 exams for CCNP.

One test costs \$200(Switch) and the other costs \$150(Tshoot).

As we progress into the future, other IT Staff members will progress down this path, to give the IT Department more diversity and less reliance on outside Contract Service Vendors.

20913900 57300 - MEMBERSHIPS & SUBSCRIPTIONS

Periodical IT industry books and magazines, MISAC memberships etc.

1.00 800.00 800.00

TOTAL OPERATIONS

449,519.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

IT		VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
60	INTERNAL SERVICE USE					
20913900 61000 - INTERNAL SERVICE FD ALLOC						12,645.00
TOTAL INTERNAL SERVICE USE						12,645.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

IT		VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
62	ADMIN AND OVERHEAD					
20913900 62100 - ADMINISTRATIVE SERVICES						52,337.00
TOTAL ADMIN AND OVERHEAD						52,337.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

IT	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80 CAPITAL OUTLAY					
<hr/>					
20913900 80100 - MACHINERY & EQUIPMENT				301,000.00	
Wifi access point		1.00	30,000.00	30,000.00	
Fiber WAN project		1.00	83,000.00	83,000.00	
Civic Center APC Battery Replacement.		1.00	25,000.00	25,000.00	
Cluster Servers					
VMM Servers					
Compellent Upgrade					
Networker Software					
5 year payment program at \$58,000 per year.		1.00	58,000.00	58,000.00	
Council Chambers Electronic Renovation.		1.00	75,000.00	75,000.00	
Access Point Wifi and switches.		1.00	30,000.00	30,000.00	
TOTAL CAPITAL OUTLAY				301,000.00	
TOTAL IT				1,294,712.63	
TOTAL IT		1,294,712.63			

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY ATTORNEY

VENDOR QUANTITY UNIT COST 2018 CITY MGR

1400	CITY ATTORNEY				
100	GENERAL FUND				
52	OPERATIONS				
10014000	52100 - CONTRACTED SERVICES				30,000.00
10014000	52150 - LEGAL SERVICES/EXPENSES				135,000.00
10014000	57100 - CONFERENCE & TRAINING				1,200.00
TOTAL OPERATIONS					166,200.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY ATTORNEY

60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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10014000 61000 - INTERNAL SERVICE FD ALLOC

1,294.00

TOTAL INTERNAL SERVICE USE

1,294.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY ATTORNEY

62 ADMIN AND OVERHEAD

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10014000 62100 - ADMINISTRATIVE SERVICES					3,956.00
10014000 62101 - ADMIN AND OVERHEAD ALLOCATION					-194,449.00
TOTAL ADMIN AND OVERHEAD					-190,493.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY ATTORNEY

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
204					
PURCHASING FUND					
52					
OPERATIONS					
20414000					8,000.00
52150 - LEGAL SERVICES/EXPENSES					
TOTAL OPERATIONS					8,000.00
205					
BILLING AND COLLECTION FUND					
52					
OPERATIONS					
20514000					5,000.00
52150 - LEGAL SERVICES/EXPENSES					
TOTAL OPERATIONS					5,000.00
700					
SANITARY DISPOSAL SITE FUND					
52					
OPERATIONS					
70014000					10,000.00
52150 - LEGAL SERVICES/EXPENSES					
TOTAL OPERATIONS					10,000.00
TOTAL CITY ATTORNEY					1.00
TOTAL CITY ATTORNEY					1.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY TREASURER

VENDOR QUANTITY UNIT COST 2018 CITY MGR

1510 CITY TREASURER

100 GENERAL FUND

51 PERSONNEL

10015100 51110 - REGULAR SALARIES & WAGES					3,600.00
TREASURER (10030)	.10	.00			3,600.00
10015100 51220 - INSURANCE					1,347.00
TREASURER (10030)	.00	.00			1,347.00
10015100 51230 - WORKERS COMP					272.00
WORK COMP CLERICAL - 8810	.00	.00			272.00
10015100 51240 - MEDICARE					72.00
MEDICARE	.00	.00			72.00
10015100 51260 - FICA					307.00
FICA-SOC SEC	.00	.00			307.00
TOTAL PERSONNEL					5,598.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY TREASURER
52 OPERATIONS

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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10015100 52100 - CONTRACTED SERVICES	1.00	80,000.00		80,000.00
Public Financial Management.				80,000.00

TOTAL OPERATIONS				80,000.00
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 City of Ukiah
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PROJECTION: 20181 2017-18 Budget

 ACCOUNTS FOR:
 CITY TREASURER
 60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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10015100	61000	-	INTERNAL SERVICE FD ALLOC	9,217.00
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TOTAL INTERNAL SERVICE USE

9,217.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY TREASURER
62 ADMIN AND OVERHEAD

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10015100 62100 - ADMINISTRATIVE SERVICES					4,651.00
10015100 62101 - ADMIN AND OVERHEAD ALLOCATION					-99,466.00
TOTAL ADMIN AND OVERHEAD					-94,815.00
TOTAL CITY TREASURER					.00
TOTAL CITY TREASURER				.00	

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
HUMAN RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
1610	HUMAN RESOURCES				
100	GENERAL FUND				
51	PERSONNEL				
10016100 51110	- REGULAR SALARIES & WAGES				239,938.00
	HR/RISK MGMT DIRECTOR (10126)	1.00	.00		140,254.00
	HR/RISK MGMT DIRECTOR (10126)	.00	.00		7,895.00
	ADMINISTRATIVE SECRETARY (10141)	.50	.00		24,031.00
	MANAGEMENT ANALYST (10574)	1.00	.00		65,363.00
	MANAGEMENT ANALYST (10574)	.00	.00		2,395.00
10016100 51210	- RETIREMENT (PERS)				28,792.00
	MISC PERS BENEFIT	.00	.00		17,585.00
	MISC PERS BENEFIT	.00	.00		3,011.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		8,196.00
10016100 51211	- PERS UNFUNDED LIABILITY				43,507.82
10016100 51220	- INSURANCE				39,998.00
	HR/RISK MGMT DIRECTOR (10126)	.00	.00		18,565.00
	ADMINISTRATIVE SECRETARY (10141)	.00	.00		1,200.00
	ADMINISTRATIVE SECRETARY (10141)	.00	.00		4,827.00
	MANAGEMENT ANALYST (10574)	.00	.00		15,406.00
10016100 51230	- WORKERS COMP				15,465.00
	WORK COMP CLERICAL - 8810	.00	.00		9,201.00
	WORK COMP CLERICAL - 8810	.00	.00		1,659.00
	WORK COMP CLERICAL - 8810	.00	.00		4,605.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
HUMAN RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10016100 51240 - MEDICARE		.00	.00		4,058.00
MEDICARE		.00	.00		2,418.00
MEDICARE		.00	.00		434.00
MEDICARE		.00	.00		1,206.00
10016100 51250 - UNEMPLOYMENT		.00	.00		2,807.00
UNEMPLOYMENT		.00	.00		1,673.00
UNEMPLOYMENT		.00	.00		296.00
UNEMPLOYMENT		.00	.00		838.00
10016100 51290 - CELL PHONE STIPEND		.00	.00		1,290.00
HR/RISK MGMT DIRECTOR (10126)		.00	.00		564.00
ADMINISTRATIVE SECRETARY (10141)		.00	.00		162.00
MANAGEMENT ANALYST (10574)		.00	.00		564.00
TOTAL PERSONNEL					375,855.82

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
HUMAN RESOURCES
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10016100 52100 - CONTRACTED SERVICES					33,981.00
Integrity Shredding Monthly Services		1.00	400.00		400.00
Labor Attorney Legal Services		1.00	30,000.00		30,000.00
Tyler Disaster Recovery Contract		1.00	581.00		581.00
Tyler ERP Maintenance Agreement		1.00	2,366.00		2,366.00
Tyler Unlimited Client Access		1.00	70.00		70.00
OSDBA Maintenance		1.00	564.00		564.00
10016100 52151 - AFLAC & PERS INSUR ADMIN FEES					5,500.00
10016100 54101 - POSTAGE					800.00
10016100 54160 - HR - SPECIAL SUPPLIES					2,000.00
10016100 54161 - HR - BACKGROUND & PHYSICALS					10,000.00
10016100 54162 - HR - ADVERTISING					25,000.00
10016100 54163 - HR - INTERVIEW SUPPLIES					800.00
10016100 54164 - HR - FORMS & OTHER DIV. EXP.					3,000.00
10016100 54165 - HR - NEW EMPLOYEE FINGERPRINT					1,800.00
10016100 54166 - HR - DOT TESTING PROGRAM					2,130.00
10016100 54167 - HR - EMPLOYEE DEVELOPMENT					12,000.00
Annual Employee Breakfast, Employee Training, Holiday Party, and Service Pins		1.00	12,000.00		12,000.00
10016100 54330 - COMPUTER AND TECHNOLOGY					1,500.00
Notebook for HR Management Analyst		1.00	1,500.00		1,500.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
HUMAN RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10016100 57100 - CONFERENCE & TRAINING					6,600.00
Tyler Connect Conference		1.00	4,000.00		4,000.00
PERS Annual Forum		1.00	1,500.00		1,500.00
Nor-Cal HR Director Meetings		1.00	1,100.00		1,100.00
10016100 57300 - MEMBERSHIPS & SUBSCRIPTIONS					3,045.00
FLSA, ADA & Leave/Disability Annual Online Subscription Renewal		1.00	1,300.00		1,300.00
CALPELRA Annual Memberships		1.00	700.00		700.00
LCW Annual Online Library Subscription		1.00	895.00		895.00
PARMA Membership		1.00	150.00		150.00
TOTAL OPERATIONS					108,156.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
HUMAN RESOURCES
60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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10016100 61000 - INTERNAL SERVICE FD ALLOC				27,682.00
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27,682.00

TOTAL INTERNAL SERVICE USE

27,682.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
HUMAN RESOURCES

62 ADMIN AND OVERHEAD

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10016100 62100 - ADMINISTRATIVE SERVICES					27,119.00
10016100 62101 - ADMIN AND OVERHEAD ALLOCATION					-538,812.00
TOTAL ADMIN AND OVERHEAD					-511,693.00
TOTAL HUMAN RESOURCES					.82
TOTAL HUMAN RESOURCES		.82			

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RISK MANAGEMENT

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
0000	UNDEFINED				
202	LIABILITY FUND				
20216200	52522 - LIABILITY INSURANCE DEDUCT			51,474.00	
20216200	52524 - PROPERTY INSURANCE			80,860.00	
20216200	52526 - FRAUD INVEST. ASSESSMENT			928.00	
20216200	52527 - A.D.P. PREMIUM & DEDUCTIBLE			27,790.00	
20216200	52529 - EARTHQUAKE & FLOOD PREMIUMS			133,166.00	
20216200	52530 - POLLUTION-ENVIRON INS PREMIUM			13,000.00	
20216200	52532 - SAFETY & TRAINING SUPPORT			7,000.00	
TOTAL UNDEFINED CHAR				314,218.00	

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RISK MANAGEMENT
52 OPERATIONS

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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20216200 52521 - LIABILITY INSURANCE PREMIUM

317,849.00

TOTAL OPERATIONS

317,849.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RISK MANAGEMENT

62 ADMIN AND OVERHEAD

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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20216200 62100 - ADMINISTRATIVE SERVICES

27,780.00

TOTAL ADMIN AND OVERHEAD

27,780.00

TOTAL UNDEFINED

659,847.00

TOTAL RISK MANAGEMENT

659,847.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ECONOMIC DEVELOPMENT (OLD)

VENDOR QUANTITY UNIT COST 2018 CITY MGR

1710 ECONOMIC DEVELOPMENT

100 GENERAL FUND

51 PERSONNEL

10017100 51110 - REGULAR SALARIES & WAGES					3,001.00
DEPUTY CITY MANAGER (10180)	.00	.00			3,001.00

10017100 51230 - WORKERS COMP					166.00
WORK COMP CLERICAL - 8810	.00	.00			166.00

10017100 51240 - MEDICARE					44.00
MEDICARE	.00	.00			44.00

10017100 51250 - UNEMPLOYMENT					30.00
UNEMPLOYMENT	.00	.00			30.00

TOTAL PERSONNEL					3,241.00
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ECONOMIC DEVELOPMENT (OLD)

VENDOR QUANTITY UNIT COST 2018 CITY MGR

312 DOWNTOWN BUSINESS IMPROVEMENT

62 ADMIN AND OVERHEAD

31217100 62100 - CENTRAL SERVICES OUT

8.00

TOTAL ADMIN AND OVERHEAD

8.00

TOTAL ECONOMIC DEVELOPMENT

3,249.00

TOTAL ECONOMIC DEVELOPMENT (OLD)

3,249.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
SUCCESSOR AGENCY

VENDOR QUANTITY UNIT COST 2018 CITY MGR

1720 SUCCESSOR AGENCY

100 GENERAL FUND

60 INTERNAL SERVICE USE

10017200 61000 - INTERNAL SERVICE FD ALLOC

3,575.00

TOTAL INTERNAL SERVICE USE

3,575.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
SUCCESSOR AGENCY
62 ADMIN AND OVERHEAD

VENDOR QUANTITY UNIT COST 2018 CITY MGR

10017200 62100 - CENTRAL SERVICES OUT

2,677.00

TOTAL ADMIN AND OVERHEAD
TOTAL SUCCESSOR AGENCY
TOTAL SUCCESSOR AGENCY

2,677.00
6,252.00

6,252.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2021	PATROL				
100	GENERAL FUND				
51	PERSONNEL				
10020210 51110	- REGULAR SALARIES & WAGES			2,986,328.00	
	POLICE OFFICER (3863)	1.00	.00	63,871.00	
	POLICE OFFICER (3881)	1.00	.00	63,871.00	
	POLICE SERGEANT (10004)	1.00	.00	106,912.00	
	POLICE SERGEANT (10005)	1.00	.00	101,963.00	
	POLICE CHIEF (10007)	1.00	.00	162,159.00	
	POLICE LIEUTENANT (10010)	1.00	.00	108,892.00	
	POLICE LIEUTENANT (10014)	1.00	.00	108,892.00	
	POLICE CAPTAIN (10018)	1.00	.00	133,343.00	
	POLICE RECORDS CLERK (10024)	1.00	.00	49,012.00	
	POLICE RECORDS CLERK (10024)	.00	.00	1,201.00	
	POLICE SERGEANT (10035)	1.00	.00	103,943.00	
	POLICE SERGEANT (10035)	.00	.00	901.00	
	POLICE SERGEANT (10036)	1.00	.00	98,993.00	
	POLICE SERGEANT (10036)	.00	.00	901.00	
	POLICE SERGEANT (10036)	.84	.00	40,852.00	
	ADMINISTRATIVE SECRETARY (10086)	1.00	.00	48,061.00	
	POLICE RECORDS CLERK (10095)	1.00	.00	98,993.00	
	POLICE SERGEANT (10098)	1.00	.00	98,993.00	
	POLICE SERGEANT (10104)	1.00	.00	98,993.00	
	POLICE OFFICER (10121)	1.00	.00	77,635.00	
	POLICE OFFICER (10122)	1.00	.00	85,593.00	
	POLICE OFFICER (10158)	1.00	.00	81,517.00	
	POLICE OFFICER (10160)	1.00	.00	81,517.00	
	POLICE OFFICER (10160)	1.00	.00	77,636.00	

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	POLICE OFFICER (10164)	1.00	.00		77,635.00
	POLICE OFFICER (10165)	1.00	.00		77,636.00
	POLICE OFFICER (10224)	1.00	.00		81,517.00
	POLICE OFFICER (10255)	.00	.00		1,501.00
	POLICE OFFICER (10255)	1.00	.00		77,636.00
	POLICE OFFICER (10319)	1.00	.00		73,939.00
	POLICE OFFICER (10345)	1.00	.00		77,636.00
	POLICE OFFICER (10346)	1.00	.00		70,418.00
	POLICE OFFICER (10351)	1.00	.00		73,939.00
	POLICE OFFICER (10379)	1.00	.00		70,418.00
	POLICE OFFICER (10413)	1.00	.00		81,517.00
	POLICE OFFICER (10415)	1.00	.00		77,636.00
	POLICE OFFICER (10444)	1.00	.00		77,636.00
	POLICE OFFICER (10445)	1.00	.00		70,418.00
	POLICE OFFICER (10478)	1.00	.00		67,065.00
	POLICE OFFICER (10544)	1.00	.00		67,065.00
	POLICE OFFICER (10545)	1.00	.00		67,065.00
	POLICE OFFICER (10558)				
10020210 51130 - OVERTIME SALARIES & WAGES					200,000.00
10020210 51210 - RETIREMENT (PERS)					567,960.00
	POLICE PERS BENEFIT	.00	.00		13,680.00
	POLICE PERS BENEFIT	.00	.00		13,680.00
	POLICE PERS BENEFIT	.00	.00		22,899.00
	POLICE PERS BENEFIT	.00	.00		21,839.00
	POLICE PERS BENEFIT	.00	.00		36,736.00
	POLICE PERS BENEFIT	.00	.00		23,323.00
	POLICE PERS BENEFIT	.00	.00		23,323.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
POLICE PERS BENEFIT		.00	.00		30,208.00
POLICE PERS BENEFIT		.00	.00		6,296.00
MISC PERS BENEFIT		.00	.00		22,456.00
POLICE PERS BENEFIT		.00	.00		21,395.00
POLICE PERS BENEFIT		.00	.00		5,122.00
MISC PERS BENEFIT		.00	.00		6,026.00
MISC PERS BENEFIT		.00	.00		21,203.00
POLICE PERS BENEFIT		.00	.00		21,203.00
POLICE PERS BENEFIT		.00	.00		16,628.00
POLICE PERS BENEFIT		.00	.00		18,333.00
POLICE PERS BENEFIT		.00	.00		17,460.00
POLICE PERS BENEFIT		.00	.00		17,460.00
POLICE PERS BENEFIT		.00	.00		16,629.00
POLICE PERS BENEFIT		.00	.00		16,628.00
POLICE PERS BENEFIT		.00	.00		16,629.00
POLICE PERS BENEFIT		.00	.00		10,568.00
POLICE PENSION ACT PERS BENEFT		.00	.00		9,883.00
POLICE PENSION ACT PERS BENEFT		.00	.00		9,412.00
POLICE PENSION ACT PERS BENEFT		.00	.00		16,629.00
POLICE PERS BENEFIT		.00	.00		8,964.00
POLICE PENSION ACT PERS BENEFT		.00	.00		15,837.00
POLICE PERS BENEFIT		.00	.00		8,964.00
POLICE PENSION ACT PERS BENEFT		.00	.00		17,460.00
POLICE PERS BENEFIT		.00	.00		16,629.00
POLICE PERS BENEFIT		.00	.00		9,883.00
POLICE PENSION ACT PERS BENEFT		.00	.00		8,964.00
POLICE PENSION ACT PERS BENEFT		.00	.00		

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
		.00	.00		8,537.00
	POLICE PENSION ACT PERS BENEFIT				
		.00	.00		8,537.00
	POLICE PENSION ACT PERS BENEFIT				
		.00	.00		8,537.00
	POLICE PENSION ACT PERS BENEFIT				
10020210 51211 - PERS UNFUNDED LIABILITY					641,939.00
10020210 51220 - INSURANCE					515,828.00
		.00	.00		15,406.00
	POLICE OFFICER (3863)				
		.00	.00		15,406.00
	POLICE OFFICER (3881)				
		.00	.00		9,813.00
	POLICE SERGEANT (10004)				
		.00	.00		18,651.00
	POLICE SERGEANT (10005)				
		.00	.00		18,621.00
	POLICE CHIEF (10007)				
		.00	.00		18,651.00
	POLICE LIEUTENANT (10010)				
		.00	.00		18,651.00
	POLICE LIEUTENANT (10014)				
		.00	.00		9,999.00
	POLICE CAPTAIN (10018)				
		.00	.00		15,406.00
	POLICE RECORDS CLERK (10024)				
		.00	.00		18,621.00
	POLICE SERGEANT (10035)				
		.00	.00		18,621.00
	POLICE SERGEANT (10036)				
		.00	.00		2,040.00
	ADMINISTRATIVE SECRETARY (10086)				
		.00	.00		8,206.00
	ADMINISTRATIVE SECRETARY (10086)				
		.00	.00		15,406.00
	POLICE RECORDS CLERK (10095)				
		.00	.00		18,591.00
	POLICE SERGEANT (10098)				
		.00	.00		18,435.00
	POLICE SERGEANT (10104)				
		.00	.00		14,553.00
	POLICE OFFICER (10121)				
		.00	.00		18,621.00
	POLICE OFFICER (10122)				
		.00	.00		9,627.00
	POLICE OFFICER (10158)				
		.00	.00		18,621.00
	POLICE OFFICER (10160)				
		.00	.00		18,651.00
	POLICE OFFICER (10164)				

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
		.00	.00		10,029.00
	POLICE OFFICER (10165)				
		.00	.00		9,969.00
	POLICE OFFICER (10224)				
		.00	.00		18,435.00
	POLICE OFFICER (10255)				
		.00	.00		18,621.00
	POLICE OFFICER (10319)				
		.00	.00		9,969.00
	POLICE OFFICER (10345)				
		.00	.00		18,621.00
	POLICE OFFICER (10346)				
		.00	.00		9,627.00
	POLICE OFFICER (10351)				
		.00	.00		9,627.00
	POLICE OFFICER (10379)				
		.00	.00		9,627.00
	POLICE OFFICER (10413)				
		.00	.00		18,651.00
	POLICE OFFICER (10415)				
		.00	.00		14,553.00
	POLICE OFFICER (10444)				
		.00	.00		9,627.00
	POLICE OFFICER (10445)				
		.00	.00		18,621.00
	POLICE OFFICER (10478)				
		.00	.00		9,627.00
	POLICE OFFICER (10544)				
		.00	.00		9,627.00
	POLICE OFFICER (10545)				
10020210 51230 - WORKERS COMP					195,117.00
		.00	.00		4,416.00
	WORK COMP POLICE - 7720				
		.00	.00		4,416.00
	WORK COMP POLICE - 7720				
		.00	.00		6,498.00
	WORK COMP POLICE - 7720				
		.00	.00		6,712.00
	WORK COMP POLICE - 7720				
		.00	.00		10,038.00
	WORK COMP POLICE - 7720				
		.00	.00		7,093.00
	WORK COMP POLICE - 7720				
		.00	.00		7,093.00
	WORK COMP POLICE - 7720				
		.00	.00		7,962.00
	WORK COMP POLICE - 7720				
		.00	.00		3,627.00
	WORK COMP CLERICAL - 8810				
		.00	.00		6,869.00
	WORK COMP POLICE - 7720				

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
WORK COMP POLICE - 7720	.00	.00		6,597.00
WORK COMP CLERICAL - 8810	.00	.00		2,823.00
WORK COMP CLERICAL - 8810	.00	.00		3,509.00
WORK COMP POLICE - 7720	.00	.00		6,546.00
WORK COMP POLICE - 7720	.00	.00		6,537.00
WORK COMP POLICE - 7720	.00	.00		5,149.00
WORK COMP POLICE - 7720	.00	.00		5,810.00
WORK COMP POLICE - 7720	.00	.00		5,092.00
WORK COMP POLICE - 7720	.00	.00		5,586.00
WORK COMP POLICE - 7720	.00	.00		5,374.00
WORK COMP POLICE - 7720	.00	.00		4,900.00
WORK COMP POLICE - 7720	.00	.00		4,897.00
WORK COMP POLICE - 7720	.00	.00		5,658.00
WORK COMP POLICE - 7720	.00	.00		5,373.00
WORK COMP POLICE - 7720	.00	.00		4,693.00
WORK COMP POLICE - 7720	.00	.00		5,373.00
WORK COMP POLICE - 7720	.00	.00		4,481.00
WORK COMP POLICE - 7720	.00	.00		4,652.00
WORK COMP POLICE - 7720	.00	.00		4,481.00
WORK COMP POLICE - 7720	.00	.00		5,588.00
WORK COMP POLICE - 7720	.00	.00		5,149.00
WORK COMP POLICE - 7720	.00	.00		4,880.00
WORK COMP POLICE - 7720	.00	.00		4,953.00
WORK COMP POLICE - 7720	.00	.00		4,274.00
WORK COMP POLICE - 7720	.00	.00		4,274.00
WORK COMP POLICE - 7720	.00	.00		3,744.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10020210 51240 - MEDICARE					51,274.00
		.00	.00		1,165.00
MEDICARE		.00	.00		1,165.00
MEDICARE		.00	.00		1,707.00
MEDICARE		.00	.00		1,764.00
MEDICARE		.00	.00		2,636.00
MEDICARE		.00	.00		1,864.00
MEDICARE		.00	.00		1,864.00
MEDICARE		.00	.00		2,093.00
MEDICARE		.00	.00		952.00
MEDICARE		.00	.00		1,805.00
MEDICARE		.00	.00		1,733.00
MEDICARE		.00	.00		738.00
MEDICARE		.00	.00		921.00
MEDICARE		.00	.00		1,720.00
MEDICARE		.00	.00		1,718.00
MEDICARE		.00	.00		1,352.00
MEDICARE		.00	.00		1,526.00
MEDICARE		.00	.00		1,337.00
MEDICARE		.00	.00		1,467.00
MEDICARE		.00	.00		1,411.00
MEDICARE		.00	.00		1,286.00
MEDICARE		.00	.00		1,285.00
MEDICARE		.00	.00		1,486.00
MEDICARE		.00	.00		1,411.00
MEDICARE		.00	.00		1,232.00
MEDICARE		.00	.00		1,411.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
MEDICARE		.00	.00		1,176.00
MEDICARE		.00	.00		1,227.00
MEDICARE		.00	.00		1,176.00
MEDICARE		.00	.00		1,467.00
MEDICARE		.00	.00		1,352.00
MEDICARE		.00	.00		1,280.00
MEDICARE		.00	.00		1,306.00
MEDICARE		.00	.00		1,127.00
MEDICARE		.00	.00		1,127.00
MEDICARE		.00	.00		987.00
10020210 51250 - UNEMPLOYMENT					35,482.00
UNEMPLOYMENT		.00	.00		803.00
UNEMPLOYMENT		.00	.00		803.00
UNEMPLOYMENT		.00	.00		1,182.00
UNEMPLOYMENT		.00	.00		1,221.00
UNEMPLOYMENT		.00	.00		1,825.00
UNEMPLOYMENT		.00	.00		1,290.00
UNEMPLOYMENT		.00	.00		1,290.00
UNEMPLOYMENT		.00	.00		1,448.00
UNEMPLOYMENT		.00	.00		660.00
UNEMPLOYMENT		.00	.00		1,249.00
UNEMPLOYMENT		.00	.00		1,200.00
UNEMPLOYMENT		.00	.00		509.00
UNEMPLOYMENT		.00	.00		638.00
UNEMPLOYMENT		.00	.00		1,191.00
UNEMPLOYMENT		.00	.00		1,189.00

PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
UNEMPLOYMENT	.00	.00		936.00
UNEMPLOYMENT	.00	.00		1,057.00
UNEMPLOYMENT	.00	.00		926.00
UNEMPLOYMENT	.00	.00		1,016.00
UNEMPLOYMENT	.00	.00		978.00
UNEMPLOYMENT	.00	.00		891.00
UNEMPLOYMENT	.00	.00		891.00
UNEMPLOYMENT	.00	.00		1,029.00
UNEMPLOYMENT	.00	.00		977.00
UNEMPLOYMENT	.00	.00		854.00
UNEMPLOYMENT	.00	.00		977.00
UNEMPLOYMENT	.00	.00		815.00
UNEMPLOYMENT	.00	.00		846.00
UNEMPLOYMENT	.00	.00		815.00
UNEMPLOYMENT	.00	.00		1,016.00
UNEMPLOYMENT	.00	.00		936.00
UNEMPLOYMENT	.00	.00		888.00
UNEMPLOYMENT	.00	.00		901.00
UNEMPLOYMENT	.00	.00		777.00
UNEMPLOYMENT	.00	.00		777.00
UNEMPLOYMENT	.00	.00		681.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10020210 51270 - UNIFORM ALLOWANCE					33,000.00
		.00	.00		1,000.00
POLICE OFFICER (3863)		.00	.00		1,000.00
POLICE OFFICER (3881)		.00	.00		1,000.00
POLICE SERGEANT (10004)		.00	.00		1,000.00
POLICE SERGEANT (10005)		.00	.00		1,000.00
POLICE CHIEF (10007)		.00	.00		1,000.00
POLICE LIEUTENANT (10010)		.00	.00		1,000.00
POLICE LIEUTENANT (10014)		.00	.00		1,000.00
POLICE CAPTAIN (10018)		.00	.00		1,000.00
POLICE SERGEANT (10035)		.00	.00		1,000.00
POLICE SERGEANT (10036)		.00	.00		1,000.00
POLICE SERGEANT (10098)		.00	.00		1,000.00
POLICE SERGEANT (10104)		.00	.00		1,000.00
POLICE OFFICER (10121)		.00	.00		1,000.00
POLICE OFFICER (10122)		.00	.00		1,000.00
POLICE OFFICER (10158)		.00	.00		1,000.00
POLICE OFFICER (10160)		.00	.00		1,000.00
POLICE OFFICER (10164)		.00	.00		1,000.00
POLICE OFFICER (10165)		.00	.00		1,000.00
POLICE OFFICER (10224)		.00	.00		1,000.00
POLICE OFFICER (10255)		.00	.00		1,000.00
POLICE OFFICER (10319)		.00	.00		1,000.00
POLICE OFFICER (10345)		.00	.00		1,000.00
POLICE OFFICER (10346)		.00	.00		1,000.00
POLICE OFFICER (10351)		.00	.00		1,000.00
POLICE OFFICER (10379)		.00	.00		1,000.00
POLICE OFFICER (10413)		.00	.00		1,000.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
		.00	.00		1,000.00
	POLICE OFFICER (10415)				
		.00	.00		1,000.00
	POLICE OFFICER (10444)				
		.00	.00		1,000.00
	POLICE OFFICER (10445)				
		.00	.00		1,000.00
	POLICE OFFICER (10478)				
		.00	.00		1,000.00
	POLICE OFFICER (10544)				
		.00	.00		1,000.00
	POLICE OFFICER (10545)				
		.00	.00		1,000.00
	POLICE OFFICER (10558)				
10020210 51290 - CELL PHONE STIPEND					12,179.00
		.00	.00		420.00
	POLICE SERGEANT (10004)				
		.00	.00		420.00
	POLICE SERGEANT (10005)				
		.00	.00		720.00
	POLICE CHIEF (10007)				
		.00	.00		420.00
	POLICE LIEUTENANT (10010)				
		.00	.00		420.00
	POLICE LIEUTENANT (10014)				
		.00	.00		420.00
	POLICE CAPTAIN (10018)				
		.00	.00		324.00
	POLICE RECORDS CLERK (10024)				
		.00	.00		420.00
	POLICE SERGEANT (10035)				
		.00	.00		420.00
	POLICE SERGEANT (10036)				
		.00	.00		276.00
	ADMINISTRATIVE SECRETARY (10086)				
		.00	.00		324.00
	POLICE RECORDS CLERK (10095)				
		.00	.00		420.00
	POLICE SERGEANT (10098)				
		.00	.00		420.00
	POLICE SERGEANT (10104)				
		.00	.00		420.00
	POLICE OFFICER (10121)				
		.00	.00		420.00
	POLICE OFFICER (10122)				
		.00	.00		420.00
	POLICE OFFICER (10158)				
		.00	.00		420.00
	POLICE OFFICER (10160)				
		.00	.00		420.00
	POLICE OFFICER (10164)				

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
		.00	.00		420.00
	POLICE OFFICER (10165)				
		.00	.00		420.00
	POLICE OFFICER (10224)				
		.00	.00		420.00
	POLICE OFFICER (10255)				
		.00	.00		420.00
	POLICE OFFICER (10319)				
		.00	.00		420.00
	POLICE OFFICER (10345)				
		.00	.00		420.00
	POLICE OFFICER (10346)				
		.00	.00		420.00
	POLICE OFFICER (10351)				
		.00	.00		420.00
	POLICE OFFICER (10413)				
		.00	.00		420.00
	POLICE OFFICER (10415)				
		.00	.00		420.00
	POLICE OFFICER (10444)				
		.00	.00		455.00
	POLICE OFFICER (10445)				
10020218 51110 - REGULAR SALARIES & WAGES					244,010.00
		1.00	.00		50,694.00
	COMMUNITY SERVICES OFFICER (10073)				
		1.00	.00		53,229.00
	COMMUNITY SERVICES OFFICER (10184)				
		.00	.00		901.00
	COMMUNITY SERVICES OFFICER (10184)				
		1.00	.00		58,606.00
	CRIME ANALYST (10204)				
		.80	.00		36,788.00
	CSO - VOLUNTEER PROGRAM (10342)				
		1.00	.00		43,792.00
	COMMUNITY SERVICES OFFICER (10591)				
10020218 51120 - NON-REGULAR SALARIES & WAGES					42,105.00
		.34	.00		14,035.00
	CSO - VOLUNTEER PROGRAM (4376)				
		.34	.00		14,035.00
	CSO - VOLUNTEER PROGRAM (4377)				
		.34	.00		14,035.00
	CSO - VOLUNTEER PROGRAM (4378)				

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10020218 51130 - OVERTIME SALARIES & WAGES					12,000.00
10020218 51210 - RETIREMENT (PERS)					30,595.00
MISC PERS BENEFIT		.00	.00		6,356.00
MISC PERS BENEFIT		.00	.00		6,787.00
MISC PERS BENEFIT		.00	.00		7,348.00
MISC PENSION ACT PERS BENEFIT		.00	.00		4,613.00
MISC PENSION ACT PERS BENEFIT		.00	.00		5,491.00
10020218 51211 - PERS UNFUNDED LIABILITY					47,374.75
10020218 51220 - INSURANCE					78,882.00
COMMUNITY SERVICES OFFICER (10073)		.00	.00		14,553.00
COMMUNITY SERVICES OFFICER (10184)		.00	.00		18,651.00
CRIME ANALYST (10204)		.00	.00		18,435.00
CSO - VOLUNTEER PROGRAM (10342)		.00	.00		8,652.00
COMMUNITY SERVICES OFFICER (10591)		.00	.00		18,591.00
10020218 51230 - WORKERS COMP					20,289.00
WORK COMP CLERICAL - 8810		.00	.00		772.00
WORK COMP CLERICAL - 8810		.00	.00		772.00
WORK COMP CLERICAL - 8810		.00	.00		772.00
WORK COMP POLICE - 7720		.00	.00		3,667.00
WORK COMP POLICE - 7720		.00	.00		4,081.00
WORK COMP POLICE - 7720		.00	.00		4,238.00
WORK COMP CLERICAL - 8810		.00	.00		2,500.00
WORK COMP POLICE - 7720		.00	.00		3,487.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10020218 51240 - MEDICARE					5,339.00
		.00	.00		204.00
MEDICARE		.00	.00		204.00
MEDICARE		.00	.00		204.00
MEDICARE		.00	.00		961.00
MEDICARE		.00	.00		1,070.00
MEDICARE		.00	.00		1,117.00
MEDICARE		.00	.00		659.00
MEDICARE		.00	.00		920.00
10020218 51250 - UNEMPLOYMENT					3,693.00
		.00	.00		141.00
UNEMPLOYMENT		.00	.00		141.00
UNEMPLOYMENT		.00	.00		141.00
UNEMPLOYMENT		.00	.00		667.00
UNEMPLOYMENT		.00	.00		743.00
UNEMPLOYMENT		.00	.00		771.00
UNEMPLOYMENT		.00	.00		455.00
UNEMPLOYMENT		.00	.00		634.00
10020218 51270 - UNIFORM ALLOWANCE					3,000.00
		.00	.00		1,000.00
COMMUNITY SERVICES OFFICER (10073)		.00	.00		1,000.00
COMMUNITY SERVICES OFFICER (10184)		.00	.00		1,000.00
COMMUNITY SERVICES OFFICER (10591)		.00	.00		1,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

10020218 51290 - CELL PHONE STIPEND

COMMUNITY SERVICES OFFICER (10073)

COMMUNITY SERVICES OFFICER (10184)

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	.00	.00		840.00
	.00	.00		420.00

TOTAL PERSONNEL

5,727,234.75

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10020210 52100 - CONTRACTED SERVICES					86,200.00
Sonoma County Bomb Squad.		1.00	23,000.00		23,000.00
Portable and vehicle radio repair, Maintenance Contract for Record Management System (RMS).		1.00	20,400.00		20,400.00
Annual maintenance on MDT's.		1.00	4,000.00		4,000.00
Radar Units repair and calibration.		1.00	1,500.00		1,500.00
Firearms Repair.		1.00	300.00		300.00
Towing.		1.00	1,000.00		1,000.00
Physical Assault Examinations.		1.00	6,000.00		6,000.00
Psychological Services.		1.00	3,500.00		3,500.00
Recruitment Physical Exams.		1.00	3,500.00		3,500.00
Chemical test for DUIs.		1.00	17,000.00		17,000.00
Abandoned Vehicle Towing.		1.00	6,000.00		6,000.00
10020210 52180 - SECURITY SERVICES					468.00
10020210 54100 - SUPPLIES					55,500.00
Operational supplies, computers, bio-hazard disposal, academy uniforms, cameras, taser cartridges, radio equipment peer support program.		1.00	27,900.00		27,900.00
Special police equipment i.e. Range maintenance, first-aid supplies, ammunition, targets.		1.00	14,000.00		14,000.00
Special Buy Fund.		1.00	2,000.00		2,000.00
Traffic citation and other forms.		1.00	4,000.00		4,000.00
K-9 Training.		1.00	3,600.00		3,600.00
K-9 Operations		1.00	4,000.00		4,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10020210 54101 - POSTAGE					4,000.00
10020210 54201 - PRISONER EXPENSE					12,000.00
Cost of handling prisoners and evidence.		1.00	12,000.00		12,000.00
10020210 54202 - MAJOR CRIME INVETIGATIONS					7,500.00
10020210 54330 - COMPUTER AND TECHNOLOGY					10,000.00
New computers.		4.00	2,500.00		10,000.00
10020210 54500 - EQUIP RENTS AND LEASES					7,900.00
Copier Lease.		1.00	7,900.00		7,900.00
10020210 55100 - TELEPHONE					31,460.00
Fax and CLETS user fees.		1.00	31,460.00		31,460.00
10020210 56120 - EQUIPMENT MAINTENANCE & REPAIR					3,500.00
10020210 56130 - EXTERNAL SERVICES					45,000.00
Automotive maintenance and repairs for patrol equipment.		1.00	45,000.00		45,000.00
10020210 56210 - FUEL & FLUIDS					60,000.00
10020210 57100 - CONFERENCE & TRAINING					60,000.00
REMIF Chief's Liability Seminar for Director and Command Staff; Expenses incurred during out of area investigations; State mandated training as well as specialized training needed to maintain employee efficiency and effectiveness.		1.00	60,000.00		60,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

10020210 57300 - MEMBERSHIPS & SUBSCRIPTIONS

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	1.00	7,000.00		7,000.00

Dues/Subscriptions/Memberships
- publications that provide
current information on legal
codes, West Annotated Codes,
Traffic and Penal Code books,
Legal Source Book, CA Vehicle
Code book, Memberships/Meetings
- Chief and staff attendance at
local meetings and conferences
to maintain communications with
other professionals and members
of community, local meetings
between Department Staff and
allied agencies, FBI/NA
Membership, CPOA, International
Association of Financial Crimes
Investigators and Cal-Chiefs.

10020214 52100 - CONTRACTED SERVICES

900.00

10020214 54100 - SUPPLIES

2,000.00

10020214 57100 - CONFERENCE & TRAINING

1,500.00

TOTAL OPERATIONS

394,928.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS
60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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10020210 61000 - INTERNAL SERVICE FD ALLOC			1,398,902.00	
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TOTAL INTERNAL SERVICE USE			1,398,902.00	
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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS
62 ADMIN AND OVERHEAD

VENDOR QUANTITY UNIT COST 2018 CITY MGR

10020218 62100 - ADMINISTRATIVE SERVICES OUT

449,720.00

TOTAL ADMIN AND OVERHEAD

449,720.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

80 CAPITAL OUTLAY

VENDOR QUANTITY UNIT COST 2018 CITY MGR

10020210 80100 - MACHINERY & EQUIPMENT

New patrol car

1.00 50,000.00 150,000.00
50,000.00

Reduced by CM to \$50K

1.00 50,000.00 50,000.00

New patrol car.

Reduced by CM to \$50K

1.00 50,000.00 50,000.00

Cisco ASA Firewalls.

One firewall to separate PD
data from City data per DOJ
policy and one firewall to
replace end of life PIX
firewall between PD and DOJ.

150,000.00

TOTAL CAPITAL OUTLAY

630 ASSET SEIZURE FUND

80 CAPITAL OUTLAY

63020210 80100 - MACHINERY & EQUIPMENT

Purchase of 40 tasers.

1.00 80,000.00 80,000.00
80,000.00

TOTAL CAPITAL OUTLAY

80,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

VENDOR QUANTITY UNIT COST 2018 CITY MGR

633 H&S EDUCATION (LEAA)

52 OPERATIONS

63320210 52100 - CONTRACTED SERVICES

50,000.00

TOTAL OPERATIONS

50,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
635	SUP.LAW ENFORCE.SVC.FD(SLESF)				
51	PERSONNEL				
63520210 51110	- REGULAR SALARIES & WAGES				50,694.00
	COMMUNITY SERVICES OFFICER (10315)	1.00	.00		50,694.00
63520210 51210	- RETIREMENT (PERS)				6,356.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		6,356.00
63520210 51211	- PERS UNFUNDED LIABILITY				9,989.94
63520210 51220	- INSURANCE				14,553.00
	COMMUNITY SERVICES OFFICER (10315)	.00	.00		14,553.00
63520210 51230	- WORKERS COMP				3,667.00
	WORK COMP POLICE - 7720	.00	.00		3,667.00
63520210 51240	- MEDICARE				961.00
	MEDICARE	.00	.00		961.00
63520210 51250	- UNEMPLOYMENT				667.00
	UNEMPLOYMENT	.00	.00		667.00
63520210 51270	- UNIFORM ALLOWANCE				1,000.00
	COMMUNITY SERVICES OFFICER (10315)	.00	.00		1,000.00
63520210 51290	- CELL PHONE STIPEND				420.00
	COMMUNITY SERVICES OFFICER (10315)	.00	.00		420.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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TOTAL PERSONNEL

88,307.94

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS
52 OPERATIONS

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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63520210 52100 - CONTRACTED SERVICES				15,000.00
Transcription Services.	1.00	15,000.00		15,000.00

TOTAL OPERATIONS				15,000.00
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PROJECTION: 20181 2017-18 Budget

 ACCOUNTS FOR:
 POLICE OPERATIONS
 60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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 63520210 61000 - INTERNAL SERVICE FD ALLOC

6,089.00

TOTAL INTERNAL SERVICE USE

6,089.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
640	PARKING DISTRICT #1				
52	OPERATIONS				
64020213	52100 - CONTRACTED SERVICES				121,628.00
	Enforcement Services	1.00	106,628.00		106,628.00
	Billing for electronic ticketing	1.00	15,000.00		15,000.00
64020213	52301 - PROPERTY TAX ADMIN FEE				200.00
64020213	54100 - SUPPLIES				4,500.00
64020213	54500 - EQUIP RENTS AND LEASES				715.00
	Share of photocopier purchase and maintenance.	1.00	715.00		715.00
64020213	55100 - TELEPHONE				44.00
64020213	55210 - UTILITIES				5,405.00
	TOTAL OPERATIONS				132,492.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS
60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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64020213	61000	-	INTERNAL SERVICE FD ALLOC	32,384.00
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TOTAL INTERNAL SERVICE USE				32,384.00
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS
62 ADMIN AND OVERHEAD

VENDOR QUANTITY UNIT COST 2018 CITY MGR

64020213 62100 - CENTRAL SERVICES OUT

7,104.00

TOTAL ADMIN AND OVERHEAD
TOTAL PATROL

7,104.00
8,532,161.69

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2022	INVESTIGATIONS				
100	GENERAL FUND				
51	PERSONNEL				
10020224 51110	- REGULAR SALARIES & WAGES				85,593.00
	POLICE OFFICER (10113)	1.00	.00		85,593.00
10020224 51130	- OVERTIME SALARIES & WAGES				20,000.00
10020224 51210	- RETIREMENT (PERS)				18,333.00
	POLICE PERS BENEFIT	.00	.00		18,333.00
10020224 51220	- INSURANCE				18,651.00
	POLICE OFFICER (10113)	.00	.00		18,651.00
10020224 51230	- WORKERS COMP				5,789.00
	WORK COMP POLICE - 7720	.00	.00		5,789.00
10020224 51240	- MEDICARE				1,526.00
	MEDICARE	.00	.00		1,526.00
10020224 51250	- UNEMPLOYMENT				1,053.00
	UNEMPLOYMENT	.00	.00		1,053.00
10020224 51270	- UNIFORM ALLOWANCE				1,000.00
	POLICE OFFICER (10113)	.00	.00		1,000.00
TOTAL PERSONNEL					151,945.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10020220 52100 - CONTRACTED SERVICES					
Vehicle towing and dismantler services.		1.00	10,000.00		10,000.00
10020220 59101 - FEES					
Disposal and landfill fees.		1.00	20,000.00		20,000.00
10020224 52100 - CONTRACTED SERVICES					
Annual Agency Contribution.		1.00	4,500.00		4,500.00
10020224 56130 - EXTERNAL SERVICES					
Automotive maintenance and repairs for Task Force equipment.		1.00	2,550.00		2,550.00
10020224 56210 - FUEL & FLUIDS					6,000.00
10020224 57100 - CONFERENCE & TRAINING					1,500.00
TOTAL OPERATIONS					44,550.00
TOTAL INVESTIGATIONS					196,495.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2023	DISPATCH				
206	PUBLIC SAFETY DISPATCH FUND				
51	PERSONNEL				
20620231 51110	- REGULAR SALARIES & WAGES				382,562.00
	CLERK DISPATCHER (3862)	1.00	.00		53,157.00
	COMM & RECORDS SUPERVISOR (10074)	1.00	.00		80,184.00
	CLERK DISPATCHER (10144)	1.00	.00		64,613.00
	CLERK DISPATCHER (10163)	1.00	.00		61,536.00
	CLERK DISPATCHER (10172)	1.00	.00		61,536.00
	CLERK DISPATCHER (10208)	1.00	.00		61,536.00
20620231 51130	- OVERTIME SALARIES & WAGES				80,000.00
20620231 51210	- RETIREMENT (PERS)				47,969.00
	MISC PERS BENEFIT	.00	.00		6,665.00
	MISC PERS BENEFIT	.00	.00		10,054.00
	MISC PERS BENEFIT	.00	.00		8,102.00
	MISC PERS BENEFIT	.00	.00		7,716.00
	MISC PERS BENEFIT	.00	.00		7,716.00
	MISC PERS BENEFIT	.00	.00		7,716.00
20620231 51211	- PERS UNFUNDED LIABILITY				72,486.34
20620231 51220	- INSURANCE				77,647.00
	CLERK DISPATCHER (3862)	.00	.00		15,406.00
	SENIOR CLERK DISPATCHER (10016)	.00	.00		9,627.00
	COMM & RECORDS SUPERVISOR (10074)	.00	.00		14,769.00
	CLERK DISPATCHER (10144)	.00	.00		9,627.00
	CLERK DISPATCHER (10163)	.00	.00		18,591.00
		.00	.00		9,627.00

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ACCOUNTS FOR:
POLICE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
CLERK DISPATCHER (10172)					
20620231 51230 - WORKERS COMP					25,341.00
		.00	.00		3,772.00
WORK COMP CLERICAL - 8810		.00	.00		530.00
WORK COMP CLERICAL - 8810		.00	.00		5,248.00
WORK COMP CLERICAL - 8810		.00	.00		4,084.00
WORK COMP CLERICAL - 8810		.00	.00		4,407.00
WORK COMP CLERICAL - 8810		.00	.00		3,915.00
WORK COMP CLERICAL - 8810		.00	.00		3,385.00
20620231 51240 - MEDICARE					6,676.00
		.00	.00		995.00
MEDICARE		.00	.00		140.00
MEDICARE		.00	.00		1,377.00
MEDICARE		.00	.00		1,077.00
MEDICARE		.00	.00		1,162.00
MEDICARE		.00	.00		1,032.00
MEDICARE		.00	.00		893.00
20620231 51250 - UNEMPLOYMENT					4,610.00
		.00	.00		686.00
UNEMPLOYMENT		.00	.00		96.00
UNEMPLOYMENT		.00	.00		955.00
UNEMPLOYMENT		.00	.00		743.00
UNEMPLOYMENT		.00	.00		802.00
UNEMPLOYMENT		.00	.00		712.00
UNEMPLOYMENT		.00	.00		616.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20620231 51290 - CELL PHONE STIPEND					455.00
COMM & RECORDS SUPERVISOR (10074)		.00	.00		455.00
20620232 51110 - REGULAR SALARIES & WAGES					194,154.00
SENIOR CLERK DISPATCHER (10016)		1.00	.00		69,581.00
CLERK DISPATCHER (10173)		1.00	.00		61,536.00
CLERK DISPATCHER (10202)		1.00	.00		61,536.00
CLERK DISPATCHER (10202)		.00	.00		1,501.00
20620232 51130 - OVERTIME SALARIES & WAGES					52,000.00
20620232 51210 - RETIREMENT (PERS)					24,345.00
MISC PERS BENEFIT		.00	.00		8,725.00
MISC PERS BENEFIT		.00	.00		7,716.00
MISC PERS BENEFIT		.00	.00		7,904.00
20620232 51211 - PERS UNFUNDED LIABILITY					32,242.00
20620232 51220 - INSURANCE					19,254.00
CLERK DISPATCHER (10173)		.00	.00		9,627.00
CLERK DISPATCHER (10202)		.00	.00		9,627.00
20620232 51230 - WORKERS COMP					11,762.00
WORK COMP CLERICAL - 8810		.00	.00		3,827.00
WORK COMP CLERICAL - 8810		.00	.00		3,915.00
WORK COMP CLERICAL - 8810		.00	.00		4,020.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20620232 51240 - MEDICARE		.00	.00		3,095.00
MEDICARE					1,009.00
MEDICARE		.00	.00		1,032.00
MEDICARE		.00	.00		1,054.00
20620232 51250 - UNEMPLOYMENT					2,139.00
UNEMPLOYMENT		.00	.00		696.00
UNEMPLOYMENT		.00	.00		712.00
UNEMPLOYMENT		.00	.00		731.00
20620232 51290 - CELL PHONE STIPEND					420.00
CLERK DISPATCHER (10202)		.00	.00		420.00
TOTAL PERSONNEL					1,037,157.34

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20620231 52100 - CONTRACTED SERVICES					35,560.00
SLA Agreement		1.00	4,620.00		4,620.00
Annual CLIPS support		1.00	7,683.00		7,683.00
Voice Recorder maintenance		1.00	700.00		700.00
911 System maintenance		1.00	3,804.00		3,804.00
Cloud Router		1.00	868.00		868.00
Annual Maintenance of MDTs		1.00	985.00		985.00
Maintenance and repairs to printers, copiers & other equipment		1.00	16,900.00		16,900.00
20620231 54100 - SUPPLIES					4,000.00
20620231 54320 - SOFTWARE					31,686.00
Tritech - software licensing and annual support.		1.00	29,936.00		29,936.00
Computer licensing share with MCSO.		1.00	1,750.00		1,750.00
20620231 54500 - EQUIP RENTS AND LEASES					420.00
20620231 55100 - TELEPHONE					5,000.00
20620231 55210 - UTILITIES					1,200.00
20620231 56120 - EQUIPMENT MAINTENANCE & REPAIR					4,200.00
20620231 57100 - CONFERENCE & TRAINING					4,000.00
20620231 57300 - MEMBERSHIPS & SUBSCRIPTIONS					250.00
20620232 57100 - CONFERENCE & TRAINING					3,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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TOTAL OPERATIONS

89,316.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS
60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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20620230 61000 - INTERNAL SERVICE FD ALLOC

56,857.00

TOTAL INTERNAL SERVICE USE

56,857.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
POLICE OPERATIONS
62 ADMIN AND OVERHEAD

VENDOR QUANTITY UNIT COST 2018 CITY MGR

20620230 62100 - ADMINISTRATIVE SERVICES 71,057.00

TOTAL ADMIN AND OVERHEAD 71,057.00
 TOTAL DISPATCH 1,254,387.34
 TOTAL POLICE OPERATIONS 9,983,044.03

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY FIRE

VENDOR QUANTITY UNIT COST 2018 CITY MGR

2121 CITY FIRE

100 GENERAL FUND

51 PERSONNEL

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10021210 51110 - REGULAR SALARIES & WAGES				785,028.00	
FIRE CAPTAIN (10592)		.50	.00	42,486.00	
FIRE CAPTAIN (10593)		.50	.00	40,303.00	
FIRE DIVISION CHIEF (10594)		.50	.00	49,816.00	
FIRE ENGINEER (10595)		.50	.00	34,304.00	
FIRE CAPTAIN (10596)		.50	.00	37,522.00	
FIREFIGHTER (10597)		.50	.00	23,690.00	
UVFD PT ADMIN ASST (10598)		.24	.00	8,326.00	
FIREFIGHTER (3864)		.50	.00	26,418.00	
FIREFIGHTER (3864)		.00	.00	2,113.00	
FIREFIGHTER (3864)		.50	.00	70,127.00	
JOB CLASS NOT FOUND (4380)		.00	.00	3,948.00	
JOB CLASS NOT FOUND (4380)		.50	.00	39,917.00	
FIRE CAPTAIN (10011)		.00	.00	1,950.00	
FIRE CAPTAIN (10011)		.50	.00	34,540.00	
FIRE ENGINEER (10021)		.00	.00	1,950.00	
FIRE ENGINEER (10021)		.50	.00	37,132.00	
FIRE CAPTAIN (10048)		.00	.00	751.00	
FIRE CAPTAIN (10048)		.00	.00	2,113.00	
FIRE CAPTAIN (10048)		.50	.00	39,917.00	
FIRE CAPTAIN (10055)		.00	.00	751.00	
FIRE CAPTAIN (10055)		.00	.00	1,950.00	
FIRE CAPTAIN (10055)		.50	.00	30,582.00	
FIREFIGHTER (10066)		.00	.00	1,950.00	

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY FIRE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	FIREFIGHTER (10066)	.08	.00		3,605.00
	ADMINISTRATIVE SECRETARY (10086)	.50	.00		52,311.00
	FIRE DIVISION CHIEF (10097)	.50	.00		52,311.00
	FIRE DIVISION CHIEF (10099)	.00	.00		751.00
	FIRE DIVISION CHIEF (10099)	.00	.00		1,950.00
	FIRE DIVISION CHIEF (10099)	.50	.00		34,540.00
	FIRE ENGINEER (10117)	.00	.00		751.00
	FIRE ENGINEER (10117)	.00	.00		1,950.00
	FIRE ENGINEER (10117)	.50	.00		34,540.00
	FIRE ENGINEER (10118)	.00	.00		751.00
	FIRE ENGINEER (10118)	.00	.00		450.00
	FIRE ENGINEER (10118)	.00	.00		1,950.00
	FIRE ENGINEER (10118)	.50	.00		32,130.00
	FIRE ENGINEER (10129)	.00	.00		1,950.00
	FIRE ENGINEER (10129)	.50	.00		30,582.00
	FIREFIGHTER (10171)	.00	.00		1,950.00
	FIREFIGHTER (10171)				
10021210 51120 - NON-REGULAR SALARIES & WAGES					13,000.00
	UVFD PT ADMIN ASST (1234)	.00	.00		.00
	JOB CLASS NOT FOUND (1234)	.50	.00		13,000.00
10021210 51130 - OVERTIME SALARIES & WAGES					87,500.00
10021210 51210 - RETIREMENT (PERS)					168,220.00
	UVFD PERS	.00	.00		3,824.00
	UVFD PERS ER	.00	.00		6,767.00
	UVFD CP 457 ER MATCH	.00	.00		599.00
	UVFD PERS	.00	.00		3,627.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY FIRE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
UVFD PERS ER	.00	.00		6,419.00
UVFD CP 457 ER MATCH	.00	.00		599.00
UVFD PERS	.00	.00		4,483.00
UVFD PERS ER	.00	.00		7,935.00
UVFD PERS	.00	.00		3,087.00
UVFD PERS ER	.00	.00		5,464.00
UVFD CP 457 ER MATCH	.00	.00		599.00
UVFD PERS	.00	.00		3,377.00
UVFD PERS ER	.00	.00		5,976.00
UVFD CP 457 ER MATCH	.00	.00		599.00
UVFD FIRE NEW PEPRP PERS	.00	.00		2,724.00
UVFD PEPRP ER	.00	.00		2,840.00
UVFD FIRE NEW PEPRP PERS	.00	.00		957.00
UVFD PEPRP ER	.00	.00		998.00
FIRE PERS BENEFIT	.00	.00		5,569.00
FIRE PERS BENEFIT	.00	.00		13,689.00
FIRE PERS BENEFIT	.00	.00		8,172.00
FIRE PERS BENEFIT	.00	.00		7,123.00
FIRE PERS BENEFIT	.00	.00		7,807.00
FIRE PERS BENEFIT	.00	.00		8,319.00
FIRE PERS BENEFIT	.00	.00		6,350.00
MISC PERS BENEFIT	.00	.00		452.00
FIRE PERS BENEFIT	.00	.00		10,800.00
FIRE PERS BENEFIT	.00	.00		11,437.00
FIRE PERS BENEFIT	.00	.00		7,269.00
FIRE PERS BENEFIT	.00	.00		7,357.00
FIRE PERS BENEFIT	.00	.00		6,652.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY FIRE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
FIRE PERS BENEFIT		.00	.00		6,350.00
FIRE PERS BENEFIT					
10021210 51211 - PERS UNFUNDED LIABILITY					348,249.00
City Unfunded Liability		1.00	348,249.00		348,249.00
10021210 51220 - INSURANCE					114,102.00
UVFD PERS HEALTH INS		.00	.00		6,178.00
UVFD PERS HEALTH INS		.00	.00		6,177.00
UVFD PERS HEALTH INS		.00	.00		6,177.00
UVFD PERS HEALTH INS		.00	.00		6,178.00
UVFD PERS HEALTH INS		.00	.00		6,177.00
UVFD PERS HEALTH INS		.00	.00		6,177.00
FIREFIGHTER (3864)		.00	.00		7,703.00
JOB CLASS NOT FOUND (4380)		.00	.00		9,174.00
FIRE CAPTAIN (10011)		.00	.00		4,889.00
FIRE ENGINEER (10021)		.00	.00		4,764.00
FIRE CAPTAIN (10048)		.00	.00		4,397.00
FIRE CAPTAIN (10055)		.00	.00		7,703.00
FIRE INS SURCHARGE		.00	.00		1,337.00
FIREFIGHTER (10066)		.00	.00		7,703.00
FIRE INS SURCHARGE		.00	.00		948.00
ADMINISTRATIVE SECRETARY (10086)		.00	.00		180.00
ADMINISTRATIVE SECRETARY (10086)		.00	.00		725.00
FIRE DIVISION CHIEF (10097)		.00	.00		4,304.00
FIRE DIVISION CHIEF (10099)		.00	.00		4,304.00
FIRE ENGINEER (10117)		.00	.00		4,764.00
FIRE ENGINEER (10118)		.00	.00		4,764.00

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ACCOUNTS FOR:
CITY FIRE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
		.00	.00		4,725.00
	FIRE ENGINEER (10129)				
	FIREFIGHTER (10171)	.00	.00		4,654.00
10021210 51230 - WORKERS COMP					34,731.00
	WORK COMP FIRE - 7706	.00	.00		2,019.00
	WORK COMP FIRE - 7706	.00	.00		4,578.00
	WORK COMP FIRE - 7706	.00	.00		2,614.00
	WORK COMP FIRE - 7706	.00	.00		2,313.00
	WORK COMP FIRE - 7706	.00	.00		2,484.00
	WORK COMP FIRE - 7706	.00	.00		2,810.00
	WORK COMP FIRE - 7706	.00	.00		2,239.00
	WORK COMP CLERICAL - 8810	.00	.00		251.00
	WORK COMP FIRE - 7706	.00	.00		3,140.00
	WORK COMP FIRE - 7706	.00	.00		3,304.00
	WORK COMP FIRE - 7706	.00	.00		2,353.00
	WORK COMP FIRE - 7706	.00	.00		2,362.00
	WORK COMP FIRE - 7706	.00	.00		2,176.00
	WORK COMP FIRE - 7706	.00	.00		2,088.00
10021210 51240 - MEDICARE					12,761.00
	UVFDMEDICARE	.00	.00		188.00
	UVFDMEDICARE	.00	.00		622.00
	UVFDMEDICARE	.00	.00		590.00
	UVFDMEDICARE	.00	.00		728.00
	UVFDMEDICARE	.00	.00		503.00
	UVFDMEDICARE	.00	.00		550.00
	UVFDMEDICARE	.00	.00		349.00
	UVFDMEDICARE	.00	.00		121.00

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ACCOUNTS FOR:
CITY FIRE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
UVFDMEDICARE		.00	.00		532.00
MEDICARE		.00	.00		1,206.00
MEDICARE		.00	.00		684.00
MEDICARE		.00	.00		603.00
MEDICARE		.00	.00		650.00
MEDICARE		.00	.00		736.00
MEDICARE		.00	.00		590.00
MEDICARE		.00	.00		67.00
MEDICARE		.00	.00		827.00
MEDICARE		.00	.00		866.00
MEDICARE		.00	.00		615.00
MEDICARE		.00	.00		621.00
MEDICARE		.00	.00		568.00
MEDICARE		.00	.00		545.00
10021210 51250 - UNEMPLOYMENT					19,652.00
UVFD UNEMPLOYMENT INS		.00	.00		676.00
UVFD UNEMPLOYMENT INS		.00	.00		2,232.00
UVFD EMPLOYMENT TRAINING TAX		.00	.00		42.00
UVFD UNEMPLOYMENT INS		.00	.00		2,119.00
UVFD EMPLOYMENT TRAINING TAX		.00	.00		40.00
UVFD UNEMPLOYMENT INS		.00	.00		2,613.00
UVFD EMPLOYMENT TRAINING TAX		.00	.00		50.00
UVFD UNEMPLOYMENT INS		.00	.00		1,807.00
UVFD EMPLOYMENT TRAINING TAX		.00	.00		34.00
UVFD UNEMPLOYMENT INS		.00	.00		1,973.00
UVFD UNEMPLOYMENT INS		.00	.00		37.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY FIRE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
UVFD EMPLOYMENT TRAINING TAX		.00	.00		1,255.00
UVFD UNEMPLOYMENT INS		.00	.00		24.00
UVFD EMPLOYMENT TRAINING TAX		.00	.00		433.00
UVFD UNEMPLOYMENT INS		.00	.00		8.00
UVFD EMPLOYMENT TRAINING TAX		.00	.00		366.00
UNEMPLOYMENT		.00	.00		833.00
UNEMPLOYMENT		.00	.00		475.00
UNEMPLOYMENT		.00	.00		420.00
UNEMPLOYMENT		.00	.00		452.00
UNEMPLOYMENT		.00	.00		510.00
UNEMPLOYMENT		.00	.00		406.00
UNEMPLOYMENT		.00	.00		48.00
UNEMPLOYMENT		.00	.00		570.00
UNEMPLOYMENT		.00	.00		599.00
UNEMPLOYMENT		.00	.00		427.00
UNEMPLOYMENT		.00	.00		430.00
UNEMPLOYMENT		.00	.00		395.00
UNEMPLOYMENT		.00	.00		378.00
10021210 51260 - FICA					806.00
UVFD FICA-SOC SEC		.00	.00		806.00
10021210 51270 - UNIFORM ALLOWANCE					8,700.00
FIRE CAPTAIN (10592)		.00	.00		450.00
FIRE CAPTAIN (10593)		.00	.00		450.00
FIRE DIVISION CHIEF (10594)		.00	.00		450.00
FIRE ENGINEER (10595)		.00	.00		450.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY FIRE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
FIRE CAPTAIN (10596)	.00	.00		450.00
FIREFIGHTER (10597)	.00	.00		450.00
FIREFIGHTER (3864)	.00	.00		500.00
FIRE CAPTAIN (10011)	.00	.00		500.00
FIRE ENGINEER (10021)	.00	.00		500.00
FIRE CAPTAIN (10048)	.00	.00		500.00
FIRE CAPTAIN (10055)	.00	.00		500.00
FIREFIGHTER (10066)	.00	.00		500.00
FIRE DIVISION CHIEF (10097)	.00	.00		500.00
FIRE DIVISION CHIEF (10099)	.00	.00		500.00
FIRE ENGINEER (10117)	.00	.00		500.00
FIRE ENGINEER (10118)	.00	.00		500.00
FIRE ENGINEER (10129)	.00	.00		500.00
FIREFIGHTER (10171)	.00	.00		500.00
10021210 51290 - CELL PHONE STIPEND				2,353.00
FIRE CAPTAIN (10011)	.00	.00		282.00
FIRE ENGINEER (10021)	.00	.00		306.00
FIRE CAPTAIN (10048)	.00	.00		282.00
FIRE CAPTAIN (10055)	.00	.00		282.00
ADMINISTRATIVE SECRETARY (10086)	.00	.00		25.00
FIRE DIVISION CHIEF (10099)	.00	.00		282.00
FIRE ENGINEER (10117)	.00	.00		306.00
FIRE ENGINEER (10129)	.00	.00		282.00
FIREFIGHTER (10171)	.00	.00		306.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY FIRE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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TOTAL PERSONNEL

			1,595,102.00	
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

CITY FIRE

52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10021210 52100 - CONTRACTED SERVICES					243,248.00
Dispatching services to Dept. of Forestry and Fire Protection. - City only		1.00	230,748.00		230,748.00
Consultant fees for fire fees. Analysis for impact fees.		.50	25,000.00		12,500.00
10021210 52111 - MAINT. CONTRCTS - DEFIBRULATOR					6,106.00
Maintenance Contract - year 3 of 3. City only - lifepak		1.00	6,106.00		6,106.00
10021210 52112 - M. S. OVERSIGHT					1,000.00
10021210 52303 - REHIT SUPPORT					5,000.00
10021210 52521 - LIABILITY INSURANCE PREMIUM					17,060.00
General Liability.		.50	26,201.00		13,100.50
Property Insurance		.50	2,564.00		1,282.00
Auto Insurance.		.50	5,197.00		2,598.50
Watercraft, Bond, Pollution.		.50	158.00		79.00
10021210 54100 - SUPPLIES					38,790.00
Annual Employee Physicals at \$1200 per person plus Hazmat screening. City share		.50	17,000.00		8,500.00
Annual storage for antique fire equipment.		.50	4,380.00		2,190.00
2017 Code Books, NFPA Code Books and Title 19 Codes.		.50	1,200.00		600.00
Station supplies.		.50	16,500.00		8,250.00
Household items such as paper products and cleaning supplies.		.50	8,500.00		4,250.00
		.50	2,000.00		1,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY FIRE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
Call out meals.		.50	28,000.00		14,000.00
EMS supplies					
10021210 54101 - POSTAGE		.50	40.00		20.00
City share.					20.00
10021210 54102 - SMALL TOOLS		.50	5,000.00		2,500.00
Small tools.					2,500.00
10021210 54167 - EMPLOYEE DEVELOPMENT		.50	10,000.00		5,000.00
Awards dinner, employee awards and other employee development.					5,000.00
10021210 54330 - COMPUTER AND TECHNOLOGY		.50	6,000.00		3,000.00
New computers.					3,000.00
10021210 54500 - EQUIP RENTS AND LEASES		.50	2,000.00		1,000.00
Copier Lease.					1,000.00
10021210 55100 - TELEPHONE		.50	1,500.00		3,800.00
AT&T phone line.		.50	1,400.00		750.00
RespcTech - Phone service.		.50	3,000.00		700.00
Verizon phones and internet service.		.50	1,700.00		1,500.00
MCC Gan & Air Card for County Communications trailer.					850.00
10021210 55210 - UTILITIES					25,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY FIRE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10021210 56120 - EQUIPMENT MAINTENANCE & REPAIR					14,250.00
Radio Repair and Maintenance.		.50	5,000.00		2,500.00
Repair and Maintenance of non-automotive equipment.		.50	3,500.00		1,750.00
Non-automotive equipment and repair.		.50	20,000.00		10,000.00
10021210 56130 - EXTERNAL SERVICES					25,000.00
10021210 56210 - FUEL & FLUIDS					10,000.00
Fuel		.50	20,000.00		10,000.00
10021210 56300 - BUILDING MAINT. & REPAIR					8,000.00
Facility repairs & maintenance.		.50	16,000.00		8,000.00
10021210 57100 - CONFERENCE & TRAINING					34,000.00
Physical fitness training - CrossFit		1.00	4,000.00		4,000.00
Fire and safety related training for all 12 staff members.		1.00	30,000.00		30,000.00
10021210 57300 - MEMBERSHIPS & SUBSCRIPTIONS					6,803.00
Dues and memberships for command staff; Costs associated with meetings		1.00	1,785.00		1,785.00
FDAC Membership.		1.00	550.00		550.00
CFCA Membership.		1.00	258.00		258.00
CSDA Membership		1.00	4,000.00		4,000.00
Mendocino County Fire Chief's Association.		1.00	210.00		210.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY FIRE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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TOTAL OPERATIONS

449,577.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY FIRE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
60 INTERNAL SERVICE USE					
10021210 56110 - CITY GARAGE - PARTS					11,024.00
10021210 56111 - CITY GARAGE - LABOR					43,903.00
10021210 61000 - INTERNAL SERVICE FD ALLOC					230,214.50
internal service fund use		.50	460,429.00		230,214.50
TOTAL INTERNAL SERVICE USE					285,141.50

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

CITY FIRE

62 ADMIN AND OVERHEAD

10021210 62100 - ADMINISTRATIVE SERVICES

City share.

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	.50	190,011.00		95,005.50

TOTAL ADMIN AND OVERHEAD

95,005.50

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY FIRE

70 DEBT SERVICE

10021210 74500 - CAPITAL LEASE PAYMENTS

Ladder Truck
Denied by CM

2 Fire engines
0.5 quantity represents 2
engines' annual debt service
for 1/4 of the year.

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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	.25	.00	32,296.50	.00
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	.50	64,593.00	32,296.50	
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TOTAL DEBT SERVICE

32,296.50

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

CITY FIRE

80 CAPITAL OUTLAY

10021210 80100 - MACHINERY & EQUIPMENT

Rescue Rope Replacement

Swift Water Rescue Replacement
Equipment

Air Monitor Replacement

Life Pack 15

SCBA Bottle Replacement

Turnout replacement, PPE

4 sets

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	1.00	10,000.00		96,000.00
	1.00	15,000.00		10,000.00
	1.00	11,000.00		15,000.00
	1.00	30,000.00		11,000.00
	1.00	15,000.00		30,000.00
	1.00	15,000.00		15,000.00
	1.00	15,000.00		15,000.00

TOTAL CAPITAL OUTLAY

96,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CITY FIRE

VENDOR QUANTITY UNIT COST 2018 CITY MGR

220 EQUIPMENT RESERVE FUND

52 OPERATIONS

22021210 54100 - 15034 SUPPLIES

Replace SCBA.

1.00

15,000.00

15,000.00 *
15,000.00

TOTAL OPERATIONS

15,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

CITY FIRE

80 CAPITAL OUTLAY

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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22021210 80100 - 15035 MACHINERY & EQUIPMENT

1.00

25,000.00

25,000.00 *
25,000.00

Replace defibrillator.

TOTAL CAPITAL OUTLAY

25,000.00

TOTAL CITY FIRE

2,593,122.50

TOTAL CITY FIRE

2,593,122.50

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UVFD FIRE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2140	FIRE PREVENTION AND CODE ENFOR				
915	UKIAH VALLEY FIRE DEPT				
51	PERSONNEL				
91521400 51110	- REGULAR SALARIES & WAGES			785,028.00	
	FIRE CAPTAIN (10592)	.50	.00	42,486.00	
	FIRE CAPTAIN (10593)	.50	.00	40,303.00	
	FIRE DIVISION CHIEF (10594)	.50	.00	49,816.00	
	FIRE ENGINEER (10595)	.50	.00	34,304.00	
	FIRE CAPTAIN (10596)	.50	.00	37,522.00	
	FIREFIGHTER (10597)	.50	.00	23,690.00	
	UVFD PT ADMIN ASST (10598)	.24	.00	8,326.00	
	FIREFIGHTER (3864)	.50	.00	26,418.00	
	FIREFIGHTER (3864)	.00	.00	2,113.00	
	FIREFIGHTER (3864)	.50	.00	70,127.00	
	JOB CLASS NOT FOUND (4380)	.00	.00	3,948.00	
	JOB CLASS NOT FOUND (4380)	.50	.00	39,917.00	
	FIRE CAPTAIN (10011)	.00	.00	1,950.00	
	FIRE CAPTAIN (10011)	.50	.00	34,540.00	
	FIRE ENGINEER (10021)	.00	.00	1,950.00	
	FIRE ENGINEER (10021)	.50	.00	37,132.00	
	FIRE CAPTAIN (10048)	.00	.00	751.00	
	FIRE CAPTAIN (10048)	.00	.00	2,113.00	
	FIRE CAPTAIN (10048)	.50	.00	39,917.00	
	FIRE CAPTAIN (10055)	.00	.00	751.00	
	FIRE CAPTAIN (10055)	.00	.00	1,950.00	
	FIRE CAPTAIN (10055)	.50	.00	30,582.00	
	FIREFIGHTER (10066)	.00	.00	1,950.00	

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UVFD FIRE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	FIREFIGHTER (10066)	.08	.00		3,605.00
	ADMINISTRATIVE SECRETARY (10086)	.50	.00		52,311.00
	FIRE DIVISION CHIEF (10097)	.50	.00		52,311.00
	FIRE DIVISION CHIEF (10099)	.00	.00		751.00
	FIRE DIVISION CHIEF (10099)	.00	.00		1,950.00
	FIRE DIVISION CHIEF (10099)	.50	.00		34,540.00
	FIRE ENGINEER (10117)	.00	.00		751.00
	FIRE ENGINEER (10117)	.00	.00		1,950.00
	FIRE ENGINEER (10117)	.50	.00		34,540.00
	FIRE ENGINEER (10118)	.00	.00		751.00
	FIRE ENGINEER (10118)	.00	.00		450.00
	FIRE ENGINEER (10118)	.00	.00		1,950.00
	FIRE ENGINEER (10118)	.50	.00		32,130.00
	FIRE ENGINEER (10129)	.00	.00		1,950.00
	FIRE ENGINEER (10129)	.50	.00		30,582.00
	FIREFIGHTER (10171)	.00	.00		1,950.00
	FIREFIGHTER (10171)				
91521400 51120 - NON-REGULAR SALARIES & WAGES					13,000.00
	UVFD PT ADMIN ASST (1234)	.00	.00		.00
	JOB CLASS NOT FOUND (1234)	.50	.00		13,000.00
91521400 51130 - OVERTIME SALARIES & WAGES					87,500.00
91521400 51210 - RETIREMENT (PERS)					168,245.00
	UVFD PERS	.00	.00		3,824.00
	UVFD PERS ER	.00	.00		6,768.00
	UVFD CP 457 ER MATCH	.00	.00		601.00
	UVFD PERS	.00	.00		3,628.00

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ACCOUNTS FOR:
UVFD FIRE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
UVFD PERS ER	.00	.00		6,420.00
UVFD CP 457 ER MATCH	.00	.00		601.00
UVFD PERS	.00	.00		4,484.00
UVFD PERS ER	.00	.00		7,935.00
UVFD PERS	.00	.00		3,088.00
UVFD PERS ER	.00	.00		5,464.00
UVFD CP 457 ER MATCH	.00	.00		601.00
UVFD PERS	.00	.00		3,377.00
UVFD PERS ER	.00	.00		5,977.00
UVFD CP 457 ER MATCH	.00	.00		601.00
UVFD FIRE NEW PEPRP PERS	.00	.00		2,725.00
UVFD PEPRP ER	.00	.00		2,841.00
UVFD FIRE NEW PEPRP PERS	.00	.00		958.00
UVFD PEPRP ER	.00	.00		999.00
FIRE PERS BENEFIT	.00	.00		5,569.00
FIRE PERS BENEFIT	.00	.00		13,689.00
FIRE PERS BENEFIT	.00	.00		8,173.00
FIRE PERS BENEFIT	.00	.00		7,123.00
FIRE PERS BENEFIT	.00	.00		7,807.00
FIRE PERS BENEFIT	.00	.00		8,319.00
FIRE PERS BENEFIT	.00	.00		6,351.00
MISC PERS BENEFIT	.00	.00		452.00
FIRE PERS BENEFIT	.00	.00		10,801.00
FIRE PERS BENEFIT	.00	.00		11,438.00
FIRE PERS BENEFIT	.00	.00		7,270.00
FIRE PERS BENEFIT	.00	.00		7,357.00
FIRE PERS BENEFIT	.00	.00		6,653.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UVFD FIRE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
FIRE PERS BENEFIT		.00	.00		6,351.00
FIRE PERS BENEFIT					
91521400 51211 - PERS UNFUNDED LIABILITY					50,442.00
91521400 51220 - INSURANCE					114,116.00
UVFD PERS HEALTH INS		.00	.00		6,178.00
UVFD PERS HEALTH INS		.00	.00		6,179.00
UVFD PERS HEALTH INS		.00	.00		6,179.00
UVFD PERS HEALTH INS		.00	.00		6,178.00
UVFD PERS HEALTH INS		.00	.00		6,179.00
UVFD PERS HEALTH INS		.00	.00		6,179.00
UVFD PERS HEALTH INS		.00	.00		7,703.00
FIREFIGHTER (3864)		.00	.00		9,174.00
JOB CLASS NOT FOUND (4380)		.00	.00		4,889.00
FIRE CAPTAIN (10011)		.00	.00		4,764.00
FIRE ENGINEER (10021)		.00	.00		4,397.00
FIRE CAPTAIN (10048)		.00	.00		7,703.00
FIRE CAPTAIN (10055)		.00	.00		1,341.00
FIRE INS SURCHARGE		.00	.00		7,703.00
FIREFIGHTER (10066)		.00	.00		950.00
FIRE INS SURCHARGE		.00	.00		180.00
ADMINISTRATIVE SECRETARY (10086)		.00	.00		725.00
ADMINISTRATIVE SECRETARY (10086)		.00	.00		4,304.00
FIRE DIVISION CHIEF (10097)		.00	.00		4,304.00
FIRE DIVISION CHIEF (10099)		.00	.00		4,764.00
FIRE ENGINEER (10117)		.00	.00		4,764.00
FIRE ENGINEER (10118)		.00	.00		4,725.00
FIRE ENGINEER (10129)		.00	.00		4,654.00

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ACCOUNTS FOR:
UVFD FIRE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
FIREFIGHTER (10171)					
91521400 51230 - WORKERS COMP		1.00	54,540.00		89,302.00 54,540.00
UVFD WC					
WORK COMP FIRE - 7706		.00	.00		2,022.00
WORK COMP FIRE - 7706		.00	.00		4,580.00
WORK COMP FIRE - 7706		.00	.00		2,616.00
WORK COMP FIRE - 7706		.00	.00		2,314.00
WORK COMP FIRE - 7706		.00	.00		2,486.00
WORK COMP FIRE - 7706		.00	.00		2,812.00
WORK COMP FIRE - 7706		.00	.00		2,242.00
WORK COMP CLERICAL - 8810		.00	.00		251.00
WORK COMP FIRE - 7706		.00	.00		3,143.00
WORK COMP FIRE - 7706		.00	.00		3,307.00
WORK COMP FIRE - 7706		.00	.00		2,356.00
WORK COMP FIRE - 7706		.00	.00		2,363.00
WORK COMP FIRE - 7706		.00	.00		2,179.00
WORK COMP FIRE - 7706		.00	.00		2,091.00
91521400 51240 - MEDICARE					
UVFDMEDICARE		.00	.00		12,813.00 189.00
UVFDMEDICARE		.00	.00		624.00
UVFDMEDICARE		.00	.00		592.00
UVFDMEDICARE		.00	.00		730.00
UVFDMEDICARE		.00	.00		505.00
UVFDMEDICARE		.00	.00		552.00
UVFDMEDICARE		.00	.00		351.00
UVFDMEDICARE		.00	.00		121.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UVFD FIRE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
MEDICARE	.00	.00		534.00
MEDICARE	.00	.00		1,209.00
MEDICARE	.00	.00		687.00
MEDICARE	.00	.00		608.00
MEDICARE	.00	.00		652.00
MEDICARE	.00	.00		738.00
MEDICARE	.00	.00		592.00
MEDICARE	.00	.00		67.00
MEDICARE	.00	.00		830.00
MEDICARE	.00	.00		869.00
MEDICARE	.00	.00		618.00
MEDICARE	.00	.00		625.00
MEDICARE	.00	.00		572.00
MEDICARE	.00	.00		548.00

91521400 51250 - UNEMPLOYMENT

UVFD UNEMPLOYMENT INS	.00	.00		19,701.00
UVFD UNEMPLOYMENT INS	.00	.00		676.00
UVFD UNEMPLOYMENT INS	.00	.00		2,234.00
UVFD EMPLOYMENT TRAINING TAX	.00	.00		44.00
UVFD UNEMPLOYMENT INS	.00	.00		2,120.00
UVFD EMPLOYMENT TRAINING TAX	.00	.00		42.00
UVFD UNEMPLOYMENT INS	.00	.00		2,615.00
UVFD EMPLOYMENT TRAINING TAX	.00	.00		51.00
UVFD UNEMPLOYMENT INS	.00	.00		1,808.00
UVFD EMPLOYMENT TRAINING TAX	.00	.00		36.00
UVFD UNEMPLOYMENT INS	.00	.00		1,976.00
UVFD EMPLOYMENT TRAINING TAX	.00	.00		39.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UVFD FIRE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
		.00	.00		1,256.00
	UVFD UNEMPLOYMENT INS				
		.00	.00		25.00
	UVFD EMPLOYMENT TRAINING TAX				
		.00	.00		433.00
	UVFD UNEMPLOYMENT INS				
		.00	.00		9.00
	UVFD EMPLOYMENT TRAINING TAX				
		.00	.00		369.00
	UNEMPLOYMENT				
		.00	.00		833.00
	UNEMPLOYMENT				
		.00	.00		476.00
	UNEMPLOYMENT				
		.00	.00		422.00
	UNEMPLOYMENT				
		.00	.00		452.00
	UNEMPLOYMENT				
		.00	.00		513.00
	UNEMPLOYMENT				
		.00	.00		409.00
	UNEMPLOYMENT				
		.00	.00		48.00
	UNEMPLOYMENT				
		.00	.00		573.00
	UNEMPLOYMENT				
		.00	.00		603.00
	UNEMPLOYMENT				
		.00	.00		430.00
	UNEMPLOYMENT				
		.00	.00		430.00
	UNEMPLOYMENT				
		.00	.00		397.00
	UNEMPLOYMENT				
		.00	.00		382.00
	UNEMPLOYMENT				
91521400 51270 - UNIFORM ALLOWANCE					26,050.00
		1.00	1,600.00		1,600.00
	Volunteer T-shirt and hat.				
		1.00	15,750.00		15,750.00
	PPE - Measure B.				
		.00	.00		450.00
	FIRE CAPTAIN (10592)				
		.00	.00		450.00
	FIRE CAPTAIN (10593)				
		.00	.00		450.00
	FIRE DIVISION CHIEF (10594)				
		.00	.00		450.00
	FIRE ENGINEER (10595)				
		.00	.00		450.00
	FIRE CAPTAIN (10596)				

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UVFD FIRE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
FIREFIGHTER (10597)	.00	.00		450.00
FIREFIGHTER (3864)	.00	.00		500.00
FIRE CAPTAIN (10011)	.00	.00		500.00
FIRE ENGINEER (10021)	.00	.00		500.00
FIRE CAPTAIN (10048)	.00	.00		500.00
FIRE CAPTAIN (10055)	.00	.00		500.00
FIREFIGHTER (10066)	.00	.00		500.00
FIRE DIVISION CHIEF (10097)	.00	.00		500.00
FIRE DIVISION CHIEF (10099)	.00	.00		500.00
FIRE ENGINEER (10117)	.00	.00		500.00
FIRE ENGINEER (10118)	.00	.00		500.00
FIRE ENGINEER (10129)	.00	.00		500.00
FIREFIGHTER (10171)	.00	.00		500.00
91521400 51290 - CELL PHONE STIPEND				2,353.00
FIRE CAPTAIN (10011)	.00	.00		282.00
FIRE ENGINEER (10021)	.00	.00		306.00
FIRE CAPTAIN (10048)	.00	.00		282.00
FIRE CAPTAIN (10055)	.00	.00		282.00
ADMINISTRATIVE SECRETARY (10086)	.00	.00		25.00
FIRE DIVISION CHIEF (10099)	.00	.00		282.00
FIRE ENGINEER (10117)	.00	.00		306.00
FIRE ENGINEER (10129)	.00	.00		282.00
FIREFIGHTER (10171)	.00	.00		306.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UVFD FIRE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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TOTAL PERSONNEL			1,368,550.00	
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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

UVFD FIRE

52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
91521400 52100 - CONTRACTED SERVICES					23,100.00
LAFCO - District only		1.00	2,200.00		2,200.00
Consultant fees for fire fees. Analysis for impact fees.		.50	25,000.00		12,500.00
Annual District Audit.		.00	4,990.00		.00
Special tax reporting.		1.00	8,400.00		8,400.00
91521400 52150 - LEGAL SERVICES/EXPENSES					5,000.00
Public notices		1.00	2,000.00		2,000.00
Legal services as needed.		1.00	3,000.00		3,000.00
91521400 52154 - ELECTION EXPENSE					12,000.00
3 Board members.		3.00	4,000.00		12,000.00
91521400 52181 - VOLUNTEER EXPENSES					16,600.00
T-shirts and hats.		1.00	1,600.00		1,600.00
Volunteer reimbursements.		1.00	15,000.00		15,000.00
91521400 52301 - PROPERTY TAX ADMIN FEE					21,000.00
Property & Special Tax collection.		1.00	17,500.00		17,500.00
Measure B.		1.00	3,500.00		3,500.00
91521400 52521 - LIABILITY INSURANCE PREMIUM					17,060.00
General Liability.		.50	26,201.00		13,100.50
Property Insurance.		.50	2,564.00		1,282.00
Auto Insurance.		.50	5,197.00		2,598.50
Watercraft, Bond, Pollution.		.50	158.00		79.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UVFD FIRE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
91521400 54100 - SUPPLIES					38,790.00
Call out meals.		.50	2,000.00		1,000.00
Household items such as paper products and cleaning supplies.		.50	8,500.00		4,250.00
Annual Employee Physicals at \$1200 per person plus Hazmat screening. UVFD share		.50	17,000.00		8,500.00
Annual storage for antique fire equipment.		.50	4,380.00		2,190.00
2017 Code Books, NFPA Code Books and Title 19 Codes.		.50	1,200.00		600.00
Station supplies.		.50	16,500.00		8,250.00
EMS supplies		.50	28,000.00		14,000.00
91521400 54100 - MEASB SUPPLIES					18,240.00 *
Structure Coat and Structure Pants.		4.00	2,300.00		9,200.00
Structure Gloves.		4.00	100.00		400.00
Structure Hood.		4.00	20.00		80.00
Structure Boots.		4.00	400.00		1,600.00
Wildland Coat.		4.00	150.00		600.00
Wildland Pants.		4.00	70.00		280.00
Wildland Gloves.		4.00	40.00		160.00
Wildland web gear: Camelback, Fire Shelter.		4.00	500.00		2,000.00
Structure Helmet.		4.00	305.00		1,220.00
Wildland Helmet.		4.00	50.00		200.00
Miscellaneous repairs, replacement pieces of gear, wear out, or unserviceable items.		1.00	2,500.00		2,500.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UVFD FIRE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
91521400 54101 - POSTAGE					20.00
UVFD share.		.50	40.00		20.00
91521400 54102 - SMALL TOOLS					2,500.00
Small tools.		.50	5,000.00		2,500.00
91521400 54167 - EMPLOYEE DEVELOPMENT					5,000.00
Awards dinner, employee awards and other employee development.		.50	10,000.00		5,000.00
91521400 54330 - COMPUTER AND TECHNOLOGY					3,000.00
New computers.		.50	6,000.00		3,000.00
91521400 54500 - EQUIP RENTS AND LEASES					1,000.00
Copier lease.		.50	2,000.00		1,000.00
91521400 55100 - TELEPHONE					3,800.00
AT&T phone line.		.50	1,500.00		750.00
RespcTech - Phone service.		.50	1,400.00		700.00
Verizon phones and internet service.		.50	3,000.00		1,500.00
MCC Gan & Air Card for County Communications trailer.		.50	1,700.00		850.00
91521400 56120 - EQUIPMENT MAINTENANCE & REPAIR					14,250.00
Radio Repair and Maintenance.		.50	5,000.00		2,500.00
Repair and Maintenance of non-automotive equipment		.50	3,500.00		1,750.00
Non-automotive equipment and repair.		.50	20,000.00		10,000.00

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ACCOUNTS FOR:
UVFD FIRE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
91521400 56210 - FUEL & FLUIDS		.50	20,000.00		10,000.00
Fuel					10,000.00
91521400 56300 - BUILDING MAINT. & REPAIR		.50	16,000.00		8,000.00
Facility repairs & maintenance.					8,000.00
91521400 57100 - CONFERENCE & TRAINING		1.00	2,000.00		2,000.00
Physical fitness training - CrossFit					2,000.00
91521400 57100 - MEASB CONFERENCE & TRAINING		1.00	15,000.00		15,000.00 *
Misc training - District only					15,000.00
91521400 57300 - MEMBERSHIPS & SUBSCRIPTIONS		1.00	550.00		4,668.00
FDAC		1.00	258.00		550.00
CFCA		1.00	210.00		258.00
Mendocino County Fire Chiefs Association.		1.00	210.00		210.00
CSDA		1.00	3,650.00		3,650.00
TOTAL OPERATIONS					221,028.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

UVFD FIRE

60 INTERNAL SERVICE USE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
91521400 61000 - INTERNAL SERVICE FD ALLOC					230,214.50
internal service fund use		.50	460,429.00		230,214.50
91521400 61425 - ALLOCATED UTILITIES					15,000.00
UVFD share.		.50	30,000.00		15,000.00
TOTAL INTERNAL SERVICE USE					245,214.50

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ACCOUNTS FOR:

UVFD FIRE

62 ADMIN AND OVERHEAD

91521400 62100 - ADMINISTRATIVE SERVICES

UVFD share.

TOTAL ADMIN AND OVERHEAD

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	.50	190,011.00		95,005.50
				95,005.50

95,005.50

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

UVFD FIRE

70 DEBT SERVICE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
91521400 70103 - LOAN INTEREST					
141 Lover Ln, North Station loan payment.		.30	13,996.00		4,316.10 4,198.80
1301 Talmage Station loan payment.		.30	391.00		117.30
91521400 70103 - MTGAT LOAN INTEREST					
141 Lover Ln, North Station loan payment. Mitigation fee share at 70%		.70	13,996.00		10,070.89 * 9,797.19
1301 Talmage Station loan payment. Mitigation fee share		.70	391.00		273.70
91521400 70201 - LOAN PRINCIPAL PAYMENTS					
141 Lover Ln, North Station loan payment.		.30	9,349.00		8,332.20 2,804.70
1301 Talmage Station loan payment.		.30	18,425.00		5,527.50
91521400 70201 - MTGAT LOAN PRINCIPAL PAYMENTS					
141 Lover Ln, North Station loan payment. This is the mitigation fee share at 70%		.70	9,349.00		19,441.79 * 6,544.29
1301 Talmage Station loan payment. This is the mitigation fee share at 70%		.70	18,425.00		12,897.50

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
UVFD FIRE

91521400 74500 - MEASB CAPITAL LEASE PAYMENTS

Lease payments - Vehicle #6465

Lease payments - Vehicle #6463

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	1.00	32,738.00		51,480.00 *
	1.00	18,742.00		18,742.00

TOTAL DEBT SERVICE

93,640.98

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

UVFD FIRE

80 CAPITAL OUTLAY

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
91521400 80100 - MEASB MACHINERY & EQUIPMENT		1.00	15,000.00	15,000.00	15,000.00 *
SCBA Equipment replacement and repair.					
91521400 80220 - BUILDING IMPROVEMENTS		1.00	60,000.00	110,000.00	60,000.00
South Station roof repair. UVFD share.					
To be paid out of District available fund balance					
South Station A/C replacement. UVFD share.		1.00	50,000.00	50,000.00	50,000.00
To be paid out of District available fund balance					
TOTAL CAPITAL OUTLAY					125,000.00
TOTAL FIRE PREVENTION AND CODE ENFOR					2,148,438.98
TOTAL UVFD FIRE					2,148,438.98

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
PARKS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2210	PARKS				
100	GENERAL FUND				
51	PERSONNEL				
10022100 51110	- REGULAR SALARIES & WAGES				445,118.00
	PARKS SUPERINTENDENT (10043)	.90	.00		64,857.00
	PARKS SUPERINTENDENT (10043)	.00	.00		2,495.00
	PARKS SERVICE WORKER I (10052)	1.00	.00		50,238.00
	PARKS SERVICE WORKER II (10053)	1.00	.00		51,756.00
	PARKS SERVICE WORKER II (10053)	.00	.00		240.00
	GOLF LEAD WORKER (10100)	.90	.00		48,939.00
	PARKS SERVICE WORKER I (10102)	1.00	.00		49,262.00
	PARKS SERVICE WORKER I (10102)	.00	.00		240.00
	PARKS SERVICE WORKER I (10114)	1.00	.00		49,262.00
	PARKS SERVICE WORKER I (10114)	.00	.00		240.00
	PARKS SERVICE WORKER II (10135)	1.00	.00		50,494.00
	PARKS SERVICE WORKER II (10135)	.00	.00		240.00
	PARKS SERVICE WORKER I (10414)	1.00	.00		46,452.00
	PARKS SERVICE WORKER I (10414)	.00	.00		260.00
	COMM SVCS ADMSTR (10513)	.30	.00		25,575.00
	COMM SVCS ADMSTR (10513)	.00	.00		937.00
	RECEPTIONIST/CLERK (10521)	.10	.00		3,631.00
10022100 51120	- NON-REGULAR SALARIES & WAGES				32,245.00
	PARKS SERVICE WKR (SEASONAL) (4360)	.96	.00		30,000.00
	FACILITY ATTENDANT (10203)	.07	.00		2,160.00
	FACILITY ATTENDANT (10203)	.00	.00		85.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
PARKS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10022100 51130 - OVERTIME SALARIES & WAGES					20,000.00
10022100 51210 - RETIREMENT (PERS)					55,227.00
MISC PERS BENEFIT		.00	.00		8,132.00
MISC PERS BENEFIT		.00	.00		6,299.00
MISC PERS BENEFIT		.00	.00		6,490.00
MISC PERS BENEFIT		.00	.00		6,136.00
MISC PERS BENEFIT		.00	.00		6,177.00
MISC PERS BENEFIT		.00	.00		6,177.00
MISC PERS BENEFIT		.00	.00		6,331.00
MISC PENSION ACT PERS BENEFIT		.00	.00		5,824.00
MISC PENSION ACT PERS BENEFIT		.00	.00		3,205.00
MISC PENSION ACT PERS BENEFIT		.00	.00		456.00
10022100 51211 - PERS UNFUNDED LIABILITY					83,694.23
10022100 51220 - INSURANCE					112,428.00
PARKS SUPERINTENDENT (10043)		.00	.00		2,160.00
PARKS SUPERINTENDENT (10043)		.00	.00		8,664.00
PARKS SERVICE WORKER I (10052)		.00	.00		15,406.00
PARKS SERVICE WORKER II (10053)		.00	.00		15,406.00
GOLF LEAD WORKER (10100)		.00	.00		13,866.00
PARKS SERVICE WORKER I (10102)		.00	.00		15,406.00
PARKS SERVICE WORKER I (10114)		.00	.00		15,406.00
PARKS SERVICE WORKER II (10135)		.00	.00		2,400.00
PARKS SERVICE WORKER II (10135)		.00	.00		9,654.00
PARKS SERVICE WORKER I (10414)		.00	.00		2,400.00
PARKS SERVICE WORKER I (10414)		.00	.00		9,654.00
COMM SVCS ADMSTR (10513)		.00	.00		720.00
		.00	.00		240.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
PARKS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	RECEPTIONIST/CLERK (10521)	.00	.00		1,046.00
	RECEPTIONIST/CLERK (10521)				
10022100 51230 - WORKERS COMP					32,628.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		1,650.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		4,335.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		3,625.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		3,726.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		3,489.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		3,588.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		3,585.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		3,485.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		124.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		3,250.00
	WORK COMP CLERICAL - 8810	.00	.00		1,498.00
	WORK COMP CLERICAL - 8810	.00	.00		273.00
10022100 51240 - MEDICARE					8,550.00
	MEDICARE	.00	.00		435.00
	MEDICARE	.00	.00		1,133.00
	MEDICARE	.00	.00		952.00
	MEDICARE	.00	.00		978.00
	MEDICARE	.00	.00		910.00
	MEDICARE	.00	.00		942.00
	MEDICARE	.00	.00		942.00
	MEDICARE	.00	.00		911.00
	MEDICARE	.00	.00		32.00
	MEDICARE	.00	.00		853.00

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ACCOUNTS FOR:
PARKS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
		.00	.00		390.00
	MEDICARE				
	MEDICARE	.00	.00		72.00
10022100 51250 - UNEMPLOYMENT					5,929.00
		.00	.00		301.00
	UNEMPLOYMENT				
	UNEMPLOYMENT	.00	.00		787.00
	UNEMPLOYMENT	.00	.00		660.00
	UNEMPLOYMENT	.00	.00		678.00
	UNEMPLOYMENT	.00	.00		634.00
	UNEMPLOYMENT	.00	.00		653.00
	UNEMPLOYMENT	.00	.00		652.00
	UNEMPLOYMENT	.00	.00		634.00
	UNEMPLOYMENT	.00	.00		23.00
	UNEMPLOYMENT	.00	.00		591.00
	UNEMPLOYMENT	.00	.00		265.00
	UNEMPLOYMENT	.00	.00		51.00
10022100 51260 - FICA					1,995.00
		.00	.00		1,861.00
	FICA-SOC SEC				
	FICA-SOC SEC	.00	.00		134.00
10022100 51290 - CELL PHONE STIPEND					3,563.00
		.00	.00		648.00
	PARKS SUPERINTENDENT (10043)				
	PARKS SERVICE WORKER I (10052)	.00	.00		264.00
	PARKS SERVICE WORKER II (10053)	.00	.00		324.00
	GOLF LEAD WORKER (10100)	.00	.00		648.00
	PARKS SERVICE WORKER I (10102)	.00	.00		324.00
	PARKS SERVICE WORKER I (10114)	.00	.00		264.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
PARKS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	PARKS SERVICE WORKER II (10135)	.00	.00		564.00
	PARKS SERVICE WORKER I (10414)	.00	.00		324.00
	COMM SVCS ADMSTR (10513)	.00	.00		170.00
	RECEPTIONIST/CLERK (10521)	.00	.00		33.00

TOTAL PERSONNEL

801,377.23

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
PARKS					
52 OPERATIONS					
<hr/>					
10022100 52100 - CONTRACTED SERVICES					83,000.00
Tree Care and Arborist services		1.00	57,000.00		57,000.00
Port-o-lets at Anton, Vinewood, Oak Manor, Sports Complex and Observatory parks.		1.00	15,000.00		15,000.00
Temp Port-O-Lets for special events and short term projects.		1.00	3,000.00		3,000.00
Misc Contract Services such as HVAC, Toilet/Sewer, and other facility maintenance		1.00	4,000.00		4,000.00
Recreation software cost shared with Recreation and Building & Maintenance		1.00	1,000.00		1,000.00
Strategic Planning for Observatory Park		1.00	2,000.00		2,000.00
Observatory Wi Fi Connection		1.00	1,000.00		1,000.00
10022100 52180 - SECURITY SERVICES					5,000.00
10022100 52600 - RENT					16,380.00
10022100 54100 - SUPPLIES					51,500.00
Supplies for Observatory		1.00	1,500.00		1,500.00
General Park Maintenance Supplies including plants, seed, fertilizer, vegetation management program supplies, soil, sprinklers, irrigation line, valves, electric wire, irrigation clocks, and plant materials. Supplies for facilities such as paper products, light bulbs, and cleaning products.		1.00	46,000.00		46,000.00
Park signage maintenance and replacement.		1.00	4,000.00		4,000.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

PARKS		VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10022100	54102 - SMALL TOOLS					5,000.00
10022100	55210 - UTILITIES					150,000.00
10022100	56120 - EQUIPMENT MAINTENANCE & REPAIR					7,500.00
10022100	56130 - EXTERNAL SERVICES					2,000.00
10022100	56210 - FUEL & FLUIDS					16,500.00
10022100	56410 - EQUIPMENT RENTAL - PRIVATE					5,000.00
10022100	57100 - CONFERENCE & TRAINING					7,000.00
	Conference and Training for Observatory Staff and Volunteers.		1.00	7,000.00		7,000.00
10022100	57300 - MEMBERSHIPS & SUBSCRIPTIONS					1,000.00
10022100	59400 - OTHER EXPENSES					7,000.00
TOTAL OPERATIONS						356,880.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
PARKS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
60	INTERNAL SERVICE USE				
10022100	56110	- CITY GARAGE - PARTS			2,800.00
10022100	56111	- CITY GARAGE - LABOR			32,000.00
10022100	61000	- INTERNAL SERVICE FD ALLOC			110,145.00
TOTAL INTERNAL SERVICE USE					144,945.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
PARKS

62 ADMIN AND OVERHEAD

10022100 62100 - ADMINISTRATIVE SERVICES

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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88,393.00

TOTAL ADMIN AND OVERHEAD

88,393.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

PARKS		VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80	CAPITAL OUTLAY					
10022100	80100 - MACHINERY & EQUIPMENT					75,000.00
	Mower		1.00	75,000.00		75,000.00
TOTAL CAPITAL OUTLAY						75,000.00
251	SPECIAL PROJECTS RESERVE					
80	CAPITAL OUTLAY					
25122100	80230 - INFRASTRUCTURE					50,000.00
	Todd Grove Picnic Area		1.00	50,000.00		50,000.00
	Use of fund balance reserve set aside for this project, 39044					
TOTAL CAPITAL OUTLAY						50,000.00
TOTAL PARKS						1,516,595.23
TOTAL PARKS						1,516,595.23

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
PARK DEVELOPMENT

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2221	ANTON STADIUM				
301	ANTON STADIUM FUND				
80	CAPITAL OUTLAY				
30122210	80230 - INFRASTRUCTURE				18,000.00
	TOTAL CAPITAL OUTLAY				18,000.00
	TOTAL ANTON STADIUM				18,000.00
	TOTAL PARK DEVELOPMENT	18,000.00			

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
AQUATICS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2230	AQUATICS				
100	GENERAL FUND				
51	PERSONNEL				
10022300 51110	- REGULAR SALARIES & WAGES				21,006.00
	RECREATION SUPERVISOR (10056)	.31	.00		20,263.00
	RECREATION SUPERVISOR (10056)	.00	.00		743.00
10022300 51120	- NON-REGULAR SALARIES & WAGES				69,775.00
	POOL STAFF (4092)	2.93	.00		69,775.00
10022300 51210	- RETIREMENT (PERS)				2,539.00
	MISC PERS BENEFIT	.00	.00		2,539.00
10022300 51211	- PERS UNFUNDED LIABILITY				3,836.70
10022300 51220	- INSURANCE				4,776.00
	RECREATION SUPERVISOR (10056)	.00	.00		4,776.00
10022300 51230	- WORKERS COMP				5,257.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		3,838.00
	WORK COMP CLERICAL - 8810	.00	.00		1,419.00
10022300 51240	- MEDICARE				1,379.00
	MEDICARE	.00	.00		1,012.00
	MEDICARE	.00	.00		367.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
AQUATICS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10022300 51250 - UNEMPLOYMENT					949.00
		.00	.00		698.00
UNEMPLOYMENT					251.00
UNEMPLOYMENT		.00	.00		
10022300 51260 - FICA					4,327.00
		.00	.00		4,327.00
FICA-SOC SEC					
10022300 51290 - CELL PHONE STIPEND					175.00
		.00	.00		175.00
RECREATION SUPERVISOR (10056)					
TOTAL PERSONNEL					114,019.70

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

AQUATICS

52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10022300 54100 - SUPPLIES					19,000.00
Emergency rescue supplies.		1.00	3,500.00		3,500.00
Staff uniform & equipment.		1.00	3,000.00		3,000.00
Concessions & party supplies.		1.00	6,000.00		6,000.00
Miscellaneous fees including Health Permit and floor matts.		1.00	3,000.00		3,000.00
Office and miscellaneous supplies.		1.00	3,500.00		3,500.00
10022300 54106 - SPECIALTY SUPPLIES					15,000.00
Chemicals for treating Pool PH and chlorine levels.		1.00	15,000.00		15,000.00
10022300 55210 - UTILITIES					38,000.00
Power and Water usage for Pool operations		1.00	38,000.00		38,000.00
10022300 56120 - EQUIPMENT MAINTENANCE & REPAIR					6,000.00
Miscellaneous repairs of office and facility equipment.		1.00	6,000.00		6,000.00
10022300 57101 - CONF & TRAINING-AQUATICS					4,000.00
Lifeguard, WSI and CPR/AED training for Pool Staff		1.00	4,000.00		4,000.00
10022300 57102 - CONF & TRAINING-PARKS STAFF					1,000.00
		1.00	1,000.00		1,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
AQUATICS

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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TOTAL OPERATIONS				83,000.00
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

AQUATICS

60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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10022300 61000 - INTERNAL SERVICE FD ALLOC

6,791.00

TOTAL INTERNAL SERVICE USE

6,791.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

AQUATICS

62 ADMIN AND OVERHEAD

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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10022300 62100 - ADMINISTRATIVE SERVICES

13,271.00

TOTAL ADMIN AND OVERHEAD

13,271.00

TOTAL AQUATICS

217,081.70

TOTAL AQUATICS 217,081.70

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
GOLF

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2240	GOLF				
720	GOLF FUND				
51	PERSONNEL				
72022400 51110	- REGULAR SALARIES & WAGES				17,343.00
	PARKS SUPERINTENDENT (10043)	.10	.00		7,207.00
	PARKS SUPERINTENDENT (10043)	.00	.00		278.00
	GOLF LEAD WORKER (10100)	.10	.00		5,438.00
	COMM SVCS ADMSTR (10513)	.05	.00		4,263.00
	COMM SVCS ADMSTR (10513)	.00	.00		157.00
72022400 51120	- NON-REGULAR SALARIES & WAGES				2,245.00
	FACILITY ATTENDANT (10203)	.07	.00		2,160.00
	FACILITY ATTENDANT (10203)	.00	.00		85.00
72022400 51210	- RETIREMENT (PERS)				2,121.00
	MISC PERS BENEFIT	.00	.00		904.00
	MISC PERS BENEFIT	.00	.00		682.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		535.00
72022400 51211	- PERS UNFUNDED LIABILITY				3,205.06
72022400 51220	- INSURANCE				2,864.00
	PARKS SUPERINTENDENT (10043)	.00	.00		240.00
	PARKS SUPERINTENDENT (10043)	.00	.00		963.00
	GOLF LEAD WORKER (10100)	.00	.00		1,541.00
	COMM SVCS ADMSTR (10513)	.00	.00		120.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
GOLF

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
72022400 51230 - WORKERS COMP					1,249.00
		.00	.00		483.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		389.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		124.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		253.00
WORK COMP CLERICAL - 8810					
72022400 51240 - MEDICARE					328.00
MEDICARE		.00	.00		127.00
MEDICARE		.00	.00		102.00
MEDICARE		.00	.00		32.00
MEDICARE		.00	.00		67.00
72022400 51250 - UNEMPLOYMENT					232.00
UNEMPLOYMENT		.00	.00		89.00
UNEMPLOYMENT		.00	.00		72.00
UNEMPLOYMENT		.00	.00		23.00
UNEMPLOYMENT		.00	.00		48.00
72022400 51260 - FICA					134.00
FICA-SOC SEC		.00	.00		134.00
72022400 51290 - CELL PHONE STIPEND					173.00
PARKS SUPERINTENDENT (10043)		.00	.00		72.00
GOLF LEAD WORKER (10100)		.00	.00		72.00
COMM SVCS ADMSTR (10513)		.00	.00		29.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
GOLF

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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TOTAL PERSONNEL

29,894.06

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

GOLF	OPERATIONS	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
52	OPERATIONS					
72022400	52100 - CONTRACTED SERVICES		1.00	1,000.00		1,000.00
	Reimbursed by Tayman					1,000.00
72022400	54100 - SUPPLIES		1.00	1,000.00		1,000.00
	Reimbursed by Tayman					1,000.00
72022400	56130 - EXTERNAL SERVICES		1.00	6,000.00		6,000.00
	Reimbursed by Tayman					6,000.00
TOTAL OPERATIONS						8,000.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

GOLF		VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
60	INTERNAL SERVICE USE					
72022400	61000 - INTERNAL SERVICE FD ALLOC					4,669.00
TOTAL INTERNAL SERVICE USE						4,669.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

GOLF		VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
62	ADMIN AND OVERHEAD					
72022400 62100 - CENTRAL SERVICES OUT						2,739.00
TOTAL ADMIN AND OVERHEAD						2,739.00
TOTAL GOLF						45,302.06
TOTAL GOLF						45,302.06

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

BUILDING & GROUNDS MAINTENANCE

VENDOR QUANTITY UNIT COST 2018 CITY MGR

2250 BUILDING MAINTENANCE

208 BUILDING & GROUNDS MAINTENANCE

51 PERSONNEL

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20822500 51110 - REGULAR SALARIES & WAGES					198,908.00
CUSTODIAN (10041)		.70	.00		18,928.00
CUSTODIAN (10041)		.00	.00		630.00
BUILDINGS/FACILITIES LEAD WKR (10068)		1.00	.00		54,376.00
BUILDINGS/FACILITIES LEAD WKR (10068)		.00	.00		901.00
CUSTODIAN (10070)		.80	.00		21,632.00
FACILITY ADMINISTRATOR (10101)		.50	.00		36,032.00
FACILITY ADMINISTRATOR (10101)		.00	.00		1,386.00
BUILDING SPECIALIST (10416)		1.00	.00		45,292.00
COMM SVCS ADMSTR (10513)		.10	.00		8,525.00
COMM SVCS ADMSTR (10513)		.00	.00		313.00
RECEPTIONIST/CLERK (10521)		.30	.00		10,893.00
20822500 51120 - NON-REGULAR SALARIES & WAGES					749.00
FACILITY ATTENDANT (10203)		.02	.00		720.00
FACILITY ATTENDANT (10203)		.00	.00		29.00
20822500 51130 - OVERTIME SALARIES & WAGES					5,000.00
20822500 51210 - RETIREMENT (PERS)					24,728.00
MISC PERS BENEFIT		.00	.00		2,452.00
MISC PERS BENEFIT		.00	.00		6,931.00
MISC PERS BENEFIT		.00	.00		2,713.00
MISC PERS BENEFIT		.00	.00		4,518.00
MISC PERS BENEFIT		.00	.00		5,679.00
MISC PERS BENEFIT		.00	.00		1,069.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

BUILDING & GROUNDS MAINTENANCE	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
MISC PENSION ACT PERS BENEFIT		.00	.00		1,366.00
MISC PENSION ACT PERS BENEFIT					
20822500 51211 - PERS UNFUNDED LIABILITY					29,561.81
20822500 51220 - INSURANCE					52,118.00
CUSTODIAN (10041)		.00	.00		853.00
BUILDINGS/FACILITIES LEAD WKR (10068)		.00	.00		15,406.00
CUSTODIAN (10070)		.00	.00		8,652.00
FACILITY ADMINISTRATOR (10101)		.00	.00		7,703.00
BUILDING SPECIALIST (10416)		.00	.00		15,406.00
COMM SVCS ADMSTR (10513)		.00	.00		240.00
RECEPTIONIST/CLERK (10521)		.00	.00		720.00
RECEPTIONIST/CLERK (10521)		.00	.00		3,138.00
20822500 51230 - WORKERS COMP					13,936.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		1,135.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		3,911.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		1,681.00
WORK COMP CLERICAL - 8810		.00	.00		2,490.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		42.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		3,353.00
WORK COMP CLERICAL - 8810		.00	.00		505.00
WORK COMP CLERICAL - 8810		.00	.00		819.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

BUILDING & GROUNDS MAINTENANCE
20822500 51240 - MEDICARE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	.00	.00		3,655.00
				296.00
MEDICARE	.00	.00		1,025.00
MEDICARE	.00	.00		440.00
MEDICARE	.00	.00		655.00
MEDICARE	.00	.00		11.00
MEDICARE	.00	.00		881.00
MEDICARE	.00	.00		133.00
MEDICARE	.00	.00		214.00

20822500 51250 - UNEMPLOYMENT

	.00	.00		2,538.00
				205.00
UNEMPLOYMENT	.00	.00		712.00
UNEMPLOYMENT	.00	.00		306.00
UNEMPLOYMENT	.00	.00		455.00
UNEMPLOYMENT	.00	.00		8.00
UNEMPLOYMENT	.00	.00		610.00
UNEMPLOYMENT	.00	.00		93.00
UNEMPLOYMENT	.00	.00		149.00

20822500 51260 - FICA

	.00	.00		45.00
FICA-SOC SEC				45.00

20822500 51290 - CELL PHONE STIPEND

	.00	.00		1,466.00
				231.00
CUSTODIAN (10041)	.00	.00		420.00
BUILDINGS/FACILITIES LEAD WKR (10068)	.00	.00		264.00
CUSTODIAN (10070)	.00	.00		132.00
FACILITY ADMINISTRATOR (10101)	.00	.00		264.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

BUILDING & GROUNDS MAINTENANCE	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
BUILDING SPECIALIST (10416)		.00	.00		57.00
COMM SVCS ADMSTR (10513)		.00	.00		98.00
RECEPTIONIST/CLERK (10521)					

TOTAL PERSONNEL

332,704.81

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

BUILDING & GROUNDS MAINTENANCE
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20822500 52100 - CONTRACTED SERVICES		1.00	29,000.00		29,000.00 29,000.00
Contract services for building operations, carpet cleaning, and other maintenance Copier Leases					
20822500 52180 - SECURITY SERVICES		1.00	1,200.00		1,200.00 1,200.00
Security alarms, fire alarms, vault/halon system, and appropriate monitoring services.					
20822500 54100 - SUPPLIES		1.00	20,000.00		20,000.00 20,000.00
Routine maintenance requirements and janitorial operation of the Civic Center.					
Building and facilities maintenance; general custodial maintenance supplies, including cleaning materials, paper goods, light bulbs, floor cleaners, and miscellaneous building supplies.					
20822500 54102 - SMALL TOOLS		1.00	2,000.00		2,000.00 2,000.00
Small hand held tools and supplies/ Generally under \$500.00					
20822500 54320 - SOFTWARE		1.00	1,000.00		1,000.00 1,000.00
Recreation Software cost, shared with REC/UVCC/ARRC.					

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

BUILDING & GROUNDS MAINTENANCE

20822500 55210 - UTILITIES

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	1.00	85,000.00		85,000.00

Civic Center utilities; major portion distributed through Reimbursable Credit to departments and funds located within the Civic Center.

20822500 56120 - EQUIPMENT MAINTENANCE & REPAIR

	1.00	13,000.00		13,000.00
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Ongoing maintenance of Civic Center equipment including HVAC systems, alarm systems, generator and electrical systems.

20822500 56130 - EXTERNAL SERVICES

	1.00	4,000.00		4,000.00
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External services and outside parts for vehicles/equipment.

20822500 56210 - FUEL & FLUIDS

	1.00	5,000.00		5,000.00
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Fuel for vehicles and equipment.

20822500 56300 - BUILDING MAINT. & REPAIR

	1.00	30,000.00		30,000.00
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Maintenance and repairs for the Civic Center building systems such as HVAC, repairs to building interior and exterior, pest control services, repairs to security systems, fire suppression, and other various repairs.

20822500 57100 - CONFERENCE & TRAINING

	1.00	1,500.00		1,500.00
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Bucket truck training and other training programs.

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

BUILDING & GROUNDS MAINTENANCE

20822500 57300 - MEMBERSHIPS & SUBSCRIPTIONS

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	1.00	150.00		150.00

TOTAL OPERATIONS

191,850.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

BUILDING & GROUNDS MAINTENANCE
60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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20822500 61000 - INTERNAL SERVICE FD ALLOC				44,016.00
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20822500 63000 - INTERFUND SERVICE USE				16,872.00
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	1.00	16,872.00		16,872.00
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Use of general fund Parks
Division for landscaping
maintenance around City
facilities.
Estimate of cost provided by
Parks. Copy found in 2017-18
budget development folder.

TOTAL INTERNAL SERVICE USE				60,888.00
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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
BUILDING & GROUNDS MAINTENANCE
62 ADMIN AND OVERHEAD

VENDOR QUANTITY UNIT COST 2018 CITY MGR

20822500 62100 - ADMINISTRATIVE SERVICES

37,169.00

TOTAL ADMIN AND OVERHEAD

37,169.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

BUILDING & GROUNDS MAINTENANCE
80 CAPITAL OUTLAY

VENDOR QUANTITY UNIT COST 2018 CITY MGR

20822500 80220 - BUILDING IMPROVEMENTS				294,450.00
Council Chambers Renovation.	1.00	100,000.00		100,000.00
Aphasia for Civic Center Annex	1.00	50,000.00		50,000.00
Civic Center reconfiguration: customer service area Cost shared with Finance, fund 205, Billing and Collections fund, which will make \$25K available as a match.	.66	75,000.00		49,500.00
Tile replacement for fountain, Civic Center	1.00	20,000.00		20,000.00
Civic Center Facility Improvements.	1.00	74,950.00		74,950.00
 TOTAL CAPITAL OUTLAY				294,450.00
TOTAL BUILDING MAINTENANCE				917,061.81
TOTAL BUILDING & GROUNDS MAINTENANCE	917,061.81			

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CONFERENCE CENTER

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2260	CONFERENCE CENTER				
730	CONFERENCE CENTER FUND				
51	PERSONNEL				
73022600 51110	- REGULAR SALARIES & WAGES				121,172.00
	CONF CTR FACILITY ATTENDANT (3877)	.80	.00		24,960.00
	FACILITY ADMINISTRATOR (10101)	.47	.00		34,230.00
	FACILITY ADMINISTRATOR (10101)	.00	.00		1,317.00
	FACILITY ATTENDANT (10196)	.40	.00		12,480.00
	EVENT & FACILITY ATTENDANT (10338)	.50	.00		16,774.00
	COMM SVCS ADMSTR (10513)	.05	.00		4,263.00
	COMM SVCS ADMSTR (10513)	.00	.00		157.00
	EVENT COORDINATOR (10573)	.80	.00		26,991.00
73022600 51130	- OVERTIME SALARIES & WAGES				1,000.00
73022600 51210	- RETIREMENT (PERS)				13,445.00
	MISC PERS BENEFIT	.00	.00		3,130.00
	MISC PERS BENEFIT	.00	.00		4,292.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		2,104.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		535.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		3,384.00
73022600 51211	- PERS UNFUNDED LIABILITY				12,023.89
73022600 51220	- INSURANCE				34,951.00
	CONF CTR FACILITY ATTENDANT (3877)	.00	.00		8,868.00
	FACILITY ADMINISTRATOR (10101)	.00	.00		7,318.00
	FACILITY ATTENDANT (10196)	.00	.00		4,326.00
	EVENT & FACILITY ATTENDANT (10338)	.00	.00		5,451.00
		.00	.00		120.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CONFERENCE CENTER

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	COMM SVCS ADMSTR (10513)	.00	.00		8,868.00
	EVENT COORDINATOR (10573)				
73022600 51230 - WORKERS COMP					8,601.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		1,861.00
	WORK COMP CLERICAL - 8810	.00	.00		2,366.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		925.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		1,223.00
	WORK COMP CLERICAL - 8810	.00	.00		253.00
	WORK COMP CLERICAL - 8810	.00	.00		1,973.00
73022600 51240 - MEDICARE					2,269.00
	MEDICARE	.00	.00		491.00
	MEDICARE	.00	.00		623.00
	MEDICARE	.00	.00		244.00
	MEDICARE	.00	.00		324.00
	MEDICARE	.00	.00		67.00
	MEDICARE	.00	.00		520.00
73022600 51250 - UNEMPLOYMENT					1,570.00
	UNEMPLOYMENT	.00	.00		339.00
	UNEMPLOYMENT	.00	.00		432.00
	UNEMPLOYMENT	.00	.00		169.00
	UNEMPLOYMENT	.00	.00		223.00
	UNEMPLOYMENT	.00	.00		48.00
	UNEMPLOYMENT	.00	.00		359.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CONFERENCE CENTER

73022600 51290 - CELL PHONE STIPEND

FACILITY ADMINISTRATOR (10101)

COMM SVCS ADMSTR (10513)

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	.00	.00		155.00
	.00	.00		126.00
				29.00

TOTAL PERSONNEL

195,186.89

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CONFERENCE CENTER
52 OPERATIONS

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
73022600 52100 - CONTRACTED SERVICES				
Fee for Corporate client use of credit card for service payments and postage machine.	1.00	6,500.00		6,500.00
73022600 52180 - SECURITY SERVICES				
Security agreement for burglar and fire alarm.	1.00	1,500.00		1,500.00
73022600 54100 - SUPPLIES				
Building and janitorial maintenance supplies, client driven food and beverage, client driven meeting room rental equipment, miscellaneous client driven costs offset by rental income.	1.00	45,000.00		45,000.00
73022600 54101 - POSTAGE				
Postage charges fluctuate according to tenants use. Postage expenses are offset buy tenants reimbursement for postage	1.00	3,000.00		3,000.00
73022600 54320 - SOFTWARE				
Recreation software cost (total cost shared with Recreation, Building Maintenance, ARRC).	1.00	1,000.00		1,000.00
73022600 55100 - TELEPHONE				
Comcast	1.00	2,000.00		2,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CONFERENCE CENTER

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
73022600 55210 - UTILITIES		1.00	27,000.00		27,000.00
Utility services for the UCCC					
73022600 56120 - EQUIPMENT MAINTENANCE & REPAIR		1.00	8,000.00		8,000.00
Ongoing maintenance of Conference Center equipment including HVAC systems, alarm systems, electrical systems, kitchen appliances, and various equipment.					
73022600 56300 - BUILDING MAINT. & REPAIR		1.00	15,000.00		15,000.00
Maintenance and repairs for the Conference Center building. To repair building interior and exterior ,pest control, carpet, floor and plumbing					
73022600 57100 - CONFERENCE & TRAINING		1.00	2,500.00		2,500.00
Meeting planners international & other appropriate meetings, training & seminars, and CPRS.					
TOTAL OPERATIONS					111,500.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CONFERENCE CENTER
60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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73022600	61000	-	INTERNAL SERVICE FD ALLOC	17,928.00
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TOTAL INTERNAL SERVICE USE				17,928.00
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CONFERENCE CENTER
62 ADMIN AND OVERHEAD

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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73022600 62100 - CENTRAL SERVICES OUT

23,456.00

TOTAL ADMIN AND OVERHEAD

23,456.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CONFERENCE CENTER
80 CAPITAL OUTLAY

VENDOR QUANTITY UNIT COST 2018 CITY MGR

73022600 80220 - BUILDING IMPROVEMENTS					100,000.00	100,000.00
New HVAC system		1.00	100,000.00			
50% energy credit						
offset/rebate from Electric						
to pay part of total \$100K						
cost						
73022600 80230 - INFRASTRUCTURE					25,000.00	25,000.00
New conference room chairs		1.00	25,000.00			
40 chairs needed						
TOTAL CAPITAL OUTLAY						125,000.00
TOTAL CONFERENCE CENTER						473,070.89
TOTAL CONFERENCE CENTER	473,070.89					

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
MUSEUM

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2270	MUSEUM				
691	MUSEUM FUND				
51	PERSONNEL				
69122700 51110	- REGULAR SALARIES & WAGES			197,157.00	
	MUSEUM CURATOR (4373)	1.00	.00	46,479.00	
	MUSEUM DIRECTOR (10023)	1.00	.00	72,063.00	
	MUSEUM CURATOR (10028)	1.00	.00	52,525.00	
	CUSTODIAN (10041)	.10	.00	2,704.00	
	CUSTODIAN (10041)	.00	.00	90.00	
	MUSEUM RECEPTIONIST (10109)	.42	.00	9,438.00	
	MUSEUM RECEPTIONIST (10136)	.42	.00	9,438.00	
	COMM SVCS ADMSTR (10513)	.05	.00	4,263.00	
	COMM SVCS ADMSTR (10513)	.00	.00	157.00	
69122700 51210	- RETIREMENT (PERS)			22,857.00	
	MISC PERS BENEFIT	.00	.00	5,828.00	
	MISC PERS BENEFIT	.00	.00	9,557.00	
	MISC PERS BENEFIT	.00	.00	6,586.00	
	MISC PERS BENEFIT	.00	.00	351.00	
	MISC PENSION ACT PERS BENEFIT	.00	.00	535.00	
69122700 51211	- PERS UNFUNDED LIABILITY			25,202.26	
69122700 51220	- INSURANCE			56,152.00	
	MUSEUM CURATOR (4373)	.00	.00	15,406.00	
	MUSEUM DIRECTOR (10023)	.00	.00	7,794.00	
	MUSEUM CURATOR (10028)	.00	.00	15,406.00	
	CUSTODIAN (10041)	.00	.00	122.00	
		.00	.00	8,652.00	

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
MUSEUM

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
MUSEUM RECEPTIONIST (10109)		.00	.00		8,652.00
MUSEUM RECEPTIONIST (10136)		.00	.00		120.00
COMM SVCS ADMSTR (10513)					
69122700 51230 - WORKERS COMP					13,956.00
WORK COMP CLERICAL - 8810		.00	.00		3,404.00
WORK COMP CLERICAL - 8810		.00	.00		4,407.00
WORK COMP CLERICAL - 8810		.00	.00		3,737.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		163.00
WORK COMP CLERICAL - 8810		.00	.00		996.00
WORK COMP CLERICAL - 8810		.00	.00		996.00
WORK COMP CLERICAL - 8810		.00	.00		253.00
69122700 51240 - MEDICARE					3,678.00
MEDICARE		.00	.00		898.00
MEDICARE		.00	.00		1,159.00
MEDICARE		.00	.00		985.00
MEDICARE		.00	.00		43.00
MEDICARE		.00	.00		263.00
MEDICARE		.00	.00		263.00
MEDICARE		.00	.00		67.00
69122700 51250 - UNEMPLOYMENT					2,542.00
UNEMPLOYMENT		.00	.00		619.00
UNEMPLOYMENT		.00	.00		802.00
UNEMPLOYMENT		.00	.00		680.00
UNEMPLOYMENT		.00	.00		31.00
UNEMPLOYMENT		.00	.00		181.00
UNEMPLOYMENT		.00	.00		181.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
MUSEUM

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	UNEMPLOYMENT	.00	.00		48.00
	UNEMPLOYMENT				
69122700 51260 - FICA					2,244.00
	FICA-SOC SEC	.00	.00		1,122.00
	FICA-SOC SEC	.00	.00		1,122.00
69122700 51290 - CELL PHONE STIPEND					326.00
	MUSEUM DIRECTOR (10023)	.00	.00		264.00
	CUSTODIAN (10041)	.00	.00		33.00
	COMM SVCS ADMSTR (10513)	.00	.00		29.00
TOTAL PERSONNEL					324,114.26

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

MUSEUM	OPERATIONS	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
52						
69122700	52100 - CONTRACTED SERVICES					16,500.00
	Copy machine contract		1.00	1,500.00		1,500.00
	Strategic Planning.		1.00	3,000.00		3,000.00
	Plant Maintenance.		1.00	12,000.00		12,000.00
69122700	52180 - SECURITY SERVICES					11,800.00
	Deep Valley Security for Museum and Sun House		1.00	1,800.00		1,800.00
	Outdoor security cameras.		4.00	2,500.00		10,000.00
69122700	54100 - SUPPLIES					8,000.00
	Supplies for office exhibits, collections care and wild gardens		1.00	8,000.00		8,000.00
69122700	54101 - POSTAGE					1,000.00
	Guild pays for all exhibit related mailings		1.00	1,000.00		1,000.00
69122700	55100 - TELEPHONE					200.00
	Comcast Internet Services.		1.00	200.00		200.00
69122700	56120 - EQUIPMENT MAINTENANCE & REPAIR					5,000.00
	Water feature servicing and cleaning		1.00	5,000.00		5,000.00
69122700	56300 - BUILDING MAINT. & REPAIR					5,000.00
	Service/testing of fire suppression system, service contract for HVAC, service contract for pest control, carpet cleaning and other routine maintenance services.		1.00	5,000.00		5,000.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
MUSEUM

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
69122700 57100 - CONFERENCE & TRAINING		1.00	2,000.00		2,000.00
Training for staff/Museum Director					2,000.00
69122700 57300 - MEMBERSHIPS & SUBSCRIPTIONS		1.00	500.00		500.00
For membership in professional organizations such as the American Association of Museums, the American Association for State and Local History, and the National Collaborative for Women's History Sites.					500.00

TOTAL OPERATIONS

50,000.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
MUSEUM

60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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69122700 61000 - INTERNAL SERVICE FD ALLOC

42,112.00

TOTAL INTERNAL SERVICE USE

42,112.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

MUSEUM
62 ADMIN AND OVERHEAD

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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69122700	62100	-	CENTRAL SERVICES OUT	29,913.00
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TOTAL ADMIN AND OVERHEAD				29,913.00
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

MUSEUM	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80 CAPITAL OUTLAY					
69122700 80220 - BUILDING IMPROVEMENTS		1.00	20,000.00		20,000.00
	Christensen project placeholder				20,000.00
TOTAL CAPITAL OUTLAY					20,000.00
TOTAL MUSEUM					466,139.26
TOTAL MUSEUM	466,139.26				

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

VENDOR QUANTITY UNIT COST 2018 CITY MGR

2280 RECREATION

100 GENERAL FUND

52 OPERATIONS

10022800 54101 - POSTAGE

1.00 18,000.00 18,000.00

TOTAL OPERATIONS

18,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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10022800 61000 - INTERNAL SERVICE FD ALLOC

72,586.00

TOTAL INTERNAL SERVICE USE

72,586.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

62 ADMIN AND OVERHEAD

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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10022800 62100 - ADMINISTRATIVE SERVICES

59,465.00

TOTAL ADMIN AND OVERHEAD

59,465.00

TOTAL RECREATION

150,051.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2281	RECREATION ADMINISTRATION				
100	GENERAL FUND				
51	PERSONNEL				
10022810 51110	- REGULAR SALARIES & WAGES				152,006.00
	COMM SRVCS ASST/32HR (3879)	.64	.00		19,968.00
	RECREATION SUPERVISOR (10056)	.22	.00		14,380.00
	RECREATION SUPERVISOR (10056)	.00	.00		527.00
	RECREATION COORDINATOR (10175)	1.00	.00		48,774.00
	SPORTS COORDINATOR (10382)	.40	.00		17,696.00
	COMM SVCS ADMSTR (10513)	.45	.00		38,362.00
	COMM SVCS ADMSTR (10513)	.00	.00		1,406.00
	RECEPTIONIST/CLERK (10521)	.30	.00		10,893.00
10022810 51120	- NON-REGULAR SALARIES & WAGES				7,495.00
	COMM SRVCS ASST/20HR (4333)	.24	.00		5,250.00
	FACILITY ATTENDANT (10203)	.07	.00		2,160.00
	FACILITY ATTENDANT (10203)	.00	.00		85.00
10022810 51130	- OVERTIME SALARIES & WAGES				1,000.00
10022810 51210	- RETIREMENT (PERS)				21,321.00
	MISC PERS BENEFIT	.00	.00		2,504.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		2,504.00
	MISC PERS BENEFIT	.00	.00		1,803.00
	MISC PERS BENEFIT	.00	.00		6,116.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		2,218.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		4,810.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		1,366.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10022810 51211 - PERS UNFUNDED LIABILITY					24,650.71
10022810 51220 - INSURANCE					32,299.00
COMM SRVCS ASST/32HR (3879)		.00	.00		7,095.00
RECREATION SUPERVISOR (10056)		.00	.00		3,390.00
RECREATION COORDINATOR (10175)		.00	.00		2,400.00
RECREATION COORDINATOR (10175)		.00	.00		9,654.00
SPORTS COORDINATOR (10382)		.00	.00		960.00
SPORTS COORDINATOR (10382)		.00	.00		3,862.00
COMM SVCS ADMSTR (10513)		.00	.00		1,080.00
RECEPTIONIST/CLERK (10521)		.00	.00		720.00
RECEPTIONIST/CLERK (10521)		.00	.00		3,138.00
10022810 51230 - WORKERS COMP					10,624.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		1,490.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		289.00
WORK COMP CLERICAL - 8810		.00	.00		1,014.00
WORK COMP CLERICAL - 8810		.00	.00		3,377.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		124.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		1,249.00
WORK COMP CLERICAL - 8810		.00	.00		2,262.00
WORK COMP CLERICAL - 8810		.00	.00		819.00
10022810 51240 - MEDICARE					2,783.00
MEDICARE		.00	.00		393.00
MEDICARE		.00	.00		77.00
MEDICARE		.00	.00		267.00
MEDICARE		.00	.00		882.00
MEDICARE		.00	.00		32.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	MEDICARE	.00	.00		325.00
	MEDICARE	.00	.00		593.00
	MEDICARE	.00	.00		214.00
10022810 51250 - UNEMPLOYMENT					1,933.00
	UNEMPLOYMENT	.00	.00		271.00
	UNEMPLOYMENT	.00	.00		53.00
	UNEMPLOYMENT	.00	.00		186.00
	UNEMPLOYMENT	.00	.00		614.00
	UNEMPLOYMENT	.00	.00		23.00
	UNEMPLOYMENT	.00	.00		225.00
	UNEMPLOYMENT	.00	.00		412.00
	UNEMPLOYMENT	.00	.00		149.00
10022810 51260 - FICA					460.00
	FICA-SOC SEC	.00	.00		326.00
	FICA-SOC SEC	.00	.00		134.00
10022810 51290 - CELL PHONE STIPEND					1,267.00
	RECREATION SUPERVISOR (10056)	.00	.00		125.00
	RECREATION COORDINATOR (10175)	.00	.00		564.00
	SPORTS COORDINATOR (10382)	.00	.00		226.00
	COMM SVCS ADMSTR (10513)	.00	.00		254.00
	RECEPTIONIST/CLERK (10521)	.00	.00		98.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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TOTAL PERSONNEL

255,838.71

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION
52 OPERATIONS

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10022810 52100 - CONTRACTED SERVICES Fee for credit card payments.	1.00	2,500.00	2,500.00	2,500.00
10022810 52600 - RENT Rent of ARRC facility for Rec. programs	1.00	20,004.00	20,004.00	20,004.00
10022810 54100 - SUPPLIES Recreation Department Supplies. Purchase of wall mount LCD screen.	1.00	8,000.00	8,000.00	8,000.00
10022810 54101 - POSTAGE Department mailings	1.00	3,600.00	3,600.00	3,600.00
10022810 54320 - SOFTWARE Rec Desk Software. Adobe Creative.	1.00 1.00	1,900.00 900.00	1,900.00 900.00	2,800.00 1,900.00
10022810 57100 - CONFERENCE & TRAINING Conference and Training for Recreation Staff, including CPRS conference.	1.00	5,000.00	5,000.00	5,000.00
10022810 57300 - MEMBERSHIPS & SUBSCRIPTIONS California Parks and Recreation Society (CPRS) and National Park and Recreation Association (NRPA).	1.00	1,500.00	1,500.00	1,500.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
				43,404.00
				299,242.71

TOTAL OPERATIONS
TOTAL RECREATION ADMINISTRATION

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2282	ADULT SPORT				
100	GENERAL FUND				
51	PERSONNEL				
10022821 51120	- NON-REGULAR SALARIES & WAGES				12,600.00
	SPORTS STAFF (4089)	.07	.00		12,600.00
10022821 51230	- WORKERS COMP				693.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		693.00
10022821 51240	- MEDICARE				183.00
	MEDICARE	.00	.00		183.00
10022821 51250	- UNEMPLOYMENT				127.00
	UNEMPLOYMENT	.00	.00		127.00
10022821 51260	- FICA				782.00
	FICA-SOC SEC	.00	.00		782.00
10022822 51110	- REGULAR SALARIES & WAGES				29,036.00
	RECREATION SUPERVISOR (10056)	.20	.00		13,073.00
	RECREATION SUPERVISOR (10056)	.00	.00		479.00
	SPORTS COORDINATOR (10382)	.35	.00		15,484.00
10022822 51120	- NON-REGULAR SALARIES & WAGES				1,800.00
	SPORTS STAFF (4088)	.17	.00		1,800.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10022822 51210 - RETIREMENT (PERS)					3,582.00
		.00	.00		1,640.00
MISC PERS BENEFIT					
MISC PENSION ACT PERS BENEFIT		.00	.00		1,942.00
10022822 51211 - PERS UNFUNDED LIABILITY					5,412.79
10022822 51220 - INSURANCE					7,301.00
RECREATION SUPERVISOR (10056)		.00	.00		3,082.00
SPORTS COORDINATOR (10382)		.00	.00		840.00
SPORTS COORDINATOR (10382)		.00	.00		3,379.00
10022822 51230 - WORKERS COMP					2,119.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		100.00
WORK COMP CLERICAL - 8810		.00	.00		923.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		1,096.00
10022822 51240 - MEDICARE					555.00
MEDICARE		.00	.00		26.00
MEDICARE		.00	.00		242.00
MEDICARE		.00	.00		287.00
10022822 51250 - UNEMPLOYMENT					387.00
UNEMPLOYMENT		.00	.00		18.00
UNEMPLOYMENT		.00	.00		169.00
UNEMPLOYMENT		.00	.00		200.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10022822 51260 - FICA					112.00
		.00	.00		112.00
FICA-SOC SEC					
10022822 51290 - CELL PHONE					311.00
RECREATION SUPERVISOR (10056)		.00	.00		113.00
SPORTS COORDINATOR (10382)		.00	.00		198.00
10022824 51110 - REGULAR SALARIES & WAGES					678.00
RECREATION SUPERVISOR (10056)		.01	.00		654.00
RECREATION SUPERVISOR (10056)		.00	.00		24.00
10022824 51120 - NON-REGULAR SALARIES & WAGES					1,200.00
SPORTS STAFF (4090)		.03	.00		1,200.00
10022824 51210 - RETIREMENT (PERS)					82.00
MISC PERS BENEFIT		.00	.00		82.00
10022824 51211 - PERS UNFUNDED LIABILITY					123.91
10022824 51220 - INSURANCE					155.00
RECREATION SUPERVISOR (10056)		.00	.00		155.00
10022824 51230 - WORKERS COMP					115.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		67.00
WORK COMP CLERICAL - 8810		.00	.00		48.00
10022824 51240 - MEDICARE					31.00
MEDICARE		.00	.00		18.00
MEDICARE		.00	.00		13.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10022824 51250 - UNEMPLOYMENT		.00	.00		22.00
UNEMPLOYMENT					12.00
UNEMPLOYMENT		.00	.00		10.00
10022824 51260 - FICA					75.00
FICA-SOC SEC		.00	.00		75.00
10022824 51290 - CELL PHONE					6.00
RECREATION SUPERVISOR (10056)		.00	.00		6.00
TOTAL PERSONNEL					67,488.70

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

RECREATION

52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10022821 52100 - CONTRACTED SERVICES		1.00	12,000.00		12,000.00
Contract with Officials Association to provide training to seasonal employees.					
10022821 54100 - SUPPLIES		1.00	1,000.00		1,000.00
Equipment, uniforms, apparatus, and provisions to operate the league. Monies expended are offset by revenues from participant and sponsor fees.					
10022822 52100 - CONTRACTED SERVICES		1.00	40,000.00		40,000.00
REOA Umpires for league and tournament games.					
10022822 52180 - SECURITY SERVICES		1.00	300.00		300.00
10022822 54100 - SUPPLIES		1.00	18,000.00		18,000.00
Balls, team awards, field equipment, etc. for league and tournament play.					
10022824 54100 - SUPPLIES		1.00	400.00		400.00
Equipment and provisions to operate the league. Monies expended are offset by revenues from participant and sponsor fees.					
TOTAL OPERATIONS					71,700.00
TOTAL ADULT SPORT					139,188.70

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2283	YOUTH SPORTS				
100	GENERAL FUND				
51	PERSONNEL				
10022831 51110	- REGULAR SALARIES & WAGES				17,837.00
	RECREATION SUPERVISOR (10056)	.10	.00		6,537.00
	RECREATION SUPERVISOR (10056)	.00	.00		240.00
	SPORTS COORDINATOR (10382)	.25	.00		11,060.00
10022831 51120	- NON-REGULAR SALARIES & WAGES				22,650.00
	SPORTS STAFF (4086)	.45	.00		22,650.00
10022831 51210	- RETIREMENT (PERS)				2,207.00
	MISC PERS BENEFIT	.00	.00		820.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		1,387.00
10022831 51211	- PERS UNFUNDED LIABILITY				3,335.02
10022831 51220	- INSURANCE				4,555.00
	RECREATION SUPERVISOR (10056)	.00	.00		1,541.00
	SPORTS COORDINATOR (10382)	.00	.00		600.00
	SPORTS COORDINATOR (10382)	.00	.00		2,414.00
10022831 51230	- WORKERS COMP				2,491.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		1,246.00
	WORK COMP CLERICAL - 8810	.00	.00		462.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		783.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10022831 51240 - MEDICARE					656.00
		.00	.00		329.00
MEDICARE					122.00
MEDICARE		.00	.00		205.00
MEDICARE					
10022831 51250 - UNEMPLOYMENT					456.00
		.00	.00		227.00
UNEMPLOYMENT					85.00
UNEMPLOYMENT		.00	.00		144.00
UNEMPLOYMENT					
10022831 51260 - FICA					1,405.00
		.00	.00		1,405.00
FICA-SOC SEC					
10022831 51290 - CELL PHONE					198.00
		.00	.00		57.00
RECREATION SUPERVISOR (10056)		.00	.00		141.00
SPORTS COORDINATOR (10382)					
10022832 51110 - REGULAR SALARIES & WAGES					4,066.00
		.06	.00		3,922.00
RECREATION SUPERVISOR (10056)		.00	.00		144.00
RECREATION SUPERVISOR (10056)					
10022832 51120 - NON-REGULAR SALARIES & WAGES					2,400.00
		.03	.00		2,400.00
SPORTS STAFF (4087)					
10022832 51210 - RETIREMENT (PERS)					492.00
		.00	.00		492.00
MISC PERS BENEFIT					

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ACCOUNTS FOR:
RECREATION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10022832 51211 - PERS UNFUNDED LIABILITY					743.47
10022832 51220 - INSURANCE					925.00
RECREATION SUPERVISOR (10056)		.00	.00		925.00
10022832 51230 - WORKERS COMP					410.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		133.00
WORK COMP CLERICAL - 8810		.00	.00		277.00
10022832 51240 - MEDICARE					108.00
MEDICARE		.00	.00		35.00
MEDICARE		.00	.00		73.00
10022832 51250 - UNEMPLOYMENT					76.00
UNEMPLOYMENT		.00	.00		24.00
UNEMPLOYMENT		.00	.00		52.00
10022832 51260 - FICA					149.00
FICA-SOC SEC		.00	.00		149.00
10022832 51290 - CELL PHONE					34.00
RECREATION SUPERVISOR (10056)		.00	.00		34.00
TOTAL PERSONNEL					65,193.49

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

52 OPERATIONS

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10022831 52100 - CONTRACTED SERVICES				250.00
Professional Referee training.	1.00	250.00		250.00
10022831 52600 - RENT				2,000.00
Rent of non-City facilities for league use.	1.00	.00		.00
Rent of non-City facilities for team practices	1.00	2,000.00		2,000.00
10022831 54100 - SUPPLIES				13,000.00
T Shirts, balls, equipment and supplies for league operations. Additional money is also needed for Shoot-a-thon fundraiser prizes and supplies.	1.00	13,000.00		13,000.00
10022832 54100 - SUPPLIES				2,500.00
Shirts, balls, and team equipment.	1.00	2,500.00		2,500.00
TOTAL OPERATIONS				17,750.00
TOTAL YOUTH SPORTS				82,943.49

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2284	DAY CAMP				
100	GENERAL FUND				
51	PERSONNEL				
10022840 51110	- REGULAR SALARIES & WAGES				6,777.00
	RECREATION SUPERVISOR (10056)	.10	.00		6,537.00
	RECREATION SUPERVISOR (10056)	.00	.00		240.00
10022840 51120	- NON-REGULAR SALARIES & WAGES				84,400.00
	DAY CAMP STAFF (4091)	3.46	.00		84,400.00
10022840 51210	- RETIREMENT (PERS)				820.00
	MISC PERS BENEFIT	.00	.00		820.00
10022840 51211	- PERS UNFUNDED LIABILITY				1,239.11
10022840 51220	- INSURANCE				1,541.00
	RECREATION SUPERVISOR (10056)	.00	.00		1,541.00
10022840 51230	- WORKERS COMP				5,105.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		4,643.00
	WORK COMP CLERICAL - 8810	.00	.00		462.00
10022840 51240	- MEDICARE				1,346.00
	MEDICARE	.00	.00		1,224.00
	MEDICARE	.00	.00		122.00

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ACCOUNTS FOR:
RECREATION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10022840 51250 - UNEMPLOYMENT		.00	.00		929.00
UNEMPLOYMENT					844.00
UNEMPLOYMENT		.00	.00		85.00
10022840 51260 - FICA					5,233.00
FICA-SOC SEC		.00	.00		5,233.00
10022840 51290 - CELL PHONE STIPEND					57.00
RECREATION SUPERVISOR (10056)		.00	.00		57.00
TOTAL PERSONNEL					107,447.11

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

52 OPERATIONS

10022840 54100 - SUPPLIES

Art and craft supplies, sports
equipment, games, field trip
expenses, office supplies,
T-shirts for participants and
provisions to operate the camp.
Monies expended are offset by
revenues from participants.

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	1.00	12,000.00		12,000.00
				12,000.00

TOTAL OPERATIONS
TOTAL DAY CAMP

12,000.00
119,447.11

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2285	CLASSES & CLINICS				
100	GENERAL FUND				
52	OPERATIONS				
10022850 52100	- CONTRACTED SERVICES				
	Payment of instructors of all recreational activities, classes, and contracted programs. All monies expended in this account are offset by incoming revenues charged to the participants to conduct contract recreation programs, user fee activities, and revenue-producing programs.	1.00	70,000.00		70,000.00 70,000.00
10022850 54100	- SUPPLIES				
	Graphic design for Recreation Guide now done in-house.	1.00	25,000.00		25,000.00 25,000.00
	TOTAL OPERATIONS				95,000.00
	TOTAL CLASSES & CLINICS				95,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

VENDOR QUANTITY UNIT COST 2018 CITY MGR

2286 SPECIAL ACTIVITIES

100 GENERAL FUND

51 PERSONNEL

10022860 51130 - OVERTIME SALARIES & WAGES

16,000.00

TOTAL PERSONNEL

16,000.00

TOTAL SPECIAL ACTIVITIES

16,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2287	ARC				
311	ARRC GENERAL OPERATING FUND				
51	PERSONNEL				
31122870 51110	- REGULAR SALARIES & WAGES				22,331.00
	FACILITY ATTENDANT (10196)	.40	.00		12,480.00
	EVENT & FACILITY ATTENDANT (10338)	.30	.00		9,851.00
31122870 51210	- RETIREMENT (PERS)				1,235.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		1,235.00
31122870 51220	- INSURANCE				7,528.00
	FACILITY ATTENDANT (10196)	.00	.00		4,326.00
	EVENT & FACILITY ATTENDANT (10338)	.00	.00		3,202.00
31122870 51230	- WORKERS COMP				1,642.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		924.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		718.00
31122870 51240	- MEDICARE				613.00
	MEDICARE	.00	.00		244.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		181.00
	MEDICARE	.00	.00		188.00
31122870 51250	- UNEMPLOYMENT				298.00
	UNEMPLOYMENT	.00	.00		168.00
	UNEMPLOYMENT	.00	.00		130.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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TOTAL PERSONNEL

33,647.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

RECREATION

52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
31122870 52100 - CONTRACTED SERVICES					
Pest control, floor mats, towels, Comcast for WiFi, carpet cleaning.		1.00	5,145.00		5,145.00
Contribution to Capital Improvement Fund (up to \$10,000 if funds allow). Will not happen if ARRC does not generate net revenues.		1.00			.00
31122870 54100 - SUPPLIES					
Routine maintenance requirements and janitorial operation including cleaning materials, paper goods, light bulbs, floor cleaners, and misc building supplies. Other various operational supplies such as replacement keys, temporary signage, marketing materials and so forth.		1.00	4,025.00		4,025.00
31122870 55210 - UTILITIES					
Electric, water, and sewer.		1.00	48,000.00		48,000.00
31122870 56120 - EQUIPMENT MAINTENANCE & REPAIR					
Ongoing maintenance equipment including HVAC systems, electrical systems, audio equipment, door equipment and various equipment.		1.00	2,000.00		2,000.00
31122870 56300 - BUILDING MAINT. & REPAIR					
Maintenance and repairs such as HVAC, repairs to building interior and exterior, pest control services, carpet, flooring fixtures, and other various repairs.		1.00	2,000.00		2,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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TOTAL OPERATIONS

61,170.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
RECREATION

62 ADMIN AND OVERHEAD

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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31122870 62100 - CENTRAL SERVICES OUT

7,071.00

TOTAL ADMIN AND OVERHEAD

7,071.00

TOTAL ARC

101,888.00

TOTAL RECREATION

1,003,761.01

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
COMMUNITY PLANNING

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2310	COMMUNITY PLANNING				
100	GENERAL FUND				
51	PERSONNEL				
10023100 51110	- REGULAR SALARIES & WAGES			290,180.00	
	COMMUNITY DEVELOPMENT DIRECTOR (3858)	.75	.00	93,084.00	
	COMMUNITY DEVELOPMENT DIRECTOR (3858)	.00	.00	5,371.00	
	PLANNING/BUILDING TECHNICIAN (10037)	.89	.00	47,215.00	
	DEVELOPMENT PERMIT COORDINATOR (10060)	.05	.00	2,986.00	
	PLANNING MANAGER (10441)	.90	.00	76,724.00	
	PLANNING MANAGER (10441)	.00	.00	4,427.00	
	ASSOCIATE PLANNER (10599)	.85	.00	58,337.00	
	ASSOCIATE PLANNER (10599)	.00	.00	2,036.00	
10023100 51210	- RETIREMENT (PERS)			34,895.00	
	MISC PERS BENEFIT	.00	.00	11,670.00	
	MISC PERS BENEFIT	.00	.00	5,920.00	
	MISC PERS BENEFIT	.00	.00	371.00	
	MISC PENSION ACT PERS BENEFIT	.00	.00	9,620.00	
	MISC PERS BENEFIT	.00	.00	7,314.00	
10023100 51211	- PERS UNFUNDED LIABILITY			58,736.77	
10023100 51220	- INSURANCE			32,388.00	
	COMMUNITY DEVELOPMENT DIRECTOR (3858)	.00	.00	13,924.00	
	PLANNING/BUILDING TECHNICIAN (10037)	.00	.00	2,136.00	
	PLANNING/BUILDING TECHNICIAN (10037)	.00	.00	8,592.00	
	DEVELOPMENT PERMIT COORDINATOR (10060)	.00	.00	120.00	
	DEVELOPMENT PERMIT COORDINATOR (10060)	.00	.00	483.00	
	DEVELOPMENT PERMIT COORDINATOR (10060)	.00	.00	7,133.00	

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
COMMUNITY PLANNING

PLANNING MANAGER (10441)

VENDOR QUANTITY UNIT COST 2018 CITY MGR

10023100 51230 - WORKERS COMP				17,737.00
WORK COMP CLERICAL - 8810	.00	.00		6,180.00
WORK COMP CLERICAL - 8810	.00	.00		3,187.00
WORK COMP CLERICAL - 8810	.00	.00		194.00
WORK COMP CLERICAL - 8810	.00	.00		4,855.00
WORK COMP CLERICAL - 8810	.00	.00		3,321.00
10023100 51240 - MEDICARE				4,672.00
MEDICARE	.00	.00		1,629.00
MEDICARE	.00	.00		840.00
MEDICARE	.00	.00		48.00
MEDICARE	.00	.00		1,280.00
MEDICARE	.00	.00		875.00
10023100 51250 - UNEMPLOYMENT				3,217.00
UNEMPLOYMENT	.00	.00		1,123.00
UNEMPLOYMENT	.00	.00		579.00
UNEMPLOYMENT	.00	.00		29.00
UNEMPLOYMENT	.00	.00		882.00
UNEMPLOYMENT	.00	.00		604.00

TOTAL PERSONNEL

441,825.77

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
COMMUNITY PLANNING
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10023100 52100 - CONTRACTED SERVICES					22,489.00
Planning Services as needed.		1.00	14,000.00		14,000.00
Tyler Disaster Recovery Contract		1.00	1,743.00		1,743.00
Tyler ERP Maintenance Agreement		1.00	5,322.00		5,322.00
Tyler Unlimited Client Access		1.00	156.00		156.00
OSDBA Maintenance		1.00	1,268.00		1,268.00
10023100 54100 - SUPPLIES					2,000.00
Printer and general office supplies.		1.00	2,000.00		2,000.00
10023100 54101 - POSTAGE					1,500.00
		1.00	1,500.00		1,500.00
10023100 54320 - SOFTWARE					900.00
Adobe Creative Suite		1.00	900.00		900.00
10023100 54330 - COMPUTER AND TECHNOLOGY					4,000.00
One new computer		1.00	4,000.00		4,000.00
10023100 57100 - CONFERENCE & TRAINING					8,000.00
U.C. Davis Planning Workshops. APA conference for two staff. Keep current with planning trends and CEQA updates.		1.00	5,500.00		5,500.00
Planning Commission		1.00	2,500.00		2,500.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
COMMUNITY PLANNING

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10023100 57300 - MEMBERSHIPS & SUBSCRIPTIONS					1,070.00
American Planning Association		2.00	385.00		770.00
Municipal Management Association of Northern California.		2.00	150.00		300.00
10023100 59101 - FEES					7,500.00
CEQA filing fees		1.00	7,500.00		7,500.00
DFW CEQA Documents					
County Airport Land Use Commission					
Filing fees associated with City projects.					

TOTAL OPERATIONS

47,459.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
COMMUNITY PLANNING
60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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10023100 61000 - INTERNAL SERVICE FD ALLOC				37,534.00
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TOTAL INTERNAL SERVICE USE				37,534.00
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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
COMMUNITY PLANNING
62 ADMIN AND OVERHEAD

VENDOR QUANTITY UNIT COST 2018 CITY MGR

10023100 62100 - ADMINISTRATIVE SERVICES

35,363.00

TOTAL ADMIN AND OVERHEAD
TOTAL COMMUNITY PLANNING
TOTAL COMMUNITY PLANNING

35,363.00
562,181.77

562,181.77

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
BUILDING INSPECTION

VENDOR QUANTITY UNIT COST 2018 CITY MGR

2330 BUILDING INSPECTION

100 GENERAL FUND

60 INTERNAL SERVICE USE

10023300 61000 - INTERNAL SERVICE FD ALLOC

18,845.00

TOTAL INTERNAL SERVICE USE

18,845.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
BUILDING INSPECTION
62 ADMIN AND OVERHEAD

VENDOR QUANTITY UNIT COST 2018 CITY MGR

10023300 62100 - ADMINISTRATIVE SERVICES

25,433.00

TOTAL ADMIN AND OVERHEAD
TOTAL BUILDING INSPECTION

25,433.00
44,278.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
BUILDING INSPECTION

VENDOR QUANTITY UNIT COST 2018 CITY MGR

2332 BUILDING INSPECTION

100 GENERAL FUND

51 PERSONNEL

10023320 51110 - REGULAR SALARIES & WAGES				165,753.00
COMMUNITY DEVELOPMENT DIRECTOR (3858)	.25	.00		31,028.00
COMMUNITY DEVELOPMENT DIRECTOR (3858)	.00	.00		1,791.00
PARKS SUPERINTENDENT (4379)	.00	.00		.00
PLANNING/BUILDING TECHNICIAN (10037)	.11	.00		5,836.00
DEVELOPMENT PERMIT COORDINATOR (10060)	.30	.00		17,915.00
BUILDING OFFICIAL (10094)	1.00	.00		89,511.00
PLANNING MANAGER (10441)	.10	.00		8,525.00
PLANNING MANAGER (10441)	.00	.00		492.00
ASSOCIATE PLANNER (10599)	.15	.00		10,295.00
ASSOCIATE PLANNER (10599)	.00	.00		360.00
10023320 51210 - RETIREMENT (PERS)				21,049.00
MISC PERS BENEFIT	.00	.00		3,891.00
MISC PENSION ACT PERS BENEFIT	.00	.00		.00
MISC PERS BENEFIT	.00	.00		732.00
MISC PERS BENEFIT	.00	.00		2,247.00
MISC PERS BENEFIT	.00	.00		11,819.00
MISC PENSION ACT PERS BENEFIT	.00	.00		1,069.00
MISC PERS BENEFIT	.00	.00		1,291.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
BUILDING INSPECTION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10023320 51211 - PERS UNFUNDED LIABILITY					32,772.91
10023320 51220 - INSURANCE					18,426.00
COMMUNITY DEVELOPMENT DIRECTOR (3858)		.00	.00		4,642.00
PARKS SUPERINTENDENT (4379)		.00	.00		.00
PLANNING/BUILDING TECHNICIAN (10037)		.00	.00		264.00
PLANNING/BUILDING TECHNICIAN (10037)		.00	.00		1,062.00
DEVELOPMENT PERMIT COORDINATOR (10060)		.00	.00		720.00
DEVELOPMENT PERMIT COORDINATOR (10060)		.00	.00		2,897.00
BUILDING OFFICIAL (10094)		.00	.00		8,048.00
PLANNING MANAGER (10441)		.00	.00		793.00
10023320 51230 - WORKERS COMP					10,172.00
WORK COMP CLERICAL - 8810		.00	.00		2,061.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		.00
WORK COMP CLERICAL - 8810		.00	.00		394.00
WORK COMP CLERICAL - 8810		.00	.00		1,185.00
WORK COMP CLERICAL - 8810		.00	.00		5,406.00
WORK COMP CLERICAL - 8810		.00	.00		540.00
WORK COMP CLERICAL - 8810		.00	.00		586.00
10023320 51240 - MEDICARE					2,675.00
MEDICARE		.00	.00		544.00
MEDICARE		.00	.00		.00
MEDICARE		.00	.00		105.00
MEDICARE		.00	.00		313.00
MEDICARE		.00	.00		1,415.00
MEDICARE		.00	.00		143.00
MEDICARE		.00	.00		155.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
BUILDING INSPECTION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10023320 51250 - UNEMPLOYMENT					1,855.00
UNEMPLOYMENT		.00	.00		376.00
UNEMPLOYMENT		.00	.00		.00
UNEMPLOYMENT		.00	.00		73.00
UNEMPLOYMENT		.00	.00		217.00
UNEMPLOYMENT		.00	.00		983.00
UNEMPLOYMENT		.00	.00		99.00
UNEMPLOYMENT		.00	.00		107.00
10023320 51290 - CELL PHONE STIPEND					720.00
BUILDING OFFICIAL (10094)		.00	.00		720.00
TOTAL PERSONNEL					253,422.91

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
BUILDING INSPECTION
52 OPERATIONS

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10023320 52100 - CONTRACTED SERVICES				25,000.00
Plan checks and building inspections.	1.00	25,000.00		25,000.00
10023320 54100 - SUPPLIES				2,000.00
Code books and reference material for new building code cycle. General office supplies.	1.00	2,000.00		2,000.00
10023320 54330 - COMPUTER AND TECHNOLOGY				3,000.00
Computer at front counter for the public to access Assessor Parcel information and read only from Munis.	1.00	3,000.00		3,000.00
10023320 56120 - EQUIPMENT MAINTENANCE & REPAIR				500.00
10023320 56130 - EXTERNAL SERVICES				1,500.00
Mileage Reimbursement for Building Official.	1.00	1,500.00		1,500.00
10023320 57100 - CONFERENCE & TRAINING				6,000.00
Seminars and classes on new code requirements and to meet State education requirements.	1.00	4,000.00		4,000.00
Additional training costs.	1.00	2,000.00		2,000.00
10023320 57300 - MEMBERSHIPS & SUBSCRIPTIONS				1,000.00
REACO Meetings and Membership.	1.00	300.00		300.00
ICC Membership and Recertification.	1.00	135.00		135.00
CALBO Membership.	1.00	215.00		215.00
SVABO Membership.	1.00	60.00		60.00
IAPMO Membership	1.00	150.00		150.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
BUILDING INSPECTION

Miscellaneous Memberships &
Subscriptions.

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	1.00	140.00		140.00

TOTAL OPERATIONS				39,000.00
TOTAL BUILDING INSPECTION				292,422.91
TOTAL BUILDING INSPECTION	336,700.91			

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
HOUSING

VENDOR QUANTITY UNIT COST 2018 CITY MGR

0000 UNDEFINED

249 CITY HOUSING BOND PROCEEDS

24923400 70100 - LOANS MADE

500,000.00

TOTAL UNDEFINED CHAR

500,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
HOUSING

VENDOR QUANTITY UNIT COST 2018 CITY MGR

313 LMIHF HOUSING ASSET FUND

52 OPERATIONS

31323400 56120 - EQUIPMENT MAINTENANCE & REPAIR

5,000.00

TOTAL OPERATIONS
TOTAL UNDEFINED
TOTAL HOUSING

5,000.00
505,000.00

505,000.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
GARAGE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2410	GARAGE				
203	GARAGE FUND				
51	PERSONNEL				
20324100 51110	- REGULAR SALARIES & WAGES				190,198.00
	DEPUTY DIR PUB WKS-ENG/STREETS (10029)	.10	.00		12,001.00
	EQUIPMENT MECHANIC (10047)	1.00	.00		59,717.00
	FLEET MAINTENANCE SUPERVISOR (10049)	.50	.00		37,336.00
	FLEET MAINTENANCE SUPERVISOR (10049)	.00	.00		1,436.00
	PUBLIC WORKS DIRECTOR (10050)	.05	.00		7,714.00
	PUBLIC WORKS DIRECTOR (10050)	.00	.00		435.00
	EQUIPMENT MECHANIC (10125)	1.00	.00		58,557.00
	ADMINISTRATIVE SECRETARY (10141)	.20	.00		9,613.00
	MANAGEMENT ANALYST (10143)	.05	.00		3,269.00
	MANAGEMENT ANALYST (10143)	.00	.00		120.00
20324100 51130	- OVERTIME SALARIES & WAGES				6,000.00
20324100 51210	- RETIREMENT (PERS)				23,686.00
	MISC PERS BENEFIT	.00	.00		1,592.00
	MISC PERS BENEFIT	.00	.00		7,488.00
	MISC PERS BENEFIT	.00	.00		4,680.00
	MISC PERS BENEFIT	.00	.00		968.00
	MISC PERS BENEFIT	.00	.00		7,342.00
	MISC PERS BENEFIT	.00	.00		1,206.00
	MISC PERS BENEFIT	.00	.00		410.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

GARAGE	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20324100 51211 - PERS UNFUNDED LIABILITY					37,206.50
20324100 51220 - INSURANCE					35,030.00
DEPUTY DIR PUB WKS-ENG/STREETS (10029)		.00	.00		900.00
EQUIPMENT MECHANIC (10047)		.00	.00		2,400.00
EQUIPMENT MECHANIC (10047)		.00	.00		9,654.00
FLEET MAINTENANCE SUPERVISOR (10049)		.00	.00		1,200.00
FLEET MAINTENANCE SUPERVISOR (10049)		.00	.00		5,186.00
PUBLIC WORKS DIRECTOR (10050)		.00	.00		1,037.00
EQUIPMENT MECHANIC (10125)		.00	.00		2,400.00
EQUIPMENT MECHANIC (10125)		.00	.00		9,654.00
ADMINISTRATIVE SECRETARY (10141)		.00	.00		480.00
ADMINISTRATIVE SECRETARY (10141)		.00	.00		1,931.00
MANAGEMENT ANALYST (10143)		.00	.00		120.00
MANAGEMENT ANALYST (10143)		.00	.00		68.00
20324100 51230 - WORKERS COMP					12,427.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		714.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		3,948.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		2,494.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		507.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		3,899.00
WORK COMP CLERICAL - 8810		.00	.00		666.00
WORK COMP CLERICAL - 8810		.00	.00		199.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
GARAGE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20324100 51240 - MEDICARE					3,268.00
		.00	.00		188.00
MEDICARE		.00	.00		1,041.00
MEDICARE		.00	.00		652.00
MEDICARE		.00	.00		135.00
MEDICARE		.00	.00		1,024.00
MEDICARE		.00	.00		175.00
MEDICARE		.00	.00		53.00
20324100 51250 - UNEMPLOYMENT					2,262.00
		.00	.00		130.00
UNEMPLOYMENT		.00	.00		718.00
UNEMPLOYMENT		.00	.00		451.00
UNEMPLOYMENT		.00	.00		94.00
UNEMPLOYMENT		.00	.00		709.00
UNEMPLOYMENT		.00	.00		123.00
UNEMPLOYMENT		.00	.00		37.00
20324100 51290 - CELL PHONE STIPEND					699.00
		.00	.00		57.00
DEPUTY DIR PUB WKS-ENG/STREETS (10029)		.00	.00		282.00
FLEET MAINTENANCE SUPERVISOR (10049)		.00	.00		14.00
PUBLIC WORKS DIRECTOR (10050)		.00	.00		264.00
EQUIPMENT MECHANIC (10125)		.00	.00		65.00
ADMINISTRATIVE SECRETARY (10141)		.00	.00		17.00
MANAGEMENT ANALYST (10143)		.00	.00		

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
GARAGE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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TOTAL PERSONNEL

310,776.50

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

GARAGE	OPERATIONS	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
52						
20324100	52100 - CONTRACTED SERVICES		1.00	9,000.00		9,000.00
	Laundry Services, Parts Washer Service, Fire Extinguisher Service, Anti-Freeze/Waste Oil Disposal					9,000.00
20324100	54100 - SUPPLIES		1.00	12,000.00		12,000.00
	Janitorial/Shop materials including soaps, welding rods, safety equipment and garage maintenance items.					12,000.00
20324100	54102 - SMALL TOOLS		1.00	8,000.00		8,000.00
	Miscellaneous special service and hand tools.					8,000.00
20324100	55210 - UTILITIES		1.00	1,000.00		1,000.00
	Garage facility utilities.					1,000.00
20324100	56112 - EQUIPMENT PARTS FOR RESALE		1.00	8,000.00		8,000.00
	Parts purchased for other departments and agencies.					8,000.00
20324100	56120 - EQUIPMENT MAINTENANCE & REPAIR					7,000.00
20324100	56130 - EXTERNAL SERVICES		1.00	2,000.00		2,000.00
	Outside vendor labor and parts.					2,000.00
20324100	56210 - FUEL & FLUIDS					4,000.00
20324100	56300 - BUILDING MAINT. & REPAIR					3,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

GARAGE	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20324100 57100 - CONFERENCE & TRAINING		1.00	12,000.00		12,000.00
Training to comply with new regulations, provide for certifications and special training for hybrid vehicles, and fire mechanic academy.					
20324100 58410 - GARAGE LUBRICANTS & PARTS					9,500.00
20324100 58510 - REIMBRSABLE JOBS					10,000.00
20324100 59101 - FEES		1.00	1,400.00		1,400.00
Fees for Department of Toxic Substance Control and DOT Fees.					
20324100 59350 - PURCHASE DISCOUNTS TAKEN					-100.00
TOTAL OPERATIONS					86,800.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

GARAGE	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
60 INTERNAL SERVICE USE					
20324100 61000 - INTERNAL SERVICE FD ALLOC					19,768.00
TOTAL INTERNAL SERVICE USE					19,768.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

GARAGE
62 ADMIN AND OVERHEAD

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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20324100	62100	- ADMINISTRATIVE SERVICES		24,602.00
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TOTAL ADMIN AND OVERHEAD				24,602.00
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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
GARAGE

80 CAPITAL OUTLAY

20324100 80100 - MACHINERY & EQUIPMENT

Equipment for new service
truck.

Replace Overhead Lube System.

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	1.00	30,000.00		70,000.00
				30,000.00
	1.00	40,000.00		40,000.00

TOTAL CAPITAL OUTLAY
TOTAL GARAGE
TOTAL GARAGE

511,946.50

70,000.00
511,946.50

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ENGINEERING/STREETS

VENDOR QUANTITY UNIT COST 2018 CITY MGR

2420 ENGINEERING/STREETS

100 GENERAL FUND

60 INTERNAL SERVICE USE

10024200 61000 - INTERNAL SERVICE FD ALLOC

199,789.00

TOTAL INTERNAL SERVICE USE

199,789.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ENGINEERING/STREETS
62 ADMIN AND OVERHEAD

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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10024200 62100 - ADMINISTRATIVE SERVICES				84,466.00
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TOTAL ADMIN AND OVERHEAD

84,466.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ENGINEERING/STREETS
70 DEBT SERVICE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10024200 70102 - 13001 BOND INTEREST PAYMENTS		1.00	130,806.00	130,806.00	130,806.00 *
iBank loan, Redwood Business Park infrastructure improvements. \$4 mil issue, 3.3% rate, 30-year term. DB					
10024200 70202 - 13001 BOND PRINCIPAL PAYMENTS		1.00	79,402.00	79,402.00	79,402.00 *
iBank loan, Redwood Business Park infrastructure improvements. \$4 mil issue, 3.3% rate, 30-year term. DB					
10024200 79000 - 13001 INTERFUND LOAN PRINCIPAL		1.00	186,780.00	186,780.00	186,780.00 *
Redwood Business Park Road Improvements Additional \$1.5 mil project financing provided by Fund 251 10 year term, 1.5% rate (based on investment portfolio expected return)					
10024200 79100 - 13001 INTERFUND LOAN INTEREST		1.00	28,719.00	28,719.00	28,719.00 *
Redwood Business Park Road Improvements Additional \$1.5 mil project financing provided by Fund 251 10 year term, 1.5% rate (based on investment portfolio expected return)					

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ENGINEERING/STREETS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2421	ENGINEERING				
100	GENERAL FUND				
51	PERSONNEL				
10024210	51110 - REGULAR SALARIES & WAGES				84,426.00
	ENGINEERING TECHNICIAN I (4381)	.00	.00		.00
	ENGINEERING TECHNICIAN I (4381)	.00	.00		.00
	ENGINEERING TECHNICIAN I (4382)	.30	.00		13,944.00
	ENGINEERING TECHNICIAN I (4382)	.00	.00		4,622.00
	DEPUTY DIR PUB WKS-ENG/STREETS (10029)	.10	.00		12,001.00
	PUBLIC WORKS DIRECTOR (10050)	.10	.00		15,428.00
	PUBLIC WORKS DIRECTOR (10050)	.00	.00		869.00
	DEVELOPMENT PERMIT COORDINATOR (10060)	.20	.00		11,944.00
	SENIOR CIVIL ENGINEER (10107)	.05	.00		5,076.00
	MANAGEMENT ANALYST (10143)	.05	.00		3,269.00
	MANAGEMENT ANALYST (10143)	.00	.00		120.00
	ENGINEERING ANALYST (10411)	.30	.00		16,969.00
	ENGINEERING ANALYST (10411)	.00	.00		184.00
10024210	51210 - RETIREMENT (PERS)				9,967.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		1,746.00
	MISC PERS BENEFIT	.00	.00		1,587.00
	MISC PERS BENEFIT	.00	.00		1,930.00
	MISC PERS BENEFIT	.00	.00		1,498.00
	MISC PERS BENEFIT	.00	.00		671.00
	MISC PERS BENEFIT	.00	.00		409.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		2,126.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ENGINEERING/STREETS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10024210 51211 - PERS UNFUNDED LIABILITY					12,422.82
10024210 51220 - INSURANCE					9,831.00
DEPUTY DIR PUB WKS-ENG/STREETS (10029)		.00	.00		900.00
PUBLIC WORKS DIRECTOR (10050)		.00	.00		2,073.00
DEVELOPMENT PERMIT COORDINATOR (10060)		.00	.00		480.00
DEVELOPMENT PERMIT COORDINATOR (10060)		.00	.00		1,931.00
SENIOR CIVIL ENGINEER (10107)		.00	.00		427.00
MANAGEMENT ANALYST (10143)		.00	.00		120.00
MANAGEMENT ANALYST (10143)		.00	.00		68.00
ENGINEERING ANALYST (10411)		.00	.00		720.00
ENGINEERING ANALYST (10411)		.00	.00		3,112.00
10024210 51230 - WORKERS COMP					5,153.00
WORK COMP CLERICAL - 8810		.00	.00		.00
WORK COMP CLERICAL - 8810		.00	.00		1,018.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		703.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		1,003.00
WORK COMP CLERICAL - 8810		.00	.00		790.00
WORK COMP CLERICAL - 8810		.00	.00		298.00
WORK COMP CLERICAL - 8810		.00	.00		192.00
WORK COMP CLERICAL - 8810		.00	.00		1,149.00
10024210 51240 - MEDICARE					1,331.00
MEDICARE		.00	.00		.00
MEDICARE		.00	.00		268.00
MEDICARE		.00	.00		180.00
MEDICARE		.00	.00		255.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ENGINEERING/STREETS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
		.00	.00		209.00
	MEDICARE				
		.00	.00		76.00
	MEDICARE				
		.00	.00		47.00
	MEDICARE				
		.00	.00		296.00
	MEDICARE				
10024210 51250 - UNEMPLOYMENT					914.00
		.00	.00		.00
	UNEMPLOYMENT				
		.00	.00		185.00
	UNEMPLOYMENT				
		.00	.00		127.00
	UNEMPLOYMENT				
		.00	.00		171.00
	UNEMPLOYMENT				
		.00	.00		145.00
	UNEMPLOYMENT				
		.00	.00		50.00
	UNEMPLOYMENT				
		.00	.00		30.00
	UNEMPLOYMENT				
		.00	.00		206.00
	UNEMPLOYMENT				
10024210 51290 - CELL PHONE STIPEND					130.00
		.00	.00		57.00
	DEPUTY DIR PUB WKS-ENG/STREETS (10029)				
		.00	.00		27.00
	PUBLIC WORKS DIRECTOR (10050)				
		.00	.00		29.00
	SENIOR CIVIL ENGINEER (10107)				
		.00	.00		17.00
	MANAGEMENT ANALYST (10143)				
TOTAL PERSONNEL					124,174.82

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ENGINEERING/STREETS
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10024210 52100 - CONTRACTED SERVICES					20,000.00
	Miscellaneous Engineering Services	1.00	20,000.00		20,000.00
10024210 54100 - SUPPLIES					15,000.00
	Photographic, office, drafting and surveying supplies, toner, printer paper, marking paint, plan print paper, plotter ink.	1.00	15,000.00		15,000.00
10024210 54101 - POSTAGE					600.00
10024210 54320 - SOFTWARE					900.00
	Adobe Creative.	1.00	900.00		900.00
10024210 56120 - EQUIPMENT MAINTENANCE & REPAIR					600.00
10024210 56130 - EXTERNAL SERVICES					600.00
10024210 56210 - FUEL & FLUIDS					1,500.00
10024210 57100 - CONFERENCE & TRAINING					4,000.00
	AutoCAD training, GIS training, Webinars.	1.00	4,000.00		4,000.00
10024210 57300 - MEMBERSHIPS & SUBSCRIPTIONS					3,500.00
	American Society of Civil Engineers, Lake and Mendocino Engineers Memberships. Updated Map Act, Code Books, Professional Licenses.	1.00	3,500.00		3,500.00
10024214 52100 - CONTRACTED SERVICES					25,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ENGINEERING/STREETS

10024214 54100 - SUPPLIES

10024214 55210 - UTILITIES

TOTAL OPERATIONS

251 SPECIAL PROJECTS RESERVE

52 OPERATIONS

25124210 54320 - 15051 SOFTWARE

Asset Management Software (GIS system).

TOTAL OPERATIONS

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
				1,500.00
				7,000.00
				80,200.00
	1.00	15,000.00		15,000.00 *
				15,000.00
				15,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ENGINEERING/STREETS
80 CAPITAL OUTLAY

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
25124210 80230 - 15030	INFRASTRUCTURE		31,847.00	
25124210 80230 - 15031	INFRASTRUCTURE		661,019.00	
TOTAL CAPITAL OUTLAY			692,866.00	

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ENGINEERING/STREETS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
508	SB325 REIMBURSEMENT FUND				
52	OPERATIONS				
50824210	52100 - CONTRACTED SERVICES			105,000.00	
50824210	52100 - 16014 CONTRACTED SERVICES			40,000.00 *	
	City Speed Zone Reports.	1.00	40,000.00	40,000.00	
TOTAL OPERATIONS				145,000.00	

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ENGINEERING/STREETS

VENDOR QUANTITY UNIT COST 2018 CITY MGR

509 S.T.P.

80 CAPITAL OUTLAY

50924210 80230 - 17001 INFRASTRUCTURE

1.00 25,000.00 25,000.00 *

N. State St. & Empire Dr./Ford
Rd. Signal Coordination.

TOTAL CAPITAL OUTLAY
TOTAL ENGINEERING

25,000.00
1,082,240.82

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ENGINEERING/STREETS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2422	STREETS				
100	GENERAL FUND				
51	PERSONNEL				
10024220	51110 - REGULAR SALARIES & WAGES			265,119.00	
	PUBLIC WORKS MAINTENANCE I (3874)	.70	.00	28,774.00	
	PUBLIC WORKS MAINTENANCE I (3874)	.00	.00	1,680.00	
	DEPUTY DIR PUB WKS-ENG/STREETS (10029)	.10	.00	12,001.00	
	PUBLIC WORKS MAINTENANCE II (10034)	.65	.00	37,794.00	
	WATER/SEWER/STREETS MAINT SUPV (10039)	.15	.00	17,377.00	
	PUBLIC WORKS DIRECTOR (10050)	.15	.00	23,142.00	
	PUBLIC WORKS DIRECTOR (10050)	.00	.00	1,303.00	
	STREET SWEEPER OPERATOR (10054)	.15	.00	7,764.00	
	PUBLIC WORKS MAINTENANCE I (10082)	.70	.00	34,484.00	
	PUBLIC WORKS MAINTENANCE I (10193)	.70	.00	34,142.00	
	PUBLIC WORKS MAINTENANCE I (10278)	.70	.00	34,142.00	
	PUBLIC WORKS MAINTENANCE I (10418)	.70	.00	32,516.00	
10024220	51120 - NON-REGULAR SALARIES & WAGES			15,000.00	
	PUBLIC WORKS MAINT (SEASONAL) (4356)	.48	.00	15,000.00	
10024220	51130 - OVERTIME SALARIES & WAGES			5,000.00	
10024220	51140 - STAND-BY SALARIES & WAGES			16,000.00	
10024220	51210 - RETIREMENT (PERS)			33,065.00	
	MISC PERS BENEFIT	.00	.00	3,607.00	
	MISC PERS BENEFIT	.00	.00	1,592.00	
	MISC PERS BENEFIT	.00	.00	4,738.00	
	MISC PERS BENEFIT	.00	.00	2,294.00	
	MISC PERS BENEFIT	.00	.00	2,902.00	

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ACCOUNTS FOR:
ENGINEERING/STREETS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
MISC PERS BENEFIT		.00	.00		973.00
MISC PERS BENEFIT		.00	.00		4,323.00
MISC PERS BENEFIT		.00	.00		4,280.00
MISC PERS BENEFIT		.00	.00		4,280.00
MISC PENSION ACT PERS BENEFIT		.00	.00		4,076.00
MISC PERS BENEFIT					
10024220 51211 - PERS UNFUNDED LIABILITY					50,100.79
10024220 51220 - INSURANCE					66,929.00
PUBLIC WORKS MAINTENANCE I (3874)		.00	.00		10,785.00
DEPUTY DIR PUB WKS-ENG/STREETS (10029)		.00	.00		900.00
PUBLIC WORKS MAINTENANCE II (10034)		.00	.00		10,014.00
WATER/SEWER/STREETS MAINT SUPV (10039)		.00	.00		1,303.00
PUBLIC WORKS DIRECTOR (10050)		.00	.00		3,109.00
STREET SWEEPER OPERATOR (10054)		.00	.00		360.00
STREET SWEEPER OPERATOR (10054)		.00	.00		1,449.00
PUBLIC WORKS MAINTENANCE I (10082)		.00	.00		10,785.00
PUBLIC WORKS MAINTENANCE I (10193)		.00	.00		10,785.00
PUBLIC WORKS MAINTENANCE I (10278)		.00	.00		1,680.00
PUBLIC WORKS MAINTENANCE I (10278)		.00	.00		7,321.00
PUBLIC WORKS MAINTENANCE I (10418)		.00	.00		1,680.00
PUBLIC WORKS MAINTENANCE I (10418)		.00	.00		6,758.00
10024220 51230 - WORKERS COMP					19,128.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		2,267.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		825.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		714.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		2,637.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ENGINEERING/STREETS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
		.00	.00		1,028.00
	WORK COMP PUBLIC WORKS - 9410	.00	.00		1,519.00
	WORK COMP PUBLIC WORKS - 9410	.00	.00		524.00
	WORK COMP PUBLIC WORKS - 9410	.00	.00		2,499.00
	WORK COMP PUBLIC WORKS - 9410	.00	.00		2,481.00
	WORK COMP PUBLIC WORKS - 9410	.00	.00		2,383.00
	WORK COMP PUBLIC WORKS - 9410	.00	.00		2,251.00
10024220 51240 - MEDICARE					5,024.00
		.00	.00		596.00
	MEDICARE	.00	.00		218.00
	MEDICARE	.00	.00		188.00
	MEDICARE	.00	.00		692.00
	MEDICARE	.00	.00		269.00
	MEDICARE	.00	.00		401.00
	MEDICARE	.00	.00		138.00
	MEDICARE	.00	.00		655.00
	MEDICARE	.00	.00		650.00
	MEDICARE	.00	.00		624.00
	MEDICARE	.00	.00		593.00
10024220 51250 - UNEMPLOYMENT					3,465.00
		.00	.00		411.00
	UNEMPLOYMENT	.00	.00		151.00
	UNEMPLOYMENT	.00	.00		130.00
	UNEMPLOYMENT	.00	.00		477.00
	UNEMPLOYMENT	.00	.00		183.00
	UNEMPLOYMENT	.00	.00		278.00

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ACCOUNTS FOR:
ENGINEERING/STREETS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
UNEMPLOYMENT		.00	.00		94.00
UNEMPLOYMENT		.00	.00		452.00
UNEMPLOYMENT		.00	.00		450.00
UNEMPLOYMENT		.00	.00		432.00
UNEMPLOYMENT		.00	.00		407.00
UNEMPLOYMENT					
10024220 51260 - FICA					931.00
FICA-SOC SEC		.00	.00		931.00
10024220 51290 - CELL PHONE STIPEND					993.00
DEPUTY DIR PUB WKS-ENG/STREETS (10029)		.00	.00		57.00
PUBLIC WORKS MAINTENANCE II (10034)		.00	.00		172.00
WATER/SEWER/STREETS MAINT SUPV (10039)		.00	.00		85.00
PUBLIC WORKS DIRECTOR (10050)		.00	.00		40.00
PUBLIC WORKS MAINTENANCE I (10082)		.00	.00		185.00
PUBLIC WORKS MAINTENANCE I (10193)		.00	.00		227.00
PUBLIC WORKS MAINTENANCE I (10278)		.00	.00		227.00
10024224 51110 - REGULAR SALARIES & WAGES					117,862.00
PUBLIC WORKS MAINTENANCE I (3874)		.10	.00		4,111.00
PUBLIC WORKS MAINTENANCE I (3874)		.00	.00		240.00
DEPUTY DIR PUB WKS-ENG/STREETS (10029)		.10	.00		12,001.00
PUBLIC WORKS MAINTENANCE II (10034)		.10	.00		5,815.00
WATER/SEWER/STREETS MAINT SUPV (10039)		.10	.00		11,585.00
PUBLIC WORKS DIRECTOR (10050)		.05	.00		7,714.00
PUBLIC WORKS DIRECTOR (10050)		.00	.00		435.00
STREET SWEEPER OPERATOR (10054)		.80	.00		41,405.00
		.10	.00		4,927.00

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ACCOUNTS FOR:
ENGINEERING/STREETS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
PUBLIC WORKS MAINTENANCE I (10082)		.15	.00		15,227.00
SENIOR CIVIL ENGINEER (10107)		.10	.00		4,878.00
PUBLIC WORKS MAINTENANCE I (10193)		.10	.00		4,878.00
PUBLIC WORKS MAINTENANCE I (10278)		.10	.00		4,646.00
PUBLIC WORKS MAINTENANCE I (10418)					
10024224 51130 - OVERTIME SALARIES & WAGES					1,000.00
10024224 51210 - RETIREMENT (PERS)					14,974.00
MISC PERS BENEFIT		.00	.00		516.00
MISC PERS BENEFIT		.00	.00		1,592.00
MISC PERS BENEFIT		.00	.00		730.00
MISC PERS BENEFIT		.00	.00		1,531.00
MISC PERS BENEFIT		.00	.00		968.00
MISC PERS BENEFIT		.00	.00		5,192.00
MISC PERS BENEFIT		.00	.00		618.00
MISC PERS BENEFIT		.00	.00		2,020.00
MISC PERS BENEFIT		.00	.00		612.00
MISC PERS BENEFIT		.00	.00		612.00
MISC PENSION ACT PERS BENEFIT		.00	.00		583.00
MISC PERS BENEFIT		.00	.00		
10024224 51211 - PERS UNFUNDED LIABILITY					22,646.98
10024224 51220 - INSURANCE					22,385.00
PUBLIC WORKS MAINTENANCE I (3874)		.00	.00		1,541.00
DEPUTY DIR PUB WKS-ENG/STREETS (10029)		.00	.00		900.00
PUBLIC WORKS MAINTENANCE II (10034)		.00	.00		1,541.00
WATER/SEWER/STREETS MAINT SUPV (10039)		.00	.00		869.00
PUBLIC WORKS DIRECTOR (10050)		.00	.00		1,037.00
STREET SWEEPER OPERATOR (10054)		.00	.00		1,920.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ENGINEERING/STREETS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
		.00	.00		7,723.00
	STREET SWEEPER OPERATOR (10054)				
		.00	.00		1,541.00
	PUBLIC WORKS MAINTENANCE I (10082)				
		.00	.00		1,280.00
	SENIOR CIVIL ENGINEER (10107)				
		.00	.00		1,541.00
	PUBLIC WORKS MAINTENANCE I (10193)				
		.00	.00		240.00
	PUBLIC WORKS MAINTENANCE I (10278)				
		.00	.00		1,046.00
	PUBLIC WORKS MAINTENANCE I (10278)				
		.00	.00		240.00
	PUBLIC WORKS MAINTENANCE I (10418)				
		.00	.00		966.00
	PUBLIC WORKS MAINTENANCE I (10418)				
10024224 51230 - WORKERS COMP					7,745.00
		.00	.00		325.00
	WORK COMP PUBLIC WORKS - 9410				
		.00	.00		714.00
	WORK COMP PUBLIC WORKS - 9410				
		.00	.00		407.00
	WORK COMP PUBLIC WORKS - 9410				
		.00	.00		690.00
	WORK COMP PUBLIC WORKS - 9410				
		.00	.00		507.00
	WORK COMP PUBLIC WORKS - 9410				
		.00	.00		2,809.00
	WORK COMP PUBLIC WORKS - 9410				
		.00	.00		358.00
	WORK COMP PUBLIC WORKS - 9410				
		.00	.00		914.00
	WORK COMP CLERICAL - 8810				
		.00	.00		356.00
	WORK COMP PUBLIC WORKS - 9410				
		.00	.00		342.00
	WORK COMP PUBLIC WORKS - 9410				
		.00	.00		323.00
	WORK COMP PUBLIC WORKS - 9410				
10024224 51240 - MEDICARE					2,045.00
		.00	.00		87.00
	MEDICARE				
		.00	.00		188.00
	MEDICARE				
		.00	.00		108.00
	MEDICARE				
		.00	.00		181.00
	MEDICARE				
		.00	.00		135.00

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ACCOUNTS FOR:
ENGINEERING/STREETS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
MEDICARE		.00	.00		741.00
MEDICARE		.00	.00		95.00
MEDICARE		.00	.00		240.00
MEDICARE		.00	.00		94.00
MEDICARE		.00	.00		90.00
MEDICARE		.00	.00		86.00
10024224 51250 - UNEMPLOYMENT					1,421.00
UNEMPLOYMENT		.00	.00		60.00
UNEMPLOYMENT		.00	.00		130.00
UNEMPLOYMENT		.00	.00		76.00
UNEMPLOYMENT		.00	.00		126.00
UNEMPLOYMENT		.00	.00		94.00
UNEMPLOYMENT		.00	.00		512.00
UNEMPLOYMENT		.00	.00		67.00
UNEMPLOYMENT		.00	.00		167.00
UNEMPLOYMENT		.00	.00		66.00
UNEMPLOYMENT		.00	.00		63.00
UNEMPLOYMENT		.00	.00		60.00
10024224 51290 - CELL PHONE STIPEND					333.00
DEPUTY DIR PUB WKS-ENG/STREETS (10029)		.00	.00		57.00
PUBLIC WORKS MAINTENANCE II (10034)		.00	.00		27.00
WATER/SEWER/STREETS MAINT SUPV (10039)		.00	.00		57.00
PUBLIC WORKS DIRECTOR (10050)		.00	.00		14.00
PUBLIC WORKS MAINTENANCE I (10082)		.00	.00		27.00
SENIOR CIVIL ENGINEER (10107)		.00	.00		85.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ENGINEERING/STREETS

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
PUBLIC WORKS MAINTENANCE I (10193)	.00	.00		33.00
PUBLIC WORKS MAINTENANCE I (10278)	.00	.00		33.00

TOTAL PERSONNEL

671,166.77

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ENGINEERING/STREETS
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10024220 52100 - CONTRACTED SERVICES					45,000.00
Street Striping		1.00	30,000.00		30,000.00
Drainage Channel Cleanup		1.00	15,000.00		15,000.00
10024220 54101 - POSTAGE					40.00
10024220 54102 - SMALL TOOLS					4,000.00
10024220 54120 - PW - SPECIAL SUPPLIES					15,000.00
10024220 54121 - PW - ASPHALT CONCRETE					80,000.00
10024220 54122 - PW - AGGREGATE BASE					5,000.00
10024220 54124 - PW - CONCRETE/SUPPLIES					7,000.00
10024220 54125 - PW - TRAFFIC PAINT					8,000.00
10024220 54126 - PW - TRAFFIC MARKING POWDER					7,000.00
10024220 54127 - PW - SIGN POSTS/SHEETING					10,000.00
10024220 54128 - PW - COLD PATCH MATERIAL					6,000.00
10024220 54129 - PW - TACK OIL					4,000.00
10024220 54130 - PW - SAFETY					4,000.00
10024220 54131 - PW - BARRICADES & CONES					2,000.00
10024220 56120 - EQUIPMENT MAINTENANCE & REPAIR					700.00
10024220 56130 - EXTERNAL SERVICES					25,000.00
Outside Vendor Labor and Parts		1.00	25,000.00		25,000.00
10024220 56210 - FUEL & FLUIDS					30,000.00
10024220 56410 - EQUIPMENT RENTAL - PRIVATE					5,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ENGINEERING/STREETS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10024220 57100 - CONFERENCE & TRAINING		1.00	2,000.00		2,000.00
Maintenance Superintendents Association Conference, Safety Training, Flagging Training					
10024220 59101 - FEES					1,000.00
10024224 52100 - CONTRACTED SERVICES					15,000.00
10024224 54100 - SUPPLIES					500.00
10024224 57100 - CONFERENCE & TRAINING					3,200.00
10024224 59101 - FEES					11,000.00
TOTAL OPERATIONS					290,440.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ENGINEERING/STREETS
80 CAPITAL OUTLAY

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
10024220 80100 - MACHINERY & EQUIPMENT					30,000.00
skidsteer portion		1.00	30,000.00		30,000.00
10024220 80230 - 13001 INFRASTRUCTURE					7,333,000.00 *
Redwood Business Park road improvements iBank financed portion		1.00	4,000,000.00		4,000,000.00
Redwood Business Park road improvements - interfund loan and Measure Y share		1.00	3,333,000.00		3,333,000.00
This amount excludes \$667K in project management costs that the City is budgeting to be achieved internally. It will be picked up in the budget in personnel costs with the 13001 project code. DB					
10024224 80100 - MACHINERY & EQUIPMENT					225,000.00
Street sweeper		1.00	225,000.00		225,000.00
TOTAL CAPITAL OUTLAY					7,588,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ENGINEERING/STREETS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
510	TRANS-TRAFFIC CONGEST RELIEF				
52	OPERATIONS				
51024220 52100	- CONTRACTED SERVICES				
	Overlay streets.	1.00	200,000.00	400,000.00	200,000.00
	Smith Street sidewalk, curb, gutter, and pavement.	1.00	200,000.00	200,000.00	
51024220 52100	- 15027 CONTRACTED SERVICES				
	Slurry Seal various streets.	1.00	200,000.00	200,000.00 *	200,000.00
	TOTAL OPERATIONS			600,000.00	
	TOTAL STREETS			9,149,606.77	
	TOTAL ENGINEERING/STREETS	10,941,809.59			

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CORPORATION YARD

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2430	CORPORATION YARD				
208	BUILDING & GROUNDS MAINTENANCE				
51	PERSONNEL				
20824300 51110	- REGULAR SALARIES & WAGES				24,647.00
	DEPUTY DIR PUB WKS-ENG/STREETS (10029)	.10	.00		12,001.00
	FLEET MAINTENANCE SUPERVISOR (10049)	.10	.00		7,468.00
	FLEET MAINTENANCE SUPERVISOR (10049)	.00	.00		288.00
	PUBLIC WORKS DIRECTOR (10050)	.03	.00		4,629.00
	PUBLIC WORKS DIRECTOR (10050)	.00	.00		261.00
20824300 51130	- OVERTIME SALARIES & WAGES				500.00
20824300 51210	- RETIREMENT (PERS)				3,110.00
	MISC PERS BENEFIT	.00	.00		1,592.00
	MISC PERS BENEFIT	.00	.00		937.00
	MISC PERS BENEFIT	.00	.00		581.00
20824300 51211	- PERS UNFUNDED LIABILITY				4,699.55
20824300 51220	- INSURANCE				2,800.00
	DEPUTY DIR PUB WKS-ENG/STREETS (10029)	.00	.00		900.00
	FLEET MAINTENANCE SUPERVISOR (10049)	.00	.00		240.00
	FLEET MAINTENANCE SUPERVISOR (10049)	.00	.00		1,038.00
	PUBLIC WORKS DIRECTOR (10050)	.00	.00		622.00
20824300 51230	- WORKERS COMP				1,521.00
	WORK COMP PUBLIC WORKS - 9410	.00	.00		714.00
	WORK COMP PUBLIC WORKS - 9410	.00	.00		502.00
	WORK COMP PUBLIC WORKS - 9410	.00	.00		305.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CORPORATION YARD

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20824300 51240 - MEDICARE		.00	.00		401.00
MEDICARE		.00	.00		188.00
MEDICARE		.00	.00		132.00
MEDICARE		.00	.00		81.00
20824300 51250 - UNEMPLOYMENT		.00	.00		279.00
UNEMPLOYMENT		.00	.00		130.00
UNEMPLOYMENT		.00	.00		92.00
UNEMPLOYMENT		.00	.00		57.00
20824300 51290 - CELL PHONE STIPEND		.00	.00		122.00
DEPUTY DIR PUB WKS-ENG/STREETS (10029)		.00	.00		57.00
FLEET MAINTENANCE SUPERVISOR (10049)		.00	.00		57.00
PUBLIC WORKS DIRECTOR (10050)		.00	.00		8.00
TOTAL PERSONNEL					38,079.55

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
CORPORATION YARD
52 OPERATIONS

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
20824300 52100 - CONTRACTED SERVICES				2,000.00
Sludge removal from wash rack	1.00	2,000.00		2,000.00
20824300 52180 - SECURITY SERVICES				5,000.00
	1.00	5,000.00		5,000.00
20824300 54100 - SUPPLIES				6,000.00
Miscellaneous tools to repair Corporation Yard Facilities.	1.00	6,000.00		6,000.00
20824300 54102 - SMALL TOOLS				1,500.00
20824300 55210 - UTILITIES				12,000.00
20824300 56130 - EXTERNAL SERVICES				1,400.00
20824300 56210 - FUEL & FLUIDS				2,000.00
TOTAL OPERATIONS				29,900.00
TOTAL CORPORATION YARD				67,979.55
TOTAL CORPORATION YARD	67,979.55			

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2441	WATER				
820	WATER FUND				
51	PERSONNEL				
82024410 51110	- REGULAR SALARIES & WAGES				201,267.00
	ENGINEERING TECHNICIAN I (4381)	.00	.00		.00
	ENGINEERING TECHNICIAN I (4381)	.00	.00		.00
	ENGINEERING TECHNICIAN I (4382)	.30	.00		13,944.00
	ENGINEERING TECHNICIAN I (4382)	.00	.00		4,622.00
	ENGINEERING TECHNICIAN I (4382)	.10	.00		12,001.00
	DEPUTY DIR PUB WKS-ENG/STREETS (10029)	.10	.00		7,468.00
	FLEET MAINTENANCE SUPERVISOR (10049)	.00	.00		288.00
	FLEET MAINTENANCE SUPERVISOR (10049)	.17	.00		26,228.00
	PUBLIC WORKS DIRECTOR (10050)	.00	.00		1,477.00
	PUBLIC WORKS DIRECTOR (10050)	.15	.00		8,958.00
	DEVELOPMENT PERMIT COORDINATOR (10060)	.35	.00		35,529.00
	SENIOR CIVIL ENGINEER (10107)	.10	.00		4,807.00
	ADMINISTRATIVE SECRETARY (10141)	.25	.00		16,341.00
	MANAGEMENT ANALYST (10143)	.00	.00		599.00
	MANAGEMENT ANALYST (10143)	.30	.00		16,969.00
	ENGINEERING ANALYST (10411)	.00	.00		184.00
	ENGINEERING ANALYST (10411)	.35	.00		49,089.00
	WATER/SEWER UTILITIES DIRECTOR (10485)	.00	.00		2,763.00
	WATER/SEWER UTILITIES DIRECTOR (10485)				

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
82024410 51130 - OVERTIME SALARIES & WAGES					2,000.00
82024410 51210 - RETIREMENT (PERS)					24,337.00
MISC PENSION ACT PERS BENEFIT		.00	.00		.00
MISC PENSION ACT PERS BENEFIT		.00	.00		1,749.00
MISC PERS BENEFIT		.00	.00		1,592.00
MISC PERS BENEFIT		.00	.00		937.00
MISC PERS BENEFIT		.00	.00		3,289.00
MISC PERS BENEFIT		.00	.00		1,124.00
MISC PERS BENEFIT		.00	.00		4,712.00
MISC PERS BENEFIT		.00	.00		603.00
MISC PERS BENEFIT		.00	.00		2,049.00
MISC PERS BENEFIT		.00	.00		2,128.00
MISC PENSION ACT PERS BENEFIT		.00	.00		6,154.00
MISC PERS BENEFIT					
82024410 51211 - PERS UNFUNDED LIABILITY					34,132.91
82024410 51220 - INSURANCE					23,897.00
DEPUTY DIR PUB WKS-ENG/STREETS (10029)		.00	.00		900.00
FLEET MAINTENANCE SUPERVISOR (10049)		.00	.00		240.00
FLEET MAINTENANCE SUPERVISOR (10049)		.00	.00		1,038.00
PUBLIC WORKS DIRECTOR (10050)		.00	.00		3,524.00
DEVELOPMENT PERMIT COORDINATOR (10060)		.00	.00		360.00
DEVELOPMENT PERMIT COORDINATOR (10060)		.00	.00		1,449.00
SENIOR CIVIL ENGINEER (10107)		.00	.00		2,986.00
ADMINISTRATIVE SECRETARY (10141)		.00	.00		240.00
ADMINISTRATIVE SECRETARY (10141)		.00	.00		966.00
MANAGEMENT ANALYST (10143)		.00	.00		600.00
MANAGEMENT ANALYST (10143)		.00	.00		337.00
MANAGEMENT ANALYST (10143)		.00	.00		720.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
ENGINEERING ANALYST (10411)		.00	.00		3,112.00
ENGINEERING ANALYST (10411)		.00	.00		7,425.00
WATER/SEWER UTILITIES DIRECTOR (10485)					
82024410 51230 - WORKERS COMP					12,425.00
WORK COMP CLERICAL - 8810		.00	.00		.00
WORK COMP CLERICAL - 8810		.00	.00		1,022.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		714.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		502.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		1,721.00
WORK COMP CLERICAL - 8810		.00	.00		593.00
WORK COMP CLERICAL - 8810		.00	.00		2,131.00
WORK COMP CLERICAL - 8810		.00	.00		334.00
WORK COMP CLERICAL - 8810		.00	.00		989.00
WORK COMP CLERICAL - 8810		.00	.00		1,155.00
WORK COMP CLERICAL - 8810		.00	.00		3,264.00
82024410 51240 - MEDICARE					3,270.00
MEDICARE		.00	.00		.00
MEDICARE		.00	.00		270.00
MEDICARE		.00	.00		188.00
MEDICARE		.00	.00		132.00
MEDICARE		.00	.00		454.00
MEDICARE		.00	.00		157.00
MEDICARE		.00	.00		560.00
MEDICARE		.00	.00		88.00
MEDICARE		.00	.00		260.00
MEDICARE		.00	.00		303.00

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
		.00	.00		858.00
	MEDICARE				
82024410 51250 - UNEMPLOYMENT					2,267.00
		.00	.00		.00
	UNEMPLOYMENT				
	UNEMPLOYMENT	.00	.00		186.00
	UNEMPLOYMENT	.00	.00		130.00
	UNEMPLOYMENT	.00	.00		92.00
	UNEMPLOYMENT	.00	.00		315.00
	UNEMPLOYMENT	.00	.00		109.00
	UNEMPLOYMENT	.00	.00		388.00
	UNEMPLOYMENT	.00	.00		63.00
	UNEMPLOYMENT	.00	.00		181.00
	UNEMPLOYMENT	.00	.00		211.00
	UNEMPLOYMENT	.00	.00		592.00
82024410 51290 - CELL PHONE STIPEND					572.00
		.00	.00		57.00
	DEPUTY DIR PUB WKS-ENG/STREETS (10029)				
	FLEET MAINTENANCE SUPERVISOR (10049)	.00	.00		57.00
	PUBLIC WORKS DIRECTOR (10050)	.00	.00		45.00
	SENIOR CIVIL ENGINEER (10107)	.00	.00		198.00
	ADMINISTRATIVE SECRETARY (10141)	.00	.00		33.00
	MANAGEMENT ANALYST (10143)	.00	.00		81.00
	WATER/SEWER UTILITIES DIRECTOR (10485)	.00	.00		101.00

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
82024411 51110 - REGULAR SALARIES & WAGES		1.00	.00		349,079.00
WATER TRTMT PLANT SUPERVISOR (10072)		.99	.00		91,749.00
WTP OPERATOR/MECHANIC (10089)		.03	.00		63,833.00
ENVIRONMENTAL LAB TECH III (10130)		.99	.00		2,089.00
SR WTP OPERATOR (10131)		.99	.00		72,221.00
WTP OPERATOR/MECHANIC (10134)		.00	.00		57,992.00
WTP OPERATOR/MECHANIC (10134)		.99	.00		892.00
WTP OPERATOR/MECHANIC (10227)		.99	.00		60,303.00
82024411 51130 - OVERTIME SALARIES & WAGES					18,000.00
82024411 51140 - STAND-BY SALARIES & WAGES					26,000.00
82024411 51210 - RETIREMENT (PERS)		.00	.00		44,416.00
MISC PERS BENEFIT		.00	.00		12,151.00
MISC PERS BENEFIT		.00	.00		8,004.00
MISC PERS BENEFIT		.00	.00		262.00
MISC PERS BENEFIT		.00	.00		9,055.00
MISC PERS BENEFIT		.00	.00		7,383.00
MISC PERS BENEFIT		.00	.00		7,561.00
82024411 51211 - PERS UNFUNDED LIABILITY					67,117.38
82024411 51220 - INSURANCE		.00	.00		66,382.00
WATER TRTMT PLANT SUPERVISOR (10072)		.00	.00		8,230.00
WTP OPERATOR/MECHANIC (10089)		.00	.00		15,252.00
ENVIRONMENTAL LAB TECH III (10130)		.00	.00		463.00
SR WTP OPERATOR (10131)		.00	.00		15,252.00
WTP OPERATOR/MECHANIC (10134)		.00	.00		2,376.00
WTP OPERATOR/MECHANIC (10134)		.00	.00		9,557.00
WTP OPERATOR/MECHANIC (10227)		.00	.00		15,252.00

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
82024411 51230 - WORKERS COMP					22,933.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		5,517.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		4,366.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		140.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		4,827.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		3,911.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		4,172.00
82024411 51240 - MEDICARE					6,023.00
MEDICARE		.00	.00		1,450.00
MEDICARE		.00	.00		1,146.00
MEDICARE		.00	.00		37.00
MEDICARE		.00	.00		1,268.00
MEDICARE		.00	.00		1,027.00
MEDICARE		.00	.00		1,095.00
82024411 51250 - UNEMPLOYMENT					4,165.00
UNEMPLOYMENT		.00	.00		1,004.00
UNEMPLOYMENT		.00	.00		793.00
UNEMPLOYMENT		.00	.00		25.00
UNEMPLOYMENT		.00	.00		876.00
UNEMPLOYMENT		.00	.00		710.00
UNEMPLOYMENT		.00	.00		757.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
82024411 51290 - CELL PHONE STIPEND					1,608.00
WATER TRTMT PLANT SUPERVISOR (10072)		.00	.00		324.00
WTP OPERATOR/MECHANIC (10089)		.00	.00		321.00
SR WTP OPERATOR (10131)		.00	.00		321.00
WTP OPERATOR/MECHANIC (10134)		.00	.00		321.00
WTP OPERATOR/MECHANIC (10227)		.00	.00		321.00
82024414 51110 - REGULAR SALARIES & WAGES					319,221.00
WATER/SEWER ATTD (SEASONAL) (4357)		.00	.00		.00
WATER/SEWER/STREETS MAINT SUPV (10039)		.25	.00		28,961.00
WTR/SWR LEAD WRKR (10071)		.48	.00		35,017.00
WATER/SEWER ATTENDANT II (10093)		.55	.00		29,907.00
WATER/SEWER ATTENDANT II (10096)		.55	.00		32,128.00
WATER/SEWER ATTENDANT II (10167)		.55	.00		30,647.00
WATER/SEWER ATTENDANT II (10192)		.55	.00		29,611.00
WATER/SEWER SERVICE ATTENDANT (10330)		.80	.00		44,147.00
WATER/SEWER ATTENDANT I (10331)		.55	.00		27,497.00
WATER/SEWER ATTENDANT I (10523)		.55	.00		24,940.00
WATER/SEWER ATTENDANT I (10525)		.55	.00		24,940.00
EQUIPMENT MECHANIC (4385)		.20	.00		11,426.00
82024414 51120 - NON-REGULAR SALARIES & WAGES					8,250.00
WATER/SEWER ATTD (SEASONAL) (4357)		.26	.00		8,250.00

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
82024414 51130 - OVERTIME SALARIES & WAGES					10,000.00
82024414 51140 - STAND-BY SALARIES & WAGES					14,000.00
82024414 51210 - RETIREMENT (PERS)					38,787.00
MISC PERS BENEFIT		.00	.00		3,826.00
MISC PERS BENEFIT		.00	.00		4,390.00
MISC PERS BENEFIT		.00	.00		3,750.00
MISC PERS BENEFIT		.00	.00		4,028.00
MISC PERS BENEFIT		.00	.00		3,843.00
MISC PERS BENEFIT		.00	.00		3,713.00
MISC PENSION ACT PERS BENEFIT		.00	.00		5,535.00
MISC PENSION ACT PERS BENEFIT		.00	.00		3,448.00
MISC PENSION ACT PERS BENEFIT		.00	.00		3,127.00
MISC PENSION ACT PERS BENEFIT		.00	.00		3,127.00
82024414 51211 - PERS UNFUNDED LIABILITY					58,611.35
82024414 51220 - INSURANCE					77,924.00
WATER/SEWER/STREETS MAINT SUPV (10039)		.00	.00		2,172.00
WTR/SWR LEAD WRKR (10071)		.00	.00		1,152.00
WTR/SWR LEAD WRKR (10071)		.00	.00		5,407.00
WATER/SEWER ATTENDANT II (10093)		.00	.00		1,320.00
WATER/SEWER ATTENDANT II (10093)		.00	.00		5,310.00
WATER/SEWER ATTENDANT II (10096)		.00	.00		8,474.00
WATER/SEWER ATTENDANT II (10167)		.00	.00		8,474.00
WATER/SEWER ATTENDANT II (10192)		.00	.00		8,474.00
WATER/SEWER SERVICE ATTENDANT (10330)		.00	.00		12,325.00
WATER/SEWER ATTENDANT I (10331)		.00	.00		8,474.00
WATER/SEWER ATTENDANT I (10523)		.00	.00		1,320.00
		.00	.00		5,310.00

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	WATER/SEWER ATTENDANT I (10523)	.00	.00		1,320.00
	WATER/SEWER ATTENDANT I (10525)	.00	.00		5,310.00
	WATER/SEWER ATTENDANT I (10525)	.00	.00		3,082.00
	EQUIPMENT MECHANIC (4385)				
82024414 51230 - WORKERS COMP					22,364.00
		.00	.00		453.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		1,721.00
	WORK COMP PUBLIC WORKS - 9410	.00	.00		2,293.00
	WORK COMP PUBLIC WORKS - 9410	.00	.00		2,018.00
	WORK COMP PUBLIC WORKS - 9410	.00	.00		2,241.00
	WORK COMP PUBLIC WORKS - 9410	.00	.00		2,159.00
	WORK COMP PUBLIC WORKS - 9410	.00	.00		2,103.00
	WORK COMP PUBLIC WORKS - 9410	.00	.00		3,119.00
	WORK COMP PUBLIC WORKS - 9410	.00	.00		1,986.00
	WORK COMP PUBLIC WORKS - 9410	.00	.00		1,735.00
	WORK COMP PUBLIC WORKS - 9410	.00	.00		1,735.00
	WORK COMP PUBLIC WORKS - 9410	.00	.00		801.00
	WORK COMP OUTSIDE LABOR - 9420				
82024414 51240 - MEDICARE					5,876.00
	MEDICARE	.00	.00		120.00
	MEDICARE	.00	.00		452.00
	MEDICARE	.00	.00		602.00
	MEDICARE	.00	.00		530.00
	MEDICARE	.00	.00		588.00
	MEDICARE	.00	.00		567.00
	MEDICARE	.00	.00		552.00
	MEDICARE	.00	.00		818.00
	MEDICARE				

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
		.00	.00		521.00
	MEDICARE				
		.00	.00		458.00
	MEDICARE				
		.00	.00		458.00
	MEDICARE				
		.00	.00		210.00
	MEDICARE				
82024414 51250 - UNEMPLOYMENT					4,061.00
		.00	.00		83.00
	UNEMPLOYMENT				
		.00	.00		314.00
	UNEMPLOYMENT				
		.00	.00		415.00
	UNEMPLOYMENT				
		.00	.00		366.00
	UNEMPLOYMENT				
		.00	.00		407.00
	UNEMPLOYMENT				
		.00	.00		392.00
	UNEMPLOYMENT				
		.00	.00		381.00
	UNEMPLOYMENT				
		.00	.00		567.00
	UNEMPLOYMENT				
		.00	.00		361.00
	UNEMPLOYMENT				
		.00	.00		315.00
	UNEMPLOYMENT				
		.00	.00		315.00
	UNEMPLOYMENT				
		.00	.00		145.00
	UNEMPLOYMENT				
82024414 51260 - FICA					512.00
		.00	.00		512.00
	FICA-SOC SEC				
82024414 51290 - CELL PHONE STIPEND					1,488.00
		.00	.00		141.00
	WATER/SEWER/STREETS MAINT SUPV (10039)				
		.00	.00		127.00
	WTR/SWR LEAD WRKR (10071)				
		.00	.00		179.00
	WATER/SEWER ATTENDANT II (10093)				
		.00	.00		179.00
	WATER/SEWER ATTENDANT II (10096)				
		.00	.00		179.00
	WATER/SEWER ATTENDANT II (10167)				

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
		.00	.00		179.00
	WATER/SEWER ATTENDANT II (10192)				
		.00	.00		260.00
	WATER/SEWER SERVICE ATTENDANT (10330)				
		.00	.00		179.00
	WATER/SEWER ATTENDANT I (10331)				
		.00	.00		65.00
	EQUIPMENT MECHANIC (4385)				

TOTAL PERSONNEL

1,470,985.64

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ACCOUNTS FOR:
WATER RESOURCES
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
82024410 52100 - CONTRACTED SERVICES				120,000.00	
82024410 54100 - SUPPLIES				7,000.00	
82024410 54101 - POSTAGE				400.00	
82024410 56120 - EQUIPMENT MAINTENANCE & REPAIR				300.00	
82024410 56130 - EXTERNAL SERVICES				200.00	
82024410 56210 - FUEL & FLUIDS				1,000.00	
82024410 57100 - CONFERENCE & TRAINING				9,000.00	
82024410 57300 - MEMBERSHIPS & SUBSCRIPTIONS				3,000.00	
82024410 59101 - FEES				10,000.00	
82024411 52100 - CONTRACTED SERVICES				98,000.00	
		1.00	98,000.00	98,000.00	
Laboratory Testing Services, Publish Consumer Confidence Report, Reservoir Inspection. SCADA maintenance and repair, Watershed Sanitary Survey, Emergency generator service, fix slide at tank (geotech), security system upgrade, VFD maintenance					
82024411 52180 - SECURITY SERVICES				700.00	
		1.00	700.00	700.00	
additional alarms for new facilities					
82024411 54101 - POSTAGE				150.00	
82024411 54102 - SMALL TOOLS				3,500.00	
82024411 55210 - UTILITIES				320,000.00	
		1.00	320,000.00	320,000.00	
electricity for Water Treatment Plant, reservoirs, wells and booster pump stations					

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
82024411 56120 - EQUIPMENT MAINTENANCE & REPAIR					60,000.00
		1.00	30,000.00		30,000.00
Pumping parts and materials and air compressor maintenance, VFD repair					
		1.00	30,000.00		30,000.00
water treatment parts and materials					
82024411 56130 - EXTERNAL SERVICES					6,000.00
82024411 56210 - FUEL & FLUIDS					9,000.00
82024411 56300 - BUILDING MAINT. & REPAIR					10,000.00
82024411 57100 - CONFERENCE & TRAINING					10,000.00
		1.00	10,000.00		10,000.00
operator certification CEUs, AWWA conferences, safety training, training for new EPA regulations					
82024411 57300 - MEMBERSHIPS & SUBSCRIPTIONS					4,000.00
		1.00	4,000.00		4,000.00
AWWA dues and CA Rural Water Association dues					
82024411 58202 - WATER TREATMENT PLANT CHEMICAL					43,000.00
82024411 59101 - FEES					19,000.00
		1.00	19,000.00		19,000.00
State Water Resources Board Annual Water Rights fee, Annual HazMat Business Plan Fee, CDOH annual permit fee, MCAQMD permit fee, certificate exam and renewal fees					
82024414 52100 - CONTRACTED SERVICES					18,500.00
		1.00	18,500.00		18,500.00
test and repair water meters, pest control services, emergency repairs to system					

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
82024414 54100 - SUPPLIES					95,000.00
miscellaneous office and computer supplies		1.00	28,000.00		28,000.00
water system repair materials (pipe, blacktop, fire hydrant repair parts)		1.00	62,700.00		62,700.00
uniforms		1.00	2,200.00		2,200.00
safety supply		1.00	2,100.00		2,100.00
82024414 54102 - SMALL TOOLS					5,300.00
pavement cutter/blades, air compressor hoses/bits, welding material, cut-off blades, etc		1.00	5,300.00		5,300.00
82024414 56120 - EQUIPMENT MAINTENANCE & REPAIR					1,700.00
iWater maintenance		1.00	1,700.00		1,700.00
82024414 56130 - EXTERNAL SERVICES					9,000.00
82024414 56210 - FUEL & FLUIDS					17,000.00
82024414 56410 - EQUIPMENT RENTAL - PRIVATE					2,000.00
82024414 57100 - CONFERENCE & TRAINING					10,000.00
AWWA conferences, operator certification CEUs, underground locator training		1.00	10,000.00		10,000.00
82024414 57300 - MEMBERSHIPS & SUBSCRIPTIONS					3,000.00
AWWA dues and CA Rural Water Association dues		1.00	3,000.00		3,000.00

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ACCOUNTS FOR:
WATER RESOURCES

82024414 59101 - FEES

operator certification renewal
fees, charges for DOT drug
testing and driver physicals

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	1.00	1,500.00		1,500.00

TOTAL OPERATIONS

897,250.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES
60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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82024411	61000	-	INTERNAL SERVICE FD ALLOC	504,778.00
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TOTAL INTERNAL SERVICE USE				504,778.00
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES
62 ADMIN AND OVERHEAD

VENDOR QUANTITY UNIT COST 2018 CITY MGR

82024410 62100 - CENTRAL SERVICES OUT 181,562.00

TOTAL ADMIN AND OVERHEAD 181,562.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES

70 DEBT SERVICE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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82024411	70102 - BOND INTEREST PAYMENTS		246,714.00	
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82024411	70202 - BOND PRINCIPAL PAYMENTS		718,204.00	
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TOTAL DEBT SERVICE			964,918.00	
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES
80 CAPITAL OUTLAY

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
82024411 80100 - MACHINERY & EQUIPMENT				43,250.00
mid-size 4 door truck	1.00	35,000.00		35,000.00
Purchase of electronic display trailer, 1/3 share with water, sewer, and electric.	.33	25,000.00		8,250.00
82024414 80100 - MACHINERY & EQUIPMENT				45,000.00
Supervisor F-1500	1.00	15,000.00		15,000.00
Skidsteer portion	1.00	30,000.00		30,000.00
TOTAL CAPITAL OUTLAY				88,250.00
822 WATER CONNECTION FEE FUND (CAP				
80 CAPITAL OUTLAY				
82224413 80100 - 15077 MACHINERY & EQUIPMENT				40,000.00 *
Water Meter Replacement.	1.00	40,000.00		40,000.00
82224413 80230 - INFRASTRUCTURE				1,178,933.00
Well #3 Roof.	1.00	15,000.00		15,000.00
Luce, Observatory, Washington main replacement.	1.00	1,163,933.00		1,163,933.00
82224413 80230 - 15069 INFRASTRUCTURE				1,150,000.00 *
Pipeline improvements.	1.00	1,150,000.00		1,150,000.00
82224413 80230 - 15070 INFRASTRUCTURE				584,243.00 *
Well #4	1.00	584,243.00		584,243.00

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
82224413 80230 - 15071 INFRASTRUCTURE		1.00	915,528.00		915,528.00 *
Replace PZ2's Reservoir.					
82224413 80230 - 15072 INFRASTRUCTURE		1.00	125,000.00		125,000.00 *
Millview/Ukiah Intertie.					
82224413 80230 - 15073 INFRASTRUCTURE		1.00	125,000.00		125,000.00 *
Willow/Ukiah Intertie.					
82224413 80230 - 15074 INFRASTRUCTURE		1.00	248,135.00		248,135.00 *
Well #9.					
TOTAL CAPITAL OUTLAY					4,366,839.00
TOTAL WATER					8,474,582.64

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2442	WASTE WATER				
840	CITY SEWER OPERATIONS FUN				
51	PERSONNEL				
84024420	51110 - REGULAR SALARIES & WAGES			215,249.00	
	ENGINEERING TECHNICIAN I (4381)	.00	.00	.00	
	ENGINEERING TECHNICIAN I (4381)	.00	.00	.00	
	ENGINEERING TECHNICIAN I (4382)	.30	.00	13,944.00	
	ENGINEERING TECHNICIAN I (4382)	.00	.00	4,622.00	
	DEPUTY DIR PUB WKS-ENG/STREETS (10029)	.10	.00	12,001.00	
	FLEET MAINTENANCE SUPERVISOR (10049)	.30	.00	22,402.00	
	FLEET MAINTENANCE SUPERVISOR (10049)	.00	.00	862.00	
	PUBLIC WORKS DIRECTOR (10050)	.10	.00	15,428.00	
	PUBLIC WORKS DIRECTOR (10050)	.00	.00	869.00	
	DEVELOPMENT PERMIT COORDINATOR (10060)	.15	.00	8,958.00	
	SENIOR CIVIL ENGINEER (10107)	.40	.00	40,605.00	
	ADMINISTRATIVE SECRETARY (10141)	.20	.00	9,613.00	
	MANAGEMENT ANALYST (10143)	.25	.00	16,341.00	
	MANAGEMENT ANALYST (10143)	.00	.00	599.00	
	ENGINEERING ANALYST (10411)	.30	.00	16,969.00	
	ENGINEERING ANALYST (10411)	.00	.00	184.00	
	WATER/SEWER UTILITIES DIRECTOR (10485)	.35	.00	49,089.00	
	WATER/SEWER UTILITIES DIRECTOR (10485)	.00	.00	2,763.00	

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
84024420 51130 - OVERTIME SALARIES & WAGES					1,500.00
84024420 51210 - RETIREMENT (PERS)					26,132.00
MISC PENSION ACT PERS BENEFIT		.00	.00		.00
MISC PENSION ACT PERS BENEFIT		.00	.00		1,749.00
MISC PERS BENEFIT		.00	.00		1,592.00
MISC PERS BENEFIT		.00	.00		2,809.00
MISC PERS BENEFIT		.00	.00		1,935.00
MISC PERS BENEFIT		.00	.00		1,124.00
MISC PERS BENEFIT		.00	.00		5,385.00
MISC PERS BENEFIT		.00	.00		1,206.00
MISC PERS BENEFIT		.00	.00		2,049.00
MISC PENSION ACT PERS BENEFIT		.00	.00		2,128.00
MISC PERS BENEFIT		.00	.00		6,155.00
84024420 51211 - PERS UNFUNDED LIABILITY					35,430.95
84024420 51220 - INSURANCE					26,631.00
DEPUTY DIR PUB WKS-ENG/STREETS (10029)		.00	.00		900.00
FLEET MAINTENANCE SUPERVISOR (10049)		.00	.00		720.00
FLEET MAINTENANCE SUPERVISOR (10049)		.00	.00		3,112.00
PUBLIC WORKS DIRECTOR (10050)		.00	.00		2,073.00
DEVELOPMENT PERMIT COORDINATOR (10060)		.00	.00		360.00
DEVELOPMENT PERMIT COORDINATOR (10060)		.00	.00		1,449.00
SENIOR CIVIL ENGINEER (10107)		.00	.00		3,412.00
ADMINISTRATIVE SECRETARY (10141)		.00	.00		480.00
ADMINISTRATIVE SECRETARY (10141)		.00	.00		1,931.00
MANAGEMENT ANALYST (10143)		.00	.00		600.00
MANAGEMENT ANALYST (10143)		.00	.00		337.00
MANAGEMENT ANALYST (10143)		.00	.00		720.00

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
ENGINEERING ANALYST (10411)		.00	.00		3,112.00
ENGINEERING ANALYST (10411)		.00	.00		7,425.00
WATER/SEWER UTILITIES DIRECTOR (10485)					
84024420 51230 - WORKERS COMP					13,355.00
WORK COMP CLERICAL - 8810		.00	.00		.00
WORK COMP CLERICAL - 8810		.00	.00		1,022.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		714.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		1,501.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		1,013.00
WORK COMP CLERICAL - 8810		.00	.00		593.00
WORK COMP CLERICAL - 8810		.00	.00		2,435.00
WORK COMP CLERICAL - 8810		.00	.00		666.00
WORK COMP CLERICAL - 8810		.00	.00		989.00
WORK COMP CLERICAL - 8810		.00	.00		1,155.00
WORK COMP CLERICAL - 8810		.00	.00		3,267.00
84024420 51240 - MEDICARE					3,514.00
MEDICARE		.00	.00		.00
MEDICARE		.00	.00		270.00
MEDICARE		.00	.00		188.00
MEDICARE		.00	.00		394.00
MEDICARE		.00	.00		268.00
MEDICARE		.00	.00		157.00
MEDICARE		.00	.00		639.00
MEDICARE		.00	.00		175.00
MEDICARE		.00	.00		260.00
MEDICARE		.00	.00		303.00

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
		.00	.00		860.00
	MEDICARE				
84024420 51250 - UNEMPLOYMENT					2,439.00
		.00	.00		.00
	UNEMPLOYMENT				
	UNEMPLOYMENT	.00	.00		186.00
	UNEMPLOYMENT	.00	.00		130.00
	UNEMPLOYMENT	.00	.00		274.00
	UNEMPLOYMENT	.00	.00		185.00
	UNEMPLOYMENT	.00	.00		109.00
	UNEMPLOYMENT	.00	.00		445.00
	UNEMPLOYMENT	.00	.00		123.00
	UNEMPLOYMENT	.00	.00		181.00
	UNEMPLOYMENT	.00	.00		211.00
	UNEMPLOYMENT	.00	.00		595.00
84024420 51290 - CELL PHONE STIPEND					727.00
		.00	.00		57.00
	DEPUTY DIR PUB WKS-ENG/STREETS (10029)				
	FLEET MAINTENANCE SUPERVISOR (10049)	.00	.00		170.00
	PUBLIC WORKS DIRECTOR (10050)	.00	.00		27.00
	SENIOR CIVIL ENGINEER (10107)	.00	.00		226.00
	ADMINISTRATIVE SECRETARY (10141)	.00	.00		65.00
	MANAGEMENT ANALYST (10143)	.00	.00		81.00
	WATER/SEWER UTILITIES DIRECTOR (10485)	.00	.00		101.00

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
84024421 51110 - REGULAR SALARIES & WAGES					289,585.00
WATER/SEWER ATTD (SEASONAL) (4357)		.00	.00		.00
WATER/SEWER/STREETS MAINT SUPV (10039)		.25	.00		28,961.00
WTR/SWR LEAD WRKR (10071)		.52	.00		37,935.00
WTP OPERATOR/MECHANIC (10089)		.01	.00		645.00
WATER/SEWER ATTENDANT II (10093)		.45	.00		24,470.00
WATER/SEWER ATTENDANT II (10096)		.45	.00		26,287.00
SR WTP OPERATOR (10131)		.01	.00		730.00
WTP OPERATOR/MECHANIC (10134)		.01	.00		586.00
WTP OPERATOR/MECHANIC (10134)		.00	.00		9.00
WATER/SEWER ATTENDANT II (10167)		.45	.00		25,075.00
WATER/SEWER ATTENDANT II (10192)		.45	.00		24,227.00
WTP OPERATOR/MECHANIC (10227)		.01	.00		610.00
WATER/SEWER SERVICE ATTENDANT (10330)		.20	.00		11,037.00
WATER/SEWER ATTENDANT I (10331)		.45	.00		22,498.00
WATER/SEWER ATTENDANT I (10523)		.45	.00		20,406.00
WATER/SEWER ATTENDANT I (10525)		.45	.00		20,406.00
EQUIPMENT MECHANIC (4385)		.80	.00		45,703.00
84024421 51120 - NON-REGULAR SALARIES & WAGES					6,750.00
WATER/SEWER ATTD (SEASONAL) (4357)		.22	.00		6,750.00
84024421 51130 - OVERTIME SALARIES & WAGES					9,000.00
84024421 51140 - STAND-BY SALARIES & WAGES					10,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
84024421 51210 - RETIREMENT (PERS)					30,777.00
		.00	.00		3,826.00
MISC PERS BENEFIT		.00	.00		4,757.00
MISC PERS BENEFIT		.00	.00		81.00
MISC PERS BENEFIT		.00	.00		3,068.00
MISC PERS BENEFIT		.00	.00		3,296.00
MISC PERS BENEFIT		.00	.00		92.00
MISC PERS BENEFIT		.00	.00		75.00
MISC PERS BENEFIT		.00	.00		3,144.00
MISC PERS BENEFIT		.00	.00		3,038.00
MISC PERS BENEFIT		.00	.00		77.00
MISC PENSION ACT PERS BENEFIT		.00	.00		1,384.00
MISC PENSION ACT PERS BENEFIT		.00	.00		2,821.00
MISC PENSION ACT PERS BENEFIT		.00	.00		2,559.00
MISC PENSION ACT PERS BENEFIT		.00	.00		2,559.00
84024421 51211 - PERS UNFUNDED LIABILITY					46,507.37
84024421 51220 - INSURANCE					69,278.00
WATER/SEWER/STREETS MAINT SUPV (10039)		.00	.00		2,172.00
WTR/SWR LEAD WRKR (10071)		.00	.00		1,248.00
WTR/SWR LEAD WRKR (10071)		.00	.00		5,858.00
WTP OPERATOR/MECHANIC (10089)		.00	.00		155.00
WATER/SEWER ATTENDANT II (10093)		.00	.00		1,080.00
WATER/SEWER ATTENDANT II (10093)		.00	.00		4,345.00
WATER/SEWER ATTENDANT II (10096)		.00	.00		6,933.00
SR WTP OPERATOR (10131)		.00	.00		155.00
WTP OPERATOR/MECHANIC (10134)		.00	.00		24.00
		.00	.00		97.00

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
WTP OPERATOR/MECHANIC (10134)		.00	.00		6,933.00
WATER/SEWER ATTENDANT II (10167)		.00	.00		6,933.00
WATER/SEWER ATTENDANT II (10192)		.00	.00		155.00
WTP OPERATOR/MECHANIC (10227)		.00	.00		3,082.00
WATER/SEWER SERVICE ATTENDANT (10330)		.00	.00		6,933.00
WATER/SEWER ATTENDANT I (10331)		.00	.00		1,080.00
WATER/SEWER ATTENDANT I (10523)		.00	.00		4,345.00
WATER/SEWER ATTENDANT I (10523)		.00	.00		1,080.00
WATER/SEWER ATTENDANT I (10525)		.00	.00		4,345.00
WATER/SEWER ATTENDANT I (10525)		.00	.00		12,325.00
EQUIPMENT MECHANIC (4385)					
84024421 51230 - WORKERS COMP					20,209.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		372.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		1,721.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		2,486.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		46.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		1,654.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		1,837.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		51.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		41.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		1,771.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		1,724.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		44.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		782.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		1,629.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		1,422.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		1,422.00

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	WORK COMP PUBLIC WORKS - 9410	.00	.00		3,207.00
	WORK COMP OUTSIDE LABOR - 9420				
84024421 51240 - MEDICARE					5,315.00
	MEDICARE	.00	.00		98.00
	MEDICARE	.00	.00		452.00
	MEDICARE	.00	.00		654.00
	MEDICARE	.00	.00		13.00
	MEDICARE	.00	.00		434.00
	MEDICARE	.00	.00		483.00
	MEDICARE	.00	.00		14.00
	MEDICARE	.00	.00		11.00
	MEDICARE	.00	.00		465.00
	MEDICARE	.00	.00		453.00
	MEDICARE	.00	.00		12.00
	MEDICARE	.00	.00		206.00
	MEDICARE	.00	.00		428.00
	MEDICARE	.00	.00		375.00
	MEDICARE	.00	.00		375.00
	MEDICARE	.00	.00		842.00
84024421 51250 - UNEMPLOYMENT					3,695.00
	UNEMPLOYMENT	.00	.00		68.00
	UNEMPLOYMENT	.00	.00		314.00
	UNEMPLOYMENT	.00	.00		454.00
	UNEMPLOYMENT	.00	.00		10.00
	UNEMPLOYMENT	.00	.00		302.00
	UNEMPLOYMENT	.00	.00		335.00

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
		.00	.00		11.00
	UNEMPLOYMENT				
		.00	.00		9.00
	UNEMPLOYMENT				
		.00	.00		323.00
	UNEMPLOYMENT				
		.00	.00		315.00
	UNEMPLOYMENT				
		.00	.00		10.00
	UNEMPLOYMENT				
		.00	.00		143.00
	UNEMPLOYMENT				
		.00	.00		297.00
	UNEMPLOYMENT				
		.00	.00		260.00
	UNEMPLOYMENT				
		.00	.00		260.00
	UNEMPLOYMENT				
		.00	.00		584.00
	UNEMPLOYMENT				
84024421 51260 - FICA					419.00
		.00	.00		419.00
	FICA-SOC SEC				
84024421 51290 - CELL PHONE STIPEND					1,350.00
		.00	.00		141.00
	WATER/SEWER/STREETS MAINT SUPV (10039)				
		.00	.00		138.00
	WTR/SWR LEAD WRKR (10071)				
		.00	.00		4.00
	WTP OPERATOR/MECHANIC (10089)				
		.00	.00		146.00
	WATER/SEWER ATTENDANT II (10093)				
		.00	.00		146.00
	WATER/SEWER ATTENDANT II (10096)				
		.00	.00		4.00
	SR WTP OPERATOR (10131)				
		.00	.00		4.00
	WTP OPERATOR/MECHANIC (10134)				
		.00	.00		146.00
	WATER/SEWER ATTENDANT II (10167)				
		.00	.00		146.00
	WATER/SEWER ATTENDANT II (10192)				
		.00	.00		4.00
	WTP OPERATOR/MECHANIC (10227)				
		.00	.00		65.00
	WATER/SEWER SERVICE ATTENDANT (10330)				
		.00	.00		146.00
	WATER/SEWER ATTENDANT I (10331)				
		.00	.00		260.00

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ACCOUNTS FOR:
WATER RESOURCES

	EQUIPMENT MECHANIC (4385)	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
84024425 51110 - REGULAR SALARIES & WAGES						591,689.00
	SR WWTP OPERATOR (3872)		1.00	.00		65,596.00
	WWTP OPERATOR-IN-TRAINING (4384)		1.00	.00		41,081.00
	WWTP SUPERVISOR (10051)		1.00	.00		89,511.00
	WWTP SUPERVISOR (10051)		.00	.00		3,443.00
	WWTP OPERATOR (10057)		1.00	.00		59,874.00
	SR WWTP OPERATOR (10119)		1.00	.00		67,908.00
	WWTP OPERATOR (10120)		1.00	.00		64,478.00
	ENVIRONMENTAL LAB TECH III (10130)		.97	.00		67,518.00
	WWTP OPERATOR (10138)		1.00	.00		59,874.00
	LEAD WWTP OPERATOR (10186)		1.00	.00		72,406.00
84024425 51120 - NON-REGULAR SALARIES & WAGES						7,500.00
	WASTEWATER TRTMT PLANT INTERN (4358)		.24	.00		7,500.00
84024425 51130 - OVERTIME SALARIES & WAGES						33,000.00
84024425 51140 - STAND-BY SALARIES & WAGES						20,000.00
84024425 51210 - RETIREMENT (PERS)						73,758.00
	MISC PERS BENEFIT		.00	.00		8,225.00
	MISC PENSION ACT PERS BENEFIT		.00	.00		5,151.00
	MISC PERS BENEFIT		.00	.00		11,223.00
	MISC PERS BENEFIT		.00	.00		7,507.00
	MISC PERS BENEFIT		.00	.00		8,515.00
	MISC PERS BENEFIT		.00	.00		8,085.00
	MISC PERS BENEFIT		.00	.00		8,466.00
	MISC PERS BENEFIT		.00	.00		7,507.00
	MISC PERS BENEFIT		.00	.00		9,079.00

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
MISC PERS BENEFIT					
84024425 51211 - PERS UNFUNDED LIABILITY					103,982.37
84024425 51220 - INSURANCE					130,736.00
SR WWTP OPERATOR (3872)		.00	.00		15,406.00
WWTP OPERATOR-IN-TRAINING (4384)		.00	.00		2,600.00
WWTP OPERATOR-IN-TRAINING (4384)		.00	.00		15,406.00
WWTP SUPERVISOR (10051)		.00	.00		15,406.00
WWTP OPERATOR (10057)		.00	.00		2,400.00
WWTP OPERATOR (10057)		.00	.00		9,654.00
SR WWTP OPERATOR (10119)		.00	.00		2,400.00
SR WWTP OPERATOR (10119)		.00	.00		9,654.00
WWTP OPERATOR (10120)		.00	.00		2,400.00
WWTP OPERATOR (10120)		.00	.00		9,654.00
ENVIRONMENTAL LAB TECH III (10130)		.00	.00		14,944.00
WWTP OPERATOR (10138)		.00	.00		15,406.00
LEAD WWTP OPERATOR (10186)		.00	.00		15,406.00
84024425 51230 - WORKERS COMP					40,150.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		4,456.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		413.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		3,250.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		5,960.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		3,956.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		4,398.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		4,210.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		4,536.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		4,141.00

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
		.00	.00		4,830.00
	WORK COMP PUBLIC WORKS - 9410				
84024425 51240 - MEDICARE					10,588.00
		.00	.00		1,175.00
	MEDICARE				
	MEDICARE	.00	.00		109.00
	MEDICARE	.00	.00		857.00
	MEDICARE	.00	.00		1,572.00
	MEDICARE	.00	.00		1,043.00
	MEDICARE	.00	.00		1,160.00
	MEDICARE	.00	.00		1,110.00
	MEDICARE	.00	.00		1,196.00
	MEDICARE	.00	.00		1,092.00
	MEDICARE	.00	.00		1,274.00
84024425 51250 - UNEMPLOYMENT					7,304.00
		.00	.00		810.00
	UNEMPLOYMENT				
	UNEMPLOYMENT	.00	.00		75.00
	UNEMPLOYMENT	.00	.00		591.00
	UNEMPLOYMENT	.00	.00		1,084.00
	UNEMPLOYMENT	.00	.00		720.00
	UNEMPLOYMENT	.00	.00		800.00
	UNEMPLOYMENT	.00	.00		766.00
	UNEMPLOYMENT	.00	.00		826.00
	UNEMPLOYMENT	.00	.00		753.00
	UNEMPLOYMENT	.00	.00		879.00

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ACCOUNTS FOR:
WATER RESOURCES

84024425 51260 - FICA

FICA-SOC SEC

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	.00	.00		465.00
				465.00

TOTAL PERSONNEL

1,837,035.69

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
84024420 52100 - CONTRACTED SERVICES					70,000.00
84024420 52113 - PLANNING STUDIES					275,000.00
84024420 54100 - SUPPLIES					7,000.00
84024420 54101 - POSTAGE					200.00
84024420 55100 - TELEPHONE					900.00
84024420 56210 - FUEL & FLUIDS					1,500.00
84024420 57100 - CONFERENCE & TRAINING					5,000.00
84024420 57300 - MEMBERSHIPS & SUBSCRIPTIONS					6,000.00
84024420 59101 - FEES					300.00
84024420 59400 - OTHER EXPENSES					20,000.00
84024421 52100 - CONTRACTED SERVICES					20,000.00
emergency sewer system repairs		1.00	20,000.00		20,000.00
84024421 52180 - SECURITY SERVICES					350.00
84024421 54100 - SUPPLIES					80,000.00
repair materials (gravel, pipe, blacktop, etc.), safety supplies, office and computer supplies		1.00	80,000.00		80,000.00
84024421 54101 - POSTAGE					100.00
84024421 54102 - SMALL TOOLS					7,500.00
miscellaneous maintenance tools, televideo inspection tools, sewer cleaning tools		1.00	7,500.00		7,500.00

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ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
84024421 55210 - UTILITIES					2,200.00
84024421 56120 - EQUIPMENT MAINTENANCE & REPAIR					10,000.00
lift station parts/service, camera truck repairs		1.00	10,000.00		10,000.00
84024421 56130 - EXTERNAL SERVICES					15,000.00
84024421 56210 - FUEL & FLUIDS					17,000.00
84024421 56410 - EQUIPMENT RENTAL - PRIVATE					1,800.00
84024421 57100 - CONFERENCE & TRAINING					3,700.00
Pumper and Cleaner Environmental Expo, required safety training, WEFTEC conference, CWEA certifications		1.00	3,700.00		3,700.00
84024421 57300 - MEMBERSHIPS & SUBSCRIPTIONS					800.00
CWEA memberships		1.00	800.00		800.00
84024421 58510 - REIMBRABLE JOBS					10,000.00
84024421 59101 - FEES					7,000.00
SWRCB Sewer System fee and DOT testing and physicals		1.00	7,000.00		7,000.00
84024425 52100 - CONTRACTED SERVICES					313,500.00
miscellaneous contractual services (crane service, fence repairs, fiber optic cable repair, etc.)		1.00	30,000.00		30,000.00
Laboratory testing services including bio-Solids testing		1.00	65,000.00		65,000.00
perc pond levee maintenance repair		1.00	20,000.00		20,000.00
scarify percolation ponds		1.00	20,000.00		20,000.00
biosolids disposal		1.00	90,000.00		90,000.00
pest control services		1.00	5,500.00		5,500.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
SCADA system annual maintenance system contract		1.00	20,000.00		20,000.00
janitorial services		1.00	8,000.00		8,000.00
barscreen installation		1.00	55,000.00		55,000.00
84024425 52114 - COMPLIANCE STUDIES					105,000.00
study to identify potential sources of priority pollutants (NPDES permit requirement)		1.00	15,000.00		15,000.00
NPDES required studies		1.00	70,000.00		70,000.00
NPDES engineering services - permit renewal		1.00	20,000.00		20,000.00
84024425 52180 - SECURITY SERVICES					1,500.00
84024425 54100 - SUPPLIES					47,000.00
Laboratory testing supplies, training materials, safety supplies, miscellaneous office and computer supplies		1.00	47,000.00		47,000.00
84024425 54102 - SMALL TOOLS					5,000.00
84024425 54700 - FINES & PENALTIES					50,000.00
84024425 55200 - PG&E					33,000.00
boiler fuel for digester heater (unable to use digester gas for approximately 7 months due to boiler failure)		1.00	33,000.00		33,000.00
84024425 55210 - UTILITIES					310,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
84024425 56120 - EQUIPMENT MAINTENANCE & REPAIR		1.00	250,000.00		250,000.00 250,000.00
General maintenance and repair parts, pump/motor parts, plumbing and electrical supplies. Lab testing equipment and repair					
84024425 56130 - EXTERNAL SERVICES					3,500.00
84024425 56210 - FUEL & FLUIDS					8,000.00
84024425 56300 - BUILDING MAINT. & REPAIR					5,000.00
84024425 56504 - FACILITY MAINTENANCE & REPAIR					15,000.00
84024425 57100 - CONFERENCE & TRAINING		1.00	15,000.00		15,000.00 15,000.00
safety training, electrical system operator training, Valve operation training, programmable Logic Control (PLC) training, California Water Environment Association (CWEA) and Water Environment Federation (WEF) conferences					
84024425 57300 - MEMBERSHIPS & SUBSCRIPTIONS		1.00	4,000.00		4,000.00 4,000.00
California Water Environment Association (CWEA) dues					
84024425 58201 - WATER PURCHASES		1.00	1,000.00		1,000.00 1,000.00
water from Willow County Water District					
84024425 58202 - WATER TREATMENT PLANT CHEMICAL					200,000.00
84024425 59100 - PROPERTY TAXES PAID		1.00	10,750.00		10,750.00 10,750.00
property taxes for North Pond and 3495 Taylor Drive					

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ACCOUNTS FOR:
WATER RESOURCES

84024425 59101 - FEES

annual State Environmental
Laboratory Accreditation fee,
annual state storm water
pollution prevention plan
(SWPPP), Mendocino County
HazMat permit fee, Mendocino
county air quality permit,
SWRCB discharge fee

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	1.00	25,000.00		25,000.00

TOTAL OPERATIONS

1,963,600.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES

60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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84024420 61000 - INTERNAL SERVICE FD ALLOC

692,735.00

TOTAL INTERNAL SERVICE USE

692,735.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES
62 ADMIN AND OVERHEAD

VENDOR QUANTITY UNIT COST 2018 CITY MGR

84024420 62100 - CENTRAL SERVICES OUT

250,708.00

TOTAL ADMIN AND OVERHEAD

250,708.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES
80 CAPITAL OUTLAY

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
84024420 80100 - MACHINERY & EQUIPMENT		.33	25,000.00		8,250.00 8,250.00
Purchase of electronic display trailer, 1/3 share with water, sewer, and electric.					
84024421 80100 - MACHINERY & EQUIPMENT		1.00	15,000.00		45,000.00 15,000.00
Supervisor F-150					
		1.00	30,000.00		30,000.00
Skidsteer portion					
84024421 80230 - INFRASTRUCTURE		1.00	917,548.00		917,548.00 917,548.00
Luce, Observatory, Washington Main replacement.					
84024425 80100 - MACHINERY & EQUIPMENT		1.00	16,000.00		121,000.00 16,000.00
Kubota mule					
		1.00	20,000.00		20,000.00
replace forklift					
		1.00	85,000.00		85,000.00
belt filter press overhaul					
84024425 80100 - 15053 MACHINERY & EQUIPMENT		1.00	90,000.00		90,000.00 *
AWT					
84024425 80100 - 15058 MACHINERY & EQUIPMENT		1.00	30,000.00		30,000.00 *
truck					
84024425 80230 - 15055 INFRASTRUCTURE		1.00	15,000.00		15,000.00 *
Manhole replacement.					

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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TOTAL CAPITAL OUTLAY

1,226,798.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES
T TRANSFERS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
84024420 94301 - TRANSFERS TO RESERVES				1,750,000.00	
84024421 94301 - TRANSFERS TO RESERVES				225,000.00	
Vactor truck.		1.00	150,000.00	150,000.00	
Backhoe.		1.00	75,000.00	75,000.00	
84024421 95830 - TRANSFER TO FUND 830				139,120.00	
84024421 95841 - TRANSFER TO SEWER BOND DEBT SE				2,272,293.00	
TOTAL TRANSFERS				4,386,413.00	

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES

VENDOR QUANTITY UNIT COST 2018 CITY MGR

841 SEWER BOND DEBT SERVICE FUND

84124426 52500 - TRUSTEE FEES 8,300.00

TOTAL UNDEFINED CHAR 8,300.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES
60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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84124426	61000	-	INTERNAL SERVICE FD ALLOC	1,163.00
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1,163.00

TOTAL INTERNAL SERVICE USE

1,163.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES

70 DEBT SERVICE

VENDOR QUANTITY UNIT COST 2018 CITY MGR

84124426 70102 - BOND INTEREST PAYMENTS 2,770,900.00

84124426 70202 - BOND PRINCIPAL PAYMENTS 2,090,000.00

TOTAL DEBT SERVICE 4,860,900.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES

VENDOR QUANTITY UNIT COST 2018 CITY MGR

842 RATE STABILIZATION-CITY FUND

60 INTERNAL SERVICE USE

84224422 61000 - INTERNAL SERVICE FD ALLOC

4,614.00

TOTAL INTERNAL SERVICE USE

4,614.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES

VENDOR QUANTITY UNIT COST 2018 CITY MGR

844 CITY SEWER CAPITAL PROJECTS FU

52 OPERATIONS

84424422 52150 - 15067 LEGAL SERVICES/EXPENSES

UVSD Legal expenses.

1.00 1,750,000.00 1,750,000.00 *

TOTAL OPERATIONS
TOTAL WASTE WATER

1,750,000.00
16,982,266.69

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2443	RECYCLED WATER				
830	RECYCLED WATER FUND				
51	PERSONNEL				
83024430	51110 - REGULAR SALARIES & WAGES				83,637.00
	ENGINEERING TECHNICIAN I (4381)	.00	.00		.00
	ENGINEERING TECHNICIAN I (4381)	.00	.00		.00
	ENGINEERING TECHNICIAN I (4382)	.05	.00		2,324.00
	ENGINEERING TECHNICIAN I (4382)	.00	.00		771.00
	PUBLIC WORKS DIRECTOR (10050)	.10	.00		15,428.00
	PUBLIC WORKS DIRECTOR (10050)	.00	.00		869.00
	MANAGEMENT ANALYST (10143)	.25	.00		16,341.00
	MANAGEMENT ANALYST (10143)	.00	.00		599.00
	ENGINEERING ANALYST (10411)	.05	.00		2,829.00
	ENGINEERING ANALYST (10411)	.00	.00		31.00
	WATER/SEWER UTILITIES DIRECTOR (10485)	.30	.00		42,076.00
	WATER/SEWER UTILITIES DIRECTOR (10485)	.00	.00		2,369.00
83024430	51210 - RETIREMENT (PERS)				9,907.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		292.00
	MISC PERS BENEFIT	.00	.00		1,935.00
	MISC PERS BENEFIT	.00	.00		2,049.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		355.00
	MISC PERS BENEFIT	.00	.00		5,276.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
83024430 51211 - PERS UNFUNDED LIABILITY					14,529.30
83024430 51220 - INSURANCE					10,013.00
PUBLIC WORKS DIRECTOR (10050)		.00	.00		2,073.00
MANAGEMENT ANALYST (10143)		.00	.00		600.00
MANAGEMENT ANALYST (10143)		.00	.00		337.00
ENGINEERING ANALYST (10411)		.00	.00		120.00
ENGINEERING ANALYST (10411)		.00	.00		519.00
WATER/SEWER UTILITIES DIRECTOR (10485)		.00	.00		6,364.00
83024430 51230 - WORKERS COMP					5,167.00
WORK COMP CLERICAL - 8810		.00	.00		.00
WORK COMP CLERICAL - 8810		.00	.00		171.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		1,013.00
WORK COMP CLERICAL - 8810		.00	.00		989.00
WORK COMP CLERICAL - 8810		.00	.00		194.00
WORK COMP CLERICAL - 8810		.00	.00		2,800.00
83024430 51240 - MEDICARE					1,363.00
MEDICARE		.00	.00		.00
MEDICARE		.00	.00		45.00
MEDICARE		.00	.00		268.00
MEDICARE		.00	.00		260.00
MEDICARE		.00	.00		52.00
MEDICARE		.00	.00		738.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
83024430 51250 - UNEMPLOYMENT					943.00
UNEMPLOYMENT		.00	.00		.00
UNEMPLOYMENT		.00	.00		31.00
UNEMPLOYMENT		.00	.00		185.00
UNEMPLOYMENT		.00	.00		181.00
UNEMPLOYMENT		.00	.00		36.00
UNEMPLOYMENT		.00	.00		510.00
83024430 51290 - CELL PHONE STIPEND					194.00
PUBLIC WORKS DIRECTOR (10050)		.00	.00		27.00
MANAGEMENT ANALYST (10143)		.00	.00		81.00
WATER/SEWER UTILITIES DIRECTOR (10485)		.00	.00		86.00
TOTAL PERSONNEL					125,753.30

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
83024430 52150 - LEGAL SERVICES/EXPENSES					10,000.00
83024430 54100 - SUPPLIES					7,000.00
83024430 57100 - CONFERENCE & TRAINING					10,000.00
WEFTEC Conference		1.00	4,000.00		4,000.00
WateReuse Conference		1.00	3,000.00		3,000.00
Additional as needed for system setup.		1.00	3,000.00		3,000.00
83024430 57300 - MEMBERSHIPS & SUBSCRIPTIONS					1,000.00
WEFTEC		1.00	500.00		500.00
WateReuse		1.00	500.00		500.00
TOTAL OPERATIONS					28,000.00

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 City of Ukiah
 NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

 ACCOUNTS FOR:
 WATER RESOURCES
 60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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83024430	61000	-	INTERNAL SERVICE FD ALLOC	58,594.00
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TOTAL INTERNAL SERVICE USE				58,594.00
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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
WATER RESOURCES

80 CAPITAL OUTLAY

VENDOR QUANTITY UNIT COST 2018 CITY MGR

83024430 80230 - 15062 INFRASTRUCTURE

.75 34,500,000.00 25,875,000.00 *
25,875,000.00

Recycled water project. 75%
completion
Completion estimates from
Water Sewer

TOTAL CAPITAL OUTLAY
TOTAL RECYCLED WATER
TOTAL WATER RESOURCES

51,544,196.63

25,875,000.00
26,087,347.30

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
LANDFILL

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2450	LANDFILL DIVISION				
700	SANITARY DISPOSAL SITE FUND				
51	PERSONNEL				
70024500 51110	- REGULAR SALARIES & WAGES			191,380.00	
	PUBLIC WORKS MAINTENANCE I (3874)	.20	.00	8,222.00	
	PUBLIC WORKS MAINTENANCE I (3874)	.00	.00	480.00	
	ENGINEERING TECHNICIAN I (4381)	.00	.00	.00	
	ENGINEERING TECHNICIAN I (4381)	.00	.00	.00	
	ENGINEERING TECHNICIAN I (4382)	.05	.00	2,324.00	
	ENGINEERING TECHNICIAN I (4382)	.00	.00	771.00	
	DEPUTY DIR PUB WKS-ENG/STREETS (10029)	.30	.00	36,001.00	
	PUBLIC WORKS MAINTENANCE II (10034)	.25	.00	14,537.00	
	WATER/SEWER/STREETS MAINT SUPV (10039)	.25	.00	28,961.00	
	PUBLIC WORKS DIRECTOR (10050)	.25	.00	38,570.00	
	PUBLIC WORKS DIRECTOR (10050)	.00	.00	2,171.00	
	STREET SWEEPER OPERATOR (10054)	.05	.00	2,588.00	
	PUBLIC WORKS MAINTENANCE I (10082)	.20	.00	9,853.00	
	SENIOR CIVIL ENGINEER (10107)	.05	.00	5,076.00	
	MANAGEMENT ANALYST (10143)	.15	.00	9,805.00	
	MANAGEMENT ANALYST (10143)	.00	.00	360.00	
	PUBLIC WORKS MAINTENANCE I (10193)	.20	.00	9,755.00	
	PUBLIC WORKS MAINTENANCE I (10278)	.20	.00	9,755.00	
	ENGINEERING ANALYST (10411)	.05	.00	2,829.00	
	ENGINEERING ANALYST (10411)	.00	.00	31.00	
	PUBLIC WORKS MAINTENANCE I (10418)	.20	.00	9,291.00	

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

LANDFILL

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
70024500 51130 - OVERTIME SALARIES & WAGES					1,500.00
70024500 51210 - RETIREMENT (PERS)					24,016.00
MISC PERS BENEFIT		.00	.00		1,031.00
MISC PENSION ACT PERS BENEFIT		.00	.00		.00
MISC PENSION ACT PERS BENEFIT		.00	.00		292.00
MISC PERS BENEFIT		.00	.00		4,775.00
MISC PERS BENEFIT		.00	.00		1,823.00
MISC PERS BENEFIT		.00	.00		3,826.00
MISC PERS BENEFIT		.00	.00		4,836.00
MISC PERS BENEFIT		.00	.00		325.00
MISC PERS BENEFIT		.00	.00		1,236.00
MISC PERS BENEFIT		.00	.00		674.00
MISC PERS BENEFIT		.00	.00		1,230.00
MISC PERS BENEFIT		.00	.00		1,224.00
MISC PERS BENEFIT		.00	.00		1,224.00
MISC PENSION ACT PERS BENEFIT		.00	.00		355.00
MISC PENSION ACT PERS BENEFIT		.00	.00		1,165.00
MISC PERS BENEFIT		.00	.00		
70024500 51211 - PERS UNFUNDED LIABILITY					35,888.82
70024500 51220 - INSURANCE					30,364.00
PUBLIC WORKS MAINTENANCE I (3874)		.00	.00		3,082.00
DEPUTY DIR PUB WKS-ENG/STREETS (10029)		.00	.00		2,698.00
PUBLIC WORKS MAINTENANCE II (10034)		.00	.00		3,852.00
WATER/SEWER/STREETS MAINT SUPV (10039)		.00	.00		2,172.00
PUBLIC WORKS DIRECTOR (10050)		.00	.00		5,182.00
STREET SWEEPER OPERATOR (10054)		.00	.00		120.00
STREET SWEEPER OPERATOR (10054)		.00	.00		483.00
STREET SWEEPER OPERATOR (10054)		.00	.00		3,082.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
LANDFILL

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
PUBLIC WORKS MAINTENANCE I (10082)		.00	.00		427.00
SENIOR CIVIL ENGINEER (10107)		.00	.00		360.00
MANAGEMENT ANALYST (10143)		.00	.00		202.00
MANAGEMENT ANALYST (10143)		.00	.00		3,082.00
PUBLIC WORKS MAINTENANCE I (10193)		.00	.00		480.00
PUBLIC WORKS MAINTENANCE I (10278)		.00	.00		2,092.00
PUBLIC WORKS MAINTENANCE I (10278)		.00	.00		120.00
ENGINEERING ANALYST (10411)		.00	.00		519.00
ENGINEERING ANALYST (10411)		.00	.00		480.00
PUBLIC WORKS MAINTENANCE I (10418)		.00	.00		1,931.00
PUBLIC WORKS MAINTENANCE I (10418)		.00	.00		
70024500 51230 - WORKERS COMP					12,249.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		649.00
WORK COMP CLERICAL - 8810		.00	.00		.00
WORK COMP CLERICAL - 8810		.00	.00		171.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		2,139.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		1,016.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		1,721.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		2,530.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		177.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		715.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		306.00
WORK COMP CLERICAL - 8810		.00	.00		593.00
WORK COMP CLERICAL - 8810		.00	.00		711.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		683.00
WORK COMP PUBLIC WORKS - 9410		.00	.00		194.00
WORK COMP CLERICAL - 8810		.00	.00		644.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
LANDFILL

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	WORK COMP PUBLIC WORKS - 9410				
70024500 51240 - MEDICARE					3,228.00
		.00	.00		172.00
	MEDICARE	.00	.00		.00
	MEDICARE	.00	.00		45.00
	MEDICARE	.00	.00		563.00
	MEDICARE	.00	.00		267.00
	MEDICARE	.00	.00		452.00
	MEDICARE	.00	.00		667.00
	MEDICARE	.00	.00		47.00
	MEDICARE	.00	.00		188.00
	MEDICARE	.00	.00		81.00
	MEDICARE	.00	.00		157.00
	MEDICARE	.00	.00		187.00
	MEDICARE	.00	.00		180.00
	MEDICARE	.00	.00		52.00
	MEDICARE	.00	.00		170.00
70024500 51250 - UNEMPLOYMENT					2,239.00
	UNEMPLOYMENT	.00	.00		119.00
	UNEMPLOYMENT	.00	.00		.00
	UNEMPLOYMENT	.00	.00		31.00
	UNEMPLOYMENT	.00	.00		389.00
	UNEMPLOYMENT	.00	.00		186.00
	UNEMPLOYMENT	.00	.00		314.00
	UNEMPLOYMENT	.00	.00		461.00
	UNEMPLOYMENT	.00	.00		33.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
LANDFILL

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
UNEMPLOYMENT	.00	.00		131.00
UNEMPLOYMENT	.00	.00		57.00
UNEMPLOYMENT	.00	.00		109.00
UNEMPLOYMENT	.00	.00		130.00
UNEMPLOYMENT	.00	.00		125.00
UNEMPLOYMENT	.00	.00		36.00
UNEMPLOYMENT	.00	.00		118.00

70024500 51290 - CELL PHONE STIPEND

	.00	.00		704.00
DEPUTY DIR PUB WKS-ENG/STREETS (10029)	.00	.00		170.00
PUBLIC WORKS MAINTENANCE II (10034)	.00	.00		66.00
WATER/SEWER/STREETS MAINT SUPV (10039)	.00	.00		141.00
PUBLIC WORKS DIRECTOR (10050)	.00	.00		66.00
PUBLIC WORKS MAINTENANCE I (10082)	.00	.00		53.00
SENIOR CIVIL ENGINEER (10107)	.00	.00		29.00
MANAGEMENT ANALYST (10143)	.00	.00		49.00
PUBLIC WORKS MAINTENANCE I (10193)	.00	.00		65.00
PUBLIC WORKS MAINTENANCE I (10278)	.00	.00		65.00

TOTAL PERSONNEL

301,568.82

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

LANDFILL

52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
70024500 52100 - CONTRACTED SERVICES					200,000.00
Re-seeding, erosion control, repair of pup & control systems. Laboratory monitoring, reporting and testing of ground water. Annual landfill gas extraction system testing/reporting		1.00	200,000.00		200,000.00
70024500 54100 - SUPPLIES					25,000.00
drain rock and aggregate base, erosion control supplies, sand bags, leachate and drainage pipe, Leachate pump parts.		1.00	25,000.00		25,000.00
70024500 54101 - POSTAGE					500.00
70024500 55210 - UTILITIES					15,000.00
Leachate treatment cost Electricity for leachate pumps and gas extraction blower system. Share of utilities at Civic Center		1.00	15,000.00		15,000.00
70024500 57300 - MEMBERSHIPS & SUBSCRIPTIONS					250.00
70024500 59100 - PROPERTY TAXES PAID					2,300.00
70024500 59101 - FEES					89,000.00
Regional Water Quality Control Board fees, WDR fee, Air Quality Management District (AQMD) fees for extraction system, Storm Water Permit fee, Local Enforcement Agency (LEA) fees, Letter of Credit fees		1.00	89,000.00		89,000.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
LANDFILL

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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TOTAL OPERATIONS

332,050.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

LANDFILL

60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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70024500 61000 - INTERNAL SERVICE FD ALLOC

44,028.00

TOTAL INTERNAL SERVICE USE

44,028.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
LANDFILL

VENDOR QUANTITY UNIT COST 2018 CITY MGR

702 DISPOSAL CLOSURE RESERVE FUND

80 CAPITAL OUTLAY

70224500 80230 - INFRASTRUCTURE

Landfill Closure Project.

1.00 10,343,287.00 10,343,287.00
10,343,287.00

TOTAL CAPITAL OUTLAY
TOTAL LANDFILL DIVISION
TOTAL LANDFILL

11,020,933.82 10,343,287.00
11,020,933.82

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
AIRPORT OPERATIONS

VENDOR QUANTITY UNIT COST 2018 CITY MGR

0000 UNDEFINED

778 AIRPORT CAPITAL IMPROVEMENT FU

60 INTERNAL SERVICE USE

77825200 61000 - INTERNAL SERVICE FD ALLOC

2,885.00

TOTAL INTERNAL SERVICE USE

2,885.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
AIRPORT OPERATIONS
80 CAPITAL OUTLAY

VENDOR QUANTITY UNIT COST 2018 CITY MGR

77825200 80230 - 15040 INFRASTRUCTURE

1.00 1,260,000.00 1,260,000.00 *

Grant funded project to improve
runway.

TOTAL CAPITAL OUTLAY

1,260,000.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
AIRPORT OPERATIONS

VENDOR QUANTITY UNIT COST 2018 CITY MGR

779 SPECIAL AVIATION FUND

60 INTERNAL SERVICE USE

77925200 61000 - INTERNAL SERVICE FD ALLOC

66.00

TOTAL INTERNAL SERVICE USE

66.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
AIRPORT OPERATIONS
80 CAPITAL OUTLAY

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
77925200 80100 - 15042 MACHINERY & EQUIPMENT					119,768.00 *
Phase 3 Convert 12,000 Avgas Bulk storage to hold 12,000 Jet A		1.00	30,000.00		30,000.00
Purchase a golf cart/small off road vehicle		1.00	12,000.00		12,000.00
Fuel Tank, Upgrades and Self service tank.		1.00	77,768.00		77,768.00
TOTAL CAPITAL OUTLAY					119,768.00
TOTAL UNDEFINED					1,382,719.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
AIRPORT OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2520	AIRPORT OPERATIONS				
777	AIRPORT FUND				
51	PERSONNEL				
77725200 51110	- REGULAR SALARIES & WAGES			228,358.00	
	AIRPORT ATTENDANT (3878)	.48	.00	15,300.00	
	AIRPORT ASSISTANT (10079)	1.00	.00	58,557.00	
	AIRPORT ATTENDANT (10133)	.48	.00	16,871.00	
	AIRPORT GRDS/MAINT ATTENDANT (10137)	.80	.00	29,786.00	
	AIRPORT MANAGER (10161)	1.00	.00	74,672.00	
	AIRPORT MANAGER (10161)	.00	.00	2,872.00	
	AIRPORT ATTENDANT (10514)	.48	.00	15,000.00	
	AIRPORT ATTENDANT (10514)	.00	.00	15,300.00	
77725200 51130	- OVERTIME SALARIES & WAGES			2,500.00	
77725200 51210	- RETIREMENT (PERS)			28,275.00	
	MISC PERS BENEFIT	.00	.00	1,919.00	
	MISC PERS BENEFIT	.00	.00	7,342.00	
	MISC PERS BENEFIT	.00	.00	2,116.00	
	MISC PERS BENEFIT	.00	.00	3,735.00	
	MISC PERS BENEFIT	.00	.00	9,363.00	
	MISC PENSION ACT PERS BENEFIT	.00	.00	3,800.00	
77725200 51211	- PERS UNFUNDED LIABILITY			36,984.37	

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
AIRPORT OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
77725200 51220 - INSURANCE					48,116.00
AIRPORT ASSISTANT (10079)		.00	.00		15,406.00
AIRPORT ATTENDANT (10133)		.00	.00		8,652.00
AIRPORT GRDS/MAINT ATTENDANT (10137)		.00	.00		8,652.00
AIRPORT MANAGER (10161)		.00	.00		15,406.00
77725200 51230 - WORKERS COMP					15,264.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		842.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		4,096.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		1,404.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		2,115.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		5,140.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		1,667.00
77725200 51240 - MEDICARE					4,011.00
MEDICARE		.00	.00		222.00
MEDICARE		.00	.00		1,073.00
MEDICARE		.00	.00		370.00
MEDICARE		.00	.00		558.00
MEDICARE		.00	.00		1,348.00
MEDICARE		.00	.00		440.00
77725200 51250 - UNEMPLOYMENT					2,777.00
UNEMPLOYMENT		.00	.00		153.00
UNEMPLOYMENT		.00	.00		745.00
UNEMPLOYMENT		.00	.00		256.00
UNEMPLOYMENT		.00	.00		385.00
UNEMPLOYMENT		.00	.00		935.00
UNEMPLOYMENT		.00	.00		303.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
AIRPORT OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	UNEMPLOYMENT				
77725200 51290 - CELL PHONE STIPEND		.00	.00		1,008.00
AIRPORT ASSISTANT (10079)					504.00
AIRPORT MANAGER (10161)		.00	.00		504.00
TOTAL PERSONNEL					367,293.37

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
AIRPORT OPERATIONS
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
77725200 52100 - CONTRACTED SERVICES					15,200.00
Storm Water Monitoring		1.00	8,700.00		8,700.00
State Water Quality Permit		1.00	1,200.00		1,200.00
State Toxic Waste Permit		1.00	250.00		250.00
Beacon Access Agreement		1.00	4,000.00		4,000.00
Waste Oil Disposal		1.00	400.00		400.00
Air Quality - Hot Spots		1.00	100.00		100.00
Air Quality - Fuel Dispense		1.00	550.00		550.00
77725200 52528 - LIABILITY INSURANCE					8,000.00
77725200 54100 - SUPPLIES					12,000.00
Company Logo - Shirt, Hats,		1.00	800.00		800.00
Uniforms		1.00	1,500.00		1,500.00
Tools		1.00	2,000.00		2,000.00
Miscellaneous Office / Supplies		1.00	4,200.00		4,200.00
Airport Day		1.00	3,500.00		3,500.00
77725200 54101 - POSTAGE					300.00
77725200 54330 - COMPUTER AND TECHNOLOGY					2,000.00
New Computer.		1.00	2,000.00		2,000.00
77725200 55100 - TELEPHONE					2,500.00
77725200 55210 - UTILITIES					25,000.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
AIRPORT OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
77725200 56210 - FUEL & FLUIDS		1.00	5,000.00		5,000.00
Fuel for Airport Vehicles & Equipment					
77725200 56300 - BUILDING MAINT. & REPAIR		1.00	20,000.00		20,000.00
Airport Building Maintenance					
Hangar Maintenance					
HVAC Maintenance					
Fence & Gate Repair					
77725200 56600 - AIRFIELD MAINTENANCE & REPAIR		1.00	30,000.00		30,000.00
Runway/Taxiway Lighting Repair					
Runway/Taxiway Pavement Repair					
Fuel Farm Maintenance & Repair					
Pavement Maintenance & Repair					
77725200 57100 - CONFERENCE & TRAINING		1.00	6,000.00		6,000.00
General Aviation Conferences					
Continuing Education Training					
on Safety & Fueling.					
77725200 57300 - MEMBERSHIPS & SUBSCRIPTIONS		1.00	85.00		334.00
Southwest Chapter of the					
American Association of Airport					
Executives Dues					
		1.00	150.00		150.00
Association of California					
Airports Dues					
		1.00	99.00		99.00
Aircraft Owners and Pilots					
Association Dues					
77725200 58401 - AVIATION FUEL		1.00	375,000.00		542,200.00
125,000 Jet A @ 3.00 per gal					
		1.00	167,200.00		375,000.00
44,000 Avgas @ \$3.80 Per Gal					

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
AIRPORT OPERATIONS

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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TOTAL OPERATIONS

668,534.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
AIRPORT OPERATIONS

60 INTERNAL SERVICE USE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
77725200 56110 - CITY GARAGE - PARTS					1,000.00
77725200 56111 - CITY GARAGE - LABOR					6,000.00
77725200 61000 - INTERNAL SERVICE FD ALLOC					65,377.00
TOTAL INTERNAL SERVICE USE					72,377.00

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NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
AIRPORT OPERATIONS

62 ADMIN AND OVERHEAD

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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77725200	62100	- CENTRAL SERVICES OUT		67,547.00
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TOTAL ADMIN AND OVERHEAD
TOTAL AIRPORT OPERATIONS
TOTAL AIRPORT OPERATIONS

67,547.00
1,175,751.37

2,558,470.37

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC DISTRIBUTION

VENDOR QUANTITY UNIT COST 2018 CITY MGR

0000 UNDEFINED

801 ELECTRIC CAPITAL RESERVE FUND

60 INTERNAL SERVICE USE

80126100 61000 - INTERNAL SERVICE FD ALLOC

7,325.00

TOTAL INTERNAL SERVICE USE

7,325.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ELECTRIC DISTRIBUTION
80 CAPITAL OUTLAY

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80126100 80100 - 15080 MACHINERY & EQUIPMENT		1.00	2,100,000.00	2,100,000.00	2,100,000.00 *
AMI metering and communication backbone and equipment.					
80126100 80220 - 17005 BUILDING IMPROVEMENTS		1.00	600,000.00	600,000.00	600,000.00 *
Electric Utility Service center interior office, control network and crew staging design and construction.					
80126100 80230 - INFRASTRUCTURE		1.00	500,000.00	1,987,000.00	500,000.00
Service Center wash rack, training area, yard power, drain retention, electrical infrastructure, grading, fencing, gates, lighting and security.					
Hydro electric equipment and tool storage shop. Currently specialized racks and equipment are stored outside and need to be preserved.					
Hydro electric equipment repair and upgrades:					
1. Scada primary and secondary server replacements, programing and system testing. \$190,000.					
2. Replacement of governor and controls. \$200,000.					
3. Rebuilding and conversion to manual operators of 2-12 inch and 1-24 inch valves. \$25,000					
Overhead system Capacity Improvements.					
Pole replacements Transformer and PCB upgrades Line Capacity upgrades System Monitoring and back-bone					

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ELECTRIC DISTRIBUTION

data transmission.

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	1.00	370,000.00		370,000.00

Underground system capacity improvements.

Live to dead front upgrades.
System monitoring.
Direct buried conversions.
OH to UG conversion

	1.00	280,000.00		280,000.00
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4160 to 12kv conversion -
Fairgrounds.

TOTAL CAPITAL OUTLAY
TOTAL UNDEFINED

4,687,000.00
4,694,325.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC DISTRIBUTION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2611	ELECTRIC OVERHEAD				
800	ELECTRIC FUND				
51	PERSONNEL				
80026110 51110	- REGULAR SALARIES & WAGES			573,656.00	
	POWER ENGINEER (3859)	.25	.00	30,001.00	
	ELECTRICAL SUPERVISOR (3860)	.45	.00	48,493.00	
	ELECTRICAL SUPERVISOR (3860)	.00	.00	2,077.00	
	LINEMAN (3865)	.45	.00	40,180.00	
	APPRENTICE LINEMAN (3866)	.45	.00	32,120.00	
	POWER ENGINEER (4334)	.00	.00	924.00	
	ELECTRIC CREW FOREMAN (10033)	.45	.00	45,605.00	
	LINEMAN (10046)	.45	.00	42,350.00	
	LINEMAN (10063)	.45	.00	41,573.00	
	ELEC ENGINEERING TECH 3 (10069)	.42	.00	41,495.00	
	ELECTRIC CREW FOREMAN (10085)	.45	.00	45,888.00	
	LINEMAN (10090)	.45	.00	41,573.00	
	LINEMAN (10140)	.45	.00	41,184.00	
	ELECTRIC UTILITY DIRECTOR (10153)	.20	.00	32,399.00	
	ELECTRIC UTILITY DIRECTOR (10153)	.00	.00	1,824.00	
	ELECTRIC UTILITY PROGRAM COORD (10159)	.10	.00	5,856.00	
	ELEC ENGINEERING TECH 2 (10183)	.42	.00	38,780.00	
	LINEMAN (10491)	.45	.00	40,180.00	
	POWER ENGINEER (3859)	.00	.00	1,154.00	

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ELECTRIC DISTRIBUTION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80026110 51120 - NON-REGULAR SALARIES & WAGES					26,448.00
ELECTRIC UTILITY INTERN (4372)		.48	.00		26,448.00
80026110 51130 - OVERTIME SALARIES & WAGES					40,000.00
80026110 51140 - STAND-BY SALARIES & WAGES					20,000.00
80026110 51210 - RETIREMENT (PERS)					71,302.00
MISC PERS BENEFIT		.00	.00		3,904.00
MISC PERS BENEFIT		.00	.00		6,079.00
MISC PERS BENEFIT		.00	.00		5,037.00
MISC PERS BENEFIT		.00	.00		4,027.00
MISC PERS BENEFIT		.00	.00		5,718.00
MISC PERS BENEFIT		.00	.00		5,310.00
MISC PERS BENEFIT		.00	.00		5,211.00
MISC PERS BENEFIT		.00	.00		5,201.00
MISC PERS BENEFIT		.00	.00		5,753.00
MISC PERS BENEFIT		.00	.00		5,211.00
MISC PERS BENEFIT		.00	.00		5,163.00
MISC PERS BENEFIT		.00	.00		4,060.00
MISC PERS BENEFIT		.00	.00		729.00
MISC PERS BENEFIT		.00	.00		4,862.00
MISC PENSION ACT PERS BENEFIT		.00	.00		5,037.00
80026110 51211 - PERS UNFUNDED LIABILITY					105,576.59
80026110 51220 - INSURANCE					78,692.00
ELECTRICAL SUPERVISOR (3860)		.00	.00		6,933.00
LINEMAN (3865)		.00	.00		6,933.00
APPRENTICE LINEMAN (3866)		.00	.00		6,933.00
POWER ENGINEER (4334)		.00	.00		3,082.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC DISTRIBUTION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
ELECTRIC CREW FOREMAN (10033)		.00	.00		6,933.00
LINEMAN (10046)		.00	.00		4,793.00
LINEMAN (10063)		.00	.00		4,793.00
ELEC ENGINEERING TECH 3 (10069)		.00	.00		4,318.00
ELECTRIC CREW FOREMAN (10085)		.00	.00		5,235.00
LINEMAN (10090)		.00	.00		4,591.00
LINEMAN (10140)		.00	.00		4,050.00
ELECTRIC UTILITY DIRECTOR (10153)		.00	.00		3,992.00
ELECTRIC UTILITY PROGRAM COORD (10159)		.00	.00		1,541.00
ELEC ENGINEERING TECH 2 (10183)		.00	.00		3,780.00
LINEMAN (10491)		.00	.00		6,933.00
POWER ENGINEER (3859)		.00	.00		3,852.00
80026110 51230 - WORKERS COMP					37,374.00
WORK COMP ELECTRIC - 7539		.00	.00		1,923.00
WORK COMP ELECTRIC - 7539		.00	.00		3,161.00
WORK COMP ELECTRIC - 7539		.00	.00		2,590.00
WORK COMP ELECTRIC - 7539		.00	.00		2,147.00
WORK COMP ELECTRIC - 7539		.00	.00		219.00
WORK COMP ELECTRIC - 7539		.00	.00		1,455.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		2,895.00
WORK COMP ELECTRIC - 7539		.00	.00		2,598.00
WORK COMP ELECTRIC - 7539		.00	.00		2,555.00
WORK COMP ELECTRIC - 7539		.00	.00		2,518.00
WORK COMP ELECTRIC - 7539		.00	.00		2,829.00
WORK COMP ELECTRIC - 7539		.00	.00		2,543.00
WORK COMP ELECTRIC - 7539		.00	.00		2,493.00

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC DISTRIBUTION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
		.00	.00		2,104.00
	WORK COMP OUTSIDE LABOR - 9420				
		.00	.00		402.00
	WORK COMP CLERICAL - 8810				
		.00	.00		2,352.00
	WORK COMP ELECTRIC - 7539				
		.00	.00		2,590.00
	WORK COMP ELECTRIC - 7539				
80026110 51240 - MEDICARE					9,814.00
		.00	.00		505.00
	MEDICARE				
		.00	.00		832.00
	MEDICARE				
		.00	.00		682.00
	MEDICARE				
		.00	.00		565.00
	MEDICARE				
		.00	.00		56.00
	MEDICARE				
		.00	.00		383.00
	MEDICARE				
		.00	.00		760.00
	MEDICARE				
		.00	.00		681.00
	MEDICARE				
		.00	.00		671.00
	MEDICARE				
		.00	.00		663.00
	MEDICARE				
		.00	.00		741.00
	MEDICARE				
		.00	.00		669.00
	MEDICARE				
		.00	.00		654.00
	MEDICARE				
		.00	.00		552.00
	MEDICARE				
		.00	.00		102.00
	MEDICARE				
		.00	.00		616.00
	MEDICARE				
		.00	.00		682.00
	MEDICARE				

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC DISTRIBUTION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80026110 51250 - UNEMPLOYMENT					6,758.00
		.00	.00		347.00
UNEMPLOYMENT		.00	.00		573.00
UNEMPLOYMENT		.00	.00		470.00
UNEMPLOYMENT		.00	.00		388.00
UNEMPLOYMENT		.00	.00		37.00
UNEMPLOYMENT		.00	.00		264.00
UNEMPLOYMENT		.00	.00		523.00
UNEMPLOYMENT		.00	.00		470.00
UNEMPLOYMENT		.00	.00		463.00
UNEMPLOYMENT		.00	.00		456.00
UNEMPLOYMENT		.00	.00		513.00
UNEMPLOYMENT		.00	.00		461.00
UNEMPLOYMENT		.00	.00		452.00
UNEMPLOYMENT		.00	.00		380.00
UNEMPLOYMENT		.00	.00		66.00
UNEMPLOYMENT		.00	.00		425.00
UNEMPLOYMENT		.00	.00		470.00
80026110 51260 - FICA					1,640.00
FICA-SOC SEC		.00	.00		1,640.00
80026110 51280 - OVERTIME/CALLOUT MEALS					1,200.00
80026110 51280 - PK011 OVERTIME/CALLOUT MEALS					450.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ELECTRIC DISTRIBUTION

80026110 51290 - CELL PHONE STIPEND

ELECTRIC CREW FOREMAN (10033)

LINEMAN (10046)

LINEMAN (10063)

ELECTRIC CREW FOREMAN (10085)

LINEMAN (10090)

LINEMAN (10140)

ELECTRIC UTILITY DIRECTOR (10153)

ELECTRIC UTILITY PROGRAM COORD (10159)

ELEC ENGINEERING TECH 2 (10183)

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	.00	.00		1,495.00
				146.00
	.00	.00		146.00
	.00	.00		146.00
	.00	.00		324.00
	.00	.00		146.00
	.00	.00		146.00
	.00	.00		132.00
	.00	.00		72.00
	.00	.00		237.00

TOTAL PERSONNEL

974,405.59

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City of Ukiah
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC DISTRIBUTION
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80026110 52100 - CONTRACTED SERVICES					177,000.00
Tree Trimming		1.00	110,000.00		110,000.00
Annual line clearance services. Required by State, mandated to insure high voltage line clearance from trees.					
Utility Design Services.		1.00	50,000.00		50,000.00
Evergreen Safety Training 50% split with underground.		1.00	13,000.00		13,000.00
Northwest Lineman College tuition. 1st year tuition for 1 apprentice (2 x\$4000) 50% split with UG		1.00	4,000.00		4,000.00
80026110 54100 - SUPPLIES					95,000.00
Supplies.		1.00	80,000.00		80,000.00
Personal Protective Clothing.		1.00	15,000.00		15,000.00
80026110 54102 - SMALL TOOLS					8,000.00
Small tools		1.00	8,000.00		8,000.00
FYE 2017 New Digger Derrick was damaged during delivery, resulted funds not being utilized to outfit new truck.					
In FY 2018 two new trucks will need to be outfitted.					
80026110 57100 - CONFERENCE & TRAINING					21,500.00
Western underground 50% split with underground.		1.00	4,000.00		4,000.00
Northwest lineman's college training.		1.00	5,500.00		5,500.00
Classes are offered at various locations during select times of the year.					

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC DISTRIBUTION

Locations include California,
Texas and Idaho.

Supervisor and employee
training, electric utility
industry courses with NWPP
association.

American Public Power Assoc.
training and conferences.

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	1.00	6,000.00		6,000.00
	1.00	6,000.00		6,000.00
TOTAL OPERATIONS				301,500.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ELECTRIC DISTRIBUTION
80 CAPITAL OUTLAY

VENDOR QUANTITY UNIT COST 2018 CITY MGR

80026110 80100 - MACHINERY & EQUIPMENT

.33

25,000.00

8,250.00
8,250.00

Purchase of electronic display
trailer, 1/3 share with water,
sewer, and electric.

TOTAL CAPITAL OUTLAY
TOTAL ELECTRIC OVERHEAD

8,250.00
1,284,155.59

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC DISTRIBUTION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2612	ELECTRIC UNDERGROUND				
800	ELECTRIC FUND				
51	PERSONNEL				
80026120 51110	- REGULAR SALARIES & WAGES			623,569.00	
	POWER ENGINEER (3859)	.25	.00	30,001.00	
	ELECTRICAL SUPERVISOR (3860)	.45	.00	48,493.00	
	ELECTRICAL SUPERVISOR (3860)	.00	.00	2,077.00	
	LINEMAN (3865)	.45	.00	40,180.00	
	APPRENTICE LINEMAN (3866)	.45	.00	32,120.00	
	POWER ENGINEER (4334)	.40	.00	48,001.00	
	POWER ENGINEER (4334)	.00	.00	924.00	
	ELECTRIC CREW FOREMAN (10033)	.45	.00	45,605.00	
	LINEMAN (10046)	.45	.00	42,350.00	
	LINEMAN (10063)	.45	.00	41,573.00	
	ELEC ENGINEERING TECH 3 (10069)	.43	.00	42,483.00	
	ELECTRIC CREW FOREMAN (10085)	.45	.00	45,888.00	
	LINEMAN (10090)	.45	.00	41,573.00	
	LINEMAN (10140)	.45	.00	41,184.00	
	ELECTRIC UTILITY DIRECTOR (10153)	.20	.00	32,399.00	
	ELECTRIC UTILITY DIRECTOR (10153)	.00	.00	1,824.00	
	ELECTRIC UTILITY PROGRAM COORD (10159)	.10	.00	5,856.00	
	ELEC ENGINEERING TECH 2 (10183)	.43	.00	39,704.00	
	LINEMAN (10491)	.45	.00	40,180.00	
	POWER ENGINEER (3859)	.00	.00	1,154.00	

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ACCOUNTS FOR:

ELECTRIC DISTRIBUTION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80026120 51120 - NON-REGULAR SALARIES & WAGES		.48	.00		26,448.00
ELECTRIC UTILITY INTERN (4372)					26,448.00
80026120 51130 - OVERTIME SALARIES & WAGES					40,000.00
80026120 51140 - STAND-BY SALARIES & WAGES					20,000.00
80026120 51210 - RETIREMENT (PERS)					77,816.00
MISC PERS BENEFIT		.00	.00		6,081.00
MISC PERS BENEFIT		.00	.00		5,038.00
MISC PERS BENEFIT		.00	.00		4,028.00
MISC PERS BENEFIT		.00	.00		6,249.00
MISC PERS BENEFIT		.00	.00		5,718.00
MISC PERS BENEFIT		.00	.00		5,310.00
MISC PERS BENEFIT		.00	.00		5,213.00
MISC PERS BENEFIT		.00	.00		5,327.00
MISC PERS BENEFIT		.00	.00		5,754.00
MISC PERS BENEFIT		.00	.00		5,213.00
MISC PERS BENEFIT		.00	.00		5,164.00
MISC PERS BENEFIT		.00	.00		4,063.00
MISC PERS BENEFIT		.00	.00		735.00
MISC PERS BENEFIT		.00	.00		4,978.00
MISC PERS BENEFIT		.00	.00		5,038.00
MISC PENSION ACT PERS BENEFIT		.00	.00		3,907.00
MISC PERS BENEFIT		.00	.00		
80026120 51211 - PERS UNFUNDED LIABILITY					121,618.51

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ACCOUNTS FOR:

ELECTRIC DISTRIBUTION

80026120 51220 - INSURANCE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	.00	.00		78,885.00
				3,852.00
POWER ENGINEER (3859)	.00	.00		6,933.00
ELECTRICAL SUPERVISOR (3860)	.00	.00		6,933.00
LINEMAN (3865)	.00	.00		6,933.00
APPRENTICE LINEMAN (3866)	.00	.00		3,082.00
POWER ENGINEER (4334)	.00	.00		6,933.00
ELECTRIC CREW FOREMAN (10033)	.00	.00		4,793.00
LINEMAN (10046)	.00	.00		4,793.00
LINEMAN (10063)	.00	.00		4,421.00
ELEC ENGINEERING TECH 3 (10069)	.00	.00		5,235.00
ELECTRIC CREW FOREMAN (10085)	.00	.00		4,591.00
LINEMAN (10090)	.00	.00		4,050.00
LINEMAN (10140)	.00	.00		3,992.00
ELECTRIC UTILITY DIRECTOR (10153)	.00	.00		1,541.00
ELECTRIC UTILITY PROGRAM COORD (10159)	.00	.00		3,870.00
ELEC ENGINEERING TECH 2 (10183)	.00	.00		6,933.00
LINEMAN (10491)				
80026120 51230 - WORKERS COMP				40,194.00
WORK COMP ELECTRIC - 7539	.00	.00		1,926.00
WORK COMP ELECTRIC - 7539	.00	.00		3,164.00
WORK COMP ELECTRIC - 7539	.00	.00		2,592.00
WORK COMP ELECTRIC - 7539	.00	.00		2,149.00
WORK COMP ELECTRIC - 7539	.00	.00		2,861.00
WORK COMP OUTSIDE LABOR - 9420	.00	.00		1,455.00
WORK COMP ELECTRIC - 7539	.00	.00		2,900.00
WORK COMP ELECTRIC - 7539	.00	.00		2,603.00
WORK COMP ELECTRIC - 7539	.00	.00		2,560.00

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ACCOUNTS FOR:
ELECTRIC DISTRIBUTION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
WORK COMP ELECTRIC - 7539		.00	.00		2,581.00
WORK COMP ELECTRIC - 7539		.00	.00		2,830.00
WORK COMP ELECTRIC - 7539		.00	.00		2,549.00
WORK COMP ELECTRIC - 7539		.00	.00		2,498.00
WORK COMP ELECTRIC - 7539		.00	.00		2,111.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		412.00
WORK COMP CLERICAL - 8810		.00	.00		2,411.00
WORK COMP ELECTRIC - 7539		.00	.00		2,592.00
WORK COMP ELECTRIC - 7539		.00	.00		2,592.00
80026120 51240 - MEDICARE					10,584.00
		.00	.00		508.00
MEDICARE		.00	.00		835.00
MEDICARE		.00	.00		684.00
MEDICARE		.00	.00		567.00
MEDICARE		.00	.00		755.00
MEDICARE		.00	.00		384.00
MEDICARE		.00	.00		763.00
MEDICARE		.00	.00		685.00
MEDICARE		.00	.00		673.00
MEDICARE		.00	.00		681.00
MEDICARE		.00	.00		742.00
MEDICARE		.00	.00		670.00
MEDICARE		.00	.00		657.00
MEDICARE		.00	.00		555.00
MEDICARE		.00	.00		108.00
MEDICARE		.00	.00		633.00
MEDICARE		.00	.00		684.00

PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC DISTRIBUTION

VENDOR QUANTITY UNIT COST 2018 CITY MGR

MEDICARE

80026120 51250 - UNEMPLOYMENT				7,324.00
		.00	.00	351.00
UNEMPLOYMENT		.00	.00	576.00
UNEMPLOYMENT		.00	.00	472.00
UNEMPLOYMENT		.00	.00	392.00
UNEMPLOYMENT		.00	.00	521.00
UNEMPLOYMENT		.00	.00	265.00
UNEMPLOYMENT		.00	.00	529.00
UNEMPLOYMENT		.00	.00	474.00
UNEMPLOYMENT		.00	.00	466.00
UNEMPLOYMENT		.00	.00	470.00
UNEMPLOYMENT		.00	.00	516.00
UNEMPLOYMENT		.00	.00	464.00
UNEMPLOYMENT		.00	.00	455.00
UNEMPLOYMENT		.00	.00	385.00
UNEMPLOYMENT		.00	.00	76.00
UNEMPLOYMENT		.00	.00	440.00
UNEMPLOYMENT		.00	.00	472.00

80026120 51260 - FICA				1,640.00
FICA-SOC SEC		.00	.00	1,640.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ELECTRIC DISTRIBUTION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80026120 51280 - OVERTIME/CALLOUT MEALS					1,200.00
80026120 51280 - 17990 OVERTIME/CALLOUT MEALS					200.00
80026120 51280 - CH021 OVERTIME/CALLOUT MEALS					150.00
80026120 51280 - LG021 OVERTIME/CALLOUT MEALS					250.00
80026120 51290 - CELL PHONE STIPEND					1,501.00
ELECTRIC CREW FOREMAN (10033)		.00	.00		146.00
LINEMAN (10046)		.00	.00		146.00
LINEMAN (10063)		.00	.00		146.00
ELECTRIC CREW FOREMAN (10085)		.00	.00		324.00
LINEMAN (10090)		.00	.00		146.00
LINEMAN (10140)		.00	.00		146.00
ELECTRIC UTILITY DIRECTOR (10153)		.00	.00		132.00
ELECTRIC UTILITY PROGRAM COORD (10159)		.00	.00		72.00
ELEC ENGINEERING TECH 2 (10183)		.00	.00		243.00

TOTAL PERSONNEL

1,051,379.51

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC DISTRIBUTION
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80026120 52100 - CONTRACTED SERVICES					112,000.00
Evergreen safety training 50% split with overhead.		1.00	13,000.00		13,000.00
Utility Design Services for maintenance of direct buried primary and secondary system. Upgrades to live-front transformers to dead-front equipment on smaller projects.		1.00	50,000.00		50,000.00
Northwest Lineman College (2 x \$4000) 50% split with overhead.		1.00	4,000.00		4,000.00
Emergency contract boring, vault and substructure installation on a case by case need. Generally needed during emergency situations where equipment is damaged or duct systems have failed.		1.00	30,000.00		30,000.00
Operational/organizational study.		1.00	15,000.00		15,000.00
80026120 54100 - SUPPLIES					90,000.00
Miscellaneous materials, inventory, Personal Protective Equipment, electric uniforms for maintenance and repair of City lines.		1.00	90,000.00		90,000.00
80026120 54102 - SMALL TOOLS					10,000.00
Small tools - outfitting three new trucks. Replacement of lost and damaged tools.		1.00	10,000.00		10,000.00

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ACCOUNTS FOR:

ELECTRIC DISTRIBUTION

80026120 57100 - CONFERENCE & TRAINING

Western underground 50% split
with overhead.

APPA technical classes.
Annual conference and training.
Engineering and Operational
conference.

NWPPA conferences.

Local training.

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	1.00	4,000.00		17,500.00
				4,000.00
	1.00	6,000.00		6,000.00
	1.00	5,000.00		5,000.00
	1.00	2,500.00		2,500.00
TOTAL OPERATIONS				229,500.00

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ELECTRIC DISTRIBUTION
80 CAPITAL OUTLAY

80026120 80100 - MACHINERY & EQUIPMENT

Replacement first responder
trouble truck. Replaces a high
maintenance 2004 model.

Purchase one digger derrick
truck with higher lifting
capacity and longer reach that
replaces a 2006 model truck.
The higher capacity truck will
be more versatile and efficient
with a longer reach to place
poles and transformers in tight
locations. The existing truck
is limited making equipment
sets labor intense and time
consuming.

E-Vehicle.

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	1.00	170,000.00	640,000.00	170,000.00
	1.00	425,000.00	425,000.00	
	1.00	45,000.00	45,000.00	
TOTAL CAPITAL OUTLAY			640,000.00	
TOTAL ELECTRIC UNDERGROUND			1,920,879.51	

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC DISTRIBUTION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2613	ELECTRIC SUBSTATION				
800	ELECTRIC FUND				
51	PERSONNEL				
80026130 51110	- REGULAR SALARIES & WAGES				169,576.00
	POWER ENGINEER (3859)	.25	.00		30,001.00
	POWER ENGINEER (3859)	.00	.00		1,154.00
	ELEC UTILITY TECH 2 (10001)	.45	.00		47,603.00
	ELEC UTILITY TECH 2 (10001)	.00	.00		175.00
	ELECTRIC UTILITY PROGRAM COORD (10159)	.10	.00		5,856.00
	ELEC UTILITY TECH 2 (10176)	.45	.00		45,888.00
	ELEC UTILITY TECH 2 (10549)	.45	.00		38,899.00
80026130 51210	- RETIREMENT (PERS)				21,239.00
	MISC PERS BENEFIT	.00	.00		3,907.00
	MISC PERS BENEFIT	.00	.00		5,968.00
	MISC PERS BENEFIT	.00	.00		735.00
	MISC PERS BENEFIT	.00	.00		5,753.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		4,876.00
80026130 51220	- INSURANCE				24,052.00
	POWER ENGINEER (3859)	.00	.00		3,852.00
	ELEC UTILITY TECH 2 (10001)	.00	.00		6,933.00
	ELECTRIC UTILITY PROGRAM COORD (10159)	.00	.00		1,541.00
	ELEC UTILITY TECH 2 (10176)	.00	.00		4,793.00
	ELEC UTILITY TECH 2 (10549)	.00	.00		6,933.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC DISTRIBUTION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80026130 51230 - WORKERS COMP					10,667.00
WORK COMP ELECTRIC - 7539		.00	.00		1,926.00
WORK COMP ELECTRIC - 7539		.00	.00		3,014.00
WORK COMP CLERICAL - 8810		.00	.00		412.00
WORK COMP ELECTRIC - 7539		.00	.00		2,796.00
WORK COMP ELECTRIC - 7539		.00	.00		2,519.00
80026130 51240 - MEDICARE					2,012.00
MEDICARE		.00	.00		508.00
MEDICARE		.00	.00		108.00
MEDICARE		.00	.00		734.00
MEDICARE		.00	.00		662.00
80026130 51250 - UNEMPLOYMENT					1,937.00
UNEMPLOYMENT		.00	.00		351.00
UNEMPLOYMENT		.00	.00		545.00
UNEMPLOYMENT		.00	.00		76.00
UNEMPLOYMENT		.00	.00		508.00
UNEMPLOYMENT		.00	.00		457.00
80026130 51290 - CELL PHONE STIPEND					380.00
ELEC UTILITY TECH 2 (10001)		.00	.00		119.00
ELECTRIC UTILITY PROGRAM COORD (10159)		.00	.00		72.00
ELEC UTILITY TECH 2 (10176)		.00	.00		189.00

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PROJECTION: 20181 2017-18 Budget

 ACCOUNTS FOR:
 ELECTRIC DISTRIBUTION

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
				229,863.00
				229,863.00

TOTAL PERSONNEL

TOTAL ELECTRIC SUBSTATION

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC DISTRIBUTION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2615	STREET LIGHTING				
805	STREET LIGHTING FUND				
51	PERSONNEL				
80526150 51110	- REGULAR SALARIES & WAGES				131,439.00
	ELECTRICAL SUPERVISOR (3860)	.10	.00		10,777.00
	ELECTRICAL SUPERVISOR (3860)	.00	.00		462.00
	LINEMAN (3865)	.10	.00		8,929.00
	APPRENTICE LINEMAN (3866)	.10	.00		7,138.00
	ELECTRIC CREW FOREMAN (10033)	.10	.00		10,135.00
	LINEMAN (10046)	.10	.00		9,411.00
	LINEMAN (10063)	.10	.00		9,239.00
	ELEC ENGINEERING TECH 3 (10069)	.15	.00		14,820.00
	ELECTRIC CREW FOREMAN (10085)	.10	.00		10,198.00
	LINEMAN (10090)	.10	.00		9,239.00
	LINEMAN (10140)	.10	.00		9,152.00
	ELECTRIC UTILITY PROGRAM COORD (10159)	.05	.00		2,928.00
	ELEC ENGINEERING TECH 2 (10183)	.15	.00		13,850.00
	LINEMAN (10491)	.10	.00		8,929.00
	POWER ENGINEER (3859)	.05	.00		6,001.00
	POWER ENGINEER (3859)	.00	.00		231.00
80526150 51130	- OVERTIME SALARIES & WAGES				10,000.00
80526150 51140	- STAND-BY SALARIES & WAGES				4,500.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC DISTRIBUTION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80526150 51210 - RETIREMENT (PERS)					16,429.00
		.00	.00		1,352.00
MISC PERS BENEFIT		.00	.00		1,120.00
MISC PERS BENEFIT		.00	.00		895.00
MISC PERS BENEFIT		.00	.00		1,271.00
MISC PERS BENEFIT		.00	.00		1,180.00
MISC PERS BENEFIT		.00	.00		1,159.00
MISC PERS BENEFIT		.00	.00		1,859.00
MISC PERS BENEFIT		.00	.00		1,279.00
MISC PERS BENEFIT		.00	.00		1,159.00
MISC PERS BENEFIT		.00	.00		1,148.00
MISC PERS BENEFIT		.00	.00		368.00
MISC PERS BENEFIT		.00	.00		1,737.00
MISC PERS BENEFIT		.00	.00		1,120.00
MISC PENSION ACT PERS BENEFIT		.00	.00		782.00
MISC PERS BENEFIT		.00	.00		
80526150 51211 - PERS UNFUNDED LIABILITY					25,029.99
80526150 51220 - INSURANCE					17,357.00
ELECTRICAL SUPERVISOR (3860)		.00	.00		1,541.00
LINEMAN (3865)		.00	.00		1,541.00
APPRENTICE LINEMAN (3866)		.00	.00		1,541.00
ELECTRIC CREW FOREMAN (10033)		.00	.00		1,541.00
LINEMAN (10046)		.00	.00		1,066.00
LINEMAN (10063)		.00	.00		1,066.00
ELEC ENGINEERING TECH 3 (10069)		.00	.00		1,543.00
ELECTRIC CREW FOREMAN (10085)		.00	.00		1,164.00
LINEMAN (10090)		.00	.00		1,021.00
		.00	.00		900.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ELECTRIC DISTRIBUTION	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
LINEMAN (10140)		.00	.00		771.00
ELECTRIC UTILITY PROGRAM COORD (10159)		.00	.00		1,350.00
ELEC ENGINEERING TECH 2 (10183)		.00	.00		1,541.00
LINEMAN (10491)		.00	.00		771.00
POWER ENGINEER (3859)					
80526150 51230 - WORKERS COMP					8,219.00
WORK COMP ELECTRIC - 7539		.00	.00		704.00
WORK COMP ELECTRIC - 7539		.00	.00		577.00
WORK COMP ELECTRIC - 7539		.00	.00		478.00
WORK COMP ELECTRIC - 7539		.00	.00		645.00
WORK COMP ELECTRIC - 7539		.00	.00		579.00
WORK COMP ELECTRIC - 7539		.00	.00		570.00
WORK COMP ELECTRIC - 7539		.00	.00		901.00
WORK COMP ELECTRIC - 7539		.00	.00		629.00
WORK COMP ELECTRIC - 7539		.00	.00		568.00
WORK COMP ELECTRIC - 7539		.00	.00		556.00
WORK COMP CLERICAL - 8810		.00	.00		207.00
WORK COMP ELECTRIC - 7539		.00	.00		842.00
WORK COMP ELECTRIC - 7539		.00	.00		577.00
WORK COMP ELECTRIC - 7539		.00	.00		386.00
80526150 51240 - MEDICARE					2,170.00
MEDICARE		.00	.00		186.00
MEDICARE		.00	.00		153.00
MEDICARE		.00	.00		127.00
MEDICARE		.00	.00		170.00
MEDICARE		.00	.00		153.00

PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC DISTRIBUTION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
		.00	.00		150.00
	MEDICARE	.00	.00		238.00
	MEDICARE	.00	.00		165.00
	MEDICARE	.00	.00		149.00
	MEDICARE	.00	.00		147.00
	MEDICARE	.00	.00		55.00
	MEDICARE	.00	.00		221.00
	MEDICARE	.00	.00		153.00
	MEDICARE	.00	.00		103.00
80526150 51250 - UNEMPLOYMENT					1,511.00
		.00	.00		129.00
	UNEMPLOYMENT	.00	.00		106.00
	UNEMPLOYMENT	.00	.00		88.00
	UNEMPLOYMENT	.00	.00		119.00
	UNEMPLOYMENT	.00	.00		107.00
	UNEMPLOYMENT	.00	.00		105.00
	UNEMPLOYMENT	.00	.00		165.00
	UNEMPLOYMENT	.00	.00		115.00
	UNEMPLOYMENT	.00	.00		105.00
	UNEMPLOYMENT	.00	.00		102.00
	UNEMPLOYMENT	.00	.00		39.00
	UNEMPLOYMENT	.00	.00		154.00
	UNEMPLOYMENT	.00	.00		106.00
	UNEMPLOYMENT	.00	.00		71.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ELECTRIC DISTRIBUTION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80526150 51280 - OVERTIME/CALLOUT MEALS					250.00
80526150 51290 - CELL PHONE STIPEND					358.00
ELECTRIC CREW FOREMAN (10033)		.00	.00		33.00
LINEMAN (10046)		.00	.00		33.00
LINEMAN (10063)		.00	.00		33.00
ELECTRIC CREW FOREMAN (10085)		.00	.00		72.00
LINEMAN (10090)		.00	.00		33.00
LINEMAN (10140)		.00	.00		33.00
ELECTRIC UTILITY PROGRAM COORD (10159)		.00	.00		36.00
ELEC ENGINEERING TECH 2 (10183)		.00	.00		85.00

TOTAL PERSONNEL

217,262.99

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ELECTRIC DISTRIBUTION

62 ADMIN AND OVERHEAD

VENDOR QUANTITY UNIT COST 2018 CITY MGR

80526150 62100 - ADMINISTRATIVE SERVICES OUT

15,858.00

TOTAL ADMIN AND OVERHEAD

15,858.00

TOTAL STREET LIGHTING

233,120.99

TOTAL ELECTRIC DISTRIBUTION

8,362,344.09

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
TECHNICAL SERVICES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2620	TECHNICAL SERVICES				
800	ELECTRIC FUND				
51	PERSONNEL				
80026200	51110 - REGULAR SALARIES & WAGES			135,493.00	
	ELEC UTILITY TECH 2 (10001)	.45	.00	47,603.00	
	ELEC UTILITY TECH 2 (10001)	.00	.00	175.00	
	ELECTRIC UTILITY PROGRAM COORD (10159)	.05	.00	2,928.00	
	ELEC UTILITY TECH 2 (10176)	.45	.00	45,888.00	
	ELEC UTILITY TECH 2 (10549)	.45	.00	38,899.00	
80026200	51140 - STAND-BY SALARIES & WAGES			20,500.00	
80026200	51210 - RETIREMENT (PERS)			16,969.00	
	MISC PERS BENEFIT	.00	.00	5,969.00	
	MISC PERS BENEFIT	.00	.00	368.00	
	MISC PERS BENEFIT	.00	.00	5,754.00	
	MISC PENSION ACT PERS BENEFIT	.00	.00	4,878.00	
80026200	51211 - PERS UNFUNDED LIABILITY			25,641.99	
80026200	51220 - INSURANCE			19,430.00	
	ELEC UTILITY TECH 2 (10001)	.00	.00	6,933.00	
	ELECTRIC UTILITY PROGRAM COORD (10159)	.00	.00	771.00	
	ELEC UTILITY TECH 2 (10176)	.00	.00	4,793.00	
	ELEC UTILITY TECH 2 (10549)	.00	.00	6,933.00	

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
TECHNICAL SERVICES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80026200 51230 - WORKERS COMP					8,545.00
WORK COMP ELECTRIC - 7539		.00	.00		3,017.00
WORK COMP CLERICAL - 8810		.00	.00		207.00
WORK COMP ELECTRIC - 7539		.00	.00		2,799.00
WORK COMP ELECTRIC - 7539		.00	.00		2,522.00
80026200 51240 - MEDICARE					1,457.00
MEDICARE		.00	.00		55.00
MEDICARE		.00	.00		736.00
MEDICARE		.00	.00		666.00
80026200 51250 - UNEMPLOYMENT					1,557.00
UNEMPLOYMENT		.00	.00		550.00
UNEMPLOYMENT		.00	.00		39.00
UNEMPLOYMENT		.00	.00		509.00
UNEMPLOYMENT		.00	.00		459.00
80026200 51290 - CELL PHONE STIPEND					344.00
ELEC UTILITY TECH 2 (10001)		.00	.00		119.00
ELECTRIC UTILITY PROGRAM COORD (10159)		.00	.00		36.00
ELEC UTILITY TECH 2 (10176)		.00	.00		189.00
TOTAL PERSONNEL					229,936.99

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
TECHNICAL SERVICES
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80026200 54100 - SUPPLIES					15,000.00
		1.00	15,000.00		15,000.00
Meter and CT replacement & testing support					
80026200 54102 - SMALL TOOLS					8,000.00
80026200 57100 - CONFERENCE & TRAINING					12,000.00
		1.00	12,000.00		12,000.00
Western UG EUSERC SEL training AMI back-office training					
TOTAL OPERATIONS					35,000.00
TOTAL TECHNICAL SERVICES					264,936.99

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
TECHNICAL SERVICES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2621	SUBSTATION				
800	ELECTRIC FUND				
51	PERSONNEL				
80026210 51110	- REGULAR SALARIES & WAGES				32,389.00
	ELEC UTILITY TECH 2 (10001)	.10	.00		10,579.00
	ELEC UTILITY TECH 2 (10001)	.00	.00		39.00
	ELECTRIC UTILITY PROGRAM COORD (10159)	.05	.00		2,928.00
	ELEC UTILITY TECH 2 (10176)	.10	.00		10,198.00
	ELEC UTILITY TECH 2 (10549)	.10	.00		8,645.00
80026210 51140	- STAND-BY SALARIES & WAGES				19,000.00
80026210 51210	- RETIREMENT (PERS)				4,058.00
	MISC PERS BENEFIT	.00	.00		1,327.00
	MISC PERS BENEFIT	.00	.00		368.00
	MISC PERS BENEFIT	.00	.00		1,279.00
	MISC PENSION ACT PERS BENEFIT	.00	.00		1,084.00
80026210 51211	- PERS UNFUNDED LIABILITY				32,275.76
80026210 51220	- INSURANCE				4,919.00
	ELEC UTILITY TECH 2 (10001)	.00	.00		1,541.00
	ELECTRIC UTILITY PROGRAM COORD (10159)	.00	.00		771.00
	ELEC UTILITY TECH 2 (10176)	.00	.00		1,066.00
	ELEC UTILITY TECH 2 (10549)	.00	.00		1,541.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
TECHNICAL SERVICES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80026210 51230 - WORKERS COMP					2,062.00
WORK COMP ELECTRIC - 7539		.00	.00		671.00
WORK COMP CLERICAL - 8810		.00	.00		207.00
WORK COMP ELECTRIC - 7539		.00	.00		623.00
WORK COMP ELECTRIC - 7539		.00	.00		561.00
80026210 51240 - MEDICARE					368.00
MEDICARE		.00	.00		55.00
MEDICARE		.00	.00		164.00
MEDICARE		.00	.00		149.00
80026210 51250 - UNEMPLOYMENT					380.00
UNEMPLOYMENT		.00	.00		124.00
UNEMPLOYMENT		.00	.00		39.00
UNEMPLOYMENT		.00	.00		114.00
UNEMPLOYMENT		.00	.00		103.00
80026210 51290 - CELL PHONE STIPEND					105.00
ELEC UTILITY TECH 2 (10001)		.00	.00		27.00
ELECTRIC UTILITY PROGRAM COORD (10159)		.00	.00		36.00
ELEC UTILITY TECH 2 (10176)		.00	.00		42.00
TOTAL PERSONNEL					95,556.76

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
TECHNICAL SERVICES
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80026210 52100 - CONTRACTED SERVICES					26,700.00
Landscaping Maintenance.		1.00	9,000.00		9,000.00
Pest Control.		1.00	1,200.00		1,200.00
Software Maintenance - SCADA.		1.00	6,500.00		6,500.00
Permit Fees County.		1.00	1,000.00		1,000.00
Arc Flash Hazard Analysis, 50% Hydro.		1.00	9,000.00		9,000.00
80026210 54100 - SUPPLIES					7,500.00
Nitrogen & supplies for Transformers, Material & Inventory, and Substation Maintenance.		1.00	7,500.00		7,500.00
80026210 54102 - SMALL TOOLS					8,500.00
IR camera monocular		1.00	3,500.00		3,500.00
Small Hand Tools & Equipment.		1.00	5,000.00		5,000.00
80026210 57100 - CONFERENCE & TRAINING					15,000.00
Schweitzer engineering protective relay training.		1.00	5,000.00		5,000.00
Survalent Technology SCADA training		2.00	2,500.00		5,000.00
Doble / NETA conference.		2.00	2,500.00		5,000.00
80026210 59101 - FEES					1,500.00
TOTAL OPERATIONS					59,200.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
TECHNICAL SERVICES

80 CAPITAL OUTLAY

80026210 80100 - MACHINERY & EQUIPMENT

VLF High POT cable test set -
Engineer specified.

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
	1.00	25,000.00		25,000.00

TOTAL CAPITAL OUTLAY
TOTAL SUBSTATION
TOTAL TECHNICAL SERVICES

444,693.75

25,000.00
179,756.76

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC GENERATION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2633	HYDROELECTRIC				
800	ELECTRIC FUND				
51	PERSONNEL				
80026330 51110	- REGULAR SALARIES & WAGES				54,500.00
	POWER ENGINEER (3859)	.20	.00		24,001.00
	POWER ENGINEER (3859)	.00	.00		924.00
	POWER ENGINEER (4334)	.10	.00		12,001.00
	POWER ENGINEER (4334)	.00	.00		462.00
	ELECTRIC UTILITY DIRECTOR (10153)	.10	.00		16,200.00
	ELECTRIC UTILITY DIRECTOR (10153)	.00	.00		912.00
80026330 51140	- STAND-BY SALARIES & WAGES				4,200.00
80026330 51210	- RETIREMENT (PERS)				6,720.00
	MISC PERS BENEFIT	.00	.00		3,125.00
	MISC PERS BENEFIT	.00	.00		1,563.00
	MISC PERS BENEFIT	.00	.00		2,032.00
80026330 51211	- PERS UNFUNDED LIABILITY				16,433.30
80026330 51220	- INSURANCE				6,619.00
	POWER ENGINEER (3859)	.00	.00		3,082.00
	POWER ENGINEER (4334)	.00	.00		1,541.00
	ELECTRIC UTILITY DIRECTOR (10153)	.00	.00		1,996.00
80026330 51230	- WORKERS COMP				3,368.00
	WORK COMP ELECTRIC - 7539	.00	.00		1,541.00
	WORK COMP ELECTRIC - 7539	.00	.00		771.00
	WORK COMP OUTSIDE LABOR - 9420	.00	.00		1,056.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC GENERATION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80026330 51240 - MEDICARE		.00	.00		889.00
MEDICARE					407.00
MEDICARE		.00	.00		204.00
MEDICARE		.00	.00		278.00
80026330 51250 - UNEMPLOYMENT					615.00
UNEMPLOYMENT		.00	.00		281.00
UNEMPLOYMENT		.00	.00		141.00
UNEMPLOYMENT		.00	.00		193.00
80026330 51290 - CELL PHONE STIPEND					66.00
ELECTRIC UTILITY DIRECTOR (10153)		.00	.00		66.00
TOTAL PERSONNEL					93,410.30

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC GENERATION
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80026330 52100 - CONTRACTED SERVICES					11,700.00
Port-a-potty service		1.00	1,700.00		1,700.00
Arc Flash Hazard Analysis OSHA requirement.		1.00	9,000.00		9,000.00
Pest Control services		1.00	1,000.00		1,000.00
80026330 54100 - SUPPLIES					8,000.00
80026330 54102 - SMALL TOOLS					6,000.00
80026330 55100 - TELEPHONE					3,000.00
80026330 56120 - EQUIPMENT MAINTENANCE & REPAIR					5,000.00
80026330 57100 - CONFERENCE & TRAINING					19,000.00
Schweitzer Engineering Generation Protective Relay Training.		1.00	5,000.00		5,000.00
General Electric Proficy Ifix SCADA Training Upgrade to hydro SCADA planned		2.00	3,500.00		7,000.00
American Governor Company, UG-8 governor maintenance and troubleshooting		2.00	3,500.00		7,000.00
80026330 59101 - FEES					6,900.00
FERC Hydro License		1.00	5,500.00		5,500.00
County Environmental - Hazmat Onsite oil		1.00	900.00		900.00
Emergency Generator Air Quality Permit		1.00	500.00		500.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC GENERATION

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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TOTAL OPERATIONS

59,600.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC GENERATION
80 CAPITAL OUTLAY

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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80026330 80100 - MACHINERY & EQUIPMENT				22,000.00
	1.00	22,000.00		22,000.00
Hydro filter cart for lubrication oil processing.				

TOTAL CAPITAL OUTLAY

22,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC GENERATION

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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803 LAKE MENDOCINO BOND FUND (MERG

80326330 52500 - TRUSTEE FEES

5,000.00

TOTAL UNDEFINED CHAR

5,000.00

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PROJECTION: 20181 2017-18 Budget

 ACCOUNTS FOR:
 ELECTRIC GENERATION
 60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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80326330	61000	-	INTERNAL SERVICE FD ALLOC	700.00
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TOTAL INTERNAL SERVICE USE				700.00
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ELECTRIC GENERATION
70 DEBT SERVICE

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80326330 70102 - BOND INTEREST PAYMENTS				121,875.00	
80326330 70202 - BOND PRINCIPAL PAYMENTS				1,950,000.00	
TOTAL DEBT SERVICE				2,071,875.00	
TOTAL HYDROELECTRIC				2,252,585.30	
TOTAL ELECTRIC GENERATION		2,252,585.30			

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ELECTRIC ADMINISTRATION

2640 ELECTRIC ADMINISTRATION

800 ELECTRIC FUND

51 PERSONNEL

VENDOR QUANTITY UNIT COST 2018 CITY MGR

80026400 51110 - REGULAR SALARIES & WAGES				313,647.00
POWER ENGINEER (4334)	.50	.00		60,001.00
POWER ENGINEER (4334)	.00	.00		2,308.00
POWER ENGINEER (4383)	1.00	.00		120,001.00
POWER ENGINEER (4383)	.00	.00		4,616.00
DEVELOPMENT PERMIT COORDINATOR (10060)	.15	.00		8,958.00
ELECTRIC UTILITY DIRECTOR (10153)	.50	.00		80,997.00
ELECTRIC UTILITY DIRECTOR (10153)	.00	.00		4,559.00
ELECTRIC UTILITY PROGRAM COORD (10159)	.55	.00		32,207.00
80026400 51120 - NON-REGULAR SALARIES & WAGES				57,000.00
ELECTRIC DESIGN SUPPORT (10166)	.48	.00		57,000.00
80026400 51130 - OVERTIME SALARIES & WAGES				1,500.00
80026400 51210 - RETIREMENT (PERS)				38,178.00
MISC PERS BENEFIT	.00	.00		7,813.00
MISC PENSION ACT PERS BENEFIT	.00	.00		15,046.00
MISC PERS BENEFIT	.00	.00		1,124.00
MISC PERS BENEFIT	.00	.00		10,156.00
MISC PERS BENEFIT	.00	.00		4,039.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ELECTRIC ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80026400 51211 - PERS UNFUNDED LIABILITY					34,954.95
80026400 51220 - INSURANCE					43,370.00
POWER ENGINEER (4334)		.00	.00		7,703.00
POWER ENGINEER (4383)		.00	.00		15,406.00
DEVELOPMENT PERMIT COORDINATOR (10060)		.00	.00		360.00
DEVELOPMENT PERMIT COORDINATOR (10060)		.00	.00		1,449.00
ELECTRIC UTILITY DIRECTOR (10153)		.00	.00		9,978.00
ELECTRIC UTILITY PROGRAM COORD (10159)		.00	.00		8,474.00
80026400 51230 - WORKERS COMP					19,681.00
WORK COMP ELECTRIC - 7539		.00	.00		3,851.00
WORK COMP ELECTRIC - 7539		.00	.00		7,702.00
WORK COMP CLERICAL - 8810		.00	.00		593.00
WORK COMP OUTSIDE LABOR - 9420		.00	.00		5,274.00
WORK COMP CLERICAL - 8810		.00	.00		2,261.00
80026400 51240 - MEDICARE					5,180.00
MEDICARE		.00	.00		1,016.00
MEDICARE		.00	.00		2,031.00
MEDICARE		.00	.00		157.00
MEDICARE		.00	.00		1,386.00
MEDICARE		.00	.00		590.00
80026400 51250 - UNEMPLOYMENT					3,584.00
UNEMPLOYMENT		.00	.00		702.00
UNEMPLOYMENT		.00	.00		1,401.00
UNEMPLOYMENT		.00	.00		109.00
UNEMPLOYMENT		.00	.00		960.00
UNEMPLOYMENT		.00	.00		412.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ELECTRIC ADMINISTRATION

UNEMPLOYMENT

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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80026400 51290 - CELL PHONE STIPEND

	.00	.00		726.00
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ELECTRIC UTILITY DIRECTOR (10153)

	.00	.00		330.00
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ELECTRIC UTILITY PROGRAM COORD (10159)

TOTAL PERSONNEL

517,820.95

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City of Ukiah
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC ADMINISTRATION
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80026400 52100 - CONTRACTED SERVICES					517,000.00
Engineering Design Support		1.00	435,000.00		435,000.00
Market Review & REC Support Services		1.00	25,000.00		25,000.00
FERC/NERC Compliance		1.00	32,000.00		32,000.00
Survey, Environmental & Property Management		1.00	25,000.00		25,000.00
80026400 54100 - SUPPLIES					30,000.00
Office Equipment, Supplies		1.00	20,000.00		20,000.00
Personal Protection Equipment, Clothing, Rain Gear		1.00	10,000.00		10,000.00
80026400 54101 - POSTAGE					800.00
Postage/Stamps		1.00	800.00		800.00
80026400 55100 - TELEPHONE					6,500.00
Landline & Internet		1.00	6,500.00		6,500.00
80026400 55210 - UTILITIES					16,000.00
Gas & Electric Services		1.00	16,000.00		16,000.00
80026400 56120 - EQUIPMENT MAINTENANCE & REPAIR					10,000.00
Misc. Computer, Printer & Other Equipment		1.00	10,000.00		10,000.00
80026400 56210 - FUEL & FLUIDS					25,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ELECTRIC ADMINISTRATION

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80026400 57100 - CONFERENCE & TRAINING		1.00	35,000.00		35,000.00
NWPPA Classes, NCPA Commission & Utility Directors Meetings, APPA E&O Conference, SEL Trainings, Distributech Conference					
80026400 57300 - MEMBERSHIPS & SUBSCRIPTIONS		1.00	1,000.00		38,000.00
Electric Safety Materials Subscription					
		1.00	1,500.00		1,500.00
Barclay's OSHA Regulation Updates					
		1.00	10,000.00		10,000.00
California Municipal Utilities Assoc. Dues					
		1.00	500.00		500.00
Underground Service Alert Dues					
		1.00	2,000.00		2,000.00
American Public Power Association Dues & Subscription					
		1.00	16,000.00		16,000.00
Software Maintenance (Milsoft, ACAD)					
		1.00	7,000.00		7,000.00
Northwest Public Power Association Dues & Subscription					
80026440 58101 - NCPA PLANT GENERATION					1,413,161.00
80026440 58102 - NCPA POWER PURCHASES					4,197,000.00
80026440 58103 - NCPA TRANSMISSION					2,174,000.00
80026440 58104 - NCPA MANAGEMENT SERVICES					540,000.00
80026440 58105 - NCPA THIRD PARTY SALES					20,000.00
TOTAL OPERATIONS					9,022,461.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ELECTRIC ADMINISTRATION

60 INTERNAL SERVICE USE

VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
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80026400 61000 - INTERNAL SERVICE FD ALLOC			1,160,157.00	
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TOTAL INTERNAL SERVICE USE			1,160,157.00	
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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ELECTRIC ADMINISTRATION
62 ADMIN AND OVERHEAD

VENDOR QUANTITY UNIT COST 2018 CITY MGR

80026400 62100 - CENTRAL SERVICES OUT

786,053.00

TOTAL ADMIN AND OVERHEAD
TOTAL ELECTRIC ADMINISTRATION

786,053.00
11,486,491.95

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ELECTRIC ADMINISTRATION

VENDOR QUANTITY UNIT COST 2018 CITY MGR

2643 INTERDEPARTMENTAL CHARGES

800 ELECTRIC FUND

52 OPERATIONS

80026430 59102 - FRANCHISE FEES

937,723.00

TOTAL OPERATIONS

937,723.00

TOTAL INTERDEPARTMENTAL CHARGES

937,723.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ELECTRIC ADMINISTRATION

VENDOR QUANTITY UNIT COST 2018 CITY MGR

2645 PUBLIC BENEFITS

806 PUBLIC BENEFITS CHARGES FUND

80626450 52139 - RESEARCH, DEVELOPMENT & DEMO

Audit Program.

1.00 5,000.00 65,000.00
5,000.00

New Construction Program.

1.00 60,000.00 60,000.00

TOTAL UNDEFINED CHAR

65,000.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:

ELECTRIC ADMINISTRATION
52 OPERATIONS

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
80626450 52131 - ASSISTANCE TO SENIORS				64,000.00	
80626450 52133 - MONTHLY DISCOUNT PROGRAM				96,000.00	
80626450 52135 - ENERGY CONSERVATION PROGRAM				120,000.00	
80626450 52137 - PUBLIC BENEFITS PROGRAM MGMT				45,000.00	
80626450 54100 - SUPPLIES				2,000.00	
TOTAL OPERATIONS				327,000.00	
TOTAL PUBLIC BENEFITS				392,000.00	
TOTAL ELECTRIC ADMINISTRATION		12,816,214.95			

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
PUBLIC BENEFIT

VENDOR QUANTITY UNIT COST 2018 CITY MGR

2650 PUBLIC BENEFIT

806 PUBLIC BENEFITS CHARGES FUND

60 INTERNAL SERVICE USE

80626500 61000 - INTERNAL SERVICE FD ALLOC

18,867.00

TOTAL INTERNAL SERVICE USE
TOTAL PUBLIC BENEFIT
TOTAL PUBLIC BENEFIT

18,867.00

18,867.00
18,867.00

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PROJECTION: 20181 2017-18 Budget

ACCOUNTS FOR:
ELECTRIC SERVICES

	VENDOR	QUANTITY	UNIT COST	2018	CITY MGR
2661					
STREET LIGHTING					
805					
STREET LIGHTING FUND					
60					
INTERNAL SERVICE USE					
80526610	61000				17,159.00
INTERNAL SERVICE FD ALLOC					
TOTAL INTERNAL SERVICE USE					17,159.00
TOTAL STREET LIGHTING					17,159.00
TOTAL ELECTRIC SERVICES					17,159.00
GRAND TOTAL					160,807,907.68

** END OF REPORT - Generated by Daniel Buffalo **

